



COMMERCIAL BUILDINGS

PURPOSE

This Information Bulletin identifies minimum items required to submit for plans review of commercial buildings. The department will review the submitted information within five (5) working days to determine the active status. If the minimum submittal requirements are not met, the application and plans will be placed on hold until revisions are re-submitted by the applicant. If minimum submittal requirements are met, the application will be further processed for plan approval. **Plans may be submitted anytime between the hours of 7 a.m. and 3:30 p.m. on any working day.**

PRE-APPLICATION MEETING

A pre-application meeting between the design professional and the plans reviewer to discuss Code requirements is recommended and available upon request. Contact: David Moats at 301-600-3816 or dmoats@cityoffrederick.com

PERMIT APPLICATION

Building Permit application must be completed in entirety. The owner or their authorized agent can fill out the information required on the application. If the permit applicant is not the owner of the property where the work is to be done, the applicant must provide a **notarized affidavit from the owner of the property** allowing them to act as the authorized agent of the owner.

APPLICATION SUBMITTALS

- Five (5) identical sets of construction documents* (plans and specifications). Only two (2) spec. books.
- Five (5) copies of a site plan approved by the Planning Commission and the City Engineer are required for permit submittal.
- Water and Sewer Allocation Application (with Exhibit 1 of contract if applicable).
- APFO (Adequate Public Facilities Ordinance) Exemptions or provide Certificates of Approval.
- **FOR RESTAURANTS, FOOD PREPARATION OR WHEN PERISHABLE FOOD involved:** The City of Frederick Building Dept. **WILL REQUIRE**, at the time of submission of application for any permit for new construction and/or renovation to any structure or site relating to restaurants and/or food preparation or perishable food, a Letter-of-Approval from the Frederick County Health Department (301-600-3175).

***NOTE:** For work at a cost of over \$5,000, State licensing laws require that certain construction documents be signed, sealed, and dated by an architect or engineer licensed in the State of Maryland before they are submitted for review.

PLAN REVIEW AND PERMIT PROCESS

Depending on work load, Plan review comments are generally returned within four (4) weeks if on hold. For permit status or clarification or additional information for a specific project, call (301) 600-3829 or visit the Building Department at 140 W. Patrick Street. For Code questions, please call or email one of the Building Plan Reviewers, Dave Moats at 301-600-3816 dmoats@cityoffrederick.com

(IMPORTANT NOTE: Please make sure that you have your Application Number available for any inquiry. This number will be identified on your payment receipt and application copy).

PERMIT FEES

➤ **BUILDING PERMIT FEE:** This fee must be paid at the time the application is submitted.
The building permit fee is calculated at the rate of 9/10 of 1% (or 0.009) of the cost of construction listed on the application as **Improvement Cost**. The **minimum fee is \$192.00**. The cost of construction is based on the total cost, excluding plumbing, electric and land. (NOTE: Cost **does** include HVAC work).

➤ **FIRE CODE PLAN REVIEW FEE:** This fee must be paid at the time the application is submitted.
This fee is for the review of plans submitted for a building permit for compliance with the City of Frederick Fire Code that includes NFPA 1 and NFPA 101 review. Fee based on **Sq. Ft. of Work** listed on application.

<u>Type of Occupancy</u>	<u>Rate Per Gross Square Foot</u>
A. Assembly	\$0.16 per sq. ft. (\$80.00 min. fee)
B. Educational	\$0.16 per sq. ft. (\$80.00 min. fee)
C. Health Care.....	\$0.16 per sq. ft. (\$80.00 min. fee)
D. Detention & Correctional	\$0.16 per sq. ft. (\$80.00 min. fee)
E. Residential	\$0.16 per sq. ft. (\$80.00 min. fee)
F. Mercantile.....	\$0.12 per sq. ft. (\$80.00 min. fee)
G. Business.....	\$0.12 per sq. ft. (\$80.00 min. fee)
H. Industrial.....	\$0.08 per sq. ft. (\$80.00 min. fee)
I. Storage.....	\$0.08 per sq. ft. (\$80.00 min. fee)
J. Other.....	\$0.12 per sq. ft. (\$80.00 min. fee)

➤ **WATER and SEWER ALLOCATION and IMPACT FEE:** These fees must be paid prior to permit issuance.

