

THE CITY OF FREDERICK

FISCAL YEAR 2016 BUDGET UPDATE

December 31, 2015



Prepared by the Department of Budget and Purchasing

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Budget Overview – December 31, 2015

All Funds Summary

The City began Fiscal Year 2016 with an adopted budget of \$140,099,875. Encumbrances as of June 30, 2015, totaling \$2,753,795, were rolled forward and are included in the FY 2016 amended budget. Several budget amendments were also approved subsequent to the adoption of the FY 2016 budget. The following table summarizes the revenues and expenditures for the City's FY 2016 amended budget as of December 31, 2015:

	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
Revenues					
Taxes	\$ 60,346,921	\$ -	\$ -	\$ -	\$ 60,346,921
Licenses and Permits	2,474,964	449,615	-	-	2,924,579
Intergovernmental	8,110,087	122,133	288,000	(5,131,291)	3,388,929
Charges for Services	2,851,311	32,080,976	-	-	34,932,287
Fines and Forfeitures	1,096,800	687,460	40,000	-	1,824,260
Miscellaneous	1,560,116	372,807	25,000	507,392	2,465,315
Other Financing Sources	8,500	6,206,974	-	13,964,022	20,179,496
Total Revenues	\$ 76,448,699	\$ 39,919,965	\$ 353,000	\$ 9,340,123	\$ 126,061,787
Transfers In	2,710,502	245,289	-	8,647,499	11,603,290
Transfers Out	(2,708,291)	(8,894,999)	-	-	(11,603,290)
Use of Fund Balance	10,701,507	5,262,132	96,548	-	16,060,187
Estimated PY Encumbrances	1,418,470	1,330,033	5,292	-	2,753,795
Total Financial Resources	\$ 88,570,887	\$ 37,862,420	\$ 454,840	\$ 17,987,622	\$ 144,875,769
Expenditures					
General Government	\$ 7,014,759	\$ 308,813	\$ -	\$ -	\$ 7,323,572
Frederick Police Department	29,254,002	-	141,573	-	29,395,575
Planning and Community Development	2,357,899	-	313,267	-	2,671,166
Engineering, Permits, and Inspections	3,053,390	341,399	-	-	3,394,789
Public Works - Operations	15,254,342	19,555,265	-	14,150,000	48,959,607
Parks and Recreation	5,985,695	1,360,259	-	-	7,345,954
Economic Development	2,864,002	3,286,518	-	3,837,622	9,988,142
Frederick Community Action Agency	6,334,521	28,747	-	-	6,363,268
Miscellaneous Cost Centers	303,950	23,886	-	-	327,836
Debt Service	6,901,174	12,623,874	-	-	19,525,048
Contingency	124,828	307,675	-	-	432,503
Fund Balance (Reserves)	9,122,325	25,984	-	-	9,148,309
Total Expenditures	\$ 88,570,887	\$ 37,862,420	\$ 454,840	\$ 17,987,622	\$ 144,875,769

Budget Overview – December 31, 2015

At the end of the second quarter, the City has realized 62.98% of total budgeted revenues and 45.91% of total budgeted expenditures. Salary and benefit costs are 46.36% and 80.99% of budget, respectively, which is consistent with the prior year. Both the pension and OPEB contributions were remitted in the first quarter.

The City realized a large increase in Workers' Compensation insurance due to its unfavorable claims history. The total premium in FY 2016 is expected to be \$1,690,730, which is 15% more than budgeted and 18% higher than the prior year. The City is working with our insurance consultants to mitigate this negative trend. The following is a history of Workers' Compensation by fund:

Workers' Compensation

Fund	FY 2016 Actual	FY 2016 Adopted	FY 2015 Actual	FY 2014 Actual	FY 2013 Actual
General Fund	\$1,341,761	\$1,167,250	\$1,137,280	\$1,067,773	\$781,316
Weinberg Center	10,289	8,951	8,737	8,206	6,000
Water & Sewer	212,494	184,857	178,690	167,782	122,667
Parking	54,536	47,443	46,311	43,490	31,796
Stormwater	33,444	29,094	28,401	26,669	19,499
Airport	21,505	18,708	18,262	17,149	12,537
Golf Course	16,131	14,033	15,476	14,523	10,621
Rental Operations	155	135	131	123	91
Community Development	415	361	352	331	242
Total	\$1,690,730	\$1,470,832	\$1,433,640	\$1,346,046	\$984,769

Other costs which are weighted heavily in the first half of the year include liability and property insurance, property taxes and solid waste benefit charges.

General Fund

In the General Fund, the City realized 81.41% of total budgeted revenues and 91.12% of budgeted tax revenues through the second quarter. The majority of real property taxes are recognized in the beginning of the year with amounts totaling 98.61% of the budgeted amount. Personal income taxes are received throughout the year with more significant payments received in the third and fourth quarters. Payment for admissions and amusement taxes are received beginning in the second quarter.

License and permit revenues are within expectations. The franchise fees for cable television are remitted to the City beginning in the second quarter. Intergovernmental revenues are 36.35% of the budgeted amount. Grant revenues are recorded when received. Other revenues are generally on target and are within expectations.

General Fund expenditures are within expectations based on the explanations given above.

Budget Overview – December 31, 2015

Weinberg Center for the Arts

Revenues for the Weinberg Center are 41.04% of the total budgeted amount. This falls within reasonable expectations as historically the majority of revenues from sponsorships are not realized until the fourth quarter.

City Housing

The City Housing Fund has been established for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees are used to support the development and operation of affordable housing initiatives. As of December 31, 2015, the City has spent \$30,049 on permanent supportive housing, down-payment assistance for first-time homebuyers and the repair or replacement of faulty furnaces.

Water and Sewer Fund

Overall, the Water and Sewer Fund is performing within budget. Charges for services are 45.89% of the total budgeted amount compared to 42.03% in the prior year. In FY 2015, the City realized 97.58% and 95.84% of budgeted water and sewer service revenue, respectively. Expenditures appear reasonable and are within expectations.

Parking Fund

Parking Fund revenues and expenditures are consistent with budgeted amounts and are within expectations.

Stormwater Fund

Similar to the Water and Sewer Fund, charges for stormwater management fees are accrued based on service periods. Expenditures appear reasonable and within expectations.

Airport Fund

The Airport revenues and expenditures are consistent with budgeted amounts and are within expectations. Transfers from the other funds for the Airport are made at the end of the fiscal year.

Clustered Spires Golf Course

Clustered Spires Golf Course is a seasonal operation with most revenues and expenditures occurring in the spring and summer months. In FY 2015, restaurant operations were contracted to a third party resulting in lower expenditures and offsetting revenues.

