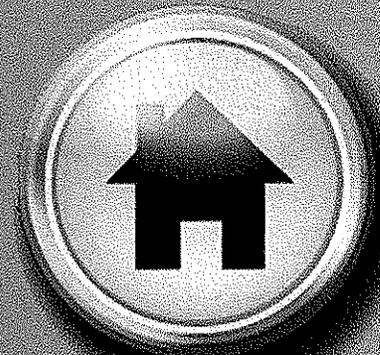


2008

Consolidated
Annual
PERFORMANCE &
Evaluation
REPORT

2008 Grant Year
Community
Development
Block Grant
Program

*Supporting Community Revitalization in
the City of Frederick*



Administered by the
City of Frederick
Department of Planning
Comprehensive Planning &
Community Development
Division

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THE CITY OF FREDERICK, MARYLAND
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
2008 GRANT YEAR (JULY 1, 2008 – JUNE 30, 2009)

2008 CAPER Completeness Review Checklist for Local Governments

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2008 CAPER COMPLETENESS REVIEW CHECKLIST FOR LOCAL GOVERNMENTS

Grantee: City of Frederick, Maryland Date CAPER Submitted: 09/ 25 /2009

During the program year under review, this grantee received the following formula grant program funding directly from HUD:

CDBG X HOME ESG HOPWA

[Note – this checklist format is modeled on the 2/18/1998 Ramirez memo, as supplemented by the Con Plan regulations at section 91.520]

General Performance Report Issues

Assessment of Three- to Five-Year Goals and Objectives

Is the narrative included? yes X no page(s) 2-9

Does the narrative describe how activities addressed strategic plan objectives and areas of high priority? yes X no

Comments: _____

Affirmatively Furthering Fair Housing

Is the narrative included? yes X no page(s) 10-13

Does the narrative include a summary of impediments identified in the analysis of impediments (AI)? yes X no

Does the narrative describe actions taken during the program year to overcome the effects of impediments identified through the AI? yes X no

Comments: _____

PY 2008 CAPER REVIEW CHECKLIST -- GENERAL ISSUES (cont.)

Other Actions

[NOTE: Grantees are not required to report actions in each of these areas each program year; however, if an area is omitted, the reviewer should contact the grantee prior to completing the initial completeness review to determine whether no actions were taken during the program year or whether the grantee did not report actions taken.]

Actions to address obstacles to meeting underserved needs

Is the area addressed? yes X no ___ page(s) 22

Were actions taken during the program year? yes ___ no ___

Actions to foster and maintain affordable housing

Is the area addressed? yes ___ no ___ page(s) 22

Were actions taken during the program year? yes ___ no ___

Actions to eliminate barriers to affordable housing

Is the area addressed? yes ___ no ___ page(s) 22

Were actions taken during the program year? yes ___ no ___

Actions to overcome gaps in institutional structures and enhance coordination

Is the area addressed? yes ___ no ___ page(s) 22-23

Were actions taken during the program year? yes ___ no ___

Actions to improve public housing and resident initiatives

Is the area addressed? yes ___ no ___ page(s) 23

Were actions taken during the program year? yes ___ no ___

PY 2008 CAPER REVIEW CHECKLIST -- GENERAL ISSUES (cont.)

Other Actions (cont.)

Actions to evaluate and reduce lead-based paint hazards

Is the area addressed? yes X no ___ page(s) 23

Were actions taken during the program year? yes ___ no ___

Actions to ensure compliance with program and comprehensive planning requirements (including monitoring)

Is the area addressed? yes X no ___ page(s) 23

Were actions taken during the program year? yes X no ___

Actions to reduce the number of persons living below the poverty level (anti-poverty strategy)

Is the area addressed? yes X no ___ page(s) 23

Were actions taken during the program year? yes ___ no ___

General Comments: _____

PY 2008 CAPER REVIEW CHECKLIST -- GENERAL ISSUES (cont.)

Leveraging Resources

Is the narrative included? yes X no ___ page(s) _____

Does the narrative describe progress in obtaining other yes X no ___
public and private resources to address needs?

Comments: _____

Does the narrative discuss how Federal resources yes X no ___
leveraged other public and private resources?

Comments: _____

Is the grantee a HOME participating jurisdiction? yes ___ no X

If so, does the narrative describe how the yes ___ no ___
HOME matching requirement was met?
[**Note** – this matter may be addressed in the HOME section of the CAPER]

Comments: _____

Is the grantee an ESG formula grantee? yes ___ no X

If so, does the narrative describe how yes ___ no ___
The ESG matching requirement was met?
[**Note** – this matter may be addressed in the ESG section of the CAPER]

Comments: _____

PY 2008 CAPER REVIEW CHECKLIST -- GENERAL ISSUES (cont.)

Citizen comments

Is a summary of citizen comments included? yes X no ___ page(s) 25

Comments: _____

Self Evaluation

Is the narrative included? yes X no ___ page(s) 26-31

[**Note** - Items listed below are not specifically required, but do indicate how conscientiously the grantee has undertaken the self-evaluation]

Does the narrative evaluate accomplishments? yes X no ___

Does the narrative discuss plans for the future? yes X no ___

Does the narrative address whether strategies are having an impact on identified needs? yes X no ___

Does the narrative address which indicators best describe results? yes X no ___

Does the narrative identify barriers which may have a negative impact on fulfilling the strategies? yes X no ___

Does the narrative address the status of CPD formula grant programs? yes X no ___

Does the narrative address the status of CPD competitive programs? yes X no ___

PY 2008 CAPER REVIEW CHECKLIST -- GENERAL ISSUES (cont.)

Additional Narratives

Comparison of Proposed versus Actual Outcome Measures [ref: 91.520(g)]

[Note – This reporting requirement was added in the revised Con Plan final rule, issued February 9, 2006.]

Does the report include a comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan? Yes X No
page(s) 32-37

Does the report explain, if applicable, why progress was not made toward meeting goals and objectives? Yes X No
page(s) 32-37

Comments: _____

Geographical Distribution and Location of Investments [With Emphasis on Investments in Areas of Racial and Ethnic Minority Concentration] [ref: 91.520(a)]

[Note – This reporting requirement, while not treated in the Ramirez memorandum, is clearly applicable to grantees by regulation.]

Does the CAPER include a narrative which describes the actual geographic distribution and location of investments during the program year? Yes X No
page(s) 38

Does this treatment in the CAPER address the actual geographic distribution and location of investments during the program year with specific reference to investments in areas of racial or ethnic minority concentration? Yes X No
page(s) 38

Comments: _____

PY 2008 CAPER REVIEW CHECKLIST -- GENERAL ISSUES (cont.)

CONCLUSION - Is the general portion of CAPER narrative complete?

yes___ no___

Field Office Reviewer: _____

Date of Initial General Issues Completeness Review: ___/___/_____

PY 2008 CAPER REVIEW CHECKLIST -- CDBG ISSUES

Program-Specific Issues for CDBG Entitlement Grantees

Background

Anticipated Program Year 2008 CDBG Resources (from 2008 Action Plan)

CDBG award	\$ <u>384,928.00</u>
Program income	\$ <u>40,000.00</u>
Other*	\$ <u>0.00</u>
Total	\$ <u>424,928.00</u>

*Source of other funds: _____

Use of CDBG Resources during Program Year **2008** (from Financial Summary Form)

Carried over from Program Year 2007	\$451,814.93
+FFY 2008 grant	\$384,928.00
+Program Income (inc. revolving funds)	\$333,726.84
+Other Title I resources*	\$0.00
= Total Program Resources	\$1,170,469.77
- Expenditures during Program Year 2008	-\$707,666.74
= Carried forward to Program Year 2009	\$462,803.03

*Includes Section 108-guaranteed loan proceeds and EDI and BEDI grants related to specific Section 108 projects

Assessment of relationship of use of CDBG funding to Consolidated Plan

Is the narrative included? yes X no ___ page(s) 39-40

Does the narrative include an analysis of the extent to which CDBG funds were distributed among different categories of housing needs identified in Consolidated Plan? yes X no ___

Does the narrative give special attention to activities addressing the highest priorities? yes X no ___

PY 2008 CAPER REVIEW CHECKLIST -- CDBG ISSUES (cont.)

Assessment of relationship of use of CDBG funding to Consolidated Plan (cont.)

Does the narrative evaluate the extent to which CDBG funds were used to benefit low/mod persons? yes X no ___

Comments: _____

Changes in Program Objectives

Is the narrative included? yes ___ no ___ n/a X page(s) _____

Does the narrative describe the nature of, and reasons for, any changes in program objectives? yes ___ no ___

Does the narrative indicate how the community would change its programs as a result of its experiences? yes ___ no ___

Comments: _____

Assessment of Grantee Efforts to Follow a Consolidated Plan

Is the narrative included? yes X no ___ page(s) 41

Does the narrative show whether the grantee pursued all resources that it indicated it would pursue? yes X no ___

Does the narrative show whether the grantee provided all requested certifications of consistency, in a fair and impartial manner, for HUD programs for which the grantee indicated it would support applications by other entities? yes X no ___

PY 2008 CAPER REVIEW CHECKLIST -- CDBG ISSUES (cont.)

