

THE CITY OF FREDERICK

FISCAL YEAR 2019 BUDGET UPDATE

September 30, 2018



Prepared by the Department of Budget and Purchasing

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Budget Overview – September 30, 2018

All Funds Summary

The City began Fiscal Year 2019 with an adopted budget of \$158,619,575. Encumbrances as of June 30, 2018, totaling \$2,993,351, were rolled forward and are included in the FY 2019 amended budget. The following table summarizes the revenues and expenditures for the City's FY 2019 amended budget as of September 30, 2018:

	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
Revenues					
Taxes	\$ 67,315,094	\$ -	\$ -	\$ -	\$ 67,315,094
Licenses and Permits	2,420,645	472,530	-	-	2,893,175
Intergovernmental	7,719,966	180,740	1,302,700	2,875,764	12,079,170
Charges for Services	2,930,493	36,103,400	-	-	39,033,893
Fines and Forfeitures	1,261,800	815,889	21,908	-	2,099,597
Miscellaneous	1,635,932	484,973	88,518	1,443,883	3,653,306
Other Financing Sources	8,500	5,718,018	-	6,175,000	11,901,518
Total Revenues	\$ 83,292,430	\$ 43,775,550	\$ 1,413,126	\$ 10,494,647	\$ 138,975,753
Transfers In	2,729,329	997,792	72,203	12,227,018	16,026,342
Transfers Out	(6,083,342)	(9,913,000)	(30,000)	-	(16,026,342)
Use of Fund Balance	14,688,819	5,009,815	100,000	-	19,798,634
PY Encumbrances	1,273,141	1,718,537	1,673	-	2,993,351
Total Financial Resources	\$ 95,900,377	\$ 41,588,694	\$ 1,557,002	\$ 22,721,665	\$ 161,767,738
Expenditures					
General Government	\$ 8,138,094	\$ 537,179	\$ -	\$ 550,000	\$ 9,225,273
Frederick Police Department	32,644,655	-	121,908	-	32,766,563
Planning and Community Development	1,667,082	-	283,000	-	1,950,082
Engineering, Permits, and Inspections	4,541,105	388,145	-	-	4,929,250
Public Works - Operations	16,848,047	20,654,666	-	16,784,665	54,287,378
Parks and Recreation	6,199,261	1,347,806	-	1,050,000	8,597,067
Economic Development	2,954,211	3,605,281	-	4,337,000	10,896,492
Frederick Community Action Agency	4,953,518	33,991	1,152,094	-	6,139,603
Miscellaneous Cost Centers	336,339	-	-	-	336,339
Debt Service	7,290,153	14,703,485	-	-	21,993,638
Contingency	267,567	310,000	-	-	577,567
Fund Balance (Reserves)	10,060,345	8,141	-	-	10,068,486
Total Expenditures	\$ 95,900,377	\$ 41,588,694	\$ 1,557,002	\$ 22,721,665	\$ 161,767,738

Budget Overview – September 30, 2018

At the end of the first quarter, the City realized 48.41% of total budgeted revenues and 24.97% of total budgeted expenditures. Salary and benefit costs are 20.01% and 61.85% of budget, respectively, which is consistent with the prior year. Both the pension and OPEB contributions were remitted in the first quarter.

General Fund

In the General Fund, the City realized 75.23% of total budgeted revenues and 85.52% of budgeted tax revenues through the first quarter. The majority of real property taxes are recognized in the beginning of the year with amounts totaling 99.55% of the budgeted amount. Personal income taxes are received throughout the year with more significant payments received in the third and fourth quarters. Payment for admissions and amusement taxes are received beginning in the second quarter.

License and permit revenues are consistent with the prior year. The franchise fees for cable television are remitted to the City beginning in the second quarter. Intergovernmental revenues are 26.84% of the budgeted amount. Grant revenues are recorded when received. Other revenues are generally on target and are within expectations.

General Fund expenditures are within expectations based on the explanations given above.

Weinberg Center for the Arts

Revenues for the Weinberg Center are 14.53% of the total budgeted amount. This falls within reasonable expectations as historically the majority of revenues from sponsorships are not realized until the fourth quarter.

City Housing

The City Housing Fund has been established for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees are used to support the development and operation of affordable housing initiatives. As of September 30, 2018, the City has spent \$8,573 on permanent supportive housing, down-payment assistance for first-time homebuyers and the repair or replacement of faulty furnaces.

Water and Sewer Fund

Overall, the Water and Sewer Fund is performing within budget. Charges for services are 16.66% of the total budgeted amount compared to 17.52% in the prior year. User fees are accrued based on service periods. Expenditures appear reasonable and are within expectations.

Parking Fund

Parking Fund revenues and expenditures are consistent with budgeted amounts and are within expectations.

Budget Overview – September 30, 2018

Stormwater Fund

Similar to the Water and Sewer Fund, charges for stormwater management fees are accrued based on service periods. Expenditures appear reasonable and within expectations.

Airport Fund

The Airport revenues and expenditures are consistent with budgeted amounts and are within expectations.

Clustered Spires Golf Course

Clustered Spires Golf Course is a seasonal operation with most revenues and expenditures occurring in the spring and summer months. Expenditures appear reasonable and within expectations.

Other Funds

The Community Development Fund, Community Health Center, Rental Operations Fund, and the Controlled Dangerous Substance Fund are performing within expectations through the first quarter.

Budget Schedules and Summaries

Schedule A Summary Schedule of Revenues and Expenditures as of September 30, 2018

Revenues

Fund	9/30/2018	FY 2019	% of	9/30/2017	FY 2018	% of
	Actual	Amended	Budget	Actual	Amended	Budget
General Fund	\$ 61,241,015	\$ 81,400,773	75.23%	\$ 57,442,036	\$ 78,695,071	72.99%
Weinberg Center for the Arts	274,934	1,891,657	14.53%	382,885	1,812,060	21.13%
City Housing Fund	2,758	-	N/A	205	-	N/A
Community Health Center	25,390	1,078,218	2.35%	7,829	891,043	0.88%
Water & Sewer	4,816,503	33,357,608	14.44%	4,854,635	32,234,708	15.06%
Parking	1,567,779	5,922,256	26.47%	1,467,449	6,102,292	24.05%
Stormwater	290,585	2,010,000	14.46%	303,373	1,784,350	17.00%
Airport	249,114	1,028,554	24.22%	245,824	1,558,232	15.78%
Golf Course	393,628	1,415,000	27.82%	449,839	1,396,060	32.22%
Rental Operations	11,847	42,132	28.12%	10,585	43,284	24.45%
Community Development	508	313,000	0.16%	11,644	313,000	3.72%
CDS	34,699	21,908	158.39%	7,746	21,898	35.37%
Capital Improvements Program	(1,636,503)	10,494,647	-15.59%	385,332	10,511,405	3.67%
Total Revenues	\$ 67,272,257	\$ 138,975,753	48.41%	\$ 65,569,382	\$ 135,363,403	48.44%