On July 1st, 2012 the ordinance for Water and Sewer Allocation and Impact fees were combined per Frederick City Code, Article IX. , Water and Sewer Allocation and Impact Fees, § 25. This ordinance governs impact fees and allocation of public water and sewer to all development projects requesting new and/or additional public water and sewer from the City. Click here to view the ordinance or visit <http://www.cityoffrederick.com/index.aspx?nid=652>

(Note: If you do not have access to a computer, contact the Permits office at 301-600-3808 to obtain a copy of the ordinance.

This ordinance requires that all new residential and non-residential projects obtain an allocation of water and sewer unless a current contract exists. New or additional Water and Sewer allocation will be granted at application for building permit and impact fees are based on the allocation amount granted. Redevelopment projects as defined in the ordinance are not required to request an allocation, but if the owner feels that the proposed tenant will increase water and sewer capacity it is recommended that an allocation be requested. All projects, other than residential, will have consumption amounts reviewed at 1yr and 2yrs respectively. If the usage has increased beyond the base amount or allocation granted an additional allocation will need to be procured and the associated impact fees be paid.

If an applicant/owner does not agree with the findings of the reviewer regarding water and sewer allocation or consumption, an appeal can be submitted to the Water and Sewer Service Committee for review. Meetings are held on an as-needed basis on the third Wednesday of the month. Please select the link below to view the Water and Sewer Service Committee webpage. <http://www.cityoffrederick.com/index.aspx?nid=144>

➤ **WATER & SEWER UTILITY CONNECTION FEES:** Fees must be paid prior to permit issuance.
These fees are based on the size of new water service, water meter and sewer service shown on the drawings and calculated during the plans approval process.

NOTE: PAYMENTS are accepted by CASH or CHECK (The City of Frederick) only.
All fees are non-refundable and non-transferable.



The City of Frederick, Maryland

Building Department

140 W. Patrick St., Frederick MD 21701 / 301-600-3812 / FAX 301-600-3826
www.cityoffrederick.com

BUILDING / ZONING PERMIT APPLICATION

NEW COMMERCIAL & MULTI-FAMILY BUILDINGS
COMMERCIAL RENOVATIONS / ADDITIONS

FOR OFFICE USE ONLY

App. No.: _____

App. Type Code: _____

Tax ID: 02- _____

App. Date: _____

SECTION 1 – Complete in its entirety. Application will NOT be accepted unless all spaces are FULLY completed.

Location of Work	Address:		Unit #:	Bldg #:	
	Subdivision:		Lot #:	Zoning:	
	Proposed Tenant Name:		Previous Tenant Name:		
Applicant	Contact Person:		Phone # if different from below:		
	Applicant/Contractor:		M.H.B.R. / MD License #:		
	Address:				
	City:		State:	Zip Code:	
	Phone No:	FAX:	E-Mail:		
Registered Design Professional	Name:				
	Phone:	FAX:	E-Mail:		

IMPROVEMENT COST: \$ _____ (DO NOT include plumbing, electric or land)

Description of Work	Sq. Ft. of Building: _____ Sq. Ft. of Work: _____		Is Building Sprinklered? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	*SHELL ONLY: <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, See below)		IBC Use Group:	IBC Construction Type:	
	# of Proposed Dwelling Units:		Previous IBC Use Group:	Previous IBC Construction Type:	
	Is Project Phased?: <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, how Many Phases?		
	Brief description of Work to be done:				
Water	Connections are: <input type="checkbox"/> Existing <input type="checkbox"/> Proposed IF PROPOSED, what size line?			Tap Only? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Water Meter Required? <input type="checkbox"/> No <input type="checkbox"/> Yes IF YES, what size and type Domestic?				
Sewer	Sewer Served by: <input type="checkbox"/> Frederick City <input type="checkbox"/> Frederick County <input type="checkbox"/> Septic				
	If City, connections are: <input type="checkbox"/> Existing <input type="checkbox"/> Proposed IF PROPOSED, what size: <input type="checkbox"/> 6" OR <input type="checkbox"/> 8"				

