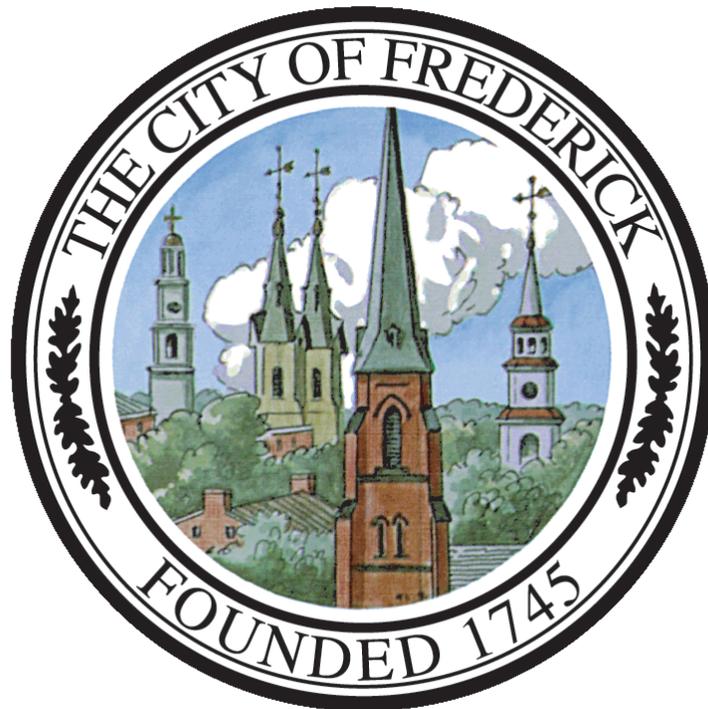


THE CITY OF FREDERICK

FISCAL YEAR 2016 BUDGET UPDATE

March 31, 2016



Prepared by the Department of Budget and Purchasing

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Member of Government Finance Officers Association
of the United States and Canada

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Budget Overview – March 31, 2016

All Funds Summary

The City began Fiscal Year 2016 with an adopted budget of \$140,099,875. Encumbrances as of June 30, 2015, totaling \$2,753,796, were rolled forward and are included in the FY 2016 amended budget. Several budget amendments were also approved subsequent to the adoption of the FY 2016 budget. The following table summarizes the revenues and expenditures for the City's FY 2016 amended budget as of March 31, 2016:

	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
Revenues					
Taxes	\$ 60,346,921	\$ -	\$ -	\$ -	\$ 60,346,921
Licenses and Permits	2,474,964	449,615	-	-	2,924,579
Intergovernmental	8,110,087	122,133	288,000	(5,131,291)	3,388,929
Charges for Services	2,891,409	32,080,976	-	-	34,972,385
Fines and Forfeitures	1,096,800	687,460	40,000	-	1,824,260
Miscellaneous	1,560,116	372,807	25,000	507,392	2,465,315
Other Financing Sources	8,500	6,206,974	-	13,964,022	20,179,496
Total Revenues	\$ 76,488,797	\$ 39,919,965	\$ 353,000	\$ 9,340,123	\$ 126,101,885
Transfers In	2,710,502	245,289	-	8,647,499	11,603,290
Transfers Out	(2,708,291)	(8,894,999)	-	-	(11,603,290)
Use of Fund Balance	10,701,507	5,279,132	96,548	-	16,077,187
Estimated PY Encumbrances	1,418,470	1,330,034	5,292	-	2,753,796
Total Financial Resources	\$ 88,610,985	\$ 37,879,421	\$ 454,840	\$ 17,987,622	\$ 144,932,868
Expenditures					
General Government	\$ 7,014,994	\$ 308,813	\$ -	\$ -	\$ 7,323,807
Frederick Police Department	29,294,100	-	141,573	-	29,435,673
Planning and Community Development	2,380,399	-	313,267	-	2,693,666
Engineering, Permits, and Inspections	3,053,390	341,399	-	-	3,394,789
Public Works - Operations	15,254,342	19,555,265	-	14,150,000	48,959,607
Parks and Recreation	5,985,695	1,360,259	-	-	7,345,954
Economic Development	2,864,002	3,286,518	-	3,837,622	9,988,142
Frederick Community Action Agency	6,334,521	45,748	-	-	6,380,269
Miscellaneous Cost Centers	303,950	23,886	-	-	327,836
Debt Service	6,901,174	12,623,874	-	-	19,525,048
Contingency	102,093	307,675	-	-	409,768
Fund Balance (Reserves)	9,122,325	25,984	-	-	9,148,309
Total Expenditures	\$ 88,610,985	\$ 37,879,421	\$ 454,840	\$ 17,987,622	\$ 144,932,868

Budget Overview – March 31, 2016

At the end of the third quarter, the City realized 82.49% of total budgeted revenues and 95.05% of total budgeted expenditures. In March 2016, the City refunded certain bonds which have caused the year to date expenditures to be inflated in the General Fund. Without this transaction, year to date expenditures are 67.87% of budget.

Salary and benefit costs are 68.32% and 93.52% of budget, respectively, which is consistent with the prior year. Both the pension and OPEB contributions were remitted in the first quarter.

The City realized a large increase in Workers' Compensation insurance due to its unfavorable claims history. The total premium in FY 2016 is expected to be \$1,690,730, which is 15% more than budgeted and 18% higher than the prior year. The City is working with our insurance consultants to mitigate this negative trend. The following is a history of Workers' Compensation by fund:

Workers' Compensation					
Fund	FY 2016 Actual	FY 2016 Adopted	FY 2015 Actual	FY 2014 Actual	FY 2013 Actual
General Fund	\$1,341,761	\$1,167,250	\$1,137,280	\$1,067,773	\$781,316
Weinberg Center	10,289	8,951	8,737	8,206	6,000
Water & Sewer	212,494	184,857	178,690	167,782	122,667
Parking	54,536	47,443	46,311	43,490	31,796
Stormwater	33,444	29,094	28,401	26,669	19,499
Airport	21,505	18,708	18,262	17,149	12,537
Golf Course	16,131	14,033	15,476	14,523	10,621
Rental Operations	155	135	131	123	91
Community Development	415	361	352	331	242
Total	\$1,690,730	\$1,470,832	\$1,433,640	\$1,346,046	\$984,769

General Fund

In the General Fund, the City realized 90.10% of total budgeted revenues and 96.29% of budgeted tax revenues through the third quarter. The majority of real property taxes are recognized in the beginning of the year with amounts totaling 99.74% of the budgeted amount. Personal income taxes are received throughout the year with more significant payments received in the third and fourth quarters. Payment for admissions and amusement taxes are received beginning in the second quarter.

License and permit revenues are within expectations. The franchise fees for cable television are remitted to the City beginning in the second quarter. Intergovernmental revenues are 57.14% of the budgeted amount. Grant revenues are recorded when received. Other revenues are generally on target and are within expectations.

General Fund expenditures are within expectations based on the explanations given above.

Budget Overview – March 31, 2016

Weinberg Center for the Arts

Revenues for the Weinberg Center are 57.21% of the total budgeted amount. This falls within reasonable expectations as historically the majority of revenues from sponsorships are not realized until the fourth quarter.

City Housing

The City Housing Fund has been established for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees are used to support the development and operation of affordable housing initiatives. As of March 31, 2016, the City has spent \$417,948 on permanent supportive housing, down-payment assistance for first-time homebuyers and the repair or replacement of faulty furnaces.

Water and Sewer Fund

Overall, the Water and Sewer Fund is performing within budget. Charges for services are 70.86% of the total budgeted amount compared to 65.18% in the prior year. In FY 2015, the City realized 97.58% and 95.84% of budgeted water and sewer service revenue, respectively. Expenditures appear reasonable and are within expectations.

Parking Fund

Parking Fund revenues and expenditures are consistent with budgeted amounts and are within expectations.