Expenditures

Fund	9/30/2018	FY 2019	% of	9/30/2017	FY 2018	% of
	Actual	Amended	Budget	Actual	Amended	Budget
General Fund	\$ 27,240,330	\$ 93,764,321	29.05%	\$ 27,456,088	\$ 90,735,662	30.26%
Weinberg Center for the Arts	374,446	2,056,056	18.21%	470,976	1,960,289	24.03%
City Housing Fund	8,573	80,000	10.72%	6,216	80,000	7.77%
Community Health Center	222,567	1,152,094	19.32%	211,444	909,503.00	23.25%
Water & Sewer	6,493,206	31,379,030	20.69%	5,713,171	30,392,140	18.80%
Parking	648,402	5,041,240	12.86%	696,504	6,063,688	11.49%
Stormwater	355,201	1,725,256	20.59%	387,277	1,666,438	23.24%
Airport	197,052	1,978,756	9.96%	233,185	1,951,317	11.95%
Golf Course	401,894	1,422,280	28.26%	428,192	1,430,066	29.94%
Rental Operations	8,196	42,132	19.45%	9,645	43,284	22.28%
Community Development	24,217	283,000	8.56%	22,961	283,000	8.11%
CDS	3,623	121,908	2.97%	22,740	39,990	56.86%
Capital Improvements Program	4,423,660	22,721,665	19.47%	3,440,329	17,511,227	19.65%
Total Expenditures	\$ 40,401,367	\$ 161,767,738	24.97%	\$ 39,098,728	\$ 153,066,604	25.54%

Expenditures by Type

	9/30/2018	FY 2019	% of	9/30/2017	FY 2018	% of
	Actual	Amended	Budget	Actual	Amended	Budget
Salaries	\$ 7,901,676	\$ 39,483,927	20.01%	\$ 7,687,276	\$ 37,710,547	20.38%
Benefits	18,630,524	30,120,489	61.85%	18,731,183	29,076,857	64.42%
Supplies	2,531,216	14,190,941	17.84%	2,002,585	13,803,652	14.51%
Other Professional Services	4,220,811	22,917,697	18.42%	4,114,662	20,467,737	20.10%
Capital	3,944,359	22,604,214	17.45%	3,316,971	19,375,830	17.12%
Debt Service	3,172,781	21,804,417	14.55%	3,246,051	21,315,028	15.23%
Contingency	-	577,567	0.00%	-	320,000	0.00%
Fund Balance (Reserves)	-	10,068,486	0.00%	-	10,996,953	0.00%
Total Expenditures	\$ 40,401,367	\$ 161,767,738	24.97%	\$ 39,098,728	\$ 153,066,604	25.54%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of September 30, 2018

Fund	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
General Fund						
Taxes						
Real Property	\$ 55,632,780	\$ 55,881,767	99.55%	\$ 53,109,375	\$ 53,406,681	99.44%
Business Property	951,355	2,283,788	41.66%	1,198,767	2,457,411	48.78%
Personal Income Taxes	987,098	8,693,264	11.35%	761,139	8,514,000	8.94%
Admissions and Amusements	-	340,000	0.00%	-	340,000	0.00%
Other	1	116,275	0.00%	8,446	116,275	7.26%
Licenses and Permits						
Building Permits and Inspections	268,274	1,195,645	22.44%	348,884	1,255,645	27.79%
Cable Television	-	1,225,000	0.00%	-	1,160,000	0.00%
Intergovernmental						
State	1,867,210	4,811,460	38.81%	510,116	4,456,022	11.45%
Federal	80,745	2,512,561	3.21%	546,240	2,517,865	21.69%
Other	84,269	248,945	33.85%	82,787	248,945	33.26%
Charges for Services						
Recreation Fees	214,941	695,631	30.90%	194,916	704,807	27.66%
Inspection, Review, and Filing Fees	141,092	842,000	16.76%	97,996	842,000	11.64%
Other	47,101	213,130	22.10%	61,412	185,830	33.05%
Fines and Forfeitures						
Automated Enforcement	302,394	1,250,000	24.19%	294,992	1,517,000	19.45%
Municipal Infractions	2,900	11,800	24.58%	20,310	41,800	48.59%
Miscellaneous						
Rents	155,398	622,713	24.95%	137,851	613,016	22.49%
Interest Earnings	114,672	182,700	62.77%	58,054	82,700	70.20%
Other	361,871	265,594	136.25%	10,111	226,574	4.46%
Other Financing Sources						
Other	28,914	8,500	340.16%	640	8,500	7.53%
Total General Fund	\$ 61,241,015	\$ 81,400,773	75.23%	\$ 57,442,036	\$ 78,695,071	72.99%
Weinberg Center for the Arts						
Intergovernmental	\$ -	\$ 147,000	0.00%	\$ -	\$ 170,000	0.00%
Charges for Services	226,439	1,179,732	19.19%	365,288	1,176,301	31.05%
Miscellaneous	48,495	564,925	8.58%	17,597	465,759	3.78%
Total Weinberg Center for the Arts	\$ 274,934	\$ 1,891,657	14.53%	\$ 382,885	\$ 1,812,060	21.13%
City Housing Fund						
Miscellaneous	\$ 2,758	\$ -	N/A	\$ 205	\$ -	N/A
Total City Housing Fund	\$ 2,758	\$ -	N/A	\$ 205	\$ -	N/A
Community Health Center						
Intergovernmental	\$ 2,661	\$ 1,014,700	0.26%	\$ 532	\$ 834,000	0.06%
Miscellaneous	22,729	63,518	35.78%	7,297	57,043	12.79%
Total Community Health Center	\$ 25,390	\$ 1,078,218	2.35%	\$ 7,829	\$ 891,043	0.88%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of September 30, 2018

