

# The City of Frederick Annual Budget Report

Fiscal Year  
July 1, 2015 - June 30, 2016



The City of  
*Frederick*  
Maryland

# **THE CITY OF FREDERICK**

## **ANNUAL BUDGET REPORT** FOR FISCAL YEAR JULY 1, 2015 – JUNE 30, 2016

Prepared by

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Director of Budget and Purchasing

Member of Government Finance Officers Association  
of the United States and Canada

# Table of Contents

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## **INTRODUCTORY SECTION**

Title Page.....	1
Table of Contents.....	2-3
Acknowledgements.....	4
Distinguished Budget Presentation Award.....	5
Summary of Elected and Appointed Officials.....	6
State of the City Report.....	7-11
Community Profile.....	12-13
Demographic and Statistical Profile.....	14-16
Organizational Chart.....	17
Budget Overview.....	18-27

## **FINANCIAL FORECAST**

Overview.....	28
General Fund.....	29
Water & Sewer Fund.....	30
Airport Fund.....	31
Parking Fund.....	32
Golf Course Fund.....	33
Stormwater Fund.....	34
Capital Improvements Program and Debt Ratios.....	35-37

## **REVENUE**

Overview.....	38
Revenue by Source.....	39
General Fund Revenue - Real Property Taxes.....	40
General Fund Revenue - Business Property Taxes.....	41
General Fund Revenue - Personal Income Taxes.....	42
General Fund Revenue - Intergovernmental.....	43
Water & Sewer Fund Revenue - Charges for Services.....	44
Parking Fund Revenue - Charges for Services.....	45
Stormwater Fund Revenue - Charges for Services.....	46
Airport Fund Revenue - Charges for Services.....	47
Golf Course Fund Revenue - Charges for Services.....	48

## Table of Contents

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### **FUNCTIONAL AREAS**

General Government.....	49-50
Frederick Police Department.....	51-53
Planning and Community Development.....	54-56
Engineering, Permits, and Inspections.....	57-59
Public Works - Operations.....	60-63
Parks and Recreation.....	64-66
Economic Development.....	67-70
Frederick Community Action Agency.....	71-73

### **CAPITAL IMPROVEMENTS PROGRAM**

Overview.....	74
Source of Funds.....	75-76
Expenditure Summary.....	77-79
Project Summary.....	80-82
Operational Impact Summary.....	83-85
Project Detail.....	86-164

### **SCHEDULES AND SUMMARIES**

Special Ordinances.....	165-168
Fund Overview.....	169
Summary Schedules.....	170
Comparative Revenue by Major Source and Fund.....	170-175
Use of Fund Balance and Other Funds.....	176
Summary of Department Expenditures Within Each Fund.....	177-180
Summary of Expenditures by Functional Area.....	181-184
Summary of Full-Time Equivalent Positions by Fund.....	185-187
Summary of Full-Time Equivalents by Functional Area.....	188-190
Schedule of Personnel Changes from FY 2015 to FY 2016.....	191-192
Summary of 2016 Debt Service -- All Funds.....	193
Financial Management Policies.....	194-206
Glossary of Accounting and Budget Terms.....	207-212

## **Acknowledgements**

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This budget reflects the efforts of a dedicated group of Directors, Department Heads, and staff. Our sincere appreciation is given for the countless hours of hard work and the team spirit each has shown through this process.

Budget preparation is a time consuming task, which draws many members of the Finance team away from their primary job functions. We thank each member of the Finance team for help in preparing the budget and supporting documents. We would like to especially acknowledge the efforts of Kelly Miletich in reviewing, proof reading, and assembling the budget information.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Frederick  
Maryland**

For the Fiscal Year Beginning

**July 1, 2014**

Executive Director

## Summary of Elected and Appointed Officials

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### Mayor

Randy McClement 301-600-1380

### Board of Alderman

Kelly M. Russell 301-600-2966  
President Pro Tem

Michael C. O'Connor 301-600-1386  
Phil Dacey 301-600-1632  
Josh Bokee 301-600-1863  
Donna Kuzemchak 301-600-1382

### Appointed Officials

Chief of Police	Colonel Edward Hargis	301-600-1216
City Attorney	Saundra A. Nickols	301-600-1387
Deputy Director for Engineering	Tracy Coleman	301-600-2523
Deputy Director for Parks and Recreation	Roelkey I. Myers	301-600-1902
Deputy Director for Planning	Joseph A. Adkins	301-600-1655
Deputy Director for Operations	Marc Stachowski	301-600-1438
Director of Budget and Purchasing	M. Katherine Barkdoll	301-600-1397
Director of Community Action	Michael R. Spurrier	301-600-3955
Director of Economic Development	Richard G. Griffin	301-600-6361
Director of Finance	Gerald D. Kolbfleisch	301-600-1395
Director of Public Works	Zachary Kershner	301-600-1404
Director of Human Resources	Shawn Ross	301-600-1879
Executive Assistant	Nikki Bamonti	301-600-3835

## State of the City Report

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Members of the Board of Aldermen, colleagues in local government, City staff and my fellow City residents:

The 2014 State of the City Address took place on the Carroll Creek Linear Park. The park looks remarkably different than it did this time last year and for many years before. We are thrilled to be so near completion of Phase II of the Carroll Creek project, and I hope you will join us for the grand opening event next spring.

We've already celebrated the opening of the new Galleria Fountain section of the linear park and will soon turn on the East/West Fountain located near Market Street across from La Paz. 2016 marks 40 years since the 1976 flood. Therefore, as we celebrate the opening of Phase II and the completion of this vision, we should remember the tragic flood that put the wheels in motion to create this attractive and innovative solution.

To me, that is a hallmark of Frederick and its people. We take a negative and turn it into a positive. We have properties like Union Mills, which will soon be home to Regent Education; this building that has long been vacant will be re-envisioned thanks to this mantra.

McCutcheon's Apple Products, is also making plans for an upcoming expansion. Both of these are local companies that are staying, growing, and redeveloping in the City. Phase II of Carroll Creek is not even complete yet and we can already see the dramatic changes for which this project has been a catalyst.

At the same time, we continue to make progress on many other projects throughout the City. We're getting ready to begin Phase II of Monocacy Boulevard, connecting the section at Schifferstadt Boulevard to Route 15, where the State will be making a highway access ramp. We're also moving forward with the expansion at the airport, thanks to a \$4 million grant from the FAA.

One of our largest projects is the State mandated upgrade to our wastewater treatment facilities in an effort to protect the Chesapeake Bay. The State required this \$46 million upgrade without funding the project. After years of negotiations, the City is moving forward with this project and the \$28 million loan that our water and sewer system must repay. We've committed to this project and we've committed to the debt so we must make sure the Water and Sewer Fund is solvent. To that end, I have tasked key members of our staff to take a comprehensive look at the City's water and sewer rates with the goal of finding the appropriate balance between monthly rates and sustaining the fund for not only this year, but also for many years down the road.

As development continues, our community grows and infrastructure needs expand, public safety also becomes increasingly more important. We have a new chief of police at the helm of the Frederick Police Department. I am excited for what Chief Hargis brings to the city and look forward to what he will be able to accomplish.

## State of the City Report

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I am proud to say that in 2014, Part 1 crimes in the city were the lowest they have been since 1991. Part 1 crimes are the most serious crimes and include things like assault, robbery, and homicide. While this reduction in crime is a combination of many factors, I would like to recognize all of the men and women of the Frederick Police Department who serve our residents and keep us safe every day. This decrease in crime is also significant because it shows the effectiveness of the strategies implemented by our Frederick Police Department, which are community policing, data driven policing and problem solving.

While many communities are struggling with tensions between the police and residents, I am proud to say we have a police department that works very diligently to maintain strong relationships with residents. Chief Hargis has already expressed his commitment to preserve and strengthen those relationships. Partnerships like those maintained by our police department represent another common theme for Frederick; we are a community of partnerships.

As they say, “it takes a village” that is why partnerships have been a crucial part of my administration. We continue to partner with the Golden Mile Alliance, Downtown Frederick Partnership, the Tourism Council, East Frederick Rising and our Biotech Incubator. I have also enjoyed an excellent working relationship with the first County Executive, Jan Gardner. We meet monthly to discuss current projects and have stood united on several issues to demonstrate to the State and other partners our willingness to work together.

Our partnership with the State has also flourished. All three members of our delegation have experience in municipal government, specifically with The City of Frederick. It is great to know that we are top of mind in Annapolis.

I have had the opportunity to meet with many Department Secretaries and other staff in the current State administration, and several have made the trip out to Frederick – a few even informed us that they are coming back and bringing their families to visit. I am also working closely with the Governor’s office for an opportunity to show off our City and the sites for several future projects.

We count on these relationships at the State level as we promote great initiatives like the Downtown Hotel & Conference Center. I have said it before; but it is rare to see a project invoke so much support. When it was presented, the Tax Increment Financing received unanimous support of the Board of Aldermen and the County. The project was also unanimously supported by the Frederick County delegation in Annapolis. We have the Chamber of Commerce, Tourism Council, Downtown Frederick Partnership, the County and the City working together to move this initiative forward.

We will continue to push, continue to apply for grant funding and continue to reach out to the state. We will approach this project from every angle to achieve the goal set by of the Chamber of Commerce Major Employer’s Group.

## State of the City Report

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In addition to partnerships like these, Frederick is also well represented throughout the State on many boards and commissions. We currently have representatives at more than 20 outside groups, including the Maryland Municipal League's Board of Directors and Legislative Committee, the Metropolitan-Washington Council of Government Board of Directors and Transportation Planning Board, the County's Child Advocacy Center Executive Board, the Commission on Aging and Human Relations Commission.

These partnerships have sparked some of the great innovation in our City, innovation, like that from our partnership with the University of Maryland. Last year we partnered with their "PALS" program, which is the Partnership for Active Learning in Sustainability. The students in this program brought fresh, creative ideas to City projects as only college students can. Much of what these students have created will save the City thousands of dollars in consulting and design.

Additional sustainability projects are also being implemented throughout the City. In the coming months, we will replace about 300 of the oldest streetlights in the City with more energy efficient technology. We're also focused on protecting our land, trees and water sources. We've placed barriers in our Watershed to protect several wetland areas from vehicle traffic and soon we will install cameras in an effort to control illegal dumping in this area.

Just a few weeks ago, we held a workshop to proactively notify residents of the City's plan to address the Emerald Ash Borer, an insect that has been found in Frederick that attacks Ash trees, of which the City has over 600.

This innovation has contributed to the City's economic viability.

Frederick has a fantastic local economy. Our unemployment rate is currently 5%, down from 5.5% in August of 2014. The City has enjoyed unemployment rates lower than the State and Federal averages throughout the great recession.

Frederick City employs more than 20% of the people who live in Frederick County, making us the most common employment destination for residents working in the Frederick region, according to a Department of Labor Licensing and Regulations 2015 study on commuting patterns in the Frederick workforce region.

The labor force size in Frederick has increased by more than 400 jobs from 2014 to 2015. Our commercial vacancy rate is less than 15%, which is below the I-270 corridor average of 17%. We have more jobs and more businesses renting commercial space throughout the City. We are fortunate to have terrific employers who continue to grow their businesses one job at a time. We applaud their decision to invest in Frederick.

In an effort to encourage more investment, I put forth a proposal to phase out the business personal property tax over a 10-year period, which was passed unanimously this year, by the Board of Aldermen.

## State of the City Report

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The City has a diverse business environment; we built our economy on small mom and pop shops like The Velvet Lounge, Rick's Fish and Pet Supply, Brown's Liquors and Deli and Audio-Video Group as well as large employers, like AstraZeneca, Frederick Memorial Hospital, Leidos BioMedical Research and our largest employer, Fort Detrick.

The diversity of our local business community was noted as a major factor in the City's recent credit rating upgrade from Moody's Investment Service. This upgrade to Aa1 reflects the highest rating in the City's history. This is a direct result of our economic development efforts and our responsible fiscal management policies. The Board of Aldermen and I, along with staff have worked together to move the City in a positive direction. I am very proud of this upgrade; it reflects the expansion of our tax base, above average resident wealth and healthy reserves.

Because our economy has remained stable and we are a community with ample opportunities for employment as well as lots of fun things to do, The City of Frederick has been recognized both locally and nationally.

This year alone, Frederick was named one of the Most Caring Suburbs in America by a prominent real estate website and one of the "Top 100 Best Places to Live", ranking in the top 5% of small to mid-sized cities in the U.S. This is the second year in a row Frederick has made this list, moving up almost 10 places from number 41 to number 32. Moreover, most recently we've been named the "Brooklyn of Maryland", according to the Huffington Post's Thrillist, for our hip restaurants and unique stores.

One of the reasons we receive all of these accolades is our ability to be mindful of our surroundings.

I would be remiss if I did not address blighted properties. This is an issue I know many residents are passionate about. Our Code Enforcement Department has been working very hard to address this issue. When our blighted property list was first published, we had four properties that met the criteria to be considered "blighted"; this is strict criteria but for good reason. If the goal of a blighted property list is to work closely with these property owners to see significant improvement or, if no improvement is made, to move these properties toward receivership, then strict criteria is essential. In June of 2014, 26 properties were added to a blighted property "watch list." With those 30 properties in mind, here are some facts and figures:

- There are 23,183 individual properties in the City.
- Those 30 properties that make up the City's Blighted List and Blighted Watch List, account for .01% of the total individual properties within the City and only four of those properties are considered blighted. That is .01% of all properties in the City.

## State of the City Report

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Our Code Enforcement staff is making improvements every day and I am proud to say as of August 1st, one property has been removed from the blighted property list and four have been removed from the watch list.

The fact that we've already seen five properties qualify for removal from the list after one year of scrutiny shows that, for the most part, we have residents who truly want to keep their property safe and well-maintained. There are a few exceptions, of course, but I have directed staff to continue to push resistant property owners toward compliance and when compliance is not received, to follow the protocol and issue appropriate fines and citations.

When I gave the State of the City address last year, I announced the implementation of "Talk to the Mayor Tuesdays." Over the last year I have opened my doors on the 4<sup>th</sup> Tuesday of the month to allow anyone to sit down with me and ask questions, get answers or just vent. I have been thrilled with the unique opportunity this has provided and I have met some of the truly amazing people we have here in the City. This has afforded me the opportunity, in a one-on-one environment to discuss issues that are important to you. Since the inception of Talk to the Mayor Tuesdays, nearly 60 people have participated. Therefore, I will continue to offer this opportunity once a month. I am here to serve the City and to serve you.

You may have noticed, I did not begin this as I and most other Mayors normally do, by stating our one word thought on the state of the City. I believe The City of Frederick, our city, is greater than a one-word description.

I believe the state of our City is progressive, safe, values partnerships and innovation, is creditworthy, economically viable, renowned, mindful of our surroundings and open.

I continue my promise to you to keep our great City a vibrant community where people want to visit and a desirable location where people want to live.

Respectfully submitted,

Randy McClement, Mayor  
August 17, 2015

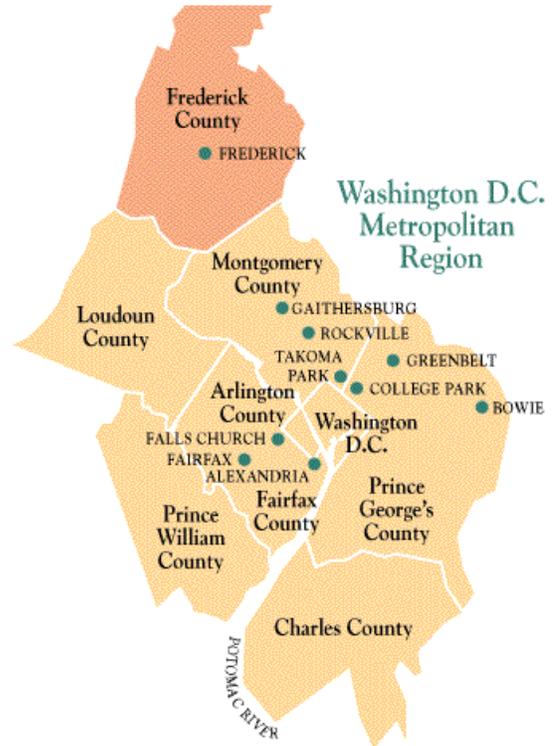
# Community Profile

## Overview

The City of Frederick is an incorporated municipality in the State of Maryland. The City was first settled in 1745 and incorporated in 1817. Situated in the foothills of the Catoctin Mountains, Frederick is located less than an hour from Washington, D.C. and Baltimore, MD. The City is Maryland's second largest city and the county seat of Frederick County.

## Regional Economy

The City of Frederick is home to the US Army's Ft. Detrick, site of the United States Army Medical Research Institute of Infectious Diseases and the Frederick National Laboratory for Cancer Research. The City's business community has grown to more than 3,500 businesses, employing 49,000 people. A diverse economic base consisting of bioscience, technology, manufacturing, professional services and tourism, provides a stable source of employment opportunity within the Washington metro area.



## Workforce

Frederick offers a skilled, educated and diverse workforce that accommodates every needed skill level. With a countywide population of 233,385, including approximately 65,000 City residents, the local workforce of nearly 100,000 is expanded by a regional draw of residents from other areas of Maryland, Virginia, Pennsylvania and West Virginia. Frederick County has the 2<sup>nd</sup> highest high school graduation rate and 2<sup>nd</sup> lowest drop-out rate in Maryland; as well, 36% of county residents have earned a Bachelor's degree or higher and 13.3% have earned a Master's degree or Ph.D.

## Government

The City is governed by a Mayor, who serves as executive officer, and Board of Alderman. The Board is comprised of five Aldermen and serves as the legislative body of the City, while the



Mayor oversees day to day operations. Aldermen are elected at large to four year terms. Government offices are located in City Hall, 101 North Court Street, in the historic former Frederick County Courthouse. The City has jurisdiction over and responsibility for police, parks, recreation, streets, street lighting, sanitation, parking, planning, code enforcement and water and sewer services. The City also operates the Clustered Spires Municipal Golf Course, the Weinberg Center for the Arts and the Frederick Municipal Airport.

# Community Profile

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## **Community and Tourism**

Frederick boasts a vibrant, historic downtown featuring hundreds of retail shops, restaurants and antique shops. There is an active arts community, and citizens and tourists can take advantage of a variety of cultural and recreational opportunities. At the center of the downtown area is the Carroll Creek Linear Park. Originally conceived as a flood control project, the Park has grown into an expanse of brick pedestrian pathways lined with retail, dining and residential properties including water features and a 350 seat amphitheater. The park also includes several public art installations including bridges, mosaics and most prominently, the Community Bridge trump l'oeil painting.

The downtown area was designated a Great American Main Street Community in 2001 by the National Trust for Historic Preservation and in 2013 was named by CNN as one of “America’s Best Small Town Comebacks;” part of the news organization’s “Best of” series. The character of the downtown historic district is maintained through the oversight of the Historic Preservation Committee.



Citizens’ quality of life is further enhanced by the City’s proximity to the major metropolitan areas of Baltimore and Washington D.C. The convergence of Interstates 70 and 270, as well as access to commuter rail service to Washington D.C, make Frederick a natural area of expansion from those cities. Frederick is further served by the Frederick Municipal Airport, one of the busiest general aviation airports in the state.

## **Education**

Frederick offers impressive schools and academic programs for all ages. Our Maryland State “Blue Ribbon” County public school system is complemented by 24 state-approved Career Technical Education programs offered at the Frederick County Career and Technology Center. All 10 Frederick County Public School high schools ranked in the nation’s top 9% for encouraging students to take challenging Advanced Placement or International Baccalaureate tests according to the Washington Post’s 2014 Challenge Index. Private schools provide instruction at every grade level. Coursework in pursuit of Associate’s, Bachelor’s, and Master’s degrees is available at Frederick Community College, Hood College and Mount Saint Mary’s University.

## **Recreation**

The City has 57 municipal parks with the most notable being the 54-acre Baker Park, located close to the downtown area. Frederick’s parks offer recreational programs and facilities which



include organized league athletics, nature-based study programs, tennis courts, swimming pools, skate parks, fishing spots and walking trails.

# Demographic and Statistical Profile

## Community Profile:

Date of Incorporation: 1816  
 Form of Government: Mayor and Board of Alderman



## Demographics:

Area in square miles: 20.4

### Population

2000	52,767
2010	65,239
2011	65,519
*2015 projected	65,894

*\*City of Frederick Planning Dept. Estimate*

### Median Age

2009	35.5
2010	35.7

### Age Composition (2010 US Census)

Under 5 years	7.7%
5-19 years	18.7%
20-24 years	7.2%
25-44 years	31.9%
45-64 years	23.7%
65-74 years	5.0%
75+	5.7%

Percent Minority 30.6%



## Household Income (2010 Census)

Average Household Income	\$82,099
Annual Household Income	
Above \$75,000	43.6%
\$50,000-\$75,000	21.9%
\$35,000-\$50,000	13.5%
Below \$35,000	21.0%

## Households and Housing Units

Total Housing Units	25,352
Owner Occupied	57.60%
Renter Occupied	42.40%

## Economics:

### Employment by Industry (%)

Agriculture/Mining	0.37%
Construction	7.27%
Manufacturing	2.92%
Wholesale Trade	2.32%
Retail Trade	10.67%
Transportation/Utilities	0.93%
Information	1.86%
Finance/Insurance/Real Estate	10.68%
Services	21.80%
Public Administration	9.77%
Health Care/Social Assistance	16.86%
Educational Services	14.56%

### Taxes

Retail Sales Tax Rate	6%
Real Property Tax Rate	\$0.7305
Personal Property Tax Rate	\$1.55

*(property taxes are per \$100.00 of assessed value)*

### 2014 Property Tax Assessed Valuation

Real Property	\$6,366,307,120
Personal Property	\$ 171,328,149

# Demographic and Statistical Profile

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## Major Taxpayers, Real Property Tax

RIV 402 LLC  
 Medimmune, Inc.  
 River X, LLC  
 LSREF2 Tractor REO (Frederick) LLC  
 I&G Direct Real Estate 23 LP  
 Aldi, Inc.  
 KBS Legacy Partners Crystal LLC  
 ASN Sunset LLC  
 Frederick Shopping Center LLC  
 Market Square at Frederick LLC

## Major Tax Payers, Personal Property Tax

Medimmune, Inc.  
 Maryland Grocery Store Company  
 Randall Family LLC  
 United Healthcare Services, LLC  
 Nicolock Paving Stones, LLC  
 Saputo Dairy Foods USA, LLC  
 State Farm Mutual Auto Insurance Co.  
 Wegmans Food Markets, Inc.  
 Experient Inc.  
 Comcast

## **Service Statistics:**

### Public Works (2010)

#### Water

Water Mains in Miles	220
Water Pump Stations	3
Number of Storage Tanks	6

#### Sewer

Sanitary Sewer Lines in Miles	161
Sewage Treatment Plants	1
Sewage Pump Stations	9



## Streets

Street in Miles	275
Street Lights	9,050
Traffic Signals	71
Sidewalks in Miles	272



## Stormwater

Storm Drain in Miles	210
Stormwater Pump Stations	4

## Parking

Parking Garages	5
Garage Parking Spaces	2,499
Parking Area	3
Parking Area Spaces	158
On Street Parking Spaces	2,500

## Airport

Runways	2
T-hangars	127
Corporate hangars	4

## Economic Opportunity

Transitional Shelters	1
Transitional Apartments	3

## Rental Operations

Apartment Buildings	1
---------------------	---

# Demographic and Statistical Profile

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Recreation (City Owned)

Parks	65
Parks in Acres	603
Golf Course	1
Swimming Pools	2
Tennis Courts	23
Municipal Stadiums	2
Fitness Center	1

**Education:** (County Provided)

Total Number of County Schools	66
Total Number of City Schools	12
Total Enrollment	40,715
City School Enrollment	8,710

**Major Events:**

Festivals & Entertainment

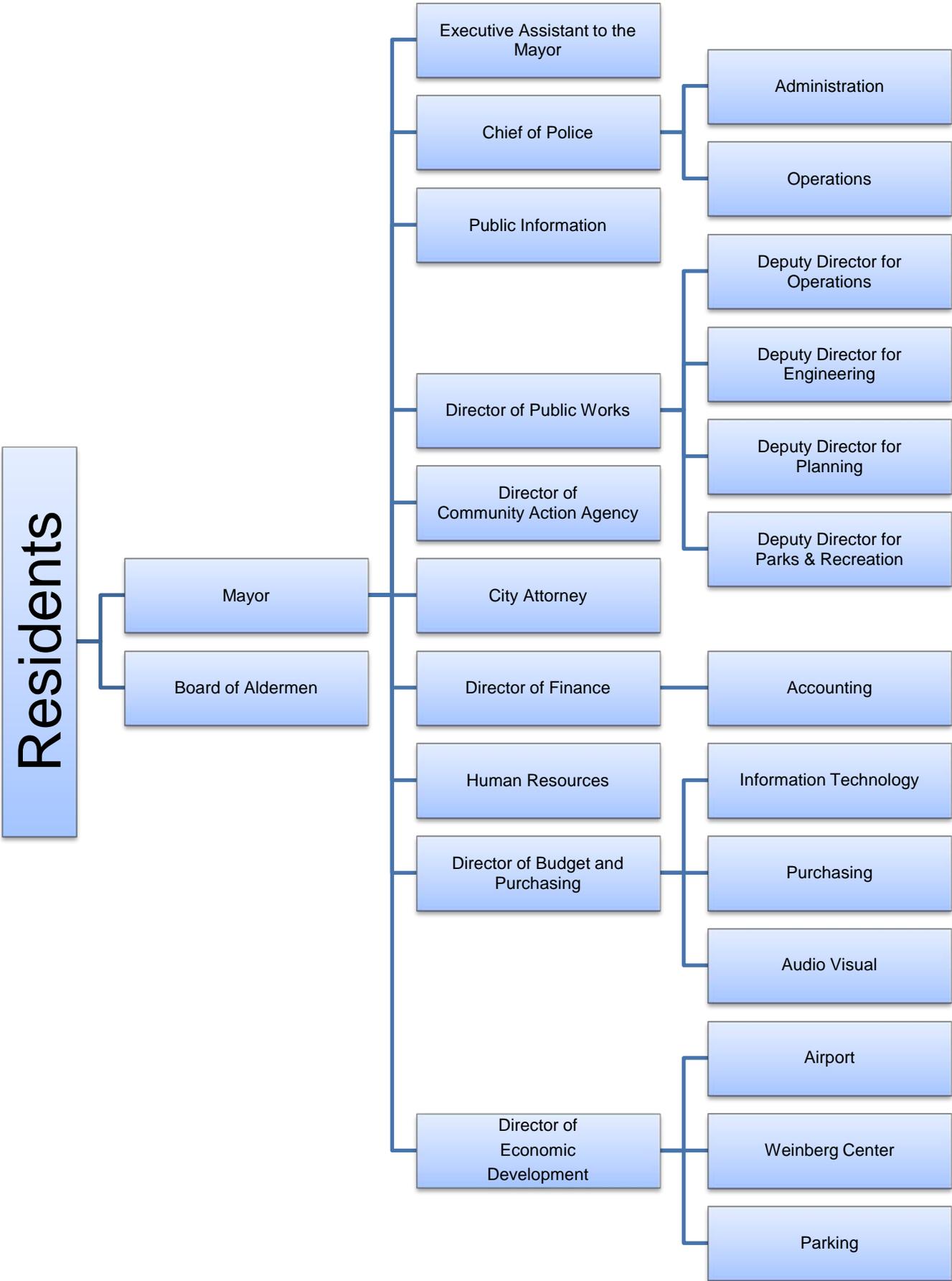
In the Streets Festival	September
Frederick's 4 <sup>th</sup> Independence Day Celebration	July 4
Summer Concert Series	June – August
Summerfest Family Theater	June – August
Holidays in Historic Frederick	December
Alive@Five Happy Hour on Carroll Creek	May-Sept
First Saturday Gallery Walk	Monthly Year Round
Frederick Festival of the Arts	June

Art, History & Recreation

- Weinberg Center for the Performing Arts
- Maryland Ensemble Theater
- Delaplaine Visual Arts Center
- National Museum of Civil War Medicine
- Schifferstadt Architectural Museum
- Francis Scott Key Burial Site
- Carroll Creek Park
- Clustered Spires Golf Course
- Frederick Keys Baseball



# Organizational Chart



## Budget Overview

### Budget Summary

The following table summarizes the revenues and expenditures for the City's FY 2016 Adopted Budget:

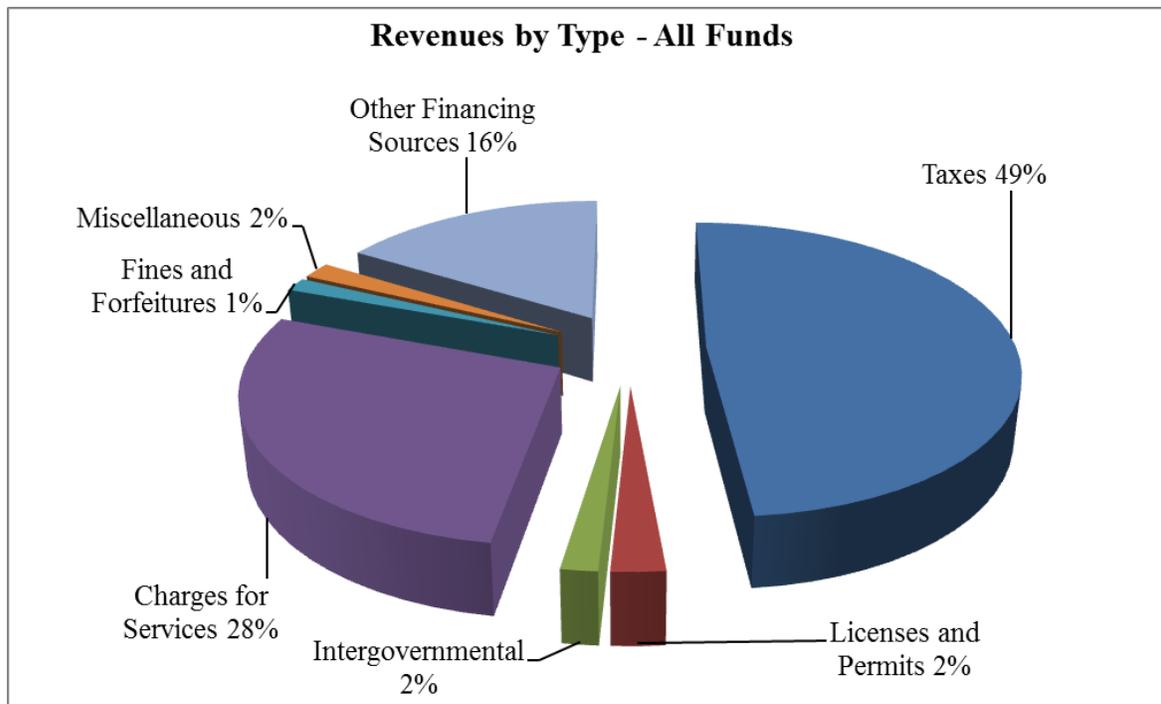
	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
<b>Revenues</b>					
Taxes	\$ 60,346,921	\$ -	\$ -	\$ -	\$ 60,346,921
Licenses and Permits	2,474,964	449,615	-	-	2,924,579
Intergovernmental	6,817,488	122,133	288,000	(5,231,291)	1,996,330
Charges for Services	2,851,311	32,080,976	-	-	34,932,287
Fines and Forfeitures	1,096,800	687,460	40,000	-	1,824,260
Miscellaneous	1,555,616	372,807	25,000	257,392	2,210,815
Other Financing Sources	8,500	6,206,974	-	13,964,022	20,179,496
<b>Total Revenues</b>	<b>\$ 75,151,600</b>	<b>\$ 39,919,965</b>	<b>\$ 353,000</b>	<b>\$ 8,990,123</b>	<b>\$ 124,414,688</b>
<b>Transfers In</b>	2,710,501	245,290	-	8,647,499	11,603,290
<b>Transfers Out</b>	(2,708,291)	(8,894,999)	-	-	(11,603,290)
<b>Use of Fund Balance</b>	10,326,507	5,262,132	96,548	-	15,685,187
<b>Total Financial Resources</b>	<b>\$ 85,480,317</b>	<b>\$ 36,532,388</b>	<b>\$ 449,548</b>	<b>\$ 17,637,622</b>	<b>\$ 140,099,875</b>
<b>Expenditures</b>					
General Government	\$ 6,681,828	\$ 307,937	\$ -	\$ -	\$ 6,989,765
Frederick Police Department	28,780,860	-	136,548	-	28,917,408
Planning and Community Development	2,277,896	-	313,000	-	2,590,896
Engineering, Permits, and Inspections	3,013,346	339,074	-	-	3,352,420
Public Works - Operations	14,706,669	18,494,489	-	13,800,000	47,001,158
Parks and Recreation	5,585,950	1,270,300	-	-	6,856,250
Economic Development	2,657,661	3,119,436	-	3,837,622	9,614,719
Frederick Community Action Agency	4,998,658	17,408	-	-	5,016,066
Miscellaneous Cost Centers	303,950	23,886	-	-	327,836
Debt Service	6,901,174	12,623,874	-	-	19,525,048
Contingency	450,000	310,000	-	-	760,000
Fund Balance (Reserves)	9,122,325	25,984	-	-	9,148,309
<b>Total Expenditures</b>	<b>\$ 85,480,317</b>	<b>\$ 36,532,388</b>	<b>\$ 449,548</b>	<b>\$ 17,637,622</b>	<b>\$ 140,099,875</b>

## Budget Overview

### Revenue Summary

Total budgeted revenue in FY 2016 is \$124,414,688, a 9.59% decrease from FY 2015. This is due to revenue associated with the Capital Improvements Program which decreased \$14,633,502.

<b>Revenues</b>				
<b>Fund</b>	<b>FY 2016 Adopted</b>	<b>FY 2015 Adopted</b>	<b>% Change</b>	<b>FY 2014 Actual</b>
General Fund	\$ 73,484,373	\$ 71,395,973	2.93%	\$ 67,978,426
Weinberg Center for the Arts	1,667,227	1,682,150	-0.89%	1,601,788
City Housing	-	-	N/A	757,781
Water & Sewer	29,913,473	30,011,802	-0.33%	30,853,952
Parking	5,077,020	5,080,174	-0.06%	5,220,249
Stormwater	1,830,000	1,830,000	0.00%	2,087,417
Airport	1,681,080	1,882,421	-10.70%	1,924,718
Golf Course	1,375,000	1,684,000	-18.35%	1,429,601
Rental Operations	43,392	39,864	8.85%	37,142
Community Development	313,000	338,000	-7.40%	213,816
Controlled Dangerous Substance	40,000	40,000	0.00%	73,441
Capital Improvements Program	8,990,123	23,623,625	-61.94%	8,117,289
<b>Total Revenues</b>	<b>\$ 124,414,688</b>	<b>\$137,608,009</b>	<b>-9.59%</b>	<b>\$ 120,295,620</b>



## Budget Overview

### Real Property Tax Rate / Tax Differential:

Residents who live in municipalities (incorporated towns and cities) pay property taxes to both municipal and county governments. By paying the same rate as County residents who do not reside within a municipality, City residents experience double taxation on services provided by the municipal, rather than the county government. These services include police, road maintenance, planning, and parks and recreation.

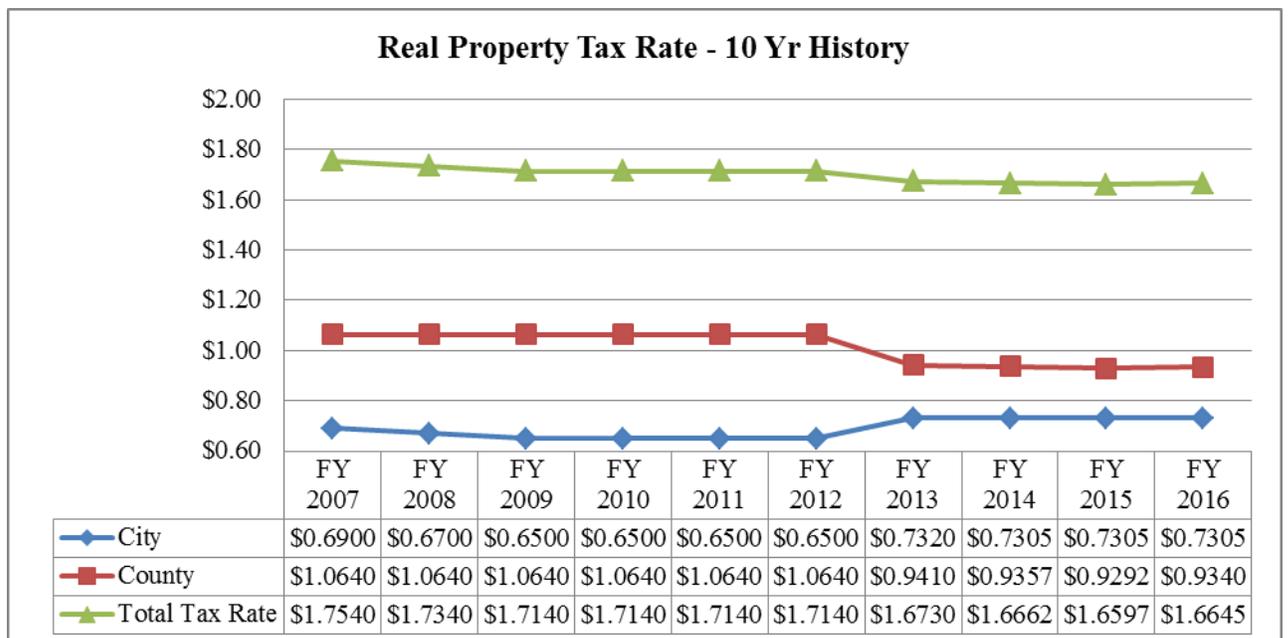
Prior to FY 2013, the City has received a direct payment from Frederick County for the cost of these services. This direct payment to a municipality is known as a tax rebate.

Starting in FY 2013, the City and County elected to use a property tax differential for residents who reside in the City. Under this type of plan, the County tax rate is lowered to offset the cost of services not provided by the County for City residents while the City increases the municipal property tax rate.

In FY 2013, the City increased the municipal property tax rate by \$0.0820 while the County rate decreased for City residents by \$0.1230, resulting in a net decrease of \$0.0410 per \$100 of assessed value.

In FY 2014 and FY 2015, the tax differential calculation resulted in an additional decrease in property taxes for City residents of \$0.0053 and \$0.0065 per \$100 of assessed value, respectively. In FY 2016, tax differential increased by \$0.0048 per \$100 of assessed value.

The following is a summary of the combined tax rates since FY 2007:

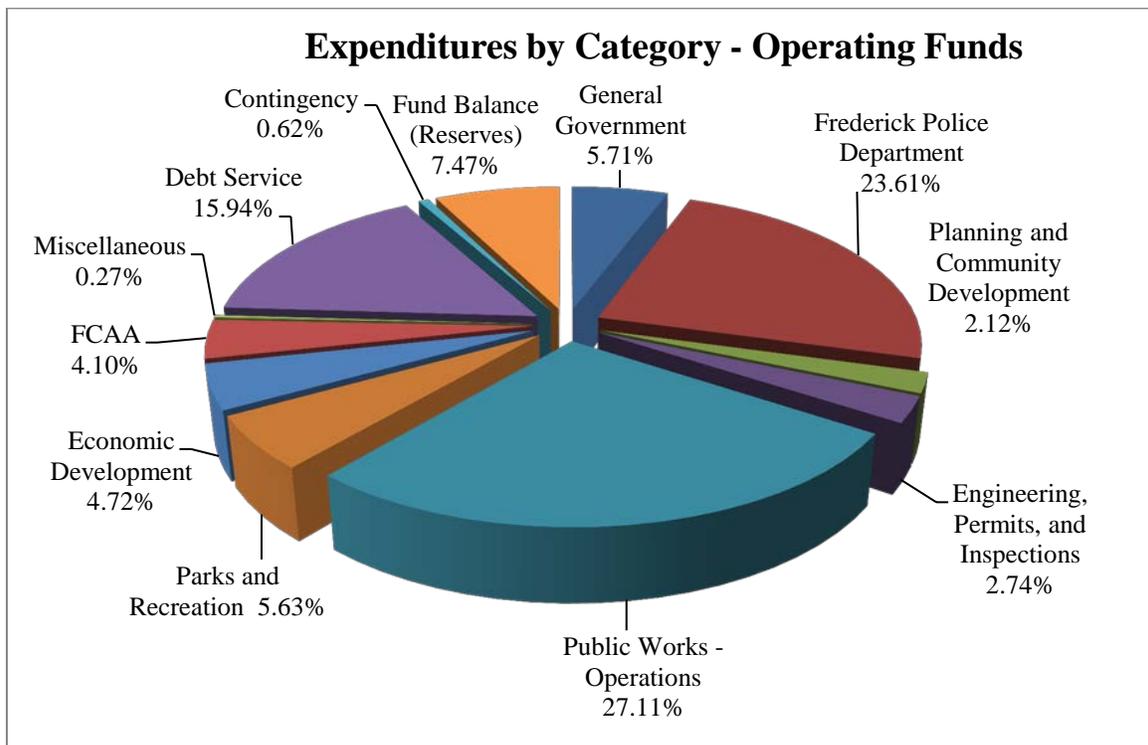


## Budget Overview

### Expenditures Summary

Budgeted expenditures for FY 2016 total \$140,099,875, a 7.30% decrease from the prior year. This is due primarily to the offsetting expenditures budgeted for the Capital Improvements Program as stated above.

<b>Expenditures</b>				
<b>Fund</b>	<b>FY 2016 Adopted</b>	<b>FY 2015 Adopted</b>	<b>% Change</b>	<b>FY 2014 Actual</b>
General Fund	\$ 83,561,664	\$ 81,787,490	2.17%	\$ 72,115,701
Weinberg Center for the Arts	1,842,728	1,810,649	1.77%	1,572,277
City Housing	75,925	756,700	-89.97%	-
Water & Sewer	27,141,586	26,214,296	3.54%	23,589,107
Parking	4,882,284	4,660,931	4.75%	4,719,840
Stormwater	1,213,756	1,750,000	-30.64%	2,460,457
Airport	1,876,370	1,908,550	-1.69%	1,800,665
Golf Course	1,375,000	1,684,000	-18.35%	1,739,532
Rental Operations	43,392	42,857	1.25%	36,073
Community Development	313,000	354,000	-11.58%	269,119
Controlled Dangerous Substance	136,548	110,152	23.96%	55,726
Capital Improvements Program	17,637,622	30,051,848	-41.31%	6,261,846
<b>Total Expenditures</b>	<b>\$ 140,099,875</b>	<b>\$151,131,473</b>	<b>-7.30%</b>	<b>\$ 114,620,343</b>



## Budget Overview

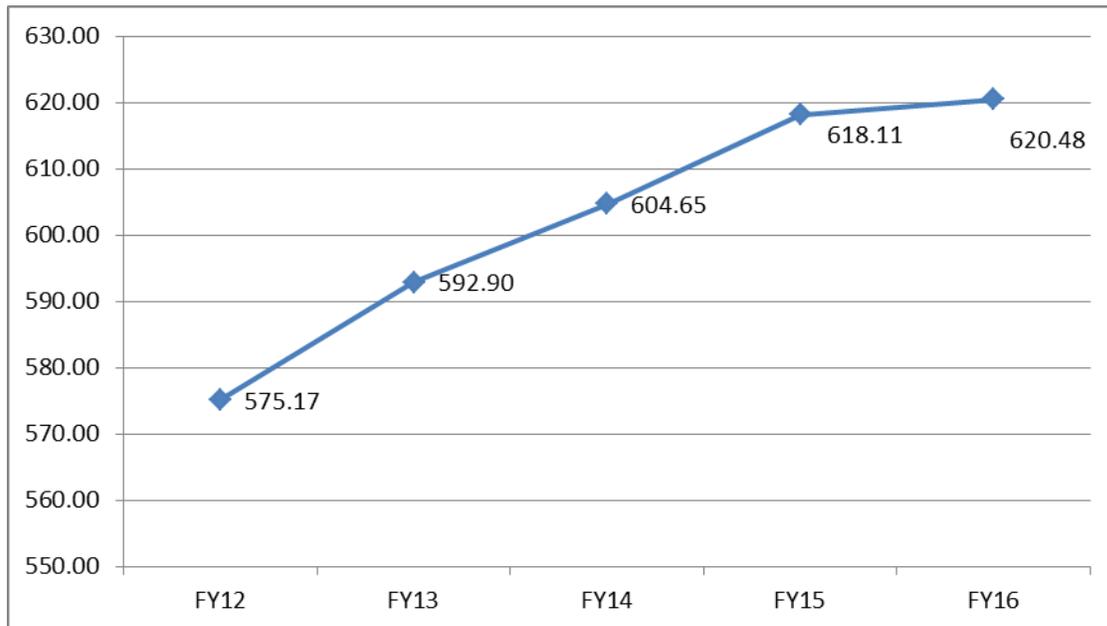
The FY 2016 Adopted Budget includes a 4% merit increase (approximately \$458,000) for civilian staff and a 4% step increase for sworn officers (approximately \$112,000).

Overall, benefit costs have increased 2.77% from the prior year. The City anticipates the following rate increases: health insurance 7%, long-term disability 40%, short-term disability 0%, life insurance 25%, and worker's compensation insurance 5%.

### Expenditures by Type

Fund	FY 2016 Adopted	FY 2015 Adopted	% Change	FY 2014 Actual
Salaries	\$ 35,672,073	\$ 34,925,865	2.14%	\$ 33,176,892
Benefits	26,602,189	25,885,332	2.77%	26,085,059
Supplies	13,196,637	12,292,407	7.36%	10,629,609
Other Professional Services	15,940,096	15,402,951	3.49%	12,670,698
Capital	1,709,128	2,596,692	-34.18%	12,750,820
Debt Service	19,409,935	20,451,628	-5.09%	13,045,419
Transfers	23,886	-	N/A	-
Contingency	760,000	410,000	85.37%	-
Fund Balance (Reserves)	9,148,309	9,114,750	0.37%	-
Capital Improvements Program	17,637,622	30,051,848	-41.31%	6,261,846
<b>Total Expenditures</b>	<b>\$ 140,099,875</b>	<b>\$151,131,473</b>	<b>-7.30%</b>	<b>\$ 114,620,343</b>

The following graph shows the 5 year history of budgeted full-time equivalent positions:



## Budget Overview

### Pension:

The FY 2016 Adopted Budget includes 100% of the annual required contribution (ARC) to the City's pension plans as determined by the annual actuarial valuation. Valuations are performed as of July 1 for the following fiscal year. The adopted budget includes a change from a 30-year open to a 27-year closed amortization period for the unfunded liability.