Other Funds

The Community Development Fund, Rental Operations Fund, and the Controlled Dangerous Substance Fund are performing within expectations through the second quarter.

Budget Schedules and Summaries

Schedule A Summary Schedule of Revenues and Expenditures as of December 31, 2015

Revenues						
Fund	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
General Fund	\$ 60,880,856	\$ 74,781,472	81.41%	\$ 58,224,077	\$ 71,395,973	81.55%
Weinberg Center for the Arts	684,160	1,667,227	41.04%	715,098	1,682,150	42.51%
City Housing Fund	280	-	N/A	698	-	N/A
Water & Sewer	11,461,782	29,913,473	38.32%	10,314,324	30,011,802	34.37%
Parking	2,594,038	5,077,020	51.09%	2,474,674	5,080,174	48.71%
Stormwater	714,725	1,830,000	39.06%	709,945	1,830,000	38.79%
Airport	486,354	1,681,080	28.93%	492,005	1,882,421	26.14%
Golf Course	711,939	1,375,000	51.78%	656,101	1,684,000	38.96%
Rental Operations	14,564	43,392	33.56%	5,560	39,864	13.95%
Community Development	22,840	313,000	7.30%	114,500	338,000	33.88%
CDS	23,172	40,000	57.93%	44,479	40,000	111.20%
Capital Improvements Program	1,793,778	9,340,123	19.21%	894,997	23,873,625	3.75%
Total Revenues	\$ 79,388,488	\$ 126,061,787	62.98%	\$ 74,646,458	\$ 137,858,009	54.15%

Expenditures						
Fund	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
General Fund	\$ 41,350,255	\$ 86,264,993	47.93%	\$ 41,773,233	\$ 84,367,971	49.51%
Weinberg Center for the Arts	696,250	1,854,969	37.53%	703,199	1,821,266	38.61%
City Housing Fund	30,049	450,925	6.66%	66,682	756,700	N/A
Water & Sewer	10,310,780	28,169,899	36.60%	9,837,143	27,309,773	36.02%
Parking	1,507,974	5,016,491	30.06%	1,397,460	4,843,019	28.86%
Stormwater	600,401	1,247,095	48.14%	615,584	1,864,000	33.02%
Airport	416,830	1,909,245	21.83%	418,814	1,942,585	21.56%
Golf Course	607,358	1,464,959	41.46%	665,230	1,819,260	36.57%
Rental Operations	22,277	54,731	40.70%	35,895	92,857	38.66%
Community Development	78,287	313,267	24.99%	84,430	444,270	19.00%
CDS	40,168	141,573	28.37%	41,691	110,627	37.69%
Capital Improvements Program	10,851,042	17,987,622	60.33%	6,315,908	30,301,848	20.84%
Total Expenditures	\$ 66,511,671	\$ 144,875,769	45.91%	\$ 61,955,269	\$ 155,674,176	39.80%

Expenditures by Type						
	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
Salaries	\$ 16,682,627	\$ 35,984,075	46.36%	\$ 15,354,888	\$ 35,010,117	43.86%
Benefits	21,587,185	26,653,471	80.99%	20,699,011	25,891,777	79.94%
Supplies	4,434,635	14,329,355	30.95%	4,255,135	13,643,378	31.19%
Other Professional Services	7,732,309	21,413,712	36.11%	7,900,103	19,698,898	40.10%
Capital	10,719,964	17,480,523	61.33%	7,324,746	31,693,167	23.11%
Debt Service	5,354,951	19,409,935	27.59%	6,421,386	20,336,512	31.58%
Transfers	-	23,886	0.00%	-	35,955	0.00%
Contingency	-	432,503	0.00%	-	249,622	0.00%
Fund Balance (Reserves)	-	9,148,309	0.00%	-	9,114,750	0.00%
Total Expenditures	\$ 66,511,671	\$ 144,875,769	45.91%	\$ 61,955,269	\$ 155,674,176	39.80%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of December 31, 2015

Fund	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
General Fund						
Taxes						
Real Property	\$ 49,339,196	\$ 50,035,935	98.61%	\$ 47,221,071	\$ 47,921,877	98.54%
Business Property	2,446,386	2,643,299	92.55%	2,287,163	2,700,400	84.70%
Personal Income Taxes	3,062,360	7,227,412	42.37%	2,650,136	6,970,276	38.02%
Admissions and Amusements	133,088	375,000	35.49%	100,865	400,000	25.22%
Other	7,393	65,275	11.33%	16,204	25,275	64.11%
Licenses and Permits						
Building Permits and Inspections	516,441	1,170,700	44.11%	664,694	1,296,772	51.26%
Cable Television	272,025	1,061,209	25.63%	257,575	1,001,950	25.71%
Other	95,210	243,055	39.17%	22,264	185,880	11.98%
Intergovernmental						
State	2,336,961	4,571,046	51.13%	2,507,233	3,663,129	68.45%
Federal	486,237	3,230,971	15.05%	575,831	2,514,655	22.90%
Other	81,422	189,210	43.03%	131,518	325,143	40.45%
Charges for Services						
Recreation Fees	327,154	746,264	43.84%	305,781	764,477	40.00%
Inspection, Review, and Filing Fees	452,907	938,250	48.27%	376,589	902,290	41.74%
Other	116,666	173,330	67.31%	107,658	233,334	46.14%
Fines and Forfeitures						
Automated Enforcement	739,945	1,065,000	69.48%	530,647	1,235,000	42.97%
Municipal Infractions	1,700	31,800	5.35%	28,890	61,800	46.75%
Miscellaneous						
Rents	342,989	699,320	49.05%	312,745	690,685	45.28%
Interest Earnings	39,233	62,700	62.57%	28,070	82,700	33.94%
Other	57,023	243,196	23.45%	95,835	326,830	29.32%
Other Financing Sources						
Other	26,520	8,500	312.00%	3,308	93,500	3.54%
Total General Fund	\$ 60,880,856	\$ 74,781,472	81.41%	\$ 58,224,077	\$ 71,395,973	81.55%
Weinberg Center for the Arts						
Intergovernmental	\$ 80,072	\$ 118,860	67.37%	\$ 79,439	\$ 94,000	84.51%
Charges for Services	529,881	993,467	53.34%	572,595	932,050	61.43%
Miscellaneous	74,207	554,900	13.37%	63,064	656,100	9.61%
Total Weinberg Center for the Arts	\$ 684,160	\$ 1,667,227	41.04%	\$ 715,098	\$ 1,682,150	42.51%
City Housing Fund						
Miscellaneous						
Other	\$ 280	\$ -	N/A	\$ 698	\$ -	N/A
Total City Housing Fund	\$ 280	\$ -	N/A	\$ 698	\$ -	N/A