Stormwater Fund

Similar to the Water and Sewer Fund, charges for stormwater management fees are accrued based on service periods. Expenditures appear reasonable and within expectations.

Airport Fund

The Airport revenues and expenditures are consistent with budgeted amounts and are within expectations. Transfers from the other funds for the Airport are made at the end of the fiscal year.

Clustered Spires Golf Course

Clustered Spires Golf Course is a seasonal operation with most revenues and expenditures occurring in the spring and summer months. In FY 2015, restaurant operations were contracted to a third party resulting in lower expenditures and offsetting revenues.

Other Funds

The Community Development Fund, Rental Operations Fund, and the Controlled Dangerous Substance Fund are performing within expectations through the third quarter.

Budget Schedules and Summaries

Schedule A Summary Schedule of Revenues and Expenditures as of March 31, 2016

Revenues						
Fund	3/31/2016	FY 2016	% of	3/31/2015	FY 2015	% of
	Actual	Amended	Budget	Actual	Amended	Budget
General Fund	\$ 67,411,956	\$ 74,821,570	90.10%	\$ 64,202,252	\$ 71,395,973	89.92%
Weinberg Center for the Arts	953,769	1,667,227	57.21%	1,049,346	1,682,150	62.38%
City Housing Fund	1,149	-	N/A	1,063	-	N/A
Water & Sewer	17,621,568	29,913,473	58.91%	15,978,904	30,011,802	53.24%
Parking	4,010,802	5,077,020	79.00%	3,795,508	5,080,174	74.71%
Stormwater	1,180,661	1,830,000	64.52%	1,109,361	1,830,000	60.62%
Airport	740,767	1,681,080	44.06%	727,952	1,882,421	38.67%
Golf Course	853,055	1,375,000	62.04%	727,833	1,684,000	43.22%
Rental Operations	19,761	43,392	45.54%	24,866	39,864	62.38%
Community Development	120,629	313,000	38.54%	231,263	338,000	68.42%
CDS	43,806	40,000	109.52%	44,549	40,000	111.37%
Capital Improvements Program	11,057,825	9,340,123	118.39%	3,839,393	23,873,625	16.08%
Total Revenues	\$ 104,015,748	\$ 126,101,885	82.49%	\$ 91,732,290	\$ 137,858,009	66.54%

Expenditures						
Fund	3/31/2016	FY 2016	% of	3/31/2015	FY 2015	% of
	Actual	Amended	Budget	Actual	Amended	Budget
General Fund	\$ 97,250,536	\$ 86,305,091	112.68%	\$ 58,374,167	\$ 84,367,971	69.19%
Weinberg Center for the Arts	1,089,480	1,854,969	58.73%	1,092,833	1,821,266	60.00%
City Housing Fund	417,948	450,925	92.69%	90,607	756,700	N/A
Water & Sewer	14,340,042	28,169,899	50.91%	13,973,015	27,309,773	51.16%
Parking	2,164,030	5,016,491	43.14%	2,038,774	4,843,019	42.10%
Stormwater	760,897	1,247,095	61.01%	1,006,931	1,864,000	54.02%
Airport	572,676	1,909,245	29.99%	575,940	1,942,585	29.65%
Golf Course	799,240	1,464,959	54.56%	866,079	1,819,260	47.61%
Rental Operations	31,146	71,732	43.42%	52,876	92,857	56.94%
Community Development	136,342	313,267	43.52%	184,590	444,270	41.55%
CDS	91,923	141,573	64.93%	52,096	110,627	47.09%
Capital Improvements Program	20,106,930	17,987,622	111.78%	10,808,512	30,301,848	35.67%
Total Expenditures	\$ 137,761,190	\$ 144,932,868	95.05%	\$ 89,116,420	\$ 155,674,176	57.25%

Expenditures by Type						
	3/31/2016	FY 2016	% of	3/31/2015	FY 2015	% of
	Actual	Amended	Budget	Actual	Amended	Budget
Salaries	\$ 24,613,349	\$ 36,024,172	68.32%	\$ 24,465,980	\$ 35,010,117	69.88%
Benefits	24,926,509	26,653,470	93.52%	23,637,989	25,891,777	91.30%
Supplies	6,769,917	14,316,222	47.29%	7,050,180	13,643,378	51.67%
Other Professional Services	12,859,752	21,405,461	60.08%	10,657,048	19,698,898	54.10%
Capital	18,760,958	17,541,645	106.95%	11,782,560	31,693,167	37.18%
Debt Service	49,830,705	19,409,935	256.73%	11,522,663	20,336,512	56.66%
Transfers	-	23,886	0.00%	-	35,955	0.00%
Contingency	-	409,768	0.00%	-	249,622	0.00%
Fund Balance (Reserves)	-	9,148,309	0.00%	-	9,114,750	0.00%
Total Expenditures	\$ 137,761,190	\$ 144,932,868	95.05%	\$ 89,116,420	\$ 155,674,176	57.25%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of March 31, 2016

Fund	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
General Fund						
Taxes						
Real Property	\$ 49,905,365	\$ 50,035,935	99.74%	\$ 47,514,369	\$ 47,921,877	99.15%
Business Property	3,087,726	2,643,299	116.81%	2,980,643	2,700,400	110.38%
Personal Income Taxes	4,787,382	7,227,412	66.24%	4,243,419	6,970,276	60.88%
Admissions and Amusements	221,822	375,000	59.15%	168,913	400,000	42.23%
Other	108,535	65,275	166.27%	79,380	25,275	314.07%
Licenses and Permits						
Building Permits and Inspections	1,013,470	1,170,700	86.57%	1,139,004	1,296,772	87.83%
Cable Television	548,752	1,061,209	51.71%	523,665	1,001,950	52.26%
Other	106,114	243,055	43.66%	35,795	185,880	19.26%
Intergovernmental						
State	3,736,023	4,571,046	81.73%	3,891,817	3,663,129	106.24%
Federal	653,104	3,230,971	20.21%	893,694	2,514,655	35.54%
Other	177,028	189,210	93.56%	206,385	325,143	63.48%
Charges for Services						
Recreation Fees	436,444	746,264	58.48%	423,880	764,477	55.45%
Inspection, Review, and Filing Fees	566,641	938,250	60.39%	522,471	902,290	57.90%
Other	223,963	213,428	104.94%	137,960	233,334	59.13%
Fines and Forfeitures						
Automated Enforcement	1,092,548	1,065,000	102.59%	718,084	1,235,000	58.14%
Municipal Infractions	3,300	31,800	10.38%	44,910	61,800	72.67%
Miscellaneous						
Rents	491,242	699,320	70.25%	460,411	690,685	66.66%
Interest Earnings	73,884	62,700	117.84%	44,906	82,700	54.30%
Other	120,767	243,196	49.66%	147,429	326,830	45.11%
Other Financing Sources						
Other	57,846	8,500	680.54%	25,117	93,500	26.86%
Total General Fund	\$ 67,411,956	\$ 74,821,570	90.10%	\$ 64,202,252	\$ 71,395,973	89.92%
Weinberg Center for the Arts						
Intergovernmental	\$ 107,271	\$ 118,860	90.25%	\$ 103,444	\$ 94,000	110.05%
Charges for Services	762,630	993,467	76.76%	825,776	932,050	88.60%
Miscellaneous	83,868	554,900	15.11%	120,126	656,100	18.31%
Total Weinberg Center for the Arts	\$ 953,769	\$ 1,667,227	57.21%	\$ 1,049,346	\$ 1,682,150	62.38%
City Housing Fund						
Miscellaneous						
Other	\$ 1,149	\$ -	N/A	\$ 1,063	\$ -	N/A
Total City Housing Fund	\$ 1,149	\$ -	N/A	\$ 1,063	\$ -	N/A