The following chart shows a 5 year history of the ARC by plan:

Valuation Date Fiscal Year	Annual Required Contribution				
	July 1, 2014 FY 2016	July 1, 2013 FY 2015	July 1, 2012 FY 2014	July 1, 2011 FY 2013	July 1, 2010 FY 2012
22-Year Plan	\$ 4,919,968	\$ 4,823,368	\$ 5,067,852	\$ 5,757,450	\$ 5,216,531
25-Year Plan	4,381,697	4,432,497	4,596,936	4,290,877	4,219,798
30-Year Plan	1,585,858	1,644,971	1,748,679	1,701,812	1,686,613
<b>Total</b>	<b>\$ 10,887,523</b>	<b>\$ 10,900,836</b>	<b>\$ 11,413,467</b>	<b>\$ 11,750,139</b>	<b>\$ 11,122,942</b>

### Other Post-Employment Benefits:

Valuations on the City's Other Post-Employment Benefits (OPEB) Plan are performed on a bi-annual basis with the most recent valuation completed for July 1, 2014. The ARC, as determined by the City's actuary, is \$8,471,456. The FY 2016 Adopted Budget includes a contribution of \$6,045,538 or 71.36% of the ARC. This is a \$198,841 or 6.37% increase over the FY 2015 budgeted contribution.

The following chart shows a 5 year history of budgeted OPEB funding:

Valuation Date Fiscal Year	Annual Required Contribution				
	July 1, 2014 FY 2016	July 1, 2013 FY 2015	July 1, 2012 FY 2014	July 1, 2011 FY 2013	July 1, 2010 FY 2012
ARC	\$ 8,471,456	\$ 8,996,061	\$ 8,996,061	\$ 11,120,616	\$ 11,120,616
Current Retirees - Paygo	\$ 3,295,538	\$ 3,096,697	\$ 2,713,686	\$ 2,785,616	\$ 2,756,810
Trust Contribution	2,750,000	2,750,000	2,750,000	2,640,000	2,240,000
Total OPEB Contribution	\$ 6,045,538	\$ 5,846,697	\$ 5,463,686	\$ 5,425,616	\$ 4,996,810
<b>% Funded</b>	<b>71.36%</b>	<b>64.99%</b>	<b>60.73%</b>	<b>48.79%</b>	<b>44.93%</b>

## Budget Overview

### Use of Fund Balance

The City's financial policies allows for the use fund balance for one-time expenditures. One-time expenditures generally consist of capital purchases and projects, but may also include other one-time spending.

Use of fund balance increased in the General Fund by 14% from the prior year due to an increase in the rainy day fund reserve and a transfer to the Capital Improvements Program for one-time expenditures.

The following is a summary of the budgeted use of fund balance from FY 2014 – FY 2016. Detailed information can be found on page 176.

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted
General Fund	\$ 10,250,582	\$ 8,858,517	\$ 19,207,712
Weinberg Center for the Arts	-	-	200,000
City Housing	75,925	756,700	-
Water & Sewer	3,403,112	3,597,494	2,007,995
Parking	1,040,264	221,608	-
Stormwater	818,756	-	929,692
Rental Operations	-	2,993	-
Community Development	-	16,000	-
Controlled Dangerous Substance	96,548	70,152	58,462
<b>Total Use of Fund Balance</b>	<b>\$ 15,685,187</b>	<b>\$ 13,523,464</b>	<b>\$ 22,403,861</b>

The following is a summary of the budgeted use of fund balance for the General Fund from FY 2014 – FY 2016.

General Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted
Rainy Day Fund	\$ 9,112,325	\$ 8,858,517	\$ 8,496,496
Budget Stabilization Fund	-	-	20,032
Capital Improvements Program	1,138,257	-	5,328,935
Capital Purchases	-	-	3,990,000
Road Maintenance Program	-	-	675,000
One-time Payment to Employees	-	-	697,249
Additional Trust Contribution	-	-	-
<b>Total Use of Fund Balance</b>	<b>\$ 10,250,582</b>	<b>\$ 8,858,517</b>	<b>\$ 19,207,712</b>

# Budget Overview

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## **Strategic Goals**

The Mayor and the Board of Aldermen have been developing a strategic plan for the City. While not yet formally adopted, the goals set forth in the plan were used in determining the departmental priorities for the FY 2016 budget.

### Long-term Stability

- Create and approve budgets with a reasonable reserve fund balance.
- Policies adopted by the City are holistic and consider the enduring effect current decisions may have on future generations.

### Economic Development

- Foster an environment which is amenable to entrepreneurship to allow high quality and a variety of employment opportunities.
- Establish innovative initiatives to attract employers and provide an environment where businesses have the ability to expand and remain in Frederick.
- Efforts will include building upon Frederick's core strengths in the life sciences, biotechnology and information technology industries.

### Public Safety

- Strive to protect all residents and visitors from crime while responding to all hazards as expediently as possible.
- Continue to communicate and engage the public in a manner that treats all residents with dignity and respect.

### Infrastructure

- Plan, provide and maintain adequate infrastructure which supports current and future quality of life while serving as a foundation for the local and regional economy.

### Environmental Stability

- Deliver public services that are environmentally conscientious and ensure the community has access to green space, clean water, unadulterated air and improve the built environment to create a viable community for future generations.
- Strive to decrease energy usage when possible, improve the quality of our air, attempt to reach a goal of generating less waste and decrease our impact on the Chesapeake Bay.

### Innovative Government

- Continue to deliver services to the community as creatively as possible while engaging the public.
- Maintain a dynamic workforce by continuing to be an employer of choice.

### Quality of Life

- Strengthen and enrich Frederick's historic and contemporary neighborhoods and cultural resources by means of proactive public policy and through the delivery of services.
- Continue to embrace diversity and ensure greater recreational and cultural offerings are offered to citizens.

### Planning and Development

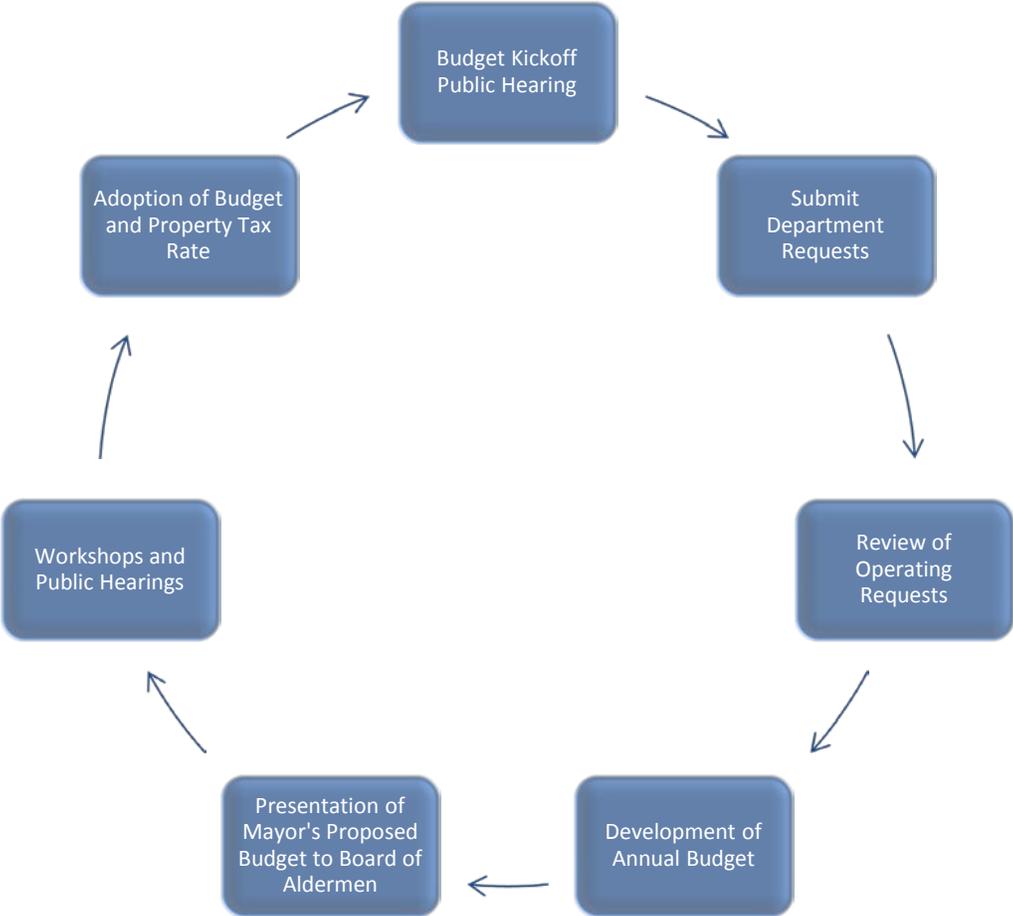
- Endeavor to make highly reflective decisions regarding land-use and the built environment while considering the generational impact such policies will have on future generations.
- Anticipate the City's ability to deliver public services.

# Budget Overview

## FY 2016 Budget Process:

Department Directors and Managers prepare “zero based” budget requests with consideration of the strategic and budget goals. The Mayor, along with the Budget Director, meets with Directors to review budget requests in detail. Discussion focuses on the necessity of expenditures regardless of the amount. Directors are forthcoming and cooperative with this approach. Revenues are estimated based on current assessments, historical data and other pertinent information. The Mayor presented his FY 2016 Proposed Budget to the Board of Aldermen on March 25, 2015.

The graph below illustrates the City’s budget process:



## Budget Overview

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	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	May 21, 2015
Departments prepare budget requests									
Budget review meetings									
Mayor balances budget									
Public hearings and workshops									
Adoption of budget and tax rate									

### **FY 2016 Budget Calendar:**

Operating budget packets to department	October 7, 2014
Public hearing to discuss budget priorities	December 16, 2014
Operating budget requests due	December 31, 2014
Finance and department review meetings	January 12 – January 23, 2015
Mayor and department review	January 26 – February 6, 2015
Balancing of budget	February 9 – March 6, 2015

### **FY 2016 Budget Workshops:**

March 25, 2015: Presentation of Balanced Budget  
3:00pm – City Hall Board Room

### **FY 2016 Budget Public Hearings:**

April 1, 2015:	7:00pm – Municipal Annex
April 8, 2015:	7:00pm– Municipal Annex
April 14, 2015:	7:00pm– Municipal Annex
April 21, 2015:	7:00pm– Municipal Annex
April 29, 2015:	7:00pm– Municipal Annex
May 6, 2015:	7:00pm– Municipal Annex
May 11, 2015:	7:00pm – Municipal Annex
May 21, 2015:	Public meeting to adopt budget and tax rate

## FY 2016 – FY 2020 Financial Forecast

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### Overview

The following financial projections are intended to provide a “big picture” overview of the City’s General and Enterprise funds and to provide a context for discussion on budget priorities.

The financial projections are not intended to represent the Mayor’s Proposed Budget or departmental requests in any year represented. The Mayor will present a balanced budget to the Board of Aldermen in accordance with the City Charter.

### Major Assumptions

The projections include the following assumptions, except where information otherwise exists:

- 2.5% - 3% growth factor for most revenues
- Average pay increases of 5% for sworn officers and 3% for civilian employees. This is based on historical analysis of actual pay increases of a 3% COLA and a 4% step for sworn officers and a 4% merit increase for civilian employees.
- 7% increase in health insurance and a 2% increase in retirement costs per year
- 2% increase in supplies and professional services costs

The projections do not include many important considerations, as the information is not available at this time. These items include the following:

- Implementation of the salary study
- Replacement of vehicles and equipment at a rate higher than what each fund can currently sustain
- Development of the Hargett Farm
- Any increase in staffing levels needed to maintain essential services
- Use of available fund balance, if any, unless a specific use has been identified

## FY 2016 – FY 2020 Financial Forecast

### General Fund

The 5-year financial forecast for the General Fund is as follows:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
<b>Revenues:</b>					
Taxes	\$ 60,346,921	\$ 60,954,981	\$ 62,478,855	\$ 64,040,826	\$ 65,641,847
Licenses and permits	2,474,964	2,600,975	2,600,352	2,723,239	2,725,673
Intergovernmental	6,698,628	7,403,223	7,588,303	7,463,011	7,649,586
Charges for services	1,857,844	1,996,294	2,046,201	2,097,356	2,149,790
Fines and forfeitures	1,096,800	1,362,451	1,396,512	1,431,425	1,467,210
Other financing sources	2,543,500	2,645,999	2,712,149	2,779,953	2,849,452
Miscellaneous	1,000,716	1,155,913	1,184,811	1,214,431	1,244,792
Use of Fund balance	1,128,257	-	-	-	-
Fund balance (reserves)	9,122,325	9,374,380	9,600,862	9,810,029	10,047,402
<b>Total revenues</b>	<b>\$ 86,269,955</b>	<b>\$ 87,494,215</b>	<b>\$ 89,608,046</b>	<b>\$ 91,560,270</b>	<b>\$ 93,775,752</b>
<b>Expenditures</b>					
Personnel	\$ 50,653,069	\$ 54,708,056	\$ 56,894,933	\$ 59,186,055	\$ 61,587,098
Supplies	5,040,728	5,031,919	5,132,557	5,235,208	5,339,912
Other services and expenses	10,656,022	10,338,623	10,545,395	10,756,303	10,971,429
Capital outlay	754,914	870,409	887,817	905,574	923,685
Contingency	450,000	100,000	100,000	100,000	100,000
Debt service	6,884,606	7,279,154	7,279,603	7,209,239	7,195,781
Transfer to Airport	245,290	1,148,923	1,907,791	1,849,676	1,851,985
Transfer to Weinberg	175,501	130,000	130,000	130,000	130,000
Transfer to CIP	2,287,500	4,475,050	1,030,000	1,000,000	800,000
Fund balance (reserves)	9,122,325	9,374,380	9,600,862	9,810,029	10,047,402
<b>Total expenditures</b>	<b>\$ 86,269,955</b>	<b>\$ 93,456,513</b>	<b>\$ 93,508,958</b>	<b>\$ 96,182,084</b>	<b>\$ 98,947,293</b>
Surplus / (Deficit)	-	(5,962,298)	(3,900,913)	(4,621,814)	(5,171,540)

### Initiatives and Challenges

- The repayment of the land acquisition debt at the Airport is anticipated to be funded by the General Fund starting in FY 2017. This will increase the transfer to the Airport \$850,000 - \$950,000 per year until FY 2023 when a balloon payment of \$5,165,000 is due for the Bowman Farm acquisition.
- The funding of the Airport runway expansion project. Debt service related to this capital project is anticipated in FY 2018. This project will also result in a need to increase operating support to the Airport.
- The reduction or elimination of the Admissions and Amusement Tax. The City anticipates revenue of approximately \$400,000 in FY 2016.

## FY 2016 – FY 2020 Financial Forecast

### Water and Sewer Fund

The 5-year financial forecast for the Water and Sewer Fund is as follows:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
<b>Revenues:</b>					
Licenses and permits	\$ 286,035	\$ 321,368	\$ 331,009	\$ 340,939	\$ 351,167
Charges for services	24,141,420	25,172,083	25,927,245	26,705,062	27,506,214
Fines and forfeitures	20,300	21,748	22,401	23,073	23,765
Other financing sources	5,458,518	6,316,683	6,506,184	6,701,369	6,902,411
Miscellaneous	7,200	7,638	7,868	8,104	8,347
Use of Fund balance	3,403,113	-	-	-	-
<b>Total revenues</b>	<b>\$ 33,316,586</b>	<b>\$ 31,839,521</b>	<b>\$ 32,794,706</b>	<b>\$ 33,778,548</b>	<b>\$ 34,791,904</b>
<b>Expenditures</b>					
Personnel	\$ 7,943,008	\$ 8,322,564	\$ 8,632,572	\$ 8,956,802	\$ 9,296,037
Supplies	6,926,262	6,372,147	6,499,590	6,629,582	6,762,174
Other services and expenses	2,383,476	2,587,327	2,639,074	2,691,856	2,745,693
Capital outlay	860,272	831,053	847,674	864,627	881,920
Contingency	200,000	200,000	200,000	200,000	200,000
Debt service	8,828,568	10,822,021	11,233,851	12,410,736	12,446,060
Transfer to General Fund	2,150,000	2,203,750	2,258,844	2,315,315	2,373,198
Transfer to CIP	4,025,000	2,500,000	2,500,000	2,000,000	2,000,000
<b>Total expenditures</b>	<b>\$ 33,316,586</b>	<b>\$ 33,838,863</b>	<b>\$ 34,811,605</b>	<b>\$ 36,068,917</b>	<b>\$ 36,705,081</b>
Surplus / (Deficit)	-	(1,999,342)	(2,016,899)	(2,290,370)	(1,913,177)

### Initiatives and Challenges

- Debt service on new projects including the approximately \$27,000,000 loan for the ENR upgrades at the Gas House Pike Waste Water Treatment Plant.
- The City anticipates modest rate increases (3% - 4%) will be needed annually to cover debt service on future projects.

## FY 2016 – FY 2020 Financial Forecast

### Airport Fund

The 5-year financial forecast for the Airport Fund is as follows:

	FY 2016 <u>Adopted</u>	FY 2017 <u>Projected</u>	FY 2018 <u>Projected</u>	FY 2019 <u>Projected</u>	FY 2020 <u>Projected</u>
<b>Revenues:</b>					
Charges for services	\$ 957,880	\$ 964,393	\$ 1,403,681	\$ 1,431,755	\$ 1,460,390
Transfer from General Fund	-	1,148,923	1,907,791	1,849,676	1,851,985
Other Financing Sources	960,290	-	-	-	-
Miscellaneous	8,200	8,531	8,702	8,876	9,053
<b>Total revenues</b>	<b>\$ 1,926,370</b>	<b>\$ 2,121,847</b>	<b>\$ 3,320,174</b>	<b>\$ 3,290,307</b>	<b>\$ 3,321,428</b>
<b>Expenditures</b>					
Personnel	\$ 313,064	\$ 323,079	\$ 334,353	\$ 346,093	\$ 358,322
Supplies	102,500	110,282	112,488	114,738	117,033
Other services and expenses	232,676	258,838	264,015	269,295	274,681
Debt service	1,228,130	1,375,897	2,521,818	2,510,181	2,489,143
Transfers to CIP	50,000	53,750	87,500	50,000	82,250
<b>Total expenditures</b>	<b>\$ 1,926,370</b>	<b>\$ 2,121,847</b>	<b>\$ 3,320,174</b>	<b>\$ 3,290,306</b>	<b>\$ 3,321,428</b>
Surplus / (Deficit)	-	-	-	-	-

### Initiatives and Challenges

- The repayment of the land acquisition debt at the Airport is anticipated to be funded by the General Fund starting in FY 2017. This will increase the transfer from the General Fund \$850,000 - \$950,000 per year until FY 2023 when a balloon payment of \$5,165,000 is due for the Bowman Farm acquisition.
- The funding of the Airport Runway Expansion project. Debt service related to this capital project is anticipated in FY 2018.
- The Runway Expansion project will also require the demolition of certain existing buildings and hangars. The construction of new facilities are included in the above projections, however the anticipated revenue from these facilities will not be sufficient to cover the related debt service, leaving a deficit of approximately \$575,000 per year to be funded by the General Fund.

## FY 2016 – FY 2020 Financial Forecast

### Parking Fund

The 5-year financial forecast for the Parking Fund is as follows:

	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
<b>Revenues:</b>					
Licenses and permits	\$ 163,580	\$ 160,034	\$ 163,235	\$ 166,500	\$ 169,830
Intergovernmental	122,133	127,259	129,804	132,400	135,048
Charges for services	3,776,676	4,270,080	4,355,481	4,442,591	4,531,443
Fines and forfeitures	667,160	754,531	769,622	785,014	800,715
Miscellaneous	347,471	347,471	347,471	347,471	347,471
Use of Fund balance	1,040,264	-	-	-	-
<b>Total revenues</b>	<b>\$ 6,117,284</b>	<b>\$ 5,659,375</b>	<b>\$ 5,765,613</b>	<b>\$ 5,873,976</b>	<b>\$ 5,984,506</b>
<b>Expenditures</b>					
Personnel	\$ 1,199,590	\$ 1,382,837	\$ 1,430,082	\$ 1,479,215	\$ 1,530,327
Supplies	504,160	578,775	590,350	602,157	614,200
Other services and expenses	754,592	633,011	645,671	658,584	671,756
Capital outlay	27,262	-	-	-	-
Contingency	100,000	100,000	100,000	100,000	100,000
Debt service	2,296,680	3,195,780	3,185,448	4,194,898	4,186,406
Transfer to General Fund	235,000	240,875	246,897	253,069	259,396
Transfer to CIP	1,000,000	200,000	-	-	-
<b>Total expenditures</b>	<b>\$ 6,117,284</b>	<b>\$ 6,331,277</b>	<b>\$ 6,198,448</b>	<b>\$ 7,287,924</b>	<b>\$ 7,362,085</b>
Surplus / (Deficit)	-	(671,902)	(432,835)	(1,413,948)	(1,377,579)

### Initiatives and Challenges

- The ability to fund the debt service on the anticipated parking projects could have an adverse effect on parking rates. A parking study is currently being conducted to provide an analysis of the City's current and future parking demands.

## FY 2016 – FY 2020 Financial Forecast

### Golf Course

The 5-year financial forecast for the Golf Course Fund is as follows:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
<b>Revenues:</b>					
Charges for services	\$ 1,375,000	\$ 1,371,900	\$ 1,399,338	\$ 1,427,325	\$ 1,455,871
<b>Total revenues</b>	<b>\$ 1,375,000</b>	<b>\$ 1,371,900</b>	<b>\$ 1,399,338</b>	<b>\$ 1,427,325</b>	<b>\$ 1,455,871</b>
<b>Expenditures</b>					
Personnel	\$ 762,010	\$ 790,645	\$ 817,908	\$ 846,279	\$ 875,812
Supplies	362,900	385,771	392,786	399,942	407,241
Other services and expenses	120,435	163,906	167,184	170,527	173,938
Capital outlay	25,000	25,500	26,010	26,530	27,061
Debt service	80,769	79,352	77,552	80,977	78,977
Transfer to General Fund	23,886	-	-	-	-
<b>Total expenditures</b>	<b>\$ 1,375,000</b>	<b>\$ 1,445,173</b>	<b>\$ 1,481,440</b>	<b>\$ 1,524,255</b>	<b>\$ 1,563,029</b>
Surplus / (Deficit)	-	(73,273)	(82,102)	(96,931)	(107,158)

### Initiatives and Challenges

- Rate increases could be necessary to offset future deficits.
- Unanticipated capital improvements would require support from the General Fund.

## FY 2016 – FY 2020 Financial Forecast

### Stormwater Fund

The 5-year financial forecast for the Stormwater Fund is as follows:

	2016 <u>Adopted</u>	2017 <u>Projected</u>	2018 <u>Projected</u>	2019 <u>Projected</u>	2020 <u>Projected</u>
<b>Revenues:</b>					
Charges for services	\$ 1,830,000	\$ 1,941,447	\$ 1,999,690	\$ 2,059,681	\$ 2,121,472
Use of Fund balance	818,756	-	123,089	-	-
<b>Total revenues</b>	<b>\$ 2,648,756</b>	<b>\$ 1,941,447</b>	<b>\$ 2,122,779</b>	<b>\$ 2,059,681</b>	<b>\$ 2,121,472</b>
<b>Expenditures</b>					
Personnel	\$ 763,405	\$ 779,828	\$ 808,493	\$ 838,437	\$ 869,729
Supplies	109,525	111,505	113,735	116,010	118,330
Other services and expenses	211,644	216,835	221,172	225,595	230,107
Capital outlay	28,000	93,126	94,988	96,888	98,826
Contingency	10,000	10,000	10,000	10,000	10,000
Debt service	91,182	239,609	392,609	390,684	388,484
Transfer to General Fund	150,000	153,750	157,594	161,534	165,572
Transfer to CIP	1,285,000	-	-	-	-
Fund balance (reserves)	-	336,794	324,189	220,534	240,424
<b>Total expenditures</b>	<b>\$ 2,648,756</b>	<b>\$ 1,941,447</b>	<b>\$ 2,122,779</b>	<b>\$ 2,059,681</b>	<b>\$ 2,121,472</b>
Surplus / (Deficit)	-	-	-	-	-

### Initiatives and Challenges

- Accumulated fund balance can be used to offset the need for future debt issues on capital projects.

## FY 2016 – FY 2020 Financial Forecast

### **Capital Improvements Program and Debt Ratios**

#### Future Projects

The debt service on the following projects is included in the financial projections:

	2015 <u>Adopted</u>	2016 <u>Adopted</u>	2017 <u>Projected</u>	2018 <u>Projected</u>	2019 <u>Projected</u>	2020 <u>Projected</u>
<b>General Fund</b>						
Monocacy Blvd - Central Section	\$ 3,650,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
Opossumtown Pike / TJ Drive Intersection	520,000	-	-	-	-	-
Christophers Crossing Corridor	-	-	7,000,000	-	-	-
Shared Use Path Improvements	1,200,000	-	-	-	-	-
	<b>\$ 5,370,000</b>	<b>\$ 2,000,000</b>	<b>\$ 7,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Water and Sewer Fund</b>						
Monocacy Blvd - Central Section	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
Monocacy Blvd / RT 15 Interchange	-	1,350,000	-	-	-	-
Water Resource Project	5,000,000	3,500,000	-	-	-	-
Water Distribution Upgrades	-	-	4,000,000	-	-	-
Ballenger Creek Interconnect	-	-	1,000,000	-	-	-
Gas House Pike WWTP ENR Upgrade	28,000,000	-	-	-	-	-
Lake Linganore	-	-	3,780,000	3,750,000	-	-
Fishing Creek Pipeline	-	-	-	11,500,000	-	-
	<b>\$ 35,000,000</b>	<b>\$ 4,850,000</b>	<b>\$ 8,780,000</b>	<b>\$ 15,250,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Airport Fund</b>						
Corporate Hangar - T4	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Storage Building	-	150,000	900,000	-	-	-
North East T-Hangars	-	1,400,000	12,600,000	-	-	-
F1 Site (Hangar)	-	300,000	2,000,000	-	-	-
	<b>\$ 300,000</b>	<b>\$ 1,850,000</b>	<b>\$ 15,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Parking Fund</b>						
Site G Parking Deck (Deck 6)	\$ -	\$ -	\$ 14,500,000	\$ -	\$ -	\$ -
Church Street Deck - Rehab/Rebuild	-	-	-	13,500,000	-	-
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,500,000</b>	<b>\$ 13,500,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Stormwater Fund</b>						
South Street Storm Drain	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Debt Funding</b>	<b>\$ 40,670,000</b>	<b>\$ 8,700,000</b>	<b>\$ 47,780,000</b>	<b>\$ 30,750,000</b>	<b>\$ -</b>	<b>\$ -</b>

## FY 2016 – FY 2020 Financial Forecast

### Debt Ratios

The City must adhere to certain debt ratios outlined in the Charter and the financial policies. These ratios are an important factor in determining the affordability of future projects. The following multi-year analysis estimates future debt margins with respect to projects outlined in the CIP.

### Legal Debt Margin

The City Charter establishes a debt limit of 3% of the total assessed value of all taxable property, including both real and business property. Debt issued for the purpose of financing the construction, operation, maintenance, and repair of the water supply system and the sewerage system are not included in the calculation of the amount of debt subject to this limitation.

<b>Fiscal Year:</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Estimated Assessed Valuations	\$ 6,723,764,090	\$ 7,013,772,512	\$ 7,189,116,825	\$ 7,368,844,745	\$ 7,553,065,864	\$ 7,741,892,511
3% Debt Limit	\$ 201,712,923	\$ 210,413,175	\$ 215,673,505	\$ 221,065,342	\$ 226,591,976	\$ 232,256,775
Amount of Debt Applicable to Debt Limit:						
Current Total Debt	201,731,161	189,370,360	177,523,916	165,551,199	153,106,550	140,249,280
Less Water & Sewer Debt	(101,508,340)	(96,582,451)	(91,456,063)	(86,245,972)	(80,803,971)	(75,127,848)
New Debt	28,000,000	47,970,000	93,389,000	119,389,000	113,101,500	106,814,000
Less New Water & Sewer Det	(28,000,000)	(38,450,000)	(45,237,500)	(58,056,000)	(54,862,000)	(51,668,000)
Total Amount of Debt Applicable to						
Debt Limit	\$ 100,222,821	\$ 102,307,909	\$ 134,219,353	\$ 140,638,227	\$ 130,542,079	\$ 120,267,432
<b>Estimated Legal Debt Margin</b>	<b>\$ 101,490,102</b>	<b>\$ 108,105,266</b>	<b>\$ 81,454,152</b>	<b>\$ 80,427,115</b>	<b>\$ 96,049,897</b>	<b>\$ 111,989,343</b>

## FY 2016 – FY 2020 Financial Forecast

### Other Debt Ratios

Debt service on the City's tax supported indebtedness may not exceed 13% of the General Fund budget.

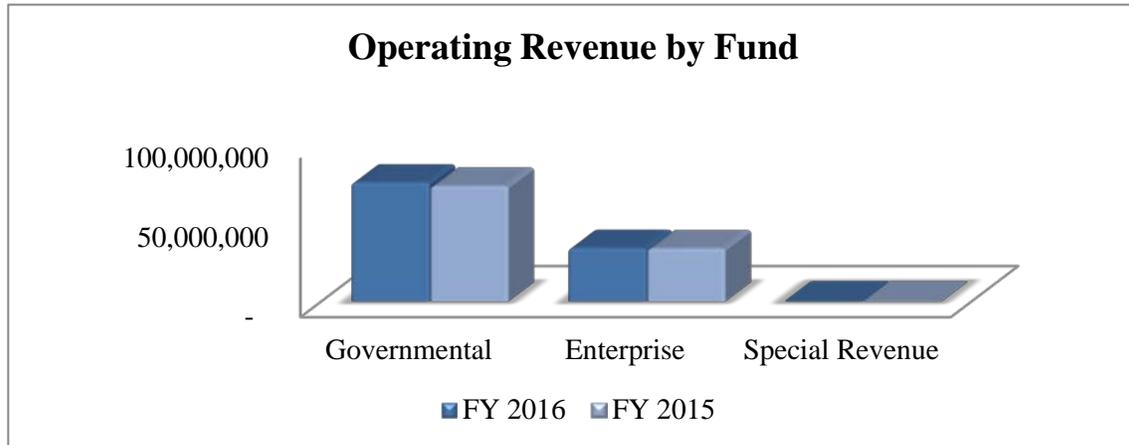
Fiscal Year:	Adopted 2015	Adopted 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020
General Fund Budget	\$ 73,820,973	\$ 77,147,630	\$ 78,119,835	\$ 80,007,184	\$ 81,750,241	\$ 83,728,350
13% of General Fund Budget	\$ 9,596,726	\$ 10,029,192	\$ 10,155,579	\$ 10,400,934	\$ 10,627,531	\$ 10,884,686
Tax Supported Debt Service:						
Current Debt Service:						
General Fund Debt Service	\$ 7,795,830	\$ 6,898,184	\$ 6,773,965	\$ 6,774,414	\$ 6,704,050	\$ 6,690,592
Airport Fund Debt Service	-	-	1,206,647	1,190,068	1,178,431	1,157,392
New Debt Service						
General Fund Debt Service	-	-	552,750	1,050,113	996,225	834,563
Airport Fund Debt Service	-	-	161,250	1,323,750	1,265,625	1,149,375
Total Tax Supported Debt Service	\$ 7,795,830	\$ 6,898,184	\$ 8,694,612	\$ 10,338,345	\$ 10,144,331	\$ 9,831,922
<b>Estimated Debt Service Margin</b>	<b>\$ 1,800,896</b>	<b>\$ 3,131,008</b>	<b>\$ 1,460,967</b>	<b>\$ 62,589</b>	<b>\$ 483,200</b>	<b>\$ 1,052,764</b>
<b>Estimated Debt Margin</b>	<b>\$ 24,011,953</b>	<b>\$ 41,746,772</b>	<b>\$ 19,479,554</b>	<b>\$ 834,526</b>	<b>\$ 6,442,671</b>	<b>\$ 14,036,853</b>

The City will not issue direct tax supported indebtedness that exceeds 2.5% of the total taxable value within the City.

Fiscal Year:	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020
Estimated Assessed Valuations	\$ 6,723,764,090	\$ 7,013,772,512	\$ 7,189,116,825	\$ 7,368,844,745	\$ 7,553,065,864	\$ 7,741,892,511
2.5% of Assessed Valuations	\$ 168,094,102	\$ 175,344,313	\$ 179,727,921	\$ 184,221,119	\$ 188,826,647	\$ 193,547,313
Tax Supported Debt:						
Current Tax Supported Debt						
General Fund	\$ 64,573,808	\$ 59,480,896	\$ 55,119,840	\$ 50,733,213	\$ 46,169,565	\$ 41,505,418
Airport Fund	-	-	11,040,000	10,075,000	9,105,000	8,125,000
New Debt						
General Fund	-	7,370,000	14,001,500	13,283,000	12,564,500	11,846,000
Airport Fund	-	2,150,000	17,650,000	16,875,000	16,100,000	15,325,000
Total Tax Supported Debt	\$ 64,573,808	\$ 69,000,896	\$ 97,811,340	\$ 90,966,213	\$ 83,939,065	\$ 76,801,418
<b>Estimated Debt Margin</b>	<b>\$ 103,520,294</b>	<b>\$ 106,343,417</b>	<b>\$ 81,916,581</b>	<b>\$ 93,254,906</b>	<b>\$ 104,887,582</b>	<b>\$ 116,745,895</b>

## Revenue Overview

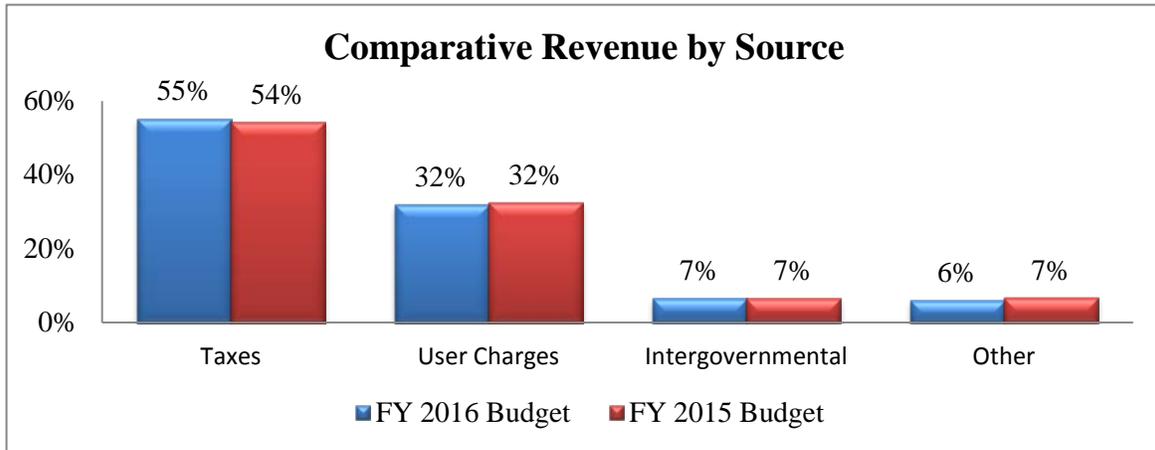
Total revenue for FY 2016 is \$124.4 million, which includes \$109.2 million in operating revenue and \$15.2 million in revenue from other sources. FY 2016 operating revenues are estimated to increase 2.12% from the prior year. This increase is due to an increase in property tax assessments and is offset by decreases in fines and forfeitures and other miscellaneous revenues.



### Total Revenue

	FY 2016 Adopted	FY 2015 Adopted	% Change
<b>Operating Revenue</b>			
<b>Governmental Funds</b>			
Taxes	\$ 60,346,921	\$ 58,017,828	4.01%
Licenses and Permits	2,474,964	2,484,602	-0.39%
Intergovernmental	6,817,488	6,596,927	3.34%
Charges for Services	2,851,311	2,832,151	0.68%
Fines and Forfeitures	1,096,800	1,296,800	-15.42%
Miscellaneous	1,555,616	1,756,315	-11.43%
<b>Enterprise Funds</b>			
Licenses and Permits	449,615	456,740	-1.56%
Intergovernmental	122,133	122,317	-0.15%
Charges for Services	32,080,976	31,884,963	0.61%
Fines and Forfeitures	687,460	745,732	-7.81%
Miscellaneous	372,807	370,935	0.50%
<b>Special Revenue Funds</b>			
Intergovernmental	288,000	313,000	-7.99%
Fines and Forfeitures	40,000	40,000	0.00%
Miscellaneous	25,000	25,000	0.00%
<b>Total Operating Revenue</b>	<b>\$ 109,209,091</b>	<b>\$ 106,943,310</b>	<b>2.12%</b>
Other Financing Sources	6,215,474	7,041,074	-11.73%
Bond Proceeds	13,964,022	11,470,000	21.74%
CIP Other Revenue	(4,973,899)	12,153,625	-140.93%
<b>Total Revenue</b>	<b>\$ 124,414,688</b>	<b>\$ 137,608,009</b>	<b>-9.59%</b>

## Revenue by Source



Revenue Source	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Taxes</b>			
Real and Business Property Taxes	\$ 52,679,234	\$ 50,622,277	\$ 48,172,749
Personal Income Taxes	7,227,412	6,970,276	7,010,102
Other	440,275	425,275	430,552
<b>Total Taxes</b>	<b>60,346,921</b>	<b>58,017,828</b>	<b>55,613,403</b>
<b>User Charges</b>			
Water & Sewer	24,141,420	23,727,102	22,637,267
Parking	3,776,676	3,731,334	3,725,212
Recreational / Cultural Fees	3,115,231	3,380,527	3,033,876
Stormwater	1,830,000	1,830,000	1,738,063
Other	2,068,960	2,048,151	1,913,969
<b>Total User Charges</b>	<b>34,932,287</b>	<b>34,717,114</b>	<b>33,048,387</b>
<b>Intergovernmental</b>			
State Highway Users Revenue	1,548,169	1,530,000	1,398,773
Police Grants	1,367,095	1,367,095	1,663,661
FCAA Grants	3,586,154	3,355,689	2,216,452
Other	726,203	779,460	1,032,870
<b>Total Intergovernmental</b>	<b>7,227,621</b>	<b>7,032,244</b>	<b>6,311,756</b>
<b>Other</b>			
Licenses and Permits	2,924,579	2,941,342	2,998,158
Fines and Forfeitures	1,824,260	2,082,532	1,935,747
Miscellaneous	1,953,423	2,152,250	3,086,787
<b>Total Other</b>	<b>6,702,262</b>	<b>7,176,124</b>	<b>8,020,692</b>
<b>Total Operating Revenue</b>	<b>109,209,091</b>	<b>106,943,310</b>	<b>102,994,238</b>
Other Financing Sources	6,215,474	7,041,074	9,184,093
Bond Proceeds	13,964,022	11,470,000	-
CIP Other Revenue	(4,973,899)	12,153,625	8,117,289
<b>Total Revenue</b>	<b>\$ 124,414,688</b>	<b>\$ 137,608,009</b>	<b>\$ 120,295,620</b>

## General Fund Revenue - Real Property Taxes

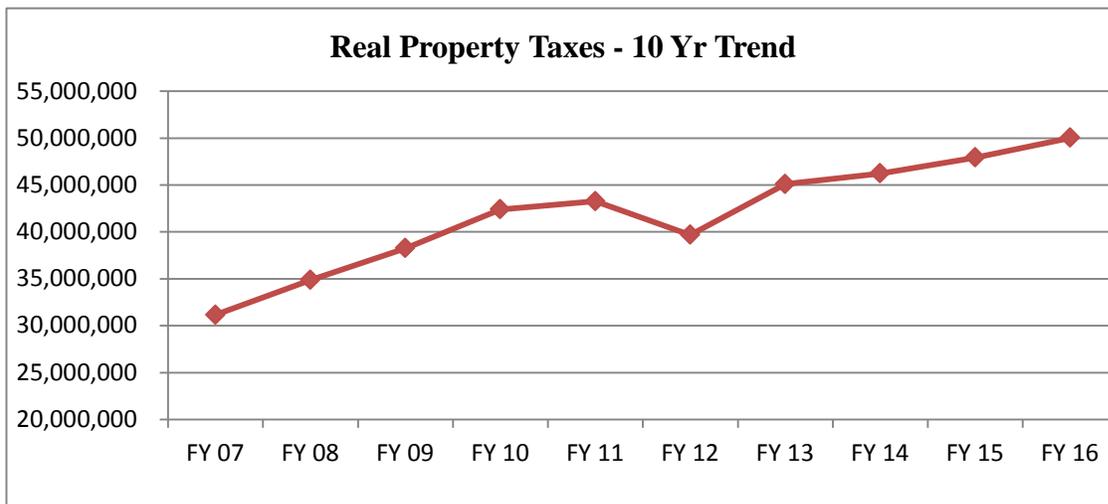
Property taxes are generated based on the estimated assessed value of real property. The tax rate is the amount charged per \$100 of assessed value, as determined by the Maryland State Department of Assessments and Taxation. The City is under a tri-annual assessment period for real property and increases are limited to 5% under the City's Homestead Tax Credit. An assessment was completed on January 1, 2014 for the FY 2016 budget cycle. The Mayor and Board of Aldermen establish the tax rate each year through the adoption of a special ordinance.

Based on the most recent assessment, the estimated taxable value of real property in FY 2016 has increased 4%, resulting in an increase in projected revenue of \$2,114,058.

The following chart shows the estimated assessed value of taxable real property and the associated revenue. Note that budgeted revenue also includes interest, discounts and other miscellaneous adjustments to real property revenue.

<b>Fiscal Year</b>	<b>Estimated Assessed Value</b>	<b>Direct Tax Rate</b>	<b>Budgeted Revenue</b>
2007	4,675,591,445	0.690	31,150,000
2008	5,299,468,558	0.670	34,872,500
2009	5,877,472,266	0.650	38,255,000
2010	6,324,191,887	0.650	42,397,270
2011	6,762,305,403	0.650	43,260,532
2012	6,158,768,855	0.650	39,691,606
2013	6,213,988,112	0.732*	45,092,160
2014	6,366,307,120	0.7305	46,237,181
2015	6,541,764,090	0.7305	47,921,877
2016	6,835,172,512	0.7305	50,035,935

\*tax rate reflective of change to tax differential method for tax setoff.



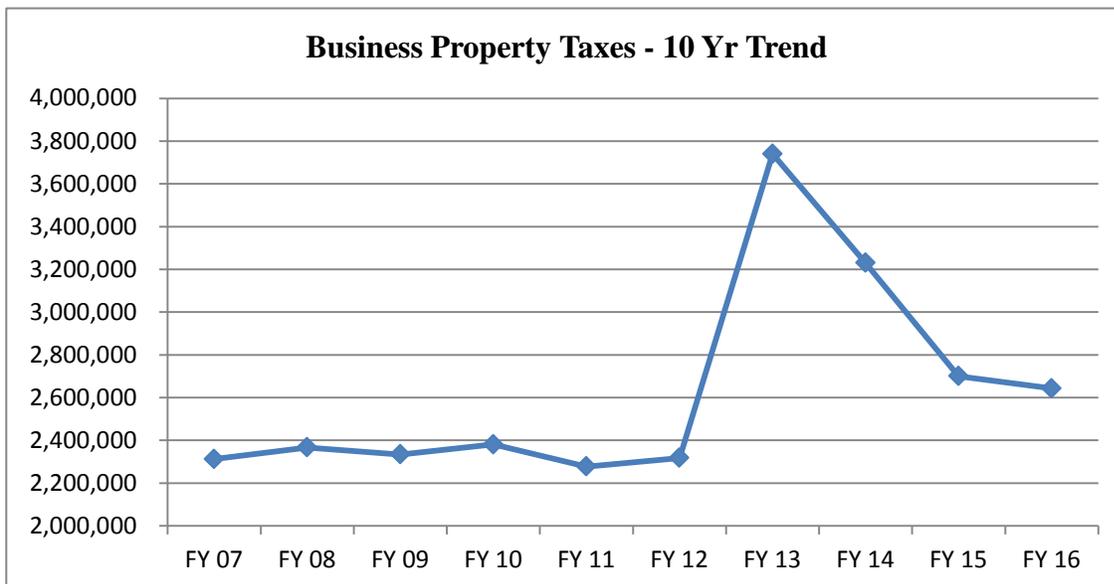
## General Fund Revenue - Business Property Taxes

Business property taxes are determined based on historical collections and estimated assessments as determined by the Maryland State Department of Assessments and Taxation. The State collects and reviews the tax returns and forwards the information to the City for billing purposes. The Mayor and Board of Aldermen establish the tax rate each year through the adoption of a special ordinance. The City anticipates phasing out this tax over the next 10 years.

In FY 2014, a large manufacturing company reclassified certain equipment resulting in a substantial decrease in the taxable assessed value. Due to this change, business property tax revenue in FY 2015 decreased approximately 16% from the prior year.

The following chart shows the estimated assessed value of taxable business property and the associated revenue. Note that budgeted revenue also includes interest, discounts and other miscellaneous adjustments to business property revenue.

Fiscal Year	Estimated Assessed Value	Direct Tax Rate	Budgeted Revenue
2007	161,366,880	1.55	2,312,778
2008	156,302,412	1.55	2,366,613
2009	156,520,834	1.55	2,334,480
2010	154,396,152	1.55	2,381,297
2011	157,839,901	1.55	2,277,740
2012	222,142,255	1.55	2,317,750
2013	222,450,311	1.55	3,739,597
2014	171,328,149	1.55	3,230,400
2015	182,000,000	1.55	2,700,400
2016	178,600,000	1.55	2,643,299



## General Fund Revenue - Personal Income Taxes

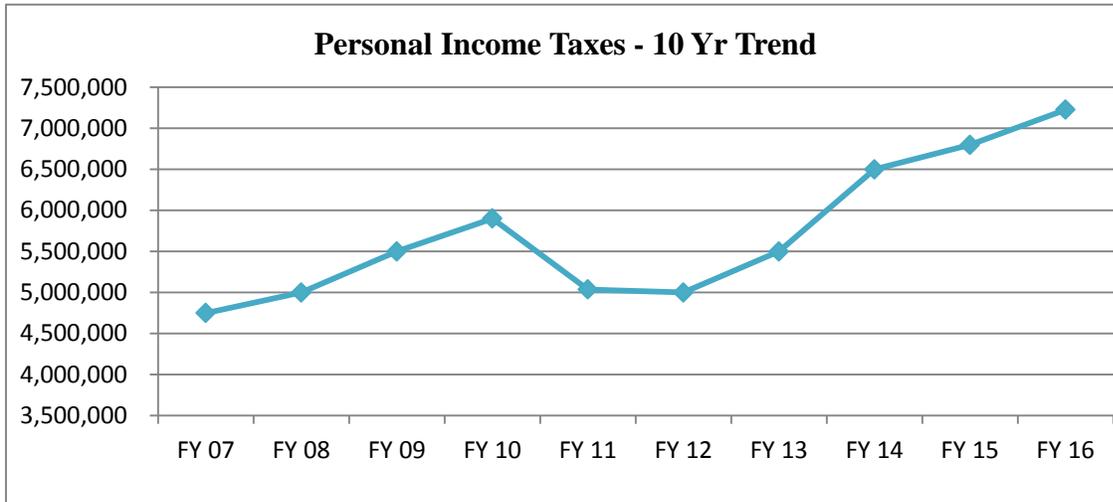
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The City receives a distribution of personal income tax revenue as detailed in Section 2-607 of the Annotated Code of Maryland. The budget is determined by examining projections provided by the State of Maryland and historical trends.

