

THE CITY OF FREDERICK

FISCAL YEAR 2015 BUDGET UPDATE

December 31, 2014



Prepared by the Department of Budget and Purchasing

M. Katherine Barkdoll, CPA
Director of Budget and Purchasing

Member of Government Finance Officers Association
of the United States and Canada

Table of Contents

Title Page.....	1
Table of Contents.....	2
Budget Overview.....	3-5
Summary Schedules.....	6
Schedule A Summary Schedule of Revenues and Expenditures.....	6
Schedule B Revenue Summary by Fund.....	7-9
Schedule C Summary of Department Expenditures Within Each Fund.....	10-12
Schedule D Summary of Expenditures by Functional Area.....	13-16
Schedule E Use of Fund Balance.....	17
Schedule F Summary of Full-Time Equivalent Positions by Fund.....	18-19
Schedule G Summary of Full-Time Equivalent Positions by Functional Area.....	20-22
Key Indicators.....	23
Frederick Police Department.....	23
Code Enforcement.....	23
Frederick Community Action Agency.....	24-26

Budget Overview – December 31, 2014

All Funds Summary

The City began Fiscal Year 2015 with an adopted budget of \$151,131,473. Encumbrances as of June 30, 2014, totaling \$4,212,699, were rolled forward and are included in the FY 2015 amended budget.

The following table summarizes the revenues and expenditures for the City's FY 2015 amended budget as of December 31, 2014:

	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
Revenues					
Taxes	\$ 58,017,828	\$ -	\$ -	\$ -	\$ 58,017,828
Licenses and Permits	2,484,602	456,740	-	-	2,941,342
Intergovernmental	6,596,927	122,317	313,000	11,497,188	18,529,432
Charges for Services	2,832,151	31,884,963	-	-	34,717,114
Fines and Forfeitures	1,296,800	745,732	40,000	-	2,082,532
Miscellaneous	1,756,315	370,935	25,000	656,437	2,808,687
Other Financing Sources	93,500	6,915,774	31,800	11,470,000	18,511,074
Total Revenues	\$ 73,078,123	\$ 40,496,461	\$ 409,800	\$ 23,623,625	\$ 137,608,009
Transfers In	2,553,499	76,129	-	6,428,223	9,057,851
Transfers Out	(892,000)	(8,165,851)	-	-	(9,057,851)
Use of Fund Balance	9,615,217	3,822,095	86,152	-	13,523,464
Estimated PY Encumbrances	2,588,100	1,563,854	60,745	-	4,212,699
Total Financial Resources	\$ 86,942,939	\$ 37,792,688	\$ 556,697	\$ 30,051,848	\$ 155,344,172
Expenditures					
General Government	\$ 6,830,725	\$ 300,164	\$ -	\$ -	\$ 7,130,889
Frederick Police Department	28,244,196	-	110,627	(98,628)	28,256,195
Planning and Community Development	2,169,835	-	414,270	-	2,584,105
Engineering, Permits, and Inspections	3,053,860	359,071	-	-	3,412,931
Public Works - Operations	15,717,119	19,087,234	-	27,209,937	62,014,290
Parks and Recreation	5,824,237	1,741,191	-	-	7,565,428
Economic Development	2,702,795	3,072,238	-	2,940,539	8,715,572
Frederick Community Action Agency	5,384,524	42,857	-	-	5,427,381
Miscellaneous Cost Centers	301,003	-	-	-	301,003
Debt Service	7,799,122	12,652,506	-	-	20,451,628
Contingency	60,000	310,000	-	-	370,000
Fund Balance (Reserves)	8,858,517	256,233	-	-	9,114,750
Total Expenditures	\$ 86,945,933	\$ 37,821,494	\$ 524,897	\$ 30,051,848	\$ 155,344,172

Budget Overview – December 31, 2014

Through the second quarter, the City has realized 54.25% of total budgeted revenues and 39.88% of total budgeted expenditures. Salary and benefit costs are 43.96% and 79.96% of budget, respectively, which is consistent with the prior year. Both the pension and OPEB contributions were remitted in the first quarter. Workman's Compensation insurance also trends higher as the majority of these costs are realized in the first part of the year.

Other costs which are weighted heavily in the first half of the year include liability and property insurance, property taxes and solid waste benefit charges.

General Fund

In the General Fund, the City realized 81.55% of total budgeted revenues and 90.10% of budgeted tax revenues through the second quarter. The majority of real property taxes are recognized in the second quarter with amounts totaling 98.54% of the budgeted amount. Personal income taxes are received throughout the year with more significant payments received in the third and fourth quarters. Payment for admissions and amusement taxes are received beginning in the second quarter.

Licenses and permit revenues are within expectations. The franchise fees for cable television are remitted to the City beginning in the second quarter.

Intergovernmental revenues are 49.43% of the budgeted amount. Grant revenues are recorded when received.

Other revenues are generally on target and are within expectations.

General Fund expenditures are within expectations based on the explanations given above.

Weinberg Center for the Arts

Revenues for the Weinberg Center are 42.51% of the total budgeted amount. This falls within reasonable expectations as historically the majority of revenues from sponsorships are not realized until the fourth quarter.

City Housing

The City Housing Fund has been established for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees are used to support housing initiatives as determined by the Mayor and Board of Aldermen. As of December 31, 2014, the City has spent \$66,682 on the operation of an emergency shelter and façade repairs to one dilapidated housing unit.

Budget Overview – December 31, 2014

Water and Sewer Fund

Overall, the Water and Sewer Fund is performing within budget. Charges for services are 42.03% of the total budgeted amount. This is due to the billing cycles for water and sewer service. Expenditures appear reasonable and are within expectations.

Parking Fund

Parking Fund revenues and expenditures are consistent with budgeted amounts and are within expectations.

Stormwater Fund

Similar to the Water and Sewer Fund, charges for stormwater management fees are accrued based on service periods. Expenditures appear reasonable and within expectations.

Airport Fund

The Airport revenues and expenditures are consistent with budgeted amounts and are within expectations.

Clustered Spires Golf Course

Clustered Spires Golf Course is a seasonal operation with most revenues and expenditures occurring in the spring and summer months. Restaurant operations have been contracted to a third party resulting in lower expenditures and offsetting revenues.

Other Funds

The Community Development Fund, Rental Operations Fund, and the Controlled Dangerous Substance Fund are performing within expectations through the second quarter.

