



## Planning Commission 2018-2019 DEADLINE SCHEDULE

### Public Copy

*Applicable to Annexations, Master Plans, Area Plans, Preliminary Subdivision Plats, Final Site Plans, Final Subdivision Plats, Forest Conservation Plans, Zoning Map Amendments, and Text Amendments\*\**

<u>Initial Submittal</u> (1)	<u>DRC Meeting</u> (2)	<u>First Resubmittal Deadline</u> (3)	<u>PC Workshop</u> (4)	<u>Second Resubmittal Deadline</u> (5)	<u>PC Field Trip</u> (6)	<u>PC Hearing</u> (7)
01-22-2018	02-26-2018	03-26-2018	04-16-2018	04-23-2018	05-11-2018	05-14-2018
02-26-2018	03-26-2018	04-23-2018	05-21-2018	05-29-2018	06-08-2018	06-11-2018
03-26-2018	04-23-2018	05-29-2018	06-18-2018	06-25-2018	07-06-2018	07-09-2018
04-23-2018	05-29-2018	06-25-2018	07-16-2018	07-23-2017	08-10-2018	08-13-2018
05-29-2018	06-25-2018	07-23-2018	08-20-2018	08-27-2018	09-07-2018	Tues. 09-11-2018
06-25-2018	07-23-2018	08-27-2018	09-17-2018	09-24-2018	10-05-2018	10-08-2018
07-23-2018	08-27-2018	09-24-2017	10-15-2018	10-22-2018	11-09-2018	Tues. 11-13-2018
08-27-2018	09-24-2018	10-22-2018	11-19-2018	11-26-2018	12-07-2018	12-10-2018
09-24-2018	10-22-2018	11-26-2018	12-17-2018	Fri. 12-21-2018	01-11-2019	01-14-2019
10-22-2018	11-26-2018	Fri. 12-21-2018	01-22-2019	01-22-2019	02-08-2019	02-11-2019
11-26-2018	Fri. 12-21-2018	01-22-2019	02-19-2019	02-28-2019	03-08-2019	03-11-2019
Fri. 12-21-2018	01-22-2019	02-28-2019	03-19-2019	03-28-2019	04-05-2019	04-08-2019

## Important Information

- 1) **Initial Submittal:** Applications shall be submitted to the Planning Department on the first floor of the Municipal Office Annex located at 140 West Patrick Street by the close of business on the deadline date specified on this schedule. Applications submitted earlier than the date specified will be held until the submittal deadline on the calendar.
- 2) **Development Review Conference (DRC) Meeting:** Meeting with staff to discuss the outstanding issues associated with the plan. DRC meetings are held at the Municipal Office Annex Building at 140 W Patrick Street beginning at 8:00am unless otherwise noted on monthly agenda.
- 3) **First Resubmittal Deadline:** Deadline date for submitting revised plans addressing staff DRC comments.
- 4) **Planning Commission Workshop:** Pending the completion and resolution of all DRC comments, the application will be scheduled for a workshop with the Planning Commission. Workshops are held at the Municipal Office Annex building at 140 W. Patrick Street beginning at 2:00pm unless otherwise noted on the monthly agenda.
- 5) **Second Resubmittal Deadline:** Deadline date for submitting revised plans after PC Workshop meeting for presentation at the PC hearing.
- 6) **PC Field Trip:** The Friday before the public hearing, a field trip meeting will be held at the Municipal Office Annex Building at 140 W Patrick Street beginning at 3:00pm.
- 7) **PC Hearing:** All Planning Commission hearings are held at City Hall located at 101 N Court Street, beginning at 6:00pm. Please note that some application types require two public hearings. In the event that two public hearings are required, it will be scheduled for the subsequent month unless otherwise noted.

**PUBLIC NOTICE:** All applications are subject to the public notice requirements provided in Section 301, Tables 301-1 of the Land Management Code.

All meeting agendas are published one week in advance of the meeting and can be found on the City's website at <http://www.cityoffrederick.com/index.aspx?NID=348>

**\*\*Individual project timelines may vary. For update scheduling information, please contact the Case Planner assigned to the project.**