SIDEWALK REPAIRS

Note: This document was produced by Neighborhood Advisory Council 11 (NAC 11) in coordination with the City of Frederick, MD Building Department, January 2019.

CITY CODE GOVERNING SIDEWALKS

Damaged sidewalks pose tripping hazards to pedestrians. Property owners in the City of Frederick are required to maintain their sidewalks according to the standards of city ordinances, including sidewalk repair. Sidewalks needing repair can be reported to the City either by the owner or by someone other than the property owner. Enforcement of the sidewalk repair ordinance is "complaint driven," meaning that if the city receives a complaint, an investigation is made, and if the complaint is found to be valid, the owner will receive a notice to repair the sidewalk. The Code relating to sidewalks is shown below.

City of Frederick Code
Chapter 22, Streets and Sidewalks,
Article II, Sidewalks, Sec. 22-24 - Repair by property owners and occupiers.
It shall be the duty of all owners and occupiers of land to keep the *sidewalks* and footways binding thereon in good and proper repair and at all times free of nuisances. Whenever, in the opinion of the director of permits and code management or his designee, any *sidewalk* requires filling up, cutting down or in any manner bringing to the proper grade, or whenever in the opinion of the director of permits and code management or his designee any *sidewalk*, or portion thereof, is out of repair and should be repaired or re-laid, the director of permits and code management or his designee shall notify the owner by notice in writing to repair or relay the same within sixty (60) days from the date of such notice.

REPORTING DAMAGED SIDEWALKS

The property owner can report their damaged sidewalks and ask the city to assist in repair. Or, a non-owner can report a sidewalk needing repair. The City of Frederick offers two ways to report a damaged sidewalk, whether by the property owner or by someone other than the property owner reporting the needed repair. They can:

❶ Report the damaged sidewalk on the City website, accessible at the link below: (see reverse side for an example of the Sidewalk Damage Form). https://www.cityoffrederick.com/FormCenter/Public-Works-18/Sidewalk-Damage-60 or

❷ Contact the City directly.
By phone: (301) 600-3808 or by Fax: (301) 600-3826

WHO PAYS FOR REPAIRING SIDEWALKS?

In general, the property owner is responsible for the cost of sidewalk repair. However, if the sidewalk tripping hazard is caused by a City-owned tree, the City will pay 50% of the cost of the repairs *if the work is performed by the City's contractor*. Otherwise, the property owner pays for the entire repair. Please note: the City does not engage its contractors to perform sidewalk work for cosmetic reasons, only damaged sidewalks that pose a hazard to pedestrians.

PROCESS OF REPAIRING SIDEWALKS

The process for getting a sidewalk repaired varies slightly depending on who the property owner elects to perform the

work. When a "Notice to Repair" is issued by the City, the property owner has the choice of performing the work or causing the work to be performed or authorizing the City to perform such work by the City's contractor through acceptance and execution of a Miscellaneous Concrete Agreement with the City. When the property owner chooses to perform the work themselves or hire their own contractor, the property owner/ contractor is required to obtain a "Sidewalk" permit prior to starting any work. The complete Sidewalk Repair Guidelines can be viewed online at: http://www.cityoffrederick.com/DocumentCenter/View/901/Side-WalkApp-Form?bidId=

SIDEWALK DAMAGE FORM

https://www.cityoffrederick.com/FormCenter/Public-Works-18/Sidewalk-Damage-60

Form Center

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Sidewalk Damage   Sign in to Save Progress

Please let Public Works know if you see damage to a public sidewalk in the City. We will address the issue promptly. If this is an urgent problem or is after hours please report it immediately to the switchboard at 301-600-1160.

Name

Email

Phone Number

Location of Damage(Address, Street Name, or Intersection)*

Description of Problem*

Upload Image

Browse...   No file selected.

☑ Receive an email copy of this form.

Email address

This field is not part of the form submission.

Submit   Submit and Print

* indicates a required field