



## Sustainability Committee

### Agenda

November 7, 2016

6pm - Room C

1. Review and approve minutes from previous two months
2. Recycling Tips and Tricks-
  - a. **The committee has been asked to assist the City by providing an information sheet for recycling at events.** They'd like something similar to this document from the County: <https://www.frederickcountymd.gov/DocumentCenter/View/281560>  
We'll need to be sure we incorporate all the different department needs.
3. Paperless
  - a. Review paperless shared document
4. Goals
  - a. Prioritize and identify immediate next steps on goals
  - b. Consider (possibly assign) timeline for medium and longer term goals
  - c. Identify champion(s), baseline information, next steps and method of tracking progress for each goal that we plan to undertake *in the near future*
5. "A local asks" FB series for SC FB page
  - a. Questions we answer about sustainability in Frederick
  - b. Other topics for FB
  - c. Other social media accounts (Twitter and Instagram)
6. Administrative Items and Future Meeting Topics
  - a. Next meeting December 5