

**THE CITY OF FREDERICK
MAYOR AND BOARD OF ALDERMEN**

ORDINANCE NO: G-16-13

AN ORDINANCE concerning

Fiscal Year 2017 Fee Schedule

FOR the purpose of establishing a master schedule of administrative and regulatory fees for Fiscal Year 2017.

WHEREAS, under the Annotated Code of Maryland, Local Government Article, § 5-205, the Board of Aldermen has the authority to establish and collect reasonable fees and charges for franchises, licenses, or permits as well as reasonable fees and charges associated with the exercise of a governmental or proprietary function exercised by the City; and

WHEREAS, the Board of Aldermen desires to adopt such fees for Fiscal Year 2017.

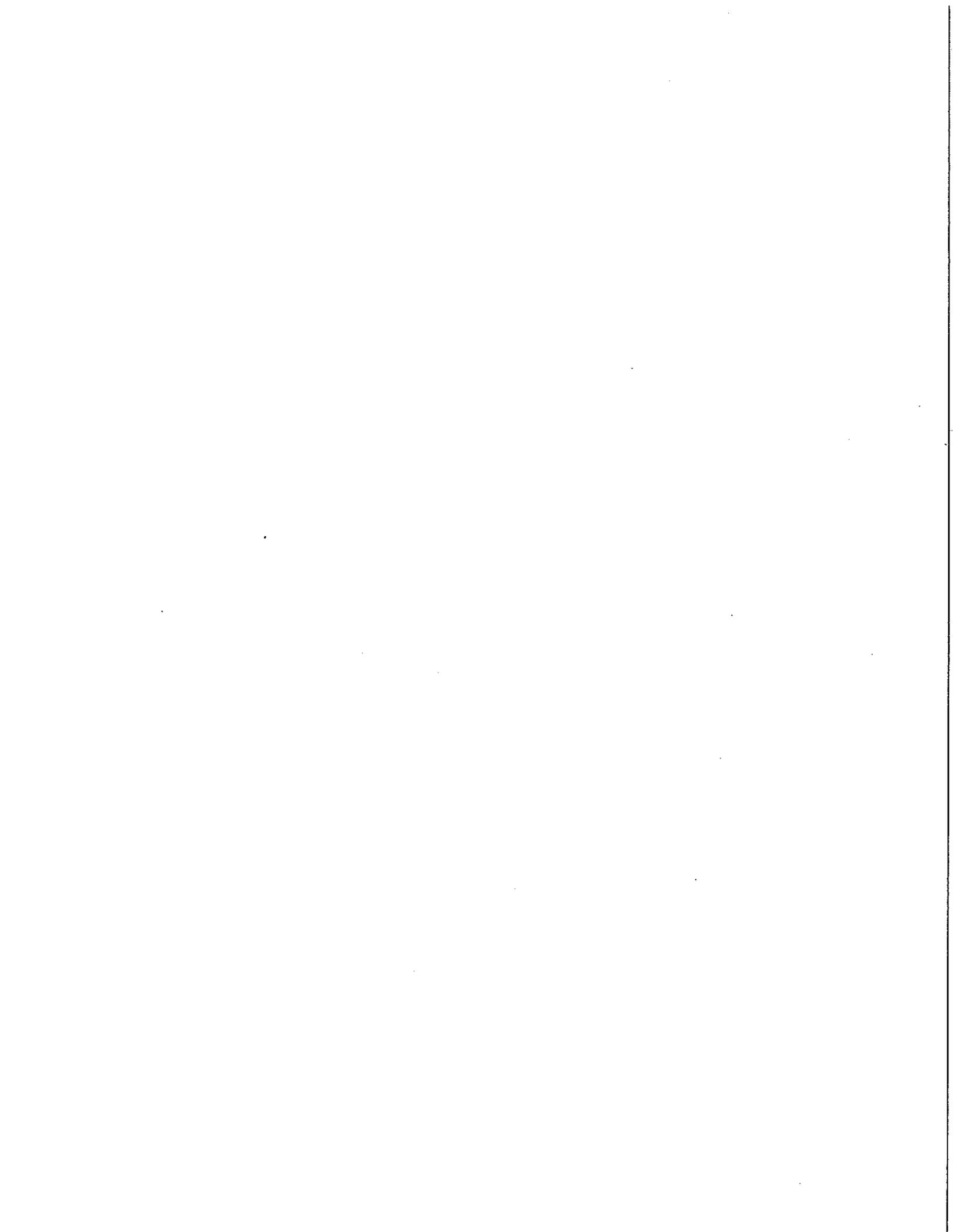
SECTION I. NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK THAT:

- (a) The Fiscal Year 2017 Fee Schedule attached as Exhibit A hereto and incorporated herein by this reference is hereby in effect for The City of Frederick for FY 2017, and shall remain in effect even after the conclusion of Fiscal Year 2017 unless or until it is repealed or otherwise amended.
- (b) Notwithstanding the fees established herein, the City will not charge Frederick County for permit fees or water and sewer connection fees, in accordance with the Fee Collection Agreement between Frederick County and City of Frederick entered into on October 2, 1986.
- (c) Nothing herein shall be construed to prohibit the City from providing its officials, employees, or retirees with benefits such as a waiver or reduction of fees associated with the use of City facilities or programs.

SECTION II. AND BE IT FURTHER ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK THAT nothing herein shall be construed to limit the authority of the Board of Aldermen to adopt additional fees and charges, and that in the event of a conflict between the Fiscal Year 2017 Fee Schedule Ordinance and any other ordinance or resolution hereafter adopted, the other ordinance or resolution shall prevail unless otherwise expressly stated therein.

SECTION III. AND BE IT FURTHER ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK THAT this ordinance shall take effect on July 1, 2016, and that as of such date Ordinance Nos. G-15-10, G-15-20, and G-15-29 are hereby repealed.

SECTION IV. AND BE IT FURTHER ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK THAT in the event of a conflict between the Fiscal Year 2017 Fee



Schedule Ordinance and any other ordinance or resolution previously adopted by The City of Frederick, the Fiscal Year 2017 Fee Schedule Ordinance shall prevail.

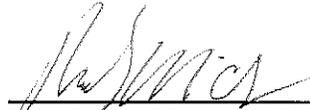
SECTION V. AND BE IT FURTHER ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK THAT in the event any provision, section, sentence, clause, or part of this ordinance shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause, or part of this ordinance, it being the intent of the City that such remainder shall be and shall remain in full force and effect.