Other	Final Site Plan Case #: _____		Date of Approval: _____		
	(Note: Application will be denied if copy of unconditionally approved site plan is not submitted with the permit application).				
	<input type="checkbox"/> Yes <input type="checkbox"/> No Public Right-of-Way Will any work associated with this permit be performed within the City's Right-of-Way?				
	Is Public Works Agreement & Surety in Place? <input type="checkbox"/> Yes <input type="checkbox"/> No IF YES, provide Grading/Public Improvement Permit #:				
	Is Property located in the Historic District? <input type="checkbox"/> Yes <input type="checkbox"/> No IF YES, provide Historic Preservation Case #				
Is Property located in the Flood Plain? <input type="checkbox"/> Yes <input type="checkbox"/> No			Water Service Contract #:		
Is Property owned by Frederick County? <input type="checkbox"/> Yes <input type="checkbox"/> No			Is this a Food Service Facility or has perishable food? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Fire Protection Summary	Existing		Proposed		Comments (Check responses or provide information where requested)
	Yes	No	Yes	No	
Sprinkler (Requires Separate Permit)					<input type="checkbox"/> NFPA13 <input type="checkbox"/> NFPA-13D <input type="checkbox"/> NFPA-13R <input type="checkbox"/> Complete <input type="checkbox"/> Partial
Standpipe (Requires Separate Permit)					Class _____ <input type="checkbox"/> Wet <input type="checkbox"/> Dry
Fire Pump (Requires Separate Permit)					
Fire Alarm/Detection (Requires Separate Permit)					<input type="checkbox"/> Automatic <input type="checkbox"/> Manual
On-Site Hydrants					Must be shown on Building Permit Site Plan
Smoke Control (Requires Separate Permit)					<input type="checkbox"/> Mechanical <input type="checkbox"/> Vents <input type="checkbox"/> Automatic <input type="checkbox"/> Manual
Hazardous Materials					Type & Quantity to be summarized in letter to Building Department

*SHELL BUILDING: Fire Protection Fee for shell buildings shall be 50% of the fee calculated.

The City of Frederick, Maryland
 BUILDING / ZONING PERMIT APPLICATION
NEW COMMERCIAL & MULTI-FAMILY BUILDINGS
COMMERCIAL RENOVATIONS / ADDITIONS
 (Page Two)

FOR OFFICE USE ONLY
App. No.: _____

APPLICANT/OWNER CERTIFICATION: The Applicant/Owner hereby certifies and agrees as follows:

That I am the owner, or authorized by the owner to act in their behalf as the owner's agent to make this Application. That the information given herein is true and correct and that all work being done under this application will comply with all applicable Federal, State and Local regulations. That work will be in accordance with and as indicated on the approved site and building plans, review comments, agreements, specifications, etc. unless otherwise approved by the Division Manager of the Building Department. That the Division Manager of the Building Department can revoke the building permit or stop work being done under the building permit for non-compliance with this agreement in part or in whole. Please be advised if the Building Permit is revoked **all fees are non-refundable and non-transferable.** I further understand and agree that plans will be reviewed, inspections made and occupancy certificates issued, however, I assume ultimate responsibility for compliance of all codes, regulations, etc.

PROPERTY OWNER (not tenant/leasee):

Signature: _____ Print: _____ Title (if Corp. /Bus.) _____

*You must provide a **NOTARIZED AFFIDAVIT FROM PROPERTY OWNER** if signed by anyone other than Property Owner listing your name.*

(Note: Original form with original signature is to be submitted. Signature must be notarized to accept any copy, fax or scan.)

Property Owner Name (as listed on Deed): _____ **Date:** _____
Mailing Address: _____ **Apt. /Suite #:** _____
City: _____ **State:** _____ **Zip Code** _____
Phone No.: _____ **Fax No.:** _____
Cell #: _____ **E-mail Address:** _____

105.3.2 Time limitation of application. An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing and justifiable cause demonstrated.