Fund	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
Water & Sewer Fund						
Licenses and Permits	\$ 133,690	\$ 337,450	39.62%	\$ 138,740	\$ 318,550	43.55%
Charges for Services						
Water Fees	2,699,071	16,045,000	16.82%	2,721,708	15,435,000	17.63%
Sewer Fees	1,833,384	11,168,320	16.42%	1,883,270	10,846,320	17.36%
Other	-	100	0.00%	-	100	0.00%
Fines and Forfeitures	-	45,300	0.00%	600	100,300	0.60%
Miscellaneous	25,571	82,000	31.18%	13,717	32,000	42.87%
Other Financing Sources						
Transfers	-	5,304,438	0.00%	40,410	5,304,438	0.76%
Other	124,787	375,000	33.28%	56,190	198,000	28.38%
Total Water & Sewer Fund	\$ 4,816,503	\$ 33,357,608	14.44%	\$ 4,854,635	\$ 32,234,708	15.06%
Parking Fund						
Licenses and Permits	\$ 24,325	\$ 135,080	18.01%	\$ 23,381	\$ 159,080	14.70%
Intergovernmental	-	128,240	0.00%	-	128,240	0.00%
Charges for Services						
Parking Decks	1,012,151	3,597,503	28.13%	919,037	3,815,963	24.08%
Parking Meters	228,290	903,473	25.27%	225,449	867,708	25.98%
Other	6,438	39,900	16.14%	7,128	40,084	17.78%
Fines and Forfeitures	166,905	770,589	21.66%	175,487	743,746	23.60%
Miscellaneous						
Rents	104,212	347,471	29.99%	106,563	347,471	30.67%
Other	44	-	N/A	33	-	N/A
Other Financing Sources	25,414	-	N/A	10,371	-	N/A
Total Parking Fund	\$ 1,567,779	\$ 5,922,256	26.47%	\$ 1,467,449	\$ 6,102,292	24.05%
Stormwater Fund						
Charges for Services	\$ 278,302	\$ 2,010,000	13.85%	\$ 297,253	\$ 1,762,000	16.87%
Miscellaneous	4	-	N/A	-	22,350	0.00%
Other Financing Sources	12,279	-	N/A	6,120	-	N/A
Total Stormwater Fund	\$ 290,585	\$ 2,010,000	14.46%	\$ 303,373	\$ 1,784,350	17.00%
Airport Fund						
Intergovernmental	\$ -	\$ 52,500	0.00%	\$ -	\$ -	N/A
Charges for Services	236,138	954,104	24.75%	237,037	952,704	24.88%
Miscellaneous	6,613	21,950	30.13%	6,612	22,450	29.45%
Other Financing Sources						
Transfers	-	-	N/A	-	583,078	0.00%
Other	6,363	-	N/A	2,175	-	N/A
Total Airport Fund	\$ 249,114	\$ 1,028,554	24.22%	\$ 245,824	\$ 1,558,232	15.78%
Golf Course Fund						
Charges for Services	\$ 383,067	\$ 1,385,000	27.66%	\$ 441,384	\$ 1,366,060	32.31%
Miscellaneous	10,561	30,000	35.20%	8,455	30,000	28.18%
Total Golf Course Fund	\$ 393,628	\$ 1,415,000	27.82%	\$ 449,839	\$ 1,396,060	32.22%
Rental Operations Fund						
Miscellaneous	\$ 1,043	\$ 3,552	29.36%	\$ 887	\$ 3,540	25.06%
Other Financing Sources	10,804	38,580	28.00%	9,698	39,744	24.40%
Total Rental Operations Fund	\$ 11,847	\$ 42,132	28.12%	\$ 10,585	\$ 43,284	24.45%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of September 30, 2018

Fund	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
Community Development Fund						
Intergovernmental	\$ -	\$ 288,000	0.00%	\$ 11,431	\$ 288,000	3.97%
Miscellaneous	508	25,000	2.03%	213	25,000	0.85%
Total Community Development Fund	\$ 508	\$ 313,000	0.16%	\$ 11,644	\$ 313,000	3.72%
CDS Fund						
Fines and Forfeitures	\$ 33,813	\$ 21,908	154.34%	\$ -	\$ 21,898	0.00%
Miscellaneous	886	-	N/A	7,746	-	N/A
Total CDS Fund	\$ 34,699	\$ 21,908	158.39%	\$ 7,746	\$ 21,898	35.37%
Capital Improvements Program						
General Fund	\$ (191,080)	\$ 5,313,647	-3.60%	\$ 708,659	\$ 5,990,155	11.83%
Water & Sewer Fund	(1,450,983)	1,775,000	-81.75%	6,559	3,750,000	0.17%
Parking Fund	-	(350,000)	N/A	-	-	N/A
Stormwater Fund	100	96,000	0.10%	2,100	1,025,000	0.20%
Airport Fund	5,460	3,660,000	0.15%	(331,986)	(253,750)	130.83%
Total Capital Improvements Program	\$ (1,636,503)	\$ 10,494,647	-15.59%	\$ 385,332	\$ 10,511,405	3.67%
Total All Funds	\$ 67,272,257	\$ 138,975,753	48.41%	\$ 65,569,382	\$ 135,363,403	48.44%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2018

Fund	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
General Fund						
Mayor's Office	\$ 414,989	\$ 1,168,429	35.52%	\$ 437,213	\$ 925,137	47.26%
Legal	259,055	884,658	29.28%	279,773	919,147	30.44%
Election Board	8	20	40.00%	34,593	185,211	18.68%
Finance	429,103	1,432,753	29.95%	424,101	1,695,622	25.01%
Purchasing	236,444	679,916	34.78%	227,524	662,994	34.32%
Budget	77,957	207,691	37.54%	74,311	198,741	37.39%
Information Technology	461,231	1,240,129	37.19%	466,880	1,176,001	39.70%
Geographic Information Systems	94,558	328,801	28.76%	130,855	351,018	37.28%
Audio Visual	74,328	304,308	24.43%	58,017	335,284	17.30%
Human Resources	302,437	1,116,713	27.08%	282,894	936,914	30.19%
Risk, Safety and Compliance	104,959	367,690	28.55%	102,291	352,321	29.03%
Planning	494,835	1,609,406	30.75%	455,656	1,573,301	28.96%
Code Enforcement	227,932	790,407	28.84%	222,322	765,291	29.05%
Facility Maintenance	369,899	1,080,192	34.24%	382,831	1,052,908	36.36%
Asset Management	142,385	527,195	27.01%	132,460	520,508	25.45%
Municipal Annex	95,625	433,227	22.07%	94,886	445,051	21.32%
Community Promotion	344,594	406,986	84.67%	139,568	301,259	46.33%
Special Events	73,117	241,349	30.30%	87,639	234,423	37.38%
Police	12,070,506	32,644,655	36.98%	12,084,655	31,093,414	38.87%
Fire	312,563	317,102	98.57%	313,113	319,458	98.01%
Building Inspection	563,473	1,601,665	35.18%	536,604	1,544,438	34.74%
Electrical Inspection	140,230	365,545	38.36%	136,691	345,129	39.61%
Construction Inspection	207,510	669,552	30.99%	200,828	566,337	35.46%
General Administration - DPW	515,307	1,498,823	34.38%	486,529	1,550,018	31.39%
Maintenance - Equipment and Machinery	425,014	1,165,970	36.45%	425,872	1,135,333	37.51%
Sustainability	17,209	67,898	25.35%	-	-	N/A
Engineering	506,914	1,783,488	28.42%	511,146	1,651,972	30.94%
Waste Collection	1,077,481	4,326,293	24.91%	1,130,073	4,027,814	28.06%
Street Maintenance	829,366	2,325,513	35.66%	855,648	2,386,921	35.85%
Snow Removal	12,976	416,110	3.12%	15,779	555,463	2.84%
Street Lights and Signals	649,209	2,937,108	22.10%	725,839	2,713,253	26.75%
Traffic Lines and Signs	277,540	1,188,685	23.35%	440,966	1,248,388	35.32%
Bus Maintenance	19,317	19,237	100.42%	19,487	19,891	97.97%
Grounds Maintenance	1,192,391	3,979,164	29.97%	1,270,534	3,992,952	31.82%
Harry Grove Stadium	37,016	211,481	17.50%	47,953	235,038	20.40%
Recreation Centers	473,673	1,508,951	31.39%	412,796	1,530,675	26.97%
Burck Street Center	2,905	26,562	10.94%	1,923	26,372	7.29%
Summer Playground Program	63,593	114,826	55.38%	58,973	118,509	49.76%
Swimming Pools	121,631	328,409	37.04%	131,014	277,336	47.24%
Community Development	48,322	57,676	83.78%	48,581	56,840	85.47%
Economic Development	209,140	898,155	23.29%	220,173	901,757	24.42%
Frederick Community Action Agency	1,084,509	4,873,518	22.25%	1,163,522	4,944,407	23.53%
Debt Service	2,179,079	7,290,153	29.89%	2,183,575	7,104,552	30.73%
Contingency	-	267,567	0.00%	-	10,000	0.00%
Fund Balance (Reserves)	-	10,060,345	0.00%	-	9,748,264	0.00%
Total General Fund	\$ 27,240,330	\$ 93,764,321	29.05%	\$ 27,456,088	\$ 90,735,662	30.26%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2018