APPROVED: May 19, 2016

PASSED: May 19, 2016



Randy McClement, Mayor

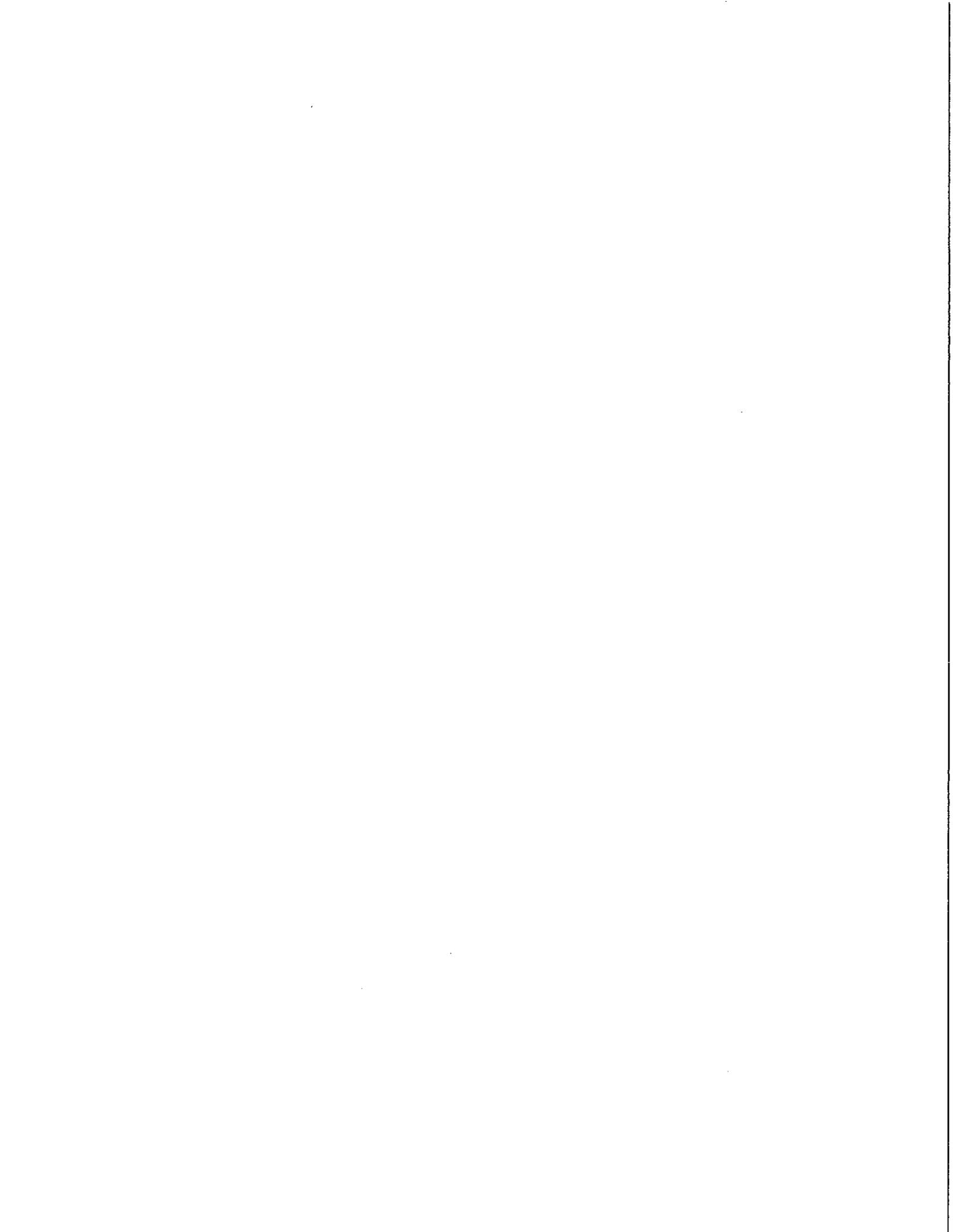


Randy McClement, President,
Board of Aldermen

Approved for Legal Sufficiency:



City Attorney



**EXHIBIT A
FY 2017 FEE SCHEDULE**

AIRPORT

TIE DOWNS	
Hard Surface Tie-Down	\$114.00
SOUTH HANGARS	
Mid Regular (Small)	\$212.00
Mid Regular (Tall)	\$255.00
Box	\$271.00
South Ts	\$239.00
NORTH HANGARS	
Standard	\$407.00
Large	\$565.00
MISCELLANEOUS AIRPORT FEES	
Second Aircraft	\$35.00
End Storage Unit	\$200.00
End Storage Unit w/Overhead Door	\$234.00
Wash Rack Activation	\$10.00
Daily Facility Fee	\$100.00
Business License Fee	\$100.00
Gross Receipts Fee	3%

**EXHIBIT A
FY 2017 FEE SCHEDULE**

BUILDING DEPARTMENT

BUILDING PERMIT FEES (Residential)	FEE
New SFD, TH, Duplex (Each Dwelling)	
Less Than or Equal to 2500 S.F.	\$500.00
2501 - 4000 S.F.	\$800.00
4001 - 6000 S.F.	\$950.00
Greater Than 6000 S.F.	\$1,200.00
New Residential Multi-Family Shell / Common Areas	\$0.19 / S.F. Min. Fee \$200.00
New Apartment / Condo Unit (Each)	\$400.00
Rooming House - P&Z Currently Determines Amount	
Interior Renovation	\$0.13 / S.F. Min. Fee \$200.00
Addition	\$0.20 / S.F. Min. Fee \$200.00
Shed / Gazebo	\$64.00
Garage / Carport	\$128.00
Deck / Porch	\$128.00
Fence	\$64.00
Combo Permit (Deck/Fence/Shed)	\$128.00
Paving	\$64.00
Miscellaneous	\$64.00
Emergency Repair	\$128.00
Pool	\$128.00
Revision to Permit (Plus Permit Fee of Revised Area)	\$64.00
Demo – Dwelling or Accessory Structure	\$64.00
Demo – Interior / Exterior	\$64.00
Zoning Certificate – Residential	\$32.00
Sidewalk, Curb & Gutter Permit	\$50.00
Re-Inspection Fees:	
- 1st Reinspection	\$75.00
- 2nd Reinspection	\$200.00
- 3rd Reinspection and Subsequent Reinspections	\$500.00
Re-Inspection of Sewer Lateral (TV)	\$250.00
Permit Extension / Transfer / Refund:	
Permit Extension	\$50.00
Permit Transfer	\$40.00
Application Fee Refund:	
- If Review of Application has not started	\$40.00
- If Review of Application has started	50% of permit fee
- Permit Refund (Prior to Expiration of Permit and Construction has not started)	50% of permit fee
Other Fees:	
Retro-Active Permit Fee	Double Permit Fee
Temporary Certificate of Occupancy	\$50.00
Temporary Certificate of Occupancy Extension	\$25.00
Building Appeals Board Fee	\$200.00
Builders License Fee	\$80.00
Stop Work Removal Fee	\$150.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