Budget Schedules and Summaries

Schedule A Summary Schedule of Revenues and Expenditures as of December 31, 2014

Revenues						
Fund	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
General Fund	\$ 58,224,077	\$ 71,395,973	81.55%	\$ 56,411,272	\$ 69,512,214	81.15%
Weinberg Center for the Arts	715,098	1,682,150	42.51%	493,286	1,309,400	37.67%
City Housing Fund	698	-	N/A	579,668	-	N/A
Water & Sewer	10,314,324	30,011,802	34.37%	9,845,180	30,896,792	31.86%
Parking	2,474,674	5,080,174	48.71%	2,503,889	5,175,787	48.38%
Stormwater	709,945	1,830,000	38.79%	705,174	1,830,000	38.53%
Airport	492,005	1,882,421	26.14%	414,442	1,076,927	38.48%
Golf Course	656,101	1,684,000	38.96%	843,964	1,681,000	50.21%
Rental Operations	5,560	39,864	13.95%	17,896	36,168	49.48%
Community Development	114,500	338,000	33.88%	232	301,500	0.08%
CDS	44,479	40,000	111.20%	65,677	25,000	262.71%
Capital Improvements Program	894,997	23,623,625	3.79%	2,523,292	9,121,165	27.66%
Total Revenues	\$ 74,646,458	\$ 137,608,009	54.25%	\$ 74,403,972	\$ 120,965,953	61.51%

Expenditures						
Fund	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
General Fund	\$ 41,773,233	\$ 84,367,967	49.51%	\$ 41,207,475	\$ 86,635,635	47.56%
Weinberg Center for the Arts	703,199	1,821,266	38.61%	624,215	1,654,705	37.72%
City Housing Fund	66,682	756,700	8.81%	-	-	N/A
Water & Sewer	9,837,143	27,309,773	36.02%	9,579,913	26,448,145	36.22%
Parking	1,397,460	4,843,019	28.86%	1,705,553	5,207,776	32.75%
Stormwater	615,584	1,864,000	33.02%	472,789	1,128,547	41.89%
Airport	418,814	1,942,585	21.56%	468,020	2,354,812	19.88%
Golf Course	665,230	1,819,260	36.57%	950,630	1,777,623	53.48%
Rental Operations	35,895	42,857	83.76%	17,339	36,920	46.96%
Community Development	84,430	414,270	20.38%	87,025	302,420	28.78%
CDS	41,691	110,627	37.69%	29,384	97,190	30.23%
Capital Improvements Program	6,315,908	30,051,848	21.02%	8,065,530	19,980,592	40.37%
Total Expenditures	\$ 61,955,269	\$ 155,344,172	39.88%	\$ 63,207,873	\$ 145,624,365	43.40%

Expenditures by Type						
	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
Salaries	\$ 15,354,888	\$ 34,928,865	43.96%	\$ 15,303,706	\$ 34,727,809	44.07%
Benefits	20,699,011	25,885,332	79.96%	20,569,713	25,768,400	79.83%
Supplies	4,255,135	13,293,116	32.01%	4,345,294	13,469,681	32.26%
Other Professional Services	7,900,103	19,716,428	40.07%	7,076,655	20,214,498	35.01%
Capital	7,324,746	31,666,214	23.13%	9,397,463	22,242,360	42.25%
Debt Service	6,421,386	20,336,512	31.58%	6,515,042	20,313,233	32.07%
Transfers	-	35,955	0.00%	-	21,811	0.00%
Contingency	-	370,000	0.00%	-	203,827	0.00%
Fund Balance (Reserves)	-	9,111,750	0.00%	-	8,662,746	0.00%
Total Expenditures	\$ 61,955,269	\$ 155,344,172	39.88%	\$ 63,207,873	\$ 145,624,365	43.40%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of December 31, 2014

Fund	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
General Fund						
Taxes						
Real Property	\$ 47,221,071	\$ 47,921,877	98.54%	\$ 45,733,517	\$ 46,387,181	98.59%
Business Property	2,287,163	2,700,400	84.70%	2,673,991	1,880,400	142.20%
Personal Income Taxes	2,650,136	6,970,276	38.02%	2,529,408	6,798,000	37.21%
Admissions and Amusements	100,865	400,000	25.22%	147,840	380,000	38.91%
Other	16,204	25,275	64.11%	6,365	25,275	25.18%
Licenses and Permits						
Building Permits and Inspections	664,694	1,296,772	51.26%	573,035	1,290,400	44.41%
Cable Television	257,575	1,001,950	25.71%	247,628	973,333	25.44%
Other	22,264	185,880	11.98%	96,262	259,221	37.14%
Intergovernmental						
State	2,507,233	3,663,129	68.45%	1,925,106	3,686,315	52.22%
Federal	575,831	2,514,655	22.90%	324,906	2,931,630	11.08%
Other	131,518	325,143	40.45%	149,557	281,307	53.17%
Charges for Services						
Recreation Fees	305,781	764,477	40.00%	329,730	838,960	39.30%
Inspection, Review, and Filing Fees	376,589	902,290	41.74%	385,319	733,424	52.54%
Other	107,658	233,334	46.14%	90,658	304,072	29.81%
Fines and Forfeitures						
Automated Enforcement	530,647	1,235,000	42.97%	584,625	1,400,000	41.76%
Municipal Infractions	28,890	61,800	46.75%	46,015	36,800	125.04%
Miscellaneous						
Rents	312,745	690,685	45.28%	333,798	728,550	45.82%
Interest Earnings	28,070	82,700	33.94%	41,326	162,700	25.40%
Other	95,835	326,830	29.32%	176,513	406,146	43.46%
Other Financing Sources						
Other	3,308	93,500	3.54%	15,673	8,500	184.39%
Total General Fund	\$ 58,224,077	\$ 71,395,973	81.55%	\$ 56,411,272	\$ 69,512,214	81.15%
Weinberg Center for the Arts						
Intergovernmental	\$ 79,439	\$ 94,000	84.51%	\$ 60,000	\$ 54,000	111.11%
Charges for Services	572,595	932,050	61.43%	323,319	991,500	32.61%
Miscellaneous	63,064	656,100	9.61%	85,989	263,900	32.58%
Other Financing Sources	-	-	N/A	23,978	-	N/A
Total Weinberg Center for the Arts	\$ 715,098	\$ 1,682,150	42.51%	\$ 493,286	\$ 1,309,400	37.67%
City Housing Fund						
Miscellaneous						
MPDU In-Lieu-Of Fee	\$ -	\$ -	N/A	\$ 579,600	\$ -	N/A
Other	698	-	N/A	68	-	N/A
Total City Housing Fund	\$ 698	\$ -	N/A	\$ 579,668	\$ -	N/A