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of December 31, 2015

Fund	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
Water & Sewer Fund						
Licenses and Permits	\$ 156,806	\$ 286,035	54.82%	\$ 158,771	\$ 302,920	52.41%
Charges for Services						
Water Fees	6,609,367	14,340,000	46.09%	5,811,819	13,925,682	41.73%
Sewer Fees	4,468,448	9,801,320	45.59%	4,161,583	9,801,320	42.46%
Other	-	100	0.00%	35	100	35.00%
Fines and Forfeitures	65,861	20,300	324.44%	37,812	20,500	184.45%
Miscellaneous	53,317	7,200	740.51%	53,944	7,200	749.22%
Other Financing Sources						
Transfers	-	5,304,438	0.00%	-	5,800,000	0.00%
Other	107,983	154,080	70.08%	90,360	154,080	58.64%
Total Water & Sewer Fund	\$ 11,461,782	\$ 29,913,473	38.32%	\$ 10,314,324	\$ 30,011,802	34.37%
Parking Fund						
Licenses and Permits	\$ 67,244	\$ 163,580	41.11%	\$ 53,914	\$ 153,820	35.05%
Intergovernmental	20,958	122,133	17.16%	26,698	122,317	21.83%
Charges for Services						
Parking Decks	1,596,536	3,096,756	51.56%	1,540,154	3,016,200	51.06%
Parking Meters	338,662	648,440	52.23%	316,398	689,988	45.86%
Other	17,141	31,480	54.45%	15,674	25,146	62.33%
Fines and Forfeitures	364,269	667,160	54.60%	334,902	725,232	46.18%
Miscellaneous						
Rents	182,736	347,471	52.59%	182,736	347,471	52.59%
Other	59	-	N/A	144	-	N/A
Other Financing Sources	6,433	-	N/A	4,054	-	N/A
Total Parking Fund	\$ 2,594,038	\$ 5,077,020	51.09%	\$ 2,474,674	\$ 5,080,174	48.71%
Stormwater Fund						
Charges for Services	\$ 705,133	\$ 1,830,000	38.53%	\$ 705,266	\$ 1,830,000	38.54%
Miscellaneous	55	-	N/A	73	-	N/A
Other Financing Sources	9,537	-	N/A	4,606	-	N/A
Total Stormwater Fund	\$ 714,725	\$ 1,830,000	39.06%	\$ 709,945	\$ 1,830,000	38.79%
Airport Fund						
Charges for Services	\$ 472,955	\$ 957,880	49.38%	\$ 478,039	\$ 912,527	52.39%
Miscellaneous	10,916	8,200	133.12%	11,711	8,200	142.82%
Other Financing Sources						
Transfers	2,483	715,000	0.35%	-	961,694	N/A
Other	-	-	N/A	2,255	-	N/A
Total Airport Fund	\$ 486,354	\$ 1,681,080	28.93%	\$ 492,005	\$ 1,882,421	26.14%
Golf Course Fund						
Charges for Services	\$ 688,839	\$ 1,375,000	50.10%	\$ 645,293	\$ 1,684,000	38.32%
Miscellaneous	23,100	-	N/A	10,808	-	N/A
Total Golf Course Fund	\$ 711,939	\$ 1,375,000	51.78%	\$ 656,101	\$ 1,684,000	38.96%
Rental Operations Fund						
Miscellaneous	\$ 2,199	\$ 9,936	22.13%	\$ 5,491	\$ 8,064	68.09%
Other Financing Sources	12,365	33,456	36.96%	69	31,800	0.22%
Total Rental Operations Fund	\$ 14,564	\$ 43,392	33.56%	\$ 5,560	\$ 39,864	13.95%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of December 31, 2015

Fund	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
Community Development Fund						
Intergovernmental	\$ 22,652	\$ 288,000	7.87%	\$ 114,364	\$ 313,000	36.54%
Miscellaneous	188	25,000	0.75%	136	25,000	0.54%
Total Community Development Fund	\$ 22,840	\$ 313,000	7.30%	\$ 114,500	\$ 338,000	33.88%
CDS Fund						
Fines and Forfeitures	\$ 16,008	\$ 40,000	40.02%	44,330	\$ 40,000	110.83%
Miscellaneous	7,164	-	N/A	149	-	N/A
Total CDS Fund	\$ 23,172	\$ 40,000	57.93%	\$ 44,479	\$ 40,000	111.20%
Capital Improvements Program						
General Fund	\$ 683,561	\$ 2,837,500	24.09%	\$ 535,033	\$ 13,500,437	2.47%
Water & Sewer Fund	1,048,634	4,850,000	21.62%	333,863	7,125,000	0.00%
Parking Fund	-	(50,000)	0.00%	-	(5,312)	-1.88%
Stormwater Fund	25,510	(1,135,000)	-2.25%	100	1,303,500	1.99%
Airport Fund	36,073	2,837,623	1.27%	26,001	1,950,000	45.90%
Total Capital Improvements Program	\$ 1,793,778	\$ 9,340,123	19.21%	\$ 894,997	\$ 23,873,625	3.75%
Total All Funds	\$ 79,388,488	\$ 126,061,787	62.98%	\$ 74,646,458	\$ 137,858,009	54.15%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of December 31, 2015