Program Income and Other Financial Information (cont.)

Does the narrative include required information on:

- | | | |
|------------------------------------------------------|--------------|--------|
| revolving funds? | yes <u>X</u> | no ___ |
| program income from float-funded activities ? | yes <u>X</u> | no ___ |
| income from sale of real property? | yes <u>X</u> | no ___ |
| other loan repayments? | yes <u>X</u> | no ___ |
| prior period adjustments? | yes <u>X</u> | no ___ |
| loans outstanding or written off? | yes <u>X</u> | no ___ |
| parcels of CDBG-acquired property available for sale | yes <u>X</u> | no ___ |
| lump-sum drawdown payments | yes <u>X</u> | no ___ |

Comments: _____

Rehabilitation Programs

[Note – The narrative is required for each type of rehabilitation program for which projects or units were reported as completed during the program year.]

Is the narrative required? yes X no ___

Are the narrative(s) included? yes X no ___ page(s) 42-44

Programs included: _____

PY 2008 CAPER REVIEW CHECKLIST -- CDBG ISSUES (cont.)

Rehabilitation Programs (cont.)

Does each narrative include the type of program and the number of projects/units completed, total CDBG funds, and other public and private funds? yes X no ___

Comments: _____

Neighborhood Revitalization Strategy Areas

[**Note** – The narrative is required if the grantee has a HUD-approved neighborhood revitalization strategy (NRS); however, if the NRS is for a Federal EZ or EC, the EZ/EC report will suffice.]

Is the narrative required? yes ___ no X

Is the narrative included? yes ___ no X page(s) _____

Does the narrative report progress against benchmarks for the program year? yes ___ no ___

Comments: _____

CDBG Financial Summary Form

Did the CAPER submission include a Financial Summary Form (FSF)? yes X no ___ page(s) Appendix A

Was the FSF prepared on Form HUD-4949.3? yes X no ___

OR

Was the FSF prepared using the IDIS software? yes ___ no X

PY 2008 CAPER REVIEW CHECKLIST -- CDBG ISSUES (cont.)

Section 108, EDI, and BEDI Projects (cont.)

If Section 108, EDI, or BEDI funds were received by the grantee in Program Year 2008, are those funds reflected on Part I of the CDBG Financial Summary Form? yes ___ no X

If "Yes," which projects?

If Section 108, EDI, or BEDI funds were expended in Program Year 2008, are those expenditures reflected on Parts II, III, and (if applicable) Part IV of the CDBG Financial Summary Form? yes ___ no X

If "Yes", which projects?

Were any Section 108, EDI, or BEDI projects reported as complete in the PY 2008 CAPER? yes ___ no X

If "Yes," which projects?

Comments:

PY 2008 CAPER REVIEW CHECKLIST -- HOME ISSUES

Program-Specific Issues for HOME Participating Jurisdictions

Was the grantee a HOME participating jurisdiction in PY 2008? yes___ no **X**
[If the answer is "no," go to next section of checklist.]

Background

Anticipated Program Year **2008** HOME Resources (from **2008** Action Plan)

HOME award	\$ _____	(including ADDI)
Program income	\$ _____	
Other*	\$ _____	
Total	\$ _____	

*Source of other funds: _____

Analysis of Distribution of Funds

Is the narrative included? yes___ no___ page(s) _____

Does the narrative describe the extent to which HOME yes___ no___
funds were distributed among different categories of
housing needs identified in the approved Consolidated Plan?

Comments: _____

PY 2008 CAPER REVIEW CHECKLIST -- HOME ISSUES (cont.)

Match Contributions

Is the HOME Match Report, HUD-40107-A included? yes ___ no ___ page(s) _____

Does the match report show match contributions for the program year as the reporting period? yes ___ no ___

Does the match report include required information by project number or other ID, date of contribution, source, and match amount? yes ___ no ___

Comments: _____

Minority Business Enterprise/Women's Business Enterprise

Was Part III of Form HUD-40107 submitted? yes ___ no ___ page(s) _____

Does the form report on contracts and subcontracts overall and for MBEs and WBEs? yes ___ no ___

Comments: _____

On-Site Inspections

Is the narrative included? yes ___ no ___ page(s) _____

Does the narrative conform to HUD's **September 2002 direction paper**? yes ___ no ___

Does the narrative describe results of on-site inspections of affordable rental housing for compliance with property standards? yes ___ no ___

PY 2007 CAPER REVIEW CHECKLIST – ESG ISSUES (cont.)

Goals of Consolidated Plan and Continuum of Care

Is the narrative included? yes___ no___ page(s)_____

Does the narrative describe the extent to which ESG- supported activities addressed goals in the Consolidated Plan and, if applicable, the Continuum of Care? yes___ no___

Comments: _____

Match Requirements

Is the narrative included? yes___ no___ page(s)_____

Does the narrative describe sources and amounts of funds used to meet the match requirements? yes___ no___

Does the narrative make clear which grant was being matched? yes___ no___

Comments: _____

CONCLUSION - Is the ESG portion of the CAPER narrative complete?

yes___ no___

Field Office Reviewer: _____

Date of ESG Issues Completeness Review: ___/___/_____

PY 2008 CAPER REVIEW CHECKLIST – HOPWA ISSUES

Program-Specific Issues for HOPWA Formula Grantees

Was the grantee a HOPWA formula grantee in PY 2008? yes ___ no X
[If the answer is "no," go to next section of checklist.]

Background

Anticipated Program Year **2008** HOPWA Resources (from **2008** Action Plan)

HOPWA award	\$ _____
Program income	\$ _____
Other*	\$ _____
Total	\$ _____

*Source of other funds: _____

Analysis of Distribution of Funds

Is a narrative included? yes ___ no ___ page(s) _____

Does the narrative describe the extent to which HOPWA yes ___ no ___
funds were distributed among different categories of
housing needs identified in the approved Consolidated Plan?

Comments: _____

Program Overview

Is the narrative included? yes ___ no ___ page(s) _____

Does the narrative provide an overview of activities yes ___ no ___
carried out?

Does the narrative discuss barriers encountered? yes ___ no ___

Does the narrative discuss actions in response to barriers? yes ___ no ___

PY 2008 CAPER REVIEW CHECKLIST – HOPWA ISSUES (cont.)

Information on Performance

Is information on performance reported on the HOPWA CAPER "Measuring Performance Outcomes" report (revised Form HUD-40110-D) yes___ no___

[Note: Use of this format is required for the PY 2008 and subsequent CAPERs.]

CONCLUSION - Is the HOPWA portion of the CAPER narrative complete?

yes___ no___

Field Office Reviewer: _____

Date of HOPWA Issues Completeness Review: ___/___/_____

PY 2008 CAPER REVIEW CHECKLIST - IDIS REPORTS

IDIS Reports

[**Note** - An attachment to the 2/18/98 Ramirez memo lists three reports required to be included in the citizen version of CAPER. These same reports are to be either submitted by the grantee or generated by Field Office staff.]

Required reports: C04PR03 - Summary of Activities (GPR), 7/1/2008-6/30/2009

**C04PR06 - Summary of Consolidated Plan Projects
for Report Year 2008**

**C04PR23 - Summary of Accomplishments for
Program Year 2008**

Report Availability

Were the three required reports included with the CAPER as submitted by grantee?

yes X no ___

If applicable, dates of grantee report pulls:

C04PR03 08/ 11 / 2009

C04PR06 08/ 11 / 2009

C04PR23 08/ 11 / 2009

If the reports were pulled by the grantee, did the grantee edit its pulled reports?

yes X no ___

If applicable, dates of HUD Field Office report pulls:

C04PR03 ___/___/___

C04PR06 ___/___/___

C04PR23 ___/___/___

CONCLUSION - All three reports were available for review on ___/___/___.

PY 2008 CAPER REVIEW CHECKLIST – INITIAL REVIEW SUMMARY

Initial Completeness Review Summary

Grantee: _____

Original CAPER Submission Date: ___/___/_____

Date Initial Completeness Review Completed: ___/___/_____

Results of Initial Completeness Review

<u>CAPER Section</u>	<u>Is the Section Complete?</u>	<u>Revisions or Clarifications Needed?</u>
General	yes___ no___	yes___ no___
CDBG	yes___ no___	yes___ no___
HOME	yes___ no___ n/a___	yes___ no___
ESG	yes___ no___ n/a___	yes___ no___
HOPWA	yes___ no___ n/a___	yes___ no___
IDIS Reports	yes___ no___	yes___ no___

Initial CAPER Completeness Determination: Complete _____ Incomplete _____

Initial Completeness Review Meeting

Date of Initial Completeness Review Meeting: ___/___/_____

Field Office Reviewer: _____

CPD Director: _____

PY 2008 CAPER REVIEW CHECKLIST – SUMMARY CONCLUSION (CONT.)

