



For City Use	
Sustainability Manager	
City Arborist	
Planning	
Engineering	

DPW * 140 W. Patrick Street * Frederick, Maryland 21701 * 301.600.1499

APPLICATION FOR HOA TREE PLANTING ASSISTANCE

This application is required for using City funds for planting in large, privately-owned open spaces, such as HOA common spaces and private parks. The City will accept applications on a rolling basis and project selection will occur once per year in November. To qualify for funds, the space must meet the following requirements:

• 35 foot minimum width, minimum of 10,000 square feet for forest area
• 35 foot minimum width, minimum 2,500 square feet for landscape credit area
• Planted at 100 or 200 stems per acre, with 100% or 85% survival rate, respectively
• Protected easement agreements must be recorded for both forest and landscape areas
• A minimum of 7 to 10 species of native trees for forest areas
• Beyond initial contracted care period, maintenance requirements will be handled by the HOA

The City of Frederick will select species and sizes appropriate for the space. Street trees will not be funded through this effort. Projects will be evaluated based on priority ranking 1 through 5, with 1 being the highest priority.

1. Stream banks, wetlands, steep slopes, floodplain
2. Contiguous to existing forest
3. Buffer/screening from roads
4. Private parkland areas to create canopy
5. Open space areas

Please tell us about your HOA's project:

Project HOA

Project Contact Name

Project Phone
Project Email

What purpose will the trees serve? (stream bank stabilization, street buffer, shading for shared use path, etc.)

How many acres will the project cover?
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General Project Location (attach map)

Please submit this application and map of proposed planting area to COF Sustainability Manager, Jenny Willoughby, jwilloughby@cityoffrederick.com.
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