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of December 31, 2014

Fund	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
Water & Sewer Fund						
Licenses and Permits	\$ 158,771	\$ 302,920	52.41%	\$ 159,262	\$ 237,910	66.94%
Charges for Services						
Water Fees	5,811,819	13,925,682	41.73%	5,534,237	13,925,682	39.74%
Sewer Fees	4,161,583	9,801,320	42.46%	4,006,031	10,131,320	39.54%
Other	35	100	35.00%	100	100	100.00%
Fines and Forfeitures	37,812	20,500	184.45%	10,756	20,500	52.47%
Miscellaneous	53,944	7,200	749.22%	38,882	7,200	540.03%
Other Financing Sources						
Transfers	-	5,800,000	0.00%	-	6,420,000	0.00%
Other	90,360	154,080	58.64%	95,912	154,080	62.25%
Total Water & Sewer Fund	\$ 10,314,324	\$ 30,011,802	34.37%	\$ 9,845,180	\$ 30,896,792	31.86%
Parking Fund						
Licenses and Permits	\$ 53,914	\$ 153,820	35.05%	\$ 58,284	\$ 153,820	37.89%
Intergovernmental	26,698	122,317	21.83%	49,482	130,158	38.02%
Charges for Services						
Parking Decks	1,540,154	3,016,200	51.06%	1,508,729	3,168,156	47.62%
Parking Meters	316,398	689,988	45.86%	331,900	648,596	51.17%
Other	15,674	25,146	62.33%	10,699	26,468	40.42%
Fines and Forfeitures	334,902	725,232	46.18%	358,153	701,118	51.08%
Miscellaneous						
Rents	182,736	347,471	52.59%	182,736	347,471	52.59%
Other	144	-	N/A	22	-	N/A
Other Financing Sources	4,054	-	N/A	3,884	-	N/A
Total Parking Fund	\$ 2,474,674	\$ 5,080,174	48.71%	\$ 2,503,889	\$ 5,175,787	48.38%
Stormwater Fund						
Charges for Services	\$ 705,266	\$ 1,830,000	38.54%	\$ 700,956	\$ 1,830,000	38.30%
Miscellaneous	73	-	N/A	9	-	N/A
Other Financing Sources	4,606	-	N/A	4,209	-	N/A
Total Stormwater Fund	\$ 709,945	\$ 1,830,000	38.79%	\$ 705,174	\$ 1,830,000	38.53%
Airport Fund						
Intergovernmental	\$ -	\$ -	N/A	\$ -	\$ 150,000	N/A
Charges for Services	478,039	912,527	52.39%	402,307	918,727	43.79%
Miscellaneous	11,711	8,200	142.82%	11,925	8,200	145.43%
Other Financing Sources						
Transfers	-	961,694	0.00%	-	-	N/A
Other	2,255	-	N/A	210	-	N/A
Total Airport Fund	\$ 492,005	\$ 1,882,421	26.14%	\$ 414,442	\$ 1,076,927	38.48%
Golf Course Fund						
Charges for Services	\$ 645,293	\$ 1,684,000	38.32%	\$ 841,452	\$ 1,681,000	50.06%
Miscellaneous	10,808	-	N/A	1,889	-	N/A
Other Financing Sources	-	-	N/A	623	-	N/A
Total Golf Course Fund	\$ 656,101	\$ 1,684,000	38.96%	\$ 843,964	\$ 1,681,000	50.21%
Rental Operations Fund						
Miscellaneous	\$ 5,491	\$ 8,064	68.09%	\$ 4,032	\$ 10,140	39.76%
Other Financing Sources	69	31,800	0.22%	13,864	26,028	53.27%
Total Rental Operations Fund	\$ 5,560	\$ 39,864	13.95%	\$ 17,896	\$ 36,168	49.48%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of December 31, 2014

Fund	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
Community Development Fund						
Intergovernmental	\$ 114,364	\$ 313,000	36.54%	\$ -	\$ 284,000	0.00%
Miscellaneous	136	25,000	0.54%	232	17,500	1.33%
Total Community Development Fund	\$ 114,500	\$ 338,000	33.88%	\$ 232	\$ 301,500	0.08%
CDS Fund						
Fines and Forfeitures	\$ 44,330	\$ 40,000	110.83%	\$ 65,512	\$ 25,000	262.05%
Miscellaneous	149	-	N/A	165	-	N/A
Total CDS Fund	\$ 44,479	\$ 40,000	111.20%	\$ 65,677	\$ 25,000	262.71%
Capital Improvements Program						
General Fund	\$ 535,033	\$ 13,250,437	4.04%	\$ 1,200,621	\$ 8,678,665	13.83%
Water & Sewer Fund	333,863	7,125,000	4.69%	413,007	120,000	344.17%
Parking Fund	-	(5,312)	0.00%	-	-	N/A
Stormwater Fund	100	1,303,500	0.01%	750	-	N/A
Airport Fund	26,001	1,950,000	1.33%	908,914	322,500	281.83%
Total Capital Improvements Program	\$ 894,997	\$ 23,623,625	3.79%	\$ 2,523,292	\$ 9,121,165	27.66%
Total All Funds	\$ 74,646,458	\$ 137,608,009	54.25%	\$ 74,403,972	\$ 120,965,953	61.51%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of December 31, 2014