Fund	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
General Fund						
Mayor's Office	\$ 601,778	\$ 931,668	64.59%	\$ 571,884	\$ 917,353	62.34%
Legal	469,818	792,431	59.29%	388,576	768,274	50.58%
Election Board	12	3,544	0.34%	23	3,542	0.65%
Finance	672,731	1,498,928	44.88%	666,173	1,288,561	51.70%
Purchasing	370,456	642,018	57.70%	365,116	699,080	52.23%
Budget	125,978	211,742	59.50%	119,165	205,468	58.00%
Information Technology	588,347	1,154,306	50.97%	549,746	1,091,822	50.35%
Geographic Information Systems	133,236	323,472	41.19%	119,933	284,835	42.11%
Audio Visual	120,412	203,285	59.23%	120,780	216,685	55.74%
Human Resources	467,809	898,409	52.07%	433,810	869,609	49.89%
Safety	108,644	250,436	43.38%	148,551	273,511	54.31%
Planning	803,181	1,507,168	53.29%	723,701	1,406,275	51.46%
Code Enforcement	438,171	777,875	56.33%	390,107	693,269	56.27%
Facility Maintenance	640,134	1,067,514	59.96%	551,164	946,277	58.25%
Asset Management	236,197	517,288	45.66%	208,993	602,313	34.70%
Municipal Annex	177,444	423,658	41.88%	176,853	395,929	44.67%
Community Promotion	72,077	104,520	68.96%	69,689	80,885	86.16%
Special Events	128,983	221,134	58.33%	123,922	217,310	57.03%
Police	17,890,723	29,254,002	61.16%	16,758,877	28,244,200	59.34%
Fire	282,680	291,738	96.90%	282,124	288,456	97.80%
Building Inspection	775,336	1,254,917	61.78%	734,491	1,253,527	58.59%
Electrical Inspection	201,625	329,730	61.15%	182,298	338,876	53.79%
Construction Inspection	345,736	598,205	57.80%	350,611	563,515	62.22%
General Administration - DPW	792,554	1,480,045	53.55%	758,398	1,461,171	51.90%
Maintenance - Equipment and Machinery	649,437	1,122,173	57.87%	609,644	1,079,012	56.50%
Engineering	844,432	1,468,743	57.49%	806,117	1,460,002	55.21%
Waste Collection	1,809,023	3,619,490	49.98%	2,033,448	3,708,131	54.84%
Street Maintenance	1,293,814	2,310,756	55.99%	1,759,959	2,735,980	64.33%
Snow Removal	43,282	445,335	9.72%	65,272	717,206	9.10%
Street Lights and Signals	1,107,051	2,444,388	45.29%	1,383,661	2,736,081	50.57%
Traffic Lines and Signs	343,670	979,953	35.07%	366,207	771,019	47.50%
Bus Maintenance	12,082	12,212	98.94%	12,417	12,547	98.96%
Grounds Maintenance	1,870,716	3,775,616	49.55%	2,043,525	3,692,128	55.35%
Harry Grove Stadium	64,027	245,537	26.08%	94,681	232,060	40.80%
Recreation Centers	667,737	1,470,025	45.42%	744,777	1,458,156	51.08%
Burck Street Center	4,290	29,100	14.74%	3,569	23,200	15.38%
Summer Playground Program	60,174	114,493	52.56%	66,093	115,614	57.17%
Swimming Pools	183,838	375,327	48.98%	135,057	265,809	50.81%
Community Development	56,114	72,856	77.02%	59,422	70,291	84.54%
Economic Development	489,968	1,009,033	48.56%	392,962	881,529	44.58%
Frederick Community Action Agency	2,550,669	5,883,596	43.35%	2,596,496	4,627,824	56.11%
Debt Service	2,855,869	6,901,174	41.38%	3,804,941	7,799,122	48.79%
Contingency	-	124,828	0.00%	-	13,000	0.00%
Fund Balance (Reserves)	-	9,122,325	0.00%	-	8,858,517	0.00%
Total General Fund	\$ 41,350,255	\$ 86,264,993	47.93%	\$ 41,773,233	\$ 84,367,971	49.51%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of December 31, 2015

Fund	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
Weinberg Center for the Arts						
Weinberg	\$ 696,250	\$ 1,466,569	47.47%	\$ 703,199	\$ 1,527,866	46.02%
Weinberg - Board of Directors	-	388,400	0.00%	-	293,400	0.00%
Total Weinberg Center for the Arts	\$ 696,250	\$ 1,854,969	37.53%	\$ 703,199	\$ 1,821,266	38.61%
City Housing Fund						
MPDU Housing	\$ 30,049	\$ 450,925	6.66%	\$ 66,682	\$ 756,700	8.81%
Total City Housing Fund	\$ 30,049	\$ 450,925	6.66%	\$ 66,682	\$ 756,700	8.81%
Water & Sewer Fund						
Finance	\$ 154,703	\$ 308,813	50.10%	\$ 156,786	\$ 300,164	52.23%
Plumbing Inspection	238,208	341,399	69.77%	222,201	359,071	61.88%
Water Services	1,536,636	3,228,608	47.59%	1,699,301	3,131,247	54.27%
Water Quality	209,056	406,182	51.47%	193,215	394,610	48.96%
Water Treatment	2,885,886	8,320,993	34.68%	2,623,832	7,540,718	34.80%
Wastewater Treatment Plant	1,830,679	3,858,405	47.45%	1,681,570	3,968,803	42.37%
Sewer Maintenance	487,688	877,915	55.55%	425,317	1,016,069	41.86%
Inflow and Infiltration	232,341	468,349	49.61%	199,268	391,806	50.86%
Plant Maintenance	761,050	1,248,952	60.94%	656,492	1,197,627	54.82%
Debt Service	1,974,533	8,912,608	22.15%	1,979,161	8,873,036	22.31%
Contingency	-	197,675	0.00%	-	136,622	0.00%
Total Water & Sewer Fund	\$ 10,310,780	\$ 28,169,899	36.60%	\$ 9,837,143	\$ 27,309,773	36.02%
Parking Fund						
Public Parking	\$ 538,675	\$ 1,210,280	44.51%	\$ 446,292	\$ 1,087,700	41.03%
Church Street Deck	97,263	246,960	39.38%	77,469	245,359	31.57%
Court Street Deck	111,533	276,186	40.38%	94,730	284,130	33.34%
Carroll Creek Deck	108,651	340,570	31.90%	120,307	345,102	34.86%
West Patrick Street Deck	92,970	211,018	44.06%	74,624	211,507	35.28%
East All Saints Street Deck	64,943	328,389	19.78%	59,396	207,774	28.59%
Debt Service	493,939	2,303,088	21.45%	524,642	2,361,447	22.22%
Contingency	-	100,000	0.00%	-	100,000	0.00%
Total Parking Fund	\$ 1,507,974	\$ 5,016,491	30.06%	\$ 1,397,460	\$ 4,843,019	28.86%
Stormwater Fund						
Street Sweeping	\$ 224,870	\$ 390,205	57.63%	\$ 237,161	\$ 580,515	40.85%
Stormwater	354,940	755,656	46.97%	356,932	939,217	38.00%
Debt Service	20,591	91,234	22.57%	21,491	88,035	24.41%
Contingency	-	10,000	0.00%	-	-	0.00%
Fund Balance (Reserves)	-	-	0.00%	-	256,233	0.00%
Total Stormwater Fund	\$ 600,401	\$ 1,247,095	48.14%	\$ 615,584	\$ 1,864,000	33.02%
Airport Fund						
Airport	\$ 260,804	\$ 596,888	43.69%	\$ 243,334	\$ 594,165	40.95%
Air Traffic Control Tower	24,384	76,227	31.99%	33,352	96,501	34.56%
Debt Service	131,642	1,236,130	10.65%	142,128	1,251,919	11.35%
Total Airport Fund	\$ 416,830	\$ 1,909,245	21.83%	\$ 418,814	\$ 1,942,585	21.56%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of December 31, 2015