HOME Program Section (Required___ Not Applicable_X_)

Was the initial submission complete? yes___ no___

Were revisions required? yes___ no___

Were clarifications required? yes___ no___

Is the section as revised/clarified complete? yes___ no___

Final completion determination date: ___/___/_____

Comments: _____

ESG Program Section (Required___ Not Applicable_X_)

Was the initial submission complete? yes___ no___

Were revisions required? yes___ no___

Were clarifications required? yes___ no___

Is the section as revised/clarified complete? yes___ no___

Final completion determination date: ___/___/_____

Comments: _____

PY 2008 CAPER REVIEW CHECKLIST – SUMMARY CONCLUSION (CONT.)

HOPWA Program Section (Required___ Not Applicable X)

Was the initial submission complete? yes___ no___

Were revisions required? yes___ no___

Were clarifications required? yes___ no___

Is the section as revised/clarified complete? yes___ no___

Final completion determination date: ___/___/_____

Comments: _____

IDIS Reports

Was the initial submission complete? yes___ no___

Were revisions required? yes___ no___

Were clarifications required? yes___ no___

Is the section as revised/clarified complete? yes___ no___

Final completion determination date: ___/___/_____

Comments: _____

PY 2008 CAPER REVIEW CHECKLIST – SUMMARY CONCLUSION (CONT.)

Initial CAPER Completeness Determination Meeting Date: ___/___/___

Initial CAPER Completeness Determination: Complete ___ Incomplete ___

Final CAPER Completeness Determination Summary

CAPER is complete yes___ no___

If CAPER is still incomplete, Field Office Reviewer recommends that HUD take one or more of the following action(s):

Make a finding of incompleteness yes___ no___

Send the grantee a letter listing the incomplete items and providing a timeframe for submission yes___ no___

Address this issue in the review letter yes___ no___

Other: _____ yes___ no___

Field Office Reviewer: _____

Final Completeness Determination Date: ___ / ___ / ___

CPD Director Concurrence

I concur ___ I do not concur ___

CPD Director: _____

Final Completeness Determination Concurrence Date: ___/___/___

Note – All revisions and clarifications received from the grantee are to be documented on the checklist.

**THE CITY OF FREDERICK, MARYLAND
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
2008 GRANT YEAR (JULY 1, 2008 – JUNE 30, 2009)**

EXECUTIVE SUMMARY

Communities that receive funds from a HUD Consolidated Planning and Development (CPD) program are required to prepare a Consolidated Annual Performance and Evaluation Report (CAPER) to report year-end accomplishments and evaluate their performance. The City of Frederick receives funds under the Community Development Block Grant (CDBG) Program and consequently much of the information in this CAPER covering program year 2008 (July 1, 2008 to June 30, 2009) focuses on CDBG activities although every effort has been made to report on other federal, state and local programs, by the City and by others, that are aimed at addressing Consolidated Plan priority needs and meeting Consolidated Plan objectives.

Grant year 2008 is the fourth year of actions to fulfill goals and objectives set forth in the City's 2005-2010 Consolidated Plan adopted May 5th, 2006. The data reported on cumulative benefits and accomplishments therefore covers the Actions Plans for 2005 thru 2008.

In January 2005, the Mayor and Board of Aldermen adopted a new Citizen Participation Plan. In May 2005, they adopted a new five-year Consolidated Plan to guide actions in grant years 2005 to 2009. The "new" Consolidated Plan provided for the completion of projects and programs that will carryover from 2004 and it also sets forth objectives and targets for the next planning period, specifically the continuation of owner-occupied rehabilitations and homeownership programs.

The Department of Planning - Community Development Division is responsible for the administration of the CDBG program and handles the consolidated planning requirements such as the Annual Action Plans, CAPERS and other reporting.

I: GENERAL PERFORMANCE REPORT

1. Assessment of Three-to-Five Year Goals and Objectives

The City of Frederick's Consolidated Plan 2005-2010 identifies priorities, and related goals and objectives to address the City's housing and community development needs. This section and accompanying CDBG Consolidated Plan 2008 Objectives & Outcomes charts summarizes these priorities and the progress that has been made toward achieving each goal during the 2008 Grant Year.

Priority 1A: Housing for very-low to moderate-income persons

In 2008, the City of Frederick expended \$358,752.51 in CDBG funds (84% of available grant funds) to implement activities that complement the City's goal of providing decent, safe, affordable housing. The activities addressed a wide range of housing issues, including rehabilitation of owner-occupied, acquisition for rehab, homeless and homelessness prevention, and special needs housing. In response to this area of high priority, the City implemented the following activities:

Objective: Decent Housing	
Outcomes: Sustainability of Decent Housing	
Activity:	2008 -05 Single Family Rehabilitation Loans "Operation Rehab"
Goal:	Provide direct loans to six (6) low- and moderate-income homeowners for single-family rehabilitations
Accomplishments:	The entire targeted goal (6 units) was completed (100% of goal) within the grant year period.
Funding Allocated:	\$130,000.00
Actual Expenditure:	\$90,803.00* <i>*Additional funds of \$40,000 were added via AAP amendments during the grant year.</i>
Assessment:	Unexpended funds from non-producing or cancelled projects were reprogrammed to this activity through Action Plan Amendments to cover additional expenses.
Activity:	2008-09 Group Home Rehabilitation
Goal:	Provide assistance to area non-profit to rehabilitate group home facility for disabled residents.
Accomplishments:	Rehabilitation of the proposed unit (1 public facility) was completed (100% of goal) within the grant year period.
Funding Allocated:	\$48,000.00
Actual Expenditure:	\$48,000.00
Assessment:	

Objective: Decent Housing	
Outcomes: Sustainability of Decent Housing	
Activity:	2008-10 Individual Development Accounts (IDA) program
Goal:	Provide loan to Advocates for Homeless Families to establish IDAs for 20 of its very-low- and low-income clients to save toward the purchase of homes in Frederick City.
Accomplishments:	Advocates provided proof of all open accounts.
Funding Allocated:	\$20,000.00
Actual Expenditure:	\$20,000.00* <i>*Funds reprogrammed to Op Rehab.</i>
Assessment:	This activity was cancelled and funds reprogrammed.
Update:	On August 21, 2008, Advocates for Homeless Families informed the City that due to a restructuring within the organization and a review of its programs, they would be unable to continue with the IDA program and returned the CDBG funds from this activity. They also requested that the City cancel the 2008 activity. The funds will be returned to the US Treasury for disbursement.
Activity:	2008-11 Transitional Housing Rehabilitation
Goal:	Provide assistance to area non-profit to rehabilitate transitional housing facility for victims of domestic violence & their families.
Accomplishments:	Rehabilitation of the proposed unit (1 public facility) was completed (100% of goal) after the close of the grant year.
Funding Allocated:	\$35,000.00
Actual Expenditure:	\$35,000.00
Assessment:	Additional time was requested to complete work. The beneficiary data was received after the close of the grant year. All budgeted funds were expended. The City will report the activity as closed in IDIS.

Priority 1B: Direct homeownership assistance such as Sold on Fredrick II or other similar programs to assist very low to moderate-income persons with the purchase of affordable housing for owner occupancy. Citywide

Priority 1C: City acquisition of blighted property for rehabilitation and resale to low- to moderate-income owner occupant.

Objective: Decent Housing	
Outcomes: Affordability/Accessibility of Decent Housing	
Activity:	2008-06 Sold on Frederick II
Goal:	Provide down-payment and closing cost assistance to five (5) low- to- moderate income households to help them purchase homes.
Accomplishments:	Funds were available from prior grant years and used to assist six (6) homebuyers during the 2007 GY.
Funding Allocated:	\$105,000.00 \$105,000.00
Actual Expenditure:	\$105,000.00* <i>*Additional funds from a prior loan payback were available to assist one additional homebuyer.</i>
Assessment:	This is an on-going, established City-sponsored activity.
Activity:	2008-11 Transitional Housing Rehabilitation
Goal:	Provide assistance to area non-profit to rehabilitate transitional housing facility for victims of domestic violence & their families.
Accomplishments:	Rehabilitation of the proposed unit (1 public facility) was completed (100% of goal) after the close of the grant year.
Funding Allocated:	\$35,000.00
Actual Expenditure:	\$35,000.00
Assessment:	Additional time was requested to complete work. The beneficiary data was received after the close of the grant year. All budgeted funds were expended. The City will report the activity as closed in IDIS.