BUILDING PERMIT FEES (Commercial)	RATE	MINIMUM FEE
	<small>(c.c. = cost of construction)</small>	
New Assembly	0.009/c.c.	\$192.00
New Business	0.009/c.c.	\$192.00
New Education	0.009/c.c.	\$192.00
New Factory/Industrial	0.009/c.c.	\$192.00
New Institutional	0.009/c.c.	\$192.00
New Mercantile	0.009/c.c.	\$192.00
New Storage	0.009/c.c.	\$192.00
New Miscellaneous	0.009/c.c.	\$192.00
Renovation/Change in Use	0.009/c.c.	\$192.00
Renovation/No change in Use	0.009/c.c.	\$192.00
Addition	0.009/c.c.	\$192.00
Shed		\$128.00
Fence		\$128.00
Sign		\$128.00
Sign/Temporary		\$64.00
Temporary Trailer		\$128.00
Miscellaneous		\$128.00
Demolition Commercial		\$128.00
Emergency Repair		\$128.00
Zoning Certificate		\$128.00
Revision to Permit (Plus permit fee of revised area)		\$100.00
Sidewalk Café Permit (NEW)		\$128.00
Sidewalk Café (RENEWAL)		\$64.00
Sidewalk, Curb & Gutter Permit (First 50 linear feet)		\$50.00
-Each additional 50 linear feet or fraction		\$25.00
RE-INSPECTION FEES:		
- 1st Reinspection		\$75.00
- 2nd Reinspection		\$200.00
- 3rd Reinspection and Subsequent Reinspections		\$500.00
Re-Inspection of Sewer Lateral (TV)		\$250.00
PERMIT EXTENSION / TRANSFER / REFUND:		
Permit Extension		\$50.00
Permit Transfer		\$40.00
APPLICATION FEE REFUND:		
- If Review of Application has not started		\$40.00
- If Review of Application has started		50% of permit fee
- Permit Refund (Prior to Expiration of Permit and Construction has not started)		50% of permit fee
OTHER FEES:		
Retro-Active Permit Fee		Double Permit Fee
Temporary Certificate of Occupancy		\$50.00
Temporary Certificate of Occupancy Extension		\$25.00
Building Appeals Board Fee		\$200.00
Builders License Fee		\$80.00
Stop Work Removal Fee		\$150.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

FIRE CODE PERMIT FEES (Residential & Commercial)		MINIMUM
PERMIT TYPES	RATE	FEE
Assembly - Educational, Health Care, Detention & Correctional, Residential	\$0.16/s.f.	\$80.00
Business, Mercantile	\$0.12/s.f.	\$80.00
Industrial, Storage	\$0.08/s.f.	\$80.00
Other	\$0.12/s.f.	\$80.00
Permit Revisions - based only on the revised areas	\$80.00/Flat	
Shell Building - shall be 50% of the fee calculated using the above rates. Permit fee for finish-out of shell spaces shall be as calculated within.		
Basement Finish-Outs for Building permits	\$80.00/Flat	
FIRE PROTECTION SYSTEMS PLAN REVIEW / INSPECTION FEE		
Sprinkler and Combined Sprinkler/Standpipe Systems	\$0.08/s.f.	\$300.00
Sprinkler Shell Building with No Occupancy	\$0.04 / s.f.	\$300.00
Basement Finish-Outs for Sprinkler permits	\$100.00/Flat	
Standpipe Systems	\$400.00/Flat	
Fire Alarm	\$0.04/s.f.	\$300.00
Fire Alarm Shell Building with No Occupancy	\$0.02/s.f.	\$300.00
Fire Pumps	\$800.00/Flat	
Kitchen Hood Suppression Systems	\$400.00/Flat	
Gaseous and Chemical Extinguishing Systems - based on per lb of extinguishing agent (no charge for agent reserve supply)	\$4.00/lb.	\$300.00
or		
per 30,000 cubic feet of volume, or portion thereof, of protected space	\$300.00/c.f.	\$300.00
or		
per each wet chemical system, which of the above is greater	\$300.00	\$300.00
Foam Systems - cost per sprinkler for water/foam system PLUS cost per nozzle or applicator device	\$8.00/ea.	\$300.00
Smoke Control System - cost per 50,000 cubic feet of volume, or portion thereof, of protected or controlled space		\$300.00
Flammable or Combustible Liquid/Gas Storage Tank(s) - per gallon of maximum tank capacity (Exception - tanks used to provide fuel to heat or other utility service to building)	\$0.08/gal.	\$300.00
Outside Storage of Flammable or Combustible Materials	\$300.00/Flat	
Appeal Board Fee	\$200.00/Flat	
Retro-Active Permit Fee		Double Permit Fee
RE-INSPECTION FEES:		
1st. Reinspection	\$75.00/Flat	
2nd. Reinspection	\$200.00/Flat	
3rd. Reinspection and subsequent reinspections	\$500.00/Flat	
TECHNICAL ASSISTANCE:		
Fire Plans Reviewer	\$75.00/Flat	
Fire Plans Inspector	\$75.00/Flat	
PERMIT TRANSFER / REFUND		
Permit Transfer		\$40.00
APPLICATION FEE REFUND:		
If review of application has not started		\$40.00
If review of application has started		50% of Permit Fee
Permit Refund (prior to expiration of permit and construction has not started)		50% of Permit Fee

**EXHIBIT A
FY 2017 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

ELECTRICAL PERMIT FEES (Residential)	FEE
New SFD, TH, Duplex (Each Dwelling)	
Less Than or Equal to 2500 S.F.	\$300.00
2501 - 4000 S.F.	\$350.00
4001 - 6000 S.F.	\$400.00
Greater Than 6000 S.F.	\$500.00
New Apartment / Condo Unit (Each)	\$300.00
MINOR ALTERATIONS AND ADDITIONS (Each Switch, Light, Receptacle and Direct Wired Equipment to be counted as Outlet)	
First 40 Outlets	\$122.00
Over 40 Outlets	\$183.00
RESIDENTIAL SERVICES, HEAVY UPS AND SUBPANELS	
Not over 400 AMP (Includes 6 Outlets)	\$61.00
Reintroduction of Service and Inspect Meter Socket	\$61.00
POOLS, HOT TUBS, SPAS (Includes Bonding, Motor, Lights)	
Above Ground	\$122.00
Inground	\$183.00
SOLAR PANELS	
(Maximum 2 Inspections) (Automatic Reinspection Fee Applies)	\$122.00
MINOR ELECTRICAL PERMIT	
(Applications Requiring One Inspection) (Automatic Reinspection Fee Applies)	\$61.00
RETRO-ACTIVE PERMIT FEE	Double Permit Fee
APPEALS BOARD FEE	\$200.00
REINSPECTION FEES:	
1st Reinspection	\$75.00
2nd Reinspection	\$200.00
3rd Reinspection and Subsequent Reinspections	\$500.00
LICENSING FEES	
Bi-annual for New License	\$240.00
Renewal - Master Electrician's License (General, Limited or Restricted)	\$240.00
PERMIT TRANSFER / REFUND	
Permit Transfer	\$40.00
Permit Refund (prior to expiration of permit and construction has not started)	\$40.00
ELECTRICAL PERMIT FEES (Commercial)	
CONCEALED WIRING: All switches, lighting & receptacles to be counted as outlets	
First 50 Outlets	\$122.00
Each additional 25 outlets or fraction thereof	\$24.00
SURFACE WIRING: (Exposed electrical wiring systems) - Completed installations, where wiring and fixtures are installed and can be inspected on one visit. (Automatic Re-inspection Fee applies)	
First 50 Outlets	\$92.00
Each additional 25 outlets or fraction thereof	\$12.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