Fund	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
General Fund						
Mayor's Office	\$ 571,884	\$ 895,353	63.87%	\$ 642,693	\$ 1,062,253	60.50%
Legal	388,576	768,274	50.58%	389,035	766,759	50.74%
Election Board	23	3,542	0.65%	104,813	114,953	91.18%
Finance	666,173	1,441,662	46.21%	675,356	1,233,719	54.74%
Purchasing	365,116	699,079	52.23%	392,314	706,830	55.50%
Budget	119,165	205,468	58.00%	-	-	N/A
Information Technology	549,746	1,091,822	50.35%	544,921	999,150	54.54%
Geographic Information Systems	119,933	284,835	42.11%	104,758	252,419	41.50%
Audio Visual	120,780	216,685	55.74%	84,155	224,016	37.57%
Human Resources	433,810	869,609	49.89%	332,288	872,285	38.09%
Safety	148,551	273,511	54.31%	142,868	265,587	53.79%
Planning	723,701	1,406,275	51.46%	610,213	1,257,824	48.51%
Code Enforcement	390,107	693,269	56.27%	417,675	700,517	59.62%
Facility Maintenance	551,164	955,826	57.66%	563,251	1,012,828	55.61%
Asset Management	208,993	602,313	34.70%	520,850	781,783	66.62%
Municipal Annex	176,853	395,929	44.67%	182,992	384,692	47.57%
Community Promotion	69,689	80,885	86.16%	68,846	80,841	85.16%
Special Events	123,922	217,310	57.03%	133,756	223,698	59.79%
Police	16,758,877	28,244,196	59.34%	17,052,371	28,183,500	60.50%
Fire	282,124	288,456	97.80%	337,843	342,370	98.68%
Building Inspection	734,491	1,254,982	58.53%	670,993	1,175,475	57.08%
Electrical Inspection	182,298	338,876	53.79%	180,214	317,087	56.83%
Construction Inspection	350,611	567,843	61.74%	337,465	570,608	59.14%
General Administration - DPW	758,398	1,462,161	51.87%	690,439	1,380,804	50.00%
Maintenance - Equipment and Machinery	609,644	1,091,187	55.87%	664,252	1,179,590	56.31%
Engineering	806,117	1,460,002	55.21%	767,465	1,423,089	53.93%
Waste Collection	2,033,448	3,708,131	54.84%	1,822,903	3,843,211	47.43%
Street Maintenance	1,759,959	2,828,401	62.22%	1,878,051	3,919,668	47.91%
Snow Removal	65,272	344,187	18.96%	149,021	1,126,260	13.23%
Street Lights and Signals	1,383,661	2,749,620	50.32%	1,077,741	2,836,728	37.99%
Traffic Lines and Signs	366,207	779,461	46.98%	334,087	794,497	42.05%
Bus Maintenance	12,417	12,547	98.96%	30,336	30,551	99.30%
Grounds Maintenance	2,043,525	3,744,148	54.58%	2,357,238	4,379,652	53.82%
Harry Grove Stadium	94,681	232,060	40.80%	64,338	207,595	30.99%
Recreation Centers	744,777	1,458,156	51.08%	726,685	1,442,030	50.39%
Burck Street Center	3,569	23,200	15.38%	7,701	23,650	32.56%
Summer Playground Program	66,093	115,614	57.17%	58,604	118,336	49.52%
Swimming Pools	135,057	265,809	50.81%	139,044	279,891	49.68%
Community Development	59,422	70,291	84.54%	51,302	60,710	84.50%
Economic Development	392,962	881,529	44.58%	296,720	885,672	33.50%
Frederick Community Action Agency	2,596,496	4,627,824	56.11%	1,815,632	4,862,338	37.34%
Debt Service	3,804,941	7,799,122	48.79%	3,786,246	7,780,123	48.67%
Contingency	-	60,000	0.00%	-	-	N/A
Fund Balance (Reserves)	-	8,858,517	0.00%	-	8,532,046	0.00%
Total General Fund	\$ 41,773,233	\$ 84,367,967	49.51%	\$ 41,207,475	\$ 86,635,635	47.56%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of December 31, 2014

Fund	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
Weinberg Center for the Arts						
Weinberg	\$ 703,199	\$ 1,527,866	46.02%	\$ 624,215	\$ 1,366,305	45.69%
Weinberg - Board of Directors	-	293,400	0.00%	-	288,400	0.00%
Total Weinberg Center for the Arts	\$ 703,199	\$ 1,821,266	38.61%	\$ 624,215	\$ 1,654,705	37.72%
City Housing Fund						
MPDU Housing	\$ 66,682	\$ 756,700	8.81%	\$ -	\$ -	N/A
Total City Housing Fund	\$ 66,682	\$ 756,700	8.81%	\$ -	\$ -	N/A
Water & Sewer Fund						
Finance	\$ 156,786	\$ 300,164	52.23%	\$ 159,411	\$ 288,976	55.16%
Plumbing Inspection	222,201	359,071	61.88%	209,895	336,610	62.36%
Water Services	1,699,301	3,131,247	54.27%	1,429,810	2,913,112	49.08%
Water Quality	193,215	394,610	48.96%	199,165	375,196	53.08%
Water Treatment	2,623,832	7,500,340	34.98%	2,515,448	6,918,779	36.36%
Wastewater Treatment Plant	1,681,570	3,968,803	42.37%	1,645,161	4,159,247	39.55%
Sewer Maintenance	425,317	993,069	42.83%	512,017	1,016,021	50.39%
Inflow and Infiltration	199,268	391,806	50.86%	234,424	464,528	50.46%
Plant Maintenance	656,492	1,197,627	54.82%	624,916	1,087,475	57.46%
Debt Service	1,979,161	8,873,036	22.31%	2,049,666	8,794,374	23.31%
Contingency	-	200,000	0.00%	-	93,827	0.00%
Total Water & Sewer Fund	\$ 9,837,143	\$ 27,309,773	36.02%	\$ 9,579,913	\$ 26,448,145	36.22%
Parking Fund						
Public Parking	\$ 446,292	\$ 1,087,700	41.03%	\$ 477,092	\$ 1,041,164	45.82%
Church Street Deck	77,469	245,359	31.57%	226,393	374,515	60.45%
Court Street Deck	94,730	284,130	33.34%	132,936	303,875	43.75%
Carroll Creek Deck	120,307	345,102	34.86%	129,612	381,720	33.95%
West Patrick Street Deck	74,624	211,507	35.28%	100,772	227,220	44.35%
East All Saints Street Deck	59,396	207,774	28.59%	87,163	286,934	30.38%
Debt Service	524,642	2,361,447	22.22%	551,585	2,374,069	23.23%
Contingency	-	100,000	0.00%	-	100,000	0.00%
Fund Balance (Reserves)	-	-	N/A	-	118,279	0.00%
Total Parking Fund	\$ 1,397,460	\$ 4,843,019	28.86%	\$ 1,705,553	\$ 5,207,776	32.75%
Stormwater Fund						
Street Sweeping	\$ 237,161	\$ 580,515	40.85%	\$ 197,805	\$ 358,843	55.12%
Stormwater	356,932	939,217	38.00%	252,827	671,116	37.67%
Debt Service	21,491	88,035	24.41%	22,157	88,588	25.01%
Contingency	-	-	N/A	-	10,000	0.00%
Fund Balance (Reserves)	-	256,233	0.00%	-	-	N/A
Total Stormwater Fund	\$ 615,584	\$ 1,864,000	33.02%	\$ 472,789	\$ 1,128,547	41.89%
Airport Fund						
Airport	\$ 243,334	\$ 594,165	40.95%	\$ 289,742	\$ 1,003,390	28.88%
Air Traffic Control Tower	33,352	96,501	34.56%	22,042	86,018	25.62%
Debt Service	142,128	1,251,919	11.35%	156,236	1,265,404	12.35%
Total Airport Fund	\$ 418,814	\$ 1,942,585	21.56%	\$ 468,020	\$ 2,354,812	19.88%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of December 31, 2014

