

# THE CITY OF FREDERICK

## FISCAL YEAR 2017 BUDGET UPDATE

September 30, 2016



Prepared by the Department of Budget and Purchasing

M. Katherine Barkdoll, CPA  
Director of Budget and Purchasing

Member of Government Finance Officers Association  
of the United States and Canada

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## Budget Overview – September 30, 2016

### All Funds Summary

The City began Fiscal Year 2017 with an adopted budget of \$156,802,877. Encumbrances as of June 30, 2016, totaling \$3,743,969, were rolled forward and are included in the FY 2017 amended budget. Several budget amendments were also approved subsequent to the adoption of the FY 2017 budget. The following table summarizes the revenues and expenditures for the City's FY 2017 amended budget as of September 30, 2016:

	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
<b>Revenues</b>					
Taxes	\$ 62,750,334	\$ -	\$ -	\$ -	\$ 62,750,334
Licenses and Permits	2,507,145	494,730	-	-	3,001,875
Intergovernmental	8,071,302	128,240	288,000	5,187,646	13,675,188
Charges for Services	2,820,719	33,018,392	-	-	35,839,111
Fines and Forfeitures	1,296,800	740,884	100,000	-	2,137,684
Miscellaneous	1,441,568	402,807	25,000	-	1,869,375
Other Financing Sources	8,500	6,214,018	-	17,046,681	23,269,199
<b>Total Revenues</b>	<b>\$ 78,896,368</b>	<b>\$ 40,999,071</b>	<b>\$ 413,000</b>	<b>\$ 22,234,327</b>	<b>\$ 142,542,766</b>
<b>Transfers In</b>	2,672,775	249,969	-	5,555,090	8,477,834
<b>Transfers Out</b>	(2,567,834)	(5,910,000)	-	-	(8,477,834)
<b>Use of Fund Balance</b>	10,844,529	3,445,070	42,192	-	14,331,791
<b>Estimated PY Encumbrances</b>	1,977,981	1,762,347	3,641	-	3,743,969
<b>Total Financial Resources</b>	<b>\$ 91,823,819</b>	<b>\$ 40,546,457</b>	<b>\$ 458,833</b>	<b>\$ 27,789,417</b>	<b>\$ 160,618,526</b>
<b>Expenditures</b>					
General Government	\$ 7,354,535	\$ 312,939	\$ -	\$ -	\$ 7,667,474
Frederick Police Department	30,171,983	-	145,793	-	30,317,776
Planning and Community Development	2,472,535	-	313,040	-	2,785,575
Engineering, Permits, and Inspections	3,242,755	364,267	-	-	3,607,022
Public Works - Operations	16,246,225	19,749,414	-	22,353,737	58,349,376
Parks and Recreation	6,436,310	1,365,704	-	-	7,802,014
Economic Development	2,590,827	4,745,065	-	5,435,680	12,771,572
Frederick Community Action Agency	5,700,111	18,384	-	-	5,718,495
Miscellaneous Cost Centers	281,095	-	-	-	281,095
Debt Service	7,461,555	13,647,506	-	-	21,109,061
Contingency	302,084	310,000	-	-	612,084
Fund Balance (Reserves)	9,563,804	33,178	-	-	9,596,982
<b>Total Expenditures</b>	<b>\$ 91,823,819</b>	<b>\$ 40,546,457</b>	<b>\$ 458,833</b>	<b>\$ 27,789,417</b>	<b>\$ 160,618,526</b>

## Budget Overview – September 30, 2016

At the end of the first quarter, the City realized 44.91% of total budgeted revenues and 24.69% of total budgeted expenditures. Salary and benefit costs are 20.51% and 66.31% of budget, respectively, which is consistent with the prior year. Both the pension and OPEB contributions were remitted in the first quarter.

In FY 2016, the City realized a large increase in Workers' Compensation insurance due to its unfavorable claims history. The total premium in FY 2016 was \$1,745,554, which was 18% more than budgeted and 22% higher than the prior year. The FY 2017 budget includes sufficient funding for the anticipated premium. The following is a history of Workers' Compensation premiums by fund:

<b>Workers' Compensation</b>					
<b>Fund</b>	<b>FY 2017 Adopted</b>	<b>FY 2016 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2013 Actual</b>
General Fund	\$1,500,282	\$1,384,718	\$1,137,280	\$1,067,773	\$781,316
Weinberg Center	7,009	10,639	8,737	8,206	6,000
Water & Sewer	208,693	217,558	178,690	167,782	122,667
Parking	52,059	56,393	46,311	43,490	31,796
Stormwater	31,867	34,580	28,401	26,669	19,499
Airport	4,713	22,238	18,262	17,149	12,537
Golf Course	19,627	18,837	15,476	14,523	10,621
Rental Operations	135	162	131	123	91
Community Development	189	429	352	331	242
<b>Total</b>	<b>\$1,824,574</b>	<b>\$1,745,554</b>	<b>\$1,433,640</b>	<b>\$1,346,046</b>	<b>\$984,769</b>

### **General Fund**

In the General Fund, the City realized 73.46% of total budgeted revenues and 84.38% of budgeted tax revenues through the first quarter. The majority of real property taxes are recognized in the beginning of the year with amounts totaling 98.48% of the budgeted amount. Personal income taxes are received throughout the year with more significant payments received in the third and fourth quarters. Payment for admissions and amusement taxes are received beginning in the second quarter.

License and permit revenues are within expectations. The franchise fees for cable television are remitted to the City beginning in the second quarter. Intergovernmental revenues are 27.67% of the budgeted amount. Grant revenues are recorded when received. Other revenues are generally on target and are within expectations.

General Fund expenditures are within expectations based on the explanations given above.

## **Budget Overview – September 30, 2016**

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### **Weinberg Center for the Arts**

Revenues for the Weinberg Center are 27.14% of the total budgeted amount. This falls within reasonable expectations as historically the majority of revenues from sponsorships are not realized until the fourth quarter.

### **City Housing**

The City Housing Fund has been established for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees are used to support the development and operation of affordable housing initiatives. As of September 30, 2016, the City has spent \$12,177 on permanent supportive housing, down-payment assistance for first-time homebuyers and the repair or replacement of faulty furnaces.

### **Water and Sewer Fund**

Overall, the Water and Sewer Fund is performing within budget. Charges for services are 17.96% of the total budgeted amount compared to 18.50% in the prior year. Expenditures appear reasonable and are within expectations.

### **Parking Fund**

Parking Fund revenues and expenditures are consistent with budgeted amounts and are within expectations.

### **Stormwater Fund**

Similar to the Water and Sewer Fund, charges for stormwater management fees are accrued based on service periods. Expenditures appear reasonable and within expectations.

### **Airport Fund**

The Airport revenues and expenditures are consistent with budgeted amounts and are within expectations. Transfers from the other funds for the Airport are made at the end of the fiscal year.

### **Clustered Spires Golf Course**

Clustered Spires Golf Course is a seasonal operation with most revenues and expenditures occurring in the spring and summer months. Expenditures appear reasonable and within expectations.

### **Other Funds**

The Community Development Fund, Rental Operations Fund, and the Controlled Dangerous Substance Fund are performing within expectations through the first quarter.

## Budget Schedules and Summaries

### Schedule A Summary Schedule of Revenues and Expenditures as of September 30, 2016

#### Revenues

Fund	9/30/2016	FY 2017	% of	9/30/2015	FY 2016	% of
	Actual	Amended	Budget	Actual	Amended	Budget
General Fund	\$ 56,713,039	\$ 77,199,363	73.46%	\$ 53,346,543	\$ 74,857,875	71.26%
Weinberg Center for the Arts	460,027	1,695,205	27.14%	269,194	1,667,227	16.15%
City Housing Fund	205	1,800	N/A	280	-	N/A
Water & Sewer	4,714,982	30,815,088	15.30%	4,639,889	29,913,473	15.51%
Parking	1,500,408	5,364,067	27.97%	1,358,947	5,077,020	26.77%
Stormwater	297,317	1,700,000	17.49%	310,296	1,830,000	16.96%
Airport	242,299	1,688,080	14.35%	241,828	1,681,080	14.39%
Golf Course	444,085	1,381,400	32.15%	491,962	1,375,000	35.78%
Rental Operations	14,144	50,436	28.04%	10,171	43,392	23.44%
Community Development	141	313,000	0.05%	10,573	313,000	3.38%
CDS	418	100,000	0.42%	1,242	40,000	3.11%
Capital Improvements Program	(377,508)	22,234,327	-1.70%	359,643	9,340,123	3.85%
<b>Total Revenues</b>	<b>\$ 64,009,557</b>	<b>\$ 142,542,766</b>	<b>44.91%</b>	<b>\$ 61,040,568</b>	<b>\$ 126,138,190</b>	<b>48.39%</b>