Fund	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
Weinberg Center for the Arts						
Weinberg	\$ 374,446	\$ 1,650,381	22.69%	\$ 470,976	\$ 1,665,349	28.28%
Weinberg - Board of Directors	-	405,675	0.00%	-	294,940	0.00%
Total Weinberg Center for the Arts	\$ 374,446	\$ 2,056,056	18.21%	\$ 470,976	\$ 1,960,289	24.03%
City Housing Fund						
MPDU Housing	\$ 8,573	\$ 80,000	10.72%	\$ 6,216	\$ 80,000	7.77%
Total City Housing Fund	\$ 8,573	\$ 80,000	10.72%	\$ 6,216	\$ 80,000	7.77%
Community Health Center						
Community Health Center	\$ 222,567	\$ 1,152,094	19.32%	\$ 211,444	\$ 909,503	23.25%
Total Community Health Center	\$ 222,567	\$ 1,152,094	19.32%	\$ 211,444	\$ 909,503	23.25%
Water & Sewer Fund						
Finance	\$ 90,646	\$ 537,179	16.87%	\$ 89,384	\$ 294,720	30.33%
Plumbing Inspection	168,684	388,145	43.46%	169,325	383,995	44.10%
Water Services	1,066,728	3,660,983	29.14%	999,650	3,081,035	32.45%
Water Quality	122,181	414,096	29.51%	130,576	415,157	31.45%
Water Treatment	2,008,725	7,811,357	25.72%	1,431,363	8,008,908	17.87%
Wastewater Treatment Plant	1,182,012	4,432,527	26.67%	927,943	4,397,252	21.10%
Sewer Maintenance	256,094	904,195	28.32%	268,288	857,912	31.27%
Inflow and Infiltration	146,940	435,785	33.72%	149,167	415,345	35.91%
Plant Maintenance	503,797	1,383,756	36.41%	555,138	1,422,391	39.03%
Debt Service	947,399	11,211,007	8.45%	992,337	10,915,425	9.09%
Contingency	-	200,000	0.00%	-	200,000	0.00%
Total Water & Sewer Fund	\$ 6,493,206	\$ 31,379,030	20.69%	\$ 5,713,171	\$ 30,392,140	18.80%
Parking Fund						
Public Parking	\$ 311,764	\$ 1,258,494	24.77%	\$ 319,499	\$ 1,250,107	25.56%
Church Street Deck	52,293	343,789	15.21%	40,008	265,124	15.09%
Court Street Deck	56,795	331,175	17.15%	71,462	302,795	23.60%
Carroll Creek Deck	37,379	372,272	10.04%	51,626	351,010	14.71%
West Patrick Street Deck	31,586	252,907	12.49%	30,353	224,649	13.51%
East All Saints Street Deck	31,618	254,364	12.43%	39,222	217,137	18.06%
Debt Service	126,967	2,128,239	5.97%	144,334	2,129,942	6.78%
Contingency	-	100,000	0.00%	-	100,000	0.00%
Fund Balance (Reserves)	-	-	N/A	-	1,222,924	0.00%
Total Parking Fund	\$ 648,402	\$ 5,041,240	12.86%	\$ 696,504	\$ 6,063,688	11.49%
Stormwater Fund						
Street Sweeping	\$ 144,801	\$ 509,783	28.40%	\$ 142,183	\$ 717,601	19.81%
Stormwater	203,362	1,102,184	18.45%	237,575	853,622	27.83%
Debt Service	7,038	103,289	6.81%	7,519	85,215	8.82%
Contingency	-	10,000	0.00%	-	10,000	0.00%
Total Stormwater Fund	\$ 355,201	\$ 1,725,256	20.59%	\$ 387,277	\$ 1,666,438	23.24%
Airport Fund						
Airport	\$ 147,305	\$ 712,080	20.69%	\$ 175,719	\$ 674,900	26.04%
Air Traffic Control Tower	6,336	80,200	7.90%	8,614	78,348	10.99%
Debt Service	43,411	1,186,476	3.66%	48,852	1,198,069	4.08%
Total Airport Fund	\$ 197,052	\$ 1,978,756	9.96%	\$ 233,185	\$ 1,951,317	11.95%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2018

Fund	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
Golf Course Fund						
Maintenance	\$ 214,238	\$ 711,185	30.12%	\$ 215,044	\$ 727,515	29.56%
Clubhouse	168,433	596,261	28.25%	194,920	591,203	32.97%
Restaurant	13,136	40,360	32.55%	11,747	40,302	29.15%
Debt Service	6,087	74,474	8.17%	6,481	71,046	9.12%
Total Golf Course Fund	\$ 401,894	\$ 1,422,280	28.26%	\$ 428,192	\$ 1,430,066	29.94%
Rental Operations Fund						
Rental Operations	\$ 8,196	\$ 33,991	24.11%	\$ 9,645	\$ 17,519	55.05%
Fund Balance (Reserves)	-	8,141	0.00%	-	25,765	0.00%
Total Rental Operations Fund	\$ 8,196	\$ 42,132	19.45%	\$ 9,645	\$ 43,284	22.28%
Community Development Fund						
Community Development	\$ 24,217	\$ 283,000	8.56%	\$ 22,961	\$ 283,000	8.11%
Total Community Development Fund	\$ 24,217	\$ 283,000	8.56%	\$ 22,961	\$ 283,000	8.11%
CDS Fund						
CDS Program	\$ 3,623	\$ 121,908	2.97%	\$ 22,740	\$ 39,990	56.86%
Total CDS Fund	\$ 3,623	\$ 121,908	2.97%	\$ 22,740	\$ 39,990	56.86%
Capital Improvements Program						
General Fund	\$ 1,790,516	\$ 10,162,665	17.62%	\$ 813,414	\$ 9,586,227	8.49%
Water & Sewer	2,349,042	7,275,000	32.29%	1,872,096	7,150,000	26.18%
Stormwater	150,000	947,000	15.84%	22,559	1,025,000	2.20%
Airport	(13,814)	3,762,000	-0.37%	732,260	(250,000)	-292.90%
Parking	147,916	575,000	25.72%	-	-	N/A
Total Capital Improvements Program	\$ 4,423,660	\$ 22,721,665	19.47%	\$ 3,440,329	\$ 17,511,227	19.65%
Total All Funds	\$ 40,401,367	\$ 161,767,738	24.97%	\$ 39,098,728	\$ 153,066,604	25.54%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2018