EQUIPMENT (Such as Heating Unit, Cooling Unit, Washer, Dryer, Dishwasher and Similar Appliances, Welders, Water Heaters, Motors, Transformers, Vaults, Enclosures, Substations, Cable Heat, Temporary Trailer)	
1st Piece of Equipment	\$61.00
Each Additional Piece of Equipment	\$12.00
COMMERCIAL SERVICES AND FEEDERS (Includes 6 Outlets)	
Temporary Service	\$61.00
Not over 400 AMP	\$85.00
Not over 1000 AMP	\$98.00
Over 1000 AMP	\$183.00
ELECTRIC SIGNS	
First Sign	\$61.00
Each Additional Sign	\$12.00
LIGHT POLES AND STREET LAMPS	
First 5 Poles	\$61.00
Each Additional Pole	\$12.00
POOLS, HOT TUBS AND SPAS (Includes Bonding, Motor, Lights)	
Above Ground Pool / Inground	\$250.00
SOLAR PANELS / GENERATORS	
First 50 KW	\$122.00
51 KW to 500 KW	\$250.00
Over 500 KW	\$400.00
RETRO-ACTIVE PERMIT FEE	Double Permit Fee
APPEALS BOARD FEE	\$200.00
REINSPECTION FEES:	
1st Reinspection	\$75.00
2nd Reinspection	\$200.00
3rd Reinspection and Subsequent Reinspections	\$500.00
LICENSING FEES:	
Bi-annual for New License	\$240.00
Renewal - Master Electrician's License (General, Limited or Restricted)	\$240.00
PERMIT TRANSFER / REFUND:	
Permit Transfer	\$40.00
Permit Refund (Prior to Expiration of Permit and Construction Has Not Started)	\$40.00
PLUMBING PERMIT FEES	
	FEE
RESIDENTIAL PERMITS	
New SFD, TH, Duplex (Each Dwelling) (Plumbing and Gas Fees Combined)	
Less Than or Equal to 2500 S.F.	\$400.00
2501 - 4000 S.F.	\$450.00
4001 - 6000 S.F.	\$500.00
Greater Than 6000 S.F.	\$600.00
New Apartment / Condo Unit (Each) (Plumbing and Gas Combined)	\$300.00
Addition, Alteration, Accessory Residential	
1-4 Plumbing Fixtures	\$90.00
5-9 Plumbing Fixtures	\$145.00
10 Or More Plumbing Fixtures	\$195.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

COMMERCIAL PERMITS	
Minimum charge for plumbing permit to include the first fixture or appliance	\$50.00
Each additional fixture	\$15.00
Other Plumbing Permit Fees (Residential & Commercial)	
Building Water or Sewer or Storm Service (Each)	\$50.00
Roof Drain and Down Spout (tie into)	\$10.00
Phasing of Plumbing Permit (Each Additional Phase)	\$75.00
Appeal Board Fee	\$200.00
Retro-Active Permit Fee	Double Permit Fee
RE-INSPECTION FEES:	
1st Reinspection	\$75.00
2nd Reinspection	\$200.00
3rd and Subsequent Reinspection	\$500.00
PERMIT TRANSFER / REFUND:	
Permit Transfer	\$40.00
Permit Refund (Prior to Expiration of Permit and Construction Has Not Started)	\$40.00
Permit Revision	\$40.00
GAS PERMIT FEES (Residential & Commercial) FEE	
RESIDENTIAL PERMITS	
New SFD, TH, Duplex (Each Dwelling) (See Plumbing Fees)	
New Apartment / Condo Unit (Each) (See Plumbing Fees)	
Addition, Alteration, Accessory Residential	
1-4 Gas Appliances	\$90.00
5-9 Gas Appliances	\$145.00
10 Or More Gas Appliances	\$195.00
COMMERCIAL PERMITS	
Minimum charge per gas permit (appliance replacement, piping charge, repair includes first appliance)	\$30.00
Each Additional Appliance	\$15.00
Other Gas Permit Fee (Residential & Commercial)	
Wet Heater Equipment Installation each appliance includes back flow prevent	\$50.00
Phasing of Gas Permit (each additional phase)	\$50.00
Appeal Board Fee	\$200.00
Retro-Active Permit Fee	Double Permit Fee
RE-INSPECTION FEES:	
1st Reinspection	\$75.00
2nd Reinspection	\$200.00
3rd and Subsequent Reinspections	\$500.00
PERMIT TRANSFER / REFUND	
Permit Transfer	\$40.00
Permit Refund (Prior to Expiration of Permit and Construction Has Not Started)	\$40.00
Permit Revision	\$40.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

UTILITY PERMIT FEES		FEE
PERMIT TYPE:		
Water Main; First 100 LF		\$75.00
Water Main; Each Additional 100 LF or Fraction		\$50.00
Sewer Main; First 100 LF		\$75.00
Sewer Main; Each Additional 100 LF or Fraction		\$50.00
Storm Water Main; First 100 LF		\$75.00
Storm Water Main; Each Additional 100 LF or Fraction		\$50.00
Rain Leader or Downspout Tied into Storm Drain; Each		\$10.00
Irrigation System		\$75.00
Backflow Preventer Installed by Licensed Plumber		\$30.00
Sub-Meter Hook-Up		\$30.00
Appeal Board Fee		\$200.00
Retro-Active Permit Fee	Double Permit Fee	
RE-INSPECTION FEES:		
1st Reinspection		\$75.00
2nd Reinspection		\$200.00
3rd and Subsequent Reinspections		\$500.00
PERMIT TRANSFER / REFUND:		
Permit Transfer		\$40.00
Permit Refund (Prior to Expiration of Permit and Construction Has Not Started)		\$40.00
Permit Revision		\$40.00
LICENSING FEES FOR PLUMBERS, GAS FITTERS, PROPANE HEAT EQUIPMENT & UTILITY CONTRACTORS		BI-ANNUAL FEE
Master Plumber/Gas Fitter		\$100.00
Master Gas Fitter		\$100.00
Journey Plumber/Gas Fitter		\$30.00
Apprentice Plumber/Gas Fitter		\$10.00
Propane Installer		\$100.00
Natural Gas Installer		\$100.00
Heat Equipment Installer		\$100.00
Utility Contractor		\$100.00
VENDOR/PEDDLER LICENSING FEES		FEE
Vendor - Yearly		\$100.00
Peddler, Class I - Yearly		\$100.00
Peddler, Class II - Yearly		\$50.00
Non-Profit/Single Vendor -Yearly		\$25.00
Non-Profit/Multiple Vendor -Yearly		\$50.00
Sponsor/Promoter		\$700.00
EVENT FEES		FEE
Application Processing Fee for Block Parties		\$50.00
Application Processing Fee for Large Private Events		\$200.00
OTHER LICENSING FEES		FEE
Back Yard Hen License Application Fee		\$50.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