The City has experienced a steady increase in revenue since FY 2010 when the effects of the recession impacted taxable income.

The following chart shows the 10 year history of budgeted personal income tax revenue.

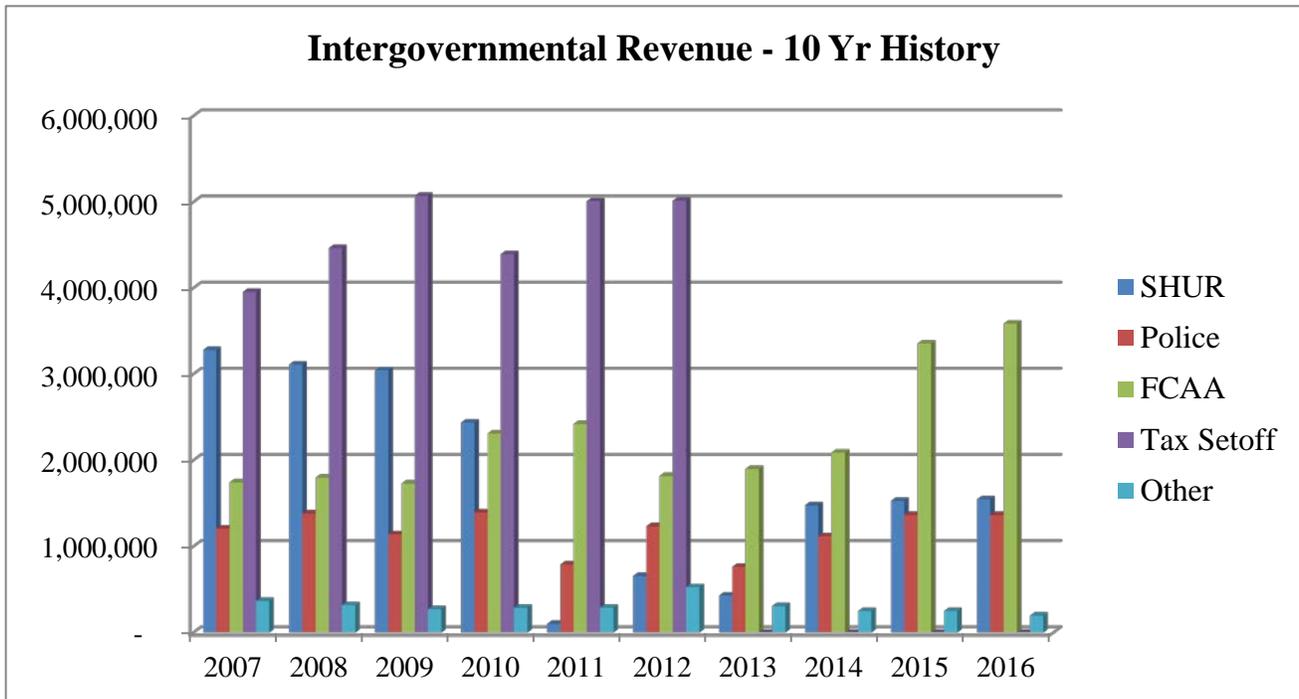
Fiscal Year	Budgeted Revenue
2007	5,000,000
2008	5,500,000
2009	5,900,000
2010	5,036,193
2011	5,000,000
2012	5,500,000
2013	6,500,000
2014	6,798,000
2015	6,970,276
2016	7,227,712



## General Fund Revenue - Intergovernmental

Intergovernmental revenue is derived from various funding agreements and grants from other governmental agencies. Grants vary from year to year based on availability. In FY 2014, the Frederick Community Action Agency (FCAA) began operating the Office of Home Energy Programs. This program has increased grant funding to the FCAA by \$1,400,000. State Highway User Revenue (SHUR) was cut drastically by the State of Maryland in FY 2011 and has increased since FY 2014 due to strong lobbying efforts by local officials. In FY 2013, the City changed the method of tax setoff reimbursement from a rebate system to tax differential, where a decrease in the County tax rate for City residents is offset by an increase in the City tax rate.

Fiscal Year	Budgeted Revenue					Total
	State Highway User Revenue	Police Grants	FCAA Grants	Tax Setoff	Other	
2007	3,280,482	1,208,089	1,744,787	3,955,000	367,833	10,556,191
2008	3,112,138	1,382,483	1,798,679	4,465,380	318,253	11,076,933
2009	3,046,914	1,140,780	1,731,150	5,073,000	271,954	11,263,798
2010	2,438,885	1,395,464	2,310,270	4,395,138	287,268	10,827,025
2011	101,807	790,625	2,420,599	5,011,040	290,199	8,614,270
2012	656,916	1,234,156	1,818,862	5,016,903	527,920	9,254,757
2013	430,266	764,100	1,900,365	-	307,777	3,402,508
2014	1,478,241	1,118,347	2,090,949	-	250,143	4,937,680
2015	1,530,000	1,367,095	3,355,689	-	250,143	6,502,927
2016	1,548,169	1,367,095	3,586,154	-	197,210	6,698,628



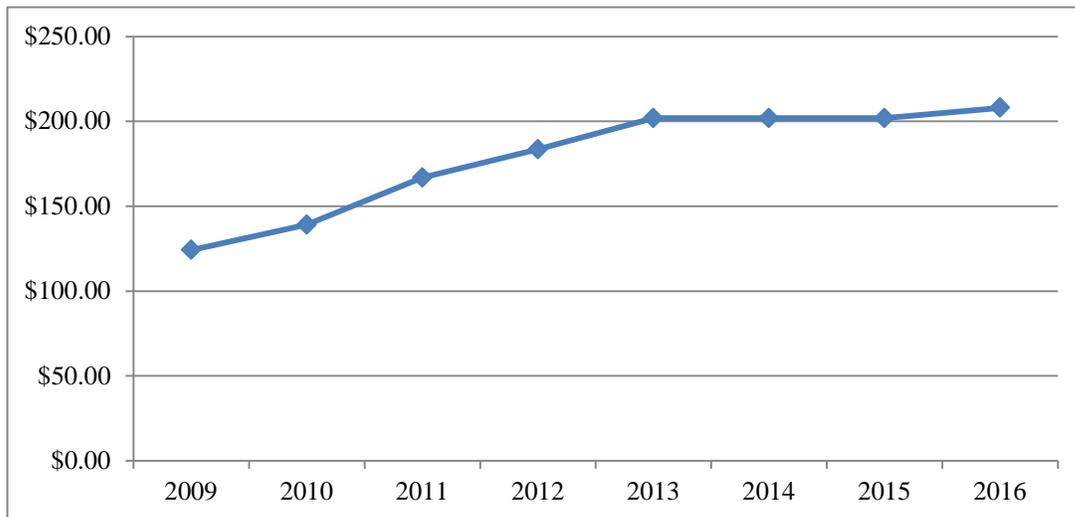
## Water and Sewer Fund Revenue - Charges for Services

The Water & Sewer Fund's primary source of revenue is user fees which include usage, connections, special meter readings and other miscellaneous charges. Tiered rates are set annually by the Mayor and Board of Aldermen with the goal of recovering the costs to provide water and sewer services to customers. Users are billed on a quarterly basis based on actual usage.

Budget projections are determined based on current user rates, historical information and projected growth for new customers. The Board of Aldermen approved a 3% rate increase effective August 1, 2015.

<b>Budgeted Revenue</b>				
<b>Fiscal Year</b>	<b>Water Fees</b>	<b>Sewer Fees</b>	<b>Other</b>	<b>Total</b>
2007	8,149,505	6,217,835	5,500	14,372,840
2008	8,553,125	6,491,320	6,300	15,050,745
2009	8,524,655	6,256,320	8,000	14,788,975
2010	9,074,475	6,831,320	8,000	15,913,795
2011	10,690,200	8,165,320	7,700	18,863,220
2012	12,854,697	9,468,551	200	22,323,448
2013	13,265,000	9,731,320	-	22,996,320
2014	13,925,682	10,131,320	100	24,057,102
2015	13,925,682	9,801,320	100	23,727,102
2016	14,340,000	9,801,320	100	24,141,420

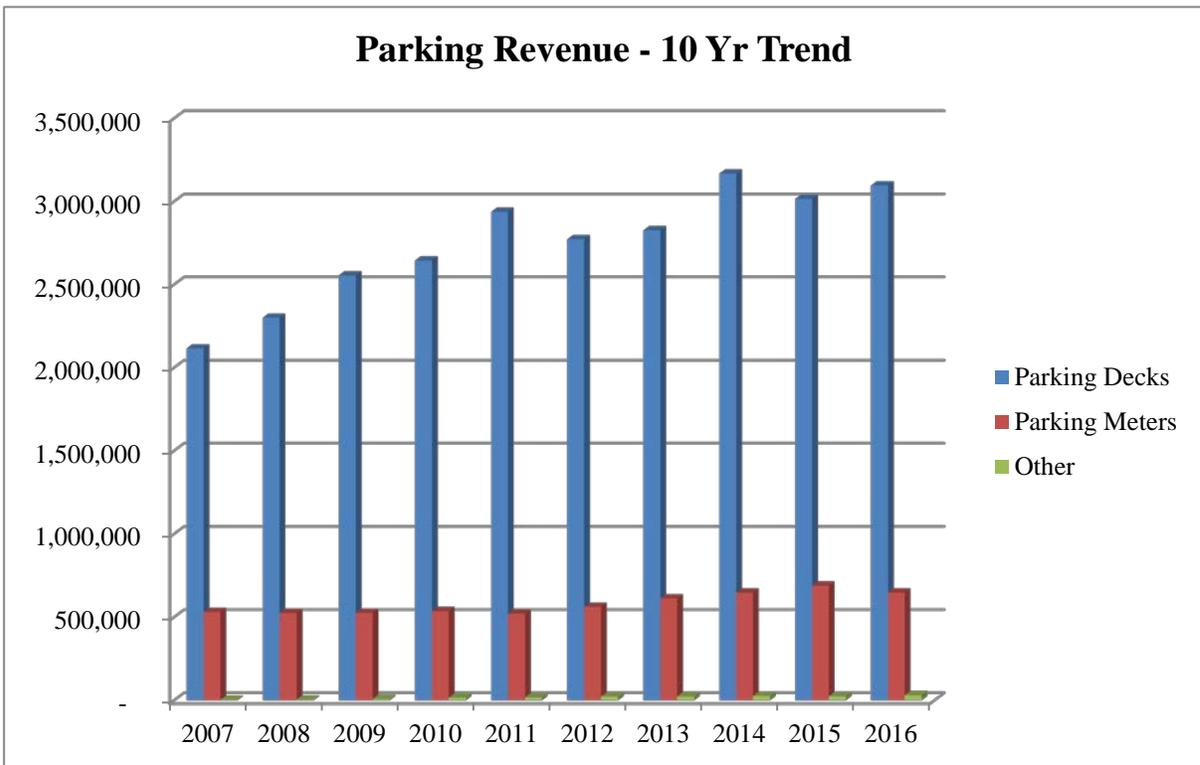
The following graph shows the average quarterly residential water bill from 2009 - 2016:



## Parking Fund Revenue - Charges for Services

The Parking Fund's primary source of revenue is user fees attributed to the City's five parking decks and parking meters located in the downtown area. Rates are set annually by the Mayor and Board of Aldermen with the goal of recovering the costs of the parking system. Budget projections are based on current parking deck and meter usage information.

Fiscal Year	Budgeted Revenue			Total
	Parking Decks	Parking Meters	Other	
2007	2,116,164	531,492	3,456	2,651,112
2008	2,300,640	524,472	4,626	2,829,738
2009	2,555,800	526,656	8,772	3,091,228
2010	2,645,206	536,068	16,800	3,198,074
2011	2,937,612	521,456	17,520	3,476,588
2012	2,772,392	562,172	22,464	3,357,028
2013	2,826,174	612,172	23,798	3,462,144
2014	3,168,156	648,596	26,468	3,843,220
2015	3,016,200	689,988	25,146	3,731,334
2016	3,096,756	648,440	31,480	3,776,676

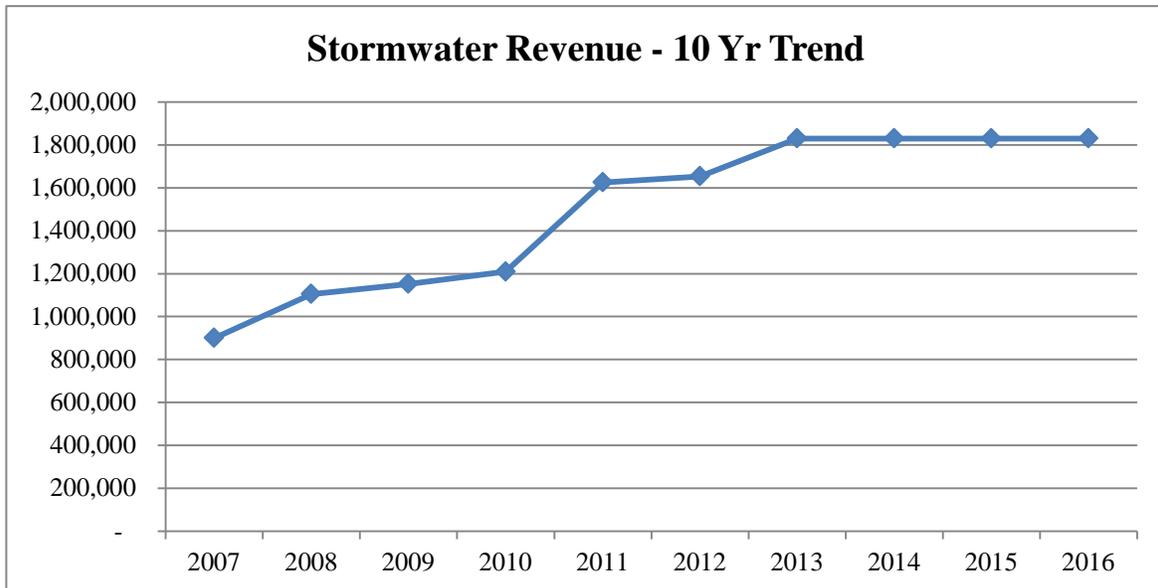


## Stormwater Fund Revenue - Charges for Services

The City's Stormwater Fund is a dedicated enterprise fund to be used only to fund stormwater management, storm drainage and water resources programs and services.

The stormwater management fee system is based on factors that influence runoff, including land use and the amount of impervious surface on the property. The annual rate, as determined by the Board of Aldermen is currently \$15.00 per 1,000 square feet of impervious surface area. Revenue is estimated based on historical trends and estimated impervious surface area.

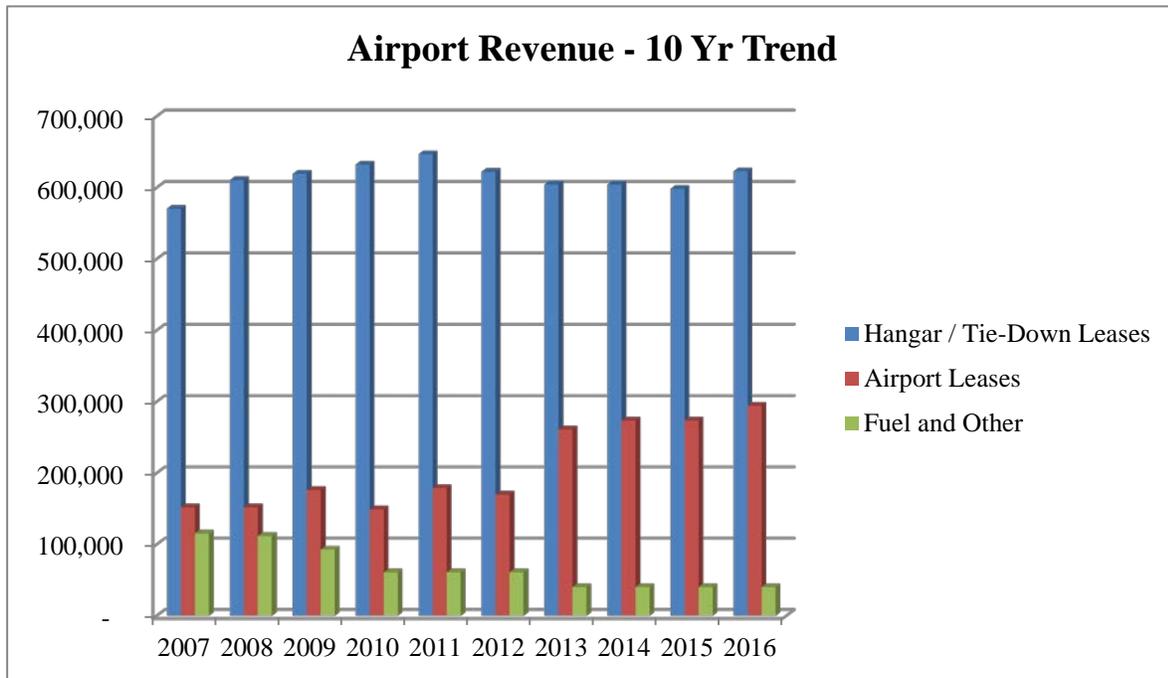
<b>Fiscal Year</b>	<b>Budgeted Revenue</b>
2007	900,000
2008	1,104,487
2009	1,152,000
2010	1,209,600
2011	1,624,800
2012	1,653,240
2013	1,830,000
2014	1,830,000
2015	1,830,000
2016	1,830,000



## Airport Fund Revenue - Charges for Services

Airport revenues are generated through the leasing of hangars, tie-downs and building space. All leases must be for current market rates as determined by the Federal Aviation Administration. The City also receives a percentage of fuel sales by the Airport's fixed-base operator. Revenues are projected based on current market conditions and estimated future use.

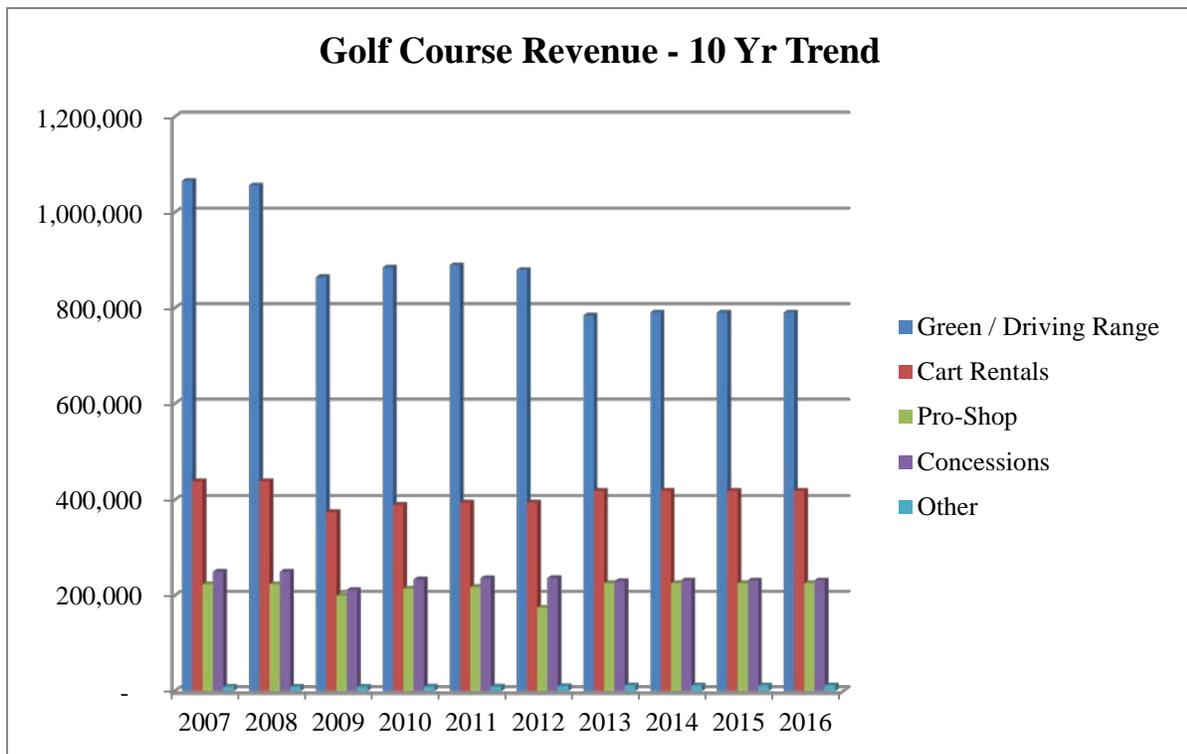
Fiscal Year	Budgeted Revenue			
	Hangar / Tie-Down Leases	Airport Leases	Fuel and Other	Total
2007	570,720	152,253	115,550	838,523
2008	610,720	152,253	112,050	875,023
2009	619,556	176,319	92,926	888,801
2010	632,581	149,343	61,000	842,924
2011	647,020	179,342	61,000	887,362
2012	622,504	170,001	61,000	853,505
2013	604,704	261,409	40,300	906,413
2014	604,704	273,723	40,300	918,727
2015	598,504	273,723	40,300	912,527
2016	623,000	294,580	40,300	957,880



## Golf Course Fund Revenue - Charges for Services

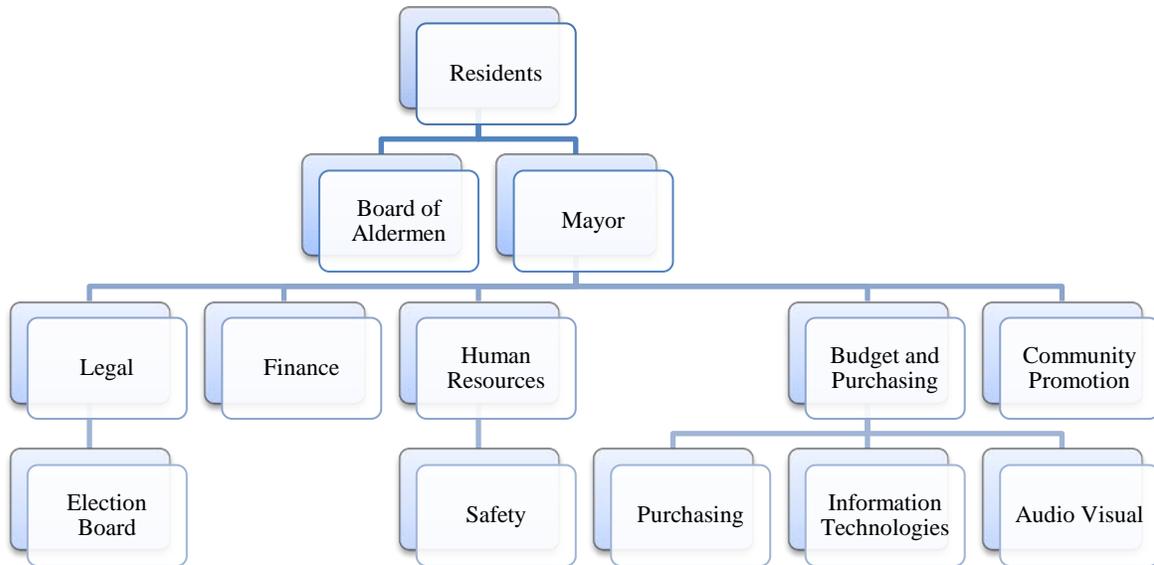
Revenue at the golf course is generated through green fees, cart rentals, driving range fees, concessions and pro-shop sales. Prices are set annually by the Mayor and Board of Aldermen. Revenue is estimated based on historical information and projected future use. In FY 2015, restaurant operations were outsourced to a 3rd party resulting in a decrease in concession revenue.

<b>Budgeted Revenue</b>						
<b>Fiscal Year</b>	<b>Green / Driving Range Fees</b>	<b>Cart Rentals</b>	<b>Pro-Shop Sales</b>	<b>Concessions</b>	<b>Other</b>	<b>Total</b>
2007	1,066,500	440,000	224,000	250,000	9,500	1,990,000
2008	1,056,500	440,000	224,000	250,000	9,500	1,980,000
2009	865,000	375,000	200,000	212,000	9,500	1,661,500
2010	885,000	390,000	215,000	234,000	10,000	1,734,000
2011	890,000	395,000	218,000	236,500	10,000	1,749,500
2012	880,000	395,000	175,000	237,000	10,500	1,697,500
2013	785,000	420,000	226,000	230,000	12,000	1,673,000
2014	791,000	420,000	226,000	232,000	12,000	1,681,000
2015	803,000	410,000	227,000	232,000	12,000	1,684,000
2016	809,500	307,000	208,500	30,000	20,000	1,375,000



# General Government

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## **Description**

General government services consist of departments which provide administrative oversight and support services to other areas of the City. This includes the Mayor's Office, Legal, Finance, Budget, Human Resources, Safety, Purchasing, Information Technologies (IT) and Audio Visual Departments.

## **FY 2016 Budget Highlights**

Expenditures are proposed to increase 2%. Supply costs have increased \$9,000 in the IT Department due to the Innoprise Work Management Software license. Professional services increased in the Finance Department \$45,905 for audit and credit card fees and \$23,000 in the IT Department for website and Innoprise costs.

Capital requests include server updates at DPW.

## General Government

### Revenues and Expenditures - General Government

	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Revenues</b>			
Charges for Services	\$ 10,000	\$ 10,000	\$ 11,060
Miscellaneous	8,000	9,350	9,556
<b>Total Revenues</b>	<b>\$ 18,000</b>	<b>\$ 19,350</b>	<b>\$ 20,616</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 4,998,487	\$ 4,903,953	\$ 4,768,380
Supplies	187,223	164,485	170,317
Other Professional Services	1,774,055	1,690,538	1,189,220
Capital	30,000	76,432	32,980
<b>Total Expenditures</b>	<b>\$ 6,989,765</b>	<b>\$ 6,835,408</b>	<b>\$ 6,160,897</b>

**Full-Time Equivalents** **50.50** **50.50** **51.00**

### Strategic Priorities

The FY 2016 budget supports the City's strategic goals with the following departmental goals:

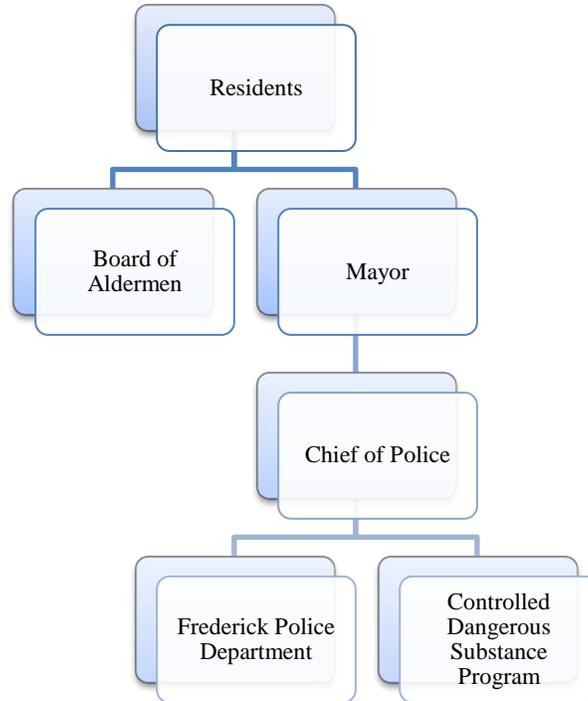
<b>Long-term Stability</b>	<b>Innovative Government</b>	<b>Infrastructure</b>
<ul style="list-style-type: none"> <li>Create and approved budgets with an unreserved, undesignated General Fund Balance equal to 12% of total General Fund revenues.</li> <li>Maintain the City's bond ratings.</li> </ul>	<ul style="list-style-type: none"> <li>Provide annual training opportunities to at least 95% of staff.</li> <li>Conduct at least 3 wellness events annually.</li> <li>Maintain a low turnover rate.</li> </ul>	<ul style="list-style-type: none"> <li>Plan, provide and maintain adequate IT infrastructure.</li> </ul>

### FY 2016 Initiatives

- Audio Visual control room digital upgrades to phase out analog equipment
- Create Diversity Plan
- Implement an overall wellness strategy
- Support and expand green procurement initiatives
- Refresh of the City's website
- Comprehensive review of City election laws

# Frederick Police Department

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## **Description**

The Frederick Police Department (FPD) is a progressive, innovative, and community oriented agency committed to ensuring the City's exceptional quality of life. The FPD strives to provide enlightened, effective, and sophisticated police services, while maximizing the intelligent and innovative use of technology, in partnership with the community.

## **FY 2016 Budget Highlights**

Overall, the Frederick Police Department budget increased \$695,459 over FY 2015. This is due primarily to the increase in salary and benefit costs. Two additional sworn officers have been included in the adopted budget, increasing the authorized force to 144.

Capital items include the replacement of 8 police vehicles, 2 Segways, mobile radios, property storage lockers and 1 K-9.

## Frederick Police Department

### Revenues and Expenditures - Frederick Police Department

	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 13,680	\$ 13,680	\$ 10,855
Intergovernmental	1,367,095	1,367,095	1,683,094
Charges for Services	30,000	30,000	41,411
Fines and Forfeitures	1,106,500	1,306,500	1,165,858
Miscellaneous	27,500	22,500	25,446
Other Financing Sources	8,500	8,500	42,401
<b>Total Revenues</b>	<b>\$ 2,553,275</b>	<b>\$ 2,748,275</b>	<b>\$ 2,969,065</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 25,150,882	\$ 24,536,662	\$ 24,127,591
Supplies	1,108,128	1,061,165	1,259,649
Other Professional Services	2,319,117	2,233,747	1,714,587
Capital	339,281	390,375	428,042
<b>Total Expenditures</b>	<b>\$ 28,917,408</b>	<b>\$ 28,221,949</b>	<b>\$ 27,529,869</b>

**Full-Time Equivalents** **192.56** **190.73** **187.80**

### Strategic Priorities

The FY 2016 budget supports the City's strategic goals with the following departmental goals:

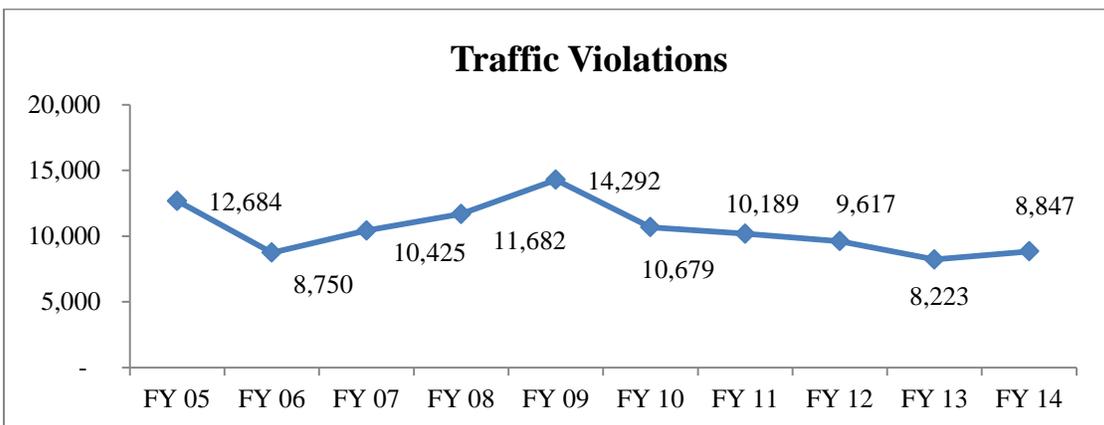
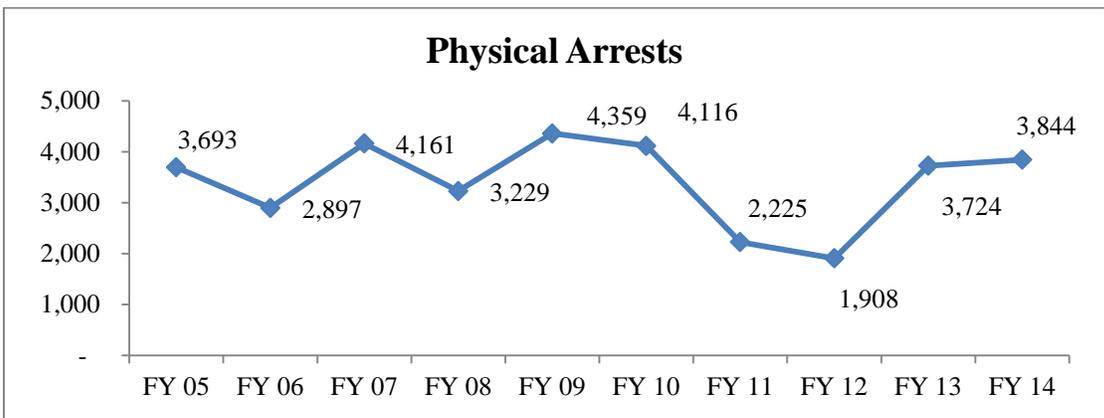
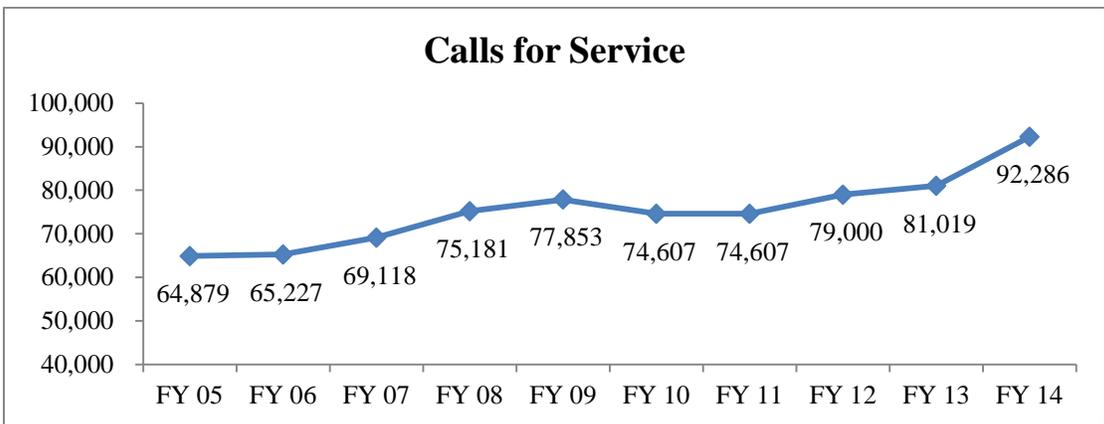
<b>Public Safety</b>	<b>Innovative Government</b>	<b>Infrastructure</b>
<ul style="list-style-type: none"> <li>Strive to protect all residents and visitors from crime while responding to all hazards as expediently as possible.</li> <li>Achieve and maintain police staffing at authorized strength.</li> </ul>	<ul style="list-style-type: none"> <li>Update and/or replace technology and equipment needed for core functions of police work.</li> <li>Provide opportunity for internal training needs.</li> </ul>	<ul style="list-style-type: none"> <li>Maintain a vehicle replacement plan.</li> </ul>

# Frederick Police Department

## FY 2016 Initiatives

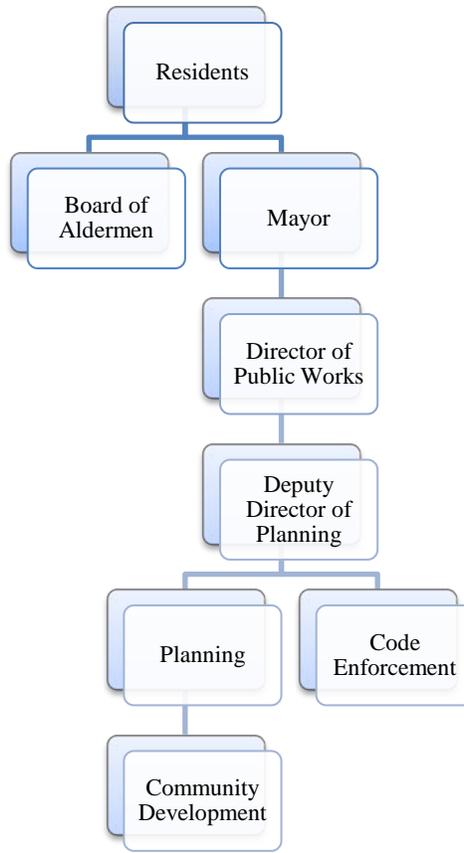
- Maintain authorized strength of police officers with using “over-hire” funds to increase academy class size
- Utilize technology to maximize use of authorized strength
- Continue to implement an efficient and effective rotation schedule to acquire and replace resources and equipment

## Performance Measures



## Planning and Community Development

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### **Description**

The Planning Department is responsible for land use planning, zoning administration, development review and historic preservation, as well as other urban development activities. The Department also provides staff support to the Planning Commission, Zoning Board of Appeals and the Historic District Commission. A major responsibility of the Planning Department is to prepare and maintain the City's Comprehensive Plan. The more short-term or maintenance responsibilities of the Department include preparation of State reports, assessing rezoning petitions, updating the City's land development regulations and producing neighborhood plans. The Department is also tasked with reviewing proposed subdivisions, site plans and building permit applications to insure compliance with the City's Comprehensive Plan, Land Management Code and other local regulations.

The Community Development Block Grant (CDBG) Program is a grant from the U.S. Department of Housing and Urban Development, and is involved in various non-CDBG activities such as affordable housing, community development and housing rehabilitation.

Code Enforcement is responsible for addressing violations of the City's zoning, land development, building code, property management and rental housing regulations. Code Enforcement assists property owners in achieving compliance with the regulations by coordinating the provisions of City services and offering remedial alternatives.

## Planning and Community Development

### FY 2016 Budget Highlights

Expenditures are expected to increase 3% in FY 2016 due to increases in salaries and benefits. Full funding of an additional code enforcement officer is offset by a change in salary allocation of the sustainability manager. Donations available under the Community Development Block Grant are projected to decrease by \$45,000.

General Fund vehicle replacement requests for Planning, Code Enforcement, Engineering, Permits, DPW-Operations and Parks have been pooled into a vehicle contingency fund for use throughout the year.

### Revenues and Expenditures - Planning and Community Development

	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 1,100	\$ 1,572	\$ 320
Intergovernmental	288,000	313,000	246,351
Charges for Services	331,250	295,290	232,538
Fines and Forfeitures	30,000	30,000	7,925
Miscellaneous	32,050	37,395	4,278
<b>Total Revenues</b>	<b>\$ 682,400</b>	<b>\$ 677,257</b>	<b>\$ 491,412</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 2,156,170	\$ 2,042,370	\$ 1,881,147
Supplies	21,169	21,031	16,353
Other Professional Services	413,557	447,314	203,057
Capital	-	-	86,221
<b>Total Expenditures</b>	<b>\$ 2,590,896</b>	<b>\$ 2,510,715</b>	<b>\$ 2,186,778</b>

<b>Full-Time Equivalents</b>	<b>21.85</b>	<b>21.20</b>	<b>20.85</b>
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### Strategic Priorities

The FY 2016 budget supports the City's strategic goals with the following departmental goals:

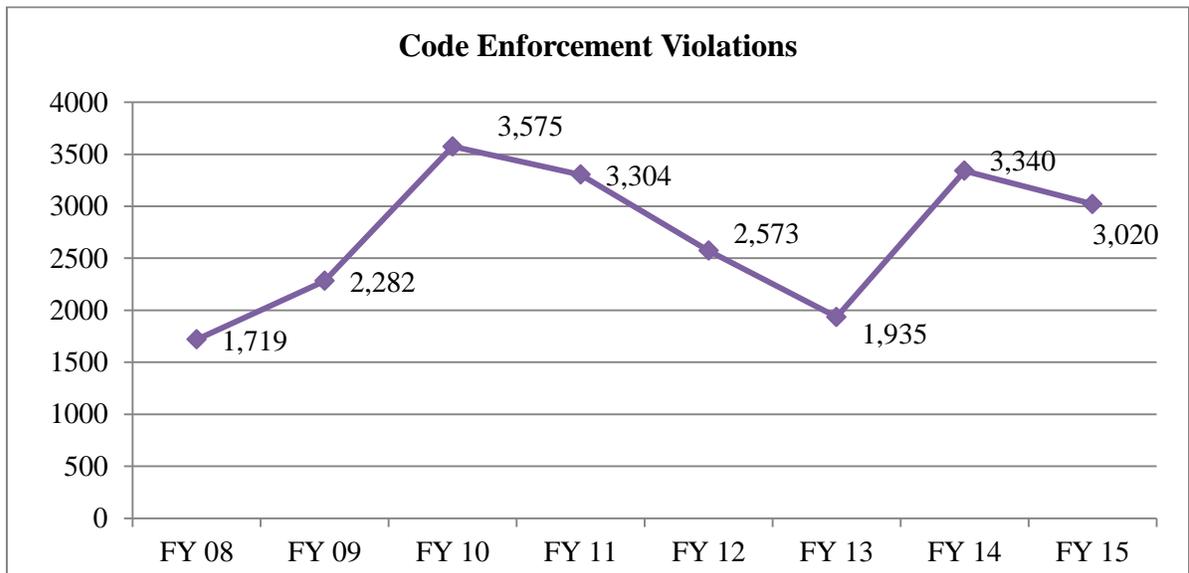
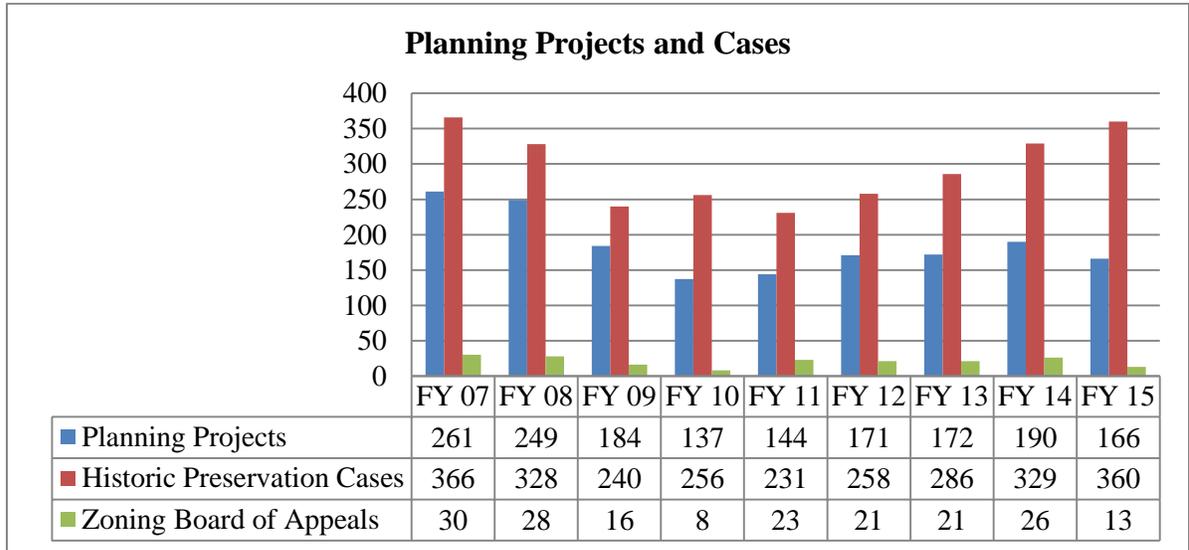
<div style="background-color: #4F81BD; color: white; padding: 5px; text-align: center; font-weight: bold;">Environmental Sustainability</div> <ul style="list-style-type: none"> <li>Implementation of Sustainability Master Plan.</li> </ul>	<div style="background-color: #4F81BD; color: white; padding: 5px; text-align: center; font-weight: bold;">Innovative Government</div> <ul style="list-style-type: none"> <li>Provide opportunity for internal training needs.</li> </ul>
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## Planning and Community Development

### FY 2016 Initiatives

- Continued implementation of the Golden Mile Small Area Plan working with the Golden Mile Alliance and other interested parties
- Begin work on East Frederick Small Area Plan
- Track building permit data and Census data estimates for inclusion in update to Comprehensive Plan

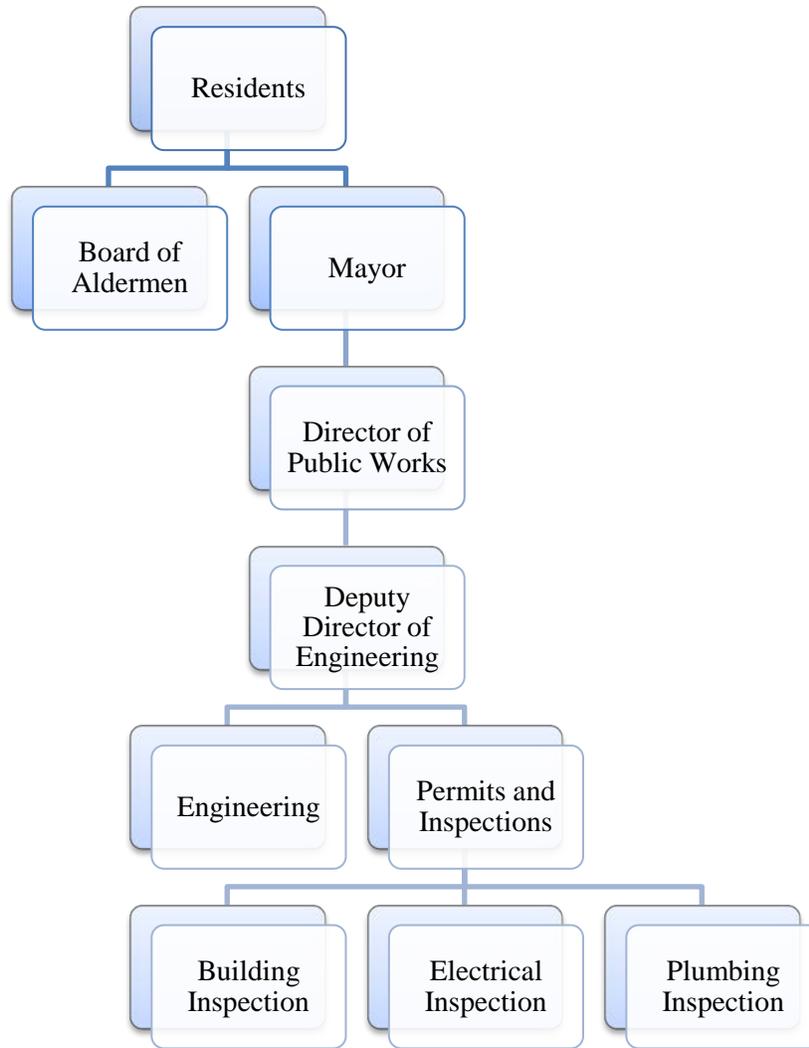
### Performance Measures:



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## Engineering, Permits, and Inspections

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### **Description**

The Engineering Department provides engineering review of all proposed public improvements and is responsible for planning, design and direction of capital projects. In addition, the Engineering Department is responsible for City surveying, traffic engineering, engineering pertaining to land development and infrastructure planning, water allocation and floodplain management.