SECTION II (For Office Use Only)

Building Permit Fee: \$ _____		Date Paid: _____	Rec'd by: _____
Fire Code Review Fee: \$ _____		Date Paid: _____	Rec'd by: _____
MD Guaranty Fund \$ _____		Date Paid: _____	Rec'd by: _____
Water Impact Fee: \$ _____		Date Paid: _____	Rec'd by: _____
Sewer Impact Fee: \$ _____		Date Paid: _____	Rec'd by: _____
I & I Study Fee: \$ _____		Date Paid: _____	Rec'd by: _____
Park Facility Dev Impact Fee: \$ _____		Date Paid: _____	Rec'd by: _____
Water Connection Fee \$ _____	Size: _____	Date Paid: _____	Rec'd by: _____
Sewer Connection Fee: \$ _____	Size: _____	Date Paid: _____	Rec'd by: _____
Meter, Kornerhorne & Console: \$ _____	Size: _____	Date Paid: _____	Rec'd by: _____
Other _____: \$ _____		Date Paid: _____	Rec'd by: _____
Other _____: \$ _____		Date Paid: _____	Rec'd by: _____
Other _____: \$ _____		Date Paid: _____	Rec'd by: _____

Frederick County Fees:

Excise Tax: \$ _____	Receipt Due	Date Rec'd: _____	Rec'd by: _____
Impact Fee: \$ _____	Receipt Due	Date Rec'd: _____	Rec'd by: _____

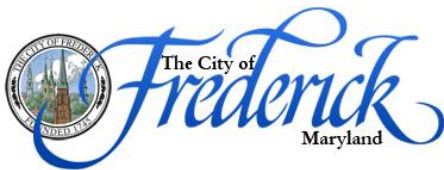
SECTION III (For Staff Use Only) - REVIEW COMMENTS (Please write legibly)

Revised Site Plan Attached Revised Construction Plan Attached Fee Calculations attached _____

Reviewed By: _____ **APPROVAL DATE:** _____

Building (Blue) Planning (Green) Engineering (Salmon) Fire Code Review (Yellow) Other _____ Other _____

Applicant/Owner Initial: _____ Date: _____



Non-Residential Water and Sewer Allocation Application

Please provide the following information to establish a capacity amount for those properties requiring additional water and sewer capacity for Non-Residential development or change in use as provided in the City Code Chapter 25 - Article IX, Water and Sewer Allocation and Impact Fees.

Information is required for boxes marked with an * below:

Project Information			
*Project Name:			
*Project Address:			
*Contact Name:	*Phone:	Email:	
*Project Type of Use (i.e., restaurant, retail, warehouse):			
*Project New Total Gross Sq. Ft. (or # of units):			
Give a brief description of the proposed project:			
*Does the property have an active water/sewer contract (prior to July 2010) on file?		Yes	No
*If yes, please provide the contract number:			
*Does the project create a need for additional water and sewer capacity?		Yes	No
*If yes, please provide the additional amount here - - > (use one of the methods on the reverse side of this application)		GPD (Gallons Per Day)	
Property Owner Information			
*Property Owner's Name:			
*Property Owner's Mailing Address:			
*City:	*State:	*Zip Code:	
Phone:	Email:		
As legal owner of the above property, I (we) certify by signature below that: 1.) the information provided on this form is correct; 2.) I (we) authorize the requested allocation amount as above; and 3.) I am (we are) fully aware of and shall comply with all requirements, including payment of fees, as found in Chapter 25 - Article IX, Water and Sewer Allocation and Impact Fees, of the City Code.			
*Owner's Signature(s) _____		*Date _____	
For Official Use Only			
Building Permit # _____	Redevelopment ____Y ____N	Baseline Flow _____gpd	
Allocation Granted _____gpd	Allocation Fee Amount \$ _____		
Water IF Due \$ _____	Sewer IF Due \$ _____		
Total Due \$ _____			
Approvals: Utility Eng. Tech: _____ Date _____			