Fund	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
Golf Course Fund						
Maintenance	\$ 333,491	\$ 701,530	47.54%	\$ 443,635	\$ 669,018	66.31%
Clubhouse	281,645	717,583	39.25%	339,447	740,826	45.82%
Restaurant	31,410	286,123	10.98%	148,534	286,092	51.92%
Debt Service	18,684	78,069	23.93%	19,014	59,877	31.76%
Transfers	-	35,955	0.00%	-	21,810	0.00%
Total Golf Course Fund	\$ 665,230	\$ 1,819,260	36.57%	\$ 950,630	\$ 1,777,623	53.48%
Rental Operations Fund						
Rental Operations	\$ 35,895	\$ 42,857	83.76%	\$ 17,339	\$ 24,499	70.77%
Fund Balance (Reserves)	-	-	N/A	-	12,421	0.00%
Total Rental Operations Fund	\$ 35,895	\$ 42,857	83.76%	\$ 17,339	\$ 36,920	46.96%
Community Development Fund						
Community Development	\$ 84,430	\$ 414,270	20.38%	\$ 87,025	\$ 302,420	28.78%
Total Community Development Fund	\$ 84,430	\$ 414,270	20.38%	\$ 87,025	\$ 302,420	28.78%
CDS Fund						
CDS Program	\$ 41,691	\$ 110,627	37.69%	\$ 29,384	\$ 97,190	30.23%
Total CDS Fund	\$ 41,691	\$ 110,627	37.69%	\$ 29,384	\$ 97,190	30.23%
Capital Improvements Program						
General Fund	\$ 5,085,125	\$ 13,937,809	36.48%	\$ 2,598,032	\$ 12,465,592	20.84%
Water & Sewer	1,122,788	12,370,000	9.08%	5,436,095	5,575,000	97.51%
Stormwater	-	1,303,500	0.00%	2,772	1,610,000	0.17%
Airport	86,224	2,000,000	4.31%	24,282	330,000	7.36%
Parking	21,771	440,539	4.94%	4,349	-	N/A
Total Capital Improvements Program	\$ 6,315,908	\$ 30,051,848	21.02%	\$ 8,065,530	\$ 19,980,592	40.37%
Total All Funds	\$ 61,955,269	\$ 155,344,172	39.88%	\$ 63,207,873	\$ 145,624,365	43.40%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2014

Functional Area	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
General Government						
General Fund						
Mayor's Office	\$ 571,884	\$ 895,353	63.87%	\$ 642,693	\$ 1,062,253	60.50%
Legal	388,576	768,274	50.58%	389,035	766,759	50.74%
Election Board	23	3,542	0.65%	104,813	114,953	91.18%
Finance	666,173	1,441,662	46.21%	675,356	1,233,719	54.74%
Purchasing	365,116	699,079	52.23%	392,314	706,830	55.50%
Budget	119,165	205,468	58.00%	-	-	N/A
Information Technology	549,746	1,091,822	50.35%	544,921	999,150	54.54%
Geographic Information Systems	119,933	284,835	42.11%	104,758	252,419	41.50%
Audio Visual	120,780	216,685	55.74%	84,155	224,016	37.57%
Human Resources	433,810	869,609	49.89%	332,288	872,285	38.09%
Safety	148,551	273,511	54.31%	142,868	265,587	53.79%
Community Promotion	69,689	80,885	86.16%	68,846	80,841	85.16%
Water & Sewer Fund						
Finance	156,786	300,164	52.23%	159,411	288,976	55.16%
Total General Government	\$ 3,710,232	\$ 7,130,889	52.03%	\$ 3,641,458	\$ 6,867,788	53.02%
Frederick Police Department						
General Fund						
Police	\$ 16,758,877	\$ 28,244,196	59.34%	\$ 17,052,371	\$ 28,183,500	60.50%
CDS Fund						
CDS Program	41,691	110,627	37.69%	29,384	97,190	30.23%
Total Frederick Police Department	\$ 16,800,568	\$ 28,354,823	59.25%	\$ 17,081,755	\$ 28,280,690	60.40%
Planning and Community Development						
General Fund						
Planning	\$ 723,701	\$ 1,406,275	51.46%	\$ 610,213	\$ 1,257,824	48.51%
Code Enforcement	390,107	693,269	56.27%	417,675	700,517	59.62%
Community Development	59,422	70,291	84.54%	51,302	60,710	84.50%
Community Development Fund						
Community Development	84,430	414,270	20.38%	87,025	302,420	28.78%
Total Planning and Community Development	\$ 1,257,660	\$ 2,584,105	48.67%	\$ 1,166,215	\$ 2,321,471	50.24%
Engineering, Permits, and Inspections						
General Fund						
Building Inspection	\$ 734,491	\$ 1,254,982	58.53%	\$ 670,993	\$ 1,175,475	57.08%
Electrical Inspection	182,298	338,876	53.79%	180,214	317,087	56.83%
Engineering	806,117	1,460,002	55.21%	767,465	1,423,089	53.93%
Water & Sewer Fund						
Plumbing Inspection	222,201	359,071	61.88%	209,895	336,610	62.36%
Total Engineering, Permits, and Inspections	\$ 1,945,107	\$ 3,412,931	56.99%	\$ 1,828,567	\$ 3,252,261	56.22%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2014

Functional Area	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
Department of Public Works						
General Fund						
Facility Maintenance	\$ 551,164	\$ 955,826	57.66%	\$ 563,251	\$ 1,012,828	55.61%
Asset Management	208,993	602,313	34.70%	520,850	781,783	66.62%
Municipal Annex	176,853	395,929	44.67%	182,992	384,692	47.57%
Construction Inspection	350,611	567,843	61.74%	337,465	570,608	59.14%
General Administration - DPW	758,398	1,462,161	51.87%	690,439	1,380,804	50.00%
Maintenance - Equipment and Machinery	609,644	1,091,187	55.87%	664,252	1,179,590	56.31%
Waste Collection	2,033,448	3,708,131	54.84%	1,822,903	3,843,211	47.43%
Street Maintenance	1,759,959	2,828,401	62.22%	1,878,051	3,919,668	47.91%
Snow Removal	65,272	344,187	18.96%	149,021	1,126,260	13.23%
Street Lights and Signals	1,383,661	2,749,620	50.32%	1,077,741	2,836,728	37.99%
Traffic Lines and Signs	366,207	779,461	46.98%	334,087	794,497	42.05%
Harry Grove Stadium	94,681	232,060	40.80%	64,338	207,595	30.99%
Water & Sewer Fund						
Water Services	1,699,301	3,131,247	54.27%	1,429,810	2,913,112	49.08%
Water Quality	193,215	394,610	48.96%	199,165	375,196	53.08%
Water Treatment	2,623,832	7,500,340	34.98%	2,515,448	6,918,779	36.36%
Wastewater Treatment Plant	1,681,570	3,968,803	42.37%	1,645,161	4,159,247	39.55%
Sewer Maintenance	425,317	993,069	42.83%	512,017	1,016,021	50.39%
Inflow and Infiltration	199,268	391,806	50.86%	234,424	464,528	50.46%
Plant Maintenance	656,492	1,197,627	54.82%	624,916	1,087,475	57.46%
Stormwater Fund						
Street Sweeping	237,161	580,515	40.85%	197,805	358,843	55.12%
Stormwater	356,932	939,217	38.00%	252,827	671,116	37.67%
Total Department of Public Works	\$ 16,431,979	\$ 34,814,353	47.20%	\$ 15,896,963	\$ 36,002,581	44.16%
Parks and Recreation						
General Fund						
Special Events	\$ 123,922	\$ 217,310	57.03%	\$ 133,756	\$ 223,698	59.79%
Grounds Maintenance	2,043,525	3,744,148	54.58%	2,357,238	4,379,652	53.82%
Recreation Centers	744,777	1,458,156	51.08%	726,685	1,442,030	50.39%
Burck Street Center	3,569	23,200	15.38%	7,701	23,650	32.56%
Summer Playground Program	66,093	115,614	57.17%	58,604	118,336	49.52%
Swimming Pools	135,057	265,809	50.81%	139,044	279,891	49.68%
Golf Course Fund						
Maintenance	333,491	701,530	47.54%	443,635	669,018	66.31%
Clubhouse	281,645	717,583	39.25%	339,447	740,826	45.82%
Restaurant	31,410	286,123	10.98%	148,534	286,092	51.92%
Total Parks and Recreation	\$ 3,763,489	\$ 7,529,473	49.98%	\$ 4,354,644	\$ 8,163,193	53.34%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2014