The Permits and Inspections Department provides licensing, permitting and inspection services to residents, developers and builders ensuring compliance with all applicable codes and regulations.

## Engineering, Permits, and Inspections

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### FY 2016 Budget Highlights

Supply and professional services costs remain consistent with the prior year.

Capital items include a replacement copier/printer/scanner in the Building Inspection Department. General Fund vehicle replacement requests for Planning, Code Enforcement, Engineering, Permits, DPW-Operations and Parks have been pooled into a vehicle contingency fund for use throughout the year.

<b>Revenues and Expenditures - Engineering, Inspections, and Permits</b>			
	<b>FY 2016</b>	<b>FY 2015</b>	<b>FY 2014</b>
	<b>Adopted</b>	<b>Adopted</b>	<b>Actual</b>
<b>Revenues</b>			
Licenses and Permits	\$ 1,483,425	\$ 1,575,050	\$ 1,633,863
Charges for Services	200,300	200,300	184,053
Fines and Forfeitures	600	800	-
Miscellaneous	800	800	1,771
<b>Total Revenues</b>	<b>\$ 1,685,125</b>	<b>\$ 1,776,950</b>	<b>\$ 1,819,687</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 3,180,487	\$ 3,231,275	\$ 2,993,423
Supplies	42,707	45,007	39,022
Other Professional Services	116,626	124,911	93,176
Capital	12,600	-	24,802
<b>Total Expenditures</b>	<b>\$ 3,352,420</b>	<b>\$ 3,401,193</b>	<b>\$ 3,150,423</b>
 <b>Full-Time Equivalents</b>	 <b>28.90</b>	 <b>28.90</b>	 <b>28.90</b>

## Engineering, Permits, and Inspections

### Strategic Priorities

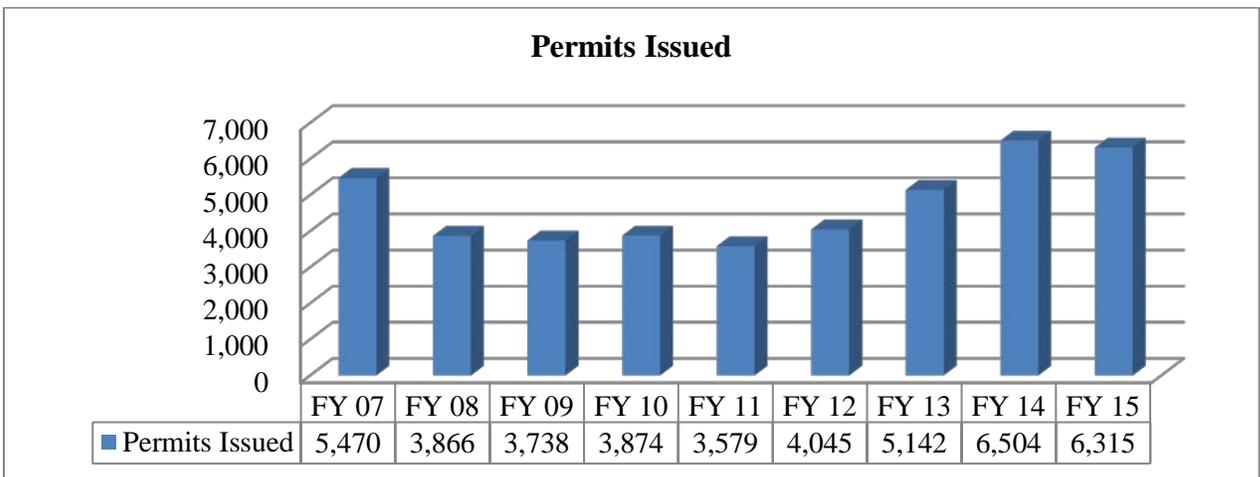
The FY 2016 budget supports the City’s strategic goals with the following departmental goals:

Infrastructure	Public Safety	Innovative Government
<ul style="list-style-type: none"> <li>Implementation of stormwater management strategies to meet future permit requirements.</li> <li>Manage and plan for future utility improvements to meet water and sewer demands.</li> </ul>	<ul style="list-style-type: none"> <li>Provide sufficient inspection oversight to ensure applicable codes are met.</li> </ul>	<ul style="list-style-type: none"> <li>Provide opportunity for internal training needs.</li> </ul>

### FY 2016 Initiatives

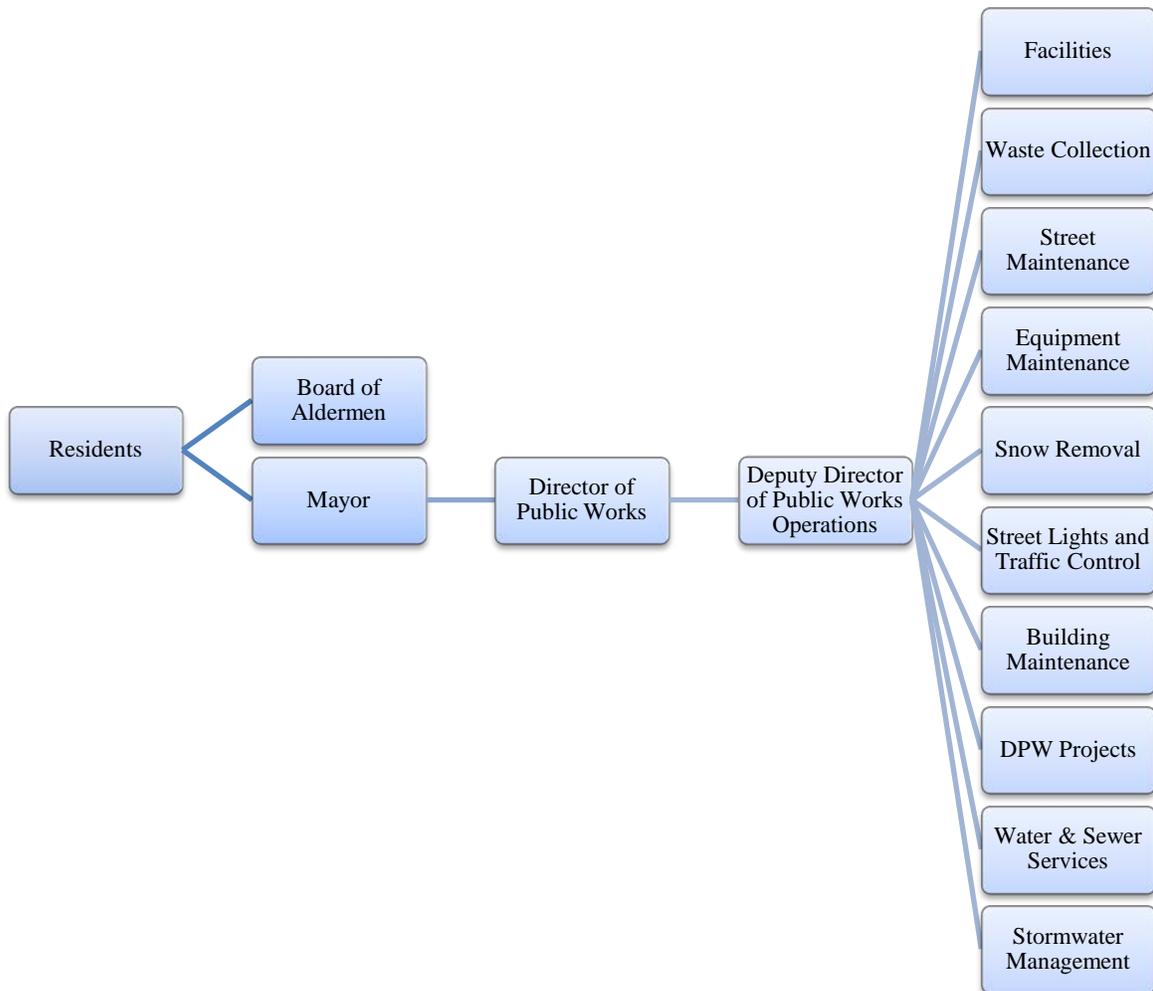
- Plan for and manage future utility improvements to meet water and sewer demands
- Plan for and manage future transportation improvements to meet traffic and pedestrian demands
- Manage various aspects of City projects including in-house survey, design and construction management
- Maintain same-day inspection capabilities

### Performance Measures



# Public Works - Operations

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## **Description**

Public Works - Operations (DPW) provides and maintains the infrastructure of the City to protect the health and welfare of residents, businesses and visitors. This includes street maintenance, street lights and traffic control, snow removal, waste collection, facilities and building maintenance, DPW project inspections, water & sewer services and stormwater management.

## Public Works - Operations

### FY 2016 Budget Highlights

The FY 2016 budget includes an additional project inspector and a project manager in the Water & Sewer Fund.

Supply costs have increased due to an increase in chemicals needed for snow removal, street light repairs, water and sewer operations and for water purchased from Frederick County.

The capital purchases budget includes the replacement of mission critical vehicles and equipment which have far exceeded their useful life. General Fund vehicle replacement requests for Planning, Code Enforcement, Engineering, Permits, DPW-Operations and Parks have been pooled into a vehicle contingency fund for use throughout the year.

### Revenues and Expenditures - Public Works Operations

	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 46,335	\$ 40,220	\$ 33,810
Intergovernmental	1,548,169	1,530,000	1,398,773
Charges for Services	26,497,600	26,083,282	24,945,333
Fines and Forfeitures	20,000	20,000	21,075
Miscellaneous	583,500	585,500	549,488
Other Financing Sources	154,080	154,080	1,402,781
<b>Total Revenues</b>	<b>\$ 28,849,684</b>	<b>\$ 28,413,082</b>	<b>\$ 28,351,260</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 16,909,225	\$ 16,356,815	\$ 16,057,944
Supplies	9,743,237	8,836,694	7,110,962
Other Professional Services	5,469,211	5,570,735	5,473,167
Capital	1,079,485	1,317,582	8,623,558
<b>Total Expenditures</b>	<b>\$ 33,201,158</b>	<b>\$ 32,081,826</b>	<b>\$ 37,265,631</b>
 <b>Full-Time Equivalents</b>	 <b>175.64</b>	 <b>173.29</b>	 <b>171.74</b>

## Public Works - Operations

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### Strategic Priorities

The FY 2016 budget supports the City's strategic goals with the following departmental goals:

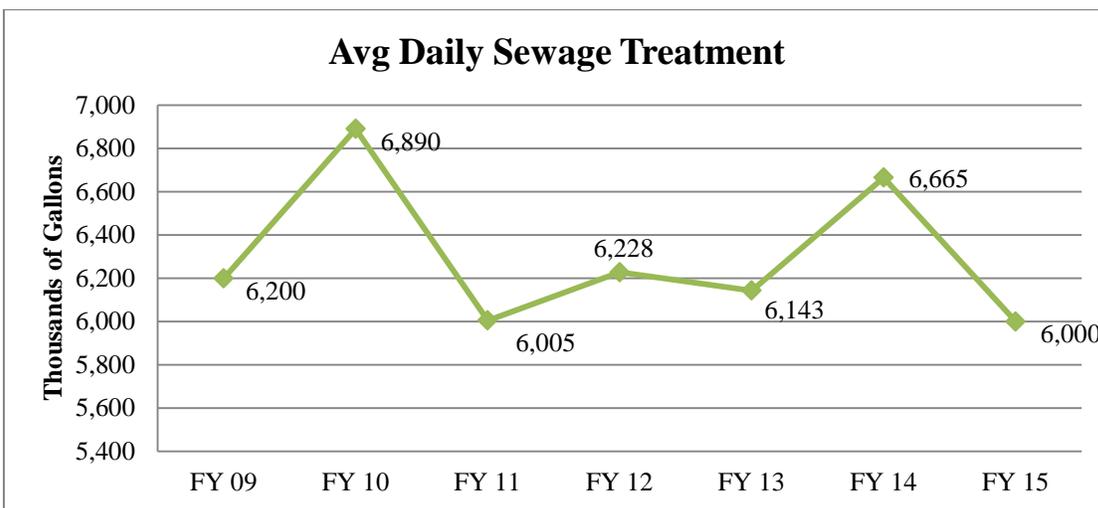
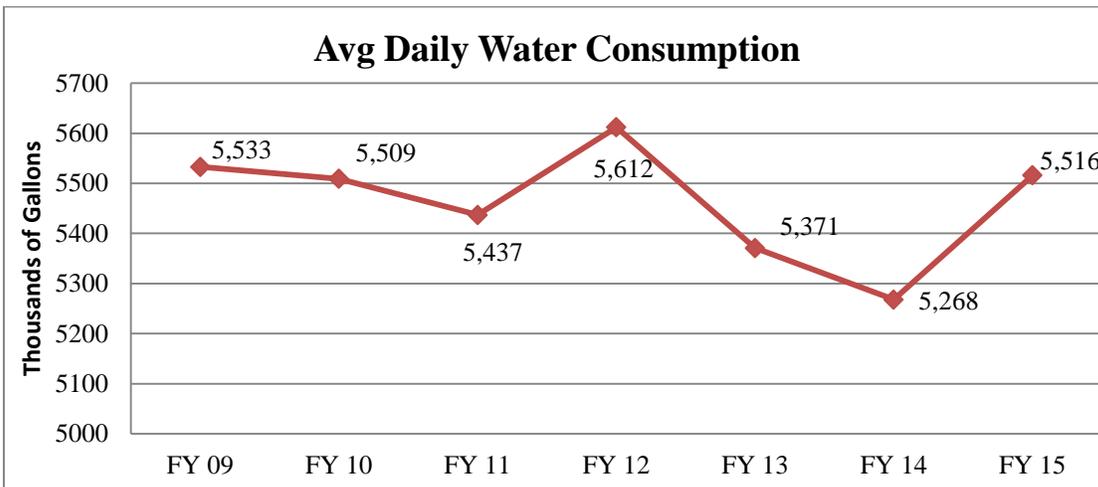
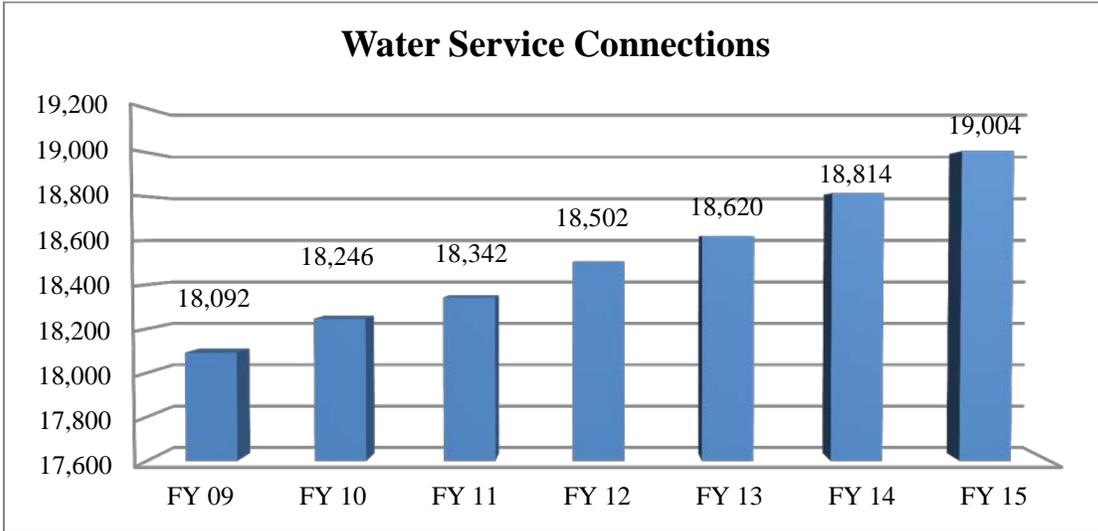
Infrastructure	Environmental Stability	Quality of Life	Innovative Government
<ul style="list-style-type: none"><li>•The resurfacing or reconstruction of all Priority 1 road projects.</li><li>•Continue with the design of enhanced nutrient removal upgrades to the Gas House Pike Waste Water Treatment Plant.</li><li>•Improve management of Watershed by partnering with community organizations.</li></ul>	<ul style="list-style-type: none"><li>•Removal silt from Culler Lake.</li></ul>	<ul style="list-style-type: none"><li>•Reinstate a form of bulk trash pickup.</li><li>•Repair and replace wayfinding signs.</li></ul>	<ul style="list-style-type: none"><li>•Provide opportunity for internal training needs.</li></ul>

### FY 2016 Initiatives

- Increased focus on bridge repair projects
- Maintain safety compliance goals
- Conversion to electronic delivery of Water Quality Consumer Confidence Report
- Complete removal of residuals from Langanore decant pond

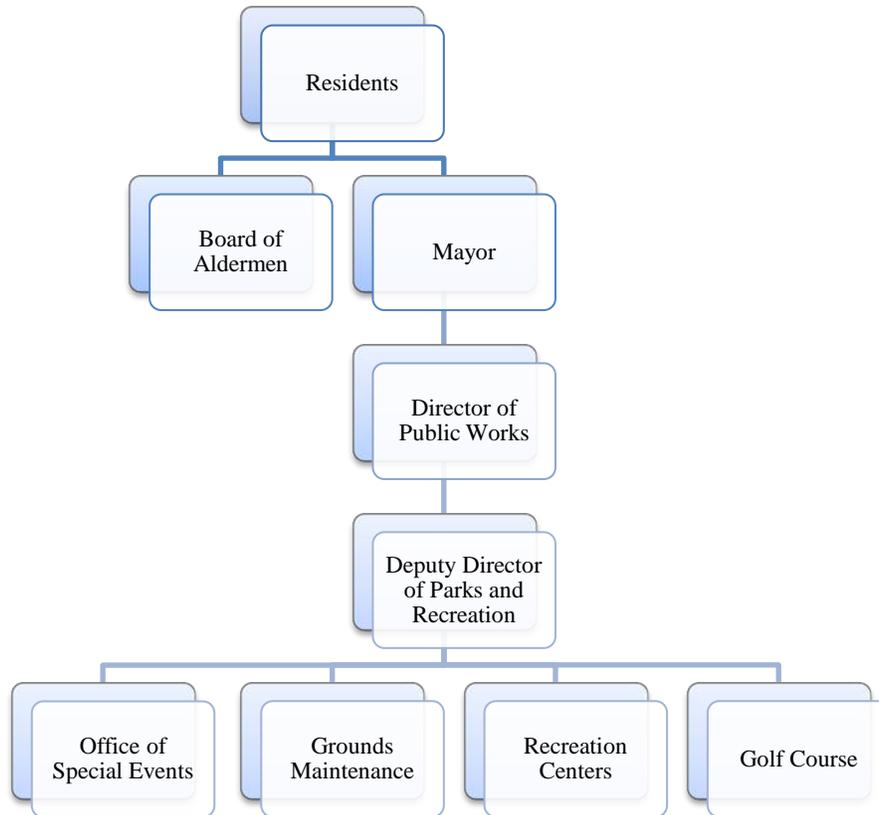
# Public Works - Operations

## Performance Measures



## Parks and Recreation

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### **Description**

The Grounds Maintenance Department maintains the parks, roadsides and park facilities and is responsible for managing the landscaping, trees, infrastructure, facilities, creeks, ponds and waterways.

The Recreation Department's programs include: sports leagues, sport instruction, fitness, dance, self-defense and crafts. The Department manages the two municipal swimming pools and offers a summer playground program.

The Office of Special Events works in conjunction with Celebrate Frederick, Inc. to produce City sanctioned events including the 4<sup>th</sup> of July celebration and In the Street.

The City owns and operates Clustered Spires Golf Course, an 18-hole course with two putting greens, a practice bunker, driving range and a restaurant.

### **FY 2016 Budget Highlights**

The FY 2016 budget includes the elimination of the assistant superintendent at the Golf Course. In FY 2015, the City contracted golf course restaurant operations to a third party and this change is reflected in the FY 2016 budget.

## Parks and Recreation

Other professional services have increased for required maintenance at the City's swimming pools and repairs to the Carroll Creek suspension bridge.

Capital purchases include upgrades and improvements to City parks and new cardio equipment at the fitness center. General Fund vehicle replacement requests for Planning, Code Enforcement, Engineering, Permits, DPW-Operations and Parks have been pooled into a vehicle contingency fund for use throughout the year.

### Revenues and Expenditures - Parks and Recreation

	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 5,250	\$ 5,050	\$ 5,773
Intergovernmental	83,000	-	26,975
Charges for Services	2,135,114	2,522,331	2,128,785
Miscellaneous	205,870	193,235	266,985
Other Financing Sources	-	-	33,202
<b>Total Revenues</b>	<b>\$ 2,429,234</b>	<b>\$ 2,720,616</b>	<b>\$ 2,461,720</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 4,445,741	\$ 4,503,743	\$ 4,466,340
Supplies	1,129,779	1,212,493	1,093,461
Other Professional Services	1,060,230	872,030	662,203
Capital	220,500	274,503	1,077,464
<b>Total Expenditures</b>	<b>\$ 6,856,250</b>	<b>\$ 6,862,769</b>	<b>\$ 7,299,468</b>

**Full-Time Equivalents** **63.79** **65.91** **66.79**

### Strategic Priorities and Performance Measures

The FY 2016 budget supports the City's strategic goals with the following departmental goals:

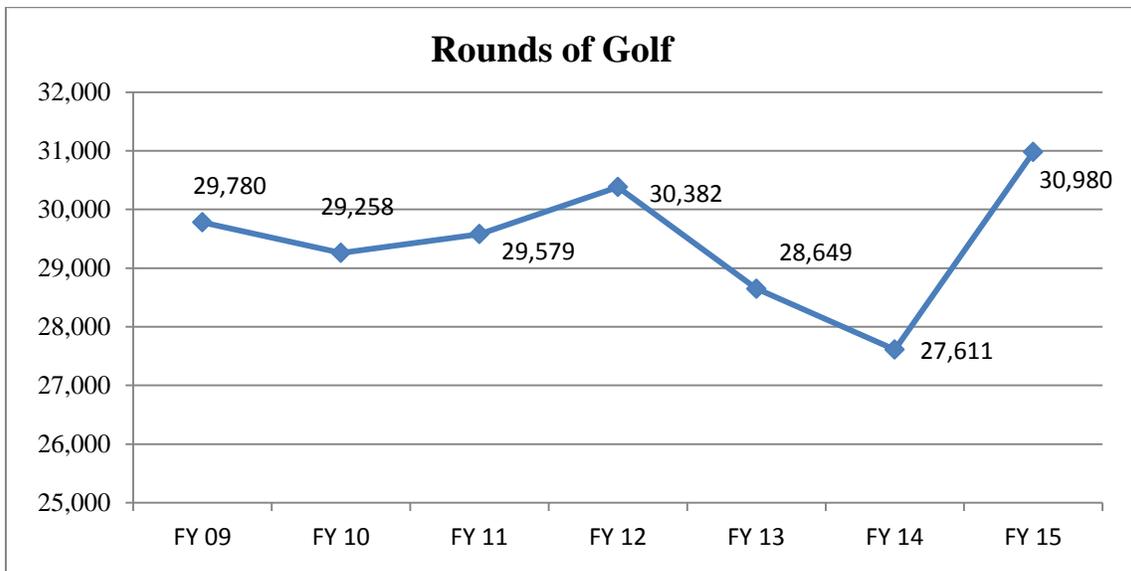
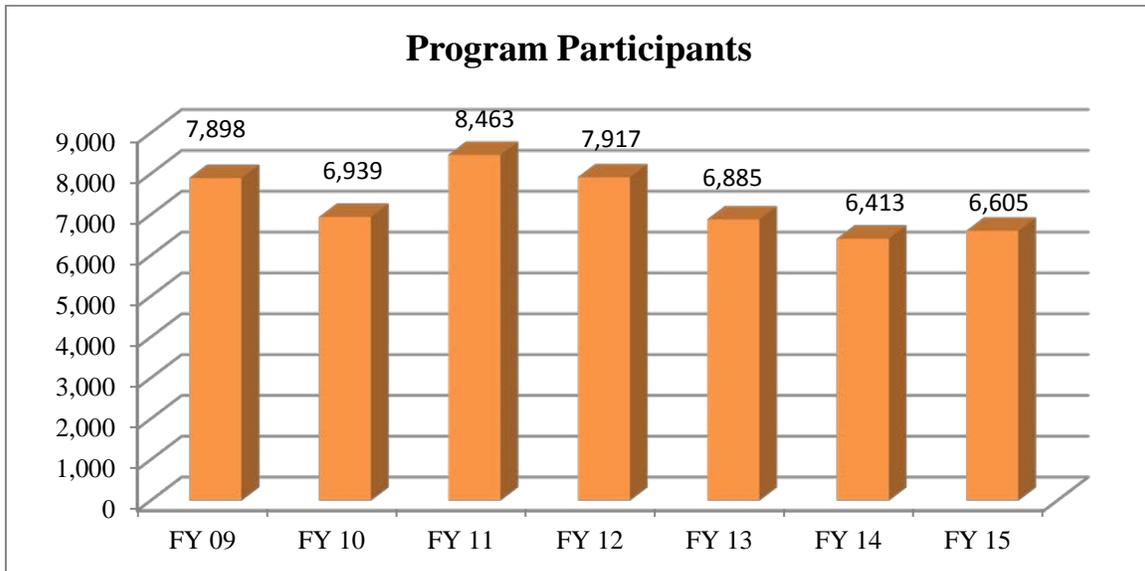
<b>Infrastructure</b>	<b>Quality of Life</b>	<b>Environmental Sustainability</b>	<b>Innovative Government</b>
<ul style="list-style-type: none"> <li>Provide funding for replacement of high priority park infrastructure.</li> </ul>	<ul style="list-style-type: none"> <li>Increase recreational and cultural offerings to citizens.</li> </ul>	<ul style="list-style-type: none"> <li>Provide funding for continuation of shared use path.</li> </ul>	<ul style="list-style-type: none"> <li>Provide opportunity for internal training needs.</li> </ul>

## Parks and Recreation

### FY 2016 Initiatives

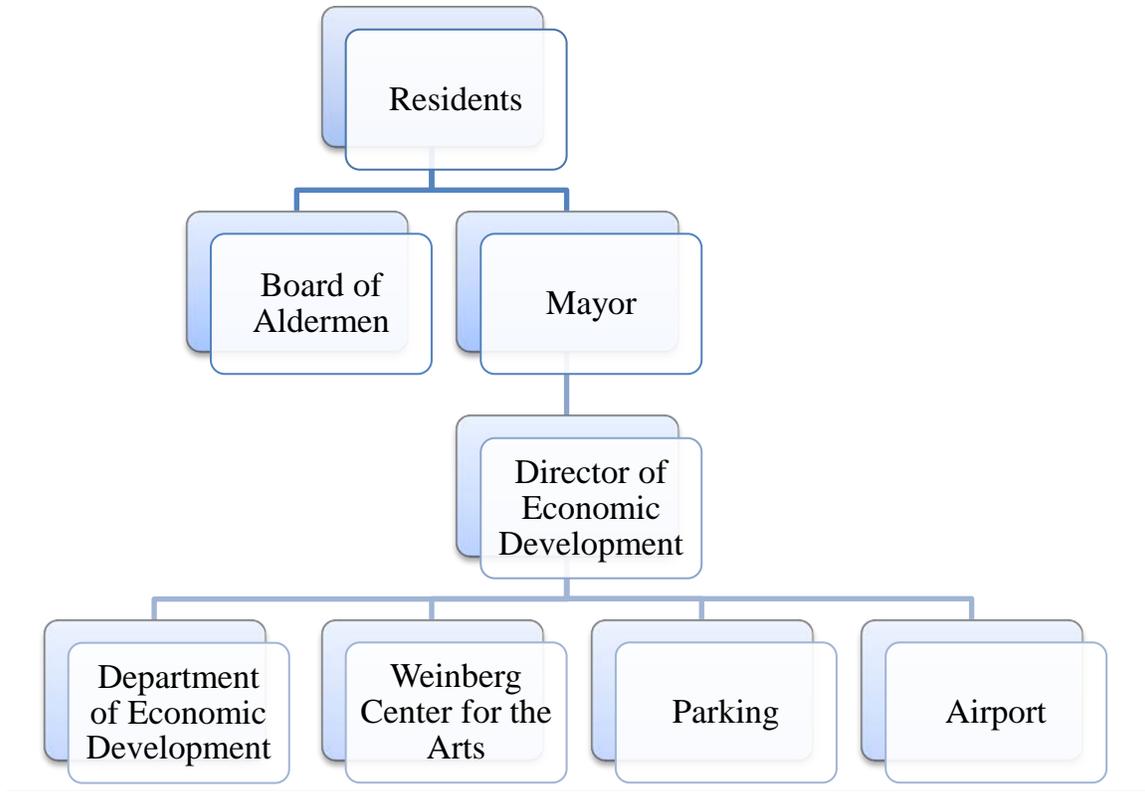
- Increase program offerings to maximize use of available space
- Perform necessary repairs to the Talley Recreation Center
- Repair or renovate bell tower roof, Carroll Creek suspension bridge, Wetherburne tennis courts and the public address system at McCurdy Field.

### Performance Measures



## Economic Development

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### **Description**

The Department of Economic Development (DED) works to retain and expand the 3,500 businesses and 49,000 jobs in the City and to recruit new businesses. The Department markets programs and fosters entrepreneurship through partnerships with various organizations.

The Weinberg Center for the Arts is a 1,183 seat performing arts theater that offers a wide range of dramatic, musical, artistic, and educational programs.

The Parking Department is responsible for the overall operation of the five parking garages, parking meters and municipal lots in downtown Frederick.

The Frederick Municipal Airport is a general aviation airport that supports the second highest level of based aircraft and annual operations in Maryland.

## Economic Development

### FY 2016 Budget Highlights

City contributions to various partners are proposed to increase from the prior year, providing funding to the following organizations: \$65,781 to the Downtown Frederick Partnership; \$50,000 to the Frederick Business Incubator; \$23,219 to the Tourism Council of Frederick; \$15,000 to the Golden Mile Alliance; \$15,203 to CREST; and \$5,000 to East Frederick Rising.

Professional services include repairs to the Carroll Creek Deck; build-out costs to the retail space in the E. All Saints Street Deck and additional activity associated with the Weinberg Center Board of Directors.

### Revenues and Expenditures - Economic Development

	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 163,580	\$ 153,820	\$ 140,556
Intergovernmental	240,993	216,317	607,132
Charges for Services	5,728,023	5,575,911	5,505,207
Fines and Forfeitures	667,160	725,232	721,456
Miscellaneous	910,571	1,011,771	964,370
Other Financing Sources	175,501	128,499	135,408
<b>Total Revenues</b>	<b>\$ 7,885,828</b>	<b>\$ 7,811,550</b>	<b>\$ 8,074,129</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 2,464,758	\$ 2,367,907	\$ 2,196,984
Supplies	735,720	738,010	647,762
Other Professional Services	2,549,357	2,359,846	2,019,726
Capital	27,262	-	2,453,684
<b>Total Expenditures</b>	<b>\$ 5,777,097</b>	<b>\$ 5,465,763</b>	<b>\$ 7,318,156</b>
 <b>Full-Time Equivalents</b>	 <b>36.39</b>	 <b>35.25</b>	 <b>34.42</b>

## Economic Development

### Strategic Priorities

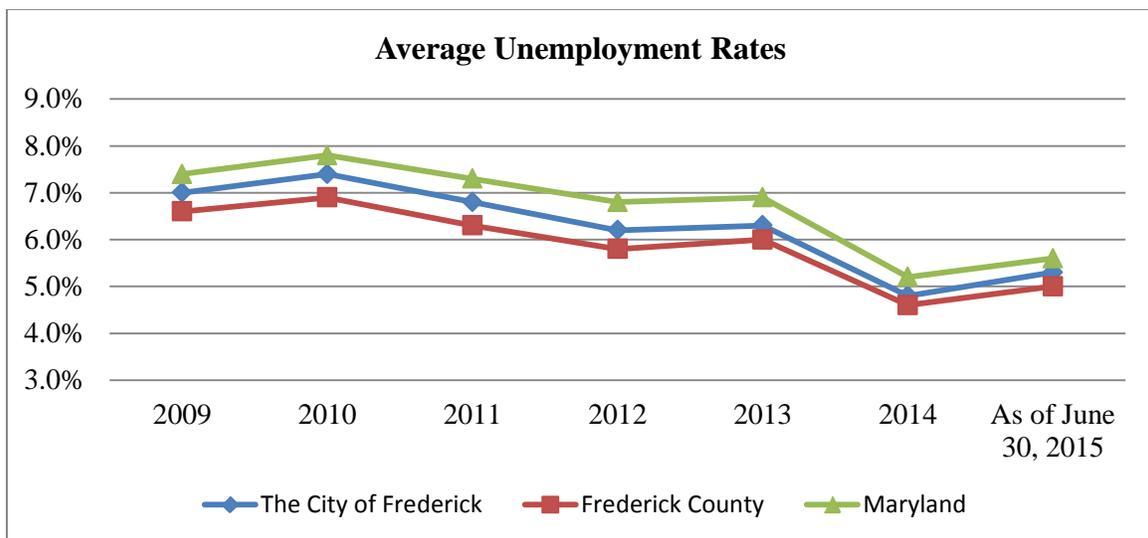
The FY 2016 budget supports the City’s strategic goals with the following departmental goals:

Economic Development	Quality of Life	Innovative Government	Public Safety
<ul style="list-style-type: none"> <li>• Construction of Phase II of Carroll Creek Linear Park.</li> <li>• Selection of developer for downtown hotel project.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to provide high quality, diverse cultural arts programs at the Weinberg Center for the Arts.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide opportunity for internal training needs.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue with obstruction removal at Frederick Municipal Airport.</li> </ul>

### FY 2016 Initiatives

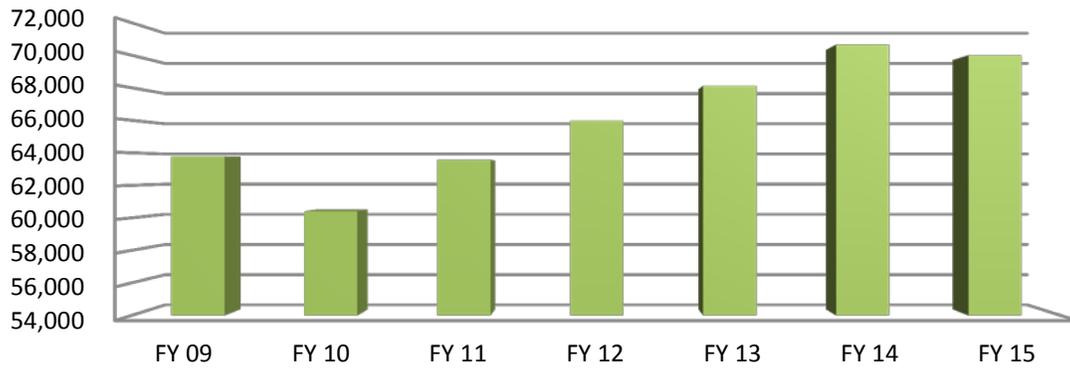
- Advance Downtown Hotel project through financing and entitlements
- Increase sustainability of partner organizations
- Complete Airport Sustainability Plan
- Continue renovation of Weinberg Center including the installation of a new HVAC system

### Performance Measures



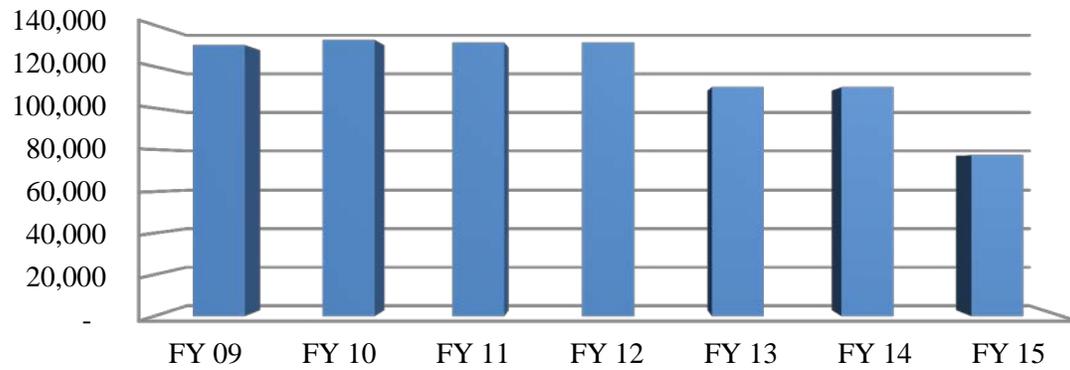
## Economic Development

### Weinberg Attendance



	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Attendance	63,781	60,395	63,555	65,972	68,122	70,647	69,995

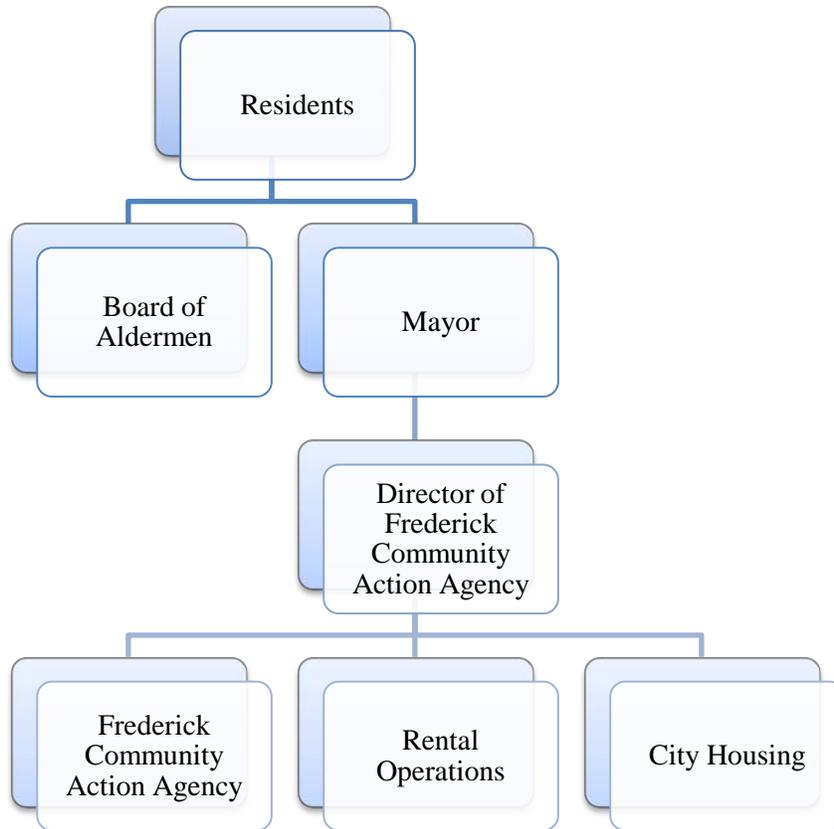
### Flight Operations



	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Flights	130,284	132,803	131,500	131,500	110,000	110,000	77,231

## Frederick Community Action Agency

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### **Description**

Through a wide array of programs and services, the Frederick Community Action Agency (FCAA) provides food, shelter, medical care, housing, transportation and other forms of assistance to help families and individuals that are low-income or homeless.

At present, the FCAA operates 20 different programs and services that range from a soup kitchen to a primary health care clinic. The FCAA is the federally designated Community Action Agency for all of Frederick County and provides services on a countywide basis. FCAA also manages five units of project-based Section 8 housing owned by the City.

The City Housing Fund was established in 2013 for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees will be used to support housing initiatives as determined by the Director of the FCAA in conjunction with the Mayor and Board of Aldermen.

## Frederick Community Action Agency

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### FY 2016 Budget Highlights

FCAA expenditures fluctuate depending on grant programs and funding availability. Two vacant outreach worker positions have been removed from the budget due to lack of funding.

FY 2015 was the first year in which expenditures will be budgeted in the City Housing Fund. The FY 2016 operating budget includes provisions for emergency shelter services, grants for first time home buyers and furnace repairs.

#### Revenues and Expenditures - FCAA

	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Revenues</b>			
Intergovernmental	\$ 3,586,154	\$ 3,355,689	\$ 2,216,452
Miscellaneous	121,332	207,899	1,100,755
Other Financing Sources	33,456	31,800	27,523
<b>Total Revenues</b>	<b>\$ 3,740,942</b>	<b>\$ 3,595,388</b>	<b>\$ 3,344,730</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 2,665,760	\$ 2,568,859	\$ 2,397,652
Supplies	228,674	213,522	292,083
Other Professional Services	2,121,632	2,066,485	1,234,454
Capital	-	537,800	24,069
<b>Total Expenditures</b>	<b>\$ 5,016,066</b>	<b>\$ 5,386,666</b>	<b>\$ 3,948,258</b>

<b>Full-Time Equivalents</b>	<b>50.85</b>	<b>52.33</b>	<b>43.15</b>
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### Strategic Priorities

The FY 2016 budget supports the City's strategic goals with the following departmental goals:

#### Quality of Life

- Continue to provide services to meet the needs of families and individuals that are low-income or homeless.

#### Innovative Government

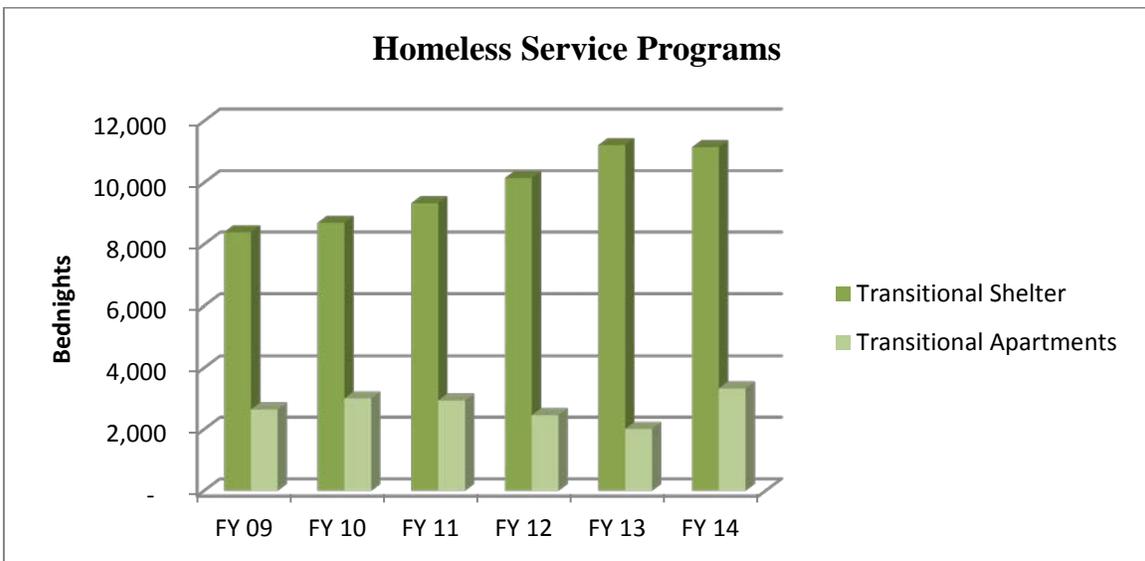
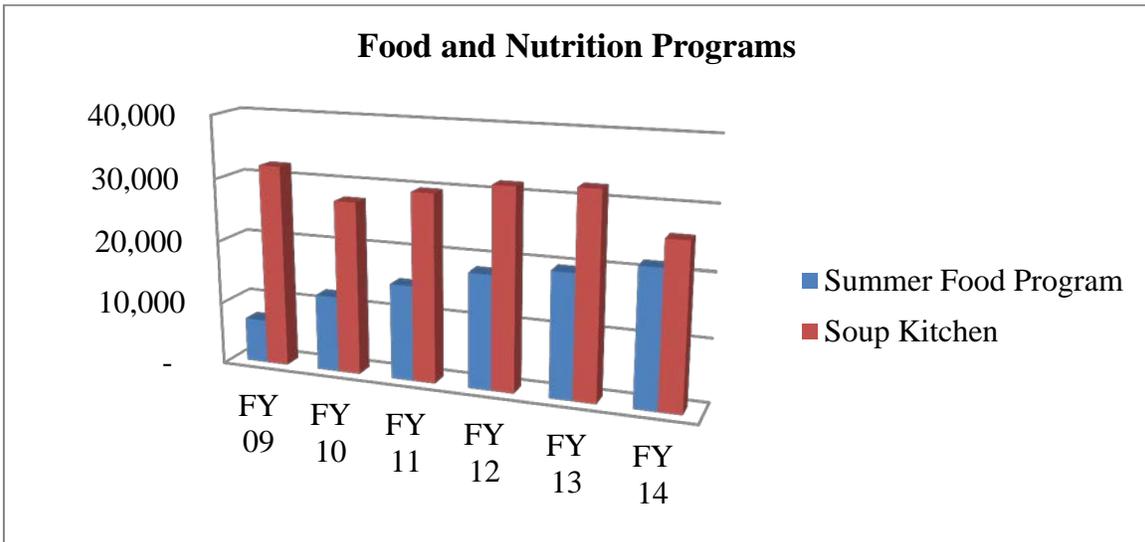
- Provide opportunity for internal training needs.

# Frederick Community Action Agency

## FY 2016 Initiatives

- Continue to expand the Housing First Program
- Expand energy assistance outreach to senior centers, preschools and other locations
- Establish a program to serve prepared meals on weekends at one or more school facilities
- Continue to fund the development of affordable housing through the City Housing Fund

## Performance Measures



# Capital Improvements Program

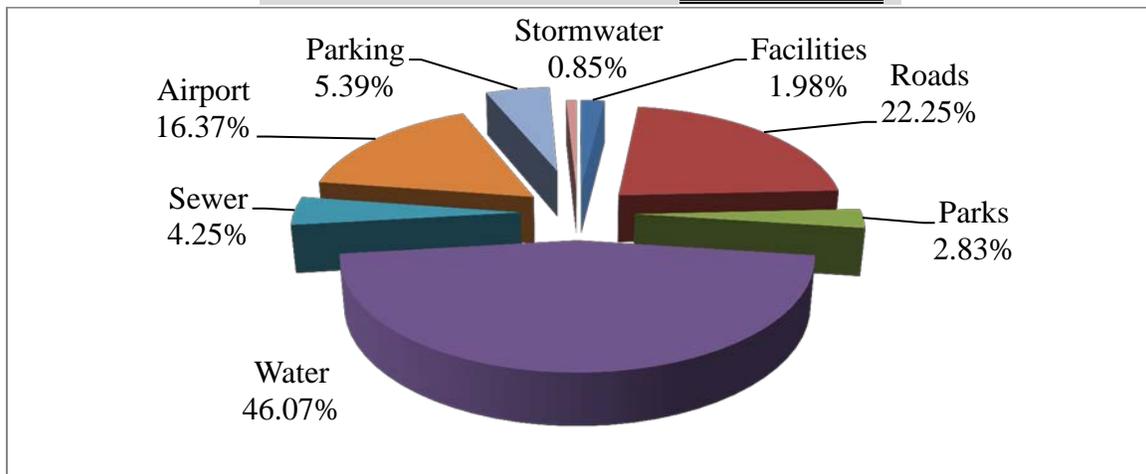
## Overview

The Capital Improvements Program (CIP) is a multi-year plan for the City’s capital investments. The Proposed CIP includes six years of projected capital needs. The current year of the program is adopted during the regular budget process and the remaining five years serve as a guideline for future planning. Projects included in the CIP usually fall into one of the following categories:

- Project or Asset has a useful life of more than three years, preferably ten.
- Project or Asset will take longer than three years to design, purchase, or contract.
- Project or Asset will cost more than \$100,000.
- Project or Asset is a strong candidate for outside (Federal/State) grant funding.
- Project or Asset adds significant new demonstrable capacity or capability to the City.
- Project or Asset is not a repair, refurbishment, or ongoing maintenance item.
- Project or Asset is critical to the mission and goals of the City and is sufficient to justify incurring debt in order to fund it.

