



Sustainability Committee

Minutes
April 2, 2018
6pm - Room C

Attendance:

Phil LeBlanc, Joan Strawson, Emily Roy, Joanne Petersen

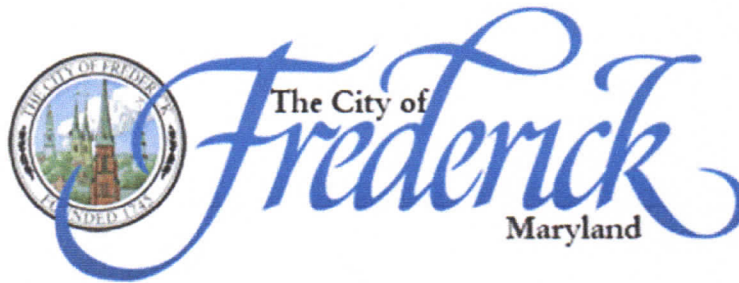
Aldermen: Ben MacShane

Guests: Eddie Emley, Kelley Berliner, Angela Burke, Michael Burke

1. March minutes were approved.
2. Draft Recommendation Letter for Capital Improvement Project Review FY19 sent to Eric for signature.
3. Backyard Chicken Ordinance Update
 - a. Emily introduced draft updates to the existing livestock ordinance, which would allow residences of duplexes to have chickens.
 - b. About 300 homes would qualify
 - c. The group already had 37 signatures of support
 - d. Sustainability Committee recommended adding language about the Sustainability Plan and the City's Healthy Eating Active Living (HEAL) certification
4. Quarterly Community Engagement—tabled because Mark was absent
5. Chairperson vote—tabled until more members could nominate & vote
6. Subcommittee Discussions

- a. Saundra sent a reading list
 - b. Action committee discussed encouraging reusable containers at events and not making Solo cups & water bottles available.
 - c. Joanne will approach the Frederick Arts Commission to determine their interest and willingness to pilot a project
 - d. The group discussed possibly offering collapsible cups for season ticket holders or some other incentive
 - e. Phil mentioned Kleen Kanteen as an option
7. Green Neighbor Festival, Saturday, May 12—planning update
- a. Phil offered to bring the bin of cigarette butts for a guessing game
 - b. Possible sample cigarette butt recycling container for table
8. Other Administrative Items and Future Meeting Topics
- a. Next meeting Monday, May 7
 - b. Alderman MacShane asked about Smart Growth on behalf of Alderman Roger Wilson. Jenny asked that the info be sent to Matt Davis, Division Manager of Comprehensive Planning.

Mayor
Michael C. O'Connor



Aldermen
Kelly Russell
President Pro Tem

Derek T. Shackelford
Roger A. Wilson
Donna Kuzemchak
Ben MacShane

April 3, 2018

Mayor and Board of Aldermen
The City of Frederick
101 North Court Street
Frederick, MD 21701

RE: Sustainability Committee Capital Improvement Project (CIP) Recommendations

Dear Mayor and Board,

In March of 2016, pursuant to § 28(i) of the Charter of The City of Frederick, the Mayor and Board of Aldermen established a committee to be known as the Sustainability Committee ("Committee"). Through resolution NO:16-15 the Sustainability Plan was adopted on 21 July, 2016.

In §II. Purpose and Responsibilities, B. Responsibilities...the Committee will:

2. Review the annual Capital Improvement Program for consistency with Sustainability Plan and provide to the Board of Aldermen recommendations on how projects may be enhanced or contribute to sustainability;

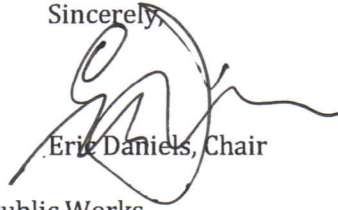
With that authority in mind, the Sustainability Committee makes the following recommendations to the proposed FY18-23 CIP:

1. Provide funding for projects that are central to the Sustainability Plan and/or community wellbeing: Shared Use Path Plan Improvements (#380001); and Rails to Trails (#380004). Provide on-going funding for ADA Intersection & Corridor Improvements (#340008) and New Traffic Signal Construction (#340401).
2. Provide on-going funding, including grant matching support, for the Watershed Management Plan (#350004). This is also necessary to meet our expected NPDES Phase II permit requirements.
3. Provide funding for several other projects that support mid to long term Wastewater Treatment, Water Quality and Water Supply section of the Sustainability Plan: Watershed Management Plan (#350004); and Stream Restoration (#350007), which will also help to meet NPDES Phase II permit requirements.
4. Provide funding for future Sustainability Initiatives (#120007) to be completed within the next five (5) years. Suggested items include: Climate Action Plan; Recycling Marketing Study to better understand why people do not recycle and determine how to encourage them to do so; Parks Masterplan to better understand the need for active and passive play spaces and their ideal locations within our community; and the Frederick Tree Fund to help provide trees and/or funding for trees on residential properties.

The Sustainability Committee discussed these recommendations at their regularly scheduled and advertised April 2nd meeting and came to an agreement on the recommendations in

subsequent correspondence. We thank you for the opportunity to present our recommendations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Daniels', with a long horizontal flourish extending to the right.

Eric Daniels, Chair

CC: Zack Kershner, Director of Public Works
Jenny Willoughby, Sustainability Manager