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of March 31, 2016

Fund	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
Water & Sewer Fund						
Licenses and Permits	\$ 196,966	\$ 286,035	68.86%	\$ 194,451	\$ 302,920	64.19%
Charges for Services						
Water Fees	10,076,861	14,340,000	70.27%	9,045,581	13,925,682	64.96%
Sewer Fees	7,030,356	9,801,320	71.73%	6,419,897	9,801,320	65.50%
Other	-	100	0.00%	82	100	82.00%
Fines and Forfeitures	66,361	20,300	326.90%	54,203	20,500	264.40%
Miscellaneous	77,692	7,200	1079.06%	115,814	7,200	1608.53%
Other Financing Sources						
Transfers	-	5,304,438	0.00%	30,312	5,800,000	0.52%
Other	173,332	154,080	112.49%	118,564	154,080	76.95%
Total Water & Sewer Fund	\$ 17,621,568	\$ 29,913,473	58.91%	\$ 15,978,904	\$ 30,011,802	53.24%
Parking Fund						
Licenses and Permits	\$ 128,143	\$ 163,580	78.34%	\$ 117,906	\$ 153,820	76.65%
Intergovernmental	51,385	122,133	42.07%	43,270	122,317	35.38%
Charges for Services						
Parking Decks	2,459,995	3,096,756	79.44%	2,359,659	3,016,200	78.23%
Parking Meters	500,515	648,440	77.19%	465,498	689,988	67.46%
Other	25,194	31,480	80.03%	23,124	25,146	91.96%
Fines and Forfeitures	556,908	667,160	83.47%	505,232	725,232	69.66%
Miscellaneous						
Rents	274,103	347,471	78.89%	274,103	347,471	78.89%
Other	3,069	-	N/A	161	-	N/A
Other Financing Sources	11,490	-	N/A	6,555	-	N/A
Total Parking Fund	\$ 4,010,802	\$ 5,077,020	79.00%	\$ 3,795,508	\$ 5,080,174	74.71%
Stormwater Fund						
Charges for Services	\$ 1,161,926	\$ 1,830,000	63.49%	\$ 1,102,052	\$ 1,830,000	60.22%
Miscellaneous	69	-	N/A	74	-	N/A
Other Financing Sources	18,666	-	N/A	7,235	-	N/A
Total Stormwater Fund	\$ 1,180,661	\$ 1,830,000	64.52%	\$ 1,109,361	\$ 1,830,000	60.62%
Airport Fund						
Charges for Services	\$ 713,648	\$ 957,880	74.50%	\$ 707,306	\$ 912,527	77.51%
Miscellaneous	16,594	8,200	202.37%	17,155	8,200	209.21%
Other Financing Sources						
Transfers	10,525	715,000	1.47%	-	961,694	0.00%
Other	-	-	N/A	3,491	-	N/A
Total Airport Fund	\$ 740,767	\$ 1,681,080	44.06%	\$ 727,952	\$ 1,882,421	38.67%
Golf Course Fund						
Charges for Services	\$ 820,420	\$ 1,375,000	59.67%	\$ 708,939	\$ 1,684,000	42.10%
Miscellaneous	32,635	-	N/A	18,894	-	N/A
Total Golf Course Fund	\$ 853,055	\$ 1,375,000	62.04%	\$ 727,833	\$ 1,684,000	43.22%
Rental Operations Fund						
Miscellaneous	\$ 2,610	\$ 9,936	26.27%	\$ 8,010	\$ 8,064	99.33%
Other Financing Sources	17,151	33,456	51.26%	16,856	31,800	53.01%
Total Rental Operations Fund	\$ 19,761	\$ 43,392	45.54%	\$ 24,866	\$ 39,864	62.38%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of March 31, 2016

Fund	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
Community Development Fund						
Intergovernmental	\$ 120,328	\$ 288,000	41.78%	\$ 231,049	\$ 313,000	73.82%
Miscellaneous	301	25,000	1.20%	214	25,000	0.86%
Total Community Development Fund	\$ 120,629	\$ 313,000	38.54%	\$ 231,263	\$ 338,000	68.42%
CDS Fund						
Intergovernmental	\$ 5,623	\$ -	N/A	\$ -	\$ -	N/A
Fines and Forfeitures	16,008	40,000	40.02%	44,330	40,000	110.83%
Miscellaneous	18,086	-	N/A	219	-	N/A
Other Financing Sources	4,089	-	N/A	-	-	N/A
Total CDS Fund	\$ 43,806	\$ 40,000	109.52%	\$ 44,549	\$ 40,000	111.37%
Capital Improvements Program						
General Fund	\$ 9,328,259	\$ 2,837,500	328.75%	\$ 3,429,928	\$ 13,500,437	2.84%
Water & Sewer Fund	1,587,253	4,850,000	32.73%	383,214	7,125,000	0.00%
Parking Fund	-	(50,000)	0.00%	-	(5,312)	-4.71%
Stormwater Fund	25,510	(1,135,000)	-2.25%	250	1,303,500	1.99%
Airport Fund	116,803	2,837,623	4.12%	26,001	1,950,000	196.89%
Total Capital Improvements Program	\$ 11,057,825	\$ 9,340,123	118.39%	\$ 3,839,393	\$ 23,873,625	16.08%
Total All Funds	\$ 104,015,748	\$ 126,101,885	82.49%	\$ 91,732,290	\$ 137,858,009	66.54%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of March 31, 2016

Fund	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
General Fund						
Mayor's Office	\$ 741,611	\$ 931,903	79.58%	\$ 739,138	\$ 917,353	80.57%
Legal	624,536	792,431	78.81%	542,828	768,274	70.66%
Election Board	16	3,544	0.45%	29	3,542	0.82%
Finance	865,326	1,498,928	57.73%	873,861	1,288,561	67.82%
Purchasing	497,296	642,018	77.46%	523,695	699,080	74.91%
Budget	165,893	211,742	78.35%	162,287	205,468	78.98%
Information Technology	776,676	1,154,306	67.29%	733,231	1,091,822	67.16%
Geographic Information Systems	173,968	323,472	53.78%	164,202	284,835	57.65%
Audio Visual	155,739	203,285	76.61%	177,415	216,685	81.88%
Human Resources	583,856	898,409	64.99%	586,343	869,609	67.43%
Safety	159,680	250,436	63.76%	206,062	273,511	75.34%
Planning	1,075,088	1,529,668	70.28%	1,028,747	1,406,275	73.15%
Code Enforcement	615,231	777,875	79.09%	522,158	693,269	75.32%
Facility Maintenance	804,476	1,067,514	75.36%	724,209	946,277	76.53%
Asset Management	318,607	517,288	61.59%	308,691	602,313	51.25%
Municipal Annex	288,408	423,658	68.08%	273,032	395,929	68.96%
Community Promotion	76,315	104,520	73.01%	72,475	80,885	89.60%
Special Events	169,145	221,134	76.49%	167,493	217,310	77.08%
Police	22,992,726	29,294,100	78.49%	22,162,023	28,244,200	78.47%
Fire	285,120	291,738	97.73%	284,663	288,456	98.69%
Building Inspection	1,007,398	1,254,917	80.28%	960,255	1,253,527	76.60%
Electrical Inspection	264,812	329,730	80.31%	244,758	338,876	72.23%
Construction Inspection	427,358	598,205	71.44%	452,942	563,515	80.38%
General Administration - DPW	1,061,181	1,480,045	71.70%	1,053,977	1,461,171	72.13%
Maintenance - Equipment and Machinery	817,844	1,122,173	72.88%	792,072	1,079,012	73.41%
Engineering	1,099,108	1,468,743	74.83%	1,087,511	1,460,002	74.49%
Waste Collection	2,616,683	3,619,490	72.29%	2,744,344	3,708,131	74.01%
Street Maintenance	1,651,743	2,310,756	71.48%	2,084,126	2,735,980	76.17%
Snow Removal	645,049	445,335	144.85%	597,392	717,206	83.29%
Street Lights and Signals	1,528,558	2,444,388	62.53%	1,930,622	2,736,081	70.56%
Traffic Lines and Signs	459,391	979,953	46.88%	464,120	771,019	60.20%
Bus Maintenance	12,199	12,212	99.89%	12,470	12,547	99.39%
Grounds Maintenance	2,430,254	3,775,616	64.37%	2,609,325	3,692,128	70.67%
Harry Grove Stadium	119,510	245,537	48.67%	124,962	232,060	53.85%
Recreation Centers	898,163	1,470,025	61.10%	1,007,808	1,458,156	69.12%
Burck Street Center	7,247	29,100	24.90%	7,416	23,200	31.97%
Summer Playground Program	65,969	114,493	57.62%	71,628	115,614	61.95%
Swimming Pools	222,965	375,327	59.41%	157,486	265,809	59.25%
Community Development	60,605	72,856	83.18%	64,403	70,291	91.62%
Economic Development	651,773	1,009,033	64.59%	564,229	881,529	64.01%
Frederick Community Action Agency	3,515,232	5,883,596	59.75%	3,470,651	4,627,824	75.00%
Debt Service	46,301,777	6,901,174	670.93%	7,619,088	7,799,122	97.69%
Contingency	16,004	102,093	15.68%	-	13,000	0.00%
Fund Balance (Reserves)	-	9,122,325	0.00%	-	8,858,517	0.00%
Total General Fund	\$ 97,250,536	\$ 86,305,091	112.68%	\$ 58,374,167	\$ 84,367,971	69.19%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of March 31, 2016