ENGINEERING DEPARTMENT

DESCRIPTION	FEE
Improvement Plan Review - (Covers 1st and 2nd Review)	\$300.00 per sheet
Improvement Plans - 3rd + Reviews	\$200.00 per sheet
Revisions to Previously Approved Plans	\$150 per sheet
Resignature of Expired Plans (no changes)	\$50.00 per sheet
SWM Waiver Application Fee (Quantity and/or Quality)	\$100.00
SWM Waiver	\$30,000 per new impervious acre (\$20,000 quantity, \$10,000 quality)
SWM Administrative Waiver of New ESD to MEP	\$150.00
Floodplain Study Review	\$300.00
Floodplain Determinations	\$150.00
FEMA Community Acknowledgement Form Review, Elevation Certs, CLOMR, LOMR, etc.	\$100.00
Easement Review	\$400 (per Planning Dept Fee List)
Encroachment Requests	\$50.00
Water and Sewer Studies	\$200.00
Copies, Documents, Ordinances, Etc.	See Copy Request Form
As-Built Reviews	\$150 per sheet
Sewer Reinspection Fee - Main Line	\$500.00
Reinspection of Sewer Lateral TV	\$250.00
Public Water Line Reinspection Fee	\$75.00
Color Orthophoto (24 x 36 1" = 100' scale) Paper Copy	\$25.00 plus \$50.00 per modification
Electronic City annexation plotting in Autocad format on CD	\$200.00
Electronic Orthophoto on CD	\$100.00 per panel plus \$50.00 per layer
Water and Sewer Allocation Fees:	
Residential: Water and Sewer Allocation Processing	\$100.00 per Building Permit
Non-Residential: Water and Sewer Allocation Processing	\$250.00 per Building Permit
Allocation Amount Calculated with Methods Other Than Using the Flow Factor Matrix	\$750 per Building Permit
Water and Sewer Service Contract Amendment Processing	\$200.00 Base Amount +\$20.00 per Residential Unit + \$200.00 per Non-residential Lot
Water Service Contract Extension Processing	\$200.00
Appeals	\$300.00
Temporary Street Closure Permit	\$75.00
Additional Fee if plans require 3 or more reviews	\$50.00
STORMWATER MANAGEMENT UTILITY FEE	
Stormwater Management Utility Fee / Unit Rate Annual Rate Billed Quarterly	15.00/1,000 s.f.
Review of Stormwater Management Utility Fee Credit Application	\$150.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

FINANCE DEPARTMENT

GENERAL FUND		FEE
Returned check fee		\$25.00
Payroll lien admin fee	\$2.00 per lien withholding	
Copies	\$0.25 per page	

WATER AND SEWER		FEE
Property transfer fee		\$50.00
Manual read fee		\$65.00
Water turn off (Customer Request)		\$65.00
Water turn on (Customer Request)		\$65.00
Termination of Water Service for Non-Payment		
First Occurrence Termination/Reconnection		\$65.00
Second Occurrence Termination/Reconnection (consecutive billing period)		\$130.00
Third Occurrence Termination/Reconnection (consecutive billing period)		\$260.00

INDUSTRIAL PRE-TREATMENT PROGRAM

INDUSTRIAL PRE-TREATMENT PROGRAM		FEE
Grease trap installation conditional waiver		\$25.00
Grease trap self-maintenance annual review		\$100.00
Permit compliance re-inspection (per inspection)		\$150.00
Short term event authorization		\$300.00

WASTEWATER DISCHARGE PERMIT ANNUAL FEE		FEE
Significant industrial user		\$4,455.00
High Strength		\$825.00
Zero discharge categorical industrial user		\$825.00
FOG Control		\$100.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

PARKING DEPARTMENT

DESCRIPTION	FEE
Meters	
3 Minutes	\$0.05
6 Minutes	\$0.10
15 Minutes	\$0.25
One Hour	\$1.00
Market Street from East All Saints Street to Third Street, Patrick Street from Carroll Street to Bentz Street, and the first block of East and West Church Street	
3 Minutes	\$0.10
6 Minutes	\$0.20
15 Minutes	\$0.50
30 Minutes	\$1.00
1 Hour	\$2.00
No Parking Permits	
All Day at Metered	\$8.00
All Day Non-Metered	\$1.00
Per Hr at Metered	\$1.00
No Parking Permits Exception for the following streets: Market Street from East All Saints Street to Third Street, Patrick Street from Carroll Street to Bentz Street, and the first block of East and West Church Street	
All Day at Metered	\$16.00
Residential Parking Permits	
1st Per/calendar Yr/metered	\$50.00
2nd Per/calendar Yr	\$100.00
1st Per/calendar Yr/non-metered	No Charge
2nd Per/calendar Yr	\$100.00
ST Parking Privileges	
N. Market St Lot/month	\$75.00
Carroll Creek Lot/month	\$97.00
Marc Train Lot - Marc and MTA Monthly Pass Holders Only	No Charge
Returned Checks (per check)	\$25.00
Parking Garage Fees	
Hourly - 24 hours per day, seven days per week. Gates will stay down 24/7	\$1.00
6:30 AM - 3:30 PM max rate	\$12.00
3:30 PM - 6:30 AM max rate	\$5.00
Sunday Parking Free 8:00 AM - 2:00 PM	
Monthly	\$97.00
Special Event Parking	
In The Street Parking Flat Rate	\$6.00
<i>\$1.00 will go to Special Events Funds</i>	
Fire and Ice Parking Flat Rate	\$5.00
Park/Shop Hourly Deck Rate Less 20%	