#### Expenditures

Fund	9/30/2016	FY 2017	% of	9/30/2015	FY 2016	% of
	Actual	Amended	Budget	Actual	Amended	Budget
General Fund	\$ 27,140,117	\$ 89,904,573	30.19%	\$ 27,083,916	\$ 86,341,396	31.37%
Weinberg Center for the Arts	425,888	1,837,846	23.17%	430,484	1,854,969	23.21%
City Housing Fund	12,177	81,400	14.96%	14,695	450,925	N/A
Water & Sewer	5,617,576	29,103,481	19.30%	5,858,874	28,168,900	20.80%
Parking	789,156	6,444,721	12.24%	787,553	5,016,491	15.70%
Stormwater	355,501	1,625,291	21.87%	341,613	1,247,095	27.39%
Airport	225,838	1,876,346	12.04%	249,955	1,909,245	13.09%
Golf Course	486,659	1,445,056	33.68%	367,258	1,464,959	25.07%
Rental Operations	4,168	51,562	8.08%	6,115	71,731	8.52%
Community Development	34,211	313,040	10.93%	28,419	313,267	9.07%
CDS	16,247	145,793	11.14%	19,006	141,573	13.42%
Capital Improvements Program	4,550,680	27,789,417	16.38%	3,322,173	17,987,622	18.47%
<b>Total Expenditures</b>	<b>\$ 39,658,218</b>	<b>\$ 160,618,526</b>	<b>24.69%</b>	<b>\$ 38,510,061</b>	<b>\$ 144,968,173</b>	<b>26.56%</b>

#### Expenditures by Type

	9/30/2016	FY 2017	% of	9/30/2015	FY 2016	% of
	Actual	Amended	Budget	Actual	Amended	Budget
Salaries	\$ 7,495,040	\$ 36,549,873	20.51%	\$ 7,546,523	\$ 36,181,505	20.86%
Benefits	17,933,995	27,043,927	66.31%	18,290,068	26,653,470	68.62%
Supplies	2,059,033	15,243,238	13.51%	1,832,472	14,316,222	12.80%
Other Professional Services	4,179,118	20,835,421	20.06%	3,735,796	21,405,461	17.45%
Capital	4,781,453	29,738,638	16.08%	3,539,277	17,541,645	20.18%
Debt Service	3,209,579	20,998,363	15.28%	3,565,925	19,409,935	18.37%
Transfers	-	-	N/A	-	23,886	0.00%
Contingency	-	612,084	0.00%	-	287,740	0.00%
Fund Balance (Reserves)	-	9,596,982	0.00%	-	9,148,309	0.00%
<b>Total Expenditures</b>	<b>\$ 39,658,218</b>	<b>\$ 160,618,526</b>	<b>24.69%</b>	<b>\$ 38,510,061</b>	<b>\$ 144,968,173</b>	<b>26.56%</b>

## Budget Schedules and Summaries

### Schedule B Revenue Summary by Fund as of September 30, 2016

Fund	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>General Fund</b>						
Taxes						
Real Property	\$ 51,278,256	\$ 52,069,187	98.48%	\$ 49,307,069	\$ 50,035,935	98.54%
Business Property	823,537	2,534,872	32.49%	853,075	2,643,299	32.27%
Personal Income Taxes	847,479	7,750,000	10.94%	882,844	7,227,412	12.22%
Admissions and Amusements	-	350,000	0.00%	-	375,000	0.00%
Other	1	46,275	0.00%	1	65,275	0.00%
Licenses and Permits						
Building Permits and Inspections	329,250	1,173,800	28.05%	291,584	1,170,700	24.91%
Cable Television	-	1,150,000	0.00%	-	1,061,209	0.00%
Other	10,629	183,345	5.80%	77,337	243,055	31.82%
Intergovernmental						
State	1,905,766	4,473,334	42.60%	571,258	4,571,046	12.50%
Federal	231,066	3,222,758	7.17%	330,556	3,230,971	10.23%
Other	60,172	244,210	24.64%	51,869	189,210	27.41%
Charges for Services						
Recreation Fees	201,778	724,022	27.87%	208,060	746,264	27.88%
Inspection, Review, and Filing Fees	139,086	842,000	16.52%	139,771	938,250	14.90%
Other	90,878	185,830	48.90%	56,906	213,428	26.66%
Fines and Forfeitures						
Automated Enforcement	544,343	1,265,000	43.03%	358,965	1,065,000	33.71%
Municipal Infractions	1,350	31,800	4.25%	995	31,800	3.13%
Miscellaneous						
Rents	168,399	707,016	23.82%	163,181	699,320	23.33%
Interest Earnings	27,305	62,700	43.55%	11,424	62,700	18.22%
Other	41,025	174,714	23.48%	21,167	243,196	8.70%
Other Financing Sources						
Other	12,719	8,500	149.64%	20,481	44,805	45.71%
<b>Total General Fund</b>	<b>\$ 56,713,039</b>	<b>\$ 77,199,363</b>	<b>73.46%</b>	<b>\$ 53,346,543</b>	<b>\$ 74,857,875</b>	<b>71.26%</b>
<b>Weinberg Center for the Arts</b>						
Intergovernmental	\$ 99,942	\$ 131,000	76.29%	\$ 75,597	\$ 118,860	63.60%
Charges for Services	343,161	1,068,867	32.11%	168,404	993,467	16.95%
Miscellaneous	16,924	495,338	3.42%	25,193	554,900	4.54%
<b>Total Weinberg Center for the Arts</b>	<b>\$ 460,027</b>	<b>\$ 1,695,205</b>	<b>27.14%</b>	<b>\$ 269,194</b>	<b>\$ 1,667,227</b>	<b>16.15%</b>
<b>City Housing Fund</b>						
Miscellaneous						
Other	\$ 205	\$ 1,800	11.39%	\$ 280	\$ -	N/A
<b>Total City Housing Fund</b>	<b>\$ 205</b>	<b>\$ 1,800</b>	<b>11.39%</b>	<b>\$ 280</b>	<b>\$ -</b>	<b>N/A</b>

## Budget Schedules and Summaries

### Schedule B Revenue Summary by Fund as of September 30, 2016

Fund	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>Water &amp; Sewer Fund</b>						
Licenses and Permits	\$ 142,610	\$ 335,650	42.49%	\$ 99,933	\$ 286,035	34.94%
Charges for Services						
Water Fees	2,615,272	14,675,000	17.82%	2,595,853	14,340,000	18.10%
Sewer Fees	1,869,951	10,298,320	18.16%	1,870,061	9,801,320	19.08%
Other	-	100	0.00%	-	100	0.00%
Fines and Forfeitures	-	40,300	0.00%	-	20,300	0.00%
Miscellaneous	19,086	7,200	265.08%	22,539	7,200	313.04%
Other Financing Sources						
Transfers	-	5,304,438	0.00%	-	5,304,438	0.00%
Other	68,063	154,080	44.17%	51,503	154,080	33.43%
<b>Total Water &amp; Sewer Fund</b>	<b>\$ 4,714,982</b>	<b>\$ 30,815,088</b>	<b>15.30%</b>	<b>\$ 4,639,889</b>	<b>\$ 29,913,473</b>	<b>15.51%</b>
<b>Parking Fund</b>						
Licenses and Permits	\$ 26,665	\$ 159,080	16.76%	\$ 36,357	\$ 163,580	22.23%
Intergovernmental	-	128,240	0.00%	-	122,133	0.00%
Charges for Services						
Parking Decks	980,585	3,304,184	29.68%	876,754	3,096,756	28.31%
Parking Meters	207,124	689,260	30.05%	173,018	648,440	26.68%
Other	9,117	35,248	25.87%	8,464	31,480	26.89%
Fines and Forfeitures	180,747	700,584	25.80%	170,439	667,160	25.55%
Miscellaneous						
Rents	91,368	347,471	26.30%	91,368	347,471	26.30%
Other	12	-	N/A	11	-	N/A
Other Financing Sources	4,790	-	N/A	2,536	-	N/A
<b>Total Parking Fund</b>	<b>\$ 1,500,408</b>	<b>\$ 5,364,067</b>	<b>27.97%</b>	<b>\$ 1,358,947</b>	<b>\$ 5,077,020</b>	<b>26.77%</b>
<b>Stormwater Fund</b>						
Charges for Services	\$ 294,103	\$ 1,700,000	17.30%	\$ 308,019	\$ 1,830,000	16.83%
Miscellaneous	-	-	N/A	25	-	N/A
Other Financing Sources	3,214	-	N/A	2,252	-	N/A
<b>Total Stormwater Fund</b>	<b>\$ 297,317</b>	<b>\$ 1,700,000</b>	<b>17.49%</b>	<b>\$ 310,296</b>	<b>\$ 1,830,000</b>	<b>16.96%</b>
<b>Airport Fund</b>						
Charges for Services	\$ 236,181	\$ 964,880	24.48%	\$ 235,221	\$ 957,880	24.56%
Miscellaneous	5,363	8,200	65.40%	5,553	8,200	67.72%
Other Financing Sources						
Transfers	-	715,000	0.00%	1,054	715,000	N/A
Other	755	-	N/A	-	-	N/A
<b>Total Airport Fund</b>	<b>\$ 242,299</b>	<b>\$ 1,688,080</b>	<b>14.35%</b>	<b>\$ 241,828</b>	<b>\$ 1,681,080</b>	<b>14.39%</b>
<b>Golf Course Fund</b>						
Charges for Services	\$ 436,085	\$ 1,351,400	32.27%	\$ 483,405	\$ 1,375,000	35.16%
Miscellaneous	8,000	30,000	N/A	8,557	-	N/A
<b>Total Golf Course Fund</b>	<b>\$ 444,085</b>	<b>\$ 1,381,400</b>	<b>32.15%</b>	<b>\$ 491,962</b>	<b>\$ 1,375,000</b>	<b>35.78%</b>
<b>Rental Operations Fund</b>						
Miscellaneous	\$ 885	\$ 9,936	8.91%	\$ 1,782	\$ 9,936	17.93%
Other Financing Sources	13,259	40,500	32.74%	8,389	33,456	25.07%
<b>Total Rental Operations Fund</b>	<b>\$ 14,144</b>	<b>\$ 50,436</b>	<b>28.04%</b>	<b>\$ 10,171</b>	<b>\$ 43,392</b>	<b>23.44%</b>