Functional Area	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
General Government						
General Fund						
Mayor's Office	\$ 414,989	\$ 1,168,429	35.52%	\$ 437,213	\$ 925,137	47.26%
Legal	259,055	884,658	29.28%	279,773	919,147	30.44%
Election Board	8	20	40.00%	34,593	185,211	18.68%
Finance	429,103	1,432,753	29.95%	424,101	1,695,622	25.01%
Purchasing	236,444	679,916	34.78%	227,524	662,994	34.32%
Budget	77,957	207,691	37.54%	74,311	198,741	37.39%
Information Technology	461,231	1,240,129	37.19%	466,880	1,176,001	39.70%
Geographic Information Systems	94,558	328,801	28.76%	130,855	351,018	37.28%
Audio Visual	74,328	304,308	24.43%	58,017	335,284	17.30%
Human Resources	302,437	1,116,713	27.08%	282,894	936,914	30.19%
Risk, Safety and Compliance	104,959	367,690	28.55%	102,291	352,321	29.03%
Community Promotion	344,594	406,986	84.67%	139,568	301,259	46.33%
Water & Sewer Fund						
Finance	90,646	537,179	16.87%	89,384	294,720	30.33%
Total General Government	\$ 2,890,309	\$ 8,675,273	33.32%	\$ 2,747,404	\$ 8,334,369	32.96%
Frederick Police Department						
General Fund						
Police	\$ 12,070,506	\$ 32,644,655	36.98%	\$ 12,084,655	\$ 31,093,414	38.87%
CDS Fund						
CDS Program	3,623	121,908	2.97%	22,740	39,990	56.86%
Total Frederick Police Department	\$ 12,074,129	\$ 32,766,563	36.85%	\$ 12,107,395	\$ 31,133,404	38.89%
Planning and Community Development						
General Fund						
Planning	\$ 494,835	\$ 1,609,406	30.75%	\$ 455,656	\$ 1,573,301	28.96%
Community Development	48,322	57,676	83.78%	48,581	56,840	85.47%
Community Development Fund						
Community Development	24,217	283,000	8.56%	22,961	283,000	8.11%
Total Planning and Community Development	\$ 567,374	\$ 1,950,082	29.09%	\$ 527,198	\$ 1,913,141	27.56%
Engineering, Permits, and Inspections						
General Fund						
Code Enforcement	\$ 227,932	\$ 790,407	28.84%	\$ 222,322	\$ 765,291	29.05%
Building Inspection	563,473	1,601,665	35.18%	536,604	1,544,438	34.74%
Electrical Inspection	140,230	365,545	38.36%	136,691	345,129	39.61%
Engineering	506,914	1,783,488	28.42%	511,146	1,651,972	30.94%
Water & Sewer Fund						
Plumbing Inspection	168,684	388,145	43.46%	169,325	383,995	44.10%
Total Engineering, Permits, and Inspections	\$ 1,607,233	\$ 4,929,250	32.61%	\$ 1,576,088	\$ 4,690,825	33.60%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2018

Functional Area	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
Department of Public Works						
General Fund						
Facility Maintenance	\$ 369,899	\$ 1,080,192	34.24%	\$ 382,831	\$ 1,052,908	36.36%
Asset Management	142,385	527,195	27.01%	132,460	520,508	25.45%
Municipal Annex	95,625	433,227	22.07%	94,886	445,051	21.32%
Construction Inspection	207,510	669,552	30.99%	200,828	566,337	35.46%
General Administration - DPW	515,307	1,498,823	34.38%	486,529	1,550,018	31.39%
Maintenance - Equipment and Machinery	425,014	1,165,970	36.45%	425,872	1,135,333	37.51%
Sustainability	17,209	67,898	25.35%	-	-	N/A
Waste Collection	1,077,481	4,326,293	24.91%	1,130,073	4,027,814	28.06%
Street Maintenance	829,366	2,325,513	35.66%	855,648	2,386,921	35.85%
Snow Removal	12,976	416,110	3.12%	15,779	555,463	2.84%
Street Lights and Signals	649,209	2,937,108	22.10%	725,839	2,713,253	26.75%
Traffic Lines and Signs	277,540	1,188,685	23.35%	440,966	1,248,388	35.32%
Harry Grove Stadium	37,016	211,481	17.50%	47,953	235,038	20.40%
Water & Sewer Fund						
Water Services	1,066,728	3,660,983	29.14%	999,650	3,081,035	32.45%
Water Quality	122,181	414,096	29.51%	130,576	415,157	31.45%
Water Treatment	2,008,725	7,811,357	25.72%	1,431,363	8,008,908	17.87%
Wastewater Treatment Plant	1,182,012	4,432,527	26.67%	927,943	4,397,252	21.10%
Sewer Maintenance	256,094	904,195	28.32%	268,288	857,912	31.27%
Inflow and Infiltration	146,940	435,785	33.72%	149,167	415,345	35.91%
Plant Maintenance	503,797	1,383,756	36.41%	555,138	1,422,391	39.03%
Stormwater Fund						
Street Sweeping	144,801	509,783	28.40%	142,183	717,601	19.81%
Stormwater	203,362	1,102,184	18.45%	237,575	853,622	27.83%
Total Department of Public Works	\$ 10,291,177	\$ 37,502,713	27.44%	\$ 9,781,547	\$ 36,606,255	26.72%
Parks and Recreation						
General Fund						
Special Events	\$ 73,117	\$ 241,349	30.30%	\$ 87,639	\$ 234,423	37.38%
Grounds Maintenance	1,192,391	3,979,164	29.97%	1,270,534	3,992,952	31.82%
Recreation Centers	473,673	1,508,951	31.39%	412,796	1,530,675	26.97%
Burck Street Center	2,905	26,562	10.94%	1,923	26,372	7.29%
Summer Playground Program	63,593	114,826	55.38%	58,973	118,509	49.76%
Swimming Pools	121,631	328,409	37.04%	131,014	277,336	47.24%
Golf Course Fund						
Maintenance	214,238	711,185	30.12%	215,044	727,515	29.56%
Clubhouse	168,433	596,261	28.25%	194,920	591,203	32.97%
Restaurant	13,136	40,360	32.55%	11,747	40,302	29.15%
Total Parks and Recreation	\$ 2,323,117	\$ 7,547,067	30.78%	\$ 2,384,590	\$ 7,539,287	31.63%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2018