The FY 2016 Capital Improvements Program (CIP) totals \$17,287,622 and is broken down by the following project types:

Project Type	FY 2016
Facilities	\$ 350,000
Roads	3,925,000
Parks	500,000
Water	8,125,000
Sewer	750,000
Airport	2,887,622
Parking	950,000
Stormwater	150,000
<b>Total</b>	<b>\$ 17,637,622</b>



**Capital Improvements Program  
Source of Funds**

<b>Project Number</b>	<b>Project Name</b>	<b>Operating Funds</b>	<b>Debt Issue</b>	<b>Grants</b>	<b>Other</b>	<b>Total</b>
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**General Fund:**

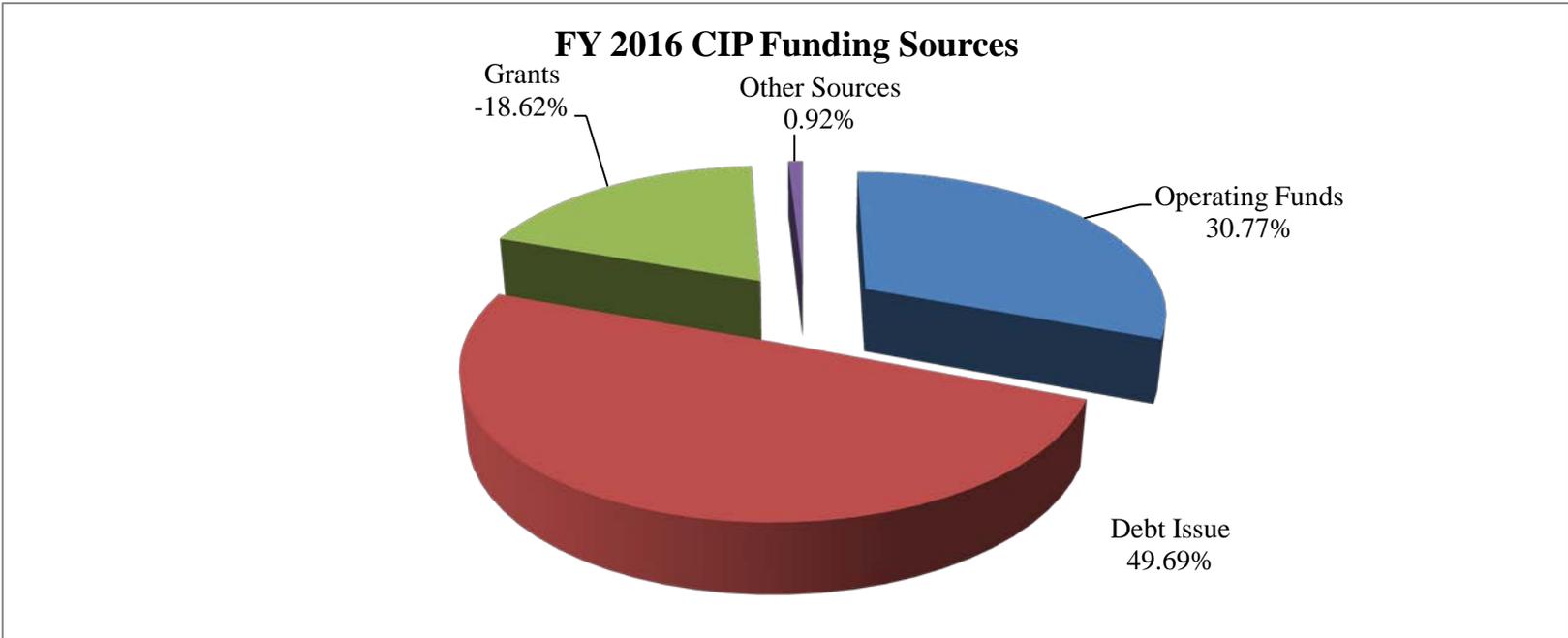
310304	Monocacy Blvd - Central Section	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000
320015	Butterfly Ln. Improvements - Realignment	-	-	-	50,000	50,000
320029	Street Maintenance	1,000,000	-	-	-	1,000,000
330005	Bridge Rehabilitation	500,000	-	-	-	500,000
340000	Street Light Upgrades	150,000	-	-	-	150,000
340401	New Traffic Signal Construction	225,000	-	-	-	225,000
380001	Shared Used Path Improvements	50,000	-	250,000	-	300,000
450102	Harry Grove Stadium Improvements	12,500	-	-	187,500	200,000
480158	Weinberg Center HVAC	350,000	-	-	-	350,000
<b>Total General Fund</b>		<b>\$ 2,287,500</b>	<b>\$ 2,000,000</b>	<b>\$ 250,000</b>	<b>\$ 237,500</b>	<b>\$ 4,775,000</b>

**Water and Sewer Fund:**

310004	Monocacy Blvd - Rt. 15 Interchange	\$ 250,000	\$ 1,350,000	\$ -	\$ -	\$ 1,600,000
360015	North Side Water Tank	1,505,000	-	-	-	1,505,000
360018	Water Loss Reduction	1,000,000	-	-	-	1,000,000
360022	Water Resource Project	-	3,500,000	-	-	3,500,000
360032	SCADA System	100,000	-	-	-	100,000
360033	Lake Linganore Silt Removal	20,000	-	-	-	20,000
360035	City & County Sewer/Water Study	250,000	-	-	-	250,000
360036	Route 4 & LR Dingle Booster Pump	150,000	-	-	-	150,000
370007	Wastewater Flowmeter Replacement	(250,000)	-	-	-	(250,000)
370300	Inflow and Infiltration Reduction	1,000,000	-	-	-	1,000,000
<b>Total Water and Sewer Fund</b>		<b>\$ 4,025,000</b>	<b>\$ 4,850,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,875,000</b>

## Capital Improvements Program Source of Funds

Project Number	Project Name	Operating Funds	Debt Issue	Grants	Other	Total
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**Capital Improvements Program  
Expenditure Summary**

<b>Project Number</b>	<b>Project Name</b>	<b>Planning / Engineering</b>	<b>Construction</b>	<b>Other</b>	<b>Total</b>
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**General Fund:**

310304	Monocacy Blvd - Central Section	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000
320015	Butterfly Lane Improvements - Realignment	50,000	-	-	50,000
320029	Street Maintenance	-	1,000,000	-	1,000,000
330005	Bridge Rehabilitation	-	500,000	-	500,000
340000	Streetlight Upgrades	-	150,000	-	150,000
340401	New Traffic Signal Construction	40,000	185,000	-	225,000
380001	Shared Use Path Improvements	-	300,000	-	300,000
450102	Harry Grove Stadium Improvements	-	200,000	-	200,000
480158	Weinberg Center HVAC	-	350,000	-	350,000
<b>Total General Fund</b>		<b>\$ 90,000</b>	<b>\$ 4,685,000</b>	<b>\$ -</b>	<b>\$ 4,775,000</b>

**Water and Sewer Fund:**

310004	Monocacy Blvd./Rt. 15 Interchange	\$ -	\$ -	\$ 1,600,000	\$ 1,600,000
360015	North Side Water Tank	-	1,505,000	-	1,505,000
360018	Water Loss Reduction	-	1,000,000	-	1,000,000
360022	Water Resource Project	-	3,500,000	-	3,500,000
360032	SCADA System	-	100,000	-	100,000
360033	Lake Linganore Silt Removal	20,000	-	-	20,000
360035	City/County Inter-Jurisdiction Study	-	-	250,000	250,000
360036	40 West/LR Dingle Pump Station	150,000	-	-	150,000
370007	Wastewater Flowmeter Replacement	-	(250,000)	-	(250,000)
370300	Inflow and Infiltration Reduction	-	1,000,000	-	1,000,000
<b>Total Water and Sewer Fund</b>		<b>\$ 170,000</b>	<b>\$ 6,855,000</b>	<b>\$ 1,850,000</b>	<b>\$ 8,875,000</b>

**Capital Improvements Program  
Expenditure Summary**

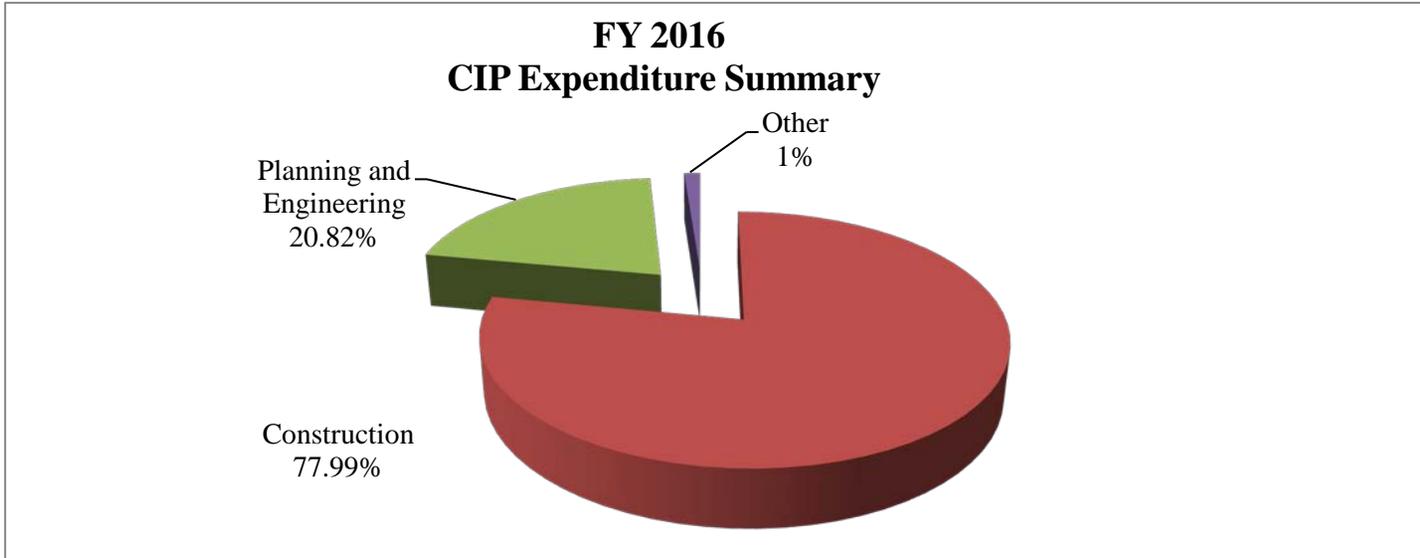
<b>Project Number</b>	<b>Project Name</b>	<b>Planning / Engineering</b>	<b>Construction</b>	<b>Other</b>	<b>Total</b>
<b>Airport Fund:</b>					
380051	FAA Part 77	\$ 138,109	\$ 362,619	\$ (551,388)	\$ (50,660)
380062	Property Acquisition - Bowman's Farm	71,404	(80,458)	-	(9,054)
380064	Acquire Toms Property Easements	17,445	-	(50,000)	(32,555)
380067	Bailes Lane Demolition & Site Work	-	2,059,189	31,831	2,091,020
380068	Acquire/Obstruction Removal Waffle House	184,368	(75,000)	(1,070,497)	(961,129)
380073	Equipment Storage Building	150,000	-	-	150,000
380076	North East T-Hangars	1,400,000	-	-	1,400,000
380087	MD State Police Hangar	300,000	-	-	300,000
<b>Total Airport Fund</b>		<b>\$ 2,261,326</b>	<b>\$ 2,266,350</b>	<b>\$ (1,640,054)</b>	<b>\$ 2,887,622</b>
<b>Parking Fund:</b>					
380408	Site G Parking Deck #6	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
380415	Parking Garage Gateway Mural	-	(50,000)	-	(50,000)
<b>Total Parking</b>		<b>\$ 1,000,000</b>	<b>\$ (50,000)</b>	<b>\$ -</b>	<b>\$ 950,000</b>
<b>Stormwater:</b>					
350006	Stormwater Pump Station #4 Rehab	\$ -	\$ 750,000	\$ -	\$ 750,000
350007	Stream Restoration	150,000	-	-	150,000
350020	Carroll Creek Flood Control Project	-	(750,000)	-	(750,000)
<b>Total Stormwater</b>		<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
<b>Total FY 2016 CIP Expenditures</b>		<b>\$ 3,671,326</b>	<b>\$ 13,756,350</b>	<b>\$ 209,946.00</b>	<b>\$ 17,637,622</b>

**Note: ( ) Brackets indicate a reduction in funding.**

## Capital Improvements Program Expenditure Summary

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Project Number	Project Name	Planning / Engineering	Construction	Other	Total
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## Capital Improvements Program Project Summary

Project Number	Project Name	Prior Years	FY 2016	FY 2017	FY 2018	FY 2019- FY 2021	Total
<b>General Fund:</b>							
110007	DPW Emergency Generator	\$ 1,100,000	\$ -	\$ 750,000	\$ -	\$ -	\$ 1,850,000
120005	Downtown Hotel Project	500,000	-	-	-	-	500,000
120006	City Hall Roof Replacement	-	-	100,000	700,000	-	800,000
120007	Sustainability Initiatives	200,000	-	-	-	-	200,000
210009	New Police Headquarters	91,000	-	125,000	-	-	216,000
310004	Monocacy Blvd / Rt 15 Interchange	1,130,000	-	-	-	-	1,130,000
310006	Christophers Crossing - Ft Detrick	800,000	-	3,000,000	-	-	3,800,000
310007	Christophers Crossing - Sanner	-	-	4,000,000	-	-	4,000,000
310304	Monocacy Blvd - Central Section	29,319,119	2,000,000	-	-	-	31,319,119
320007	Opossumtown Pike / TJ Drive	5,003,315	-	-	-	-	5,003,315
320015	Butterfly Ln Impts - Realignment	-	50,000	3,000,000	-	-	3,050,000
320018	Christophers Crossing Corridor	278,082	-	-	-	-	278,082
320024	Fairview Ave Full Depth Recon	800,000	-	-	-	-	800,000
320025	Rosemont Ave Full Depth Recon	500,000	-	-	-	-	500,000
320026	South Carroll St Full Depth Recon	410,000	-	-	-	-	410,000
320028	Willow Oak Drive Full Depth Recon.	750,000	-	-	-	-	750,000
320029	Street Maintenance	550,000	1,000,000	1,000,000	500,000	1,000,000	4,050,000
330005	Bridge Rehabilitation	-	500,000	500,000	500,000	1,500,000	3,000,000
340000	Streetlight Upgrades	3,788,147	150,000	300,000	300,000	600,000	5,138,147
340007	Bentz St Pedestrian Crossing	250,000	-	-	-	-	250,000
340008	ADA Intersection & Corridor Improve.	-	-	175,000	400,000	-	575,000
340102	Sidewalk Retrofit	693,296	-	-	-	-	693,296
340401	New Traffic Signal Construction	919,420	225,000	225,000	30,000	-	1,399,420
340402	Traffic Light Conversion - ARRA	164,732	-	-	-	-	164,732
380001	Shared Use Path Plan Imps	2,355,009	300,000	-	-	-	2,655,009
380006	Way Finding	640,000	-	-	-	-	640,000
410001	Carroll Creek Linear Park	35,728,380	-	-	-	-	35,728,380
410007	Riverside Center Park	960,480	-	-	50,000	560,000	1,570,480
410011	Avalon Park	-	-	384,000	-	-	384,000
410017	Clover Ridge Park	-	-	35,000	403,000	-	438,000
411202	West Side Regional Park	18,853,018	-	200,000	-	-	19,053,018
450102	Harry Grove Stadium Improvements	4,607,500	200,000	200,000	200,000	600,000	5,807,500
480158	Weinberg Center HVAC	500,000	350,000	-	-	-	850,000
<b>Total General Fund</b>		<b>\$ 110,891,498</b>	<b>\$ 4,775,000</b>	<b>\$ 13,994,000</b>	<b>\$ 3,083,000</b>	<b>\$ 4,260,000</b>	<b>\$ 137,003,498</b>

## Capital Improvements Program Project Summary

Project Number	Project Name	Prior Years	FY 2016	FY 2017	FY 2018	FY 2019- FY 2021	Total
<b>Water and Sewer Fund:</b>							
310004	Monocacy Blvd. - Rt. 15 Interchange	\$ -	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 1,600,000
310304	Monocacy Blvd- Central Section	9,095,074	-	-	-	-	9,095,074
320015	Butterfly Ln Impts - Realignment	-	-	500,000	-	-	500,000
360009	Water Distribution	12,931,350	-	4,000,000	500,000	-	17,431,350
360011	New Design Water Plant Expansion	52,250,000	-	-	-	-	52,250,000
360015	North Side Water Tank	3,800,000	1,505,000	-	-	-	5,305,000
360018	Water Loss Reduction	9,665,275	1,000,000	1,000,000	1,000,000	2,000,000	14,665,275
360022	Water Resource Project	10,603,160	3,500,000	-	-	-	14,103,160
360023	Ballenger Creek Interconnect	2,653,483	-	1,000,000	-	-	3,653,483
360025	Water & Sewer Security	340,000	-	-	-	-	340,000
360029	Bowers-Whittier Connector Pipelines	4,486,782	-	-	-	-	4,486,782
360031	Fishing Creek Pipeline	2,080,000	-	-	11,500,000	-	13,580,000
360032	SCADA System	500,000	100,000	-	-	-	600,000
360033	Lake Linganore Silt Removal	279,900	20,000	3,780,000	3,750,000	-	7,829,900
360034	Butterfly Ln Water Tank Lead Abmnt	200,000	-	2,500,000	-	-	2,700,000
360035	City/County Inter-Jurisdictional Study	-	250,000	-	-	-	250,000
360036	Rt 40/LR Dingle Booster Pump Rehab.	-	150,000	2,000,000	-	-	2,150,000
360601	Watershed Land Acquisition	1,062,115	-	-	-	-	1,062,115
370007	Wastewater Flowmeter	1,070,000	(250,000)	-	-	-	820,000
370009	Ballenger -McKinney WWTP	17,483,000	-	-	-	-	17,483,000
370010	Gas House Pike WWTP Solids Rehab	6,087,883	-	-	-	-	6,087,883
370011	Gas House Pike WWTP ENR Upgrade	56,841,720	-	-	-	-	56,841,720
370300	Inflow and Infiltration Reduction	6,591,837	1,000,000	1,000,000	1,000,000	3,000,000	12,591,837
<b>Total Water and Sewer Fund</b>		<b>\$ 198,021,579</b>	<b>\$ 8,875,000</b>	<b>\$ 15,780,000</b>	<b>\$ 17,750,000</b>	<b>\$ 5,000,000</b>	<b>\$ 245,426,579</b>

## Capital Improvements Program Project Summary

Project Number	Project Name	Prior Years	FY 2016	FY 2017	FY 2018	FY 2019- FY 2021	Total
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### Airport Fund:

380051	FAA Part 77	\$ 856,000	\$ (50,660)	\$ -	\$ -	\$ -	\$ 805,340
380054	Airport Property Acquisitions	17,114,000	-	-	-	-	17,114,000
380062	Bowman's Farm Acquisition	5,550,000	(9,054)	-	-	-	5,540,946
380064	Toms Farm Easement	50,000	(32,555)	-	-	1,250,000	1,267,445
380067	Bailes Lane Demolition & Site Work	3,368,200	2,091,020	2,000,000	2,000,000	4,000,000	13,459,220
380068	Waffle House - Acquire / Remove	2,400,000	(961,129)	-	-	-	1,438,871
380073	Equipment Storage Building	30,000	150,000	900,000	-	-	1,080,000
380076	Northeast T-Hangars	-	1,400,000	12,600,000	-	-	14,000,000
380086	North County Easements	-	-	-	-	100,000	100,000
380087	F1 Site (Hangar)	-	300,000	2,000,000	-	-	2,300,000
380088	Corporate Hangar - P4	300,000	-	-	-	3,000,000	3,300,000
380090	Ramp Rehabilitation	-	-	-	1,500,000	-	1,500,000
380091	Airport Layout Plan (ALP)	-	-	150,000	-	-	150,000
<b>Total Airport Fund</b>		<b>\$ 29,668,200</b>	<b>\$ 2,887,622</b>	<b>\$ 17,650,000</b>	<b>\$ 3,500,000</b>	<b>\$ 8,350,000</b>	<b>\$ 62,055,822</b>

### Parking Fund:

380408	Site G Deck #6	\$ 1,365,000	\$ 1,000,000	\$ 14,500,000	\$ -	\$ -	\$ 16,865,000
380413	Church Street Deck - Rehab	678,753	-	200,000	13,500,000	-	14,378,753
380414	Court Street Deck Rehab	612,650	-	-	-	-	612,650
380415	Parking Garage Gateway Mural	125,000	(50,000)	-	-	-	75,000
<b>Total Parking Fund</b>		<b>\$ 2,781,403</b>	<b>\$ 950,000</b>	<b>\$ 14,700,000</b>	<b>\$ 13,500,000</b>	<b>\$ -</b>	<b>\$ 31,931,403</b>

### Stormwater:

350001	South Street Storm Drain	\$ 746,894	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 4,746,894
350004	Watershed Management Plan	500,000	-	-	-	-	500,000
350005	Culler Lake Silt Removal	2,503,500	-	-	-	-	2,503,500
350006	Stormwater Pump Station #4 Rehab	-	750,000	-	-	-	750,000
350007	Stream Restoration	-	150,000	-	-	-	150,000
350020	Carroll Creek Flood Control Project	55,905,005	(750,000)	-	-	-	55,155,005
<b>Total Stormwater</b>		<b>\$ 59,655,399</b>	<b>\$ 150,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 63,805,399</b>

<b>Grand Total</b>		<b>\$ 401,018,079</b>	<b>\$ 17,637,622</b>	<b>\$ 64,124,000</b>	<b>\$ 39,833,000</b>	<b>\$ 17,610,000</b>	<b>\$ 540,222,701</b>
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Note: ( ) Brackets indicate a reduction in funding and expenditure budget

## Capital Improvements Program Operational Impact Summary

Project Number	Project Name	Prior Years	FY 2016	FY 2017	FY 2018	FY 2019- FY 2021	Total
<b>General Fund:</b>							
110007	DPW Emergency Generator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120005	Downtown Hotel Project	-	-	-	-	-	-
120006	City Hall Roof Replacement	-	-	-	(2,500)	(7,500)	(10,000)
120007	Sustainability Initiatives	-	-	-	-	-	-
210009	New Police Headquarters	-	-	-	-	-	-
310004	Monocacy Blvd / Rt 15 Interchange	-	-	2,500	2,500	7,500	12,500
310006	Christophers Crossing - Ft Detrick	-	-	5,000	5,000	15,000	25,000
310007	Christophers Crossing - Sanner	-	-	-	5,000	15,000	20,000
310304	Monocacy Blvd - Central Section	-	-	5,000	5,000	15,000	25,000
320007	Opossumtown Pike / TJ Drive	500	500	500	500	1,500	3,500
320015	Butterfly Ln Impts - Realignment	-	-	-	500	1,500	2,000
320018	Christophers Crossing Corridor	-	200	200	200	600	1,200
320024	Fairview Ave Full Depth Recon	-	(2,500)	(2,500)	(2,500)	(7,500)	(15,000)
320025	Rosemont Ave Full Depth Recon	-	(2,500)	(2,500)	(2,500)	(7,500)	(15,000)
320026	South Carroll St Full Depth Recon	-	(1,200)	(1,200)	(1,200)	(3,600)	(7,200)
320028	Willow Oak Drive Full Depth Recon.	-	(1,200)	(1,200)	(1,200)	(3,600)	(7,200)
320029	Street Maintenance	-	(5,000)	(5,000)	(5,000)	(15,000)	(30,000)
330005	Bridge Rehabilitation	-	(5,000)	(5,000)	(5,000)	(15,000)	(30,000)
340000	Streetlight Upgrades	(46,000)	(12,000)	(12,000)	(12,000)	(48,000)	(130,000)
340007	Bentz St Pedestrian Crossing	-	-	-	-	-	-
340008	ADA Intersection & Corridor Improve.	-	-	-	-	-	-
340102	Sidewalk Retrofit	2,000	500	500	500	1,500	5,000
340401	New Traffic Signal Construction	-	-	-	-	-	-
340402	Traffic Light Conversion - ARRA	(4,500)	(1,500)	(1,500)	(1,500)	(4,500)	(13,500)
380001	Shared Use Path Plan Imps	9,500	2,500	2,500	2,500	7,500	24,500
380006	Way Finding	24,000	8,000	8,000	8,000	24,000	72,000
410001	Carroll Creek Linear Park	15,000	15,000	15,000	15,000	45,000	105,000
410007	Riverside Center Park	-	-	-	5,000	15,000	20,000
410011	Avalon Park	-	-	-	15,000	15,000	30,000
410017	Clover Ridge Park	-	-	-	5,000	15,000	20,000
411202	West Side Regional Park	3,000	1,500	1,500	1,500	4,500	12,000
450102	Harry Grove Stadium Improvements	-	-	-	-	-	-
480158	Weinberg Center HVAC	-	(5,000)	(5,000)	(5,000)	(15,000)	(30,000)
<b>Total General Fund</b>		<b>\$ 3,500</b>	<b>\$ (7,700)</b>	<b>\$ 4,800</b>	<b>\$ 32,800</b>	<b>\$ 56,400</b>	<b>\$ 89,800</b>

## Capital Improvements Program Operational Impact Summary

Project Number	Project Name	Prior Years	FY 2016	FY 2017	FY 2018	FY 2019- FY 2021	Total
<b>Water and Sewer Fund:</b>							
310004	Monocacy Blvd. - Rt. 15 Interchange	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
310304	Monocacy Blvd- Central Section	-	5,000	5,000	5,000	15,000	30,000
320015	Butterfly Ln Impts - Realignment	-	-	-	-	-	-
360009	Water Distribution	(150,000)	(25,000)	(25,000)	(30,000)	(75,000)	(305,000)
360011	New Design Water Plant Expansion	900,000	719,318	569,318	419,318	507,954	3,115,908
360015	North Side Water Tank	-	-	-	-	-	-
360018	Water Loss Reduction	(200,000)	(100,000)	(150,000)	(200,000)	(750,000)	(1,400,000)
360022	Water Resource Project	-	-	-	-	-	-
360023	Ballenger Creek Interconnect	-	-	-	-	-	-
360025	Water & Sewer Security	-	-	-	-	-	-
360029	Bowers-Whittier Connector Pipelines	7,500	2,500	2,500	2,500	7,500	22,500
360031	Fishing Creek Pipeline	-	-	-	(15,000)	(45,000)	(60,000)
360032	SCADA System	7,500	2,500	2,500	2,500	7,500	22,500
360033	Lake Linganore Silt Removal	-	-	-	-	-	-
360034	Butterfly Ln Water Tank Lead Abmnt	-	-	-	-	-	-
360035	City & County Sewerage/Water Study	-	-	-	-	-	-
360036	Route 40 & LR Dingle Station Rehab.	-	-	(10,000)	(10,000)	(30,000)	(50,000)
360601	Watershed Land Acquisition	-	-	-	-	-	-
370007	Wastewater Flowmeter	-	-	-	-	-	-
370009	Ballenger -McKinney WWTP	-	-	-	-	-	-
370010	Gas House Pike WWTP Solids Rehab	-	(400,000)	(400,000)	(410,000)	(1,230,000)	(2,440,000)
370011	Gas House Pike WWTP ENR Upgrade	-	-	(25,000)	(50,000)	(100,000)	(175,000)
370300	Inflow and Infiltration Reduction	(70,000)	(10,000)	(10,000)	(5,000)	(30,000)	(125,000)
<b>Total Water and Sewer Fund</b>		<b>\$ 495,000</b>	<b>\$ 194,318</b>	<b>\$ (40,682)</b>	<b>\$ (290,682)</b>	<b>\$ (1,722,046)</b>	<b>\$ (1,364,092)</b>

## Capital Improvements Program Operational Impact Summary

Project Number	Project Name	Prior Years	FY 2016	FY 2017	FY 2018	FY 2019- FY 2021	Total
<b>Airport Fund:</b>							
380051	FAA Part 77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
380054	Airport Property Acquisitions	10,000	2,500	2,500	2,500	7,500	25,000
380062	Bowman's Farm Acquisition	-	-	-	-	-	-
380064	Toms Farm Easement	-	-	-	-	-	-
380067	Bailes Lane Demolition & Site Work	-	-	-	-	-	-
380068	Waffle House - Acquire / Remove	5,000	-	-	-	-	5,000
380073	Equipment Storage Building	-	-	-	5,000	15,000	20,000
380076	Northeast T-Hangars	-	-	-	(400,000)	(1,200,000)	(1,600,000)
380086	North County Easements	-	-	-	-	-	-
380087	ALP Site "F1" Hangar Development	-	-	-	(75,000)	(225,000)	(300,000)
380088	Corporate Hangar - P4	-	-	-	-	15,000	15,000
380090	Ramp Rehabilitation	-	-	-	(2,400)	(7,200)	(9,600)
380091	Airport Layout Plan (ALP)	-	-	-	-	-	-
<b>Total Airport Fund</b>		<b>\$ 15,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ (469,900)</b>	<b>\$ (1,394,700)</b>	<b>\$ (1,844,600)</b>
<b>Parking Fund:</b>							
380408	Site G Deck #6	\$ -	\$ -	\$ -	\$ 75,000	\$ 250,000	\$ 325,000
380413	Church Street Deck - Rehab	-	(5,000)	(5,000)	(5,000)	(15,000)	(30,000)
380414	Court Street Deck Rehab	(5,000)	(5,000)	(5,000)	(5,000)	(15,000)	(35,000)
380415	Parking Garage Gateway Mural	-	2,500	2,500	2,500	7,500	15,000
<b>Total Parking Fund</b>		<b>\$ (5,000)</b>	<b>\$ (7,500)</b>	<b>\$ (7,500)</b>	<b>\$ 67,500</b>	<b>\$ 227,500</b>	<b>\$ 275,000</b>
<b>Stormwater:</b>							
350001	South Street Storm Drain	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
350004	Watershed Management Plan	-	-	-	-	-	-
350005	Culler Lake Silt Removal	-	-	-	-	-	-
350006	Storm Water Pump #4 Rehab.	-	-	(5,000)	(5,000)	(15,000)	(25,000)
350007	Stream Restoration	-	-	-	-	-	-
350020	Carroll Creek Flood Control Project	2,500	2,500	2,500	2,500	7,500	17,500
<b>Total Stormwater</b>		<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ (2,500)</b>	<b>\$ (2,500)</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
<b>Grand Total</b>		<b>\$ 511,000</b>	<b>\$ 184,118</b>	<b>\$ (43,382)</b>	<b>\$ (662,782)</b>	<b>\$ (2,825,346)</b>	<b>\$ (2,836,392)</b>

## Capital Improvements Program - General Fund

**Project #** 110007  
**Project Name:** DPW Emergency Generator  
**Project Manager:** Deputy Director for Operations

**Description:**

Engineer, purchase and install an emergency generator system to power the City's Department of Public Works facility located at 111 Airport Drive East. Operations located at this facility are responsible for responding to situations under any condition. Currently there is no backup source in order to accommodate power failure.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Equipment	\$ 1,100,000	\$ -	\$ 750,000	\$ -	\$ -	\$ 1,850,000
<b>Total</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,850,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 350,000	\$ -	\$ 750,000	\$ -	\$ -	\$ 1,100,000
State Grant	750,000	-	-	-	-	750,000
<b>Total</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,850,000</b>

**Operational Impact:**

The purpose of this project is to create a backup system for critical operations. At this time, the City does not anticipate any changes in staffing or other operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>DPW</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - General Fund

**Project #** 120005  
**Project Name:** Downtown Hotel Project  
**Project Manager:** Director of Economic Development

**Description:**

To fund the acquisition, planning, and engineering, and consulting studies related to the feasibility and construction of a privately owned and operated, full-service, 200-room, Downtown Frederick Hotel and Conference Center with 15,000 to 20,000 square feet of conference/event/meeting space.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
State Grant	250,000	-	-	-	-	250,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Operational Impact:**

This project is intended to be a public-private partnership where a private entity will construction and operate the Conference Center.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Economic Develop</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Capital Improvements Program - General Fund

**Project #** 120006  
**Project Name:** City Hall Roof Replacement  
**Project Manager:** Deputy Director for Operations

**Description:**

The condition of the existing roof slates suggest a variety of ages and different quarries are represented. Many of the existing slates are badly weathered, cracked and exhibit lamination, efflorescence and evidence of water absorption. There is also evidence of water absorption on the underside of some of the roof sheathing indicating the need for replacement. The 20% threshold of damaged or deteriorated slates referred to in the Preservation Brief for Slate Roofs has been exceeded.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Eng.	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
Construction	-	-	-	700,000	-	700,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ 800,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ 100,000	\$ 700,000	\$ -	\$ 800,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ 800,000</b>

**Operational Impact:**

Upon completion, the roof replacement will reduce maintenance costs and leak repairs.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Facilities</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,500)</b>	<b>\$ (7,500)</b>	<b>\$ (10,000)</b>

## Capital Improvements Program - General Fund

**Project #** 120007  
**Project Name:** Sustainability Initiatives  
**Project Manager:** Deputy Director of Planning

**Description:**

This project is to provide funds to allow the City to undertake projects and studies that will result in a more sustainable community. These projects could include upgrades to City facilities, energy management, public outreach and education, environmental projects and demonstration projects. The City could also use these funds to provide a match for other programs, loans and grants.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Other	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>Total</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>Total</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

**Operational Impact:**

It is anticipated these projects will reduce operating costs, however the amounts can not be determined at this time.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Facilities</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Capital Improvements Program - General Fund

**Project #** 210009  
**Project Name:** New Police Headquarters  
**Project Manager:** Chief of Police

**Description:**

To meet the demands of operating the City Police Department, correct various code deficiencies and to consolidate operations into one location for improved efficiency.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 91,000	\$ -	\$ 125,000	\$ -	\$ -	\$ 216,000
<b>Total</b>	<b>\$ 91,000</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 216,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000
Special Assessment	91,000	-	-	-	-	91,000
<b>Total</b>	<b>\$ 91,000</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 216,000</b>

**Operational Impact:**

A new headquarters will increase operating costs, however amounts can not be determined at this time. It is likely costs will not increase until after FY 2021.

<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Capital Improvements Program - General Fund

**Project #** 310004  
**Project Name:** Monocacy Blvd / Rt 15 Interchange  
**Project Manager:** Deputy Director for Engineering

**Description:**

The engineering and design for the construction of an interchange at Monocacy Blvd and Route 15. A memorandum of understanding between the City, Frederick County, and the State of Maryland was developed to fund the design with the State responsible for managing the project. This interchange will provide a safe and vital link to the east and west sides of the City on the north side of town.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 1,130,000	\$ -	\$ -	\$ -	\$ -	\$ 1,130,000
<b>Total</b>	<b>\$ 1,130,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,130,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 630,000	\$ -	\$ -	\$ -	\$ -	\$ 630,000
Debt Issue	500,000	-	-	-	-	500,000
<b>Total</b>	<b>\$ 1,130,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,130,000</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 12,500</b>

## Capital Improvements Program - General Fund

**Project #** 310006  
**Project Name:** Christophers Crossing Corridor - Ft Detrick  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project includes the design, permitting and construction of Christophers Crossing through Ft Detrick's "Area B," which ultimately extends from US 15 in the north around the City to US 40 in the west. Christophers Crossing in this section will be a four lane road with associated curb and gutter, street lights, sidewalks and bike paths.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Construction	-	-	3,000,000	-	-	3,000,000
<b>Total</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,800,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 486,000	\$ -	\$ -	\$ -	\$ -	\$ 486,000
Debt Issue	-	-	3,000,000	-	-	3,000,000
Other	314,000	-	-	-	-	314,000
<b>Total</b>	<b>\$ 486,000</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,800,000</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 25,000</b>

## Capital Improvements Program - General Fund

**Project #** 310007  
**Project Name:** Christophers Crossing Corridor - Sanner  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project includes the design, permitting and construction of Christophers Crossing through the Sanner Farm, which ultimately extends from US 15 in the north around the City to US 40 in the west. Christophers Crossing in this section will be a four lane road with associated curb and gutter, street lights, sidewalks and bike paths.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Debt Issue	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>

## Capital Improvements Program - General Fund

**Project #** 310304  
**Project Name:** Monocacy Blvd - Central Section -- Phase II  
**Project Manager:** Director of Public Works

**Description:**

The design and construction of Monocacy Blvd Central Section, including the bridge over the Monocacy River, extension of Schifferstadt Blvd and East Church St to connect with Monocacy Blvd and the bridge over Carroll Creek. Monocacy Blvd in this section will be a four lane road with associated curb, gutter, sidewalks and bike paths. This project also includes associated water and sewer infrastructure. This project will relieve congestion and provide additional choices for motorists to travel without entering already congested arterials.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 2,680,000	\$ -	\$ -	\$ -	\$ -	\$ 2,680,000
Construction	18,839,119	2,000,000	-	-	-	20,839,119
Other	7,800,000	-	-	-	-	7,800,000
<b>Total</b>	<b>\$ 29,319,119</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,319,119</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 3,234,904	\$ -	\$ -	\$ -	\$ -	\$ 3,234,904
Debt Issue	16,970,778	2,000,000	-	-	-	18,970,778
Special Assessment	533,724	-	-	-	-	533,724
County Grant	8,350,000.00	-	-	-	-	8,350,000
Other	229,713	-	-	-	-	229,713
<b>Total</b>	<b>\$ 29,319,119</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,319,119</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 25,000</b>

## Capital Improvements Program - General Fund

**Project #** 320007  
**Project Name:** Opossumtown Pike / Thomas Johnson Drive Intersection Improvements  
**Project Manager:** Deputy Director of Engineering

**Description:**

Widen the entire intersection to provide additional turn lanes. This intersection is currently failing during peak periods and this project will greatly improve operations. The project is also needed to correspond with the SHA project that will rebuild and widen the Opossumtown Pike/Motter Avenue Bridge over US 15.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 903,400	\$ -	\$ -	\$ -	\$ -	\$ 903,400
Land/R.O.W.	751,000	-	-	-	-	751,000
Construction	3,247,820	-	-	-	-	3,247,820
Other	101,095	-	-	-	-	101,095
<b>Total</b>	<b>\$ 5,003,315</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,003,315</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 2,679,315	\$ -	\$ -	\$ -	\$ -	\$ 2,679,315
Debt Issue	1,607,000	-	-	-	-	1,607,000
County Grant	500,000	-	-	-	-	500,000
Other	217,000	-	-	-	-	217,000
<b>Total</b>	<b>\$ 5,003,315</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,003,315</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase current staffing

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	<b>\$ 3,500</b>

## Capital Improvements Program - General Fund

**Project #** 320015  
**Project Name:** Butterfly Lane Improvements - Realignment  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project is for the design, construction and the relocation of a four-lane Butterfly Lane section through the Hargett Farm to tie in at Swallowtail Drive. The existing Butterfly Lane will terminate prior to MD180 via a cul-de-sac. This project will enhance roadway operations and provide additional capacity along Butterfly Lane. It will also greatly improve traffic issues along the MD180 corridor by spacing the intersection of Butterfly Lane at MD180 a greater distance from Himes Ave.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	-	-	3,000,000	-	-	3,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,050,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ 1,989,450	\$ -	\$ -	\$ 1,989,450
State Grant	-	-	500,000	-	-	500,000
County Grant	-	-	100,000	-	-	100,000
Other	-	50,000	410,550	-	-	460,550
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,050,000</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase current staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	<b>\$ 2,000</b>

## Capital Improvements Program - General Fund

**Project #** 320018  
**Project Name:** Christophers Crossing Corridor and Intersection Improvements  
**Project Manager:** Deputy Director of Engineering

**Description:**

Complete intersection improvements in the Christophers Crossing Corridor in accordance with the Corridor Study completed in 2009. The recommendations contained in the document reflect the improvements of data collection in 2008. Prior to moving forward with the planned and programmed improvements, reevaluation of the forecasts will take place to insure the improvement is needed.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 71,200	\$ -	\$ -	\$ -	\$ -	\$ 71,200
Construction	206,882	-	-	-	-	206,882
<b>Total</b>	<b>\$ 278,082</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 278,082</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 278,082	\$ -	\$ -	\$ -	\$ -	\$ 278,082
<b>Total</b>	<b>\$ 278,082</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 278,082</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase current staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 600</b>	<b>\$ 1,200</b>

## Capital Improvements Program - General Fund

**Project #** 320024  
**Project Name:** Fairview Avenue Full Depth Reconstruction  
**Project Manager:** Deputy Director for Operations

**Description:**

Current conditions of Fairview Avenue require full depth reconstruction from Rosement Avenue to 7th Street. Work to include curb, gutter and ADA improvements where necessary.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
<b>Total</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Special Assessment	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
<b>Total</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>

**Operational Impact:**

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Street Maintenance	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (7,500)	\$ (15,000)

## Capital Improvements Program - General Fund

**Project #** 320025  
**Project Name:** Rosemont Avenue Full Depth Reconstruction  
**Project Manager:** Deputy Director for Operations

**Description:**

Current conditions of Rosemont Avenue require full depth reconstruction from Rt 15 to Upper College Terrace. Work to include curb, gutter and ADA improvements where necessary.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Special Assessment	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Operational Impact:**

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ (2,500)</b>	<b>\$ (2,500)</b>	<b>\$ (2,500)</b>	<b>\$ (7,500)</b>	<b>\$ (15,000)</b>

## Capital Improvements Program - General Fund

**Project #** 320026  
**Project Name:** South Carroll Street Full Depth Reconstruction  
**Project Manager:** Deputy Director for Operations

**Description:**

Current conditions of South Carroll Street require full depth reconstruction of the roadway. Work to include curb, gutter and ADA improvements where necessary.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ 410,000
<b>Total</b>	<b>\$ 410,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 410,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Other	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ 410,000
<b>Total</b>	<b>\$ 410,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 410,000</b>

**Operational Impact:**

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Street Maintenance	\$ -	\$ (1,200)	\$ (1,200)	\$ (1,200)	\$ (3,600)	\$ (7,200)

## Capital Improvements Program - General Fund

**Project #** 320028  
**Project Name:** Willow Oak Drive Full Depth Reconstruction  
**Project Manager:** Deputy Director for Operations

**Description:**

This is a full depth reconstruction of the roadway on Willow Oak Drive. Work includes curbs, gutter and ADA improvements as well as the removal and replacement of the street surface and subgrade to meet City Standards.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
<b>Total</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Special Assessment	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
<b>Total</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>

**Operational Impact:**

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ (1,200)</b>	<b>\$ (1,200)</b>	<b>\$ (1,200)</b>	<b>\$ (3,600)</b>	<b>\$ (7,200)</b>

## Capital Improvements Program - General Fund

**Project #** 320029  
**Project Name:** Street Maintenance  
**Project Manager:** Deputy Director for Operations

**Description:**

This project involves the repair and resurfacing of various streets throughout the City. Streets for each year's program are determined based on road condition, traffic volume and other factors. Streets anticipated for future projects include, but are not limited to: Hillcrest Drive, Lindbergh Avenue, Wilson Place, Pinewood Avenue and Fairview Avenue.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 550,000	\$ 1,000,000	\$ 1,000,000	\$ 500,000	\$ 1,000,000	\$ 4,050,000
<b>Total</b>	<b>\$ 550,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 500,000</b>	<b>\$ 1,000,000</b>	<b>\$ 4,050,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 500,000	\$ 1,000,000	\$ 3,500,000
Special Assessment	\$ 550,000	-	-	-	-	550,000
<b>Total</b>	<b>\$ 550,000</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 500,000</b>	<b>\$ 1,000,000</b>	<b>\$ 4,050,000</b>

**Operational Impact:**

The completion of this project will decrease road maintenance expenditures needed for repairs on these roadways.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (15,000)</b>	<b>\$ (30,000)</b>

## Capital Improvements Program - General Fund

**Project #** 330005  
**Project Name:** Bridge Rehabilitation  
**Project Manager:** Deputy Director for Public Works

**Description:**

The intent of this project is to complete the necessary repairs and rehabilitate those bridges that fall within City jurisdiction as called for in the assessment report in a systematic fashion. The priority of the projects is also determined within the report. Routine maintenance and repairs must be undertaken to ensure the public safety of the bridge and culvert systems.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,500,000	\$ 3,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 3,000,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,500,000	\$ 3,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 3,000,000</b>

**Operational Impact:**

The completion of this project will decrease bridge maintenance expenditures needed for repairs on these bridges.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (15,000)</b>	<b>\$ (30,000)</b>

## Capital Improvements Program - General Fund

**Project #** 340000  
**Project Name:** Street Light Upgrades  
**Project Manager:** Deputy Director for Operations

**Description:**

This multi-year project allows the City's Street Light and Traffic Control Department to upgrade all streetlights currently powered by direct-bury series circuits. All of these streetlights will be converted to parallel circuits routed in conduit and their present lamp systems, both incandescent and high-pressure-sodium will be converted to QL induction lamps (low pressure mercury discharge).