Fund	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
Weinberg Center for the Arts						
Weinberg	\$ 1,089,480	\$ 1,466,569	74.29%	\$ 1,092,833	\$ 1,527,866	71.53%
Weinberg - Board of Directors	-	388,400	0.00%	-	293,400	0.00%
Total Weinberg Center for the Arts	\$ 1,089,480	\$ 1,854,969	58.73%	\$ 1,092,833	\$ 1,821,266	60.00%
City Housing Fund						
MPDU Housing	\$ 417,948	\$ 450,925	92.69%	\$ 90,607	\$ 756,700	11.97%
Total City Housing Fund	\$ 417,948	\$ 450,925	92.69%	\$ 90,607	\$ 756,700	11.97%
Water & Sewer Fund						
Finance	\$ 215,713	\$ 308,813	69.85%	\$ 218,997	\$ 300,164	72.96%
Plumbing Inspection	301,269	341,399	88.25%	293,773	359,071	81.81%
Water Services	2,130,571	3,228,608	65.99%	2,253,499	3,131,247	71.97%
Water Quality	288,650	406,182	71.06%	287,869	394,610	72.95%
Water Treatment	4,058,732	8,320,993	48.78%	3,940,726	7,540,718	52.26%
Wastewater Treatment Plant	2,426,869	3,858,405	62.90%	2,361,258	3,968,803	59.50%
Sewer Maintenance	622,279	877,915	70.88%	560,465	1,016,069	55.16%
Inflow and Infiltration	283,678	468,349	60.57%	260,377	391,806	66.46%
Plant Maintenance	964,683	1,248,952	77.24%	869,697	1,197,627	72.62%
Debt Service	3,047,598	8,912,608	34.19%	2,926,354	8,873,036	32.98%
Contingency	-	197,675	0.00%	-	136,622	0.00%
Total Water & Sewer Fund	\$ 14,340,042	\$ 28,169,899	50.91%	\$ 13,973,015	\$ 27,309,773	51.16%
Parking Fund						
Public Parking	\$ 733,192	\$ 1,210,280	60.58%	\$ 631,821	\$ 1,087,700	58.09%
Church Street Deck	128,219	246,960	51.92%	120,016	245,359	48.91%
Court Street Deck	148,894	276,186	53.91%	136,952	284,130	48.20%
Carroll Creek Deck	137,120	340,570	40.26%	166,537	345,102	48.26%
West Patrick Street Deck	118,539	211,018	56.17%	110,938	211,507	52.45%
East All Saints Street Deck	99,548	328,389	30.31%	88,755	207,774	42.72%
Debt Service	798,518	2,303,088	34.67%	783,755	2,361,447	33.19%
Contingency	-	100,000	0.00%	-	100,000	0.00%
Total Parking Fund	\$ 2,164,030	\$ 5,016,491	43.14%	\$ 2,038,774	\$ 4,843,019	42.10%
Stormwater Fund						
Street Sweeping	\$ 276,334	\$ 390,205	70.82%	\$ 512,360	\$ 580,515	88.26%
Stormwater	451,781	755,656	59.79%	462,477	939,217	49.24%
Debt Service	32,782	91,234	35.93%	32,094	88,035	36.46%
Contingency	-	10,000	0.00%	-	-	0.00%
Fund Balance (Reserves)	-	-	0.00%	-	256,233	0.00%
Total Stormwater Fund	\$ 760,897	\$ 1,247,095	61.01%	\$ 1,006,931	\$ 1,864,000	54.02%
Airport Fund						
Airport	\$ 345,080	\$ 596,888	57.81%	\$ 322,321	\$ 594,165	54.25%
Air Traffic Control Tower	32,863	76,227	43.11%	43,213	96,501	44.78%
Debt Service	194,733	1,236,130	15.75%	210,406	1,251,919	16.81%
Total Airport Fund	\$ 572,676	\$ 1,909,245	29.99%	\$ 575,940	\$ 1,942,585	29.65%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of March 31, 2016

Fund	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
Golf Course Fund						
Maintenance	\$ 428,940	\$ 640,427	66.98%	\$ 423,763	\$ 701,530	60.41%
Clubhouse	310,419	681,121	45.57%	374,232	717,583	52.15%
Restaurant	31,417	38,711	81.16%	40,184	286,123	14.04%
Debt Service	28,464	80,814	35.22%	27,900	78,069	35.74%
Transfers	-	23,886	0.00%	-	35,955	0.00%
Total Golf Course Fund	\$ 799,240	\$ 1,464,959	54.56%	\$ 866,079	\$ 1,819,260	47.61%
Rental Operations Fund						
Rental Operations	\$ 31,146	\$ 45,748	68.08%	\$ 52,876	\$ 92,857	56.94%
Fund Balance (Reserves)	-	25,984	0.00%	-	-	N/A
Total Rental Operations Fund	\$ 31,146	\$ 71,732	43.42%	\$ 52,876	\$ 92,857	56.94%
Community Development Fund						
Community Development	\$ 136,342	\$ 313,267	43.52%	\$ 184,590	\$ 444,270	41.55%
Total Community Development Fund	\$ 136,342	\$ 313,267	43.52%	\$ 184,590	\$ 444,270	41.55%
CDS Fund						
CDS Program	\$ 91,923	\$ 141,573	64.93%	\$ 52,096	\$ 110,627	47.09%
Total CDS Fund	\$ 91,923	\$ 141,573	64.93%	\$ 52,096	\$ 110,627	47.09%
Capital Improvements Program						
General Fund	\$ 7,844,656	\$ 5,125,000	153.07%	\$ 8,975,980	\$ 14,187,809	63.27%
Water & Sewer	10,933,257	8,875,000	123.19%	1,652,048	12,370,000	13.36%
Stormwater	177,223	150,000	118.15%	-	1,303,500	0.00%
Airport	1,110,732	2,887,622	38.47%	158,713	2,000,000	7.94%
Parking	41,062	950,000	4.32%	21,771	440,539	4.94%
Total Capital Improvements Program	\$ 20,106,930	\$ 17,987,622	111.78%	\$ 10,808,512	\$ 30,301,848	35.67%
Total All Funds	\$ 137,761,190	\$ 144,932,868	95.05%	\$ 89,116,420	\$ 155,674,176	57.25%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of March 31, 2016