## Budget Schedules and Summaries

### Schedule B Revenue Summary by Fund as of September 30, 2016

Fund	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>Community Development Fund</b>						
Intergovernmental	\$ -	\$ 288,000	0.00%	\$ 10,506	\$ 288,000	3.65%
Miscellaneous	141	25,000	0.56%	67	25,000	0.27%
<b>Total Community Development Fund</b>	<b>\$ 141</b>	<b>\$ 313,000</b>	<b>0.05%</b>	<b>\$ 10,573</b>	<b>\$ 313,000</b>	<b>3.38%</b>
<b>CDS Fund</b>						
Fines and Forfeitures	\$ -	\$ 100,000	0.00%	\$ 1,181	\$ 40,000	2.95%
Miscellaneous	418	-	N/A	61	-	N/A
<b>Total CDS Fund</b>	<b>\$ 418</b>	<b>\$ 100,000</b>	<b>0.42%</b>	<b>\$ 1,242</b>	<b>\$ 40,000</b>	<b>3.11%</b>
<b>Capital Improvements Program</b>						
General Fund	\$ 27,735	\$ 5,193,647	0.53%	\$ 316,969	\$ 2,837,500	0.23%
Water & Sewer Fund	(755,243)	11,280,000	-6.70%	6,501	4,850,000	0.00%
Parking Fund	-	-	N/A	-	(50,000)	-0.20%
Stormwater Fund	350,000	425,000	82.35%	100	(1,135,000)	-3.18%
Airport Fund	-	5,335,680	0.00%	36,073	2,837,623	12.67%
<b>Total Capital Improvements Program</b>	<b>\$ (377,508)</b>	<b>\$ 22,234,327</b>	<b>-1.70%</b>	<b>\$ 359,643</b>	<b>\$ 9,340,123</b>	<b>3.85%</b>
<b>Total All Funds</b>	<b>\$ 64,009,557</b>	<b>\$ 142,542,766</b>	<b>44.91%</b>	<b>\$ 61,040,568</b>	<b>\$ 126,138,190</b>	<b>48.39%</b>

## Budget Schedules and Summaries

### Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2016

Fund	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>General Fund</b>						
Mayor's Office	\$ 424,534	\$ 899,143	47.22%	\$ 447,618	\$ 931,903	48.03%
Legal	266,526	822,543	32.40%	275,814	803,431	34.33%
Election Board	8	3,544	0.23%	8	3,544	0.23%
Finance	407,541	1,499,895	27.17%	440,460	1,261,897	34.90%
Purchasing	229,986	662,718	34.70%	228,703	647,019	35.35%
Budget	78,876	214,661	36.74%	81,705	211,742	38.59%
Information Technology	460,256	1,214,715	37.89%	418,110	1,154,306	36.22%
Geographic Information Systems	83,596	338,870	24.67%	87,964	323,472	27.19%
Audio Visual	63,398	209,611	30.25%	60,639	203,285	29.83%
Human Resources	242,332	909,707	26.64%	292,173	898,409	32.52%
Safety	90,214	282,117	31.98%	68,030	250,436	27.16%
Planning	469,007	1,652,632	28.38%	494,543	1,529,668	32.33%
Code Enforcement	258,182	751,100	34.37%	276,104	776,380	35.56%
Facility Maintenance	381,844	1,009,883	37.81%	391,498	1,059,574	36.95%
Asset Management	134,356	672,120	19.99%	130,165	517,288	25.16%
Municipal Annex	88,958	418,823	21.24%	85,097	423,658	20.09%
Community Promotion	168,043	297,011	56.58%	68,005	104,520	65.06%
Special Events	82,964	224,496	36.96%	85,380	221,134	38.61%
Police	12,159,639	30,171,983	40.30%	12,018,867	29,421,897	40.85%
Fire	263,661	269,749	97.74%	280,538	291,738	96.16%
Building Inspection	484,606	1,333,978	36.33%	510,666	1,261,246	40.49%
Electrical Inspection	121,318	355,625	34.11%	131,612	332,525	39.58%
Construction Inspection	212,240	570,213	37.22%	249,848	590,791	42.29%
General Administration - DPW	500,121	1,485,295	33.67%	524,591	1,477,398	35.51%
Maintenance - Equipment and Machinery	442,577	1,119,844	39.52%	393,598	1,111,938	35.40%
Engineering	486,209	1,553,152	31.30%	525,581	1,468,743	35.78%
Waste Collection	1,092,229	3,756,487	29.08%	1,017,734	3,614,232	28.16%
Street Maintenance	972,091	2,575,856	37.74%	839,475	2,286,529	36.71%
Snow Removal	31,829	575,162	5.53%	23,443	775,550	3.02%
Street Lights and Signals	703,122	2,510,830	28.00%	651,559	2,431,051	26.80%
Traffic Lines and Signs	261,448	1,285,058	20.35%	239,295	977,186	24.49%
Bus Maintenance	11,097	11,346	97.81%	11,968	12,265	97.58%
Grounds Maintenance	1,316,947	4,185,014	31.47%	1,219,051	3,743,470	32.56%
Harry Grove Stadium	39,528	266,654	14.82%	31,744	245,537	12.93%
Recreation Centers	372,640	1,498,830	24.86%	396,745	1,469,730	26.99%
Burck Street Center	6,361	26,581	23.93%	1,876	29,100	6.45%
Summer Playground Program	50,750	116,407	43.60%	52,806	114,493	46.12%
Swimming Pools	130,023	384,982	33.77%	131,335	375,327	34.99%
Community Development	55,008	68,803	79.95%	52,325	72,856	71.82%
Economic Development	216,387	752,981	28.74%	323,940	1,009,033	32.10%
Frederick Community Action Agency	1,189,778	5,618,711	21.18%	1,216,047	5,883,596	20.67%
Debt Service	2,089,887	7,461,555	28.01%	2,307,256	6,901,174	33.43%
Contingency	-	302,084	0.00%	-	-	N/A
Fund Balance (Reserves)	-	9,563,804	0.00%	-	9,122,325	0.00%
<b>Total General Fund</b>	<b>\$ 27,140,117</b>	<b>\$ 89,904,573</b>	<b>30.19%</b>	<b>\$ 27,083,916</b>	<b>\$ 86,341,396</b>	<b>31.37%</b>