Method 1. Allocation Guideline - Flow Capacity Matrix

TYPE OF DEVELOPMENT	Flow Factor Unit of Measure		Flow Factor		Calculated Flow, gpd
Restaurant > 100 seats	# of Seats	X	18.0	=	
Restaurant < 100 seats	# of Seats	X	13.0	=	
Fast Food/Carryout	Gross Sq. Ft.	X	0.37	=	
General Office Building	Gross Sq. Ft.	X	0.03	=	
Medical Office Building	Gross Sq. Ft.	X	0.07	=	
Laboratory / Office Building	Gross Sq. Ft.	X	0.25	=	
Beauty Salon	Gross Sq. Ft.	X	0.3	=	
Barber Shop	Gross Sq. Ft.	X	0.2	=	
Laundromat	# of Machines	X	180	=	
Hotels/Motel	# of Units	X	100	=	
Garage/Gas Station	Gross Sq. Ft.	X	0.04	=	
Auto Sales/Storage	Gross Sq. Ft.	X	0.03	=	
Warehouse	Gross Sq. Ft.	X	0.005	=	
Bank	Gross Sq. Ft.	X	0.012	=	
Retail Store, stand-alone	Gross Sq. Ft.	X	0.04	=	
Shopping Center	Gross Sq. Ft.	X	0.075	=	
Strip Mall	Gross Sq. Ft.	X	0.085	=	
Supermarket	Gross Sq. Ft.	X	0.1	=	
Day Care Facility	# of Students	X	9.0	=	
Elementary School	# of Students	X	6.0	=	
Middle School	# of Students	X	5.0	=	
High School	# of Students	X	5.0	=	
Church	# of Sanctuary Seats	X	3.0	=	
Club, Social	Gross Sq. Ft.	X	0.02	=	
Domiciliary Care	# of Beds	X	200	=	
Hospital	# of Beds	X	300	=	
Single Family Dwelling (SF)	1 SF	X	250	=	
Town House Dwelling (TH)	1 TH	X	225	=	
Multi Family Dwelling (MF) Apt./Condo	1 MF	X	175	=	

The following conditions will require submittal of proposed water/sewer usage based on an engineering analysis (M.3 below):

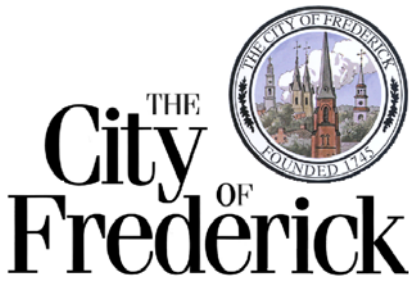
- a.) Any use not listed on the above flow matrix and supported with comparable documentation;
- b.) The use of water-intensive equipment, such as cooling towers, irrigation systems, etc.
- c.) Where required as supporting documentation per the City Engineer.

Method 2. Comparable Project

Please attach sufficient documentation to support the amount and similarity of this project to the comparable. Information should include location, size, demand (billing, meter reading, etc.) and dates.

Method 3. Engineering Analysis

Please attach analysis and include all relevant information used such as assumptions, worksheets, source of information, etc. Analysis paperwork must be signed and sealed by a Maryland-licensed Professional Engineer.



For Official Use Only	
PC Case Number:	
Hearing Date:	
DRC Date:	
Amount Paid:	\$
Date Paid:	

Planning Department * 140 W. Patrick Street * Frederick, Maryland 21701 * 301.600.1499

ADEQUATE PUBLIC FACILITIES ORDINANCE EXEMPTION APPLICATION

Two (2) copies of the application and supporting documentation, if applicable, must be submitted with all Final Site Plan, Final Subdivision Plat, Preliminary Subdivision, and Master Plan applications. **One (1)** copy must be provided with Building Permit applications. If the proposed development project does not qualify for an exemption under Chapter 4 of the City Code, the *Adequate Public Facilities Ordinance*, an **Application for APFO Testing** must be completed. Please legibly print or type the following application in its entirety.