Functional Area	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
General Government						
General Fund						
Mayor's Office	\$ 741,611	\$ 931,903	79.58%	\$ 739,138	\$ 917,353	80.57%
Legal	624,536	792,431	78.81%	542,828	768,274	70.66%
Election Board	16	3,544	0.45%	29	3,542	0.82%
Finance	865,326	1,498,928	57.73%	873,861	1,288,561	67.82%
Purchasing	497,296	642,018	77.46%	523,695	699,080	74.91%
Budget	165,893	211,742	78.35%	162,287	205,468	N/A
Information Technology	776,676	1,154,306	67.29%	733,231	1,091,822	67.16%
Geographic Information Systems	173,968	323,472	53.78%	164,202	284,835	57.65%
Audio Visual	155,739	203,285	76.61%	177,415	216,685	81.88%
Human Resources	583,856	898,409	64.99%	586,343	869,609	67.43%
Safety	159,680	250,436	63.76%	206,062	273,511	75.34%
Community Promotion	76,315	104,520	73.01%	72,475	80,885	89.60%
Water & Sewer Fund						
Finance	215,713	308,813	69.85%	218,997	300,164	72.96%
Total General Government	\$ 5,036,625	\$ 7,323,807	68.77%	\$ 5,000,563	\$ 6,999,789	71.44%
Frederick Police Department						
General Fund						
Police	\$ 22,992,726	\$ 29,294,100	78.49%	\$ 22,162,023	\$ 28,244,200	78.47%
CDS Fund						
CDS Program	91,923	141,573	64.93%	52,096	110,627	47.09%
Total Frederick Police Department	\$ 23,084,649	\$ 29,435,673	78.42%	\$ 22,214,119	\$ 28,354,827	78.34%
Planning and Community Development						
General Fund						
Planning	\$ 1,075,088	\$ 1,529,668	70.28%	\$ 1,028,747	\$ 1,406,275	73.15%
Code Enforcement	615,231	777,875	79.09%	522,158	693,269	75.32%
Community Development	60,605	72,856	83.18%	64,403	70,291	91.62%
Community Development Fund						
Community Development	136,342	313,267	43.52%	184,590	444,270	41.55%
Total Planning and Community Development	\$ 1,887,266	\$ 2,693,666	70.06%	\$ 1,799,898	\$ 2,614,105	68.85%
Engineering, Permits, and Inspections						
General Fund						
Building Inspection	\$ 1,007,398	\$ 1,254,917	80.28%	\$ 960,255	\$ 1,253,527	76.60%
Electrical Inspection	264,812	329,730	80.31%	244,758	338,876	72.23%
Engineering	1,099,108	1,468,743	74.83%	1,087,511	1,460,002	74.49%
Water & Sewer Fund						
Plumbing Inspection	301,269	341,399	88.25%	293,773	359,071	81.81%
Total Engineering, Permits, and Inspections	\$ 2,672,587	\$ 3,394,789	78.73%	\$ 2,586,297	\$ 3,411,476	75.81%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of March 31, 2016

Functional Area	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
Department of Public Works						
General Fund						
Facility Maintenance	\$ 804,476	\$ 1,067,514	75.36%	\$ 724,209	\$ 946,277	76.53%
Asset Management	318,607	517,288	61.59%	308,691	602,313	51.25%
Municipal Annex	288,408	423,658	68.08%	273,032	395,929	68.96%
Construction Inspection	427,358	598,205	71.44%	452,942	563,515	80.38%
General Administration - DPW	1,061,181	1,480,045	71.70%	1,053,977	1,461,171	72.13%
Maintenance - Equipment and Machinery	817,844	1,122,173	72.88%	792,072	1,079,012	73.41%
Waste Collection	2,616,683	3,619,490	72.29%	2,744,344	3,708,131	74.01%
Street Maintenance	1,651,743	2,310,756	71.48%	2,084,126	2,735,980	76.17%
Snow Removal	645,049	445,335	144.85%	597,392	717,206	83.29%
Street Lights and Signals	1,528,558	2,444,388	62.53%	1,930,622	2,736,081	70.56%
Traffic Lines and Signs	459,391	979,953	46.88%	464,120	771,019	60.20%
Harry Grove Stadium	119,510	245,537	48.67%	124,962	232,060	53.85%
Water & Sewer Fund						
Water Services	2,130,571	3,228,608	65.99%	2,253,499	3,131,247	71.97%
Water Quality	288,650	406,182	71.06%	287,869	394,610	72.95%
Water Treatment	4,058,732	8,320,993	48.78%	3,940,726	7,540,718	52.26%
Wastewater Treatment Plant	2,426,869	3,858,405	62.90%	2,361,258	3,968,803	59.50%
Sewer Maintenance	622,279	877,915	70.88%	560,465	1,016,069	55.16%
Inflow and Infiltration	283,678	468,349	60.57%	260,377	391,806	66.46%
Plant Maintenance	964,683	1,248,952	77.24%	869,697	1,197,627	72.62%
Stormwater Fund						
Street Sweeping	276,334	390,205	70.82%	512,360	580,515	88.26%
Stormwater	451,781	755,656	59.79%	462,477	939,217	49.24%
Total Department of Public Works	\$ 22,242,385	\$ 34,809,607	63.90%	\$ 23,059,217	\$ 35,109,306	65.68%
Parks and Recreation						
General Fund						
Special Events	\$ 169,145	\$ 221,134	76.49%	\$ 167,493	\$ 217,310	77.08%
Grounds Maintenance	2,430,254	3,775,616	64.37%	2,609,325	3,692,128	70.67%
Recreation Centers	898,163	1,470,025	61.10%	1,007,808	1,458,156	69.12%
Burck Street Center	7,247	29,100	24.90%	7,416	23,200	31.97%
Summer Playground Program	65,969	114,493	57.62%	71,628	115,614	61.95%
Swimming Pools	222,965	375,327	59.41%	157,486	265,809	59.25%
Golf Course Fund						
Maintenance	428,940	640,427	66.98%	423,763	701,530	60.41%
Clubhouse	310,419	681,121	45.57%	374,232	717,583	52.15%
Restaurant	31,417	38,711	81.16%	40,184	286,123	14.04%
Total Parks and Recreation	\$ 4,564,519	\$ 7,345,954	62.14%	\$ 4,859,335	\$ 7,477,453	64.99%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of March 31, 2016

