

**HISTORIC PRESERVATION COMMISSION  
HEARING MINUTES  
MARCH 12, 2020**

**Commissioners**

Matthew Bonin, Chairman  
Peter Regan, Vice Chairman  
Philip Bailey (not present)  
Thomas Hornyak  
Michael Seibert  
Gregg Horner (not present)  
Carrie Albee  
Jes Smith, Alternate

**Aldermanic Representative**

Donna Kuzemchak

**Staff**

Lisa Mroszczyk Murphy, Historic Preservation Planner  
Christina Martinkosky, Historic Preservation Planner  
Brandon Mark, Division Manager for Community Development & Urban Design  
Scott Waxter, Assistant City Attorney  
Shannon Pyles, Administrative Assistant

**Call to Order:**

Mr. Bonin called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

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**I. Public Hearing – Swearing In**

*“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”*

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**II. Announcements**

There were no announcements from staff or the Commission.

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### III. Approval of Minutes

#### 1. February 27, 2020 Hearing/Workshop Minutes

**Motion:** Matthew Bonin moved to approve the February 27, 2020 hearing and workshop minutes as written.  
**Second:** Peter Regan  
**Vote:** 6 – 0

#### 2. February 27, 2020 Site Visit Minutes

**Motion:** Matthew Bonin moved to approve the February 27, 2020 site visit minutes as written.  
**Second:** Peter Regan  
**Vote:** 6 – 0

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### IV. HPC Business

#### 3. Administrative Approval Report (27)

#### 4. Review and Approval of a Letter of Support for the Frederick County Landmarks Foundation FY 2020 Maryland Historical Trust Capital Grant Application

**Motion:** Carrie Albee moved that the Commission approve the signature of the letter by the Vice Chairman and forward the letter to the Frederick County Landmarks Foundation.  
**Second:** Peter Regan  
**Vote:** 5 – 0, Matthew Bonin recused

#### 5. Section 106 Review: Fort Detrick, Boiler Plant (Building 190)

**Motion:** Carrie Albee moved to authorize staff to prepare a draft response letter to be signed off by the Chairman that requests that the Commission continue to be engaged as a consulting party requesting that full documentation as recommended by staff of the building prior to demolition be undertaken and recommending that the Frederick County Landmarks Foundation be invited as a consulting party and to include the delivery of a copy of MOA documentation to the City of Frederick.  
**Second:** Michael Seibert  
**Vote:** 6 – 0

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### V. Consent Items

There were no consent agenda items.

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### VI. Continuances

There were no continuances.

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- **The molded top rail shall not be interrupted with posts to better replicate the historic design; and**
- **A site plan is submitted showing the location of the fence and note the location of any gates.**

**Second: Jes Smith**  
**Vote: 6 – 0**

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**VIII. Citizen Comment**

There was no citizen comment.

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The meeting was adjourned at approximately 6:48 PM.

Respectfully Submitted,

Shannon Pyles  
Administrative Assistant

APPROVED 4/23/2020