APPLICANT INFORMATION	
Contact Name:	
Firm/Company:	
Address:	
Phone:	email:
OWNER INFORMATION	
Name:	
Firm/Company:	
Address:	
Phone:	email:
DEVELOPER INFORMATION	
Name:	
Firm/Company:	
Address:	
Phone:	email:

All correspondence will be sent to the Applicant. If the owner also wishes to receive a copy, please check box:

PROJECT INFORMATION	
Project Name:	Tax ID:
Project Location/Address:	
Site Size (acres):	Project Size (acres or sq. ft.):
Existing # of Lots:	Proposed Number of Lots:

SEC. 4-5 GENERAL EXEMPTIONS			
<input type="checkbox"/> Any project to be undertaken by the City			
<input type="checkbox"/> Any residential project that does not create any additional dwelling units			
<input type="checkbox"/> Any residential project that creates five (5) or fewer dwelling units			
<input type="checkbox"/> Any nonresidential project for which a final site plan has been unconditionally approved (UA) and which has received an allocation through a water contract before April 15, 2007			
Project #	Project Name	Approval Date	Water Allocation Contract #
<input type="checkbox"/> Any residential project that has received an allocation for all its units through one or more water contracts executed before April 15, 2007. If through a water contract executed before April 15, 2007, an allocation has been assigned to specific lots within a residential subdivision, or to a certain number of units within a multi-family structure, then that portion of the residential project that has received the allocation is exempt.			
Project #	Project Name	Approval Date	Water Allocation Contract #
<i>Internal Use Only:</i> Approved by: _____ Date: _____			

SEC. 4-9 CERTIFICATE FOR WATER LINE CAPACITY (CAPF-WL)		
<input type="checkbox"/> Preliminary Plat, Final Subdivision Plat, Final Site Plan, or Master Plan unconditionally approved prior to April 15, 2007		
Project #	Project Name	Approval Date
<input type="checkbox"/> Construction on a lot of record that does not result in more than 20% increase in water line capacity over the existing development and consists of one of the following:		
<input type="checkbox"/> Change of use of a structure existing as of April 15, 2007 <input type="checkbox"/> Renovation of a structure existing as of April 15, 2007 <input type="checkbox"/> Construction of an addition 5,000 square feet or less to a structure existing as of April 15, 2007 <input type="checkbox"/> Demolition of an existing structure as of April 15, 2007 and replacement with a structure no more than 5,000 square feet larger than the one demolished		
Existing Structure Square Footage	Proposed Square Footage	Estimated Increase in Capacity*
List supporting documentation included:		
<i>Internal Use Only:</i> Approved by: _____ Date: _____		

SEC. 4-10 CERTIFICATE FOR SEWER LINE CAPACITY (CAPF-SL)

Preliminary Plat, Final Subdivision Plat, Final Site Plan, or Master Plan unconditionally approved prior to April 15, 2007.

Project #	Project Name	Approval Date

Construction on a lot of record that does not result in more than 20% increase in sewer line capacity over the existing development and consists of one of the following:

- Change of use of a structure existing as of April 15, 2007
- Renovation of a structure existing as of April 15, 2007
- Construction of an addition 5,000 square feet or less to a structure existing as of April 15, 2007
- Demolition of an existing structure as of April 15, 2007 and replacement with a structure no more than 5,000 square feet larger than the one demolished.

Existing Structure Square Footage	Proposed Square Footage	Estimated Increase in Capacity*

List supporting documentation included:

Internal Use Only:

Approved by: _____ Date: _____

SEC. 4-11 CERTIFICATE FOR ROADS (CAPF-R)

Preliminary Plat, Final Subdivision Plat, Final Site Plan, or Master Plan unconditionally approved prior to April 15, 2007 (UA)

Project #	Project Name	Approval Date

Project generates no more than 15 peak hour trips

Construction on a lot of record that does not result in more than 20% increase in road capacity over the existing development and consists of one of the following:

- Change of use of a structure existing as of April 15, 2007
- Renovation of a structure existing as of April 15, 2007
- Construction of an addition 5,000 square feet or less to a structure existing as of April 15, 2007
- Demolition of an existing structure as of April 15, 2007 and replacement with a structure no more than 5,000 square feet larger than the one demolished.