Functional Area	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
Economic Development						
General Fund						
Economic Development	\$ 651,773	\$ 1,009,033	64.59%	\$ 564,229	\$ 881,529	64.01%
Weinberg Center for the Arts						
Weinberg	1,089,480	1,466,569	74.29%	1,092,833	1,527,866	71.53%
Weinberg - Board of Directors	-	388,400	0.00%	-	293,400	0.00%
Parking Fund						
Public Parking	733,192	1,210,280	60.58%	631,821	1,087,700	58.09%
Church Street Deck	128,219	246,960	51.92%	120,016	245,359	48.91%
Court Street Deck	148,894	276,186	53.91%	136,952	284,130	48.20%
Carroll Creek Deck	137,120	340,570	40.26%	166,537	345,102	48.26%
West Patrick Street Deck	118,539	211,018	56.17%	110,938	211,507	52.45%
East All Saints Street Deck	99,548	328,389	30.31%	88,755	207,774	42.72%
Airport Fund						
Airport	345,080	596,888	57.81%	322,321	594,165	54.25%
Air Traffic Control Tower	32,863	76,227	43.11%	43,213	96,501	44.78%
Total Economic Development	\$ 3,484,708	\$ 6,150,520	56.66%	\$ 3,277,615	\$ 5,775,033	56.75%
Frederick Community Action Agency						
General Fund						
Frederick Community Action Agency	\$ 3,515,232	\$ 5,883,596	59.75%	\$ 3,470,651	\$ 4,627,824	75.00%
City Housing Fund						
MPDU Housing	417,948	450,925	92.69%	90,607	756,700	N/A
Rental Operations Fund						
Rental Operations	31,146	45,748	68.08%	52,876	92,857	56.94%
Total Frederick Community Action Agency	\$ 3,964,326	\$ 6,380,269	62.13%	\$ 3,614,134	\$ 5,477,381	65.98%
Miscellaneous Cost Centers						
General Fund						
Fire	\$ 285,120	\$ 291,738	97.73%	\$ 284,663	\$ 288,456	98.69%
Bus Maintenance	12,199	12,212	99.89%	12,470	12,547	99.39%
Total Miscellaneous Cost Centers	\$ 297,319	\$ 303,950	97.82%	\$ 297,133	\$ 301,003	98.71%
Debt Service						
General Fund	\$ 46,301,777	\$ 6,901,174	670.93%	\$ 7,619,088	\$ 7,799,122	97.69%
Water & Sewer Fund	3,047,598	8,912,608	34.19%	2,926,354	8,873,036	32.98%
Parking Fund	798,518	2,303,088	34.67%	783,755	2,361,447	33.19%
Stormwater Fund	32,782	91,234	35.93%	32,094	88,035	36.46%
Airport Fund	194,733	1,236,130	15.75%	210,406	1,251,919	16.81%
Golf Course Fund	28,464	80,814	35.22%	27,900	78,069	35.74%
Total Debt Service	\$ 50,403,872	\$ 19,525,048	258.15%	\$ 11,599,597	\$ 20,451,628	56.72%
Transfers						
Golf Course Fund	\$ -	\$ 23,886	0.00%	\$ -	\$ 35,955	0.00%
Total Transfers	\$ -	\$ 23,886	0.00%	\$ -	\$ 35,955	0.00%
Contingency						
General Fund	\$ 16,004	\$ 102,093	15.68%	\$ -	\$ 13,000	0.00%
Water & Sewer Fund	-	197,675	0.00%	-	136,622	0.00%
Parking Fund	-	100,000	0.00%	-	100,000	0.00%
Stormwater Fund	-	10,000	0.00%	-	-	N/A
Total Contingency	\$ 16,004	\$ 409,768	3.91%	\$ -	\$ 249,622	0.00%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of March 31, 2016

Functional Area	3/31/2016 Actual	FY 2016 Amended	% of Budget	3/31/2015 Actual	FY 2015 Amended	% of Budget
Fund Balance (Reserves)						
General Fund	\$ -	\$ 9,122,325	0.00%	\$ -	\$ 8,858,517	0.00%
Stormwater Fund	-	-	N/A	-	256,233	0.00%
Rental Operations Fund	-	25,984	0.00%	-	-	N/A
Total Fund Balance (Reserves)	\$ -	\$ 9,148,309	0.00%	\$ -	\$ 9,114,750	0.00%
Capital Improvements Program						
General Fund	\$ 7,844,656	\$ 5,125,000	153.07%	\$ 8,975,980	\$ 14,187,809	63.27%
Water & Sewer	10,933,257	8,875,000	123.19%	1,652,048	12,370,000	13.36%
Stormwater	177,223	150,000	118.15%	-	1,303,500	0.00%
Airport	1,110,732	2,887,622	38.47%	158,713	2,000,000	7.94%
Parking	41,062	950,000	4.32%	21,771	440,539	4.94%
Total Capital Improvements Program	\$ 20,106,930	\$ 17,987,622	111.78%	\$ 10,808,512	\$ 30,301,848	35.67%
Total All Funds	\$ 137,761,190	\$ 144,932,868	95.05%	\$ 89,116,420	\$ 155,674,176	57.25%

Budget Schedules and Summaries

Schedule E Use of Fund Balance

The schedule below shows the anticipated beginning and ending fund balance for the General and applicable Enterprise funds. The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen.

	General Fund	Weinberg	City Housing	Water and Sewer	Parking	Storm Water	Rental Operations	Total
Beginning Estimated Fund Balance	\$ 10,269,880	\$ 527,661	\$ 559,281	\$ 6,725,768	\$ 3,374,402	\$ 1,504,443	\$ 68,651	\$ 23,030,086
Budgeted Use of Fund Balance:								
Capital Improvements Program	1,138,257	-	-	3,403,112	1,040,264	818,756	-	6,400,389
Other	-	-	450,925	-	-	-	17,000	467,925
Reserves	9,112,325	-	-	-	-	-	-	9,112,325
Total Budgeted Use of Fund Balance	10,250,582	-	450,925	3,403,112	1,040,264	818,756	17,000	15,980,639
Ending Estimated Fund Balance	\$ 19,298	\$ 527,661	\$ 108,356	\$ 3,322,656	\$ 2,334,138	\$ 685,687	\$ 51,651	\$ 7,049,447

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
General Fund					
Mayor's Office	6.70	6.70	7.20	7.70	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	9.00	8.50	8.50
Purchasing	7.00	7.00	8.00	7.50	7.50
Budget	2.00	2.00	-	-	-
Information Technology	4.20	4.20	4.20	4.20	3.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	1.50	1.50
Human Resources	6.00	6.00	6.00	5.00	5.00
Safety	3.40	3.40	3.40	2.00	2.00
Planning	12.35	12.70	12.35	11.00	10.60
Code Enforcement	8.50	7.50	7.50	7.50	6.00
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.61	1.61
Special Events	2.25	2.25	2.25	2.25	3.00
Police	192.56	190.73	187.80	186.67	179.57
Building Inspection	10.90	10.90	10.90	9.90	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Construction Inspection	4.90	4.90	4.90	4.90	3.88
General Administration - DPW	12.27	12.27	11.67	11.44	11.21
Maintenance - Equipment and Machinery	10.70	10.70	10.80	10.00	10.00
Engineering	12.40	12.40	12.40	12.40	12.40
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.64
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.43	5.43
Grounds Maintenance	25.25	25.25	25.25	25.25	25.25
Recreation Centers	18.42	18.07	18.71	18.43	17.57
Summer Playground Program	2.00	2.00	2.25	2.26	2.18
Swimming Pools	2.16	2.16	2.36	2.28	2.18
Economic Development	4.00	4.00	3.50	3.00	3.00
Frederick Community Action Agency	50.70	52.18	42.90	42.65	39.96
Total General Fund	486.26	484.91	472.94	464.41	449.02
Weinberg Center for the Arts					
Weinberg	8.33	8.33	8.33	7.38	6.80
Total Weinberg Center for the Arts	8.33	8.33	8.33	7.38	6.80

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	18.50	17.50	16.50	16.07	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Total Water & Sewer Fund	79.01	77.01	76.01	75.58	75.58
Parking Fund					
Public Parking	12.69	11.55	11.32	9.29	7.66
Church Street Deck	1.76	1.76	1.75	1.75	1.70
Court Street Deck	1.83	1.83	1.83	1.83	1.82
Carroll Creek Deck	1.76	1.76	1.75	1.75	1.70
West Patrick Street Deck	1.76	1.76	1.72	1.72	1.67
East All Saints Street Deck	1.76	1.76	1.72	1.72	1.67
Total Parking Fund	21.56	20.42	20.09	18.06	16.22
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.61	4.56	4.55	4.45
Total Storm Water Fund	7.96	7.61	7.56	7.55	7.45
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Airport Fund	2.50	2.50	2.50	2.50	2.50
Golf Course Fund					
Maintenance	7.51	7.83	7.02	6.97	6.77
Clubhouse	6.20	6.20	6.80	6.90	6.90
Restaurant	-	2.15	2.15	2.05	2.03
Total Golf Course Fund	13.71	16.18	15.97	15.92	15.70
Rental Operations Fund					
Rental Operations	0.15	0.15	0.25	0.50	0.50
Total Rental Operations Fund	0.15	0.15	0.25	0.50	0.50
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.40
Total Community Development Fund	1.00	1.00	1.00	1.00	1.40
Total All Funds	620.48	618.11	604.65	592.90	575.17