Functional Area	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
Economic Development						
General Fund						
Economic Development	\$ 209,140	\$ 898,155	23.29%	\$ 220,173	\$ 901,757	24.42%
Weinberg Center for the Arts						
Weinberg	374,446	1,650,381	22.69%	470,976	1,665,349	28.28%
Weinberg - Board of Directors	-	405,675	0.00%	-	294,940	0.00%
Parking Fund						
Public Parking	311,764	1,258,494	24.77%	319,499	1,250,107	25.56%
Church Street Deck	52,293	343,789	15.21%	40,008	265,124	15.09%
Court Street Deck	56,795	331,175	17.15%	71,462	302,795	23.60%
Carroll Creek Deck	37,379	372,272	10.04%	51,626	351,010	14.71%
West Patrick Street Deck	31,586	252,907	12.49%	30,353	224,649	13.51%
East All Saints Street Deck	31,618	254,364	12.43%	39,222	217,137	18.06%
Airport Fund						
Airport	147,305	712,080	20.69%	175,719	674,900	26.04%
Air Traffic Control Tower	6,336	80,200	7.90%	8,614	78,348	10.99%
Total Economic Development	\$ 1,258,662	\$ 6,559,492	19.19%	\$ 1,427,652	\$ 6,226,116	22.93%
Frederick Community Action Agency						
General Fund						
Frederick Community Action Agency	\$ 1,084,509	\$ 4,873,518	22.25%	\$ 1,163,522	\$ 4,944,407	23.53%
City Housing Fund						
MPDU Housing	8,573	80,000	10.72%	6,216	80,000	7.77%
Community Health Center Fund						
Community Health Center	222,567	1,152,094	19.32%	211,444	909,503	23.25%
Rental Operations Fund						
Rental Operations	8,196	33,991	24.11%	9,645	17,519	55.05%
Total Frederick Community Action Agency	\$ 1,323,845	\$ 6,139,603	21.56%	\$ 1,390,827	\$ 5,951,429	23.37%
Miscellaneous Cost Centers						
General Fund						
Fire	\$ 312,563	\$ 317,102	98.57%	\$ 313,113	\$ 319,458	98.01%
Bus Maintenance	19,317	19,237	100.42%	19,487	19,891	97.97%
Total Miscellaneous Cost Centers	\$ 331,880	\$ 336,339	98.67%	\$ 332,600	\$ 339,349	98.01%
Debt Service						
General Fund	\$ 2,179,079	\$ 7,290,153	29.89%	\$ 2,183,575	\$ 7,104,552	30.73%
Water & Sewer Fund	947,399	11,211,007	8.45%	992,337	10,915,425	9.09%
Parking Fund	126,967	2,128,239	5.97%	144,334	2,129,942	6.78%
Stormwater Fund	7,038	103,289	6.81%	7,519	85,215	8.82%
Airport Fund	43,411	1,186,476	3.66%	48,852	1,198,069	4.08%
Golf Course Fund	6,087	74,474	8.17%	6,481	71,046	9.12%
Total Debt Service	\$ 3,309,981	\$ 21,993,638	15.05%	\$ 3,383,098	\$ 21,504,249	15.73%
Contingency						
General Fund	\$ -	\$ 267,567	0.00%	\$ -	\$ 10,000	0.00%
Water & Sewer Fund	-	200,000	0.00%	-	200,000	0.00%
Parking Fund	-	100,000	0.00%	-	100,000	0.00%
Stormwater Fund	-	10,000	0.00%	-	10,000	0.00%
Total Contingency	\$ -	\$ 577,567	0.00%	\$ -	\$ 320,000	0.00%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2018

Functional Area	9/30/2018 Actual	FY 2019 Amended	% of Budget	9/30/2017 Actual	FY 2018 Amended	% of Budget
Fund Balance (Reserves)						
General Fund	\$ -	\$ 10,060,345	0.00%	\$ -	\$ 9,748,264	0.00%
Parking Fund	-	-	N/A	-	1,222,924	0.00%
Rental Operations Fund	-	8,141	0.00%	-	25,765	0.00%
Total Fund Balance (Reserves)	\$ -	\$ 10,068,486	0.00%	\$ -	\$ 10,996,953	0.00%
Capital Improvements Program						
General Fund	\$ 1,790,516	\$ 10,162,665	17.62%	\$ 813,414	\$ 9,586,227	8.49%
Water & Sewer	2,349,042	7,275,000	32.29%	1,872,096	7,150,000	26.18%
Stormwater	150,000	947,000	15.84%	22,559	1,025,000	2.20%
Airport	(13,814)	3,762,000	-0.37%	732,260	(250,000)	-292.90%
Total Capital Improvements Program	\$ 4,423,660	\$ 22,721,665	19.47%	\$ 3,440,329	\$ 17,511,227	19.65%
Total All Funds	\$ 40,401,367	\$ 161,767,738	24.97%	\$ 39,098,728	\$ 153,066,604	25.54%

Budget Schedules and Summaries

Schedule E Use of Fund Balance

The schedule below shows the anticipated beginning and ending fund balance for the General and applicable Enterprise funds. The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen.

	General Fund	Weinberg	City Housing	Water & Sewer Fund	Parking Fund	Stormwater Fund	Rental Operations	Total
Beginning Balance	\$ 18,752,955	\$ -	\$ 80,000	\$ 7,643,387	\$ 5,070,190	\$ 683,968	\$ 31,583	\$ 32,262,083
Less FY 2019 budgeted use:								
Capital Improvements Program	3,500,000	-	-	4,149,297	193,318	667,200	-	8,509,815
Capital Purchases	1,048,474	-	-	-	-	-	-	1,048,474
Other	-	-	80,000	-	-	-	-	80,000
Reserves	10,060,345	-	-	-	-	-	-	10,060,345
Total Use of Fund Balance	<u>\$ 14,608,819</u>	<u>\$ -</u>	<u>\$ 80,000</u>	<u>\$ 4,149,297</u>	<u>\$ 193,318</u>	<u>\$ 667,200</u>	<u>\$ -</u>	<u>\$ 19,698,634</u>
Ending Balance	\$ 4,144,136	\$ -	\$ -	\$ 3,494,090	\$ 4,876,872	\$ 16,768	\$ 31,583	\$ 12,563,449

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2019 Adopted	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted
General Fund					
Mayor's Office	8.50	6.50	6.50	6.70	6.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	9.00	9.00	8.00	8.00	8.00
Purchasing	7.00	7.00	7.00	7.00	7.00
Budget	1.50	1.50	2.00	2.00	2.00
Information Technology	4.20	4.20	4.20	4.20	4.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	2.00	2.00
Human Resources	6.00	6.00	6.00	6.00	6.00
Risk, Safety and Compliance	3.40	3.40	3.40	3.40	3.40
Planning	13.15	13.00	12.35	12.35	12.70
Code Enforcement	8.50	8.50	8.50	8.50	7.50
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.00	1.00
Special Events	2.25	2.25	2.25	2.25	2.25
Police	198.25	199.50	195.51	192.56	190.73
Building Inspection	12.90	12.90	11.90	10.90	10.90
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Construction Inspection	6.00	5.00	4.90	4.90	4.90
General Administration - DPW	12.27	12.27	12.27	12.27	12.27
Maintenance - Equipment and Machinery	10.70	10.70	10.70	10.70	10.70
Sustainability	0.35	-	-	-	-
Engineering	11.38	12.40	12.40	12.40	12.40
Waste Collection	23.70	23.70	23.34	23.34	23.34
Street Maintenance	13.30	13.30	12.30	12.30	12.30
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.56	5.56
Grounds Maintenance	28.13	28.13	27.39	25.25	25.25
Recreation Centers	19.64	19.64	19.60	18.42	18.07
Summer Playground Program	2.18	2.18	2.00	2.00	2.00
Swimming Pools	1.77	1.77	2.16	2.16	2.16
Economic Development	4.00	4.00	4.00	4.00	4.00
Frederick Community Action Agency	38.53	39.63	61.23	50.70	52.18
Total General Fund	490.55	490.43	503.86	486.26	484.91
Weinberg Center for the Arts					
Weinberg	9.33	9.33	8.83	8.33	8.33
Total Weinberg Center for the Arts	9.33	9.33	8.83	8.33	8.33