Fund	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
Golf Course Fund						
Maintenance	\$ 343,902	\$ 640,427	53.70%	\$ 333,491	\$ 701,530	47.54%
Clubhouse	221,179	681,121	32.47%	281,645	717,583	39.25%
Restaurant	24,393	38,711	63.01%	31,410	286,123	10.98%
Debt Service	17,884	80,814	22.13%	18,684	78,069	23.93%
Transfers	-	23,886	0.00%	-	35,955	0.00%
Total Golf Course Fund	\$ 607,358	\$ 1,464,959	41.46%	\$ 665,230	\$ 1,819,260	36.57%
Rental Operations Fund						
Rental Operations	\$ 22,277	\$ 28,747	77.49%	\$ 35,895	\$ 92,857	38.66%
Fund Balance (Reserves)	-	25,984	0.00%	-	-	N/A
Total Rental Operations Fund	\$ 22,277	\$ 54,731	40.70%	\$ 35,895	\$ 92,857	38.66%
Community Development Fund						
Community Development	\$ 78,287	\$ 313,267	24.99%	\$ 84,430	\$ 444,270	19.00%
Total Community Development Fund	\$ 78,287	\$ 313,267	24.99%	\$ 84,430	\$ 444,270	19.00%
CDS Fund						
CDS Program	\$ 40,168	\$ 141,573	28.37%	\$ 41,691	\$ 110,627	37.69%
Total CDS Fund	\$ 40,168	\$ 141,573	28.37%	\$ 41,691	\$ 110,627	37.69%
Capital Improvements Program						
General Fund	\$ 5,896,018	\$ 5,125,000	115.04%	\$ 5,085,125	\$ 14,187,809	35.84%
Water & Sewer	4,678,715	8,875,000	52.72%	1,122,788	12,370,000	9.08%
Stormwater	45,014	150,000	30.01%	-	1,303,500	0.00%
Airport	231,295	2,887,622	8.01%	86,224	2,000,000	4.31%
Parking	-	950,000	0.00%	21,771	440,539	4.94%
Total Capital Improvements Program	\$ 10,851,042	\$ 17,987,622	60.33%	\$ 6,315,908	\$ 30,301,848	20.84%
Total All Funds	\$ 66,511,671	\$ 144,875,769	45.91%	\$ 61,955,269	\$ 155,674,176	39.80%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2015

Functional Area	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
General Government						
General Fund						
Mayor's Office	\$ 601,778	\$ 931,668	64.59%	\$ 571,884	\$ 917,353	62.34%
Legal	469,818	792,431	59.29%	388,576	768,274	50.58%
Election Board	12	3,544	0.34%	23	3,542	0.65%
Finance	672,731	1,498,928	44.88%	666,173	1,288,561	51.70%
Purchasing	370,456	642,018	57.70%	365,116	699,080	52.23%
Budget	125,978	211,742	59.50%	119,165	205,468	N/A
Information Technology	588,347	1,154,306	50.97%	549,746	1,091,822	50.35%
Geographic Information Systems	133,236	323,472	41.19%	119,933	284,835	42.11%
Audio Visual	120,412	203,285	59.23%	120,780	216,685	55.74%
Human Resources	467,809	898,409	52.07%	433,810	869,609	49.89%
Safety	108,644	250,436	43.38%	148,551	273,511	54.31%
Community Promotion	72,077	104,520	68.96%	69,689	80,885	86.16%
Water & Sewer Fund						
Finance	154,703	308,813	50.10%	156,786	300,164	52.23%
Total General Government	\$ 3,886,001	\$ 7,323,572	53.06%	\$ 3,710,232	\$ 6,999,789	53.00%
Frederick Police Department						
General Fund						
Police	\$ 17,890,723	\$ 29,254,002	61.16%	\$ 16,758,877	\$ 28,244,200	59.34%
CDS Fund						
CDS Program	40,168	141,573	28.37%	41,691	110,627	37.69%
Total Frederick Police Department	\$ 17,930,891	\$ 29,395,575	61.00%	\$ 16,800,568	\$ 28,354,827	59.25%
Planning and Community Development						
General Fund						
Planning	\$ 803,181	\$ 1,507,168	53.29%	\$ 723,701	\$ 1,406,275	51.46%
Code Enforcement	438,171	777,875	56.33%	390,107	693,269	56.27%
Community Development	56,114	72,856	77.02%	59,422	70,291	84.54%
Community Development Fund						
Community Development	78,287	313,267	24.99%	84,430	444,270	19.00%
Total Planning and Community Development	\$ 1,375,753	\$ 2,671,166	51.50%	\$ 1,257,660	\$ 2,614,105	48.11%
Engineering, Permits, and Inspections						
General Fund						
Building Inspection	\$ 775,336	\$ 1,254,917	61.78%	\$ 734,491	\$ 1,253,527	58.59%
Electrical Inspection	201,625	329,730	61.15%	182,298	338,876	53.79%
Engineering	844,432	1,468,743	57.49%	806,117	1,460,002	55.21%
Water & Sewer Fund						
Plumbing Inspection	238,208	341,399	69.77%	222,201	359,071	61.88%
Total Engineering, Permits, and Inspections	\$ 2,059,601	\$ 3,394,789	60.67%	\$ 1,945,107	\$ 3,411,476	57.02%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2015