## Budget Schedules and Summaries

### Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2016

Fund	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>Weinberg Center for the Arts</b>						
Weinberg	\$ 425,727	\$ 1,563,046	27.24%	\$ 430,484	\$ 1,466,569	29.35%
Weinberg - Board of Directors	161	274,800	0.06%	-	388,400	0.00%
<b>Total Weinberg Center for the Arts</b>	<b>\$ 425,888</b>	<b>\$ 1,837,846</b>	<b>23.17%</b>	<b>\$ 430,484</b>	<b>\$ 1,854,969</b>	<b>23.21%</b>
<b>City Housing Fund</b>						
MPDU Housing	\$ 12,177	\$ 81,400	14.96%	\$ 14,695	\$ 450,925	3.26%
<b>Total City Housing Fund</b>	<b>\$ 12,177</b>	<b>\$ 81,400</b>	<b>14.96%</b>	<b>\$ 14,695</b>	<b>\$ 450,925</b>	<b>3.26%</b>
<b>Water &amp; Sewer Fund</b>						
Finance	\$ 97,920	\$ 312,939	31.29%	\$ 94,735	\$ 308,813	30.68%
Plumbing Inspection	163,173	364,267	44.79%	167,356	341,399	49.02%
Water Services	961,245	2,991,785	32.13%	967,856	3,247,543	29.80%
Water Quality	117,059	422,892	27.68%	119,523	406,182	29.43%
Water Treatment	1,424,582	7,689,333	18.53%	1,372,973	8,320,993	16.50%
Wastewater Treatment Plant	989,597	4,429,528	22.34%	1,081,204	3,858,405	28.02%
Sewer Maintenance	259,446	969,556	26.76%	317,884	877,915	36.21%
Inflow and Infiltration	143,007	437,457	32.69%	149,925	468,350	32.01%
Plant Maintenance	442,611	1,283,180	34.49%	526,414	1,248,952	42.15%
Debt Service	1,018,936	10,002,544	10.19%	1,061,004	8,912,608	11.90%
Contingency	-	200,000	0.00%	-	177,740	0.00%
<b>Total Water &amp; Sewer Fund</b>	<b>\$ 5,617,576</b>	<b>\$ 29,103,481</b>	<b>19.30%</b>	<b>\$ 5,858,874</b>	<b>\$ 28,168,900</b>	<b>20.80%</b>
<b>Parking Fund</b>						
Public Parking	\$ 289,840	\$ 1,260,725	22.99%	\$ 332,196	\$ 1,210,280	27.45%
Church Street Deck	37,775	489,962	7.71%	42,809	246,960	17.33%
Court Street Deck	64,035	565,377	11.33%	54,523	276,186	19.74%
Carroll Creek Deck	42,041	598,617	7.02%	39,296	340,570	11.54%
West Patrick Street Deck	29,995	483,716	6.20%	36,169	211,018	17.14%
East All Saints Street Deck	164,364	689,579	23.84%	34,111	328,389	10.39%
Debt Service	161,106	2,256,745	7.14%	248,449	2,303,088	10.79%
Contingency	-	100,000	0.00%	-	100,000	0.00%
<b>Total Parking Fund</b>	<b>\$ 789,156</b>	<b>\$ 6,444,721</b>	<b>12.24%</b>	<b>\$ 787,553</b>	<b>\$ 5,016,491</b>	<b>15.70%</b>
<b>Stormwater Fund</b>						
Street Sweeping	\$ 171,431	\$ 451,785	37.95%	\$ 134,181	\$ 390,205	34.39%
Stormwater	176,051	1,073,898	16.39%	197,137	755,656	26.09%
Debt Service	8,019	89,608	8.95%	10,295	91,234	11.28%
Contingency	-	10,000	0.00%	-	10,000	0.00%
<b>Total Stormwater Fund</b>	<b>\$ 355,501</b>	<b>\$ 1,625,291</b>	<b>21.87%</b>	<b>\$ 341,613</b>	<b>\$ 1,247,095</b>	<b>27.39%</b>
<b>Airport Fund</b>						
Airport	\$ 156,000	\$ 576,232	27.07%	\$ 167,772	\$ 596,888	28.11%
Air Traffic Control Tower	7,969	80,857	9.86%	15,035	76,227	19.72%
Debt Service	61,869	1,219,257	5.07%	67,148	1,236,130	5.43%
<b>Total Airport Fund</b>	<b>\$ 225,838</b>	<b>\$ 1,876,346</b>	<b>12.04%</b>	<b>\$ 249,955</b>	<b>\$ 1,909,245</b>	<b>13.09%</b>

## Budget Schedules and Summaries

### Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2016

Fund	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>Golf Course Fund</b>						
Maintenance	\$ 292,891	\$ 716,220	40.89%	\$ 214,228	\$ 640,427	33.45%
Clubhouse	172,422	608,027	28.36%	129,229	681,121	18.97%
Restaurant	14,415	41,457	34.77%	14,859	38,711	38.38%
Debt Service	6,931	79,352	8.73%	8,942	80,814	11.06%
Transfers	-	-	N/A	-	23,886	0.00%
<b>Total Golf Course Fund</b>	<b>\$ 486,659</b>	<b>\$ 1,445,056</b>	<b>33.68%</b>	<b>\$ 367,258</b>	<b>\$ 1,464,959</b>	<b>25.07%</b>
<b>Rental Operations Fund</b>						
Rental Operations	\$ 4,168	\$ 18,384	22.67%	\$ 6,115	\$ 45,747	13.37%
Fund Balance (Reserves)	-	33,178	0.00%	-	25,984	0.00%
<b>Total Rental Operations Fund</b>	<b>\$ 4,168</b>	<b>\$ 51,562</b>	<b>8.08%</b>	<b>\$ 6,115</b>	<b>\$ 71,731</b>	<b>8.52%</b>
<b>Community Development Fund</b>						
Community Development	\$ 34,211	\$ 313,040	10.93%	\$ 28,419	\$ 313,267	9.07%
<b>Total Community Development Fund</b>	<b>\$ 34,211</b>	<b>\$ 313,040</b>	<b>10.93%</b>	<b>\$ 28,419</b>	<b>\$ 313,267</b>	<b>9.07%</b>
<b>CDS Fund</b>						
CDS Program	\$ 16,247	\$ 145,793	11.14%	\$ 19,006	\$ 141,573	13.42%
<b>Total CDS Fund</b>	<b>\$ 16,247</b>	<b>\$ 145,793</b>	<b>11.14%</b>	<b>\$ 19,006</b>	<b>\$ 141,573</b>	<b>13.42%</b>
<b>Capital Improvements Program</b>						
General Fund	\$ 644,501	\$ 7,373,737	8.74%	\$ 1,890,095	\$ 5,125,000	36.88%
Water & Sewer	3,326,293	13,880,000	23.96%	1,416,864	8,875,000	15.96%
Stormwater	553,999	1,100,000	50.36%	2,052	150,000	1.37%
Airport	25,887	5,435,680	0.48%	13,162	2,887,622	0.46%
Parking	-	-	N/A	-	950,000	0.00%
<b>Total Capital Improvements Program</b>	<b>\$ 4,550,680</b>	<b>\$ 27,789,417</b>	<b>16.38%</b>	<b>\$ 3,322,173</b>	<b>\$ 17,987,622</b>	<b>18.47%</b>
<b>Total All Funds</b>	<b>\$ 39,658,218</b>	<b>\$ 160,618,526</b>	<b>24.69%</b>	<b>\$ 38,510,061</b>	<b>\$ 144,968,173</b>	<b>26.56%</b>