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2019 Adopted	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	18.50	18.50	18.50	18.50	17.50
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	21.33	21.33	18.33	18.33	18.33
Wastewater Treatment Plant	15.23	14.23	14.23	14.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	11.13	11.13	10.13	10.13	10.13
Total Water & Sewer Fund	84.01	83.01	79.01	79.01	77.01
Parking Fund					
Public Parking	12.23	11.83	12.71	12.69	11.55
Church Street Deck	2.00	1.88	1.76	1.76	1.76
Court Street Deck	2.00	1.88	1.83	1.83	1.83
Carroll Creek Deck	2.00	1.88	1.76	1.76	1.76
West Patrick Street Deck	2.00	1.88	1.76	1.76	1.76
East All Saints Street Deck	2.00	1.88	1.74	1.76	1.76
Total Parking Fund	22.23	21.23	21.56	21.56	20.42
Storm Water Fund					
Street Sweeping	4.00	4.00	3.00	3.00	3.00
Storm Water	6.96	4.96	4.96	4.96	4.61
Total Storm Water Fund	10.96	8.96	7.96	7.96	7.61
Airport Fund					
Airport	3.00	3.50	2.50	2.50	2.50
Total Airport Fund	3.00	3.50	2.50	2.50	2.50
Golf Course Fund					
Maintenance	8.19	8.19	8.00	7.51	7.83
Clubhouse	6.81	6.81	6.80	6.20	6.20
Restaurant	-	-	-	-	2.15
Total Golf Course Fund	15.00	15.00	14.80	13.71	16.18
Rental Operations Fund					
Rental Operations	0.30	0.15	0.15	0.15	0.15
Total Rental Operations Fund	0.30	0.15	0.15	0.15	0.15
Community Health Center Fund					
Community Health Center	26.34	24.43	-	-	-
Total Community Health Center Fund	26.34	24.43	-	-	-
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.00
Total Community Development Fund	1.00	1.00	1.00	1.00	1.00
Total All Funds	662.72	657.04	639.67	620.48	618.11

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2019 Adopted	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted
General Government					
General Fund					
Mayor's Office	8.50	6.50	6.50	6.70	6.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	9.00	9.00	8.00	8.00	8.00
Purchasing	7.00	7.00	7.00	7.00	7.00
Budget	1.50	1.50	2.00	2.00	2.00
Information Technology	4.20	4.20	4.20	4.20	4.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	2.00	2.00
Human Resources	6.00	6.00	6.00	6.00	6.00
Risk, Safety and Compliance	3.40	3.40	3.40	3.40	3.40
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Total General Government	52.80	50.80	50.30	50.50	50.50
Frederick Police Department					
General Fund					
Police	198.25	199.50	195.51	192.56	190.73
Total Frederick Police Department	198.25	199.50	195.51	192.56	190.73
Planning and Community Development					
General Fund					
Planning	13.15	13.00	12.35	12.35	12.70
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.00
Total Planning and Community Development	14.15	14.00	13.35	13.35	13.70
Engineering, Permits, and Inspections					
General Fund					
Code Enforcement	8.50	8.50	8.50	8.50	7.50
Building Inspection	12.90	12.90	11.90	10.90	10.90
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	11.38	12.40	12.40	12.40	12.40
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Total Engineering, Permits, and Inspections	38.38	39.40	38.40	37.40	36.40

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2019 Adopted	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted
Department of Public Works					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.00	1.00
Construction Inspection	6.00	5.00	4.90	4.90	4.90
General Administration - DPW	12.27	12.27	12.27	12.27	12.27
Maintenance - Equipment and Machinery	10.70	10.70	10.70	10.70	10.70
Sustainability	0.35	-	-	-	-
Waste Collection	23.70	23.70	23.34	23.34	23.34
Street Maintenance	13.30	13.30	12.30	12.30	12.30
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.56	5.56
Water & Sewer Fund					
Water Services	18.50	18.50	18.50	18.50	17.50
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	21.33	21.33	18.33	18.33	18.33
Wastewater Treatment Plant	15.23	14.23	14.23	14.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	11.13	11.13	10.13	10.13	10.13
Storm Water Fund					
Street Sweeping	4.00	4.00	3.00	3.00	3.00
Storm Water	6.96	4.96	4.96	4.96	4.61
Total Department of Public Works	186.45	182.10	175.64	175.64	173.29
Parks and Recreation					
General Fund					
Special Events	2.25	2.25	2.25	2.25	2.25
Grounds Maintenance	28.13	28.13	27.39	25.25	25.25
Recreation Centers	19.64	19.64	19.60	18.42	18.07
Summer Playground Program	2.18	2.18	2.00	2.00	2.00
Swimming Pools	1.77	1.77	2.16	2.16	2.16
Golf Course Fund					
Maintenance	8.19	8.19	8.00	7.51	7.83
Clubhouse	6.81	6.81	6.80	6.20	6.20
Restaurant	-	-	-	-	2.15
Total Parks and Recreation	68.97	68.97	68.20	63.79	65.91

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2019 Adopted	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted
Economic Development					
General Fund					
Economic Development	4.00	4.00	4.00	4.00	4.00
Weinberg Center for the Arts					
Weinberg	9.33	9.33	8.83	8.33	8.33
Parking Fund					
Public Parking	12.23	11.83	12.71	12.69	11.55
Church Street Deck	2.00	1.88	1.76	1.76	1.76
Court Street Deck	2.00	1.88	1.83	1.83	1.83
Carroll Creek Deck	2.00	1.88	1.76	1.76	1.76
West Patrick Street Deck	2.00	1.88	1.76	1.76	1.76
East All Saints Street Deck	2.00	1.88	1.74	1.76	1.76
Airport Fund					
Airport	3.00	3.50	2.50	2.50	2.50
Total Economic Development	38.56	38.06	36.89	36.39	35.25
Frederick Community Action Agency					
General Fund					
Frederick Community Action Agency	38.53	39.63	61.23	50.70	52.18
Rental Operations Fund					
Rental Operations	0.30	0.15	0.15	0.15	0.15
Community Health Center					
Community Health Center	26.34	24.43	-	-	-
Total Frederick Community Action Agency	65.17	64.21	61.38	50.85	52.33
Total All Funds	662.72	657.04	639.67	620.48	618.11