Functional Area	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
Department of Public Works						
General Fund						
Facility Maintenance	\$ 640,134	\$ 1,067,514	59.96%	\$ 551,164	\$ 946,277	58.25%
Asset Management	236,197	517,288	45.66%	208,993	602,313	34.70%
Municipal Annex	177,444	423,658	41.88%	176,853	395,929	44.67%
Construction Inspection	345,736	598,205	57.80%	350,611	563,515	62.22%
General Administration - DPW	792,554	1,480,045	53.55%	758,398	1,461,171	51.90%
Maintenance - Equipment and Machinery	649,437	1,122,173	57.87%	609,644	1,079,012	56.50%
Waste Collection	1,809,023	3,619,490	49.98%	2,033,448	3,708,131	54.84%
Street Maintenance	1,293,814	2,310,756	55.99%	1,759,959	2,735,980	64.33%
Snow Removal	43,282	445,335	9.72%	65,272	717,206	9.10%
Street Lights and Signals	1,107,051	2,444,388	45.29%	1,383,661	2,736,081	50.57%
Traffic Lines and Signs	343,670	979,953	35.07%	366,207	771,019	47.50%
Harry Grove Stadium	64,027	245,537	26.08%	94,681	232,060	40.80%
Water & Sewer Fund						
Water Services	1,536,636	3,228,608	47.59%	1,699,301	3,131,247	54.27%
Water Quality	209,056	406,182	51.47%	193,215	394,610	48.96%
Water Treatment	2,885,886	8,320,993	34.68%	2,623,832	7,540,718	34.80%
Wastewater Treatment Plant	1,830,679	3,858,405	47.45%	1,681,570	3,968,803	42.37%
Sewer Maintenance	487,688	877,915	55.55%	425,317	1,016,069	41.86%
Inflow and Infiltration	232,341	468,349	49.61%	199,268	391,806	50.86%
Plant Maintenance	761,050	1,248,952	60.94%	656,492	1,197,627	54.82%
Stormwater Fund						
Street Sweeping	224,870	390,205	57.63%	237,161	580,515	40.85%
Stormwater	354,940	755,656	46.97%	356,932	939,217	38.00%
Total Department of Public Works	\$ 16,025,515	\$ 34,809,607	46.04%	\$ 16,431,979	\$ 35,109,306	46.80%
Parks and Recreation						
General Fund						
Special Events	\$ 128,983	\$ 221,134	58.33%	\$ 123,922	\$ 217,310	57.03%
Grounds Maintenance	1,870,716	3,775,616	49.55%	2,043,525	3,692,128	55.35%
Recreation Centers	667,737	1,470,025	45.42%	744,777	1,458,156	51.08%
Burck Street Center	4,290	29,100	14.74%	3,569	23,200	15.38%
Summer Playground Program	60,174	114,493	52.56%	66,093	115,614	57.17%
Swimming Pools	183,838	375,327	48.98%	135,057	265,809	50.81%
Golf Course Fund						
Maintenance	343,902	640,427	53.70%	333,491	701,530	47.54%
Clubhouse	221,179	681,121	32.47%	281,645	717,583	39.25%
Restaurant	24,393	38,711	63.01%	31,410	286,123	10.98%
Total Parks and Recreation	\$ 3,505,212	\$ 7,345,954	47.72%	\$ 3,763,489	\$ 7,477,453	50.33%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2015

Functional Area	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
Economic Development						
General Fund						
Economic Development	\$ 489,968	\$ 1,009,033	48.56%	\$ 392,962	\$ 881,529	44.58%
Weinberg Center for the Arts						
Weinberg	696,250	1,466,569	47.47%	703,199	1,527,866	46.02%
Weinberg - Board of Directors	-	388,400	0.00%	-	293,400	0.00%
Parking Fund						
Public Parking	538,675	1,210,280	44.51%	446,292	1,087,700	41.03%
Church Street Deck	97,263	246,960	39.38%	77,469	245,359	31.57%
Court Street Deck	111,533	276,186	40.38%	94,730	284,130	33.34%
Carroll Creek Deck	108,651	340,570	31.90%	120,307	345,102	34.86%
West Patrick Street Deck	92,970	211,018	44.06%	74,624	211,507	35.28%
East All Saints Street Deck	64,943	328,389	19.78%	59,396	207,774	28.59%
Airport Fund						
Airport	260,804	596,888	43.69%	243,334	594,165	40.95%
Air Traffic Control Tower	24,384	76,227	31.99%	33,352	96,501	34.56%
Total Economic Development	\$ 2,485,441	\$ 6,150,520	40.41%	\$ 2,245,665	\$ 5,775,033	38.89%
Frederick Community Action Agency						
General Fund						
Frederick Community Action Agency	\$ 2,550,669	\$ 5,883,596	43.35%	\$ 2,596,496	\$ 4,627,824	56.11%
City Housing Fund						
MPDU Housing	30,049	450,925	6.66%	66,682	756,700	N/A
Rental Operations Fund						
Rental Operations	22,277	28,747	77.49%	35,895	92,857	38.66%
Total Frederick Community Action Agency	\$ 2,602,995	\$ 6,363,268	40.91%	\$ 2,699,073	\$ 5,477,381	49.28%
Miscellaneous Cost Centers						
General Fund						
Fire	\$ 282,680	\$ 291,738	96.90%	\$ 282,124	\$ 288,456	97.80%
Bus Maintenance	12,082	12,212	98.94%	12,417	12,547	98.96%
Total Miscellaneous Cost Centers	\$ 294,762	\$ 303,950	96.98%	\$ 294,541	\$ 301,003	97.85%
Debt Service						
General Fund	\$ 2,855,869	\$ 6,901,174	41.38%	\$ 3,804,941	\$ 7,799,122	48.79%
Water & Sewer Fund	1,974,533	8,912,608	22.15%	1,979,161	8,873,036	22.31%
Parking Fund	493,939	2,303,088	21.45%	524,642	2,361,447	22.22%
Stormwater Fund	20,591	91,234	22.57%	21,491	88,035	24.41%
Airport Fund	131,642	1,236,130	10.65%	142,128	1,251,919	11.35%
Golf Course Fund	17,884	80,814	22.13%	18,684	78,069	23.93%
Total Debt Service	\$ 5,494,458	\$ 19,525,048	28.14%	\$ 6,491,047	\$ 20,451,628	31.74%
Transfers						
Golf Course Fund	\$ -	\$ 23,886	0.00%	\$ -	\$ 35,955	0.00%
Total Transfers	\$ -	\$ 23,886	0.00%	\$ -	\$ 35,955	0.00%
Contingency						
General Fund	\$ -	\$ 124,828	0.00%	\$ -	\$ 13,000	0.00%
Water & Sewer Fund	-	197,675	0.00%	-	136,622	0.00%
Parking Fund	-	100,000	0.00%	-	100,000	0.00%
Stormwater Fund	-	10,000	0.00%	-	-	N/A
Total Contingency	\$ -	\$ 432,503	0.00%	\$ -	\$ 249,622	0.00%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2015

Functional Area	12/31/2015 Actual	FY 2016 Amended	% of Budget	12/31/2014 Actual	FY 2015 Amended	% of Budget
Fund Balance (Reserves)						
General Fund	\$ -	\$ 9,122,325	0.00%	\$ -	\$ 8,858,517	0.00%
Stormwater Fund	-	-	N/A	-	256,233	0.00%
Rental Operations Fund	-	25,984	0.00%	-	-	N/A
Total Fund Balance (Reserves)	\$ -	\$ 9,148,309	0.00%	\$ -	\$ 9,114,750	0.00%
Capital Improvements Program						
General Fund	\$ 5,896,018	\$ 5,125,000	115.04%	\$ 5,085,125	\$ 14,187,809	35.84%
Water & Sewer	4,678,715	8,875,000	52.72%	1,122,788	12,370,000	9.08%
Stormwater	45,014	150,000	30.01%	-	1,303,500	0.00%
Airport	231,295	2,887,622	8.01%	86,224	2,000,000	4.31%
Parking	-	950,000	0.00%	21,771	440,539	4.94%
Total Capital Improvements Program	\$ 10,851,042	\$ 17,987,622	60.33%	\$ 6,315,908	\$ 30,301,848	20.84%
Total All Funds	\$ 66,511,671	\$ 144,875,769	45.91%	\$ 61,955,269	\$ 155,674,176	39.80%

Budget Schedules and Summaries

Schedule E Use of Fund Balance

The schedule below shows the anticipated beginning and ending fund balance for the General and applicable Enterprise funds. The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen.