Functional Area	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
Economic Development						
General Fund						
Economic Development	\$ 392,962	\$ 881,529	44.58%	\$ 296,720	\$ 885,672	33.50%
Weinberg Center for the Arts						
Weinberg	703,199	1,527,866	46.02%	624,215	1,366,305	45.69%
Weinberg - Board of Directors	-	293,400	0.00%	-	288,400	0.00%
Parking Fund						
Public Parking	446,292	1,087,700	41.03%	477,092	1,041,164	45.82%
Church Street Deck	77,469	245,359	31.57%	226,393	374,515	60.45%
Court Street Deck	94,730	284,130	33.34%	132,936	303,875	43.75%
Carroll Creek Deck	120,307	345,102	34.86%	129,612	381,720	33.95%
West Patrick Street Deck	74,624	211,507	35.28%	100,772	227,220	44.35%
East All Saints Street Deck	59,396	207,774	28.59%	87,163	286,934	30.38%
Airport Fund						
Airport	243,334	594,165	40.95%	289,742	1,003,390	28.88%
Air Traffic Control Tower	33,352	96,501	34.56%	22,042	86,018	25.62%
Total Economic Development	\$ 2,245,665	\$ 5,775,033	38.89%	\$ 2,386,687	\$ 6,245,213	38.22%
Frederick Community Action Agency						
General Fund						
Frederick Community Action Agency	\$ 2,596,496	\$ 4,627,824	56.11%	\$ 1,815,632	\$ 4,862,338	37.34%
City Housing Fund						
MPDU Housing	66,682	756,700	8.81%	-	-	N/A
Rental Operations Fund						
Rental Operations	35,895	42,857	83.76%	17,339	24,499	70.77%
Total Frederick Community Action Agency	\$ 2,699,073	\$ 5,427,381	49.73%	\$ 1,832,971	\$ 4,886,837	37.51%
Miscellaneous Cost Centers						
General Fund						
Fire	\$ 282,124	\$ 288,456	97.80%	\$ 337,843	\$ 342,370	98.68%
Bus Maintenance	12,417	12,547	98.96%	30,336	30,551	99.30%
Total Miscellaneous Cost Centers	\$ 294,541	\$ 301,003	97.85%	\$ 368,179	\$ 372,921	98.73%
Debt Service						
General Fund	\$ 3,804,941	\$ 7,799,122	48.79%	\$ 3,786,246	\$ 7,780,123	48.67%
Water & Sewer Fund	1,979,161	8,873,036	22.31%	2,049,666	8,794,374	23.31%
Parking Fund	524,642	2,361,447	22.22%	551,585	2,374,069	23.23%
Stormwater Fund	21,491	88,035	24.41%	22,157	88,588	25.01%
Airport Fund	142,128	1,251,919	11.35%	156,236	1,265,404	12.35%
Golf Course Fund	18,684	78,069	23.93%	19,014	59,877	31.76%
Total Debt Service	\$ 6,491,047	\$ 20,451,628	31.74%	\$ 6,584,904	\$ 20,362,435	32.34%
Transfers						
Golf Course Fund	\$ -	\$ 35,955	0.00%	\$ -	\$ 21,810	N/A
Total Transfers	\$ -	\$ 35,955	0.00%	\$ -	\$ 21,810	N/A
Contingency						
General Fund	\$ -	\$ 60,000	0.00%	\$ -	\$ -	N/A
Water & Sewer Fund	-	200,000	0.00%	-	93,827	0.00%
Parking Fund	-	100,000	0.00%	-	100,000	0.00%
Stormwater Fund	-	-	N/A	-	10,000	0.00%
Total Contingency	\$ -	\$ 360,000	0.00%	\$ -	\$ 203,827	0.00%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of December 31, 2014

Functional Area	12/31/2014 Actual	FY 2015 Amended	% of Budget	12/31/2013 Actual	FY 2014 Amended	% of Budget
Fund Balance (Reserves)						
General Fund	\$ -	\$ 8,858,517	0.00%	\$ -	\$ 8,532,046	0.00%
Parking Fund	-	-	N/A	-	118,279	N/A
Stormwater Fund	-	256,233	0.00%	-	-	N/A
Rental Operations Fund	-	-	N/A	-	12,421	N/A
Total Fund Balance (Reserves)	\$ -	\$ 9,114,750	0.00%	\$ -	\$ 8,662,746	0.00%
Capital Improvements Program						
General Fund	\$ 5,085,125	\$ 13,937,809	36.48%	\$ 2,598,032	\$ 12,465,592	20.84%
Water & Sewer	1,122,788	12,370,000	9.08%	5,436,095	5,575,000	97.51%
Stormwater	-	1,303,500	0.00%	2,772	1,610,000	0.17%
Airport	86,224	2,000,000	4.31%	24,282	330,000	7.36%
Parking	21,771	440,539	N/A	4,349	-	N/A
Total Capital Improvements Program	\$ 6,315,908	\$ 30,051,848	21.02%	\$ 8,065,530	\$ 19,980,592	40.37%
Total All Funds	\$ 61,955,269	\$ 155,344,172	39.88%	\$ 63,207,873	\$ 145,624,365	43.40%

Budget Schedules and Summaries

Schedule E Use of Fund Balance

The schedule below shows the anticipated beginning and ending fund balance for the General and applicable Enterprise funds. The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen.