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 3,788,147	\$ 150,000	\$ 300,000	\$ 300,000	\$ 600,000	\$ 5,138,147
<b>Total</b>	<b>\$ 3,788,147</b>	<b>\$ 150,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 600,000</b>	<b>\$ 5,138,147</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 3,637,047	\$ 150,000	\$ 300,000	\$ 300,000	\$ 600,000	\$ 4,987,047
State Grant	31,100	-	-	-	-	31,100
Other	120,000	-	-	-	-	120,000
<b>Total</b>	<b>\$ 3,788,147</b>	<b>\$ 150,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 600,000</b>	<b>\$ 5,138,147</b>

**Operational Impact:**

The City's upgrade of the existing high-voltage, series street lighting circuits will improve system safety and availability and will reduce operating and maintenance costs.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Lights</b>	<b>\$ (46,000)</b>	<b>\$ (12,000)</b>	<b>\$ (12,000)</b>	<b>\$ (12,000)</b>	<b>\$ (48,000)</b>	<b>\$ (130,000)</b>

## Capital Improvements Program - General Fund

**Project #** 340007  
**Project Name:** Bentz Street Pedestrian Crossing  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project consists of the design and construction of pedestrian improvements at each intersection along Bentz Street from 2<sup>nd</sup> Street to 7<sup>th</sup> Street. Improvements will include new ADA ramps, pedestrian signals, signs and striping.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	200,000	-	-	-	-	200,000
<b>Total</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
<b>Total</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

**Operational Impact:**

The purpose of this project is to improve pedestrian safety on this roadway. At this time, the City does not anticipate any changes in staffing or other operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Lights</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - General Fund

**Project #** 340008  
**Project Name:** ADA Intersection & Corridor Improvements  
**Project Manager:** Deputy Director of Engineering

**Description:**

This ongoing project consists of the design and construction of pedestrian improvements at intersection to improve safety and meet requirements of the Americans with Disabilities Act. Improvements will include new ADA ramps, pedestrian signals, signs and striping. Projects include N. Market at 7th Street, N. Market at 9th Street and Jefferson St. at Prospect Blvd/Pearl St.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000
Land/R.O.W.	-	-	100,000	-	-	100,000
Construction	-	-	-	400,000	-	400,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 575,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ 175,000	\$ 400,000	\$ -	\$ 575,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 575,000</b>

**Operational Impact:**

The purpose of this project is to improve pedestrian safety on this roadway. At this time, the City does not anticipate any changes in staffing or other operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Lights</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program- General Fund

**Project #** 340102  
**Project Name:** Sidewalk Retrofit  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project is part of an on-going initiative to utilize State Highway Administration matching funds to construct sidewalks in urbanized areas along State highways. Funding sources vary in terms of the need for pedestrian improvements; either for safety or for access to transit facilities. Future sections will include missing links along the north and south sides of MD26 east of Monocacy Blvd to Waterside/Sebastian Ct, and the east and west sides of Baughman’s Lane north of West Patrick Street.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 43,500	\$ -	\$ -	\$ -	\$ -	\$ 43,500
Construction	649,796	-	-	-	-	649,796
<b>Total</b>	<b>\$ 693,296</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 693,296</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 290,524	\$ -	\$ -	\$ -	\$ -	\$ 290,524
State Grant	301,114	-	-	-	-	301,114
Other	101,658	-	-	-	-	101,658
<b>Total</b>	<b>\$ 693,296</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 693,296</b>

**Operational Impact:**

The completion of this project will increase sidewalk maintenance costs in out years, however it is not expected to increase current staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ 2,000</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	<b>\$ 5,000</b>

## Capital Improvements Program - General Fund

**Project #** 340401  
**Project Name:** New Traffic Signal Construction  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project will provide funding for new traffic signals as the need arises throughout the year. It will also upgrade existing signal detection, controllers, interconnect capability and will provide battery backup at key locations. This project will also include safety improvements to address pedestrian deficiencies at intersections.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 110,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ 190,000
Land/R.O.W.	5,000	-	-	-	-	5,000
Utilities	5,000	-	-	-	-	5,000
Construction	799,420	185,000	185,000	30,000	-	1,199,420
<b>Total</b>	<b>\$ 919,420</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 1,399,420</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 919,420	\$ 225,000	\$ 225,000	\$ 30,000	\$ -	\$ 1,399,420
<b>Total</b>	<b>\$ 919,420</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 1,399,420</b>

**Operational Impact:**

The purpose of this project is to replace existing signals and improve safety. It is not anticipated for this project to have an effect on the City's operating costs or staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Street Lights</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Capital Improvements Program - General Fund

**Project #** 340402  
**Project Name:** Traffic Light Conversion - ARRA  
**Project Manager:** Deputy Director of Operations

**Description:**

This ARRA Funded project will assist the City in reducing energy costs by replacing old incandescent light bulbs with light emitting diodes in traffic signals. There are currently 68 traffic signals to be replaced within the City's boundaries. All installation/labor will be completed by the City's Lighting Division with an expected completion date of one year after grant is received.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 164,732	\$ -	\$ -	\$ -	\$ -	\$ 164,732
<b>Total</b>	<b>\$ 164,732</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164,732</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 38,580.00	\$ -	\$ -	\$ -	\$ -	\$ 38,580
Federal Grant	109,552	-	-	-	-	109,552
Other	16,600	-	-	-	-	16,600
<b>Total</b>	<b>\$ 164,732</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164,732</b>

**Operational Impact:**

This project will reduce energy costs by replacing old lights with LED's in traffic signals.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Street Lights	\$ (4,500)	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (4,500)	\$ (13,500)

## Capital Improvements Program - General Fund

**Project #** 380001  
**Project Name:** Shared Use Path Improvements  
**Project Manager:** Deputy Director of Parks and Recreations

**Description:**

This project is to provide a 12' Shared Use Path throughout the entire City. The total miles of this project is 25.7 miles of which approximately 10 have been constructed.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000
Construction	2,065,009	300,000	-	-	-	2,365,009
<b>Total</b>	<b>\$ 2,355,009</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,655,009</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 350,009	\$ 50,000	\$ -	\$ -	\$ -	\$ 400,009
Debt Issue	1,280,000	-	-	-	-	1,280,000
Special Assessment	350,000	-	-	-	-	350,000
State Grant	375,000	250,000	-	-	-	625,000
<b>Total</b>	<b>\$ 2,355,009</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,655,009</b>

**Operational Impact:**

This project will increase repair and maintenance costs for the Parks Department, however it will not increase current staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Parks</b>	<b>\$ 9,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 24,500</b>

## Capital Improvements Program - General Fund

**Project #** 380006  
**Project Name:** Wayfinding  
**Project Manager:** Deputy Director of Planning

**Description:**

The scope of this project is to identify old signs to be removed, design a new consistent signage program in conjunction with the State’s Tourism Area, and Corridor Sign Program (TAC) program and develop a plan to install and remove the signage in a coordinated effort in the downtown area.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Construction	\$ 640,000	\$ -	\$ -	\$ -	\$ -	\$ 640,000
<b>Total</b>	<b>\$ 640,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 640,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ 360,000
Other	280,000	-	-	-	-	280,000
<b>Total</b>	<b>\$ 640,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 640,000</b>

**Operational Impact:**

The City's way finding signage program will increase maintenance and repair costs for damaged signs.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Traffic Lines/Signs</b>	<b>\$ 24,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 24,000</b>	<b>\$ 72,000</b>

## Capital Improvements Program - General Fund

**Project #** 410001  
**Project Name:** Carroll Creek Linear Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

To construct Carroll Creek Park improvements along the 1.3 mile long flood control corridor through historic Downtown Frederick. Private development of key opportunity sites along Carroll Creek Park and East Street together with construction of public park improvements along the length of the park is critical to bring the vision to fruition. Completion of the park will provide development opportunities, create jobs and services and enhance the tax base of the City.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 4,659,300	\$ -	\$ -	\$ -	\$ -	\$ 4,659,300
Construction	30,932,080	-	-	-	-	30,932,080
Other	137,000	-	-	-	-	137,000
<b>Total</b>	<b>\$ 35,728,380</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,728,380</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 3,709,380	\$ -	\$ -	\$ -	\$ -	\$ 3,709,380
Debt Issue	21,829,421	-	-	-	-	21,829,421
State Grant	4,662,000	-	-	-	-	4,662,000
County Grant	1,000,000	-	-	-	-	1,000,000
Other	4,527,579	-	-	-	-	4,527,579
<b>Total</b>	<b>\$ 35,728,380</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,728,380</b>

**Operational Impact:**

The completion of the Carroll Creek Linear Park will result in an increase in park maintenance costs, police patrol costs and utility costs. Additional Police and Park staff could become necessary in out years.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Various</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 45,000</b>	<b>\$ 105,000</b>

## Capital Improvements Program - General Fund

**Project #** 410007  
**Project Name:** Riverside Center Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

This is a phased project for this existing park that will ultimately provide an access road and parking spaces as well as additional multi-use field space for activities. The park resides entirely in the 100-year flood plain so obtaining environmental permits is a critical step in the design approval process.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 70,480	\$ -	\$ -	\$ 50,000	\$ -	\$ 120,480
Construction	890,000	-	-	-	-	890,000
Equipment	-	-	-	-	560,000	560,000
<b>Total</b>	<b>\$ 960,480.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 560,000</b>	<b>\$ 1,570,480</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ -	\$ -	\$ -	\$ 50,000	\$ 560,000	\$ 610,000
Impact Fees	843,000	-	-	-	-	843,000
Other	117,480	-	-	-	-	117,480
<b>Total</b>	<b>\$ 960,480</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 560,000</b>	<b>\$ 1,570,480</b>

**Operational Impact:**

The completion of Riverside Center Park will increase park maintenance expenses in out years, however additional staffing is not anticipated.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Parks</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>

## Capital Improvements Program - General Fund

**Project #** 410011  
**Project Name:** Commons of Avalon Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

The scope of this project includes the design and construction of the following features in this park: 19-space parking lot with 1 handicapped space and 1 entrance/exit off of Waverly Drive; a multi-aged playground unit meeting all standard playground safety specifications; 750 linear feet of 4' path connecting all park features; 2 single table picnic pavilions; 5 lighted tennis courts with 8' high chain link fence for an estimated 510 linear feet and water fountains.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
Construction	-	-	354,000	-	-	354,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 384,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 384,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Impact Fees	\$ -	\$ -	\$ 384,000	\$ -	\$ -	\$ 384,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 384,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 384,000</b>

**Operational Impact:**

The completion of Commons of Avalon Park will increase park maintenance expenses in out years, however additional staffing is not anticipated.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Parks</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>

## Capital Improvements Program - General Fund

**Project #** 410017  
**Project Name:** Clover Ridge Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

The park plan has been approved by the Parks & Recreation Commission for an approximately 30-acre park. The design consists of 2 tot lots, open space, soccer field, little league field, 34-space parking lot and 3 small pavilions.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000
Construction	-	-	-	403,000	-	403,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 403,000</b>	<b>\$ -</b>	<b>\$ 438,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Impact Fees	\$ -	\$ -	\$ 35,000	\$ 403,000	\$ -	\$ 438,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 403,000</b>	<b>\$ -</b>	<b>\$ 438,000</b>

**Operational Impact:**

The completion of Clover Ridge Park will increase park maintenance expenses in out years, however additional staffing is not anticipated.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Parks</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>

## Capital Improvements Program- General Fund

**Project #** 411202  
**Project Name:** West Side Regional Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

The City has purchased a large tract of land, 148 acres, on the west side of town to provide the following elements: numerous lighted sports fields, adequate parking, indoor aquatic center, water park and a DPW Annex. There will be upgrades made to the Butterfly Lane / Route 180 intersection helping overall traffic flow. The first phase is to develop the 35 acres that have been put into Program Open Space protection. These 35 acres are on the west side of the park and will consist of 4 multi-purpose fields and parking. The road frontage perk will be a future aquatic center.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 626,581	\$ -	\$ -	\$ -	\$ -	\$ 626,581
Land/R.O.W.	18,000,000	-	-	-	-	18,000,000
Construction	226,437	-	200,000	-	-	426,437
<b>Total</b>	<b>\$ 18,853,018</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,053,018</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Debt Issue	17,543,720	-	-	-	-	17,543,720
Impact Fees	276,437	-	-	-	-	276,437
State Grant	1,032,861	-	-	-	-	1,032,861
<b>Total</b>	<b>\$ 18,853,018</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,053,018</b>

**Operational Impact:**

This is a long term project for the City. Current operating costs include the maintenance of the land. The park is not expected to be constructed in the foreseeable future.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Parks</b>	<b>\$ 3,000</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 4,500</b>	<b>\$ 12,000</b>

## Capital Improvements Program - General Fund

**Project #** 450102  
**Project Name:** Harry Grove Stadium Improvements  
**Project Manager:** Deputy Director for Operations

**Description:**

Upgrade Harry Grove Stadium to be in full compliance with National Association of Professional Baseball Leagues standards, meet ADA and other building codes, improve fan amenities and upgrade the physical condition of the stadium. Various repairs and updating finishes will also be completed. Improvement costs will be shared with the Frederick Keys, the primary tenant and user of the stadium.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Construction	3,500,000	200,000	200,000	200,000	600,000	4,700,000
Other	307,500	-	-	-	-	307,500
<b>Total</b>	<b>\$ 4,607,500</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 600,000</b>	<b>\$ 5,807,500</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 200,000	\$ 12,500	\$ 12,500	\$ 12,500	\$ 37,500	\$ 275,000
Debt Issue	2,000,000	-	-	-	-	2,000,000
State Grant	2,000,000	-	-	-	-	2,000,000
Other	407,500	187,500	187,500	187,500	562,500	1,532,500
<b>Total</b>	<b>\$ 4,607,500</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 600,000</b>	<b>\$ 5,807,500</b>

**Operational Impact:**

Continued improvements to Harry Grove Stadium will upgrade the physical condition of the stadium. It is anticipated this will reduce maintenance costs associated with the stadium, however estimates are not available at this time.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Asset Management</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - General Fund

**Project #** 480158  
**Project Name:** Weinberg Center HVAC  
**Project Manager:** Director of Economic Development

**Description:**

The Weinberg HVAC system has been plagued with problems since 2006. This project includes an engineering evaluation of existing HVAC systems and the design and installation of new system.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Construction	\$ 500,000	\$ 350,000	\$ -	\$ -	\$ -	\$ 850,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 850,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 500,000	\$ 350,000	\$ -	\$ -	\$ -	\$ 850,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 850,000</b>

**Operational Impact:**

This project is expected to reduce energy costs at the Weinberg Center.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Weinberg	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (15,000)	\$ (30,000)

## Capital Improvements Program - Water and Sewer Fund

**Project #** 310004WS  
**Project Name:** Monocacy Blvd - RT 15 Interchange  
**Project Manager:** Deputy Director for Engineering

**Description:**

The intent of this project is to complete the engineering and design of the project as prescribed in the planning process. A memorandum of understanding and letter of agreement between the City, County and State was entered into in order to fund the design with SHA responsible for managing the design.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Utilities	\$ -	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 1,600,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Debt Issue	-	1,350,000	-	-	-	1,350,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>

**Operational Impact:**

This project requires relocation of utilities but is not expected to increase operating costs.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water and Sewer</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 310304WS  
**Project Name:** Monocacy Blvd - Central Section, Water and Sewer  
**Project Manager:** Deputy Director for Engineering

**Description:**

The design and construction of Monocacy Blvd. Central Section which extends from Gas House Pike in the north to Hughes Ford Road in the south, including the design and construction of the bridge over Monocacy River, extension of Schifferstadt Blvd. and East Church Street to connect with Monocacy Blvd.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Utilities	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Construction	7,095,074	-	-	-	-	7,095,074
<b>Total</b>	<b>\$ 7,095,074</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,095,074</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Debt Issue	\$ 9,095,074	\$ -	\$ -	\$ -	\$ -	\$ 9,095,074
<b>Total</b>	<b>\$ 9,095,074</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,095,074</b>

**Operational Impact:**

Additional water and sewer infrastructure will increase maintenance costs, however additional staffing needs are not anticipated.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Water and Sewer</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 320015WS  
**Project Name:** Butterfly Lane Improvements - Realignment  
**Project Manager:** Deputy Director for Engineering

**Description:**

This project is for the design, construction and relocation of a four-lane Butterfly Lane section through the Hargett Farm to tie in at Swallowtail Drive. The existing butterfly Lane will terminate prior to MD180 via a cul-de-sac.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Operational Impact:**

This project will relocate water infrastructure. It is not anticipated to increase operating costs.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water and Sewer</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360009  
**Project Name:** Water Distribution  
**Project Manager:** Deputy Director for Operations

**Description:**

This project will require: the hiring of a design/builder to complete the City's water distribution system improvements per the City's Water and Sewer Master Plan (Chester 2000 & Dayton-Knight 2006). The design/builder will complete the design and construct the water main improvements, provide traffic control, public information notices, permits, easements, permanent patching and/or mill-overlay and restoration of all work sites per City specifications.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 1,034,291	\$ -	\$ -	\$ -	\$ -	\$ 1,034,291
Construction	11,897,059	-	4,000,000	500,000	-	16,397,059
<b>Total</b>	<b>\$ 12,931,350</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 17,431,350</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 1,140,252	\$ -	\$ -	\$ 500,000	\$ -	\$ 1,640,252
Debt Issue	11,252,146	-	4,000,000	-	-	15,252,146
Special Assessment	535,735	-	-	-	-	535,735
Other	3,217	-	-	-	-	3,217
<b>Total</b>	<b>\$ 12,931,350</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 17,431,350</b>

**Operational Impact:**

Continuation of improvements to the City's water distribution system will decrease the repairs and maintenance costs of the aging system.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Water Services</b>	<b>\$ (150,000)</b>	<b>\$ (25,000)</b>	<b>\$ (25,000)</b>	<b>\$ (30,000)</b>	<b>\$ (75,000)</b>	<b>\$ (305,000)</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360011  
**Project Name:** New Design Water Treatment Plant Expansion  
**Project Manager:** Deputy Director for Operations

**Description:**

The scope of this project includes City funding of a proportionate share of the design, easement acquisition and construction of County owned water supply infrastructures. This project will allow the County to provide the City with 8 MGD Maximum potable water from the Potomac source as is defined by the Potomac River Water Supply Agreement.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 1,835,000	\$ -	\$ -	\$ -	\$ -	\$ 1,835,000
Land/R.O.W.	715,000	-	-	-	-	715,000
Construction	49,700,000	-	-	-	-	49,700,000
<b>Total</b>	<b>\$ 52,250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,250,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Debt Issue	51,750,000	-	-	-	-	51,750,000
<b>Total</b>	<b>\$ 52,250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,250,000</b>

**Operational Impact:**

Increased costs are attributed to water purchased by the City from the County but are expected to be offset by revenues in future years. The amount shown is net of expected user fees.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Water Treatment</b>	<b>\$ 900,000</b>	<b>\$ 719,318</b>	<b>\$ 569,318</b>	<b>\$ 419,318</b>	<b>\$ 507,954</b>	<b>\$ 3,115,908</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360015  
**Project Name:** North Side Water Tank  
**Project Manager:** Deputy Director for Engineering

**Description:**

This project requires land be acquired, a design be produced and a contractor be hired for the construction of 1,000,000 gallon steel, above ground, potable water storage tank, SCADA controls and ~ 1500 linear feet of 20” transmission main to connect to a 20” water main along Thomas Johnson Drive (assuming Hayward Road BOE site).

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Land/R.O.W.	430,000	-	-	-	-	430,000
Construction	3,070,000	1,505,000	-	-	-	4,575,000
<b>Total</b>	<b>\$ 3,800,000</b>	<b>\$ 1,505,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,305,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 2,800,000	\$ 1,505,000	\$ -	\$ -	\$ -	\$ 4,305,000
Other	1,000,000	-	-	-	-	1,000,000
<b>Total</b>	<b>\$ 3,800,000</b>	<b>\$ 1,505,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,305,000</b>

**Operational Impact:**

Once completed, this project will increase maintenance costs, however those increases can not be estimated at this time.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Services</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360018  
**Project Name:** Water Loss Reduction  
**Project Manager:** Assistant Deputy Director of Operations

**Description:**

This project is an ongoing 2-phase project. Phase I will be the completion (and ongoing) of a study of the City's water distribution system to identify the parts of this system that either are or have a high probability of losing water through leaks. The study will provide recommendations for corrective actions, cost estimates and prioritization. Phase II will implement the corrections based on the annual level of funding. This will include but not limited to replacement of main, services, metering and leak detection. The area covered is any part of the City's distribution system.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 1,119,275	\$ -	\$ -	\$ -	\$ -	\$ 1,119,275
Construction	8,546,000	1,000,000	1,000,000	1,000,000	2,000,000	13,546,000
<b>Total</b>	<b>\$ 9,665,275</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 14,665,275</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 4,500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000	\$ 9,500,000
Debt Issue	5,165,275	-	-	-	-	5,165,275
<b>Total</b>	<b>\$ 9,665,275</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 14,665,275</b>

**Operational Impact:**

The continuation of this project will improve the efficiency of the City's water system by repairing areas in the system that have a high probability of leaks. This project will reduce the overall expense of maintaining a water system.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Services</b>	<b>\$ (200,000)</b>	<b>\$ (100,000)</b>	<b>\$ (150,000)</b>	<b>\$ (200,000)</b>	<b>\$ (750,000)</b>	<b>\$ (1,400,000)</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360022  
**Project Name:** Water Resource Project  
**Project Manager:** Deputy Director for Operations

**Description:**

Develop new permanent water sources for the City's potable supply system in order to increase or obtain additional water supply. Construct new water supply infrastructure needed to supplement the City's existing sources of the supply during the next 2 –5 years. These sources consist of new production wells, surface water intake structure modifications, treatment modifications or expansions, pipelines or other infrastructure which may be necessary to integrate these new sources of supply into the water distribution system.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 2,594,374	\$ -	\$ -	\$ -	\$ -	\$ 2,594,374
Land/R.O.W.	86,030	-	-	-	-	86,030
Construction	7,813,374	3,500,000	-	-	-	11,313,374
Equipment/Misc.	109,382	-	-	-	-	109,382
<b>Total</b>	<b>\$ 10,603,160</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,103,160</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 5,581,074	\$ -	\$ -	\$ -	\$ -	\$ 5,581,074
Debt Issue	4,892,181	3,500,000	-	-	-	8,392,181
Federal Grant	15,266	-	-	-	-	15,266
Other	114,639	-	-	-	-	114,639
<b>Total</b>	<b>\$ 10,603,160</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,103,160</b>

**Operational Impact:**

This project is to develop new permanent water sources for the City. This is a long term project where the operating effects will not be determined until future years.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Water Service</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360023  
**Project Name:** Ballenger Creek Interconnect (Phase II)  
**Project Manager:** Deputy Director for Operations

**Description:**

Phase I was completed in January 2010. Phase II will evaluate, design and install additional pump controls and SCADA system to meet the operating requirements of the county's water distribution system as identified in the Potomac River Water Supply Agreement.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 496,000	\$ -	\$ -	\$ -	\$ -	\$ 496,000
Land/R.O.W.	100,000	-	-	-	-	100,000
Construction	2,051,483	-	1,000,000	-	-	3,051,483
Equipment	6,000	-	-	-	-	6,000
<b>Total</b>	<b>\$ 2,653,483</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,653,483</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 293,925	\$ -	\$ -	\$ -	\$ -	\$ 293,925
Debt Issue	2,359,558	-	1,000,000	-	-	3,359,558
<b>Total</b>	<b>\$ 2,653,483</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,653,483</b>

**Operational Impact:**

Operating impacts have been included with CIP #360011, New Design Water Plant Expansion.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Treatment</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360025  
**Project Name:** Water and Sewer Security  
**Project Manager:** Superintendent of Water Treatment

**Description:**

To determine and implement security improvements to the City's Water and Sewer System based on the recommendations of the Environmental Protection Agency (EPA) required Vulnerability Assessment of the City's Water Treatment Plants (WTP's) that was completed (2003) by the City's Water Treatment Superintendent. Our plan is to implement security measures at the City's Wastewater Treatment Plant (WWTP) based on the same assessments. At a minimum this project will require: (1) the study of what type of WTP/WWTP security measures will be needed; (2) the development of the specifications to prepare a bid for a security product and installation of the product; (3) the selection of a contractor to install/purchase the security product and obtain a Frederick County Building and Soil Erosion Permit if applicable; and (4) installation of the security product.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ 340,000
<b>Total</b>	<b>\$ 340,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 340,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Federal Grant	120,000	-	-	-	-	120,000
State Grant	120,000	-	-	-	-	120,000
<b>Total</b>	<b>\$ 340,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 340,000</b>

**Operational Impact:**

This project is not expected to have an impact on operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Treatment</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360029  
**Project Name:** Bowers-Whittier-Bowman Connector Pipelines  
**Project Manager:** Deputy Director for Operations

**Description:**

Design and construction of approximately 15,000 feet of 16-inch water transmission main along Bowers Road and Kemp Lane to connect the Bowers and Whittier storage tanks to include acquisition of all necessary permits and easements and the design-build of approximately 1200 feet of a 12-inch transmission connection loop to the Linganore Transmission Main. This project is to include the acquisition of all necessary permits and easements.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Land/R.O.W.	\$ 5,690	\$ -	\$ -	\$ -	\$ -	\$ 5,690
Construction	4,480,498	-	-	-	-	4,480,498
Miscellaneous	594	-	-	-	-	594
<b>Total</b>	<b>\$ 4,486,782</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,486,782</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 76,000	\$ -	\$ -	\$ -	\$ -	\$ 76,000
Debt Issue	4,410,782	-	-	-	-	4,410,782
<b>Total</b>	<b>\$ 4,486,782</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,486,782</b>

**Operational Impact:**

This project will provide redundancy and operational backup to the Whittier storage tank and will result in an increase in maintenance costs.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Water Services</b>	<b>\$ 7,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 22,500</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360031  
**Project Name:** Fishing Creek Pipeline  
**Project Manager:** Deputy Director for Operations

**Description:**

This project provides for constructing approximately 31,700 feet of 18-inch water main from Fishing Creek Reservoir to the Lester Dingle Treatment Plant. The water main is intended to replace the existing pipeline between the reservoir and the plant. The existing pipeline is a 12-inch/18-inch diameter, lead-jointed cast iron pipe constructed in ~1899. The pipe is exposed in areas, corroded and subject to leakage and damage due to its original placement and alignment. Replacement will provide for a more dependable source of water from the reservoir. This project is recommended in the 2006 update to the Water Master Plan by Dayton & Knight Ltd.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 1,125,000	\$ -	\$ -	\$ -	\$ -	\$ 1,125,000
Land/R.O.W.	155,000	-	-	-	-	155,000
Construction	800,000	-	-	11,500,000	-	12,300,000
<b>Total</b>	<b>\$ 2,080,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,500,000</b>	<b>\$ -</b>	<b>\$ 13,580,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 2,080,000	\$ -	\$ -	\$ -	\$ -	\$ 2,080,000
Debt Issue	-	-	-	11,500,000	-	11,500,000
<b>Total</b>	<b>\$ 2,080,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,500,000</b>	<b>\$ -</b>	<b>\$ 13,580,000</b>

**Operational Impact:**

This water main will replace existing pipeline and is expected to decrease maintenance costs.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (15,000)</b>	<b>\$ (45,000)</b>	<b>\$ (60,000)</b>

## Capitla Improvements Program - Water and Sewer Fund

**Project #** 360032  
**Project Name:** SCADA System  
**Project Manager:** Deputy Director for Operations

**Description:**

To make all necessary improvements to the existing SCADA (Supervisory Control and Data Acquisition) System that will enhance the operability, security and management of our water treatment and distribution/collection system. The work anticipated will address communications infrastructure, hardware replacements/modifications, new I/O devices for additional monitoring, contro, and security, adding HMI (Human Machine Interface) clients to management areas. In some cases, these activities will be coordinated with improvements or construction of new facilities as determined by each individual project.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	400,000	100,000	-	-	-	500,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 500,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 600,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>

**Operational Impact:**

Improvements to the SCADA System will result in an increase in support and maintenance costs.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Treatment</b>	<b>\$ 7,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 22,500</b>

## Capitol Improvements Program - Water and Sewer Fund

**Project #** 360033  
**Project Name:** Lake Linganore Silt Removal  
**Project Manager:** Deputy Director for Operations

**Description:**

The intent of this project is for the City to fund its proportionate share of the removal of silt from the Lake Linganore Water Reservoir and to establish a long-term maintenance/funding plan to address silt build-up. The City is also working with the County on a study by USGS to get a more accurate determination of the volume of silt accumulation. Work will include: develop a memorandum of understanding between the City and Lake Linganore Association (LLA); establish a method of removing silt; secure permits; establish site for de-watering of silt; hire contractor to move silt to de-watering site and to de-water silt at facility and stabilize embankments/silt inflow channels; and establish a maintenance plan between the City and LLA.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 279,900	\$ 20,000	\$ 60,000	\$ -	\$ -	\$ 359,900
Construction	-	-	3,720,000	3,750,000	-	7,470,000
<b>Total</b>	<b>\$ 279,900</b>	<b>\$ 20,000</b>	<b>\$ 3,780,000</b>	<b>\$ 3,750,000</b>	<b>\$ -</b>	<b>\$ 7,829,900</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 154,900	\$ 20,000	\$ -	\$ -	\$ -	\$ 174,900
Debt Issue	-	-	3,780,000	3,750,000	-	7,530,000
County Grant	62,500	-	-	-	-	62,500
Other	62,500	-	-	-	-	62,500
<b>Total</b>	<b>\$ 279,900</b>	<b>\$ 20,000</b>	<b>\$ 3,780,000</b>	<b>\$ 3,750,000</b>	<b>\$ -</b>	<b>\$ 7,829,900</b>

**Operational Impact:**

This project includes a maintenance plan to address future silt build-ups which will increase operating costs in out years.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Treatment</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360034  
**Project Name:** Butterfly Lane Water Tank: Lead Abatement  
**Project Manager:** Deputy Director for Operations

**Description:**

In order to meet OSHA and MOSHA requirements, scope of this work would include the provision for hiring an engineer to evaluate and conduct lead abatement procedures to both exterior and interior of the Butterfly Lane Water Tank. The work may also include upgrade to worn pump and pump controls.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction	-	-	2,500,000	-	-	2,500,000
<b>Total</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,700,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 200,000	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,700,000
<b>Total</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,700,000</b>

**Operational Impact:**

This project will keep the drinking water safe from contamination and is not expected to effect operating expenditures.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Treatment</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capitla Improvements Program - Water and Sewer Fund

**Project #** 360035  
**Project Name:** City and County Sewerage and Water Supply Systems Study  
**Project Manager:** Director of Public Works

**Description:**

Both Frederick County and the City have agreed to fund a study that will evaluate the cost effectiveness and appropriateness of partially or fully consolidating the sewage and/or water supply systems that provide service within the Central Frederick Sewer Service Area.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Miscellaneous	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

**Operational Impact:**

This project is not expected to effect operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Treatment</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360036  
**Project Name:** Route 40 & LR Dingle Booster Pump Stations Rehabilitation  
**Project Manager:** Deputy Director of Public Works Operations

**Description:**

The intent of this project is to study, engineer, purchase and install modifications for the failing Route 40 potable water booster pump station and evaluate the need for improvements to the Lester R. Dingle potable water booster station/filtration facility.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Construction	-	-	2,000,000	-	-	2,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,150,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 150,000	\$ 2,000,000	\$ -	\$ -	\$ 2,150,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,150,000</b>

**Operational Impact:**

This project will reduce maintenance costs in out years.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Treatment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (10,000)</b>	<b>\$ (10,000)</b>	<b>\$ (30,000)</b>	<b>\$ (50,000)</b>

## Capitol Improvements Program - Water and Sewer Fund

**Project #** 360601  
**Project Name:** Watershed Land Acquisition  
**Project Manager:** Deputy Director for Operations

**Description:**

This project funds the annual acquisition of available property within the City watershed as land becomes available to purchase.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 59,006	\$ -	\$ -	\$ -	\$ -	\$ 59,006
Land/R.O.W.	973,621	-	-	-	-	973,621
Construction	28,547	-	-	-	-	28,547
Equipment	941	-	-	-	-	941
<b>Total</b>	<b>\$ 1,062,115</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,062,115</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 681,878	\$ -	\$ -	\$ -	\$ -	\$ 681,878
Other	380,237	-	-	-	-	380,237
<b>Total</b>	<b>\$ 1,062,115</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,062,115</b>

**Operational Impact:**

It is not anticipated this project will effect future operating costs.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Water Services</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370007  
**Project Name:** Wastewater Flowmeter Replacement  
**Project Manager:** Deputy Director for Operations

**Description:**

A jointly purchased comprehensive sewer basin study will be necessary to determine ultimate flow ownership between the City and County and identify potential improvements needed to address capacity issues in the shared system. Immediate improvements as identified in the study will be constructed under this CIP along with necessary repairs as identified during the study process.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Construction	690,000	(250,000)	-	-	-	440,000
Equipment	130,000	-	-	-	-	130,000
<b>Total</b>	<b>\$ 1,070,000</b>	<b>\$ (250,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 820,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 1,070,000	\$ (250,000)	\$ -	\$ -	\$ -	\$ 820,000
<b>Total</b>	<b>\$ 1,070,000</b>	<b>\$ (250,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 820,000</b>

**Operational Impact:**

This project is not expected to have an impact on operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Wastewater</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370009  
**Project Name:** Ballenger-McKinney WWTP  
**Project Manager:** Deputy Director for Operations

**Description:**

The scope of this project includes City funding of a proportionate share per the 1990 Monocacy Interceptor Sewer Capital Funding Agreement with Frederick County for the design, easement acquisition and construction of County owned wastewater treatment infrastructures. This project will allow the County to provide the City with 3 MGD Maximum sewer capacity from the upgraded Ballenger-McKinney Wastewater Treatment Plant as is defined by the 1990 Monocacy Interceptor Sewer Capital Funding Agreement. The City's portion of this project has been funded with low interest loans provided by the Maryland Department of the Environment.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 17,483,000	\$ -	\$ -	\$ -	\$ -	\$ 17,483,000
<b>Total</b>	<b>\$ 17,483,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,483,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Debt Issue	\$ 17,186,895	\$ -	\$ -	\$ -	\$ -	\$ 17,186,895
Other	296,105	-	-	-	-	296,105
<b>Total</b>	<b>\$ 17,483,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,483,000</b>

**Operational Impact:**

This project is the City's portion of a County owned and operated facility. Future effects on operating costs can not be determined at this time.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Wastewater</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370010  
**Project Name:** Gas House Pike WWTP Solids Processing Rehab  
**Project Manager:** Deputy Director for Operations

**Description:**

Design and construct improvements to the solids handling and gas recovery system while utilizing green technology to harvest methane and reuse energy for plant processes. Funding for this project has been obtain through the Maryland Department of the Environment from grants and low interest loans.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 656,931	\$ -	\$ -	\$ -	\$ -	\$ 656,931
Construction	5,430,952	-	-	-	-	5,430,952
<b>Total</b>	<b>\$ 6,087,883</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,087,883</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Debt Issue	3,029,270	-	-	-	-	3,029,270
State Grant	2,988,613	-	-	-	-	2,988,613
<b>Total</b>	<b>\$ 6,087,883</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,087,883</b>

**Operational Impact:**

Completion of this project will result in decreasing costs associated with the current method of sludge disposal. The green component is expected to lower the cost for utilities.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Wastewater</b>	<b>\$ -</b>	<b>\$ (400,000)</b>	<b>\$ (400,000)</b>	<b>\$ (410,000)</b>	<b>\$ (1,230,000)</b>	<b>\$ (2,440,000)</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370011  
**Project Name:** Gas House Pike WWTP ENR Upgrade  
**Project Manager:** Deputy Director for Operations

**Description:**

The improvements to the plant are necessary to be in compliance with State Enhanced Nutrient Removal (ENR) requirements and include: solids building mixing system, influent pump station modernization, sand filter building flow increases and grit separation process upgrades. Funding for this project has been obtained through the Maryland Department of the Environment from grants and low interest loans.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 9,473,620	\$ -	\$ -	\$ -	\$ -	\$ 9,473,620
Construction	47,368,100	-	-	-	-	47,368,100
<b>Total</b>	<b>\$ 56,841,720</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 56,841,720</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Debt Issue	\$ 33,279,416	\$ -	\$ -	\$ -	\$ -	\$ 33,279,416
State Grant	23,562,304	-	-	-	-	23,562,304
<b>Total</b>	<b>\$ 56,841,720</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 56,841,720</b>

**Operational Impact:**

Completion of this project will result in a decrease of maintenance and repair costs at the plant but is not expected to impact staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Wastewater	\$ -	\$ -	\$ (25,000)	\$ (50,000)	\$ (100,000)	\$ (175,000)

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370300  
**Project Name:** Inflow and Infiltration Reduction  
**Project Manager:** Deputy Director for Operations

**Description:**

The intent of this multi-year project is to provide deliverables (equipment, rehabilitation, repairs or new technology) that will reduce inflow and infiltration to the City's sanitary sewer system. Sanitary sewer collection systems maintenance and operations best management practices require periodic improvements to the system to reduce inflow/infiltration (I/I) of ground water that does not need to be processed through the wastewater treatment plant. This ongoing CIP project provides a funding source for new technology purchases and targets locations that are determined to contribute to the I/I problem.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 512,000	\$ -	\$ -	\$ -	\$ -	\$ 512,000
Construction	5,579,837	1,000,000	1,000,000	1,000,000	3,000,000	11,579,837
Other	500,000	-	-	-	-	500,000
<b>Total</b>	<b>\$ 6,591,837</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 12,591,837</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 2,573,267	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 3,000,000	\$ 8,573,267
Debt Issue	1,950,000	-	-	-	-	1,950,000
State Grant	100,000	-	-	-	-	100,000
Other	1,968,570	-	-	-	-	1,968,570
<b>Total</b>	<b>\$ 6,591,837</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 12,591,837</b>

**Operational Impact:**

This program helps to manage the costs associated with the treatment of wastewater by keeping the plant running efficiently.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Wastewater	\$ (70,000)	\$ (10,000)	\$ (10,000)	\$ (5,000)	\$ (30,000)	\$ (125,000)

## Capital Improvements Program - Airport Fund

**Project #** 380051  
**Project Name:** FAA Part 77  
**Project Manager:** Airport Manager

**Description:**

The scope of this project is to acquire easements over 11 properties in the Tulip Hill Subdivision and to trim/remove trees that penetrate the 34:1 approach surface for Runway 5, as identified in the 1999 Obstruction Removal Program. The Airport has procured the services of a property acquisition specialist to obtain easements from each of these 11 property owners to allow for removal of these trees. This project will be funded through the FAA and the MAA.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ -	\$ 138,109	\$ -	\$ -	\$ -	\$ 138,109
Land/R.O.W.	656,000	(394,788)	-	-	-	261,212
Utilities	200,000	(200,000)	-	-	-	-
Construction	-	362,619	-	-	-	362,619
Other	-	43,400	-	-	-	43,400
<b>Total</b>	<b>\$ 856,000</b>	<b>\$ (50,660)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 805,340</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 12,000	\$ 75,148	\$ -	\$ -	\$ -	\$ 87,148
Federal Grant	813,000	(135,999)	-	-	-	677,001
State Grant	20,000	7,228	-	-	-	27,228
County Grant	11,000	2,963	-	-	-	13,963
<b>Total</b>	<b>\$ 856,000</b>	<b>\$ (50,660)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 805,340</b>

**Operational Impact:**

This project is not expected to have an impact on operating expenses.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380054  
**Project Name:** Airport Property Acquisitions  
**Project Manager:** Airport Manager

**Description:**

The scope of this project is to purchase properties to remove obstructions that are within the Runway 5 Object Free Area and/or the Runway 5 Runway Protection Zone. This project will be funded primarily by the FAA. All properties have been acquired.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Other	\$ 17,114,000	\$ -	\$ -	\$ -	\$ -	\$ 17,114,000
<b>Total</b>	<b>\$ 17,114,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,114,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 1,263,000	\$ -	\$ -	\$ -	\$ -	\$ 1,263,000
Federal Grant	15,250,000	-	-	-	-	15,250,000
State Grant	401,000	-	-	-	-	401,000
County Grant	200,000	-	-	-	-	200,000
<b>Total</b>	<b>\$ 17,114,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,114,000</b>

**Operational Impact:**

The effect on operating budgets will be the maintenance on these properties until they can be demolished.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ 10,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 25,000</b>

## Capital Improvements Program - Airport Fund

**Project #** 380062  
**Project Name:** Property Acquisition - Bowman's Farm  
**Project Manager:** Airport Manager

**Description:**

The Bowman Farm property acquisition plan is to secure approximately 34 acres of land for the future expansion of the Airport.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ -	\$ 71,404	\$ -	\$ -	\$ -	\$ 71,404
Land/R.O.W.	5,550,000	(149,990)	-	-	-	5,400,010
Other	-	69,532	-	-	-	69,532
<b>Total</b>	<b>\$ 5,550,000</b>	<b>\$ (9,054)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,540,946</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 71,000	\$ (71,000)	\$ -	\$ -	\$ -	\$ -
Debt Issue	275,875	5,265,071	-	-	-	5,540,946
Federal Grant	4,995,000	(4,995,000)	-	-	-	-
State Grant	138,750	(138,750)	-	-	-	-
County Grant	69,375	(69,375)	-	-	-	-
<b>Total</b>	<b>\$ 5,550,000</b>	<b>\$ (9,054)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,540,946</b>

**Operational Impact:**

This property acquisition allows for a place card for future development on the east side of the Airport. It is not anticipated for there to be an impact on operations for the foreseeable future.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380064  
**Project Name:** Toms Farm Easement  
**Project Manager:** Airport Manager

**Description:**

The Tom’s Farm Property is located in the approach path to Runway 23. The property currently has a multitude of controlling obstructions including trees, silos and buildings. The purpose of this scope is to acquire aviation easement on the 135 acres.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ -	\$ 17,445	\$ -	\$ -	\$ -	\$ 17,445
Land/R.O.W.	50,000	(50,000)	-	-	1,250,000	1,250,000
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 17,445</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,267,445</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 40,000	\$ (33,133)	\$ -	\$ -	\$ 31,000	\$ 37,867
Federal Grant	10,000	176	-	-	1,125,000	1,135,176
State Grant	-	268	-	-	63,000	63,268
County Grant	-	134	-	-	31,000	31,134
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ (32,555)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,267,445</b>

**Operational Impact:**

This property acquisition allows for a place card for future development on the east side of the Airport. It is not anticipated for there to be an impact on operations for the foreseeable future.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380067  
**Project Name:** Bailes Lane Demolition and Site Work  
**Project Manager:** Airport Manager

**Description:**

The scope of this project is for the demolition of structures on the properties along Bailes Lane that are within the Runway 5 Object Free Area and/or the Runway 5 Runway Protection Zone, for site work to meet City and State grading and soil and erosion control guidelines and to allow reuse of the properties for Airport use.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 835,200	\$ -	\$ -	\$ -	\$ -	\$ 835,200
Utilities	500,000	-	-	-	-	500,000
Construction	2,033,000	2,059,189	2,000,000	2,000,000	4,000,000	12,092,189
Miscellaneous	-	31,831	-	-	-	31,831
<b>Total</b>	<b>\$ 3,368,200</b>	<b>\$ 2,091,020</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 13,427,389</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 68,228	\$ 109,985	\$ 50,000	\$ 50,000	\$ 100,000	\$ 378,213
Federal Grant	3,098,290	1,828,648	1,800,000	1,800,000	3,600,000	12,126,938
State Grant	134,454	101,592	100,000	100,000	200,000	636,046
County Grant	67,228	50,796	50,000	50,000	100,000	318,024
<b>Total</b>	<b>\$ 3,368,200</b>	<b>\$ 2,091,021</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 13,459,221</b>

**Operational Impact:**

This project will not effect future operating budgets.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380068  
**Project Name:** Acquire and Remove Waffle House  
**Project Manager:** Airport Manager

**Description:**

The scope of this project is to acquire and demolish the Waffle House Restaurant, Parcel A54, located at 1316 E. Patrick St. (0.44 acres) located within the future extension of the Runway 5 Runway Protection Zone.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ -	\$ 184,368	\$ -	\$ -	\$ -	184,368
Land/R.O.W.	1,200,000	54,503	-	-	-	1,254,503
Construction	75,000	(75,000)	-	-	-	-
Other	1,125,000	(1,125,000)	-	-	-	-
<b>Total</b>	<b>2,400,000</b>	<b>(961,129)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>1,438,871</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 31,000	\$ (31,000)	\$ -	\$ -	\$ -	\$ -
Debt Issue	119,000	(1,049)	-	-	-	117,951
Federal Grant	2,160,000	(959,051)	-	-	-	1,200,949
State Grant	60,000	6,719	-	-	-	66,719
County Grant	30,000	3,360	-	-	-	33,360
Other	-	19,892	-	-	-	19,892
<b>Total</b>	<b>\$ 2,400,000</b>	<b>\$ (961,129)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,438,871</b>

**Operational Impact:**

Maintenance costs will increase until this building can be demolished.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Airport</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

## Capital Improvements Program - Airport Fund

**Project #** 380073  
**Project Name:** Equipment Storage Building  
**Project Manager:** Airport Manager

**Description:**

Design and construct a 4,000 square foot equipment storage building to house snow removal and mowing equipment.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Eng.	\$ 30,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 180,000
Construction	-	-	900,000	-	-	\$ 900,000
<b>Total</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>	<b>\$ 900,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,080,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Debt Issue	-	150,000	900,000	-	-	1,050,000
State Grant	22,500	-	-	-	-	22,500
<b>Total</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>	<b>\$ 900,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,080,000</b>

**Operational Impact:**

Construction of an equipment storage building will increase maintenance costs.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>

## Capital Improvements Program - Airport Fund

**Project #** 380076  
**Project Name:** Northeast T-Hangars  
**Project Manager:** Airport Manager

**Description:**

The intent of this project is to construct between 72-120 aircraft storage hangars in a location defined on the current Airport Layout Plan. All current hangars are 100% leased with a 52 person waiting list for hangar storage.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Eng.	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -	\$ 1,400,000
Construction	-	-	12,600,000	-	-	12,600,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>	<b>\$ 12,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,000,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issue	-	1,400,000	12,600,000	-	-	14,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>	<b>\$ 12,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,000,000</b>

**Operational Impact:**

Construction of Hangars will increase maintenance costs which will be out offset by rental revenue.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (400,000)</b>	<b>\$ (1,200,000)</b>	<b>\$ (1,600,000)</b>

## Capital Improvements Program - Airport Fund

**Project #** 380086  
**Project Name:** North County Easements  
**Project Manager:** Airport Manager

**Description:**

The scope of this project includes acquisition of four aviation easements in Frederick County. The easements are located within the Runway 23 approach corridor.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Land/R.O.W.	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500
Federal Grant	-	-	-	-	90,000	90,000
State Grant	-	-	-	-	5,000	5,000
County Grant	-	-	-	-	2,500	2,500
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

**Operational Impact:**

This property acquisition will allow for runway expansion. It is not anticipated for there to be an impact on operations for the foreseeable future.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380087  
**Project Name:** ALP Site "F1" Hangar Development  
**Project Manager:** Airport Manager

**Description:**

Design and construct a new corporate hangar and adjoining parking lot to accommodate a prospective new tenant.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	300,000	\$ -	\$ -	\$ -	\$ 300,000.00
Construction	-	-	2,000,000	-	-	2,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,300,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Debt Issue	\$ -	\$ 300,000	\$ 2,000,000	\$ -	\$ -	\$ 2,300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,300,000</b>

**Operational Impact:**

This project will increase maintenance costs which will be offset by rental revenue.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (75,000)</b>	<b>\$ (225,000)</b>	<b>\$ (300,000)</b>