Priority 2: Non-housing Community Development

Objective: Suitable Living Environment	
Outcomes: Sustainability	
Activity:	2008-11– ADA Access
Goal:	CDBG funds are used for disabled/elderly accessibility, e.g. the installation of automatic door openers at a public facility.
Accomplishments:	Rehabilitation of the proposed unit (1 public facility) was completed (100% of goal) within the grant year period.
Funding Allocated:	\$4,000.00
Actual Expenditure:	\$4,000.00
Assessment:	At the end of the 2008GY, work was completed and all funds disbursed. The close-out data was received after the close of the grant year. The City will report the activity as closed in IDIS.

Priority 3: Homeless Objectives

Objective: : Suitable Living Environment	
Outcomes: Availability/Affordability	
Activity:	2008-07 – Homeless services and facility operations by FCAA
Goal:	The City provides assistance to FCAA to provide homeless services in its Transitional Shelter and Apartment facilities for homeless individuals and families.
Accomplishments:	125 individuals (46 households) assisted; 100% of goal achieved.
Funding Allocated:	\$51,766.76
Actual Expenditure:	\$51,766.76*
Assessment:	FCAA utilized CDBG and other sources of funds to provide homeless services. This is a recurring activity. The City will continue to fund FCAA homeless services.

Objective: : Suitable Living Environment	
Outcomes: Availability/Affordability	
Activity:	2007-08 –Transitional Shelter Rehab by FCAA
Goal:	The City provided assistance to FCAA for the rehabilitation of the Frederick Transitional Shelter for homeless individuals and families.
Accomplishments:	<i>Project ongoing, no accomplishments at end of gy.</i>
Funding Allocated:	\$39,274.63
Actual Expenditure:	\$36,373.70 as of the end of the grant year.
Assessment:	The CDBG-funded activity involved replacement of VCT tile on the entire first floor; re-painting of the interior and exterior painted surfaces; installation of tinted film on all bedroom windows (to reduce light for sleeping infants and children); installation of better blinds on all bedroom windows; installation of pantry cabinets for shelter residents; re-design and re-installation of kitchenette exhaust hood; installation of a large, commercial stove; and replacement of most shelter furnishings.
Update:	Prior to the close of the 2008GY, FCAA requested an extension of the time of performance to include additional rehab work through the end of the first quarter of the 2009 grant year (September 30, 2009). The request for additional time was made due to inclement weather conditions in the early Spring of 2009 to complete the exterior work.

The Consolidated Plan's targets are very ambitious while funds were limited. Each year as the Action Plan is developed, selection and prioritization are necessary as we strive to achieve balance among the various needs expressed in the plan. In addition, we try to maximize our effectiveness by complementing other projects and filling gaps that perhaps others are not. The result is that some needs remain unfilled and some targets are not met.

OUTCOMES & OBJECTIVES PERFORMANCE MEASUREMENT

HOUSING

OBJECTIVES			PERFORMANCE INDICATORS				OUTCOMES			
Objective #	Activities under Specific Annual Objectives	Sources of Funds					Year	Expected Number	Actual Number	Percent Completed
DH-2 Affordability of Decent Housing										
DH-2.1	Address the need for affordable decent housing by offering down-payment assistance to very-low to moderate-income households	CDBG	<ul style="list-style-type: none"> Number of low/mod-income households assisted Number of households receiving down-payment/closing costs 				2005	5	0	0
			2006	5	2	40%				
			2007	5	6	100%				
			2008	5	7	100%				
			2009	5						
			STATUS: 7 loans were approved							
			FIVE YEAR GOAL					25	15	60%
DH-2.3	Acquire and Rehabilitate city-owned blighted property for resale to a low- to moderate-income household	CDBG	<ul style="list-style-type: none"> Low-income first time homebuyer 				2005	1	0	0
			2006	1	1	100%				
			2007	1	0	0				
			2008	1	1	100%				
			2009	1						
			STATUS: Project remains open. Two (2) properties purchased during gy.							
			FIVE YEAR GOAL					5	2	40%
DH-3 Sustainability of Decent Housing										
DH-3.1	Address the need for affordable decent housing by offering rehabilitation assistance to low and moderate income homeowners	CDBG	<ul style="list-style-type: none"> Number of units rehabbed 				2005	6	4	67%
			2006	6	3	50%				
			2007	6	6	100%				
			2008	6	6	100%				
			2009	6						
			STATUS: Target goal of 6 rehab clients achieved.							
			FIVE YEAR GOAL					30	19	63%
DH-3.2	Loan to non-profits to open and maintain IDA accounts for very low-to-low/mod income clients to save toward the purchase of homes in the City of Frederick.	CDBG	<ul style="list-style-type: none"> Number of accounts opened 				2005	-	-	-
			2006	-	-	-				
			2007	-	-	-				
			2008	-	-	-				
			2009	-	-	-				
			STATUS: Activity cancelled at request of subrecipient ; funds reprogrammed.							
			FIVE YEAR GOAL					-	-	-

2008GY Activities Expenditure: \$290,140.46

OUTCOMES & OBJECTIVES PERFORMANCE MEASUREMENT

HOMELESS

Objective #	OBJECTIVES Activities under Specific Annual Objectives	Sources of Funds	PERFORMANCE INDICATORS	OUTCOMES			
				Year	Expected Number	Actual Number	Percent Completed
SL-3 Sustainability of Suitable Living Environment							
SL-3.1	Improve the sustainability of the suitable living environment by assisting the FCVA with the provision of homeless services and operation of its Transitional Shelter and Apartments	CDBG	<ul style="list-style-type: none"> ▪ Number of persons assisted <p><i>Status: Project ongoing. FCVA provides homeless services & operates Transitional Shelter.</i></p>	2005	100	91	91%
				2006	100	104	100%
				2007	100	125	100%
				2008	100	113	100%
				2009	100	-	-
			FIVE YEAR GOAL		500	433	87%
			▪ Number of public facilities assisted	2005	-	-	-
				2006	-	-	-
				2007	1	-	%
			<i>Status: Project ongoing. Additional funding & time requested.</i>	2008	-	1	100%
				2009	-	-	-
			FIVE YEAR GOAL		1	1	100%

2008GY Activities Expenditure: \$88,140.40

OUTCOMES & OBJECTIVES PERFORMANCE MEASUREMENT

SPECIAL NEEDS POPULATIONS (NON-HOMELESS)

OBJECTIVES			Sources of Funds	PERFORMANCE INDICATORS	OUTCOMES			
Objective #	Activities under Specific Annual Objectives				Year	Expected Number	Actual Number	Percent Completed
SL-3 Sustainability of Suitable Living Environment								
SL-3.1	Improve the sustainability of the suitable living environment by providing direct loans to non-profits that service special needs residents and families.	CDBG	<ul style="list-style-type: none"> ▪ Number of Public facilities assisted <i>Status: Beneficiary data received and project reported as complete.</i>	FIVE YEAR GOAL 2005 0 2006 1 2007 1 2008 1 2009	3	3	100%	
DH-3 Sustainability of Decent Housing								
DH-3.3	Rehabilitation of group home for mentally/physically disabled to @ 809-A Mutter Avenue	CDBG	<ul style="list-style-type: none"> ▪ Number of Public facilities assisted <i>Status: Beneficiary data received and project reported as complete.</i>	FIVE YEAR GOAL 2005 1 2006 1 2007 1 2008 1 2009	4	3	75%	
DH-3.4	Rehabilitation of group home for victims of domestic violence @ Heartly House.	CDBG	<ul style="list-style-type: none"> ▪ Number of Public facilities assisted <i>Status: Beneficiary data received and project reported as complete.</i>	FIVE YEAR GOAL 2005 - 2006 - 2007 - 2008 1 2009	1	1	100%	

2008GY Activities Expenditure: \$87,000.00

2. Affirmatively Furthering Fair Housing

The City of Frederick's Fair Housing Strategy of April 2001 includes recommended action items to address impediments to further housing identified in the 1996 Analysis of Impediments and the 1997 Regional Analysis of Impediments for the Washington Metropolitan Area. The Strategy also includes general recommendations for fair housing education and outreach as well. The City is committed to Affirmatively Furthering Fair Housing and strives to achieve the goal of serving the citizens of the City of Frederick in this capacity. The following is a summary of the Fair Housing Strategy action items and action taken during 2007 with respect to each.

A. Local Impediments

1. Lack of Information Concerning Housing Discrimination

2008- The Fair Housing Commission for the City of Frederick continues to be the intake office for alleged complaints of discrimination. The Commission is finalizing a draft of the Landlord/Tenant Handbook for City residents.