## Budget Schedules and Summaries

### Schedule D Summary of Expenditures by Functional Area as of September 30, 2016

Functional Area	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>General Government</b>						
General Fund						
Mayor's Office	\$ 424,534	\$ 899,143	47.22%	\$ 447,618	\$ 931,903	48.03%
Legal	266,526	822,543	32.40%	275,814	803,431	34.33%
Election Board	8	3,544	0.23%	8	3,544	0.23%
Finance	407,541	1,499,895	27.17%	440,460	1,261,897	34.90%
Purchasing	229,986	662,718	34.70%	228,703	647,019	35.35%
Budget	78,876	214,661	36.74%	81,705	211,742	N/A
Information Technology	460,256	1,214,715	37.89%	418,110	1,154,306	36.22%
Geographic Information Systems	83,596	338,870	24.67%	87,964	323,472	27.19%
Audio Visual	63,398	209,611	30.25%	60,639	203,285	29.83%
Human Resources	242,332	909,707	26.64%	292,173	898,409	32.52%
Safety	90,214	282,117	31.98%	68,030	250,436	27.16%
Community Promotion	168,043	297,011	56.58%	68,005	104,520	65.06%
Water & Sewer Fund						
Finance	97,920	312,939	31.29%	94,735	308,813	30.68%
<b>Total General Government</b>	<b>\$ 2,613,230</b>	<b>\$ 7,667,474</b>	<b>34.08%</b>	<b>\$ 2,563,964</b>	<b>\$ 7,102,777</b>	<b>36.10%</b>
<b>Frederick Police Department</b>						
General Fund						
Police	\$ 12,159,639	\$ 30,171,983	40.30%	\$ 12,018,867	\$ 29,421,897	40.85%
CDS Fund						
CDS Program	16,247	145,793	11.14%	19,006	141,573	13.42%
<b>Total Frederick Police Department</b>	<b>\$ 12,175,886</b>	<b>\$ 30,317,776</b>	<b>40.16%</b>	<b>\$ 12,037,873</b>	<b>\$ 29,563,470</b>	<b>40.72%</b>
<b>Planning and Community Development</b>						
General Fund						
Planning	\$ 469,007	\$ 1,652,632	28.38%	\$ 494,543	\$ 1,529,668	32.33%
Code Enforcement	258,182	751,100	34.37%	276,104	776,380	35.56%
Community Development	55,008	68,803	79.95%	52,325	72,856	71.82%
Community Development Fund						
Community Development	34,211	313,040	10.93%	28,419	313,267	9.07%
<b>Total Planning and Community Development</b>	<b>\$ 816,408</b>	<b>\$ 2,785,575</b>	<b>29.31%</b>	<b>\$ 851,391</b>	<b>\$ 2,692,171</b>	<b>31.62%</b>
<b>Engineering, Permits, and Inspections</b>						
General Fund						
Building Inspection	\$ 484,606	\$ 1,333,978	36.33%	\$ 510,666	\$ 1,261,246	40.49%
Electrical Inspection	121,318	355,625	34.11%	131,612	332,525	39.58%
Engineering	486,209	1,553,152	31.30%	525,581	1,468,743	35.78%
Water & Sewer Fund						
Plumbing Inspection	163,173	364,267	44.79%	167,356	341,399	49.02%
<b>Total Engineering, Permits, and Inspections</b>	<b>\$ 1,255,306</b>	<b>\$ 3,607,022</b>	<b>34.80%</b>	<b>\$ 1,335,215</b>	<b>\$ 3,403,913</b>	<b>39.23%</b>

## Budget Schedules and Summaries

### Schedule D Summary of Expenditures by Functional Area as of September 30, 2016

Functional Area	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>Department of Public Works</b>						
General Fund						
Facility Maintenance	\$ 381,844	\$ 1,009,883	37.81%	\$ 391,498	\$ 1,059,574	36.95%
Asset Management	134,356	672,120	19.99%	130,165	517,288	25.16%
Municipal Annex	88,958	418,823	21.24%	85,097	423,658	20.09%
Construction Inspection	212,240	570,213	37.22%	249,848	590,791	42.29%
General Administration - DPW	500,121	1,485,295	33.67%	524,591	1,477,398	35.51%
Maintenance - Equipment and Machinery	442,577	1,119,844	39.52%	393,598	1,111,938	35.40%
Waste Collection	1,092,229	3,756,487	29.08%	1,017,734	3,614,232	28.16%
Street Maintenance	972,091	2,575,856	37.74%	839,475	2,286,529	36.71%
Snow Removal	31,829	575,162	5.53%	23,443	775,550	3.02%
Street Lights and Signals	703,122	2,510,830	28.00%	651,559	2,431,051	26.80%
Traffic Lines and Signs	261,448	1,285,058	20.35%	239,295	977,186	24.49%
Harry Grove Stadium	39,528	266,654	14.82%	31,744	245,537	12.93%
Water & Sewer Fund						
Water Services	961,245	2,991,785	32.13%	967,856	3,247,543	29.80%
Water Quality	117,059	422,892	27.68%	119,523	406,182	29.43%
Water Treatment	1,424,582	7,689,333	18.53%	1,372,973	8,320,993	16.50%
Wastewater Treatment Plant	989,597	4,429,528	22.34%	1,081,204	3,858,405	28.02%
Sewer Maintenance	259,446	969,556	26.76%	317,884	877,915	36.21%
Inflow and Infiltration	143,007	437,457	32.69%	149,925	468,350	32.01%
Plant Maintenance	442,611	1,283,180	34.49%	526,414	1,248,952	42.15%
Stormwater Fund						
Street Sweeping	171,431	451,785	37.95%	134,181	390,205	34.39%
Stormwater	176,051	1,073,898	16.39%	197,137	755,656	26.09%
<b>Total Department of Public Works</b>	<b>\$ 9,545,372</b>	<b>\$ 35,995,639</b>	<b>26.52%</b>	<b>\$ 9,445,144</b>	<b>\$ 35,084,933</b>	<b>26.92%</b>
<b>Parks and Recreation</b>						
General Fund						
Special Events	\$ 82,964	\$ 224,496	36.96%	\$ 85,380	\$ 221,134	38.61%
Grounds Maintenance	1,316,947	4,185,014	31.47%	1,219,051	3,743,470	32.56%
Recreation Centers	372,640	1,498,830	24.86%	396,745	1,469,730	26.99%
Burck Street Center	6,361	26,581	23.93%	1,876	29,100	6.45%
Summer Playground Program	50,750	116,407	43.60%	52,806	114,493	46.12%
Swimming Pools	130,023	384,982	33.77%	131,335	375,327	34.99%
Golf Course Fund						
Maintenance	292,891	716,220	40.89%	214,228	640,427	33.45%
Clubhouse	172,422	608,027	28.36%	129,229	681,121	18.97%
Restaurant	14,415	41,457	34.77%	14,859	38,711	38.38%
<b>Total Parks and Recreation</b>	<b>\$ 2,439,413</b>	<b>\$ 7,802,014</b>	<b>31.27%</b>	<b>\$ 2,245,509</b>	<b>\$ 7,313,513</b>	<b>30.70%</b>

## Budget Schedules and Summaries

### Schedule D Summary of Expenditures by Functional Area as of September 30, 2016

Functional Area	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>Economic Development</b>						
General Fund						
Economic Development	\$ 216,387	\$ 752,981	28.74%	\$ 323,940	\$ 1,009,033	32.10%
Weinberg Center for the Arts						
Weinberg	425,727	1,563,046	27.24%	430,484	1,466,569	29.35%
Weinberg - Board of Directors	161	274,800	0.06%	-	388,400	0.00%
Parking Fund						
Public Parking	289,840	1,260,725	22.99%	332,196	1,210,280	27.45%
Church Street Deck	37,775	489,962	7.71%	42,809	246,960	17.33%
Court Street Deck	64,035	565,377	11.33%	54,523	276,186	19.74%
Carroll Creek Deck	42,041	598,617	7.02%	39,296	340,570	11.54%
West Patrick Street Deck	29,995	483,716	6.20%	36,169	211,018	17.14%
East All Saints Street Deck	164,364	689,579	23.84%	34,111	328,389	10.39%
Airport Fund						
Airport	156,000	576,232	27.07%	167,772	596,888	28.11%
Air Traffic Control Tower	7,969	80,857	9.86%	15,035	76,227	19.72%
<b>Total Economic Development</b>	<b>\$ 1,434,294</b>	<b>\$ 7,335,892</b>	<b>19.55%</b>	<b>\$ 1,476,335</b>	<b>\$ 6,150,520</b>	<b>24.00%</b>
<b>Frederick Community Action Agency</b>						
General Fund						
Frederick Community Action Agency	\$ 1,189,778	\$ 5,618,711	21.18%	\$ 1,216,047	\$ 5,883,596	20.67%
City Housing Fund						
MPDU Housing	12,177	81,400	14.96%	14,695	450,925	3.26%
Rental Operations Fund						
Rental Operations	4,168	18,384	22.67%	6,115	45,747	13.37%
<b>Total Frederick Community Action Agency</b>	<b>\$ 1,206,123</b>	<b>\$ 5,718,495</b>	<b>21.09%</b>	<b>\$ 1,236,857</b>	<b>\$ 6,380,268</b>	<b>19.39%</b>
<b>Miscellaneous Cost Centers</b>						
General Fund						
Fire	\$ 263,661	\$ 269,749	97.74%	\$ 280,538	\$ 291,738	96.16%
Bus Maintenance	11,097	11,346	97.81%	11,968	12,265	97.58%
<b>Total Miscellaneous Cost Centers</b>	<b>\$ 274,758</b>	<b>\$ 281,095</b>	<b>97.75%</b>	<b>\$ 292,506</b>	<b>\$ 304,003</b>	<b>96.22%</b>
<b>Debt Service</b>						
General Fund	\$ 2,089,887	\$ 7,461,555	28.01%	\$ 2,307,256	\$ 6,901,174	33.43%
Water & Sewer Fund	1,018,936	10,002,544	10.19%	1,061,004	8,912,608	11.90%
Parking Fund	161,106	2,256,745	7.14%	248,449	2,303,088	10.79%
Stormwater Fund	8,019	89,608	8.95%	10,295	91,234	11.28%
Airport Fund	61,869	1,219,257	5.07%	67,148	1,236,130	5.43%
Golf Course Fund	6,931	79,352	8.73%	8,942	80,814	11.06%
<b>Total Debt Service</b>	<b>\$ 3,346,748</b>	<b>\$ 21,109,061</b>	<b>15.85%</b>	<b>\$ 3,703,094</b>	<b>\$ 19,525,048</b>	<b>18.97%</b>
<b>Transfers</b>						
Golf Course Fund	\$ -	\$ -	N/A	\$ -	\$ 23,886	0.00%
<b>Total Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>\$ 23,886</b>	<b>0.00%</b>
<b>Contingency</b>						
General Fund	\$ -	\$ 302,084	0.00%	\$ -	\$ -	N/A
Water & Sewer Fund	-	200,000	0.00%	-	177,740	0.00%
Parking Fund	-	100,000	0.00%	-	100,000	0.00%
Stormwater Fund	-	10,000	0.00%	-	10,000	0.00%
<b>Total Contingency</b>	<b>\$ -</b>	<b>\$ 612,084</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ 287,740</b>	<b>0.00%</b>