## Capital Improvements Program - Airport Fund

**Project #** 380088  
**Project Name:** Corporate Hangar - P4  
**Project Manager:** Airport Manager

**Description:**

Part of the stage one development plan for the Airport. This 25,000 square foot hangar will be designed and the site development costs will be undertaken by the Airport. The development of the actual hangar will then be afforded by a private entity.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Construction	-	-	-	-	3,000,000	3,000,000
<b>Total</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>	<b>\$ 3,300,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Debt Issue	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Other	-	-	-	-	3,000,000	3,000,000
<b>Total</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>	<b>\$ 3,300,000</b>

**Operational Impact:**

The City anticipates a ground lease for this hangar. Increased expenses are offset by anticipated future revenues.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>

## Capital Improvements Program - Airport Fund

**Project #** 380090  
**Project Name:** Ramp Rehabilitation  
**Project Manager:** Airport Manager

**Description:**

Deconstruct, repair, rehabilitate and construct a fully rehabilitated new ramp from the fixed base operator to the Flight Center.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
Construction	-	-	-	1,200,000	-	1,200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ -	\$ 37,500	\$ -	\$ 37,500
Federal Grant	-	-	-	1,350,000.00	-	1,350,000.00
State Grant	-	-	-	75,000.00	-	75,000.00
County Grant	-	-	-	37,500	-	37,500
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

**Operational Impact:**

Its anticipated that the completion of these renovations will increase the monthly rent of the space.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,400)</b>	<b>\$ (7,200)</b>	<b>\$ (9,600)</b>

## Capital Improvements Program - Airport Fund

**Project #** 380091  
**Project Name:** Airport Layout Plan (ALP)  
**Project Manager:** Airport Manager

**Description:**

Update the ALP since the last revision in 2012. Changes to include additional properties and physical revisions to the infrastructure on airport property. FAA recommends full updates every five years.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ -	150,000	\$ -	\$ -	\$ 150,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	3,750	\$ -	\$ -	\$ 3,750
Federal Grant	-	-	135,000	-	-	135,000
State Grant	-	-	7,500	-	-	7,500
County Grant	-	-	3,750	-	-	3,750
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

**Operational Impact:**

This project will not effect operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Parking Fund

**Project #** 380408  
**Project Name:** Site G Parking Deck #6  
**Project Manager:** Superintendent of Parking

**Description:**

The proposed project is to build Deck 6 with a total capacity of 650 to 1100 spaces on a portion of Site G. Site G is located within the area between S. Carroll St., E. South St., S. East St and Commerce Street. This new deck will support the planned activities on Site G: Tourism, BOE Central Office and Hope VI, as well as other nearby projects such as Site F, the Schaffer Building and the East Street extension to I-70.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 1,365,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,365,000
Construction	-	-	14,500,000	-	-	14,500,000
<b>Total</b>	<b>\$ 1,365,000</b>	<b>\$ 1,000,000</b>	<b>\$ 14,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,865,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 230,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,230,000
Debt Issue	1,135,000	-	14,500,000	-	-	15,635,000
<b>Total</b>	<b>\$ 1,365,000</b>	<b>\$ 1,000,000</b>	<b>\$ 14,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,865,000</b>

**Operational Impact:**

Completion of this project will increase the Parking Fund budget to include the operation of the new deck. Staffing levels are expected to increase by 2 full time equivalent positions. Expenditures are net of operating revenue.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Parking</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 250,000</b>	<b>\$ 325,000</b>

## Capital Improvements Program - Parking Fund

**Project #** 380413  
**Project Name:** Church Street Deck - Rehab/Rebuild  
**Project Manager:** Superintendent of Public Parking

**Description:**

To perform repairs to the existing Church Street Garage that will provide a repair solution to restore the deteriorated slabs of the garage and provide an additional lifespan of 10-15 years. This is a two-phase project. First phase completed in 2002 to extend life of garage to 2010. Second phase will consist of securing a repair contractor to develop a plan to complete the necessary repairs needed to add the additional lifespan to the garage.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Construction	678,753	-	-	13,500,000	-	14,178,753
<b>Total</b>	<b>\$ 678,753</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 13,500,000</b>	<b>\$ -</b>	<b>\$ 14,378,753</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 403,201	\$ -	\$ 200,000	\$ -	\$ -	\$ 603,201
Debt Issue	105,864	-	-	13,500,000	-	13,605,864
County Grant	169,688	-	-	-	-	169,688
<b>Total</b>	<b>\$ 678,753</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 13,500,000</b>	<b>\$ -</b>	<b>\$ 14,378,753</b>

**Operational Impact:**

Completion of this project will reduce maintenance and repair costs in this aging facility.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Parking</b>	<b>\$ -</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (15,000)</b>	<b>\$ (30,000)</b>

## Capital Improvements Program - Parking Fund

**Project #** 380414  
**Project Name:** Court Street Deck Rehab  
**Project Manager:** Parking Superintendent

**Description:**

Repairs to the Court Street Deck to include: structural repair work to include replacing 600 sq. ft. of deteriorated concrete on vertical and horizontal surfaces, repairing and welding of ~350 shear connections, replacing 5 concrete stair nosing's, repairing stair tower door threshold and cleaning and painting ~200 precast connections, waterproofing, routing and sealing of joints and painting and striping entire parking deck.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Construction	592,650	-	-	-	-	592,650
<b>Total</b>	<b>\$ 612,650</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 612,650</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 612,650	\$ -	\$ -	\$ -	\$ -	\$ 612,650
<b>Total</b>	<b>\$ 612,650</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 612,650</b>

**Operational Impact:**

Completion of this project will reduce maintenance and repair costs in this aging facility.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Parking</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (15,000)</b>	<b>\$ (35,000)</b>

## Capital Improvements Program - Parking Fund

**Project #** 380415  
**Project Name:** Parking Garage Gateway Mural  
**Project Manager:** Parking Superintendent

**Description:**

Gateway murals will be installed adjacent to the stairwells and the elevator bays on all floors of the Church Street Garage as our prototype for the other four parking garages. The murals will include both historic and modern imagery as well as wayfinding information. The project will include hiring a fabricator/installer, completing the construction documents, fabricating the murals and installing the murals. Maintenance of murals will become part of the ongoing maintenance costs and responsibilities of the City's Parking Department.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ 125,000	\$ (50,000)	\$ -	\$ -	\$ -	\$ 75,000
<b>Total</b>	<b>\$ 125,000</b>	<b>\$ (50,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
State Grant	50,000	(50,000)	-	-	-	-
<b>Total</b>	<b>\$ 125,000</b>	<b>\$ (50,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

**Operational Impact:**

Completion of this project will increase maintenance and repair costs.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Parking</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 15,000</b>

## Capital Improvements Program - Stormwater Fund

**Project #** 350001  
**Project Name:** South Street Storm Drain  
**Project Manager:** Deputy Director for Operations

**Description:**

The South Street drainage basin has a series of disconnected local stormwater systems that inadequately drain the area and have caused problems that need to be addressed. This project will provide a storm drain system capable of conveying a 10-year storm in a 433 acre drainage area bounded by South Wisner Street, I-70, East South Street/Reich's Ford Road, Tilco Drive, Cambridge Drive and Fairfax Court (in the Tulip Hill development), East Patrick Street, Davis Avenue, Harding Alley north of and parallel to East Patrick Street, the racetrack at the fairgrounds, Maryland Avenue and Sagner Avenue.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 146,000	\$ -	\$ -	\$ -	\$ -	\$ 146,000
Construction	580,865	-	2,000,000	2,000,000	-	4,580,865
Other	20,029	-	-	-	-	20,029
<b>Total</b>	<b>\$ 746,894</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 4,746,894</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 385,000	\$ -	\$ -	\$ -	\$ -	\$ 385,000
Debt Issue	361,894	-	2,000,000	2,000,000	-	4,361,894
<b>Total</b>	<b>\$ 746,894</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 4,746,894</b>

**Operational Impact:**

Operating expenses will increase from this project to provide for routine maintenance of the new storm drains.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Stormwater</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>

## Capital Improvements Program - Stormwater Fund

**Project #** 350004  
**Project Name:** Watershed Management Plan  
**Project Manager:** Director of Public Works

**Description:**

Develop a watershed management plan consistent with Maryland Department of the Environment (MDE) guidelines to be approved by MDE for the management of the Rock Creek and Carroll Creek watersheds. This plan will analyze the existing conditions, establish watershed goals, identify areas of the watersheds in need of improvement, establish watershed improvement projects with cost estimates for completion and develop a fee structure to be utilized by the City to insure those projects are funded as development occurs. This plan would provide guidance for the City to meet the requirements of the National Pollutant Discharge Elimination System permit including retrofit requirements and would provide options for development projects to treat stormwater off site.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Operational Impact:**

Completion of this project is not expected to effect operating expenditures.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Stormwater</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Stormwater Fund

**Project #** 350005  
**Project Name:** Culler Lake Silt Removal  
**Project Manager:** Deputy Director for Operations

**Description:**

The intent of this project is for the City to fund the removal of silt from the Culler Lake. Culler Lake acts as a sediment collection basin for the 66 acre drainage basin (south and west of Hood College) and has not been desilted since 1984. There is approximately 5 feet of silt covering the entire lake bottom which needs to be removed to allow proper desiltation of stormwaters and improve the habitat of the aquatic species.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction	2,303,500	-	-	-	-	2,303,500
<b>Total</b>	<b>\$ 2,503,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,503,500</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 1,200,000	\$ 1,135,000	\$ -	\$ -	\$ -	\$ 2,335,000
State Grant	1,260,000	(1,135,000)	-	-	-	125,000
Other	43,500	-	-	-	-	43,500
<b>Total</b>	<b>\$ 2,503,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,503,500</b>

**Operational Impact:**

Completion of this project is not expected to effect operating expenditures.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Storm Water</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Stormwater Fund

**Project #** 350006  
**Project Name:** Stormwater Pump Station #4 Rehabilitation  
**Project Manager:** Deputy Director for Operations

**Description:**

The intent of this project is to engineer, purchase and install equipment to replace the failing storm water pumping station #4 along Carroll Creek near Highland Avenue.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>

**Operational Impact:**

This project will decrease maintenence expenses in future years.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Storm Water</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (15,000)</b>	<b>\$ (25,000)</b>

## Capital Improvements Program - Stormwater Fund

**Project #** 350007  
**Project Name:** Stream Restoration  
**Project Manager:** Director of Public Works

**Description:**

The intent of this project is to provide funds to allow the City to undertake projects that will help restore stream corridors and help improve waterway health. Projects may be recommended through the Watershed Management Plan.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

**Operational Impact:**

Completion of this project is not expected to effect operating expenditures.

	<b><u>Prior</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17</u></b>	<b><u>FY 18</u></b>	<b><u>FY 19 - FY 21</u></b>	<b><u>Total</u></b>
<b>Storm Water</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Stormwater Fund

**Project #** 350020  
**Project Name:** Carroll Creek Flood Control Project  
**Project Manager:** Deputy Director for Engineering

**Description:**

Construct an approximately 3,750 sq. ft. brick and block building, with public restrooms for Carroll Creek Park, on top of Pumping Station No. 3, remove electrical controls from the dry well below grade and reinstall inside the new building and install a backup level sensor that will provide continuous remote data on water levels in the pumping station wet well.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
Planning/Engineering	\$ 6,926,800	\$ -	\$ -	\$ -	\$ -	\$ 6,926,800
Land/R.O.W.	6,478,000	-	-	-	-	6,478,000
Construction	42,263,205	(750,000)	-	-	-	41,513,205
Other	237,000	-	-	-	-	237,000
<b>Total</b>	<b>\$ 55,905,005</b>	<b>\$ (750,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,155,005</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
City Operating	\$ 7,639,629	\$ (750,000)	\$ -	\$ -	\$ -	\$ 6,889,629
Debt Issue	15,122,809	-	-	-	-	15,122,809
Special Assessment	383,000	-	-	-	-	383,000
Federal Grant	508,731	-	-	-	-	508,731
State Grant	20,065,200	-	-	-	-	20,065,200
County Grant	12,128,000	-	-	-	-	12,128,000
Other	57,636	-	-	-	-	57,636
<b>Total</b>	<b>\$ 55,905,005</b>	<b>\$ (750,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,155,005</b>

**Operational Impact:**

Increased operating costs are anticipated for building and restroom maintenance.

	<b>Prior</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19 - FY 21</b>	<b>Total</b>
<b>Stormwater</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 17,500</b>

SPECIAL ORDINANCE S-15-04

A SPECIAL ORDINANCE ESTABLISHING THE TAX RATE FOR THE ASSESSABLE PROPERTY IN THE CITY OF FREDERICK FOR THE FISCAL YEAR JULY 1, 2015 TO JUNE 30, 2016

WHEREAS, pursuant to Article VII, §9 of the Charter of The City of Frederick, the City annually may levy and collect taxes on the assessable property within the City Boundary; and

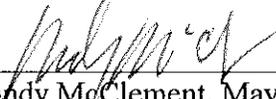
WHEREAS, the Mayor and Board of Aldermen did meet in public on May 21, 2015, and did by majority impose and levy the proposed sum of Seventy-Three and 5/100 Cents (\$0.7305) on each and every One Hundred Dollars (\$100.00) of assessable real property and One Dollar and Fifty-Five Cents (\$1.55) on each and every One Hundred Dollars (\$100.00) of assessable business personal property for the fiscal year July 1, 2015 to June 30, 2016, on taxable property within the City Boundary subject to assessment and taxation under the provisions of the City Charter and Code and the laws of the State of Maryland.

NOW, THEREFORE:

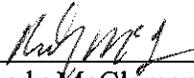
SECTION I: BE IT ENACTED AND ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK, that the sum of Seventy-Three and 5/100 Cents (\$0.7305) on each and every One Hundred Dollars (\$100.00) of assessable real property, and One Dollar and Fifty-Five Cents (\$1.55) on each and every One Hundred Dollars (\$100.00) of assessable business personal property, be and the same are hereby imposed and levied for the fiscal year July 1, 2015 to June 30, 2016, on taxable property within the City Boundary subject to assessment and taxation under the provisions of the City Charter and Code and the laws of the State of Maryland.

SECTION II: BE IT FURTHER ENACTED AND ORDAINED BY THE AUTHORITY AFORESAID, that this Ordinance shall take effect on July 1, 2015.

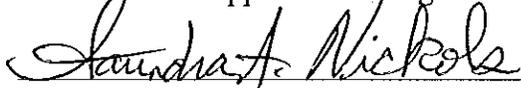
APPROVED: May 21, 2015

  
\_\_\_\_\_  
Randy McClement, Mayor

PASSED: May 21, 2015

  
\_\_\_\_\_  
Randy McClement, President  
Board of Aldermen

Reviewed and Approved for Legal Sufficiency:

  
\_\_\_\_\_  
Sandra A. Nichols  
City Attorney

**SPECIAL ORDINANCE S-15-05**

A SPECIAL ORDINANCE PROVIDING FOR THE ADOPTION OF THE BUDGET OF THE CITY OF FREDERICK FOR THE FISCAL YEAR JULY 1, 2015 TO JUNE 30, 2016

WHEREAS, by Article VII, §5 of the Charter of The City of Frederick it is provided that the budget shall be prepared and adopted in the form of an ordinance upon a favorable vote of at least a majority of the total membership of the Board of Aldermen; and

WHEREAS, the Mayor and Board of Aldermen did meet in public on May 21, 2015, and did by a majority vote to accept and approve the budget, as submitted by the Mayor in a public meeting of the Mayor and Board of Aldermen on March 25, 2015, and as amended by memoranda from the Mayor to the Board of Aldermen dated April 29, 2015 and May 14, 2015, and as amended at the meeting of the Mayor and Board of Aldermen on May 21, 2015 and passed by a majority at the same meeting of the Mayor and Board of Aldermen on May 21, 2015 as required by Article VII, §5 of the Charter of The City of Frederick.

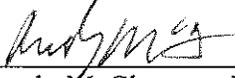
NOW, THEREFORE:

SECTION I: BE IT ENACTED AND ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK, that the budget for The City of Frederick for the fiscal year July 1, 2015 to June 30, 2016, as submitted by the Mayor in a public meeting of the Mayor and Board of Aldermen on March 25, 2015, and as amended by memoranda from the Mayor to the Board of Aldermen dated April 29, 2015 and May 14, 2015, and as amended at the meeting of the Mayor and Board of Aldermen on May 21, 2015 and passed by a majority at the same meeting of the Mayor and Board of Aldermen on May 21, 2015, as required by Article VII, §5 of the Charter of The City of Frederick, and incorporated herein by reference, be and the same is hereby adopted.

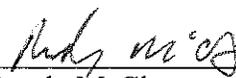
SECTION II: BE IT FURTHER ENACTED AND ORDAINED BY THE AUTHORITY

AFORESAID, that this Ordinance shall take effect on July 1, 2015.

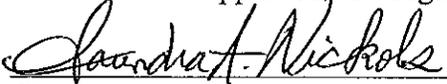
APPROVED: May 21, 2015

  
\_\_\_\_\_  
Randy McClement, Mayor

PASSED: May 21, 2015

  
\_\_\_\_\_  
Randy McClement, President  
Board of Aldermen

Reviewed and Approved For Legal Sufficiency

  
\_\_\_\_\_  
City Attorney

## Budget Schedules and Summaries

The City budget is organized by funds. A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the City can be divided into the following categories:

**Governmental funds** - Governmental funds are generally used to account for tax-supported activities. The City maintains six individual governmental funds including the General Fund, the Capital Improvements Program, the Weinberg Center for the Arts, City Housing and 2 special revenue funds described below.

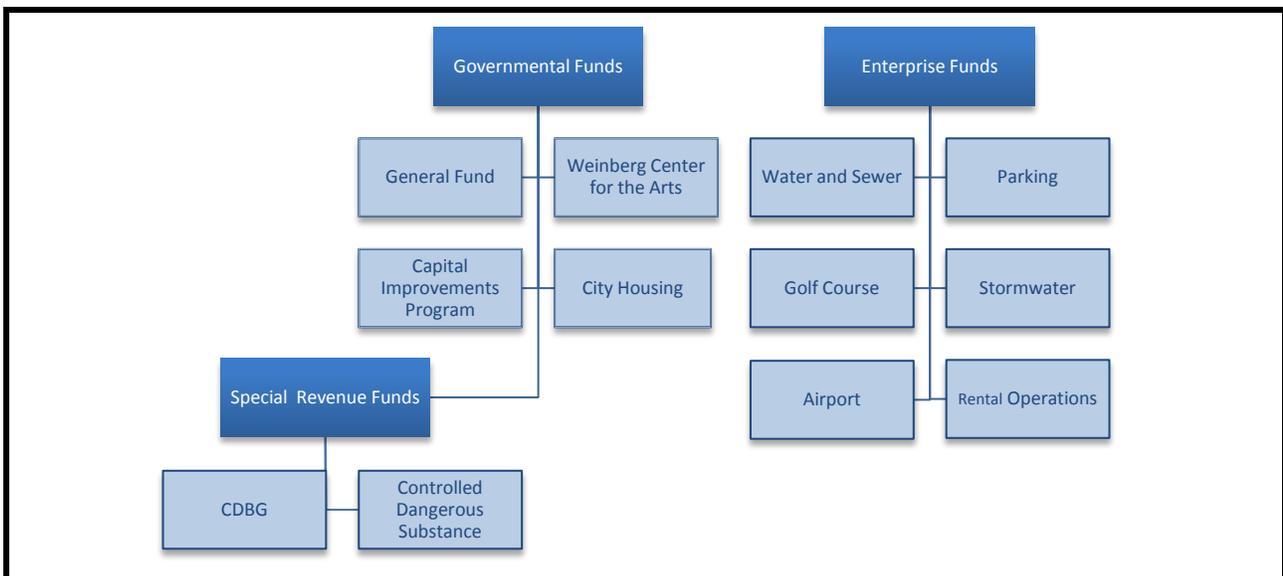
**Enterprise funds** - The City maintains enterprise funds used to report the functions presented as business type activities in the government-wide financial statements; specifically, Water and Sewer, Airport, Parking, Stormwater, Golf Course, and Rental Operations.

**Special Revenue funds** - Special Revenue funds are used to account for resources held for the benefit of parties outside the government. These funds are restricted by legal and regulatory provisions to finance specific activities. The City's special revenue funds are used to account for Community Development Block Grants (CDBG) and Controlled Dangerous Substance revenue sources.

**Capital Improvements Program** - The Capital Improvements Program is used to account for financial resources and expenditures applied to the construction of capital facilities and the purchase of major items for all governmental fund types.

### Fund Overview

#### The City's Budget Contains 11 Operating Funds and 1 Capital Fund



## Budget Schedules and Summaries

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>General Fund</b>			
Taxes			
Real Property	\$ 50,035,935	\$ 47,921,877	\$ 46,576,688
Business Property	2,643,299	2,700,400	1,596,061
Personal Income Taxes	7,227,412	6,970,276	7,010,102
Admissions and Amusements	375,000	400,000	373,826
Other	65,275	25,275	56,726
<b>Total Taxes</b>	<b>60,346,921</b>	<b>58,017,828</b>	<b>55,613,403</b>
Licenses and Permits			
Building Permits and Inspections	1,166,300	1,296,772	1,257,593
Cable Television	1,061,209	1,001,950	1,014,438
Other	247,455	185,880	272,439
<b>Total Licenses and Permits</b>	<b>2,474,964</b>	<b>2,484,602</b>	<b>2,544,470</b>
Intergovernmental			
State Highway User Revenue	1,548,169	1,530,000	1,398,773
Police Grants	1,367,095	1,367,095	1,663,661
Frederick Community Action Agency Grants	3,586,154	3,355,689	2,216,452
Other	197,210	250,143	262,387
<b>Total Intergovernmental</b>	<b>6,698,628</b>	<b>6,502,927</b>	<b>5,541,273</b>
Charges for Services			
Recreation Fees	746,764	764,477	680,764
Inspection, Review, and Filing Fees	938,250	902,290	869,423
Other	172,830	233,334	203,761
<b>Total Charges for Services</b>	<b>1,857,844</b>	<b>1,900,101</b>	<b>1,753,948</b>
Fines and Forfeitures			
Automated Enforcement	1,035,000	1,235,000	1,045,431
Municipal Infractions	61,800	61,800	78,195
<b>Total Fines and Forfeitures</b>	<b>1,096,800</b>	<b>1,296,800</b>	<b>1,123,626</b>
Miscellaneous			
Rents	699,320	690,685	721,183
Interest Earnings	62,700	82,700	91,312
Other	238,696	326,830	449,356
<b>Total Miscellaneous</b>	<b>1,000,716</b>	<b>1,100,215</b>	<b>1,261,851</b>
Other Financing Sources			
Transfers	-	85,000	-
Other	8,500	8,500	139,855
<b>Total Other Financing Sources</b>	<b>8,500</b>	<b>93,500</b>	<b>139,855</b>
<b>Total General Fund</b>	<b>\$ 73,484,373</b>	<b>\$ 71,395,973</b>	<b>\$ 67,978,426</b>

## Budget Schedules and Summaries

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Weinberg Center for the Arts</b>			
Intergovernmental			
State	\$ 104,860	\$ 80,000	\$ 80,000
County	14,000	14,000	13,018
<b>Total Intergovernmental</b>	<b>118,860</b>	<b>94,000</b>	<b>93,018</b>
Charges for Services			
Programming	936,467	889,800	870,124
Concessions	57,000	42,250	69,086
<b>Total Charges for Services</b>	<b>993,467</b>	<b>932,050</b>	<b>939,210</b>
Miscellaneous			
Rents	130,000	130,000	137,982
Donations	416,900	518,100	422,147
Commissions	6,000	6,000	6,455
Interest Earnings	2,000	2,000	2,976
<b>Total Miscellaneous</b>	<b>554,900</b>	<b>656,100</b>	<b>569,560</b>
<b>Total Weinberg Center for the Arts</b>	<b>\$ 1,667,227</b>	<b>\$ 1,682,150</b>	<b>\$ 1,601,788</b>
<b>City Housing Fund</b>			
Miscellaneous			
MPDU In-Lieu-Of Fee	\$ -	\$ -	\$ 756,700
Interest Earnings	-	-	1,081
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>757,781</b>
<b>Total City Housing Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 757,781</b>

## Budget Schedules and Summaries

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Water &amp; Sewer Fund</b>			
Licenses and Permits			
Building Permits and Inspections	\$ 286,035	\$ 302,920	\$ 314,232
<b>Total Licenses and Permits</b>	<b>286,035</b>	<b>302,920</b>	<b>314,232</b>
Charges for Services			
Water Fees	14,340,000	13,925,682	13,219,258
Sewer Fees	9,801,320	9,801,320	9,417,780
Other	100	100	229
<b>Total Charges for Services</b>	<b>24,141,420</b>	<b>23,727,102</b>	<b>22,637,267</b>
Fines and Forfeitures			
Industrial Waste Surcharge	20,000	20,000	21,075
Municipal Infractions	300	500	-
<b>Total Fines and Forfeitures</b>	<b>20,300</b>	<b>20,500</b>	<b>21,075</b>
Miscellaneous			
Interest Earnings	-	-	58,908
Other	7,200	7,200	21,458
<b>Total Miscellaneous</b>	<b>7,200</b>	<b>7,200</b>	<b>80,366</b>
Other Financing Sources			
Transfers	5,304,438	5,800,000	6,187,200
Other	154,080	154,080	1,613,812
<b>Total Other Financing Sources</b>	<b>5,458,518</b>	<b>5,954,080</b>	<b>7,801,012</b>
<b>Total Water &amp; Sewer Fund</b>	<b>\$ 29,913,473</b>	<b>\$ 30,011,802</b>	<b>\$ 30,853,952</b>

## Budget Schedules and Summaries

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Parking Fund</b>			
Licenses and Permits			
Parking Permits	\$ 163,580	\$ 153,820	\$ 139,456
Total Licenses and Permits	163,580	153,820	139,456
Intergovernmental			
County Parking Deck Share	122,133	122,317	135,462
Total Intergovernmental	122,133	122,317	135,462
Charges for Services			
Parking Decks	3,096,756	3,016,200	3,048,124
Parking Meters	648,440	689,988	647,767
Other	31,480	25,146	29,321
Total Charges for Services	3,776,676	3,731,334	3,725,212
Fines and Forfeitures			
Parking Violations	667,160	725,232	721,456
Total Fines and Forfeitures	667,160	725,232	721,456
Miscellaneous			
Rents	347,471	347,471	365,471
Other	-	-	111
Total Miscellaneous	347,471	347,471	365,582
Other Financing Sources			
Other	-	-	133,081
Total Other Financing Sources	-	-	133,081
<b>Total Parking Fund</b>	<b>\$ 5,077,020</b>	<b>\$ 5,080,174</b>	<b>\$ 5,220,249</b>
<b>Stormwater Fund</b>			
Charges for Services			
Stormwater Fee	\$ 1,830,000	\$ 1,830,000	\$ 1,738,063
Total Charges for Services	1,830,000	1,830,000	1,738,063
Miscellaneous			
Other	-	-	24
Total Miscellaneous	-	-	24
Other Financing Sources			
Other	-	-	349,330
Total Other Financing Sources	-	-	349,330
<b>Total Stormwater Fund</b>	<b>\$ 1,830,000</b>	<b>\$ 1,830,000</b>	<b>\$ 2,087,417</b>

## Budget Schedules and Summaries

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Airport Fund</b>			
Intergovernmental			
State	\$ -	\$ -	\$ 328,652
<b>Total Intergovernmental</b>	<b>-</b>	<b>-</b>	<b>328,652</b>
Charges for Services			
Airport Leases	294,580	273,723	196,245
Hangar and Tie-Down Leases	623,000	598,504	590,156
Fuel and Other	40,300	40,300	54,384
<b>Total Charges for Services</b>	<b>957,880</b>	<b>912,527</b>	<b>840,785</b>
Miscellaneous			
Rents	7,200	7,200	22,051
Other	1,000	1,000	1,918
<b>Total Miscellaneous</b>	<b>8,200</b>	<b>8,200</b>	<b>23,969</b>
Other Financing Sources			
Transfers	715,000	961,694	735,825
Other	-	-	(4,513)
<b>Total Other Financing Sources</b>	<b>715,000</b>	<b>961,694</b>	<b>731,312</b>
<b>Total Airport Fund</b>	<b>\$ 1,681,080</b>	<b>\$ 1,882,421</b>	<b>\$ 1,924,718</b>
<b>Golf Course Fund</b>			
Charges for Services			
Greens and Driving Range Fees	\$ 809,500	\$ 803,000	\$ 752,881
Cart Rentals	307,000	410,000	290,094
Pro-Shop Sales	208,500	227,000	212,865
Concessions	30,000	232,000	125,882
Special Activities	20,000	12,000	32,180
<b>Total Charges for Services</b>	<b>1,375,000</b>	<b>1,684,000</b>	<b>1,413,902</b>
Miscellaneous			
Other	-	-	13,870
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>13,870</b>
Other Financing Sources			
Other	-	-	1,829
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>1,829</b>
<b>Total Golf Course Fund</b>	<b>\$ 1,375,000</b>	<b>\$ 1,684,000</b>	<b>\$ 1,429,601</b>

## Budget Schedules and Summaries

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Rental Operations Fund</b>			
Miscellaneous			
Rents	\$ 9,936	\$ 8,064	\$ 9,468
Total Miscellaneous	9,936	8,064	9,468
Other Financing Sources			
Rent Subsidy	33,456	31,800	27,674
Total Other Financing Sources	33,456	31,800	27,674
<b>Total Rental Operations Fund</b>	<b>\$ 43,392</b>	<b>\$ 39,864</b>	<b>\$ 37,142</b>
<b>Community Development Fund</b>			
Intergovernmental			
Community Development Block Grant	\$ 285,000	\$ 310,000	\$ 210,351
State Loan Administration	3,000	3,000	3,000
Total Intergovernmental	288,000	313,000	213,351
Miscellaneous			
Other	25,000	25,000	465
Total Miscellaneous	25,000	25,000	465
<b>Total Community Development Fund</b>	<b>\$ 313,000</b>	<b>\$ 338,000</b>	<b>\$ 213,816</b>
<b>Controlled Dangerous Substance Fund</b>			
Fines and Forfeitures			
Seized Property	\$ 40,000	\$ 40,000	\$ 69,590
Total Fines and Forfeitures	40,000	40,000	69,590
Miscellaneous			
Interest Earnings	-	-	418
Other	-	-	3,433
Total Miscellaneous	-	-	3,851
<b>Total Controlled Dangerous Substance Fund</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 73,441</b>
<b>Capital Improvements Program</b>			
General Fund	\$ 2,487,500	\$ 13,250,437	\$ 3,893,406
Water & Sewer Fund	4,850,000	7,125,000	447,595
Parking Fund	(50,000)	(5,312)	1,087
Stormwater Fund	(1,135,000)	1,303,500	750
Airport Fund	2,837,623	1,950,000	3,774,451
<b>Total Capital Improvements Program</b>	<b>\$ 8,990,123</b>	<b>\$ 23,623,625</b>	<b>\$ 8,117,289</b>
<b>Total Revenue</b>	<b>\$ 124,414,688</b>	<b>\$ 137,608,009</b>	<b>\$ 120,295,620</b>

## Budget Schedules and Summaries

### Use of Fund Balance and Other Funds

The schedule below shows the anticipated beginning and ending fund balance for the General and Enterprise funds (Special Revenue funds are not included). The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen. The fund balance is the accumulated total of all prior years' actual revenues in excess of expenditures.

#### FY 2016 Adopted Use of Fund Balance

	General Fund	Weinberg	City Housing	Water & Sewer Fund	Parking Fund	Stormwater Fund	Rental Operations	Total
<b>Beginning Balance</b>	<b>\$ 10,269,880</b>	<b>\$ 527,661</b>	<b>\$ 559,281</b>	<b>\$ 6,725,768</b>	<b>\$ 3,374,402</b>	<b>\$ 1,504,443</b>	<b>\$ 68,651</b>	<b>\$ 23,030,086</b>
Less FY 2016 budgeted use:								
Capital Improvements Program	1,138,257	-	-	3,403,112	1,040,264	818,756	-	6,400,389
Other	-	-	75,925	-	-	-	-	75,925
Reserves	9,112,325	-	-	-	-	-	-	9,112,325
Total Use of Fund Balance	<u>\$ 10,250,582</u>	<u>\$ -</u>	<u>\$ 75,925</u>	<u>\$ 3,403,112</u>	<u>\$ 1,040,264</u>	<u>\$ 818,756</u>	<u>\$ -</u>	<u>\$ 15,588,639</u>
<b>Ending Balance</b>	<b>\$ 19,298</b>	<b>\$ 527,661</b>	<b>\$ 483,356</b>	<b>\$ 3,322,656</b>	<b>\$ 2,334,138</b>	<b>\$ 685,687</b>	<b>\$ 68,651</b>	<b>\$ 7,441,447</b>

#### FY 2016 Adopted Use of Other Funds

	Parks Impact Fees	Water Impact Fees	Sewer Impact Fees	Total
<b>Beginning Balance</b>	<b>\$ 1,562,820</b>	<b>\$ 4,023,577</b>	<b>\$ 5,721,284</b>	<b>\$ 11,307,681</b>
Less FY 2016 proposed use:				
Capital Improvements Program	-	-	-	-
Water and Sewer Operations	-	4,023,577	1,280,861	5,304,438
General Fund Operations	-	-	-	-
Total Use of Other Funds	<u>\$ -</u>	<u>\$ 4,023,577</u>	<u>\$ 1,280,861</u>	<u>\$ 5,304,438</u>
<b>Ending Balance</b>	<b>\$ 1,562,820</b>	<b>\$ -</b>	<b>\$ 4,440,423</b>	<b>\$ 6,003,243</b>

## Budget Schedules and Summaries

### Summary by Department of Expenditures Within Each Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>General Fund</b>			
Mayor's Office	\$ 930,017	\$ 895,353	\$ 976,122
Legal	789,143	766,810	699,476
Election Board	3,512	3,510	104,819
Finance	1,425,478	1,380,004	1,127,433
Purchasing	638,253	657,839	700,785
Budget	211,741	205,468	-
Information Technology	1,034,936	1,037,951	939,332
Geographic Information Systems	278,159	259,072	209,899
Audio Visual	198,479	185,027	163,367
Human Resources	817,154	791,193	597,688
Safety	250,436	273,511	257,014
Planning	1,458,791	1,395,596	1,169,086
Code Enforcement	746,249	690,828	687,638
Facility Maintenance	975,504	952,031	995,082
Asset Management	457,323	577,334	722,478
Municipal Annex	418,983	395,575	382,088
Community Promotion	104,520	80,493	79,601
Special Events	218,860	214,493	216,325
Police	28,780,860	28,111,797	27,474,143
Fire	291,738	288,456	343,036
Building Inspection	1,253,898	1,254,982	1,140,499
Electrical Inspection	329,730	338,876	321,684
DPW Projects	596,784	567,623	526,136
General Administration - DPW	1,451,056	1,411,940	1,300,051
Maintenance - Equipment and Machinery	1,076,695	1,071,244	1,035,135
Engineering	1,429,718	1,448,264	1,322,594
Waste Collection	3,597,208	3,413,839	3,489,939
Street Maintenance	2,193,100	2,175,975	3,208,798
Snow Removal	441,373	319,541	1,094,000
Street Lights and Signals	2,335,788	2,368,430	2,236,216
Traffic Lines and Signs	930,067	734,798	615,391
Bus Maintenance	12,212	12,547	30,467
Grounds Maintenance	3,401,008	3,245,988	3,727,438
Harry Grove Stadium	232,788	214,752	151,535
Recreation Centers	1,454,174	1,434,347	1,293,638
Burck Street Center	29,100	23,200	13,506
Summer Playground Program	110,105	113,107	87,063

## Budget Schedules and Summaries

### Summary by Department of Expenditures Within Each Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
Swimming Pools	372,703	261,658	259,781
Community Development	72,856	70,291	60,935
Economic Development	814,933	798,999	671,315
Frederick Community Action Agency	4,922,733	4,587,109	3,912,185
Debt Service	6,901,174	7,799,122	7,771,983
Contingency	450,000	100,000	-
Fund Balance (Reserves)	9,122,325	8,858,517	-
<b>Total General Fund</b>	<b>\$ 83,561,664</b>	<b>\$ 81,787,490</b>	<b>\$ 72,115,701</b>
<b>Weinberg Center for the Arts</b>			
Weinberg	\$ 1,454,328	\$ 1,517,249	\$ 1,350,360
Weinberg - Board of Directors	388,400	293,400	221,917
<b>Total Weinberg Center for the Arts</b>	<b>\$ 1,842,728</b>	<b>\$ 1,810,649</b>	<b>\$ 1,572,277</b>
<b>City Housing</b>			
MPDU Housing	\$ 75,925	\$ 756,700	\$ -
<b>Total City Housing</b>	<b>\$ 75,925</b>	<b>\$ 756,700</b>	<b>\$ -</b>
<b>Water &amp; Sewer Fund</b>			
Finance	\$ 307,937	\$ 299,177	\$ 305,361
Plumbing Inspection	339,074	359,071	365,646
Water Services	3,069,993	2,743,901	3,789,006
Water Quality	402,590	392,576	383,997
Water Treatment	7,832,542	6,985,467	6,974,366
Wastewater Treatment Plant	3,573,991	3,803,547	4,902,527
Sewer Maintenance	860,372	970,804	1,455,608
Inflow and Infiltration	461,731	391,410	415,951
Plant Maintenance	1,180,748	1,195,307	1,170,749
Debt Service	8,912,608	8,873,036	3,825,896
Contingency	200,000	200,000	-
<b>Total Water &amp; Sewer Fund</b>	<b>\$ 27,141,586</b>	<b>\$ 26,214,296</b>	<b>\$ 23,589,107</b>

## Budget Schedules and Summaries

### Summary by Department of Expenditures Within Each Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Parking Fund</b>			
Public Parking	\$ 1,113,691	\$ 992,944	\$ 884,820
Church Street Deck	239,058	240,421	366,854
Court Street Deck	271,676	278,211	428,754
Carroll Creek Deck	337,703	291,042	421,115
West Patrick Street Deck	208,025	207,374	862,781
East All Saints Street Deck	309,043	189,492	617,134
Debt Service	2,303,088	2,361,447	1,138,382
Contingency	100,000	100,000	-
Fund Balance (Reserves)	-	-	-
<b>Total Parking Fund</b>	<b>\$ 4,882,284</b>	<b>\$ 4,660,931</b>	<b>\$ 4,719,840</b>
<b>Stormwater Fund</b>			
Street Sweeping	\$ 389,454	\$ 566,544	\$ 360,556
Stormwater	723,068	829,188	2,056,022
Debt Service	91,234	88,035	43,879
Contingency	10,000	10,000	-
Fund Balance (Reserves)	-	256,233	-
<b>Total Stormwater Fund</b>	<b>\$ 1,213,756</b>	<b>\$ 1,750,000</b>	<b>\$ 2,460,457</b>
<b>Airport Fund</b>			
Airport	\$ 566,740	\$ 571,131	\$ 1,284,355
Air Traffic Control Tower	73,500	85,500	208,751
Debt Service	1,236,130	1,251,919	307,559
<b>Total Airport Fund</b>	<b>\$ 1,876,370</b>	<b>\$ 1,908,550</b>	<b>\$ 1,800,665</b>
<b>Golf Course Fund</b>			
Maintenance	\$ 591,726	\$ 693,453	\$ 836,647
Clubhouse	640,263	632,356	668,356
Restaurant	38,311	244,167	196,714
Debt Service	80,814	78,069	37,815
Transfers	23,886	35,955	-
<b>Total Golf Course Fund</b>	<b>\$ 1,375,000</b>	<b>\$ 1,684,000</b>	<b>\$ 1,739,532</b>
<b>Rental Operations Fund</b>			
Rental Operations	\$ 17,408	\$ 42,857	\$ 36,073
Fund Balance (Reserves)	25,984	-	-
<b>Total Rental Operations Fund</b>	<b>\$ 43,392</b>	<b>\$ 42,857</b>	<b>\$ 36,073</b>
<b>Community Development Fund</b>			
Community Development	\$ 313,000	\$ 354,000	\$ 269,119
<b>Total Community Development Fund</b>	<b>\$ 313,000</b>	<b>\$ 354,000</b>	<b>\$ 269,119</b>

## Budget Schedules and Summaries

### Summary by Department of Expenditures Within Each Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Controlled Dangerous Substance Fund</b>			
CDS Program	\$ 136,548	\$ 110,152	\$ 55,726
<b>Total Controlled Dangerous Substance Fund</b>	<b>\$ 136,548</b>	<b>\$ 110,152</b>	<b>\$ 55,726</b>
<b>Capital Improvements Program</b>			
General Fund	\$ 4,775,000	\$ 13,937,809	\$ 5,371,144
Water & Sewer Fund	8,875,000	12,370,000	552,491
Parking Fund	950,000	440,539	4,349
Stormwater Fund	150,000	1,303,500	2,772
Airport Fund	2,887,622	2,000,000	331,090
<b>Total Capital Improvements Program</b>	<b>\$ 17,637,622</b>	<b>\$ 30,051,848</b>	<b>\$ 6,261,846</b>
<b>Total All Funds</b>	<b>\$ 140,099,875</b>	<b>\$ 151,131,473</b>	<b>\$ 114,620,343</b>

## Budget Schedules and Summaries

### Summary of Expenditures by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>General Government</b>			
General Fund			
Mayor's Office	\$ 930,017	\$ 895,353	\$ 976,122
Legal	789,143	766,810	699,476
Election Board	3,512	3,510	104,819
Finance	1,425,478	1,380,004	1,127,433
Purchasing	638,253	657,839	700,785
Budget	211,741	205,468	-
Information Technology	1,034,936	1,037,951	939,332
Geographic Information Systems	278,159	259,072	209,899
Audio Visual	198,479	185,027	163,367
Human Resources	817,154	791,193	597,688
Safety	250,436	273,511	257,014
Community Promotion	104,520	80,493	79,601
Water & Sewer Fund			
Finance	307,937	299,177	305,361
<b>Total General Government</b>	<b>\$ 6,989,765</b>	<b>\$ 6,835,408</b>	<b>\$ 6,160,897</b>
<b>Frederick Police Department</b>			
General Fund			
Police	\$ 28,780,860	\$ 28,111,797	\$ 27,474,143
Controlled Dangerous Substance Fund			
CDS Program	136,548	110,152	55,726
<b>Total Frederick Police Department</b>	<b>\$ 28,917,408</b>	<b>\$ 28,221,949</b>	<b>\$ 27,529,869</b>
<b>Planning and Community Development</b>			
General Fund			
Planning	\$ 1,458,791	\$ 1,395,596	\$ 1,169,086
Code Enforcement	746,249	690,828	687,638
Community Development	72,856	70,291	60,935
Community Development Fund			
Community Development	313,000	354,000	269,119
<b>Total Planning and Community Development</b>	<b>\$ 2,590,896</b>	<b>\$ 2,510,715</b>	<b>\$ 2,186,778</b>

## Budget Schedules and Summaries

### Summary of Expenditures by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Engineering, Permits, and Inspections</b>			
General Fund			
Building Inspection	\$ 1,253,898	\$ 1,254,982	\$ 1,140,499
Electrical Inspection	329,730	338,876	321,684
Engineering	1,429,718	1,448,264	1,322,594
Water & Sewer Fund			
Plumbing Inspection	339,074	359,071	365,646
<b>Total Engineering, Permits, and Inspections</b>	<b>\$ 3,352,420</b>	<b>\$ 3,401,193</b>	<b>\$ 3,150,423</b>
<b>Public Works - Operations</b>			
General Fund			
Facility Maintenance	\$ 975,504	\$ 952,031	\$ 995,082
Asset Management	457,323	577,334	722,478
Municipal Annex	418,983	395,575	382,088
DPW Projects	596,784	567,623	526,136
General Administration - DPW	1,451,056	1,411,940	1,300,051
Maintenance - Equipment and Machinery	1,076,695	1,071,244	1,035,135
Waste Collection	3,597,208	3,413,839	3,489,939
Street Maintenance	2,193,100	2,175,975	3,208,798
Snow Removal	441,373	319,541	1,094,000
Street Lights and Signals	2,335,788	2,368,430	2,236,216
Traffic Lines and Signs	930,067	734,798	615,391
Harry Grove Stadium	232,788	214,752	151,535
Water & Sewer Fund			
Water Services	3,069,993	2,743,901	3,789,006
Water Quality	402,590	392,576	383,997
Water Treatment	7,832,542	6,985,467	6,974,366
Wastewater Treatment Plant	3,573,991	3,803,547	4,902,527
Sewer Maintenance	860,372	970,804	1,455,608
Inflow and Infiltration	461,731	391,410	415,951
Plant Maintenance	1,180,748	1,195,307	1,170,749
Stormwater Fund			
Street Sweeping	389,454	566,544	360,556
Stormwater	723,068	829,188	2,056,022
<b>Total Public Works - Operations</b>	<b>\$ 33,201,158</b>	<b>\$ 32,081,826</b>	<b>\$ 37,265,631</b>

## Budget Schedules and Summaries

### Summary of Expenditures by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Parks and Recreation</b>			
General Fund			
Special Events	\$ 218,860	\$ 214,493	\$ 216,325
Grounds Maintenance	3,401,008	3,245,988	3,727,438
Recreation Centers	1,454,174	1,434,347	1,293,638
Burck Street Center	29,100	23,200	13,506
Summer Playground Program	110,105	113,107	87,063
Swimming Pools	372,703	261,658	259,781
Golf Course Fund			
Maintenance	591,726	693,453	836,647
Clubhouse	640,263	632,356	668,356
Restaurant	38,311	244,167	196,714
<b>Total Parks and Recreation</b>	<b>\$ 6,856,250</b>	<b>\$ 6,862,769</b>	<b>\$ 7,299,468</b>
<b>Economic Development</b>			
General Fund			
Economic Development	\$ 814,933	\$ 798,999	\$ 671,315
Weinberg Center for the Arts			
Weinberg	1,454,328	1,517,249	1,350,360
Weinberg - Board of Directors	388,400	293,400	221,917
Parking Fund			
Public Parking	1,113,691	992,944	884,820
Church Street Deck	239,058	240,421	366,854
Court Street Deck	271,676	278,211	428,754
Carroll Creek Deck	337,703	291,042	421,115
West Patrick Street Deck	208,025	207,374	862,781
East All Saints Street Deck	309,043	189,492	617,134
Airport Fund			
Airport	566,740	571,131	1,284,355
Air Traffic Control Tower	73,500	85,500	208,751
<b>Total Economic Development</b>	<b>\$ 5,777,097</b>	<b>\$ 5,465,763</b>	<b>\$ 7,318,156</b>
<b>Frederick Community Action Agency</b>			
General Fund			
Frederick Community Action Agency	\$ 4,922,733	\$ 4,587,109	\$ 3,912,185
City Housing Fund			
MPDU Housing	75,925	756,700	-
Rental Operations Fund			
Rental Operations	17,408	42,857	36,073
<b>Total Frederick Community Action Agency</b>	<b>\$ 5,016,066</b>	<b>\$ 5,386,666</b>	<b>\$ 3,948,258</b>