2. Disparate Treatment of Group Homes

2008- During the grant year, the City forged partnerships and provided funding to several area non-profits that own and manage group homes for residents with developmental and physical disabilities.

3. Communities Underserved by Lending Institutions

2008 – The City continues to outreach and partner with local lending institutions to participate in the City's homeownership programs for low/mod income households.

4. Limited Number of Protected Classes

2008 – No Activity to report during the reporting period.

5. Lack of Substantial Equivalency with Federal Fair Housing Laws

2008 – No activity during the reporting period.

6. Inadequate Outreach to Immigrant Communities

2008 - The Department of Planning - Community Development Division, worked the Frederick County Association of Realtors' Cultural Diversity committee on awareness of issues to immigrants residing in the City of Frederick and Frederick County.

7. Lack of Affordable Housing

2008- The Department of Planning - Community Development Division, provides Sold on Frederick II loans of up to \$15,000 for down payment and closing cost as assistance to first time homebuyers within city limits (during this reporting period, seven (7) clients were assisted). The City is also participating in Frederick County's Neighborhood Conservation Initiative (NCI) under HUD's Neighborhood Stabilization Program (NSP) funding to the State of Maryland.

Staff member Eileen Barnhard continues in her role as the city designee to the Affordable Housing Council, a joint agency committed to addressing the need for Affordable Housing. The AHC is currently examining the development of a Community Land Trust for the County of Frederick (which would also benefit the City of Frederick specifically).

B. Regional Impediments

1. Concentration of Minorities and Affordable Housing for Low-Income Families

2008– No Activity to report during the reporting period.

Information provided is based on the 2000 Census. Areas with greater than 28% of concentration of minorities are as follows:

Tract 7503.00	= 58.1 %
Tract 7505.1	= 41.7%
Tract 7505.2	= 30.4%
Tract 7501.00	= 31.8%
Tract 7509.00	= 31.6%

2. Lack of Information on Discrimination

2008 – Ongoing collection of data from the City of Frederick Police Department on Hate Crime Discrimination by Census Tract Area.

3. Human Rights Laws do not cover Federally Protected Classes, nor are they Equivalent to Federal Law.

2008 – The Commission on Human Relations for Frederick County expanded remedy powers on employment, housing and public accommodation in which the Fair Housing Commission and Commission on Human Relations continues to work towards promoting Fair Housing.

4. Discrimination Against Persons with Disabilities

2008– No Activity to report during the reporting period.

5. Discrimination Against Families with Children

2008– No Activity to report during the reporting period.

6. Lending Discrimination

2008– No Activity to report during the reporting period.

7. Insurance and Appraisal Practices Discrimination

2008– No Activity to report during the reporting period.

C. General Recommendations

1. Education and Outreach

The Fair Housing Commission continually attends housing conferences and promotes fair housing at local resource fairs in addition to sponsoring the annual fair housing conference.

2008 – DPCD staff person, Eileen Barnhard, in partnership with the Frederick County Association of Realtors hosted the Fair Housing Conference on April 16, 2009. The conference, held at the Frederick Campus of Mount St. Mary's University, was attended by approximately 50 licensed realtors, City Planning staff, City of Frederick Fair Housing Commission Members, Lydell Scott, Executive Director of the Human Relations Committee for Frederick County, and Mayor Jeff Holtzinger. The conference was a joint partnership between The City of Frederick's Department of Planning staff, the Fair Housing Commission for The City of Frederick and the Frederick County Association of Realtors to offer a comprehensive event educating the real estate community on the importance of fair housing.

The staff member assigned for support of Fair Housing continues to counsel First Time Homebuyers. The staff member oversees the Direct Homeownership Assistance program and works directly with the applicants. Once a successful application is received, the first time homebuyer is then counseled on the various aspects of being a homeowner and the responsibilities involved such as maintenance, maintaining good credit, saving funds for future repairs, and how to prepare for financial emergencies.

2. Formal Training

Staff takes advantage of continuing education when offered by the Department of Housing and Urban Development.

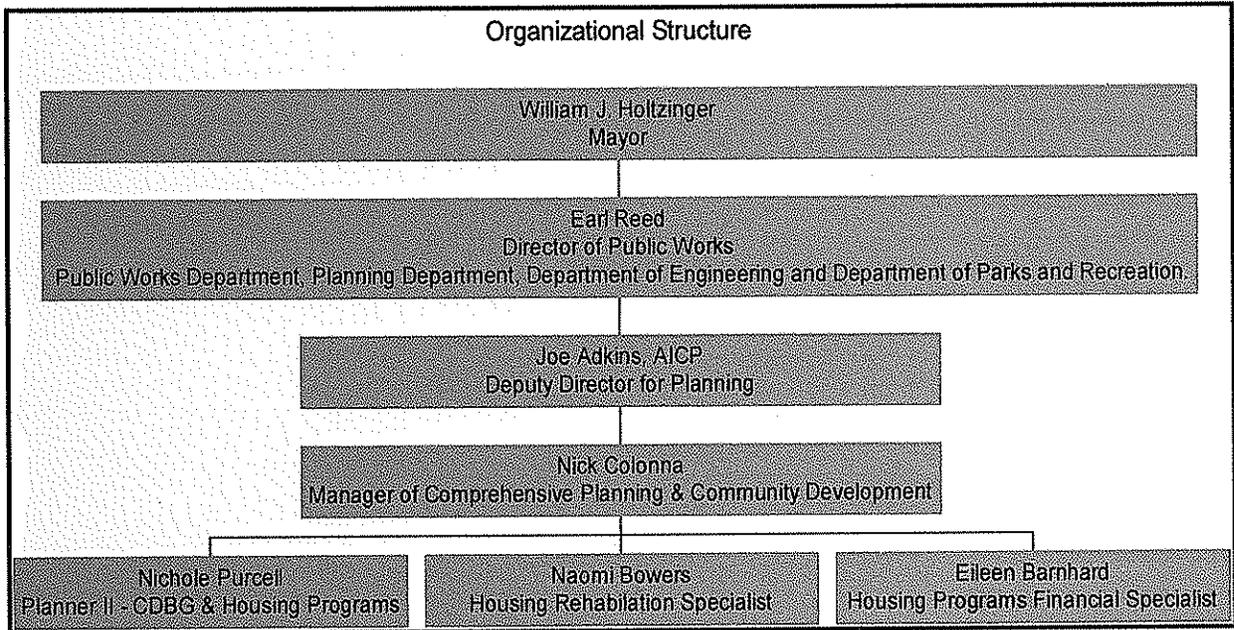
3. Monitoring and Surveys

2008 – No Activity to Report during this period.

4. Partnerships and Organizational Structure

2008 - Efforts are ongoing with the cultivation and outreach of Community Partnerships. Staff attends and participates in events in the Community to broaden knowledge and awareness of City administered programs.

The organizational structure for the Department of Planning, Community Development Division, is outlined in the following flow-chart:



3. Affordable Housing

The provision of affordable housing is a priority need and that need is highest for the lowest income households. In a very competitive housing market the guideline of no more than 30% of annual income for housing costs (i.e., rent or mortgage and utilities) may not be obtainable even for those with incomes over the median for the area. The needs of the very-low income, renters and owners, are the highest. The Consolidated Plan further recognized that affordable housing for special need populations is also a high priority. (See **Appendix C: 2008 CDBG Projects Map –Census Tracts**)

To those living in Frederick, it comes as no surprise that the greater-Frederick area, especially Frederick City, is facing a severe shortage of workforce and affordable housing. Like many neighboring jurisdictions, strong job growth has combined with a very strong real estate market to price many low- and moderate-income workers out of homeownership, and in some cases, even out of the rental market. Recent studies have documented the current difficult conditions for many local residents and project an ever worsening situation. The supply of housing affordable to very-low, low- and moderate-income households in Frederick City is diminishing to a critical degree.

➤ Evaluation of Progress in meeting affordable housing objectives by income, household size, and tenure type:

Through its annual CDBG program, the City of Frederick provides funding to assist low- and moderate-income households through various homeownership programs, based on the current HUD-issued income limits (as adjusted for household size).

To assist potential buyers acquire homes that are affordable to income-eligible households, the City offers a down-payment assistance program – “Sold on Frederick II - which provides loans of up to \$15,000 for down payment and closing costs to first time homebuyers within city limits. The City’s “Operation Rehab” activity provides 0% interest loans to low/mod income homeowners to update and improve their homes. Eligibility is determined by income and household size, as well as need.

For the period covered by the City’s current Comprehensive Plan (2005-present), the City has assisted 19 homeowners with improvements to their current homes through the Operation Rehab program, and 14 low/mod income households purchase homes in the City through the Sold On Frederick II program.