**EXHIBIT A
FY 2017 FEE SCHEDULE**

PLANNING DEPARTMENT

PLANNING COMMISSION FILING FEES	
Land Management Code (LMC)	
Floating Zone Map Amendment	\$1,000.00
All Other Zoning Map Amendments	\$4,400.00
	+ \$10/acre
LMC Text Amendment	\$4,400.00
Area Plan w/ any associated rezoning/map amendments	\$4,400.00
	+ \$10/acre
Annexation Request	\$4,400.00
	+ \$10/acre
MIXED-USE/PND/TND/MXE MASTER PLANNED DEVELOPMENTS	
TND/PND/MXE/Master Plan (Greater than 25 acres)	\$3,500.00
Nonresidential portion	+ \$20/acre
Residential portion	+ \$20/unit
Master Plan (Less than 25 acres)	\$1,500.00
Nonresidential portion	+ \$20/acre
Residential portion	+ \$20/unit
Master Plan Revisions	\$1,500.00
Nonresidential portion	+ \$10/acre of changed area only
Residential portion	+ \$10/unit of changed area only
Mixed-Use Employment (MXE)	
Phase I: Concept Plan Phase	\$3,200.00
	+ \$20/acre
Phase II: Execution Phase	\$1,700.00
	+ \$20/acre
MXE Concept Plan Revision	
P.C and M & B Approval Required	\$1,500.00
	+ \$10/acre of changed area only
P.C. Approval Only Required	\$800.00
	+ \$10/acre of changed area only
MIXED-USE/PND/TND/MXE MASTER PLANNED DEVELOPMENTS	
MXE Execution Phase Revision	
P.C. Approval of Design Standards/Notes Changes	\$700.00
Staff Approval of Minor Modifications	\$600.00
Changes to Phasing, Design Standards, or Notes	\$800.00
Staff Approval of Minor Modifications	\$700.00
Modification Requests	\$150.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

PLANNING DEPARTMENT (continued)

FINAL SITE PLAN	
Sketch Plan	No Charge
Final Site Plan*	
(Residential)	\$2,000.00 + \$10/unit
(Non-Residential)	\$2,000.00 +\$30/1,000 s.f. of Bldg.
Final Site Plan* (Staff Review)	\$1,600.00
Final Site Plan Amendment	
(Staff Reapproval)	50% of curr. fee
(P.C. Reapproval)	50% of curr. fee
Preliminary Site Plan	\$1,350.00
Traffic Study Review ¹	
(Minor Study/Traffic Statement)	\$750.00
(Major Study)	\$1,500.00
Modification Requests	\$150.00
Extension Requests	\$150.00

¹ Fee for review of Traffic Study will be charged if a Traffic Study is required per §1203 of the LMC.

SUBDIVISION	
Sketch Plat	No Charge
Preliminary Subdivision Plat*	\$3,700.00 + \$5/acre + \$20/lot
Residential Cluster Plans	\$4,800.00 + \$5/acre + \$20/lot
Preliminary Subdivision Plat Revisions	
(Change to # of Lots, Lot Layout, Road Network)	50% of curr. fee
(Change to Notes, Phasing, Lot Line Adjustment)	\$500.00
Final Subdivision Plat*	\$800.00 + \$10/lot
Corrective Plat*	\$700.00 + \$10/lot
Consolidation Plat*	\$700.00 + \$10/lot
Plat Recordation	\$75.00 +\$5 to Clerk
Street Abandonment/Dedication Plats	\$400.00
Subdivision Variance/Modification	\$200.00

* Indicates Frederick County Health Department review fee also required.

**EXHIBIT A
FY 2017 FEE SCHEDULE**

PLANNING DEPARTMENT (continued)

FOREST CONSERVATION FEES	
Approval of Exemption	\$20.00
Review of Forest Stand Delineation	\$350.00
Review of Preliminary Forest Conservation Plan	\$850.00 + 10/acre
Review of Combined FSD / Preliminary FCP	\$950.00 + \$10/acre
Review of Final Forest Conservation Plan + Forest Conservation Easement Agreements	\$450.00 + \$1/acre
Requests for Modification	\$100.00
Declaration of Intent Exemptions	\$100.00

ZONING BOARD OF APPEALS FILING FEES	
ZBA Conditional Use	\$650.00
ZBA Conditional Uses: Home Occupation	\$100.00
ZBA Variance (Residential)	\$300 base fee +\$25 per each standard varied
(Nonresidential)	\$650 base fee +\$50 per each standard varied
ZBA Substitution/Intensification of Nonconforming Use	\$650.00
ZBA Zoning Administrator Appeal	\$300.00
ZBA Board and Commission Appeal	\$600.00
ZBA Temporary Use	\$650.00
Zoning Administrator Written Determinations	\$200.00

PLANNING COMMISSION PARKING & FENCE MODIFICATION FILING FEES	
PLANNING COMMISSION Modification for Off-Site Parking	\$200.00
PLANNING COMMISSION Modification for Reduced Parking Spaces	\$200.00
Planning Commission Fence Modification	\$50.00

LEGAL REVIEW FEES FILING FEES	
Documents related to Development Review	\$400.00
Modifications to Standardized Legal Documents	\$100.00
Developer Rights & Responsibilities Agreement Review	\$1,000.00

APFO REVIEW FILING FEES	
APFO Written Determination	\$200.00
APFO Evaluation per CAPF Approval or Exemption	\$50.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

PLANNING DEPARTMENT (continued)

HISTORIC PRESERVATION COMMISSION FILING FEES	
Signs	\$20.00
Fences (New or complete replacement)	\$20.00
New Construction	
Level 1 or Combined Level 1/2	
Single family, duplex and outbuilding(s) (two or less units)	\$50.00
All others (including non-residential outbuildings)	
Commercial & Multi-family (less than \$5000 improvement)	\$100.00
Commercial & Multi-family (greater than \$5000 improvement)	\$1,000.00
Level 2 (New Fee Required)	
Same Fee Schedule as Level 1	
Rehabilitation and Additions	
Residential and duplex (less than \$500 improvement)	\$5.00
Residential and duplex (between \$501- \$5000 improvement)	\$20.00
Residential and duplex (greater than \$5000 improvement)	\$50.00
Commercial & Multi-family (less than \$500 improvement)	\$10.00
Commercial & Multi-family (between \$501- \$5000 improvement)	\$50.00
Commercial & Multi-family (greater than \$5000 improvement)	\$250.00
HPC Reapproval or Amended Approval	50% of curr. fee
	N/A for Staff Review
Extension	\$5.00
Demolition	
Complete Demolition of Principal Structure	\$500.00
Complete or Partial Demolition of Secondary Structure or Partial Demolition of Principal Structure	\$200.00
Accessory Structures less than 150 s.f.	\$50.00
CHARGES FOR PRINTED MATERIALS	
Zoning Maps: One Page	\$35.00
Historic District Map	Free
HPC Guidelines	\$20.00
Comprehensive Plan Text & Maps	\$70.00
Comprehensive Plan Map Only	\$35.00
Land Management Code	\$100.00
Land Management Code Amendments/Supplement	Charge dependent on size amendment packet
Tapes of Minutes & Data/Map CD's	\$5.00
Prints: 18" x 24"	\$3.00/sheet
24" x 36"	\$5.00/sheet
30" x 42"	\$7.00 sheet