	General Fund	Weinberg	City Housing	Water and Sewer	Parking	Storm Water	Rental Operations	Total
Beginning Estimated Fund Balance	\$ 10,269,880	\$ 527,661	\$ 559,281	\$ 6,725,768	\$ 3,374,402	\$ 1,504,443	\$ 68,651	\$ 23,030,086
Budgeted Use of Fund Balance:								
Capital Improvements Program	1,138,257	-	-	3,403,112	1,040,264	818,756	-	6,400,389
Other	-	-	75,925	-	-	-	-	75,925
Reserves	9,112,325	-	-	-	-	-	-	9,112,325
Total Budgeted Use of Fund Balance	10,250,582	-	75,925	3,403,112	1,040,264	818,756	-	15,588,639
Ending Estimated Fund Balance	\$ 19,298	\$ 527,661	\$ 483,356	\$ 3,322,656	\$ 2,334,138	\$ 685,687	\$ 68,651	\$ 7,441,447

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
General Fund					
Mayor's Office	6.70	6.70	7.20	7.70	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	9.00	8.50	8.50
Purchasing	7.00	7.00	8.00	7.50	7.50
Budget	2.00	2.00	-	-	-
Information Technology	4.20	4.20	4.20	4.20	3.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	1.50	1.50
Human Resources	6.00	6.00	6.00	5.00	5.00
Safety	3.40	3.40	3.40	2.00	2.00
Planning	12.35	12.70	12.35	11.00	10.60
Code Enforcement	8.50	7.50	7.50	7.50	6.00
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.61	1.61
Special Events	2.25	2.25	2.25	2.25	3.00
Police	192.56	190.73	187.80	186.67	179.57
Building Inspection	10.90	10.90	10.90	9.90	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Construction Inspection	4.90	4.90	4.90	4.90	3.88
General Administration - DPW	12.27	12.27	11.67	11.44	11.21
Maintenance - Equipment and Machinery	10.70	10.70	10.80	10.00	10.00
Engineering	12.40	12.40	12.40	12.40	12.40
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.64
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.43	5.43
Grounds Maintenance	25.25	25.25	25.25	25.25	25.25
Recreation Centers	18.42	18.07	18.71	18.43	17.57
Summer Playground Program	2.00	2.00	2.25	2.26	2.18
Swimming Pools	2.16	2.16	2.36	2.28	2.18
Economic Development	4.00	4.00	3.50	3.00	3.00
Frederick Community Action Agency	50.70	52.18	42.90	42.65	39.96
Total General Fund	486.26	484.91	472.94	464.41	449.02
Weinberg Center for the Arts					
Weinberg	8.33	8.33	8.33	7.38	6.80
Total Weinberg Center for the Arts	8.33	8.33	8.33	7.38	6.80

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	18.50	17.50	16.50	16.07	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Total Water & Sewer Fund	79.01	77.01	76.01	75.58	75.58
Parking Fund					
Public Parking	12.69	11.55	11.32	9.29	7.66
Church Street Deck	1.76	1.76	1.75	1.75	1.70
Court Street Deck	1.83	1.83	1.83	1.83	1.82
Carroll Creek Deck	1.76	1.76	1.75	1.75	1.70
West Patrick Street Deck	1.76	1.76	1.72	1.72	1.67
East All Saints Street Deck	1.76	1.76	1.72	1.72	1.67
Total Parking Fund	21.56	20.42	20.09	18.06	16.22
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.61	4.56	4.55	4.45
Total Storm Water Fund	7.96	7.61	7.56	7.55	7.45
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Airport Fund	2.50	2.50	2.50	2.50	2.50
Golf Course Fund					
Maintenance	7.51	7.83	7.02	6.97	6.77
Clubhouse	6.20	6.20	6.80	6.90	6.90
Restaurant	-	2.15	2.15	2.05	2.03
Total Golf Course Fund	13.71	16.18	15.97	15.92	15.70
Rental Operations Fund					
Rental Operations	0.15	0.15	0.25	0.50	0.50
Total Rental Operations Fund	0.15	0.15	0.25	0.50	0.50
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.40
Total Community Development Fund	1.00	1.00	1.00	1.00	1.40
Total All Funds	620.48	618.11	604.65	592.90	575.17

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
General Government					
General Fund					
Mayor's Office	6.70	6.70	7.20	7.70	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	9.00	8.50	8.50
Purchasing	7.00	7.00	8.00	7.50	7.50
Budget	2.00	2.00	-	-	-
Information Technology	4.20	4.20	4.20	4.20	3.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	1.50	1.50
Human Resources	6.00	6.00	6.00	5.00	5.00
Safety	3.40	3.40	3.40	2.00	2.00
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Total General Government	50.50	50.50	51.00	47.60	46.60
Frederick Police Department					
General Fund					
Police	192.56	190.73	187.80	186.67	179.57
Total Frederick Police Department	192.56	190.73	187.80	186.67	179.57
Planning and Community Development					
General Fund					
Planning	12.35	12.70	12.35	11.00	10.60
Code Enforcement	8.50	7.50	7.50	7.50	6.00
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.40
Total Planning and Community Development	21.85	21.20	20.85	19.50	18.00
Engineering, Permits, and Inspections					
General Fund					
Building Inspection	10.90	10.90	10.90	9.90	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	12.40	12.40
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Total Engineering, Permits, and Inspections	28.90	28.90	28.90	27.90	26.40