Our efforts to provide affordable housing also includes the purchase, rehabilitation and sale of dilapidated properties throughout the city through the “Acquisition for Rehab” program. To date, the City has purchased and rehabbed four (4) properties for sale to income-eligible (low/mod income, as adjusted for family size) households. Two properties were acquired during the 2008gy. The rehabilitation phase of the first property purchased is complete; the second property rehabilitation work will begin in early/mid fall.

Additionally, the City has loaned CDBG funds to non-profit housing developers and others to provide affordable housing alternatives to Frederick residents. Specifically, the City provided \$130,000 to Interfaith Housing Alliance, Inc. to build 10 low/mod income

townhouses in their Monocacy Woods development. Upon the sale of the properties to eligible homebuyers, a lien will be placed on the property that is due and payable to the City upon the sale and/or transfer of title by the buyer. To date, 9 of the 10 units have been purchased by low/mod income buyers. These units will be reported upon completion of construction and sale.

➤ **Efforts to Address Section 215 Housing:**

The CDBG funded activities - Operation Rehab loans for owner-occupied housing units, and Rehabilitation Administration staff coordination of Lead Hazard Reduction loans using MD-DHCD funding, do not have the affordability requirements of HOME for ownership or rental and so cannot be counted as Section 215 units.

However, upon their completion, the units (both rental and for-sale) to be developed under the HOPE VI project (administered by the Housing Authority and several non-profit & for-profit developers) will have affordability requirements attached.

➤ **Actual Accomplishments vs. Proposed Goals:**

See Affordable Housing Table 3B, page 18, and Objectives & Outcomes Performance Measures, pages 7-9.

➤ **Efforts to Address "worst case" needs:**

"Worst-case needs" (defined as low-income renters paying more than half their income for rent, living in seriously substandard housing - which includes homeless persons - or persons having been involuntarily displaced) has been identified as a priority need in 2000-2005 Consolidated Plan and in the newly adopted 2005-2010 Consolidated Plan. However 2008 CDBG funds were not allocated to this group. The Hope VI Project is an effort towards this need. The focus of the City's program continues to be homeownership assistance.

➤ **Efforts to address the needs of persons with disabilities:**

The City of Frederick has provided funds to area non-profits that provide services to "special needs" populations. These include Community Living, Inc., and Heartly House, Inc. which provides services for persons disabled with mental illness and victims of domestic violence, respectively. In addition, the City closed-out several "open" activities that remained open pending receipt of beneficiary data and final invoices/clearances. These activities included the 2003-05 Public Facilities Accessibility Upgrades and the 2005 CDBG-funded activity for Way Station involving the reduction of lead hazards at its 240 W. South Street facility. The City of Frederick will continue to provide assistance to similar programs as funds are available and projects remain viable.

**Table 2A
Priority Housing Needs/Investment Plan Goals**

Priority Need	5-Yr. Goal Plan/Act	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
Renters						
0 – 30% of MFI						
31 - 50% of MFI						
51 - 80% of MFI						
Owners						
0 –30% of MFI	2/1	2/1	2/0		3/4	
31- 50% of MFI	2/5	2/3	2/2		3/4	
51- 80% of MFI	2/0	2/0	2/0	11/12	5/5	
Homeless*						
Individuals	500/195	100/91	100/104	100/125	100/124	
Families						
NON-HOMELESS SPECIAL NEEDS						
Elderly					10/167	
Frail Elderly						
Severe Mental Illness						
Physical Disability				3/3	10/54	
Developmental Disability						
Alcohol/Drug Abuse						
HIV/AIDS						
Victims of Domestic Violence					6/6	
Total						
Total Section 215						
212 Renter						
215 Owner						

* Homeless individuals and families assisted with transitional and permanent housing

**Table 2A
Priority Housing - Activities**

Priority Need	5-Yr. Goal Plan/Act	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
CDBG						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units						
Rental assistance						
Acquisition of existing owner units	5/1	1/0	1/0	1/1	1/2	1
Production of new owner units						
Rehabilitation of existing owner units	30/13	6/4	6/3	6/6	6/6	6
Homeownership assistance	25/8	5/0	5/2	5/6	5/7	5
HOME						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units						
Rental assistance						
Acquisition of existing owner units						
Production of new owner units						
Rehabilitation of existing owner units						
Homeownership assistance						
HOPWA						
Rental assistance						
Short term rent/mortgage utility payments						
Facility based housing development						
Facility based housing operations						
Supportive services						
Other						

**IDIS Project 1152 & 1153 Water Conservation projects were cancelled and funds were reprogrammed.*

Table 3B - ANNUAL HOUSING COMPLETION GOALS

GRANTEE NAME: CITY OF FREDERICK Program Year: 2006	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (SEC. 215 ONLY)						
Homeless households			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	11	13	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	1	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	12	15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (SEC. 215 ONLY)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (SEC. 215 ONLY)						
Acquisition of existing units	1	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	6	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	5	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	12	15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (SEC. 215 ONLY)						
Acquisition of existing units	1	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	6	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	5	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	12	15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	12	15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	12	15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

4. Continuum of Care Narrative

Founded in 1983, the Frederick County Coalition for the Homeless (FCCH) is the oldest local coalition working to end homelessness in the state of Maryland. The FCCH is a coalition composed of governmental and non-profit human service and community development organizations, religious institutions and faith-based organizations, for-profit businesses such as banking institutions, local government officials, colleges and students, local foundations, interested citizens, police and public safety agencies, and homeless and formerly homeless persons. In addition to other activities, the FCCH serves as the lead entity for the Continuum of Care planning process and works to bring together diverse stakeholders in order to plan, develop and implement a well-integrated Continuum of Care.

Many public agencies and private sector service providers, work with in the Continuum. Almost all service providers do not distinguish programmatic services between homeless and non-homeless. Therefore it is difficult to determine that a specific service is exclusively for the homeless or those at risk of homelessness. There are several groups that advocate for and assist HUD specified sub-populations (*see Appendix G: CoC Organizations Chart*). While these groups may have a focus on a particular group or administer a specific program, it is important to note that a key feature of the Continuum of Care is to coordinate services and foster cooperation among providers for all.

- **Actions to prevent homelessness**

The City's efforts to help prevent homelessness include the provision of crisis-oriented programs and services to provide legal services, emergency financial assistance, housing counseling, mental health and substance abuse treatment, longer term homeless prevention services such as budget/ debt counseling, educational and job skills.

- **Actions to address emergency shelter and transitional housing needs of the homeless**

To address emergency shelter and transitional housing needs of the homeless there are two emergency shelters and two motel placement programs located in the City. Additionally, there are several transitional housing providers such as the Frederick Community Action Agency, Advocates for Homeless Families, Heartly House, the Frederick Rescue Mission and Gale Houses, Inc.

- **Efforts to help homeless transition to permanent housing and independent living**

Actions taken to help the homeless make the transition to permanent housing and independent living include many programs by in the area of education, job skill training, childcare, transportation, housing assistance etc. Again, there are many public and private non-profit groups that provide these services to the homeless, persons at risk of homelessness and all others who may need assistance. A key feature of the Continuum of Care is to facilitate access to "main stream" services and programs, for the homeless and those at risk, including the subpopulations. The

Frederick County Coalition for the Homeless has developed several tools to achieve that goal. These include – standardized social history and intake form procedures, establishing FCAA and the Dept. of Social Services as the principal one stop centers for homeless services. These measures aid all, including the sub-populations that HUD asks us to track, to access programs that lead to self sufficiency and permanent housing.

- **Efforts to address special needs of persons that are not homeless but require supportive housing**

The City of Frederick continues to collaborate with other organizations (as outlined in the 2008 CAPER APPENDIX G) to address the non-homeless special needs populations through the Continuum of Care. These partners are able to reach a much greater number of these special needs populations. Although funding is limited to specific projects, through its participation in the Frederick County Coalition for the Homeless, FCAA and others, the City is able to address some of the supportive housing needs.

- **Special needs groups treated in the narrative (Persons with HIV/AIDS, Developmentally disabled, chronically mentally ill, frail elderly, other)**

The actions taken to address the special needs of persons that are not homeless but require supportive housing, such as persons with HIV/AIDS and their families, include:

- ❖ Three (3) public facilities were improved; one (2) for accessibility and mobility of disabled residents, and one (1) for improved livability for the purpose of creating a suitable living environment.