POLICE DEPARTMENT

DESCRIPTION	FEE
Copies of Reports	\$5.00
Copies of 911 CDs	\$25.00
New Officer Study Guides	\$5.00
Law Enforcement Officer Safety Act	\$30.00
Carriage Application Fee	\$15.00
Carriage License Fee	\$25.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

RECREATION DEPARTMENT

NOTE: Fees for recreation programs, classes and facilities may be modified in accordance with Chapter 6, Article V of the Frederick City Code

SWIMMING POOL ADMISSION		CITY	NON-CITY
DAILY			
Youth/Senior		\$3.00	\$4.00
Adult		\$5.00	\$6.00
12 VISITS (punch card)			
Youth		\$24.00	\$32.00
Adult		\$40.00	\$48.00
SEASON PASS			
Youth		\$65.00	\$130.00
Adult		\$90.00	\$180.00
Single Family		\$120.00	\$240.00
Family		\$180.00	\$360.00
SWIM INSTRUCTION		CITY	NON-CITY
2 weeks (school age)		\$35.00	\$70.00
1 week (preschool)		\$25.00	\$50.00
FITNESS CENTER MEMBERSHIP		CITY	NON-CITY
MONTHLY			
Sr. Citizen		\$16.00	\$32.00
Corp Sr. Citizen		\$16.00	\$16.00
Family		\$35.00	\$70.00
16 – 18 years old		\$15.00	\$30.00
Adult		\$21.00	\$42.00
Corporate Adult		\$21.00	\$21.00
DAILY			
Youth/Senior		\$2.00	\$4.00
Daily - Adult		\$4.00	\$8.00
YEARLY			
Sr. Citizen		\$170.00	\$340.00
Corp. Sr. Citizen		\$170.00	\$170.00
Family		\$405.00	\$810.00
Adult		\$230.00	\$460.00
Corp. Adult		\$230.00	\$230.00
16 – 18 years old		\$165.00	\$330.00
10 Visit Punch Card		\$35.00	\$70.00
Yearly Gym Only – Youth or Adult		\$75.00	\$100.00
Babysitting		\$1.00	\$1.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

RECREATION DEPARTMENT (continued)

TALLEY REC CENTER RENTALS	CITY	NON-CITY
Gym		
<i>Daily – Sporting event</i>	\$250.00	\$500.00
<i>Daily – Non-Sporting event</i>	\$300.00	\$600.00
<i>Hourly / per court</i>	\$20.00	\$40.00
Kitchen (daily)	\$100.00	\$200.00
Meeting Rooms (daily)	\$20.00	\$40.00
Multi-Purpose Rooms (daily)	\$50.00	\$100.00
Senior Exercise (monthly)	\$200.00	
MISCELLANEOUS PARK RENTALS	CITY	NON-CITY
Yard Sales (daily)	\$25.00	\$50.00
Harmon Bldg. (monthly)	\$600.00	N/A
Burck Street Bldg. (daily)		
<i>Multi-Purpose Room</i>	\$100.00	\$200.00
<i>Kitchen</i>	\$50.00	\$100.00
Staley Bldg. (per day)	\$60.00	N/A
Bandshell (daily)	\$125.00	\$250.00
Bandshell Restrooms (daily)	\$15.00	\$30.00
Talley Garden Electrical Outlet Box	\$20.00	\$40.00
McCurdy Field		
<i>Daily w/ lights</i>	\$350.00	\$700.00
<i>Daily w/o lights</i>	\$200.00	\$400.00
Established Leagues (City only)		
<i>Daily w/o lights – per hour</i>	\$10.00	
<i>Daily w/ lights – per hour</i>	\$25.00	
Loats Field		
<i>Daily w/ lights</i>	\$175.00	\$350.00
<i>Daily w/o lights</i>	\$125.00	\$250.00
Established Leagues (City only)		
<i>Daily w/o lights – per hour</i>	\$5.00	
<i>Daily w/ lights – per hour</i>	\$25.00	
Pavilions		
<i>Large Pavilion (daily)</i>	\$50.00	\$100.00
<i>Medium Pavilion (daily)</i>	\$30.00	\$60.00
<i>Small Pavilion (daily)</i>	\$20.00	\$40.00
<i>Monocacy Village & Staley Parks</i>	\$75.00	\$100.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

RECREATION DEPARTMENT (continued)

MISCELLANEOUS PARK RENTALS (continued)	CITY	NON-CITY
Carroll Creek Urban Park		
<i>Amphitheater (SE 1/4 Section) Hourly</i>	\$40.00	\$80.00
<i>Amphitheater (SE 1/4 Section) Daily</i>	\$200.00	\$400.00
<i>Trellis - Daily</i>	\$30.00	\$60.00
<i>Larger Creek Area - Daily</i>	\$500.00	\$1,000.00
<i>1/4 Section of Park - Daily</i>	\$125.00	\$250.00
<i>Entire Creek Area / both sides - Daily (S. Market to E. Patrick)</i>	\$1,000.00	\$2,000.00
Community Garden Plots (City Residents Only)	\$60.00	
Courts & Fields		
<i>Tennis Courts (4 hours / per court)</i>	\$10.00	\$50.00
<i>Basketball Courts (daily)</i>	\$10.00	\$50.00
<i>In-line Hockey Courts (daily)</i>	\$25.00	\$100.00
<i>Field User Fees (per hour) 51% residency requirement</i>	\$3.50	\$7.00
<i>Sports Field w/ lights</i>	\$25.00	\$75.00
<i>Field User Fees (per hour / Colleges / schools)</i>	\$25.00	\$50.00
Parking Lots (per day)		
<i>Small (25 – 50 spaces)</i>	\$50.00	\$100.00
<i>Medium (51 – 100 spaces)</i>	\$100.00	\$200.00
<i>Large (100+)</i>	\$200.00	\$400.00

SATELLITE REC CENTER RENTALS	CITY	NON-CITY
TJ, Whittier and Lincoln		
Gym		
<i>Hourly – non-profit</i>	\$27.00	\$27.00
<i>Hourly – regular</i>	\$42.00	\$42.00
<i>Hourly - commercial</i>	\$72.00	\$72.00
½ Gym		
<i>Hourly – non-profit</i>	\$20.00	\$20.00
<i>Hourly – regular</i>	\$27.00	\$27.00
<i>Hourly –commercial</i>	\$42.00	\$42.00
Rec Room		
<i>Hourly – non-profit</i>	\$15.00	\$15.00
<i>Hourly – regular</i>	\$20.00	\$20.00
<i>Hourly –commercial</i>	\$35.00	\$35.00
Trinity School		
Gym		
<i>Hourly – non-profit</i>	\$27.00	\$52.00
<i>Hourly – regular</i>	\$42.00	\$82.00
<i>Hourly –commercial</i>	\$67.00	\$127.00
Open Gym Admission		
<i>Daily - Adult</i>	\$2.00	\$2.00
<i>Daily - Youth</i>	\$1.00	\$1.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