## Budget Schedules and Summaries

### Schedule D Summary of Expenditures by Functional Area as of September 30, 2016

Functional Area	9/30/2016 Actual	FY 2017 Amended	% of Budget	9/30/2015 Actual	FY 2016 Amended	% of Budget
<b>Fund Balance (Reserves)</b>						
General Fund	\$ -	\$ 9,563,804	0.00%	\$ -	\$ 9,122,325	0.00%
Rental Operations Fund	-	33,178	0.00%	-	25,984	0.00%
<b>Total Fund Balance (Reserves)</b>	<b>\$ -</b>	<b>\$ 9,596,982</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ 9,148,309</b>	<b>0.00%</b>
<b>Capital Improvements Program</b>						
General Fund	\$ 644,501	\$ 7,373,737	8.74%	\$ 1,890,095	\$ 5,125,000	36.88%
Water & Sewer	3,326,293	13,880,000	23.96%	1,416,864	8,875,000	15.96%
Stormwater	553,999	1,100,000	50.36%	2,052	150,000	1.37%
Airport	25,887	5,435,680	0.48%	13,162	2,887,622	0.46%
Parking	-	-	N/A	-	950,000	0.00%
<b>Total Capital Improvements Program</b>	<b>\$ 4,550,680</b>	<b>\$ 27,789,417</b>	<b>16.38%</b>	<b>\$ 3,322,173</b>	<b>\$ 17,987,622</b>	<b>18.47%</b>
<b>Total All Funds</b>	<b>\$ 39,658,218</b>	<b>\$ 160,618,526</b>	<b>24.69%</b>	<b>\$ 38,510,061</b>	<b>\$ 144,968,173</b>	<b>26.56%</b>

## Budget Schedules and Summaries

### Schedule E Use of Fund Balance

The schedule below shows the anticipated beginning and ending fund balance for the General and applicable Enterprise funds. The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen.

	<b>General Fund</b>	<b>Weinberg</b>	<b>City Housing</b>	<b>Water and Sewer</b>	<b>Parking</b>	<b>Storm Water</b>	<b>Rental Operations</b>	<b>Total</b>
<b>Beginning Estimated Fund Balance</b>	<b>\$ 10,919,255</b>	<b>\$ -</b>	<b>\$ 189,249</b>	<b>\$ 4,897,947</b>	<b>\$2,796,860</b>	<b>\$ 711,550</b>	<b>\$ 12,674</b>	<b>\$19,527,535</b>
Budgeted Use of Fund Balance:								
Capital Improvements Program	1,200,000	-	-	1,723,519	1,010,001	711,550	-	4,645,070
Other	1,125	-	79,600	-	-	-	-	80,725
Reserves	9,563,804	-	-	-	-	-	-	9,563,804
<b>Total Budgeted Use of Fund Balance</b>	<b>10,764,929</b>	<b>-</b>	<b>79,600</b>	<b>1,723,519</b>	<b>1,010,001</b>	<b>711,550</b>	<b>-</b>	<b>14,289,599</b>
<b>Ending Estimated Fund Balance</b>	<b>\$ 154,326</b>	<b>\$ -</b>	<b>\$ 109,649</b>	<b>\$ 3,174,428</b>	<b>\$ 1,786,859</b>	<b>\$ -</b>	<b>\$ 12,674</b>	<b>\$ 5,237,936</b>

## Budget Schedules and Summaries

### Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
<b>General Fund</b>					
Mayor's Office	6.50	6.70	6.70	7.20	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	8.00	9.00	8.50
Purchasing	7.00	7.00	7.00	8.00	7.50
Budget	2.00	2.00	2.00	-	-
Information Technology	4.20	4.20	4.20	4.20	4.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	2.00	1.50
Human Resources	6.00	6.00	6.00	6.00	5.00
Safety	3.40	3.40	3.40	3.40	2.00
Planning	12.35	12.35	12.70	12.35	11.00
Code Enforcement	8.50	8.50	7.50	7.50	7.50
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.00	1.61
Special Events	2.25	2.25	2.25	2.25	2.25
Police	195.51	192.56	190.73	187.80	186.67
Building Inspection	11.90	10.90	10.90	10.90	9.90
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Construction Inspection	4.90	4.90	4.90	4.90	4.90
General Administration - DPW	12.27	12.27	12.27	11.67	11.44
Maintenance - Equipment and Machinery	10.70	10.70	10.70	10.80	10.00
Engineering	12.40	12.40	12.40	12.40	12.40
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.30
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.56	5.43
Grounds Maintenance	27.39	25.25	25.25	25.25	25.25
Recreation Centers	19.60	18.42	18.07	18.71	18.43
Summer Playground Program	2.00	2.00	2.00	2.25	2.26
Swimming Pools	2.16	2.16	2.16	2.36	2.28
Economic Development	4.00	4.00	4.00	3.50	3.00
Frederick Community Action Agency	61.23	50.70	52.18	42.90	42.65
<b>Total General Fund</b>	<b>503.86</b>	<b>486.26</b>	<b>484.91</b>	<b>472.94</b>	<b>464.41</b>
<b>Weinberg Center for the Arts</b>					
Weinberg	8.83	8.33	8.33	8.33	7.38
<b>Total Weinberg Center for the Arts</b>	<b>8.83</b>	<b>8.33</b>	<b>8.33</b>	<b>8.33</b>	<b>7.38</b>

## Budget Schedules and Summaries

### Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
<b>Water &amp; Sewer Fund</b>					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	18.50	18.50	17.50	16.50	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	14.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
<b>Total Water &amp; Sewer Fund</b>	<b>79.01</b>	<b>79.01</b>	<b>77.01</b>	<b>76.01</b>	<b>75.58</b>
<b>Parking Fund</b>					
Public Parking	12.71	12.69	11.55	11.32	9.29
Church Street Deck	1.76	1.76	1.76	1.75	1.75
Court Street Deck	1.83	1.83	1.83	1.83	1.83
Carroll Creek Deck	1.76	1.76	1.76	1.75	1.75
West Patrick Street Deck	1.76	1.76	1.76	1.72	1.72
East All Saints Street Deck	1.74	1.76	1.76	1.72	1.72
<b>Total Parking Fund</b>	<b>21.56</b>	<b>21.56</b>	<b>20.42</b>	<b>20.09</b>	<b>18.06</b>
<b>Storm Water Fund</b>					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.96	4.61	4.56	4.55
<b>Total Storm Water Fund</b>	<b>7.96</b>	<b>7.96</b>	<b>7.61</b>	<b>7.56</b>	<b>7.55</b>
<b>Airport Fund</b>					
Airport	2.50	2.50	2.50	2.50	2.50
<b>Total Airport Fund</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>
<b>Golf Course Fund</b>					
Maintenance	8.00	7.51	7.83	7.02	6.97
Clubhouse	6.80	6.20	6.20	6.80	6.90
Restaurant	-	-	2.15	2.15	2.05
<b>Total Golf Course Fund</b>	<b>14.80</b>	<b>13.71</b>	<b>16.18</b>	<b>15.97</b>	<b>15.92</b>
<b>Rental Operations Fund</b>					
Rental Operations	0.15	0.15	0.15	0.25	0.50
<b>Total Rental Operations Fund</b>	<b>0.15</b>	<b>0.15</b>	<b>0.15</b>	<b>0.25</b>	<b>0.50</b>
<b>Community Development Fund</b>					
Community Development	1.00	1.00	1.00	1.00	1.00
<b>Total Community Development Fund</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Total All Funds</b>	<b>639.67</b>	<b>620.48</b>	<b>618.11</b>	<b>604.65</b>	<b>592.90</b>