- **Participation in a Continuum of Care application in the FFY2008 competition**

While the City of Frederick does not assume a direct role in addressing the needs of the homeless, those at risk of homelessness or “special needs” groups (as defined by HUD), the City does participate in FCCH’s CoC and provides funding assistance to FCAA through its annual CDBG allocation. In addition, as the City’s homeless services provider, FCAA receives funds funding from other sources

FY2008 Continuum of Care Homeless Assistance Funding Priorities

Agency	Funding Source	Funding Award
Frederick Transitional Apartments	SHPR	\$65,896.00
Frederick Transitional Shelter	SHPR	\$135,536.00
Housing First Renewal Project 1	SHPR	\$8,175.00
Housing First Renewal Project 2	SHPR	\$8,829.00
Ice Street & Patrick Street Transitional Housing	SHPR	\$24,008.00
MHA Shelter Plus Care Housing SRA Renewal	SPCR	\$137,604.00
MHA Shelter Plus Care Housing TRA Renewal	SPCR	\$91,392.00
Samaritan Initiative – Housing First Project	SPCR	\$21,882.00
Third Step Transitional Housing	SHPR	\$35,074.00
	TOTAL :	\$528,396.00

Statistical Information on Homelessness - Frederick County, Maryland

~
Report Prepared by the Frederick County Coalition for the Homeless
Updated: April 2008

Homeless Services Statistics for State Fiscal Year 2007 (July 1, 2006 through June 30, 2007) (FY 2007 is the most recent statistics available from the Maryland Dept. of Human Resources)			
Number of Homeless Persons Sheltered in Emergency and Transitional Shelters ⇨		748 persons (adults and children)	
Number of Homeless Persons Sheltered in Motels ⇨		656 persons (adults and children)	
Total Number of Homeless Persons Sheltered in Frederick County in FY 2007 ⇨		1,440 persons (adults and children)	
Total Number of Bednights of Shelter Provided ⇨ (one person in one bed for one night)		68,287 bednights of shelter	
Number of Recorded Turnaways ⇨ (persons turned-away usually due to lack of available beds)		805 persons turned-away	
% of Females Sheltered (adults only) ⇨	46% of all adults sheltered	% Sheltered as Families ⇨	58% of the households sheltered
% of Males Sheltered (adults only) ⇨	54% of all adults sheltered	% Sheltered as Single Individuals ⇨	42% of the households sheltered

Statistical Information from the Point-In-Time Count of Homeless Persons in Frederick County conducted by the Frederick County Coalition for the Homeless on 1/24/2008	
Total Number of Homeless Adults Counted in Shelters and on the Streets (unduplicated count) ⇨	217 homeless adults (unduplicated count)
Total Number of Homeless Children Counted in Shelters and on the Streets (unduplicated count) ⇨	85 homeless children (ages 0 to 17) (unduplicated count)
Total Number of Homeless Adults and Children Counted (unduplicated count) ⇨	302 homeless adults and children total were counted on 1/24/2008 (unduplicated)
Number of Homeless Persons That Have Been Homeless for 12 Months or More ⇨	74 homeless persons reported being homeless for 12 months or more (unduplicated count)

Shelter, Transitional Housing, and Motel Placement Providers Are:

- Advocates for Homeless Families
- Frederick Community Action Agency
- Frederick County Department of Social Services
- Frederick Rescue Mission
- Heartly House
- Hope Alive
- Religious Coalition for Emergency Human Needs

5. Other Actions

➤ **Actions to Address Obstacles to Meeting Underserved Needs**

Staff of the Frederick Department of Community Development continues to support many of the community agencies that provide services that directly address underserved needs including, but not limited to the Frederick Community Action Agency, the Frederick County Affordable Housing Council, Affordable Housing Steering Committee for HOPE VI, Frederick County Coalition for the Homeless, Frederick County Human Services Coalition.

2008 Actions: No specific actions taken during the grant year. However, funds were expended to complete and close-out several prior grant year projects.

➤ **Actions to Foster and Maintain Affordable Housing**

Land and building cost are very high in Frederick. The City encourages the use of various county, state and federal programs designed to underwrite the cost of producing new units and does assist applicants with letters of support.

The Frederick Comprehensive Plan was adopted in August 2005. There were a number of specific recommendations aimed at affordable housing such as a proposal for a moderately priced dwelling unit ordinance and revised regulations to allow SRO, Single Room Occupancy dwellings. A major tool for implementing Plan recommendations is the land use and other development regulations. The new Land Management Ordinance was adopted in July 2005, and revised in January 2007.

2008 Actions: The City, in partnership with the Frederick County Dept. of Housing & Community Development (DHCD), is participating in the State's Neighborhood Conservation Initiative implementing HUD's Neighborhood Stabilization Program (NSP), an affordable housing program to assist employees of the City and others in the purchase of foreclosed homes within the City boundaries. These programs are just a few of the tools the City will use to address the affordable housing crisis that exists in Frederick.

➤ **Actions to Eliminate Barriers to Affordable Housing**

In 2008, the Frederick Community Action Agency and Housing Authority submitted competitive grant applications to HUD.

2008 Actions: No specific actions taken during the grant year.

➤ **Overcome Gaps in Institutional Structure and Enhance Coordination**

There are several groups that have been established to help coordinate the activities of public agencies and non-profit and advocacy groups who work to address the needs of low income people and neighborhoods. In addition to those noted above there is a Local Management Board to coordinate services for children and families and a Workforce Development Board for job training and employment services. The City Education Committee advocates for and promotes improvements to the Frederick County Public Schools, which are within City limits. The City has 12 neighborhood advisory councils, an initiative that has improved the two-way

communication process between City hall and neighborhoods and establishes a formal mechanism for evaluating neighborhood improvement projects.

2008 Actions: No specific actions taken during the grant year.

➤ ***Improve Public Housing and Resident Initiatives***

The Housing Authority of The City of Frederick (HACOF) HACOF continued the ongoing resident services activities using Family Self Sufficiency and Hot Spots funding. By far the most significant initiative was the HOPE VI grant to demolish John Hanson and R. B. Taney communities and replace them with a new community that will revitalize this neighborhood in the north end of Frederick's Historic district. In 2005, the John Hanson apartments were demolished and approvals for several of the off site replacement projects were secured. To date, the project is underway with site development. No units have been completed.

2008 Actions: No specific actions taken during the grant year.

➤ ***Evaluate and Reduce Lead-Based Paint Hazards***

A good working relationship has been established between Community Development, FCAA, Frederick County Housing Rehab program and the Frederick County Health Department. The staff meets on a regular basis and refers cases of elevated blood lead level children, work cooperatively on education and prevention of lead poisoning.

2008 Actions: Staff continues to apply for and administer the County's Lead Hazard reduction loans for eligible homeowners.

➤ ***Ensure Compliance with Program and Planning Requirements***

Staff of the Department of Planning -Community Development Division strives to keep current on all program requirements including changes to regulations. In addition to various training opportunities, we rely upon our representatives at the Baltimore HUD office for guidance.

2008 Actions: Staff have attended a number of HUD-sponsored/sanctioned training sessions throughout the year.

➤ ***Reduce the Number of Persons Living Below the Poverty Level***

This is a key part of the mission of all of the State, County and City departments, who work in concert to address this segment of the City's population. Frederick's efforts are led by the Frederick Community Action Agency (FCAA). FCAA participates in the various coordinating organizations, both formally and informally, that help low-income people.

2008 Actions: CDBG funds were allocated to FCAA under the Public Services cap.

6. Leveraging Resources

It is a primary goal of the Consolidated Plan to encourage the use of funds from federal, state and local sources (leverage) so as to address the many needs of the community. This is a simple recognition that the CDBG dollars must be leveraged if we are to meet all high and medium priority needs in the Consolidated Plan. Listed below are other funds that were secured during the grant year.

➤ *Progress in obtaining other public and private resources to address needs:*

Our partner organizations with whom the City works closely to address needs apply for, and have received, grants and awards from a wide range of granting agencies (both federal and non-federal).

- Community Living, Inc. received funding from the Maryland Affordable Housing Trust (MAHT) in the amount of \$25,700 for the purpose of providing decent, affordable housing for disabled adults. In addition, the organization received in-kind rehabilitation donations from several private community groups.
- FCAA received other federal, state, local and private funding during the 2008GY totaling \$359,068.00 to provide housing services to very-low and low-income homebuyers and homeowners.
- Heartly House received other federal, state local and private funding during the grant year totaling over \$612,156.93 to provide shelter and services to victims of domestic violence.
- The Frederick County Board of County Commissioners (BOCC) and the Frederick County Department of Housing and Community Development reserved over \$1 million for its county-wide Affordable Housing Initiative Fund to facilitate affordable housing. The Affordable Housing Initiative Fund is comprised of the Deferred Loan Program (which provides loans to housing developers to help create and preserve affordable housing for Frederick County), the Building Fee Deferral Program, and the Homebuyer Assistance Program.

➤ *How Federal resources leveraged other public and private resources:*

There are other federal and state resources employed by the City and by others in the community. The following is a description of Non- CDBG resource used or secured in 2007 to implement Frederick's Consolidated Plan.