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
General Government					
General Fund					
Mayor's Office	6.70	6.70	7.20	7.70	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	9.00	8.50	8.50
Purchasing	7.00	7.00	8.00	7.50	7.50
Budget	2.00	2.00	-	-	-
Information Technology	4.20	4.20	4.20	4.20	3.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	1.50	1.50
Human Resources	6.00	6.00	6.00	5.00	5.00
Safety	3.40	3.40	3.40	2.00	2.00
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Total General Government	50.50	50.50	51.00	47.60	46.60
Frederick Police Department					
General Fund					
Police	192.56	190.73	187.80	186.67	179.57
Total Frederick Police Department	192.56	190.73	187.80	186.67	179.57
Planning and Community Development					
General Fund					
Planning	12.35	12.70	12.35	11.00	10.60
Code Enforcement	8.50	7.50	7.50	7.50	6.00
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.40
Total Planning and Community Development	21.85	21.20	20.85	19.50	18.00
Engineering, Permits, and Inspections					
General Fund					
Building Inspection	10.90	10.90	10.90	9.90	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	12.40	12.40
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Total Engineering, Permits, and Inspections	28.90	28.90	28.90	27.90	26.40

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Department of Public Works					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.61	1.61
Construction Inspection	4.90	4.90	4.90	4.90	3.88
General Administration - DPW	12.27	12.27	11.67	11.44	11.21
Maintenance - Equipment and Machinery	10.70	10.70	10.80	10.00	10.00
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.64
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.43	5.43
Water & Sewer Fund					
Water Services	18.50	17.50	16.50	16.07	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.61	4.56	4.55	4.45
Total Department of Public Works	175.64	173.29	171.74	170.75	169.74
Parks and Recreation					
General Fund					
Special Events	2.25	2.25	2.25	2.25	3.00
Grounds Maintenance	25.25	25.25	25.25	25.25	25.25
Recreation Centers	18.42	18.07	18.71	18.43	17.57
Summer Playground Program	2.00	2.00	2.25	2.26	2.18
Swimming Pools	2.16	2.16	2.36	2.28	2.18
Golf Course Fund					
Maintenance	7.51	7.83	7.02	6.97	6.77
Clubhouse	6.20	6.20	6.80	6.90	6.90
Restaurant	-	2.15	2.15	2.05	2.03
Total Parks and Recreation	63.79	65.91	66.79	66.39	65.88

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Economic Development					
General Fund					
Economic Development	4.00	4.00	3.50	3.00	3.00
Weinberg Center for the Arts					
Weinberg	8.33	8.33	8.33	7.38	6.80
Parking Fund					
Public Parking	12.69	11.55	11.32	9.29	7.66
Church Street Deck	1.76	1.76	1.75	1.75	1.70
Court Street Deck	1.83	1.83	1.83	1.83	1.82
Carroll Creek Deck	1.76	1.76	1.75	1.75	1.70
West Patrick Street Deck	1.76	1.76	1.72	1.72	1.67
East All Saints Street Deck	1.76	1.76	1.72	1.72	1.67
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Economic Development	36.39	35.25	34.42	30.94	28.52
Frederick Community Action Agency					
General Fund					
Frederick Community Action Agency	50.70	52.18	42.90	42.65	39.96
Rental Operations Fund					
Rental Operations	0.15	0.15	0.25	0.50	0.50
Total Frederick Community Action Agency	50.85	52.33	43.15	43.15	40.46
Total All Funds	620.48	618.11	604.65	592.90	575.17

Budget Schedules and Summaries

Schedule H Reconciliation of FY 2016 General Fund Adopted Budget to Amended Budget

	FY 2016 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2016 Amended
General Fund						
Mayor's Office	\$ 930,017	\$ 1,651	\$ -	\$ -	\$ 235	\$ 931,903
Legal	789,143	3,288	-	-	-	792,431
Election Board	3,512	32	-	-	-	3,544
Finance	1,425,478	73,450	-	-	-	1,498,928
Purchasing	638,253	3,765	-	-	-	642,018
Budget	211,741	1	-	-	-	211,742
Information Technology	1,034,936	119,370	-	-	-	1,154,306
Geographic Information Systems	278,159	45,313	-	-	-	323,472
Audio Visual	198,479	4,806	-	-	-	203,285
Human Resources	817,154	81,255	-	-	-	898,409
Safety	250,436	-	-	-	-	250,436
Planning	1,458,791	48,423	-	-	22,454	1,529,668
Code Enforcement	746,249	600	-	-	31,026	777,875
Facility Maintenance	975,504	4,990	-	-	87,020	1,067,514
Asset Management	457,323	59,965	-	-	-	517,288
Municipal Annex	418,983	4,675	-	-	-	423,658
Community Promotion	104,520	-	-	-	-	104,520
Special Events	218,860	2,274	-	-	-	221,134
Police	28,780,860	215,384	297,856	-	-	29,294,100
Fire	291,738	-	-	-	-	291,738
Building Inspection	1,253,898	1,019	-	-	-	1,254,917
Electrical Inspection	329,730	-	-	-	-	329,730
Construction Inspection	596,784	1,421	-	-	-	598,205
General Administration - DPW	1,451,056	28,989	-	-	-	1,480,045
Maintenance - Equipment and Machinery	1,076,695	9,099	-	-	36,379	1,122,173
Engineering	1,429,718	12,330	-	-	26,695	1,468,743

Budget Schedules and Summaries

Schedule H Reconciliation of FY 2016 General Fund Adopted Budget to Amended Budget

	FY 2016 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2016 Amended
Waste Collection	3,597,208	22,282	-	-	-	3,619,490
Street Maintenance	2,193,100	117,656	-	-	-	2,310,756
Snow Removal	441,373	3,962	-	-	-	445,335
Street Lights and Signals	2,335,788	56,943	-	-	51,657	2,444,388
Traffic Lines and Signs	930,067	49,886	-	-	-	979,953
Bus Maintenance	12,212	-	-	-	-	12,212
Grounds Maintenance	3,401,008	280,167	2,000	-	92,441	3,775,616
Harry Grove Stadium	232,788	12,749	-	-	-	245,537
Recreation Centers	1,454,174	15,851	-	-	-	1,470,025
Burck Street Center	29,100	-	-	-	-	29,100
Summer Playground Program	110,105	4,388	-	-	-	114,493
Swimming Pools	372,703	2,624	-	-	-	375,327
Community Development	72,856	-	-	-	-	72,856
Economic Development	814,933	94,100	100,000	-	-	1,009,033
Frederick Community Action Agency	4,922,733	23,882	936,981	-	-	5,883,596
Debt Service	6,901,174	-	-	-	-	6,901,174
Contingency	450,000	-	-	-	(347,907)	102,093
Fund Balance (Reserves)	9,122,325	-	-	-	-	9,122,325
Total General Fund	\$ 83,561,664	\$ 1,406,590	\$ 1,336,837	\$ -	\$ -	\$ 86,305,091

Budget Schedules and Summaries

Schedule I Reconciliation of FY 2015 General Fund Adopted Budget to Amended Budget