## Budget Schedules and Summaries

### Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
<b>General Government</b>					
General Fund					
Mayor's Office	6.50	6.70	6.70	7.20	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	8.00	9.00	8.50
Purchasing	7.00	7.00	7.00	8.00	7.50
Budget	2.00	2.00	2.00	-	-
Information Technology	4.20	4.20	4.20	4.20	4.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	2.00	1.50
Human Resources	6.00	6.00	6.00	6.00	5.00
Safety	3.40	3.40	3.40	3.40	2.00
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
<b>Total General Government</b>	<b>50.30</b>	<b>50.50</b>	<b>50.50</b>	<b>51.00</b>	<b>47.60</b>
<b>Frederick Police Department</b>					
General Fund					
Police	195.51	192.56	190.73	187.80	186.67
<b>Total Frederick Police Department</b>	<b>195.51</b>	<b>192.56</b>	<b>190.73</b>	<b>187.80</b>	<b>186.67</b>
<b>Planning and Community Development</b>					
General Fund					
Planning	12.35	12.35	12.70	12.35	11.00
Code Enforcement	8.50	8.50	7.50	7.50	7.50
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.00
<b>Total Planning and Community Development</b>	<b>21.85</b>	<b>21.85</b>	<b>21.20</b>	<b>20.85</b>	<b>19.50</b>
<b>Engineering, Permits, and Inspections</b>					
General Fund					
Building Inspection	11.90	10.90	10.90	10.90	9.90
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	12.40	12.40
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
<b>Total Engineering, Permits, and Inspections</b>	<b>29.90</b>	<b>28.90</b>	<b>28.90</b>	<b>28.90</b>	<b>27.90</b>

## Budget Schedules and Summaries

### Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
<b>Department of Public Works</b>					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.00	1.61
Construction Inspection	4.90	4.90	4.90	4.90	4.90
General Administration - DPW	12.27	12.27	12.27	11.67	11.44
Maintenance - Equipment and Machinery	10.70	10.70	10.70	10.80	10.00
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.30
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.56	5.43
Water & Sewer Fund					
Water Services	18.50	18.50	17.50	16.50	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	14.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.96	4.61	4.56	4.55
<b>Total Department of Public Works</b>	<b>175.64</b>	<b>175.64</b>	<b>173.29</b>	<b>171.74</b>	<b>170.75</b>
<b>Parks and Recreation</b>					
General Fund					
Special Events	2.25	2.25	2.25	2.25	2.25
Grounds Maintenance	27.39	25.25	25.25	25.25	25.25
Recreation Centers	19.60	18.42	18.07	18.71	18.43
Summer Playground Program	2.00	2.00	2.00	2.25	2.26
Swimming Pools	2.16	2.16	2.16	2.36	2.28
Golf Course Fund					
Maintenance	8.00	7.51	7.83	7.02	6.97
Clubhouse	6.80	6.20	6.20	6.80	6.90
Restaurant	-	-	2.15	2.15	2.05
<b>Total Parks and Recreation</b>	<b>68.20</b>	<b>63.79</b>	<b>65.91</b>	<b>66.79</b>	<b>66.39</b>

## Budget Schedules and Summaries

### Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
<b>Economic Development</b>					
General Fund					
Economic Development	4.00	4.00	4.00	3.50	3.00
Weinberg Center for the Arts					
Weinberg	8.83	8.33	8.33	8.33	7.38
Parking Fund					
Public Parking	12.71	12.69	11.55	11.32	9.29
Church Street Deck	1.76	1.76	1.76	1.75	1.75
Court Street Deck	1.83	1.83	1.83	1.83	1.83
Carroll Creek Deck	1.76	1.76	1.76	1.75	1.75
West Patrick Street Deck	1.76	1.76	1.76	1.72	1.72
East All Saints Street Deck	1.74	1.76	1.76	1.72	1.72
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
<b>Total Economic Development</b>	<b>36.89</b>	<b>36.39</b>	<b>35.25</b>	<b>34.42</b>	<b>30.94</b>
<b>Frederick Community Action Agency</b>					
General Fund					
Frederick Community Action Agency	61.23	50.70	52.18	42.90	42.65
Rental Operations Fund					
Rental Operations	0.15	0.15	0.15	0.25	0.50
<b>Total Frederick Community Action Agency</b>	<b>61.38</b>	<b>50.85</b>	<b>52.33</b>	<b>43.15</b>	<b>43.15</b>
<b>Total All Funds</b>	<b>639.67</b>	<b>620.48</b>	<b>618.11</b>	<b>604.65</b>	<b>592.90</b>

## Budget Schedules and Summaries

### Schedule H Reconciliation of FY 2017 General Fund Adopted Budget to Amended Budget

	FY 2017 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2017 Amended
<b>General Fund</b>						
Mayor's Office	\$ 897,937	\$ 1,206	\$ -	\$ -	\$ -	\$ 899,143
Legal	817,461	5,082	-	-	-	822,543
Election Board	3,512	32	-	-	-	3,544
Finance	1,442,739	57,156	-	-	-	1,499,895
Purchasing	657,648	5,070	-	-	-	662,718
Budget	214,636	25	-	-	-	214,661
Information Technology	1,072,622	142,093	-	-	-	1,214,715
Geographic Information Systems	280,408	58,462	-	-	-	338,870
Audio Visual	208,238	1,373	-	-	-	209,611
Human Resources	865,979	43,728	-	-	-	909,707
Safety	280,191	1,926	-	-	-	282,117
Planning	1,573,404	67,228	12,000	-	-	1,652,632
Code Enforcement	750,857	243	-	-	-	751,100
Facility Maintenance	1,008,681	1,202	-	-	-	1,009,883
Asset Management	633,236	38,884	-	-	-	672,120
Municipal Annex	412,839	5,984	-	-	-	418,823
Community Promotion	297,011	-	-	-	-	297,011
Special Events	221,067	3,429	-	-	-	224,496
Police	29,771,051	376,932	24,000	-	-	30,171,983
Fire	269,749	-	-	-	-	269,749
Building Inspection	1,332,746	1,232	-	-	-	1,333,978
Electrical Inspection	327,224	176	-	-	28,225	355,625
Construction Inspection	565,838	4,375	-	-	-	570,213
General Administration - DPW	1,469,063	16,232	-	-	-	1,485,295
Maintenance - Equipment and Machinery	1,064,865	17,933	-	-	37,046	1,119,844
Engineering	1,535,438	17,714	-	-	-	1,553,152
Waste Collection	3,725,315	31,172	-	-	-	3,756,487

## Budget Schedules and Summaries

### Schedule H Reconciliation of FY 2017 General Fund Adopted Budget to Amended Budget

	FY 2017 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2017 Amended
Street Maintenance	2,369,391	206,465	-	-	-	2,575,856
Snow Removal	527,240	47,922	-	-	-	575,162
Street Lights and Signals	2,405,560	69,340	-	-	35,930	2,510,830
Traffic Lines and Signs	1,069,303	215,755	-	-	-	1,285,058
Bus Maintenance	11,346	-	-	-	-	11,346
Grounds Maintenance	3,870,268	268,031	-	-	46,715	4,185,014
Harry Grove Stadium	258,582	8,072	-	-	-	266,654
Recreation Centers	1,402,477	96,353	-	-	-	1,498,830
Burck Street Center	21,500	5,081	-	-	-	26,581
Summer Playground Program	107,221	9,186	-	-	-	116,407
Swimming Pools	314,162	70,820	-	-	-	384,982
Community Development	68,803	-	-	-	-	68,803
Economic Development	710,902	42,079	-	-	-	752,981
Frederick Community Action Agency	5,583,589	35,122	-	-	-	5,618,711
Debt Service	7,461,555	-	-	-	-	7,461,555
Contingency	450,000	-	-	-	(147,916)	302,084
Fund Balance (Reserves)	9,563,804	-	-	-	-	9,563,804
<b>Total General Fund</b>	<b>\$ 87,895,458</b>	<b>\$ 1,973,115</b>	<b>\$ 36,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,904,573</b>

