



(For City Use Only)
Date Received _____
PZ Case # _____
Expiration Date _____

Form: REQUEST FOR CURB CUT

Submission: Email application package to: engineeringreview@cityoffrederickmd.gov
If applicant have any questions, call engineering at 301-600-1498

Applicant Must Read and initial Each of these Requirements:

- Review Land Management Code section 601 "Access Management", including Tables 601-1 and 601-2 for detailed requirements.
Curb cuts are subject to approval of the Engineering Dept first (via this form), Historic Preservation Commission (if applicable) and finally Building Department (via building permit).
Engineering approval expires after 1 year. Application for Building Permit must be submitted prior to expiration of engineering approval.
Attach sketch showing location and dimensions of all existing and proposed curb-cuts for the subject property.
The existing driveway curb cut must be abandoned, and a new curb, gutter and sidewalk installed per current City of Frederick specifications.
Any costs associated with the relocation of No Parking signs, utilities, etc. will be the property Owner's responsibility.

Location/ Property/ Owner Information:

PROPERTY OWNER NAME: _____
MAILING ADDRESS: _____
LOCATION OF WORK ADDRESS (if different than above) _____
EMAIL: _____ PHONE: _____
[] Yes [] No: Is the location in the Historic Preservation Overlay Zone? (Historic District).
Reason for Curb Cut: _____

CITY USE ONLY:

ENGINEERING DEPT DECISION: Signature: _____ Date: _____
[] Approved
[] Approved with Conditions: _____
[] Denied - Reason for denial: _____

Next Course of Action:

- Secure HPC Approval (if applicable)
Submit Application for permit to Building Dept., along with Engineering approval (this form)