	General Fund	Weinberg	City Housing	Water and Sewer	Parking	Storm Water	Rental Operations	Total
Beginning Estimated Fund Balance	\$ 8,858,517	\$ 527,661	\$ 756,700	\$ 5,443,992	\$ 2,984,298	\$ 1,192,323	\$ 72,023	\$ 19,835,514
Budgeted Use of Fund Balance:								
Capital Improvements Program	-	-	-	3,597,494	221,608	-	-	3,819,102
Other	-	-	756,700	-	-	-	2,993	759,693
Reserves	8,858,517	-	-	-	-	-	-	8,858,517
Total Budgeted Use of Fund Balance	8,858,517	-	756,700	3,597,494	221,608	-	2,993	13,437,312
Ending Estimated Fund Balance	\$ -	\$ 527,661	\$ -	\$ 1,846,498	\$ 2,762,690	\$ 1,192,323	\$ 69,030	\$ 6,398,202

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
General Fund					
Mayor's Office	6.70	7.20	7.70	7.70	9.20
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	9.00	8.50	8.50	8.50
Purchasing	7.00	8.00	7.50	7.50	7.73
Budget	2.00	-	-	-	-
Information Technology	4.20	4.20	4.20	3.20	2.00
Geographic Information Systems	2.20	2.20	2.20	2.20	3.40
Audio Visual	2.00	2.00	1.50	1.50	-
Human Resources	6.00	6.00	5.00	5.00	4.00
Safety	3.40	3.40	2.00	2.00	2.00
Planning	12.70	12.35	11.00	10.60	11.50
Code Enforcement	7.50	7.50	7.50	6.00	8.00
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.61	1.61	1.61
Special Events	2.25	2.25	2.25	3.00	3.00
Police	190.73	187.80	186.67	179.57	181.80
Building Inspection	10.90	10.90	9.90	8.40	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Construction Inspection	4.90	4.90	4.90	3.88	4.88
General Administration - DPW	12.27	11.67	11.44	11.21	15.36
Maintenance - Equipment and Machinery	10.70	10.80	10.00	10.00	10.00
Engineering	12.40	12.40	12.40	12.40	14.00
Waste Collection	23.34	23.34	23.34	23.34	23.29
Street Maintenance	12.30	12.30	12.30	12.64	13.66
Street Lights and Signals	14.20	14.20	14.20	14.20	13.90
Traffic Lines and Signs	5.56	5.56	5.43	5.43	6.48
Grounds Maintenance	25.25	25.25	25.25	25.25	28.25
Recreation Centers	18.07	18.71	18.43	17.57	18.96
Summer Playground Program	2.00	2.25	2.26	2.18	1.72
Swimming Pools	2.16	2.36	2.28	2.18	2.24
Economic Development	4.00	3.50	3.00	3.00	3.00
Frederick Community Action Agency	52.18	42.90	42.65	39.96	43.81
Total General Fund	484.91	472.94	464.41	449.02	469.69
Weinberg Center for the Arts					
Weinberg	8.33	8.33	7.38	6.80	6.31
Total Weinberg Center for the Arts	8.33	8.33	7.38	6.80	6.31

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	17.50	16.50	16.07	16.07	15.30
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	13.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Total Water & Sewer Fund	77.01	76.01	75.58	75.58	74.81
Parking Fund					
Public Parking	11.55	11.32	9.29	7.66	8.72
Church Street Deck	1.76	1.75	1.75	1.70	1.62
Court Street Deck	1.83	1.83	1.83	1.82	1.79
Carroll Creek Deck	1.76	1.75	1.75	1.70	1.60
West Patrick Street Deck	1.76	1.72	1.72	1.67	1.65
East All Saints Street Deck	1.76	1.72	1.72	1.67	1.65
Total Parking Fund	20.42	20.09	18.06	16.22	17.03
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.61	4.56	4.55	4.45	4.05
Total Storm Water Fund	7.61	7.56	7.55	7.45	7.05
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Airport Fund	2.50	2.50	2.50	2.50	2.50
Golf Course Fund					
Maintenance	7.83	7.02	6.97	6.77	8.09
Clubhouse	6.20	6.80	6.90	6.90	7.83
Restaurant	2.15	2.15	2.05	2.03	3.93
Total Golf Course Fund	16.18	15.97	15.92	15.70	19.85
Rental Operations Fund					
Rental Operations	0.15	0.25	0.50	0.50	0.50
Total Rental Operations Fund	0.15	0.25	0.50	0.50	0.50
Community Development Fund					
Community Development	1.00	1.00	1.00	1.40	2.00
Total Community Development Fund	1.00	1.00	1.00	1.40	2.00
Total All Funds	618.11	604.65	592.90	575.17	599.74

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
General Government					
General Fund					
Mayor's Office	6.70	7.20	7.70	7.70	9.20
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	9.00	8.50	8.50	8.50
Purchasing	7.00	8.00	7.50	7.50	7.73
Budget	2.00	-	-	-	-
Information Technology	4.20	4.20	4.20	3.20	2.00
Geographic Information Systems	2.20	2.20	2.20	2.20	3.40
Audio Visual	2.00	2.00	1.50	1.50	-
Human Resources	6.00	6.00	5.00	5.00	4.00
Safety	3.40	3.40	2.00	2.00	2.00
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Total General Government	50.50	51.00	47.60	46.60	45.83
Frederick Police Department					
General Fund					
Police	190.73	187.80	186.67	179.57	181.80
Total Frederick Police Department	190.73	187.80	186.67	179.57	181.80
Planning and Community Development					
General Fund					
Planning	12.70	12.35	11.00	10.60	11.50
Code Enforcement	7.50	7.50	7.50	6.00	8.00
Community Development Fund					
Community Development	1.00	1.00	1.00	1.40	2.00
Total Planning and Community Development	21.20	20.85	19.50	18.00	21.50
Engineering, Permits, and Inspections					
General Fund					
Building Inspection	10.90	10.90	9.90	8.40	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	12.40	14.00
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Total Engineering, Permits, and Inspections	28.90	28.90	27.90	26.40	28.00