## Budget Schedules and Summaries

### Summary of Expenditures by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Actual
<b>Miscellaneous Cost Centers</b>			
General Fund			
Fire	\$ 291,738	\$ 288,456	\$ 343,036
Bus Maintenance	12,212	12,547	30,467
<b>Total Miscellaneous Cost Centers</b>	<b>\$ 303,950</b>	<b>\$ 301,003</b>	<b>\$ 373,503</b>
<b>Debt Service</b>			
General Fund	\$ 6,901,174	\$ 7,799,122	\$ 7,771,983
Water & Sewer Fund	8,912,608	8,873,036	3,825,896
Parking Fund	2,303,088	2,361,447	1,138,382
Storm Water Fund	91,234	88,035	43,879
Airport Fund	1,236,130	1,251,919	307,559
Golf Course Fund	80,814	78,069	37,815
<b>Total Debt Service</b>	<b>\$ 19,525,048</b>	<b>\$ 20,451,628</b>	<b>\$ 13,125,514</b>
<b>Transfers</b>			
Golf Course Fund	\$ 23,886	\$ 35,955	\$ -
<b>Total Interfund Transfers</b>	<b>\$ 23,886</b>	<b>\$ 35,955</b>	<b>\$ -</b>
<b>Contingency</b>			
General Fund	\$ 450,000	\$ 100,000	\$ -
Water & Sewer Fund	200,000	200,000	-
Parking Fund	100,000	100,000	-
Stormwater Fund	10,000	10,000	-
<b>Total Contingency</b>	<b>\$ 760,000</b>	<b>\$ 410,000</b>	<b>\$ -</b>
<b>Fund Balance (Reserves)</b>			
General Fund	\$ 9,122,325	\$ 8,858,517	\$ -
Parking Fund	-	-	-
Stormwater Fund	-	256,233	-
Rental Operations Fund	25,984	-	-
<b>Total Fund Balance (Reserves)</b>	<b>\$ 9,148,309</b>	<b>\$ 9,114,750</b>	<b>\$ -</b>
<b>Capital Improvements Program</b>			
General Fund	\$ 4,775,000	\$ 13,937,809	\$ 5,371,144
Water & Sewer Fund	8,875,000	12,370,000	552,491
Parking Fund	950,000	440,539	4,349
Stormwater Fund	150,000	1,303,500	2,772
Airport Fund	2,887,622	2,000,000	331,090
<b>Total Capital Improvements Program</b>	<b>\$ 17,637,622</b>	<b>\$ 30,051,848</b>	<b>\$ 6,261,846</b>
<b>Total All Funds</b>	<b>\$ 140,099,875</b>	<b>\$ 151,131,473</b>	<b>\$ 114,620,343</b>

## Budget Schedules and Summaries

### Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
<b>General Fund</b>					
Mayor's Office	6.70	6.70	7.20	7.70	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	9.00	8.50	8.50
Purchasing	7.00	7.00	8.00	7.50	7.50
Budget	2.00	2.00	-	-	-
Information Technology	4.20	4.20	4.20	4.20	3.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	1.50	1.50
Human Resources	6.00	6.00	6.00	5.00	5.00
Safety	3.40	3.40	3.40	2.00	2.00
Planning	12.35	12.70	12.35	11.00	10.60
Code Enforcement	8.50	7.50	7.50	7.50	6.00
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.61	1.61
Special Events	2.25	2.25	2.25	2.25	3.00
Police	192.56	190.73	187.80	186.67	179.57
Building Inspection	10.90	10.90	10.90	9.90	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
DPW Projects	4.90	4.90	4.90	4.90	3.88
General Administration - DPW	12.27	12.27	11.67	11.44	11.21
Maintenance - Equipment and Machinery	10.70	10.70	10.80	10.00	10.00
Engineering	12.40	12.40	12.40	12.40	12.40
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.64
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.43	5.43
Grounds Maintenance	25.25	25.25	25.25	25.25	25.25
Recreation Centers	18.42	18.07	18.71	18.43	17.57
Summer Playground Program	2.00	2.00	2.25	2.26	2.18
Swimming Pools	2.16	2.16	2.36	2.28	2.18
Economic Development	4.00	4.00	3.50	3.00	3.00
Frederick Community Action Agency	50.70	52.18	42.90	42.65	39.96
<b>Total General Fund</b>	<b>486.26</b>	<b>484.91</b>	<b>472.94</b>	<b>464.41</b>	<b>449.02</b>
<b>Weinberg Center for the Arts</b>					
Weinberg	8.33	8.33	8.33	7.38	6.80
<b>Total Weinberg Center for the Arts</b>	<b>8.33</b>	<b>8.33</b>	<b>8.33</b>	<b>7.38</b>	<b>6.80</b>

## Budget Schedules and Summaries

### Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
<b>Water &amp; Sewer Fund</b>					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	18.50	17.50	16.50	16.07	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
<b>Total Water &amp; Sewer Fund</b>	<b>79.01</b>	<b>77.01</b>	<b>76.01</b>	<b>75.58</b>	<b>75.58</b>
<b>Parking Fund</b>					
Public Parking	12.69	11.55	11.32	9.29	7.66
Church Street Deck	1.76	1.76	1.75	1.75	1.70
Court Street Deck	1.83	1.83	1.83	1.83	1.82
Carroll Creek Deck	1.76	1.76	1.75	1.75	1.70
West Patrick Street Deck	1.76	1.76	1.72	1.72	1.67
East All Saints Street Deck	1.76	1.76	1.72	1.72	1.67
<b>Total Parking Fund</b>	<b>21.56</b>	<b>20.42</b>	<b>20.09</b>	<b>18.06</b>	<b>16.22</b>
<b>Stormwater Fund</b>					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Stormwater	4.96	4.61	4.56	4.55	4.45
<b>Total Stormwater Fund</b>	<b>7.96</b>	<b>7.61</b>	<b>7.56</b>	<b>7.55</b>	<b>7.45</b>
<b>Airport Fund</b>					
Airport	2.50	2.50	2.50	2.50	2.50
<b>Total Airport Fund</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>
<b>Golf Course Fund</b>					
Maintenance	7.51	7.83	7.02	6.97	6.77
Clubhouse	6.20	6.20	6.80	6.90	6.90
Restaurant	-	2.15	2.15	2.05	2.03
<b>Total Golf Course Fund</b>	<b>13.71</b>	<b>16.18</b>	<b>15.97</b>	<b>15.92</b>	<b>15.70</b>
<b>Rental Operations Fund</b>					
Rental Operations	0.15	0.15	0.25	0.50	0.50
<b>Total Rental Operations Fund</b>	<b>0.15</b>	<b>0.15</b>	<b>0.25</b>	<b>0.50</b>	<b>0.50</b>

## Budget Schedules and Summaries

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### Summary of Full-Time Equivalent Positions by Fund

<b>Fund</b>	<b>FY 2016 Adopted</b>	<b>FY 2015 Adopted</b>	<b>FY 2014 Adopted</b>	<b>FY 2013 Adopted</b>	<b>FY 2012 Adopted</b>
<b>Community Development Fund</b>					
Community Development	1.00	1.00	1.00	1.00	1.40
<b>Total Community Development Fund</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.40</b>
<b>Total All Funds</b>	<b>620.48</b>	<b>618.11</b>	<b>604.65</b>	<b>592.90</b>	<b>575.17</b>

## Budget Schedules and Summaries

### Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
<b>General Government</b>					
General Fund					
Mayor's Office	6.70	6.70	7.20	7.70	7.70
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	8.00	9.00	8.50	8.50
Purchasing	7.00	7.00	8.00	7.50	7.50
Budget	2.00	2.00	-	-	-
Information Technology	4.20	4.20	4.20	4.20	3.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	1.50	1.50
Human Resources	6.00	6.00	6.00	5.00	5.00
Safety	3.40	3.40	3.40	2.00	2.00
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
<b>Total General Government</b>	<b>50.50</b>	<b>50.50</b>	<b>51.00</b>	<b>47.60</b>	<b>46.60</b>
<b>Frederick Police Department</b>					
General Fund					
Police	192.56	190.73	187.80	186.67	179.57
<b>Total Frederick Police Department</b>	<b>192.56</b>	<b>190.73</b>	<b>187.80</b>	<b>186.67</b>	<b>179.57</b>
<b>Planning and Community Development</b>					
General Fund					
Planning	12.35	12.70	12.35	11.00	10.60
Code Enforcement	8.50	7.50	7.50	7.50	6.00
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.40
<b>Total Planning and Community Development</b>	<b>21.85</b>	<b>21.20</b>	<b>20.85</b>	<b>19.50</b>	<b>18.00</b>
<b>Engineering, Permits, and Inspections</b>					
General Fund					
Building Inspection	10.90	10.90	10.90	9.90	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	12.40	12.40
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
<b>Total Engineering, Permits, and Inspections</b>	<b>28.90</b>	<b>28.90</b>	<b>28.90</b>	<b>27.90</b>	<b>26.40</b>

## Budget Schedules and Summaries

### Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
<b>Public Works - Operations</b>					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.61	1.61
Construction Inspection	4.90	4.90	4.90	4.90	3.88
General Administration - DPW	12.27	12.27	11.67	11.44	11.21
Maintenance - Equipment and Machinery	10.70	10.70	10.80	10.00	10.00
Waste Collection	23.34	23.34	23.34	23.34	23.34
Street Maintenance	12.30	12.30	12.30	12.30	12.64
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.43	5.43
Water & Sewer Fund					
Water Services	18.50	17.50	16.50	16.07	16.07
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Stormwater Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Stormwater	4.96	4.61	4.56	4.55	4.45
<b>Public Works - Operations</b>	<b>175.64</b>	<b>173.29</b>	<b>171.74</b>	<b>170.75</b>	<b>169.74</b>
<b>Parks and Recreation</b>					
General Fund					
Special Events	2.25	2.25	2.25	2.25	3.00
Grounds Maintenance	25.25	25.25	25.25	25.25	25.25
Recreation Centers	18.42	18.07	18.71	18.43	17.57
Summer Playground Program	2.00	2.00	2.25	2.26	2.18
Swimming Pools	2.16	2.16	2.36	2.28	2.18
Golf Course Fund					
Maintenance	7.51	7.83	7.02	6.97	6.77
Clubhouse	6.20	6.20	6.80	6.90	6.90
Restaurant	-	2.15	2.15	2.05	2.03
<b>Total Parks and Recreation</b>	<b>63.79</b>	<b>65.91</b>	<b>66.79</b>	<b>66.39</b>	<b>65.88</b>

## Budget Schedules and Summaries

### Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
<b>Economic Development</b>					
General Fund					
Economic Development	4.00	4.00	3.50	3.00	3.00
Weinberg Center for the Arts					
Weinberg	8.33	8.33	8.33	7.38	6.80
Parking Fund					
Public Parking	12.69	11.55	11.32	9.29	7.66
Church Street Deck	1.76	1.76	1.75	1.75	1.70
Court Street Deck	1.83	1.83	1.83	1.83	1.82
Carroll Creek Deck	1.76	1.76	1.75	1.75	1.70
West Patrick Street Deck	1.76	1.76	1.72	1.72	1.67
East All Saints Street Deck	1.76	1.76	1.72	1.72	1.67
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
<b>Total Economic Development</b>	<b>36.39</b>	<b>35.25</b>	<b>34.42</b>	<b>30.94</b>	<b>28.52</b>
<b>Frederick Community Action Agency</b>					
General Fund					
Frederick Community Action Agency	50.70	52.18	42.90	42.65	39.96
Rental Operations Fund					
Rental Operations	0.15	0.15	0.25	0.50	0.50
<b>Total Frederick Community Action Agency</b>	<b>50.85</b>	<b>52.33</b>	<b>43.15</b>	<b>43.15</b>	<b>40.46</b>
<b>Total All Funds</b>	<b>620.48</b>	<b>618.11</b>	<b>604.65</b>	<b>592.90</b>	<b>575.17</b>

## Budget Schedules and Summaries

### Schedule of Personnel Changes from FY 2015 to FY 2016

Position	FTE	Department	Comments	Budget Impact
<b>General Government</b>				
<b>FY 2015 FTEs</b>	<b>50.50</b>			
No Changes				
<b>FY 2016 FTEs</b>	<b>50.50</b>			
<b>Frederick Police Department</b>				
<b>FY 2015 FTEs</b>	<b>190.73</b>			
Officer	2.00	Police	New FT position	\$ 98,130
Part-time Employees	(0.17)	Police	Decrease in PT hours	(4,411)
<b>FY 2016 FTEs</b>	<b>192.56</b>			<b>\$ 93,719</b>
<b>Planning and Community Development</b>				
<b>FY 2015 FTEs</b>	<b>21.20</b>			
Code Enforcement Inspector	1.00	Code Enforcement	Full year funding	44,528
Sustainability Manager	(0.35)	Planning	Change in allocation	(25,726)
<b>FY 2016 FTEs</b>	<b>21.85</b>			<b>\$ 44,528</b>
<b>Engineering, Permits, and Inspections</b>				
<b>FY 2015 FTEs</b>	<b>28.90</b>			
No Changes				
<b>FY 2016 FTEs</b>	<b>28.90</b>			<b>\$ -</b>
<b>Department of Public Works</b>				
<b>FY 2015 FTEs</b>	<b>173.29</b>			
Project Manager	1.00	Water Services	New FT position	\$ 69,920
Project Inspector	1.00	Wastewater	New FT position	47,580
Sustainability Manager	0.35	Stormwater	Change in allocation	25,726
<b>FY 2016 FTEs</b>	<b>175.64</b>			<b>\$ 143,226</b>
<b>Parks and Recreation</b>				
<b>FY 2015 FTEs</b>	<b>65.91</b>			
Restaurant Manager	(1.00)	Golf Course	Removed from budget	\$ (43,717)
Assistant Golf Course Superintendent	(1.00)	Golf Course	Removed from budget	(40,490)
Seasonal Employees	(0.12)	Recreation/ Pools/ Golf Course	Decrease in PT hours	(2,708)
<b>FY 2016 FTEs</b>	<b>63.79</b>			<b>\$ (86,915)</b>

## Budget Schedules and Summaries

### Schedule of Personnel Changes from FY 2015 to FY 2016

Position	FTE	Department	Comments	Budget Impact
<b>Economic Development</b>				
<b>FY 2015 FTEs</b>	<b>35.25</b>			
Part-time Employees	1.14	Public Parking	Increase in PT hours	44,675
<b>FY 2016 FTEs</b>	<b>36.39</b>			<b>\$ 44,675</b>
<b>Frederick Community Action Agency</b>				
<b>FY 2015 FTEs</b>	<b>52.33</b>			
Outreach Worker I	(1.00)	Frederick Community Action Agency	Loss of grant funding	(29,768)
Outreach Worker II	(1.00)	Frederick Community Action Agency	Loss of grant funding	(32,149)
Part-time Employees	0.52	Frederick Community Action Agency	Increase in PT hours	11,733
<b>FY 2016 FTEs</b>	<b>50.85</b>			<b>\$ (50,184)</b>

## Budget Schedules and Summaries

### Summary of 2016 Debt Service - All Funds

	Date of Issue	Date of Maturity	Range of Interest Rates	Original Issue Amount	Beginning Bal. Outstanding 7/1/2015	Principal Payments FY '16	Ending Bal. Outstanding 6/30/2016	Interest Expense FY '16
<b>General Long Term Obligations:</b>								
General Purpose	03/26/09	03/26/29	3.00-5.00	\$ 4,115,000	\$ 3,655,000	\$ 120,000	\$ 3,535,000	\$ 160,244
General Purpose	03/26/09	03/26/29	3.00-5.00	47,000,000	40,230,000	2,535,000	37,695,000	1,766,563
General Purpose	12/15/11	12/15/22	2.00-2.75	7,752,000	3,605,000	496,000	3,109,000	75,118
General Purpose	01/29/13	01/29/23	3.00-5.00	12,828,000	10,648,000	1,083,000	9,565,000	499,910
Tax Increment Financing:	12/01/99	12/01/24	3.71-5.95	2,500,000	1,351,566	117,860	1,233,706	30,910
<b>Total General Long Term Obligations</b>				<b>\$ 74,195,000</b>	<b>\$ 59,489,566</b>	<b>\$ 4,351,860</b>	<b>\$ 55,137,706</b>	<b>\$ 2,532,745</b>
<b>Enterprise Fund Obligations:</b>								
Water and Sewer	08/01/01	08/01/22	2.30	\$ 5,300,000	\$ 2,134,310	\$ 284,501	\$ 1,849,809	\$ 49,089
Water and Sewer	08/01/05	08/01/26	4.00-5.00	49,222,000	2,620,000	2,620,000	-	65,500
Water and Sewer	03/26/09	03/26/34	3.00-5.00	49,875,000	40,270,000	615,000	39,655,000	1,928,981
Water and Sewer	12/15/11	12/15/22	2.00-2.75	3,485,000	1,878,000	250,000	1,628,000	39,318
Water and Sewer	12/15/11	12/15/22	2.00-4.00	7,675,000	6,595,000	380,000	6,215,000	201,200
Water and Sewer	01/29/13	01/29/26	2.00-3.00	32,615,000	31,983,000	82,000	31,901,000	1,279,080
Water and Sewer	03/23/12	03/23/33	0.80	14,874,000	7,341,645	699,819	6,641,826	107,928
Water and Sewer	10/01/12	10/01/33	0.80	4,146,000	3,760,496	195,068	3,565,428	30,084
Parking Facilities	08/01/05	08/01/26	4.00-5.00	20,028,000	675,000	675,000	-	16,875
Parking Facilities	03/26/09	03/29/29	3.26-6.93	12,000,000	9,620,000	450,000	9,170,000	638,842
Parking Facilities	12/15/11	12/15/22	2.00-2.75	1,988,000	1,357,000	174,000	1,183,000	28,553
Parking Facilities	01/29/13	01/29/26	2.00-3.00	7,972,000	7,854,000	-	7,854,000	313,410
Stormwater	03/26/09	03/29/29	3.00-5.00	1,230,000	915,000	50,000	865,000	41,181
Airport	12/15/11	12/15/22	2.00-2.50	2,555,000	1,835,000	250,000	1,585,000	36,275
Airport	01/29/13	01/29/23	2.28	11,600,000	10,170,000	715,000	9,455,000	226,855
Golf Course Facilities	03/26/09	03/29/29	3.00-5.00	985,000	795,000	45,000	750,000	35,769
<b>Total Enterprise Fund Long Term Obligations</b>				<b>\$ 225,550,000</b>	<b>\$ 129,803,451</b>	<b>\$ 7,485,388</b>	<b>\$ 122,318,063</b>	<b>\$ 5,038,940</b>
<b>Total Long Term Obligations</b>				<b>\$ 299,745,000</b>	<b>\$ 189,293,017</b>	<b>\$ 11,837,248</b>	<b>\$ 177,455,769</b>	<b>\$ 7,571,685</b>

## Financial Management Policies

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The financial statements of The City of Frederick are prepared in conformity with accounting principles accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

### **The Reporting Entity**

The City of Frederick, Maryland (the "City") was incorporated on January 14, 1817 by Chapter 74 of the Acts of the General Assembly of Maryland of 1816. The City operates under a Mayor/Council form of government and provides the following services as authorized by its Charter: public safety, public works, recreation and community development. As required by accounting principles generally accepted in the United States of America, these financial statements present the City and its component units, entities for which the City is considered to be financially accountable. A primary government is financially accountable for organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or specific financial burdens on, the primary government. Blended component units are, in substance, a part of the primary government's operations and so data from these units are combined with data of the primary government.

Based upon the above criteria, the following is a brief overview of each potential component unit addressed in defining the City's reporting entity.

#### Blended Component Units:

The City of Frederick Pension System - This plan is for the benefit of the employees of The City of Frederick. Aetna Life Insurance Company serves as manager for this plan with the City's Human Resource Manager serving as plan administrator and the Mayor and Board of Aldermen serving as the governing board. The City and the plan's participants are obligated to fully fund all plan costs based upon actuarial valuations.

The City of Frederick 25-Year Pension System - This plan is also for the benefit of the employees of The City of Frederick. The plan is managed by Aetna Life Insurance Company. The City's Human Resource Manager is the plan administrator and the Mayor and Board of Aldermen serve as the governing board. The City and the plan's participants are obligated to fully fund all plan costs based upon actuarial valuations.

## Financial Management Policies

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The City of Frederick 22-Year Pension System - This plan is for the benefit of sworn-in police officers of The City of Frederick. The plan is managed by Aetna Life Insurance Company. The City's Human Resource Manager is the plan administrator and the Mayor and Board of Aldermen serve as the governing board. The City and the plan's participants are obligated to fully fund all plan costs based upon actuarial valuations.

Weinberg Center for the Arts - This organization gives the Frederick community an opportunity to experience the visual and performing arts. A Board of Directors that is appointed by the Mayor and approved by the Board of Aldermen gives guidance to the City on Center operations. The Mayor and Board of Aldermen have final approval on Weinberg Center activities and function as the Weinberg Center's governing board.

Separate financial statements for the component units are not available.

### **Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

## Financial Management Policies

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### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Material revenues from property taxes, intergovernmental revenues and grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *General Capital Improvements Fund* is used to account for activities relating to capital improvements that relate to general governmental activities.

The City reports the following major proprietary funds:

The *Water and Sewer Fund* is used to account for all activities relating to water and sewer service within the City. The fund operates water collection, treatment and distribution facilities as well as the sewage collection and treatment system.

The *Airport Fund* accounts for the operation and maintenance of the City's Airport.

## Financial Management Policies

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The *Parking Fund* is used to account for parking facilities and activities which include parking lots, decks and metered parking.

The *Storm Water Management Fund* is used to account for storm water related facilities and activities.

Additionally, the City reports the following fund type:

The *Pension Trust Funds* account for activities of the City's 3 retirement plans, which accumulate resources for pension benefit payments to qualified employees.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

As a general rule the effect of inter-fund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule include the City's water and sewer fund charges to other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various other functions.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessment and impact fees. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

### **Assets, Liabilities, and Net Assets or Equity**

#### **Cash and Investments**

Cash balances from all funds are combined and invested to the extent possible in certificates of deposit and other authorized investments, and are reflected in the combined balance sheet as equity in pooled cash/investments. Earnings from these investments are allocated among the various funds based on the average monthly inter-fund balances.

## Financial Management Policies

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Investments are stated at cost plus accrued interest, which approximates fair value, except for investments in the pension trust fund, which are reported at fair value.

For purposes of reporting the statement of cash flows, the City includes the following as cash and cash equivalents:

- a. Demand deposit accounts which are not subject to withdrawal restriction or penalties.
- b. Individual fund amounts due from the City's pooled cash/investment account, which is recorded as Equity in pooled cash/investments in the various individual funds only.
- c. Restricted cash and cash equivalents.
- d. Investments.

### **Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from funds" (i.e., the current portion of inter-fund loans) or "advances to/from other funds" (i.e., the non-current portion of inter-fund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in the applicable governmental fund to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles.

The City's property tax is levied and the related revenue is recognized each July 1 on the assessed value listed as of the prior January 1 for all real property located within City boundaries which receive substantially all City services, except principal residences which are due and payable in semiannual installments at July 1 and December 31. Property tax revenues are recognized when they become available. Available means when due, or past due and receivable within the current period or soon enough thereafter to be used to pay liabilities of the current period. Assessed values are established by the Maryland State Department of Assessments and Taxation based on estimates of fair market value. A re-evaluation of all property is required to be completed every third year. Any increase in assessed value is phased in over a three-year period.

The billing and collection of real estate taxes is handled by the county government.

## Financial Management Policies

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Taxes that are due on July 1 become delinquent October 1. Semi-annual installments due on December 31 become delinquent January 1. Maryland state law establishes a lien on the property on the date of the levy. Property on which taxes are not paid by the following March 1 may be sold at tax sale.

The City considers receivables collected within sixty days after year-end to be available and recognizes them as revenues of the current year.

### **Inventories and Prepaid Items**

Inventories are valued at cost, determined by the moving average method, in the governmental fund and at the lower of cost or market in the proprietary funds. Inventory consists of expendable supplies held for consumption or items for resale. Inventory in the General Fund is recorded under the consumption method, an expenditure when used, and is equally offset by a fund balance reserve in the fund financial statements which indicates that inventory does not constitute “available spendable resources” even though it is a component of net current assets.

Payments made to vendors for services that benefit periods beyond the end of the fiscal year, are recorded as prepaid items in both the government-wide and fund financial statements.

### **Deferred Revenue**

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds, along with proprietary funds, also defer revenue recognition in connection with resources that have been received, but not yet earned.

### **Restricted Assets**

Unspent bond proceeds are restricted for use to certain capital improvement projects, and as a result are classified as restricted assets on the balance sheet. Additionally, the City’s 1999 Tax Increment Financing agreement requires that certain funds be deposited with the trustee throughout the life of the bond issue. These funds are also recorded as restricted assets on the balance sheet.

### **Capital Assets**

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items); are defined by the City as assets with an initial, individual cost of \$5,000 or greater and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation.

## Financial Management Policies

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When material in amount, interest related to construction projects is capitalized as a cost of the project.

Property and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40-95 years
Equipment	3-25 years
Other improvements	10-50 years
Infrastructure	20-40 years

### **Compensated Absences**

It is the City's policy to permit employees to accumulate earned but unused vacation, compensatory and sick pay benefits. There is no liability for unpaid accumulated sick leave since the City does not have a policy to pay any amounts when employees separate from service with the City. All vacation and compensatory pay is accrued when incurred in the government-wide and proprietary fund financial statements.

### **Long-term Obligations**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

### **Fund Balance**

In the fund financial statements, governmental funds report reserves for inventory, prepaid items and noncurrent loans receivable to segregate that portion of fund balance which does not represent "available spendable resources". Reserves for encumbrances are segregated to indicate that portion of fund balance which is committed for expenditure and is therefore not available for future appropriation. Designations of unreserved fund balances indicate City management's plans to use financial resources in a future period.

## **Financial Management Policies**

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### **Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets invested in capital assets, net of related debt excludes unspent debt proceeds. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The City first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

### **Budgetary Information**

The City follows these procedures in establishing the budgetary data:

1. Prior to December 31, the Mayor requests all departments to submit their proposed operating budgets for the fiscal year commencing the following July.
2. All budget requests are compiled by the Budget and Purchasing Department and presented to the Mayor and Board of Aldermen for review, together with comparative and supporting data. The basis for budgeting is consistent with the basis of financial reporting as described in these policies.
3. On or before April 1, the Mayor formally presents the balanced budget and budget message to the Board of Aldermen at a public meeting. The budget is “balanced” when operating revenues are equal to operating expenses. The budget message includes a statement of pending capital project programs for the next 5 fiscal years. Additional taxpayer comments are requested.
4. Public hearings are properly advertised and conducted at City Hall for taxpayer comments
5. Prior to June 20, the budget is legally enacted through the passage of an ordinance.
6. Budgetary control is maintained at the departmental sub-function level. The Mayor may approve the transfer of funds within a department; however, any transfers required between departments must be approved by the Board of Aldermen. Any change in the total budget amount requires the approval of the Board of Aldermen. The final budget amounts are reported based on the original budget adjusted for authorized transfers and amendments.

## **Financial Management Policies**

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Annual operating budgets are appropriated for the general and special revenue funds. Appropriations which have not been expended or lawfully encumbered lapse at the end of the budget year. Any lawfully encumbered appropriations at year end are carried forward to the following year and increase the following year's budget appropriation by the amount of the encumbrance(s).

Budgetary control is achieved through a capital improvements program for all capital projects funds.

Any excess of total expenditures and encumbrances over total budgeted appropriations by individual departments is in violation of certain legal provisions.

Encumbrances related to grant-funded contracts may cause a deficit undesignated fund balance in some funds. This results from a timing difference between the recording of the original encumbrance of the contract and the recognition of the grant revenue when it is measurable and available.

Reporting of actual to budgeted revenues and expenditures to the Mayor and Board of Aldermen occurs on a quarterly basis.

### **Deposits and Investments**

The City maintains a cash and investment pool that is available for use by all funds. Deposits and certificates of deposit are carried at cost plus accrued interest. The City is restricted by state law as to the kinds of investments that can be made. Authorized investments include, (1) deposits in banks, savings and loan, etc., which have the lawfully required escrow deposits, or which have authorized collateral, (2) any obligation for which the United States has pledged its faith and credit of the payment of the principal and interest, (3) any obligation that a federal agency issues in accordance with an act of Congress, (4) a repurchase agreement that any of these obligations secures, or (5) with respect to bond sale proceeds only, bonds, notes or other obligations of investment grade quality (as established by a nationally recognized rating agency) issued by or on behalf of the State of Maryland or any other state or any agency, department, county, municipal or public corporation, special district, authority, or political subdivision thereof, or in any fund or trust that invests only in securities of the type described in this section. The pension trust fund's investment portfolio includes investments in fixed income securities, equities, money market funds and real estate.

The City of Frederick may invest in U.S. Treasury obligations, U.S. Government Agency Securities, repurchase agreements secured by U.S. Treasury obligations or U.S. Government agency securities, the Maryland Local Government Investment Pool, interest bearing accounts in any bank as provided by Article 95, Section 22 of the Annotated Code of Maryland or shares in an investment company or investment trust as provided by Article 95, Section 22N of the Annotated Code of Maryland.

# Financial Management Policies

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## **Debt and Financial Administration Policies**

### **Operating Budget Policies**

1. The budget will be prepared, presented and administered by the Budget Director. The budget is a resource-allocation policy document for the Mayor and Board of Aldermen.
2. The budget document will be prepared so that it facilitates public study and effectively communicates key economic issues and fiscal policies. The budget process will encourage public involvement.
3. By Charter, the budget must be balanced. Revenues must equal or exceed expenditures. Generally, current operating revenue should be sufficient to support current operating expenditures.
4. Debt or bond financing will not be used to finance current operating expenditures.
5. Generally, all enterprise funds should be fully self-supporting and provide for their own system improvement and expansion needs.
6. The goal of each fund is to budget for, and pay, their fair share of public utility and public service costs or fees. Each fund is to be treated as though it were a private customer or taxpayer to properly provide for payments between funds.
7. In addition to its annual operating budget, the City will prepare five-year budget projections and an analysis of its past financial trends to obtain a broader, more comprehensive picture of the impact of decisions involving the current year's budget or other financial plans.
8. The City will develop a program to integrate performance measurement and productivity indicators with the annual budget.
9. Budget performance will be monitored and reported on throughout the year. The department managers are an integral part of the budget control process and will be responsible for their individual department's performance.
10. As least once each calendar year, the Director of Finance will submit a report to the Mayor and Board of Aldermen detailing the status of all fund balances including balances, obligations, and restrictions, if any.
11. Generally, the City will use one-time revenues for one-time expenditures. One-time revenues may include prior year surpluses in excess of the rainy day reserve or other windfalls such as asset sales. One-time expenditures generally consist of pay-as-you-go capital spending, but may also include other one-time spending such as increased pension plan contributions, or OPEB funding. They should not to be used in budgeting for operating expenditures.
12. The Mayor and Board will annually review and update as necessary fiscal policies related to the budget in advance of the Mayor's submission of the proposed annual budget to the Board of Aldermen.

## **Financial Management Policies**

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13. In accordance with Maryland law, the budget can be amended during the fiscal year by a supermajority – i.e., at least 4 members – of the Board of Aldermen.

### **Revenue Policies**

1. The City will try to maintain a diversified and stable revenue system to aid in sheltering it from the impact of short-term fluctuations in any one revenue source.
2. The City will attempt to continually search for new revenue as a way to diversify its revenue base and help ensure a balanced budget.
3. Wherever possible, those receiving the benefits of a government or utility service will pay for what they receive in full; through current fees, charges, or other assessments. This includes the City's own utilities and other departments who are service "users".
4. Nonrecurring revenues and other financing resources should not be used to fund continuing operations. Long-term financial commitments to continuing outlays will be avoided unless sustained revenue growth is predictable. Income from the sale of property or other assets will not be utilized to fund operations.
5. The City will project revenues for 5 years and will update the projections annually.
6. Revenue estimates will be based on reasonable expectations and be as realistic as possible. If fund balances become insufficient to absorb occasional shortfalls, more conservative estimates may be used.
7. The City will annually review its fees and other charges for service and property tax rates, and utilize annual incremental increases as needed to ensure that the City can deliver appropriate levels of essential public services.
8. Market rates and charges levied by other public and private organizations for similar services will be considered when establishing rates, fees, and charges.

### **Debt Policies**

1. The City should limit its long-term borrowing to Capital Improvements, or to projects that cannot be financed on a "pay-as-you-go" basis with current revenues within a reasonable period of time.
2. The City will not use long-term debt to fund current operating costs.
3. Capital Projects financed through the issuance of bonds will not be financed for longer than the expected useful life of the project or asset.
4. Interest and construction expenses will be capitalized only for enterprise or utility fund facilities and will be strictly limited to those expenses incurred prior to actual operation of the facilities.

## **Financial Management Policies**

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5. The City will make its best effort to keep the maturity of general obligation bonds at or below 20 years.
6. Generally, enterprise or utility fund related debt service will be self-liquidating or supported by the revenues of the utility itself.
7. The City will avoid the use of short-term tax anticipation or other short term debt for non-capital purposes except when necessitated by cash flow or other "emergency" situations. Any bond anticipation debt will be retired within 6 months after completion of the project it financed. Continual rollover of short-term debt without principal pay down will be avoided.
8. The City will maintain good communications with the bond rating agencies about its financial condition and will follow a policy of full and open disclosure on every financial report and bond prospectus.

### **Tax Supported Indebtedness**

1. The City will not issue direct tax-supported indebtedness that exceeds 2.5% of the total taxable assessed value within the City.
2. Debt service on the City's tax supported indebtedness may not exceed 13% of the General Fund budget.
3. The City will strive to maintain a 10-year debt payout ratio of at least 50%.
4. The City recognizes that underlying and contingent debt can create tax rate differentials for residents and businesses within the City. Therefore, the City will limit the amount of such indebtedness it authorizes to not more than 1% of the total taxable assessed value.

### **Financial Planning Policies**

1. The City recognizes the fact that Credit rating agencies monitor levels of fund balance and unrestricted fund balance in a government's General Fund to evaluate a government's continued credit worthiness.
2. It is essential we maintain adequate levels of fund balance to mitigate current and future risks such as revenue shortfalls and unanticipated expenditures. We also want to ensure, to the extent possible, stable tax rates. Fund balances are a critical tool in long-term financial planning. In addition, fund balances are a necessary requirement for contingency planning (sudden and severe decreases in locally collected revenues or intergovernmental aid and unexpected major capital maintenance requirements.)

## **Financial Management Policies**

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### **The Rainy Day Reserve**

1. The City will maintain an unreserved, undesignated General Fund balance equal to 12% of total General Fund revenues (excluding the use of fund balance) as a “rainy day” reserve to provide for adequate working capital and to provide funds to meet unforeseen emergencies.
2. The Board of Aldermen has the total discretion to determine whether circumstances or events constitute an “unforeseen emergency”. In accordance with Maryland law, any expenditures of funds from the rainy day reserve must be approved by a supermajority – i.e., at least 4 members – of the Board of Aldermen.
3. Following any decision by the Board of Aldermen to use the rainy day reserve or any portion thereof, the Board of Aldermen will enact a financial plan designed to restore the rainy day reserve to the 12% level within the following 2 fiscal years thereafter.

### **The Budget Stabilization Reserve**

1. The Board of Aldermen may establish a “budget stabilization” reserve in any fund to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The budget stabilization reserve in the General Fund is separate from, and in addition to, the rainy day reserve.
2. The Board of Aldermen will determine the balance of the budget stabilization reserve, if any, for a given fiscal year as part of the adoption of the City’s annual budget. The Board of Aldermen has the total discretion to determine use of this reserve.
3. The Board of Aldermen may increase or decrease the amount of the reserve during the fiscal year in accordance with Maryland law requiring approval by a supermajority – i.e., at least 4 members – of the Board of Aldermen.

## **Glossary of Accounting and Budget Terms**

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**ACCOUNTING SYSTEM** – The total structure of records and procedures that identify, record, classify, summarize, and report information on the financial position and results of operations of a government.

**ACCRUAL BASIS OF ACCOUNTING** – The method of accounting where transactions are recognized when they occur, regardless of the timing of related cash flows.

**APPROPRIATIONS** – The legal authorizations made by the Mayor and Board of Aldermen to the departments, offices, and agencies of the City which approves their budgets and allows them to make expenditures and incur obligations for purposes with the accounts approved.

**ASSESSABLE BASE** – The total value of all real and personal property in the City which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

**BALANCED BUDGET** – A budget that has operating revenues equal to operating expenditures.

**BOND** – A written promise to pay a specified amount of money, called the principal amount, at specific dates in the future called maturity dates along with interest at specific rate.

**BOND ANTICIPATION NOTES** – Short-term interest-bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond to which they are related.

**BONDS ISSUED** – Bonds sold.

**BOND RATING** – A rating that indicates the probability of timely repayment of principal and interest on bonds issued.

**BUDGET** – A financial plan containing estimated revenues and expenses for an organization. The plans are prepared by the individual departments and reviewed and submitted by the Mayor to the Board of Aldermen for their review and approval.

**BUDGET YEAR** – The fiscal year for which the budget is being considered. (See also FISCAL YEAR.)

**CAPITAL IMPROVEMENTS PROGRAM (CIP)** – The annual updated 6-year plan or schedule of projected expenditures for buildings, public facilities, and other improvements which are of significant value and have a useful life of several years. The City's program includes estimated project costs, sources of funding, and timing of work for each project. The Capital Improvements Program is the basis for the annual CIP appropriations and any new bond issues.

## **Glossary of Accounting and Budget Terms**

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**CAPITAL EXPENSES (OUTLAY)** – Departmental expenditures which generally result in the acquisition of furniture, equipment, and/or computers, which have a value of less than \$5,000 and have an estimated useful life in excess of three years. Capital expenses are reflected in the budget document in each department requesting the items.

**CAPITAL PROJECTS** – A specific activity or element of the Capital Improvements Program involving expenditures and funding for the creation of permanent facilities or other public assets having a relatively long useful life.

**CDBG** – See Community Development Block Grant

**CDS** – See Controlled Dangerous Substance

**CIP** – See Capital Improvements Program

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)** – A general purpose, federal grant primarily used to promote rehabilitation and development of residential and commercial neighborhoods, and to meet all urgent community development needs.

**CONTROLLED DANGEROUS SUBSTANCE (CDS)** – A fund used to account for revenues generated from seized property during drug related arrests. Proceeds can be used by the Police for drug related expenditures.

**CURRENT YEAR** – The fiscal year that is prior to the budget year.

**DEBT ISSUANCE** – The sale or issuance of any type of debt instrument, such as bonds.

**DEBT LIMIT** – The statutory or constitutional maximum debt that an issuer can legally incur.

**DEBT RATIOS** – The ratios that provide measures of assessing debt load and ability to repay debt, which play a part in the determination of credit ratings. They also are used to evaluate the City's debt position over time against its own standards and policies.

**DEBT SERVICE** – The payment of principal and interest on borrowed funds such as bonds.

**DEFICIT** – The amount by which a government's budget outlays exceed its budget revenues for a given period, usually a fiscal year.

**DEPARTMENT** – The major organizational divisions in the City with overall responsibility for one or more activities or functions of the City.

**DEPRECIATION** – An allocation made for the decrease in value of physical assets through wear, deterioration, or obsolescence.

## **Glossary of Accounting and Budget Terms**

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**ENCUMBRANCE** – A firm commitment to pay for future goods and services formally documented with a contract or agreement that may extend over more than one budget year. Both encumbrances and planned expenditures on a project must fit within a department’s appropriation.

**ENTERPRISE FUND** – A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, where the costs of providing goods or services to the general public are financed or recovered primarily through user charges.

**EXPENDITURE** – An actual payment made by check, inter-fund transfer, or by recordation of an amount due for goods received or services rendered.

**FCAA** – Frederick Community Action Agency

**FIDUCIARY FUND** – The trust and agency funds used to account for assets held by a government unit in a trustee capacity or as an agent for individuals, private organizations, other government units, and/or other funds.

**FISCAL POLICIES** – The City’s financial management policies relating to operating budgets, accounting, Capital Improvements Program, General Fund balance levels, debt, and investments.

**FISCAL YEAR** – An organization’s accounting or financial year. The City’s fiscal year starts July 1 and ends June 30.

**FIXED ASSET** – Assets of a long-term character which are intended to continue to be held and used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.

**FULL-TIME EQUIVALENT** – Indicates the authorized number of employees in a department by position type. This includes part-time employees on a pro-rated basis.

**FUND** – A fiscal and accounting entity with a self- balancing set of accounts recording cash and all other financial resources or assets, together with all related liabilities or outside claims to those assets; and the remaining unclaimed net worth or residual equity in those assets, which are segregated for the purpose of carrying on specific activities or attaining specific program objectives.

**FUND BALANCE** – The cumulative difference between expenditures and revenue accumulated over the life of a fund. A negative fund balance is usually referred to as a deficit.

**FY** – See Fiscal Year

**GAAP** – See Generally Accepted Accounting Principles.

## **Glossary of Accounting and Budget Terms**

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**GASB** – See Governmental Accounting Standards Board.

**GENERAL FUND** – The major operating fund of the City used to account for all financial resources and activities, except those accounted for in one of the City's other funds.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** – Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)** – This organization was established as an arm of the Financial Accounting Foundation in April 1984 to promulgate standards of financial accounting and reporting with respect to activities and transactions of state and local governmental entities.

**GOVERNMENTAL FUNDS** - Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

**GRANTS** – A transfer of county, state or federal monies to the City, usually for specific programs or activities.

**INFRASTRUCTURE** – The physical assets of a city (streets, water, sewer, public buildings, and/or parks) upon which the continuance and growth of a community depend.

**INTERFUND TRANSFERS** – Payments made from one operating fund to another as a contribution to defray a portion of the recipients fund's costs.

**INTERGOVERNMENTAL REVENUES** – The revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

**LEVY** – (Verb) To impose taxes or special assessments for the support of governmental activities. (Noun) A tax or special assessment imposed by a government.

**LIABILITIES** – Debts or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

**LINE-ITEM BUDGET** – The traditional form of budgeting, where proposed expenditures are based on individual types of expenditures within a department or program. The City of Frederick budget is a line item budget with summary and program information to aid in obtaining a more complete picture of the budget.

## **Glossary of Accounting and Budget Terms**

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**LONG-TERM DEBT** – Debt or obligations of the City with a final maturity or payment date of greater than one year.

**MODIFIED ACCURAL BASIS OF ACCOUNTING** – The accrual basis of accounting adapted to the governmental fund type. It is a modified version of the full accrual basis of accounting in that it, in general, measures financial flow (tax and spend) of an organization, rather than capital accumulation (profit or loss).

**NET BONDED DEBT** – Gross bonded debt less any cash or other assets available and earmarked for its retirement.

**NON-DEPARTMENTAL OPERATING EXPENDITURES** – Operating expenditures which are not charged directly to specific departments but are cost to the City as a whole, such as debt service payments and general liability insurance.

**OBLIGATIONS** – Amounts that a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**OPEB** – See Other Post Employment Benefits.

**OPERATING BUDGET** – The portion of the City’s budget that provides resources for the day-to-day operations of the City.

**ORDINANCE** – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be enacted by ordinance and those which may be enacted by resolution.

**OTHER POST EMPLOYMENT BENEFITS (OPEB)** – Post employment benefits that an employee will begin to receive at the start of retirement. This does not include pension benefits paid to the retired employee. Other post employment benefits that a retiree can be compensated for are life insurance premiums, healthcare premiums and deferred-compensation arrangements.

**PAY-AS-YOU-GO** – Capital expenditures which are funded from current revenues.

**PAYMENT IN LIEU OF TAXES** – Payments made by entities not legally required to pay taxes in order for them to receive the same services as private taxpayers.

**PERSONNEL (COSTS)** – Expenditures that include salary costs for full-time, part-time, temporary and contract employees, overtime expenses and all associated fringe benefits.

**PRIOR YEAR(S)** – The fiscal year(s) proceeding the current year.

## **Glossary of Accounting and Budget Terms**

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**PROJECTIONS** – The estimate of budget authority, outlays, receipts, or other amounts extending several years into the future. Projections generally are intended to indicate the budgetary implications of existing or proposed programs.

**PROPOSED BUDGET** – Reflects the budget or line-item amount recommended by the Mayor to the Board of Aldermen for their review and consideration. It reflects either his assessment of what is needed to accomplish the department’s objectives, or the limited resources available to accomplish the intended objectives.

**RESOLUTION** – A special or temporary order of a legislative body that requires less legal formality than an ordinance or statute.

**REVENUE** – Income received by the City to support its program of services to the community. It includes sources such as property taxes, admission fees, service charges, and Federal and State grants, to name just a few.

**RFP** – Request for Proposals. Federal mandate to request proposals from potential contractors for outsourced government services.

**SHORT-TERM DEBT** – Debt or obligations of the City due within one year or less.

**SPECIAL ASSESSMENT** – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

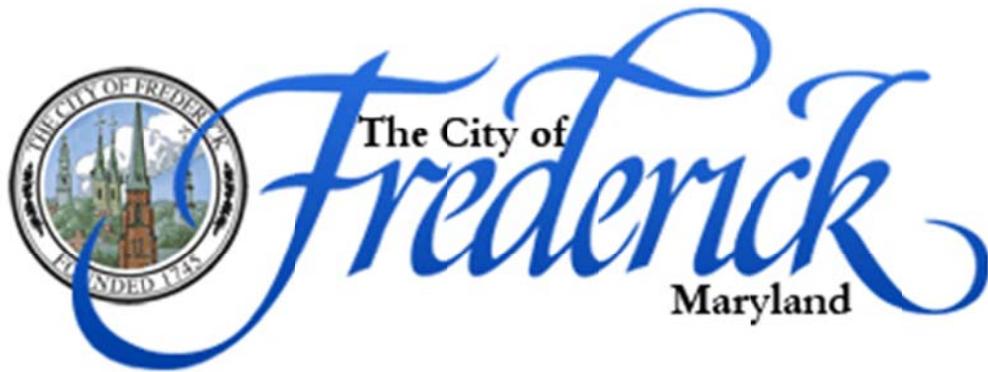
**TAX BASE** – All forms of wealth under the City’s jurisdiction that are taxable.

**TAX RATE** – The amount levied for every \$100 of assessed property value, as determined by the Maryland State Assessment Department on both real and personal property within The City of Frederick limits.

**TAX SETOFF PAYMENT** – A payment received from the County for services it does not have to provide citizens and taxpayers of the City because the City provides the services.

**UNDESIGNATED FUND BALANCE** – Funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

**UNRESERVED FUND BALANCE** – That portion of a fund balance for which no binding commitments have been made.



**RANDY A. McCLEMENT, MAYOR**

**ALDERMEN**

**KELLY M. RUSSELL, PRESIDENT PRO TEM**

**MICHAEL C. O'CONNOR**

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