	FY 2015 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2015 Amended
General Fund						
Mayor's Office	\$ 895,353	\$ -	\$ -	\$ -	\$ 22,000	\$ 917,353
Legal	766,810	1,464	-	-	-	768,274
Election Board	3,510	32	-	-	-	3,542
Finance	1,380,004	61,657	-	(153,100)	-	1,288,561
Purchasing	657,839	1,241	-	-	40,000	699,080
Budget	205,468	-	-	-	-	205,468
Information Technology	1,037,951	53,871	-	-	-	1,091,822
Geographic Information Systems	259,072	25,763	-	-	-	284,835
Audio Visual	185,027	31,658	-	-	-	216,685
Human Resources	791,193	78,416	-	-	-	869,609
Safety	273,511	-	-	-	-	273,511
Planning	1,395,596	10,679	-	-	-	1,406,275
Code Enforcement	690,828	2,441	-	-	-	693,269
Facility Maintenance	952,031	3,795	-	(9,549)	-	946,277
Asset Management	577,334	24,979	-	-	-	602,313
Municipal Annex	395,575	354	-	-	-	395,929
Community Promotion	80,493	392	-	-	-	80,885
Special Events	214,493	2,817	-	-	-	217,310
Police	28,111,797	132,403	-	-	-	28,244,200
Fire	288,456	-	-	-	-	288,456
Building Inspection	1,254,982	-	-	(1,455)	-	1,253,527
Electrical Inspection	338,876	-	-	-	-	338,876
Construction Inspection	567,623	220	-	(4,328)	-	563,515
General Administration - DPW	1,411,940	50,221	-	(990)	-	1,461,171
Maintenance - Equipment and Machinery	1,071,244	19,943	-	(12,175)	-	1,079,012
Engineering	1,448,264	11,738	-	-	-	1,460,002

Budget Schedules and Summaries

Schedule I Reconciliation of FY 2015 General Fund Adopted Budget to Amended Budget

	FY 2015 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2015 Amended
Waste Collection	3,413,839	294,292	-	-	-	3,708,131
Street Maintenance	2,175,975	652,426	-	(92,421)	-	2,735,980
Snow Removal	319,541	24,646	-	348,019	25,000	717,206
Street Lights and Signals	2,368,430	381,190	-	(13,539)	-	2,736,081
Traffic Lines and Signs	734,798	44,663	-	(8,442)	-	771,019
Bus Maintenance	12,547	-	-	-	-	12,547
Grounds Maintenance	3,245,988	498,160	-	(52,020)	-	3,692,128
Harry Grove Stadium	214,752	17,308	-	-	-	232,060
Recreation Centers	1,434,347	23,809	-	-	-	1,458,156
Burck Street Center	23,200	-	-	-	-	23,200
Summer Playground Program	113,107	2,507	-	-	-	115,614
Swimming Pools	261,658	4,151	-	-	-	265,809
Community Development	70,291	-	-	-	-	70,291
Economic Development	798,999	82,530	-	-	-	881,529
Frederick Community Action Agency	4,587,109	40,715	-	-	-	4,627,824
Debt Service	7,799,122	-	-	-	-	7,799,122
Contingency	100,000	-	-	-	(87,000)	13,000
Fund Balance (Reserves)	8,858,517	-	-	-	-	8,858,517
Total General Fund	\$ 81,787,490	\$ 2,580,481	\$ -	\$ -	\$ -	\$ 84,367,971

Key Indicators

Frederick Police Department

Staffing: (as of April 25, 2016)

Sworn Officers:

Active Sworn	132
Modified Duty	10
Overhire	0
Vacant	2
Total Budgeted Sworn	<u>144</u>

Eligible / Pending Separations (within next 12 months)	16
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Monthly Crime Statistics: (calendar year as of March 31, 2016)

Crime	Thru 3/16	Thru 3/14	% Change	Thru 3/13
Manslaughter	-	-	0.0%	-
Murder	-	-	0.0%	-
Rape	9	6	50.0%	3
Robbery	19	13	46.2%	25
Aggravated Assault	49	61	-19.7%	53
Burglary	19	31	-38.7%	49
Theft	197	238	-17.2%	300
Stolen Auto	15	3	400.0%	17
Total	308	352	-12.5%	447

Code Enforcement

Case and Violation Statistics

	As of <u>3/31/2016</u>	As of <u>3/31/2015</u>	<u>% Change</u>	<u>Total FY 2015</u>
Cases	1641	1630	0.7%	2456
Violations	2078	1984	4.7%	3001

Key Indicators

Frederick Community Action Agency

Food & Nutrition Programs

Goal: To prevent hunger and malnutrition

**Annual
Goal**

**As of
12/31/2015**

	Annual Goal	As of 12/31/2015
Number of meals prepared and served in the Soup Kitchen	26,000	14,095
Number of households served through the Food Bank Program	7,400	5,744
Number of meals prepared and served in the Summer Food Service Program	18,500	8,575
Number of backpacks of non-perishable food provided to elementary school students	8,800	2,800
Number of after-school meals served to children at the PAL Center	4,900	1,645
Number of volunteer hours of service performed in the Soup Kitchen and Food bank	8,500	3,910

Outreach & Transportation Programs

Goal: To meet and engage people that are in need of services

**Annual
Goal**

**As of
12/31/2015**

	Annual Goal	As of 12/31/2015
Number of outreach encounters (client contacts)	6,100	4,062
Number of client transports provided	720	570

Homeless Service Programs

Goal: To help families and individuals that are homeless achieve stability and access affordable housing

**Annual
Goal**

**As of
12/31/2015**

	Annual Goal	As of 12/31/2015
Number of Case Management encounters (client contacts) through the PATH Project	730	289
Number of Case Management encounters (client contacts) through the SOAR Program	260	136
Number of SSI/SSDI applications submitted through the SOAR Program	15	6
Number of unduplicated persons (adults and children) residing in the Transitional Shelter and Transitional Apartments	85	57
Number of bed nights of shelter provided through the Transitional Shelter and Transitional Apartments	14,500	7,975
Number of households that successfully graduate from the Transitional Shelter Program	14	7
Number of unduplicated persons enrolled in the Housing First Program	25	25
Number of unduplicated persons employed on a part-time basis through the Green Jobs Program	5	3

Key Indicators

Health Care Programs

Goal: To provide primary health care services as a Medical Home for medically underserved adults and children

**Annual
Goal**

**As of
12/31/2015**

	Annual Goal	As of <u>12/31/2015</u>
Number of patients seen in the Primary Care Clinic	1,000	897
Number of medical encounters (patient visits) provided by the Primary Care Clinic	3,300	1,422
Number of unduplicated patients seen in the School-Based Health Center	415	182
Number of medical encounters (patient visits) provided by the School-Based Health Center	825	298
Number of unduplicated patients seen through the Community Action Dental Program	40	15
Number of volunteer hours of service performed in the Primary Care Clinic	462	165

Housing and Weatherization Programs

Goal: To encourage home ownership, prevent foreclosures and promote energy efficiency

**Annual
Goal**

**As of
12/31/2015**

	Annual Goal	As of <u>12/31/2015</u>
Number of unduplicated persons that receive homebuyer education and counseling	300	261
Number of unduplicated persons that receive default counseling in order to prevent foreclosures	480	163
Number of unduplicated households that are approved for mortgage modifications	160	80
Number of unduplicated households that avoid foreclosure (when known)	310	142
Number of unduplicated persons that receive reverse mortgage counseling	30	29
Number of unduplicated households that receive weatherization services	80	52
Number of unduplicated households that receive furnace repairs or replacements	40	13
Number of unduplicated households approved for the Bay Restoration Fee Exemption Program	20	12

Key Indicators

Energy Assistance Programs

Goal: To assist families and individuals with utility bills, minimize heating crises and make energy costs more affordable

**Annual
Goal**

**As of
6/30/2015**

Number of unduplicated households enrolled in the Maryland Energy Assistance Program	4,370	2,275
Number of unduplicated households enrolled in the Electric Universal Service Program	4,370	2,240
Number of unduplicated households receiving EUSP Arrearage Retirement Funds	500	195
Number of unduplicated households receiving Emergency Funds for Families with Children	300	167
Number of unduplicated households receiving Religious Coalition Emergency Matching Funds	60	57