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
Department of Public Works					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.61	1.61	1.61
Construction Inspection	4.90	4.90	4.90	3.88	4.88
General Administration - DPW	12.27	11.67	11.44	11.21	15.36
Maintenance - Equipment and Machinery	10.70	10.80	10.00	10.00	10.00
Waste Collection	23.34	23.34	23.34	23.34	23.29
Street Maintenance	12.30	12.30	12.30	12.64	13.66
Street Lights and Signals	14.20	14.20	14.20	14.20	13.90
Traffic Lines and Signs	5.56	5.56	5.43	5.43	6.48
Water & Sewer Fund					
Water Services	17.50	16.50	16.07	16.07	15.30
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	13.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.61	4.56	4.55	4.45	4.05
Total Department of Public Works	173.29	171.74	170.75	169.74	175.44
Parks and Recreation					
General Fund					
Special Events	2.25	2.25	2.25	3.00	3.00
Grounds Maintenance	25.25	25.25	25.25	25.25	28.25
Recreation Centers	18.07	18.71	18.43	17.57	18.96
Summer Playground Program	2.00	2.25	2.26	2.18	1.72
Swimming Pools	2.16	2.36	2.28	2.18	2.24
Golf Course Fund					
Maintenance	7.83	7.02	6.97	6.77	8.09
Clubhouse	6.20	6.80	6.90	6.90	7.83
Restaurant	2.15	2.15	2.05	2.03	3.93
Total Parks and Recreation	65.91	66.79	66.39	65.88	74.02

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
Economic Development					
General Fund					
Economic Development	4.00	3.50	3.00	3.00	3.00
Weinberg Center for the Arts					
Weinberg	8.33	8.33	7.38	6.80	6.31
Parking Fund					
Public Parking	11.55	11.32	9.29	7.66	8.72
Church Street Deck	1.76	1.75	1.75	1.70	1.62
Court Street Deck	1.83	1.83	1.83	1.82	1.79
Carroll Creek Deck	1.76	1.75	1.75	1.70	1.60
West Patrick Street Deck	1.76	1.72	1.72	1.67	1.65
East All Saints Street Deck	1.76	1.72	1.72	1.67	1.65
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Economic Development	35.25	34.42	30.94	28.52	28.84
Frederick Community Action Agency					
General Fund					
Frederick Community Action Agency	52.18	42.90	42.65	39.96	43.81
Rental Operations Fund					
Rental Operations	0.15	0.25	0.50	0.50	0.50
Total Frederick Community Action Agency	52.33	43.15	43.15	40.46	44.31
Total All Funds	618.11	604.65	592.90	575.17	599.74

Key Indicators

Frederick Police Department

Staffing: (as of January 8, 2015)

Sworn Officers:

Active Sworn	136
Modified Duty	9
Vacant	4
Total Budgeted Sworn	149

Eligible / Pending Separations (within next 12 months)	8
---	---

Monthly Crime Statistics: (calendar year as of November 30, 2014)

Crime	Thru 11/14	Thru 11/13	% Change
Manslaughter	-	-	0.0%
Murder	1	1	0.0%
Rape	18	4	350.0%
Robbery	74	89	-16.9%
Aggravated Assault	174	207	-15.9%
Burglary	196	216	-9.3%
Theft	1,218	1,406	-13.4%
Stolen Auto	39	60	-35.0%
Total	1,720	1,983	-13.3%

Code Enforcement

Case and Violation Statistics

	As of <u>12/31/2014</u>	As of <u>12/31/2013</u>	<u>% Change</u>
Cases	1065	785	35.7%
Violations	1347	997	35.1%

Key Indicators

Frederick Community Action Agency

Food & Nutrition Programs

Goal: To prevent hunger and malnutrition

**Annual
Goal**

**As of
12/31/2014**

	Annual Goal	As of 12/31/2014
Number of meals prepared and served in the Soup Kitchen.	26,000	13,653
Number of households served through the Food Bank Program.	7,400	5,264
Number of meals prepared and served in the Summer Food Service Program.	18,500	16,323
Number of backpacks of non-perishable food provided to elementary school students.	8,800	1,250
Number of after-school meals served to children at the PAL Center.	4,900	1,445
Number of volunteer hours of service performed in the Soup Kitchen and Food bank.	8,500	4,872

Outreach & Transportation Programs

Goal: To meet and engage people that are in need of services

**Annual
Goal**

**As of
12/31/2014**

	Annual Goal	As of 12/31/2014
Number of outreach encounters (client contacts)	6,100	3,697
Number of client transports provided	720	618

Homeless Service Programs

Goal: To help families and individuals that are homeless achieve stability and access affordable housing

**Annual
Goal**

**As of
12/31/2014**

	Annual Goal	As of 12/31/2014
Number of Case Management encounters (client contacts) through the PATH Project	730	384
Number of Case Management encounters (client contacts) through the SOAR Program	260	123
Number of SSI/SSDI applications submitted through the SOAR Program	15	6
Number of unduplicated persons (adults and children) residing in the Transitional Shelter and Transitional Apartments	85	101
Number of bed nights of shelter provided through the Transitional Shelter and Transitional Apartments	14,500	7,472
Number of households that successfully graduate from the Transitional Shelter Program	14	8
Number of unduplicated persons enrolled in the Housing First Program	25	50

Key Indicators

Number of unduplicated persons employed on a part-time basis through the Green Jobs Program	5	8
---	---	---

Health Care Programs

Goal: To provide primary health care services as a Medical Home for medically underserved adults and children

**Annual
Goal**

**As of
12/31/2014**

Number of unduplicated patients seen in the Primary Care Clinic	1,000	886
Number of medical encounters (patient visits) provided by the Primary Care Clinic	3,300	1454
Number of unduplicated patients seen in the School-Based Health Center	415	215
Number of medical encounters (patient visits) provided by the School-Based Health Center	825	273
Number of unduplicated patients seen through the Community Action Dental Program	40	112
Number of volunteer hours of service performed in the Primary Care Clinic	462	211

Housing and Weatherization Programs

Goal: To encourage home ownership, prevent foreclosures and promote energy efficiency

**Annual
Goal**

**As of
12/31/2014**

Number of unduplicated persons that receive homebuyer education and counseling	300	175
Number of unduplicated persons that receive default counseling in order to prevent foreclosures	480	202
Number of unduplicated households that are approved for mortgage modifications	160	79
Number of unduplicated households that avoid foreclosure (when known)	310	158
Number of unduplicated persons that receive reverse mortgage counseling	30	20
Number of unduplicated households that receive weatherization services	80	102
Number of unduplicated households that receive furnace repairs or replacements	40	16
Number of unduplicated households approved for the Bay Restoration Fee Exemption Program	20	33

Key Indicators

Energy Assistance Programs

Goal: To assist families and individuals with utility bills, minimize heating crises and make energy costs more affordable

**Annual
Goal**

**As of
12/31/2014**

Number of unduplicated households enrolled in the Maryland Energy Assistance Program	4,370	2,335
Number of unduplicated households enrolled in the Electric Universal Service Program	4,370	2,313
Number of unduplicated households receiving EUSP Arrearage Retirement Funds	500	183
Number of unduplicated households receiving Emergency Funds for Families with Children	300	193
Number of unduplicated households receiving Religious Coalition Emergency Matching Funds	60	61