Budget Schedules and Summaries

Schedule H Reconciliation of FY 2019 General Fund Adopted Budget to Amended Budget

	FY 2019 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2019 Amended
General Fund						
Mayor's Office	\$ 1,164,736	\$ -	\$ -	\$ -	\$ 3,693	\$ 1,168,429
Legal	884,017	641	-	-	-	884,658
Election Board	20	-	-	-	-	20
Finance	1,361,288	71,465	-	-	-	1,432,753
Purchasing	674,815	5,101	-	-	-	679,916
Budget	207,691	-	-	-	-	207,691
Information Technology	1,196,019	44,110	-	-	-	1,240,129
Geographic Information Systems	295,239	33,562	-	-	-	328,801
Audio Visual	304,308	-	-	-	-	304,308
Human Resources	1,085,763	30,950	-	-	-	1,116,713
Risk, Safety and Compliance	360,836	6,854	-	-	-	367,690
Planning	1,579,406	30,000	-	-	-	1,609,406
Code Enforcement	767,339	3,880	-	-	19,188	790,407
Facility Maintenance	1,004,819	2,948	-	-	72,425	1,080,192
Asset Management	510,384	16,811	-	-	-	527,195
Municipal Annex	429,949	3,278	-	-	-	433,227
Community Promotion	406,986	-	-	-	-	406,986
Special Events	240,784	565	-	-	-	241,349
Police	32,402,414	112,679	129,562	-	-	32,644,655
Fire	317,102	-	-	-	-	317,102
Building Inspection	1,546,612	3,239	-	-	51,814	1,601,665
Electrical Inspection	365,275	270	-	-	-	365,545
Construction Inspection	669,552	-	-	-	-	669,552
General Administration - DPW	1,483,398	15,425	-	-	-	1,498,823
Maintenance - Equipment and Machinery	1,144,933	21,037	-	-	-	1,165,970
Sustainability	67,898	-	-	-	-	67,898
Engineering	1,669,857	113,631	-	-	-	1,783,488

Budget Schedules and Summaries

Schedule H Reconciliation of FY 2019 General Fund Adopted Budget to Amended Budget

	FY 2019 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2019 Amended
Waste Collection	4,321,107	5,186	-	-	-	4,326,293
Street Maintenance	2,182,574	142,939	-	-	-	2,325,513
Snow Removal	409,778	6,332	-	-	-	416,110
Street Lights and Signals	2,655,099	246,696	-	-	35,313	2,937,108
Traffic Lines and Signs	1,146,434	42,251	-	-	-	1,188,685
Bus Maintenance	19,237	-	-	-	-	19,237
Grounds Maintenance	3,750,855	228,309	-	-	-	3,979,164
Harry Grove Stadium	205,960	5,521	-	-	-	211,481
Recreation Centers	1,489,910	19,041	-	-	-	1,508,951
Burck Street Center	25,578	984	-	-	-	26,562
Summer Playground Program	114,493	333	-	-	-	114,826
Swimming Pools	326,204	2,205	-	-	-	328,409
Community Development	57,676	-	-	-	-	57,676
Economic Development	879,312	18,843	-	-	-	898,155
Frederick Community Action Agency	4,835,533	37,985	-	-	-	4,873,518
Debt Service	7,290,153	-	-	-	-	7,290,153
Contingency	450,000	-	-	-	(182,433)	267,567
Fund Balance (Reserves)	10,060,345	-	-	-	-	10,060,345
Total General Fund	\$ 92,361,688	\$ 1,273,071	\$ 129,562	\$ -	\$ -	\$ 93,764,321

Budget Schedules and Summaries

Schedule I Reconciliation of FY 2018 General Fund Adopted Budget to Amended Budget

	FY 2018 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2018 Amended
General Fund						
Mayor's Office	\$ 919,180	\$ 200	\$ -	\$ -	\$ 5,757	\$ 925,137
Legal	851,713	3,336	-	64,098	-	919,147
Election Board	182,361	2,850	-	-	-	185,211
Finance	1,674,012	59,230	-	(37,620)	-	1,695,622
Purchasing	662,796	198	-	-	-	662,994
Budget	198,741	-	-	-	-	198,741
Information Technology	1,134,870	41,131	-	-	-	1,176,001
Geographic Information Systems	289,098	61,920	-	-	-	351,018
Audio Visual	335,100	184	-	-	-	335,284
Human Resources	930,346	20,842	-	(14,274)	-	936,914
Risk, Safety and Compliance	303,271	19,765	-	-	29,285	352,321
Planning	1,571,213	2,088	-	-	-	1,573,301
Code Enforcement	763,763	1,528	-	-	-	765,291
Facility Maintenance	1,009,987	166	-	-	42,755	1,052,908
Asset Management	504,998	15,510	-	-	-	520,508
Municipal Annex	444,736	315	-	-	-	445,051
Community Promotion	301,259	-	-	-	-	301,259
Special Events	231,323	3,100	-	-	-	234,423
Police	30,916,561	139,847	24,538	12,468	-	31,093,414
Fire	316,963	-	-	2,495	-	319,458
Building Inspection	1,503,137	-	-	10,000	31,301	1,544,438
Electrical Inspection	344,829	300	-	-	-	345,129
Construction Inspection	565,942	395	-	-	-	566,337
General Administration - DPW	1,484,346	19,367	-	-	46,305	1,550,018
Maintenance - Equipment and Machinery	1,098,646	27,687	-	-	9,000	1,135,333
Engineering	1,573,602	78,370	-	-	-	1,651,972
Waste Collection	3,885,200	14,114	-	-	128,500	4,027,814

Budget Schedules and Summaries

Schedule I Reconciliation of FY 2018 General Fund Adopted Budget to Amended Budget

	FY 2018 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2018 Amended
Street Maintenance	2,241,218	162,598	-	(67,820)	50,925	2,386,921
Snow Removal	466,746	-	-	73,417	15,300	555,463
Street Lights and Signals	2,682,768	36,082	-	(5,597)	-	2,713,253
Traffic Lines and Signs	1,054,211	194,177	-	-	-	1,248,388
Bus Maintenance	19,391	-	-	500	-	19,891
Grounds Maintenance	3,791,604	158,593	-	-	42,755	3,992,952
Harry Grove Stadium	217,370	17,668	-	-	-	235,038
Recreation Centers	1,486,216	44,459	-	-	-	1,530,675
Burck Street Center	25,572	800	-	-	-	26,372
Summer Playground Program	117,435	1,074	-	-	-	118,509
Swimming Pools	275,186	2,150	-	-	-	277,336
Community Development	56,390	-	-	450	-	56,840
Economic Development	848,789	52,968	-	-	-	901,757
Frederick Community Action Agency	4,940,336	4,071	-	-	-	4,944,407
Debt Service	7,104,552	-	-	-	-	7,104,552
Contingency	450,000	-	-	(38,117)	(401,883)	10,000
Fund Balance (Reserves)	9,748,264	-	-	-	-	9,748,264
Total General Fund	\$ 89,524,041	\$ 1,187,083	\$ 24,538	\$ -	\$ -	\$ 90,735,662