Existing Structure Square Footage	Proposed Square Footage	Estimated Increase in Capacity*

List supporting documentation included:

Internal Use Only:

Approved by: _____ Date: _____

SEC. 4-12 CERTIFICATE FOR SCHOOLS (CAPF-SCH)		
*For residential or mixed use projects only		
<input type="checkbox"/> Preliminary Subdivision Plat, Final Site Plan, or Final Plat approved with unconditional approval		
Project #	Project Name	Approval Date
<input type="checkbox"/> Master Plan approved with conditions		
Project #	Project Name	Approval Date
<input type="checkbox"/> Projects which qualify as "Housing for Older Persons" per Section 4-12(F)		
<i>Internal Use Only:</i> Approved by: _____ Date: _____		

"I hereby attest that the information provided on and attached to this application is complete and correct."

Signature of Applicant/Agent

Date

Signature of Property Owner

Date



WATER / SEWER TAPS and WATER METER CHARGES

Water METER Fees			
Meter Size	Meter Cost	6% Tax	Total Charge
3/4" Meter/Kornerhorn	\$319.00	\$19.14	\$338.14
Anti-Theft	\$319.00	\$19.14	\$338.14
1" Meter/Kornerhorn	\$541.00	\$32.46	\$573.46
1-1/2" Meter/Flange	\$558.00	\$33.48	\$591.48
2" Model 170 Meter	\$748.00	\$44.88	\$792.88
2" Compound Meter	\$1,859.00	\$111.54	\$1,970.54
3" Compound Meter	\$2,278.00	\$136.68	\$2,414.68
4" Compound Meter	\$3,426.00	\$205.56	\$3,631.56
4" Fire Flow Meter	\$6,105.00	\$366.30	\$6,471.30
6" Fire Flow Meter	\$9,473.00	\$568.38	\$10,041.38
8" Fire Flow Meter	\$12,230.00	\$733.80	\$12,963.80
10" Fire Flow Meter	\$16,131.00	\$967.86	\$17,098.86
10" x 12" Fire Flow Meter	\$17,197.00	\$1,031.82	\$18,228.82
12" Fire Flow Meter	*Market Cost		
*MARKET COST: Contact Purchasing at 301-600-1907 ABOVE PRICES EFFECTIVE TO 10-31-19 Prices subject to change without notice			

** WATER TAP Fees	
(Does not include Meter Fees)	
Size TAP ONLY	Total Charge
3/4"	\$ 400.00
1"	\$ 400.00
1-1/2"	\$ 400.00
2"	\$ 400.00
4"	\$1,800.00
6"	\$2,200.00
8"	\$2,800.00
10"	\$3,400.00
12"	\$3,400.00
Prices subject to change without notice	

** SEWER TAP Fees	
6" or 8" TAP ONLY	\$500.00
Prices subject to change without notice	

****If the water & sewer lines have been installed in the right-of-way to the property lines, NO Tap fee needs to be collected.**

Fees:

1. All tap fees shall be paid prior to permit issuance.
2. All meter/detector check fees shall be paid prior to permit issuance.

Pick up of Meters:

1. Meters and meter settings that are to be installed by the developer/contractor are to be picked up at the:
 Department of Public Works located at: **111 Airport Drive, East. (Receipt of payment must be presented at time of pick up)**

Prior to picking up meters or meter settings call the Purchasing Dept. (301-600-1164 or 301-600-1196) to confirm availability

Water Taps:

1. The City must make all taps 3/4" through and including 12".
2. Taps larger than 12" (contact your assigned City Project Inspector or the Project's Department Office Manager (301-600-6288).
3. Prior to requesting a tap be made, developer/contractor shall have excavation complete, tapping sleeve and valve installed and tested. This must be witnessed and approved by the City Project Inspector prior to tap being made.

Sewer Taps:

1. The City must make all sewer taps.
2. Prior to requesting a tap be made, developer/contractor shall have excavation complete.

General Notes:

1. Work within The Right-of-Way shall be in compliance with The City of Frederick Manual of Standard Details for Construction. Questions can be directed to your assigned City Project Inspector or the Project's Department Office Manager (301-600-6288).
2. Work on Private Property shall be in compliance with The City Plumbing Code. Questions can be directed to the City Plumbing Inspector (301-600-3820 or 301-600-3821).
3. Contact Miss Utility 1-800-257-7777, missutility.net , at least 2 full business days prior to starting work.