RECREATION DEPARTMENT (continued)

REC PROGRAMS		
Fitness Classes		
Walk In Fitness Classes – member/non	\$3.00	\$6.00
Punch Card		
10 class / member	\$10.00	\$20.00
15 class / member	\$14.00	\$28.00
25 class / member	\$20.00	\$40.00
10 class / non-member	\$25.00	\$50.00
15 class / non-member	\$37.00	\$74.00
25 class / non-member	\$60.00	\$120.00
Miscellaneous Fitness - Passes/Sessions	\$25-\$90	\$25-\$100
Mighty Fit Fall Prevention	\$25.00	\$30.00
Fencing	\$160 - \$280	\$170 - \$285
Karate/Martial Arts	\$20-\$149	\$20-\$149
Zumba	\$45.00	\$45.00
Miscellaneous Adult Exercise - drop-in	\$1.00 - \$7.00	\$1.00 - \$7.00
Miscellaneous Dance - all ages	\$40 - \$180	\$40 - \$180
Dance / Theater / Acting Camps	\$125 - \$480	\$125 - \$480
Leagues, Adult		
Volleyball – all teams	\$85 - \$95	\$150 - \$175
Women's Basketball – 8 week season	\$300.00	\$400.00
Adult Softball	\$640.00	\$730.00
Men's Basketball	\$600.00	\$600.00
Tennis		
Group Instruction	\$25 - \$80	\$45 - \$90
Private Instruction - hourly	\$30 - \$40	\$40 - \$50
Youth Sports		
Soccer (per season)	\$40.00	\$75.00
Little Hoops (per season)	\$80.00	\$80.00
Miscellaneous Clinics	\$15 - \$80	\$15 - \$80
Kids Basketball	\$60.00	\$60.00
Rugby	\$50-\$100	\$50-\$100
Soccer Shots	\$105.00	\$105.00
Horseback Riding		
Day Camp	\$65-\$140	\$65-\$140
2 Day to 5 Day	\$135 / \$295	\$135 / \$295
Private		
Youth	\$140.00	\$140.00
Adult	\$180.00	\$180.00
One Hour Group	\$45.00	\$45.00
Home School Program	\$140.00	\$140.00
Pick-Up Games		
Badminton (daily)	\$3.00	\$6.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

RECREATION DEPARTMENT (continued)

REC PROGRAMS (continued)	CITY	NON-CITY
Crafts		
Gingerbread Houses (per house)	\$12.00	\$15.00
Basket Making (per basket)	\$15 - \$60	\$17 - \$65
Stained Glass (per session)	\$40 - \$65	\$45 - \$70
Misc Arts & Crafts / Specialty Programs	\$40 - \$195	\$42 - \$210
Halloween in Baker Park	\$6.00	\$8.00
Carriage Rides - ½ hour - Holiday weekend and Cookies & Carriage	\$12.00	\$12.00
Sports Camps		
Miscellaneous (1 week)	\$45 - \$378	\$45 - \$378
Summer High School Girls Volleyball	\$180.00	\$195.00
Summer Park Program (8 weeks)	\$90.00	\$125.00
Day Camps		
Whittier Day Camp*		
2 week session (*charge based upon agreement)	\$180 - 200	\$180 - 200
Talley Day Camp		
2 week session	\$180 - 220	\$205 - 225
JCT Program	\$60.00	\$60.00
Misc. Specialty Camps	\$248-\$344	\$248-\$344
Handgun - Ladies	\$75.00	\$75.00
Gymnastics - Classes / Camps	\$71.00	\$71.00
Piano	\$160.00	\$165.00
Special Interest Programs	\$25-\$100	\$25-\$100
Pickleball		
Walk-in	\$2.00	\$3.00
8 day pass	\$15-\$22	\$15 - \$22

EVENT FEES	CITY	NON-CITY
Application Processing Fee for Parades	\$200.00	\$200.00
Application Processing Fee for Races	\$100.00	\$100.00
Application Processing Fee for Walkathons	\$50.00	\$50.00
Carroll Creek Farmer's Market - 1 Vendor Space	\$50.00	\$50.00
Carroll Creek Farmer's Market - 2 Vendor Spaces	\$85.00	\$85.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

RECREATION DEPARTMENT (continued)

GOLF FEES	CITY	NON-CITY
Greens Fees		
Reg (Mon – Thurs w/ cart)		
18 holes	\$43.00	\$43.00
9 holes	\$30.00	\$30.00
Reg (Mon – Thurs walking)		
18 holes	\$37.00	\$37.00
9 holes	\$23.00	\$23.00
Friday (w/ cart)		
18 holes	\$47.00	\$47.00
9 holes	\$32.00	\$32.00
Friday (walking)		
18 holes	\$42.00	\$42.00
9 holes	\$25.00	\$25.00
Sat/Sun/Holidays (w/ cart)		
18 holes	\$61.00	\$61.00
9 holes	\$37.00	\$37.00
Sat/Sun/Holidays (walking)		
18 holes	\$56.00	\$56.00
9 holes	\$32.00	\$32.00
Junior (Mon – Fri)		
18 holes	\$20.00	\$20.00
9 holes	\$14.00	\$14.00
Senior (Mon – Fri 60+ / walk or ride)		
18 holes	\$33.00	\$33.00
9 holes	\$22.00	\$22.00
Military (walk or ride)		
18 holes	\$35.00	\$35.00
9 holes	\$24.00	\$24.00
Twilight		
unlimited ride	\$27.00	\$27.00
unlimited walk	\$22.00	\$22.00
Range Balls		
Large Basket	\$8.00	\$8.00
Small Basket	\$5.00	\$5.00
Handicap Registration Fee	\$45.00	\$45.00
Facility Usage Fee (per 1/2 hour)	\$12.50	\$12.50
Facility Usage Fee (per hour)	\$25.00	\$25.00
Club Fitting Fee	\$45.00	\$45.00

**EXHIBIT A
FY 2017 FEE SCHEDULE**

SANITATION DEPARTMENT

SUPPLEMENTAL SERVICE FEES	FEE
Supplemental Service Residential (over 180 gallons)	\$0.10 / gal
Supplemental Service Commercial (over 320 gallons)	\$0.10 / gal
Special Collection (Minimum Fee)	\$80.00

TAXICAB ADMINISTRATIVE AGENCY

DESCRIPTION	FEE
New Taxicab Permit	\$2,500.00
Renewal Taxicab Permit	\$100.00
Taxicab Permit Transfer	\$500.00
Taxicab Permit Reassignment	\$25.00
Taxicab Permit Card Replacement	\$25.00
New Taxicab Driver's License Application	\$10.00
Initial Taxicab Driver's License	\$50.00
Taxicab Driver's License Renewal	\$25.00
Taxicab Driver's License Replacement	\$25.00