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Department of Public Works					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.61	1.61
Construction Inspection	4.90	4.90	4.90	4.90	3.88
General Administration - DPW	12.27	12.27	11.67	11.44	11.21
Maintenance - Equipment and Machinery	10.70	10.70	10.80	10.00	10.00
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.64
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.43	5.43
Water & Sewer Fund					
Water Services	18.50	17.50	16.50	16.07	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.61	4.56	4.55	4.45
Total Department of Public Works	175.64	173.29	171.74	170.75	169.74
Parks and Recreation					
General Fund					
Special Events	2.25	2.25	2.25	2.25	3.00
Grounds Maintenance	25.25	25.25	25.25	25.25	25.25
Recreation Centers	18.42	18.07	18.71	18.43	17.57
Summer Playground Program	2.00	2.00	2.25	2.26	2.18
Swimming Pools	2.16	2.16	2.36	2.28	2.18
Golf Course Fund					
Maintenance	7.51	7.83	7.02	6.97	6.77
Clubhouse	6.20	6.20	6.80	6.90	6.90
Restaurant	-	2.15	2.15	2.05	2.03
Total Parks and Recreation	63.79	65.91	66.79	66.39	65.88

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Economic Development					
General Fund					
Economic Development	4.00	4.00	3.50	3.00	3.00
Weinberg Center for the Arts					
Weinberg	8.33	8.33	8.33	7.38	6.80
Parking Fund					
Public Parking	12.69	11.55	11.32	9.29	7.66
Church Street Deck	1.76	1.76	1.75	1.75	1.70
Court Street Deck	1.83	1.83	1.83	1.83	1.82
Carroll Creek Deck	1.76	1.76	1.75	1.75	1.70
West Patrick Street Deck	1.76	1.76	1.72	1.72	1.67
East All Saints Street Deck	1.76	1.76	1.72	1.72	1.67
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Economic Development	36.39	35.25	34.42	30.94	28.52
Frederick Community Action Agency					
General Fund					
Frederick Community Action Agency	50.70	52.18	42.90	42.65	39.96
Rental Operations Fund					
Rental Operations	0.15	0.15	0.25	0.50	0.50
Total Frederick Community Action Agency	50.85	52.33	43.15	43.15	40.46
Total All Funds	620.48	618.11	604.65	592.90	575.17

Key Indicators

Frederick Police Department

Staffing: (as of January 7, 2016)

Sworn Officers:

Active Sworn	135
Modified Duty	9
Overhire	1
Vacant	0
Total Budgeted Sworn	<u>145</u>

Eligible / Pending Separations
(within next 12 months) 18

Monthly Crime Statistics: (calendar year as of October 31, 2015)

Crime	Thru 10/15	Thru 10/14	% Change	Thru 10/13
Manslaughter	2	-	0.0%	-
Murder	-	1	-100.0%	-
Rape	19	17	11.8%	4
Robbery	56	68	-17.6%	86
Aggravated Assault	212	163	30.1%	198
Burglary	113	183	-38.3%	206
Theft	1,023	1,142	-10.4%	1,308
Stolen Auto	42	38	10.5%	59
Total	1,467	1,612	-9.0%	1,861

Code Enforcement

Case and Violation Statistics

	As of <u>12/31/2015</u>	As of <u>12/31/2014</u>	<u>% Change</u>	<u>Total FY 2015</u>
Cases	1030	1084	-5.0%	2456
Violations	1313	1370	-4.2%	3001

Key Indicators

Frederick Community Action Agency

Food & Nutrition Programs

Goal: To prevent hunger and malnutrition

**Annual
Goal**

**As of
6/30/2015**

	Annual Goal	As of 6/30/2015
Number of meals prepared and served in the Soup Kitchen	26,000	26,281
Number of households served through the Food Bank Program	7,400	10,177
Number of meals prepared and served in the Summer Food Service Program	18,500	19,333
Number of backpacks of non-perishable food provided to elementary school students	8,800	5,272
Number of after-school meals served to children at the PAL Center	4,900	2,596
Number of volunteer hours of service performed in the Soup Kitchen and Food bank	8,500	9,737

Outreach & Transportation Programs

Goal: To meet and engage people that are in need of services

**Annual
Goal**

**As of
6/30/2015**

	Annual Goal	As of 6/30/2015
Number of outreach encounters (client contacts)	6,100	6,811
Number of client transports provided	720	1,292

Homeless Service Programs

Goal: To help families and individuals that are homeless achieve stability and access affordable housing

**Annual
Goal**

**As of
6/30/2015**

	Annual Goal	As of 6/30/2015
Number of Case Management encounters (client contacts) through the PATH Project	730	657
Number of Case Management encounters (client contacts) through the SOAR Program	260	217
Number of SSI/SSDI applications submitted through the SOAR Program	15	12
Number of unduplicated persons (adults and children) residing in the Transitional Shelter and Transitional Apartments	85	54
Number of bed nights of shelter provided through the Transitional Shelter and Transitional Apartments	14,500	14,663
Number of households that successfully graduate from the Transitional Shelter Program	14	15
Number of unduplicated persons enrolled in the Housing First Program	25	25
Number of unduplicated persons employed on a part-time basis through the Green Jobs Program	5	4

Key Indicators

Health Care Programs

Goal: To provide primary health care services as a Medical Home for medically underserved adults and children

**Annual
Goal**

**As of
6/30/2015**

Number of unduplicated patients seen in the Primary Care Clinic	1,000	1,842
Number of medical encounters (patient visits) provided by the Primary Care Clinic	3,300	3,087
Number of unduplicated patients seen in the School-Based Health Center	415	410
Number of medical encounters (patient visits) provided by the School-Based Health Center	825	576
Number of unduplicated patients seen through the Community Action Dental Program	40	147
Number of volunteer hours of service performed in the Primary Care Clinic	462	417

Housing and Weatherization Programs

Goal: To encourage home ownership, prevent foreclosures and promote energy efficiency

**Annual
Goal**

**As of
6/30/2015**

Number of unduplicated persons that receive homebuyer education and counseling	300	370
Number of unduplicated persons that receive default counseling in order to prevent foreclosures	480	397
Number of unduplicated households that are approved for mortgage modifications	160	156
Number of unduplicated households that avoid foreclosure (when known)	310	301
Number of unduplicated persons that receive reverse mortgage counseling	30	41
Number of unduplicated households that receive weatherization services	80	126
Number of unduplicated households that receive furnace repairs or replacements	40	33
Number of unduplicated households approved for the Bay Restoration Fee Exemption Program	20	50

Key Indicators

Energy Assistance Programs

Goal: To assist families and individuals with utility bills, minimize heating crises and make energy costs more affordable

**Annual
Goal**

**As of
6/30/2015**

Number of unduplicated households enrolled in the Maryland Energy Assistance Program	4,370	4,476
Number of unduplicated households enrolled in the Electric Universal Service Program	4,370	4,478
Number of unduplicated households receiving EUSP Arrearage Retirement Funds	500	457
Number of unduplicated households receiving Emergency Funds for Families with Children	300	314
Number of unduplicated households receiving Religious Coalition Emergency Matching Funds	60	84