## Budget Schedules and Summaries

### Schedule I Reconciliation of FY 2016 General Fund Adopted Budget to Amended Budget

	FY 2016 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2016 Amended
<b>General Fund</b>						
Mayor's Office	\$ 930,017	\$ 1,651	\$ -	\$ -	\$ 235	\$ 931,903
Legal	789,143	3,288	-	-	11,000	803,431
Election Board	3,512	32	-	-	-	3,544
Finance	1,425,478	73,450	-	(237,031)	-	1,261,897
Purchasing	638,253	3,765	-	-	5,001	647,019
Budget	211,741	1	-	-	-	211,742
Information Technology	1,034,936	119,370	-	-	-	1,154,306
Geographic Information Systems	278,159	45,313	-	-	-	323,472
Audio Visual	198,479	4,806	-	-	-	203,285
Human Resources	817,154	81,255	-	-	-	898,409
Safety	250,436	-	-	-	-	250,436
Planning	1,458,791	48,423	-	-	22,454	1,529,668
Code Enforcement	746,249	600	-	(1,495)	31,026	776,380
Facility Maintenance	975,504	4,990	-	(7,940)	87,020	1,059,574
Asset Management	457,323	59,965	-	-	-	517,288
Municipal Annex	418,983	4,675	-	-	-	423,658
Community Promotion	104,520	-	-	-	-	104,520
Special Events	218,860	2,274	-	-	-	221,134
Police	28,780,860	215,384	334,161	5,400	86,092	29,421,897
Fire	291,738	-	-	-	-	291,738
Building Inspection	1,253,898	1,019	-	6,329	-	1,261,246
Electrical Inspection	329,730	-	-	2,795	-	332,525
Construction Inspection	596,784	1,421	-	(7,414)	-	590,791
General Administration - DPW	1,451,056	28,989	-	(2,647)	-	1,477,398
Maintenance - Equipment and Machinery	1,076,695	9,099	-	(10,235)	36,379	1,111,938
Engineering	1,429,718	12,330	-	-	26,695	1,468,743
Waste Collection	3,597,208	22,282	-	(5,258)	-	3,614,232

## Budget Schedules and Summaries

### Schedule I Reconciliation of FY 2016 General Fund Adopted Budget to Amended Budget

	FY 2016 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2016 Amended
Street Maintenance	2,193,100	117,656	-	(24,227)	-	2,286,529
Snow Removal	441,373	3,962	-	330,215	-	775,550
Street Lights and Signals	2,335,788	56,943	-	(13,337)	51,657	2,431,051
Traffic Lines and Signs	930,067	49,886	-	(2,767)	-	977,186
Bus Maintenance	12,212	-	-	53	-	12,265
Grounds Maintenance	3,401,008	280,167	2,000	(32,146)	92,441	3,743,470
Harry Grove Stadium	232,788	12,749	-	-	-	245,537
Recreation Centers	1,454,174	15,851	-	(295)	-	1,469,730
Burck Street Center	29,100	-	-	-	-	29,100
Summer Playground Program	110,105	4,388	-	-	-	114,493
Swimming Pools	372,703	2,624	-	-	-	375,327
Community Development	72,856	-	-	-	-	72,856
Economic Development	814,933	94,100	100,000	-	-	1,009,033
Frederick Community Action Agency	4,922,733	23,882	936,981	-	-	5,883,596
Debt Service	6,901,174	-	-	-	-	6,901,174
Contingency	450,000	-	-	-	(450,000)	-
Fund Balance (Reserves)	9,122,325	-	-	-	-	9,122,325
<b>Total General Fund</b>	<b>\$ 83,561,664</b>	<b>\$ 1,406,590</b>	<b>\$ 1,373,142</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 86,341,396</b>

## Key Indicators

### Frederick Police Department

#### Staffing: (as of October 4, 2016)

##### Sworn Officers:

Active Sworn	137
Modified Duty	8
Over hire	2
<b>Total Budgeted Sworn</b>	<b><u>147</u></b>

Eligible / Pending Separations (within next 12 months)	10
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#### Monthly Crime Statistics: (calendar year as of August 31, 2016)

Crime	Thru 8/16	Thru 8/15	% Change	Thru 8/14
Manslaughter	-	-	0.0%	-
Murder	1	3	-66.7%	1
Rape	14	15	-6.7%	15
Robbery	47	46	2.2%	56
Aggravated Assault	170	183	-7.1%	136
Burglary	94	90	4.4%	150
Theft	733	823	-10.9%	868
Stolen Auto	36	32	12.5%	28
<b>Total</b>	<b>1,095</b>	<b>1,192</b>	<b>-8.1%</b>	<b>1,254</b>

### Code Enforcement

#### Case and Violation Statistics

	As of <u>9/30/2016</u>	As of <u>9/30/2015</u>	<u>% Change</u>	<u>Total FY 2016</u>
Cases	1105	888	24.4%	3548
Violations	747	689	8.4%	2755

## Key Indicators

### Frederick Community Action Agency

#### Food & Nutrition Programs

Goal: To prevent hunger and malnutrition

	<b>Annual Goal</b>	<b>As of 3/31/2016</b>
Number of meals prepared and served in the Soup Kitchen	26,000	19,597
Number of households served through the Food Bank Program	7,400	8,588
Number of meals prepared and served in the Summer Food Service Program	17,000	8,575
Number of backpacks of non-perishable food provided to elementary school students	8,800	4,200
Number of after-school meals served to children at the PAL Center	2,500	2,604
Number of volunteer hours of service performed in the Soup Kitchen and Food bank	8,500	6,092

#### Outreach & Transportation Programs

Goal: To meet and engage people that are in need of services

	<b>Annual Goal</b>	<b>As of 3/31/2016</b>
Number of outreach encounters (client contacts)	6,100	6,304
Number of client transports provided	720	922

#### Homeless Service Programs

Goal: To help families and individuals that are homeless achieve stability and access affordable housing

	<b>Annual Goal</b>	<b>As of 3/31/2016</b>
Number of Case Management encounters (client contacts) through the PATH Project	730	415
Number of Case Management encounters (client contacts) through the SOAR Program	260	174
Number of SSI/SSDI applications submitted through the SOAR Program	15	9
Number of unduplicated persons (adults and children) residing in the Transitional Shelter and Transitional Apartments	85	55
Number of bed nights of shelter provided through the Transitional Shelter and Transitional Apartments	14,500	11,544
Number of households that successfully graduate from the Transitional Shelter Program	14	13
Number of unduplicated persons enrolled in the Housing First Program	25	25
Number of unduplicated persons employed on a part-time basis through the Green Jobs Program	4	2

## Key Indicators

### **Health Care Programs**

Goal: To provide primary health care services as a Medical Home for medically underserved adults and children

**Annual  
Goal**

**As of  
3/31/2016**

Number of unduplicated patients seen in the Primary Care Clinic	1,000	1,347
Number of medical encounters (patient visits) provided by the Primary Care Clinic	3,300	2,125
Number of unduplicated patients seen in the School-Based Health Center	415	294
Number of medical encounters (patient visits) provided by the School-Based Health Center	825	489
Number of unduplicated patients seen through the Community Action Dental Program	40	34
Number of volunteer hours of service performed in the Primary Care Clinic	462	237

### **Housing and Weatherization Programs**

Goal: To encourage home ownership, prevent foreclosures and promote energy efficiency

**Annual  
Goal**

**As of  
3/31/2016**

Number of unduplicated persons that receive homebuyer education and counseling	300	390
Number of unduplicated persons that receive default counseling in order to prevent foreclosures	480	242
Number of unduplicated households that are approved for mortgage modifications	160	114
Number of unduplicated households that avoid foreclosure (when known)	310	201
Number of unduplicated persons that receive reverse mortgage counseling	30	34
Number of unduplicated households that receive weatherization services	80	91
Number of unduplicated households that receive furnace repairs or replacements	40	21
Number of unduplicated households approved for the Bay Restoration Fee Exemption Program	20	12

## Key Indicators

### **Energy Assistance Programs**

Goal: To assist families and individuals with utility bills, minimize heating crises and make energy costs more affordable

**Annual  
Goal**

**As of  
3/31/2016**

Number of unduplicated households enrolled in the Maryland Energy Assistance Program	4,370	2,889
Number of unduplicated households enrolled in the Electric Universal Service Program	4,370	2,845
Number of unduplicated households receiving EUSP Arrearage Retirement Funds	400	262
Number of unduplicated households receiving Emergency Funds for Families with Children	250	195
Number of unduplicated households receiving Religious Coalition Emergency Matching Funds	60	57