- The City received a Community Legacy award of \$250,000 from the Maryland Department of Housing and Community Development (DHCD) to assist the City and its non-profit partners in carrying out comprehensive community revitalization efforts with its East End Redevelopment Plan. The award will be used to purchase a large parcel of property for redevelopment.
- Frederick Community Action Agency (FCAA) is the City's primary agency responsible for providing of a wide spectrum of programs and services to assist the lower income residents of the City. The total budget expended for services in 2008

was \$1,156,691.00, which included federal (non-CDBG), state, local and private fund sources.

- In Frederick County, the Frederick Coalition for the Homeless is the lead agency for planning aspects and grant applications under the Continuum of Care. The Coalition is made up of various service providers, both governmental and non-profits. Federal Fiscal Year 2008 grants awarded under the COC for Frederick County & City totaled \$528,396.00, of which the City of Frederick received \$242,444.00.
- The Housing Authority of the City of Frederick (HACOF) employs federal resources in the form of operating subsidies and housing assistance payments and grants for modernization of properties and resident services. The HACOF was also awarded a HOPE VI grant of \$15.9 Million in March 2003 for the demolition of John Hansen and Roger B Taney communities, revitalization of the site and replacement of Public Housing units in mixed income communities on site and at other locations in the City. In connection with HOPE VI the HACOF was awarded a \$200,000 Neighborhood Networks Grant for a computer-learning center.

In 2007, the HACOF expended Capital Grant funds for the comprehensive modernization of communities. The HACOF is currently implementing three multi-year ROSS (Resident Opportunities and Self Sufficiency) Grants in the amount of \$250,000. They also received \$50,000 for the Family Self Sufficiency/Public Housing (FSS) Program and \$100,912 for the FSS/ Housing Choice Voucher Program.

- The City's Department of Planning – Division of Community Development is an administering agency for State of Maryland Department of Housing and Community Development Residential Rehabilitation Loans (STAR and MHRP) and Lead Hazard Reduction Grants (LHRGLP). In 2008, no rehab projects received State funds.

7. Citizen Comments

Public notice of the CAPER was published in the Frederick News Post on August 18, 2009, informing citizens of the opportunity to review and comment (in writing) on the report. The Mayor & Board of Aldermen held a workshop on September 9, 2009, allowing a period for public comment on the CAPER. No written comments were received prior to the public meeting.

8. Self Evaluation

➤ *Evaluation of accomplishments/ Plans for the future:*

Each year as the Action Plan is developed, new opportunities emerge and all are evaluated as to their effectiveness, the funds that will be leveraged and readiness. Since the Consolidated Plan's targets are very ambitious and funds are limited careful selection and prioritization of activities during the Action Plan process is critical. Every effort is made to achieve balance and maximize the limited dollars among the various needs expressed in the plan. The City of Frederick is on target to meet its goal of providing decent, affordable housing through its various rehabilitation activities and its support of the Housing Authority's HOPE VI project.

The Consolidated Plan and Annual Action Plan are both based upon the fundamental premise that many different resources, beyond CDBG must be brought into the mix to address the many high priority needs. The City alone cannot do all that needs to be done, but rather cooperation and coordination among the City and for profit and non-profit partners is essential. To that end, it is our intention to broaden the scope of the types of activities the City will fund in the future in order to address the myriad of social and economic needs of the residents of Frederick.

➤ *Address whether strategies are having an impact on identified needs:*

The activities undertaken in 2008 further one or more of the Consolidated Plan's identified needs. While the City of Frederick has taken steps to widen the scope of activities funded with its annual CDBG award, the focus continues to be funding those projects that address the housing crisis in Frederick. As an example, for the GY2008 application process, we received and approved a variety of housing-related applications from area non-profits.

Given the current housing crisis in this metropolitan area, there is not one clear-cut strategy to address the needs for affordable housing in the City. The activities funded during the 2008 grant year were identified as critical pieces of the toolbox needed to make a significant impact on the housing needs for low/mod income households. We feel that these projects serve as a good starting point in this effort.

➤ *Address which indicators best describe results:*

The specific indicators that best describe the results realized during the GY are the number of low/mod persons and households assisted, the number of units rehabbed, the number of public facilities assisted. The City has achieved all of its targeted goals toward each of these indicators, and for some activities, exceeded its goal.

➤ *Address the status of CPD formula grant programs:*

Since the 2003 grant year, the City has had periods of untimely expenditure of grant funds due primarily to receipt of unusually high amounts of program income from loan payoffs and property sales. While the timely use of CDBG funds was an issue in 2008, the City has taken steps to ensure that we meet this requirement each year. In the instance that the City receives a significant amount of program income in a

lump sum at any time during the grant year, the program guidelines have been revised to reprogram funds to our Sold on Frederick II homeownership assistance program (which in recent years has run out of funds to meet the needs/requests) and/or the Operation Rehab single-family rehabilitation program. It is the City's intention to meet both of its timeliness standard tests well before the May 1st deadline in the future.

For the third year in a row, the City was notified that it had been awarded the HOPWA grant for 2008. However, because of our limited knowledge in the administration of the grant, the City opted to transfer the administrative responsibility to the State Department of Health & Mental Hygiene.

➤ ***Address the status of CPD competitive programs:***

The Plan is based upon the fundamental premise that many different resources, beyond CDBG must be brought into the mix to address the many high priority needs. The City alone cannot do all that needs to be done but rather cooperation and coordination among the City and for profit and non-profit partners is essential.

Additional funding from other federal, state and local sources is awarded to partner agencies and/or sub-recipients that the City of Frederick supports: The Housing Authority of the City of Frederick (HACOF) was awarded a HOPE VI grant of \$15.9 Million in March 2003. The City has donated land and will provide funding for various aspects of the Hope VI project, including the construction of a Community Center. As of the end of the grant year, the sites for the HOPE VI grant by the Housing Authority were under development and housing units were under construction. The City is maintaining close contact with the Housing Authority to ensure that the project completion is on track.

Frederick County & City received grants totaling \$528,396.00 (of which the City of Frederick received \$201,432.00) as part of the Continuum of Care for Competitive Grants Program FFY 2008.

➤ ***Address whether any activities or types of activities are falling behind:***

There were two (2) activities that fell behind during the grant year. FCAA's 2007 Transitional Shelter Rehab activity (IDIS #1170) was delayed due to inclement weather constraints to complete the exterior work. As a result they requested several extensions of the agreement for the Shelter Rehab through the end of the September 2009. The City's Acquisition for Rehab (2007-05, IDIS #1167), was delayed due to the City's internal purchasing & bidding processes. The purchase of the targeted second property was successfully completed after the close of the grant year.

➤ ***Address whether disbursements have been timely:***

The City has a well established financial management policy which governs the timely payment of expenditures and receipt of income/credits. Each month, DPCD staff receives a detailed account activity report from the Finance Dept. from which

the drawdown requests are made in IDIS. The account activity reports detail the expenditures for each activity for the previous month.

However in grant year 2008, the City's was found to be in non-compliance with HUD's two timeliness standards. A workout report was completed and submitted to HUD detailing the reasons for the City's non-timely status and the specific steps the City plans to take to address this issue in the future. Subsequent status reports on the City's progress toward expending its grant funds will be submitted to HUD on a quarterly basis.

➤ **Address any differences between actual expenditures and letter of Credit disbursements:**

In 2008, the City expended \$707,666.74 of CDBG funds on eleven (12) projects and two (2) carryover projects from prior grant years (successfully completed during the GY).

CDBG FUNDS AVAILABLE AND EXPENDED IN 2008	
CDBG Expended in the 2008 Grant Year	\$ 707,666.74
CDBG Grant for 2008 Grant Year	\$ 384,928.00
DIFFERENCE TOTAL	\$ 322,738.74
CDBG Program Income received during the Grant Year	*\$ 333,726.84
<i>*Includes income received from loan pay-offs, property sales, and homeownership fees.</i>	

The difference between actual expenditures and the Letter of Credit disbursements (\$322,738.74) can be attributed to an influx of program income from a pre-payment of sales proceeds. As a result, the City spent less of its grant funds, funding much of its monthly expenses with program income. **See Appendix F: CDBG Income & Expenses— 2008 GY**

➤ **Address whether the grantee is on target to meet major goals:**

The City of Frederick is on target to meet its goal of providing decent, affordable housing through its various rehabilitation activities, its participation in the NSP/NCI program, its acquisition/rehab program and its support of the Housing Authority's HOPE VI project.

➤ **Address what adjustments or improvements to strategies and activities might meet needs more effectively:**

The Consolidated Plan and Annual Action Plan are both based upon the fundamental premise that many different resources, beyond CDBG must be brought into the mix to address the many high priority needs. To that end, its is our intention to broaden the scope of the types of activities the City will fund in the future in order to address the myriad of social and economic needs of the residents of Frederick.

The following section provides an analysis of the accomplishments for GY2008 in relation to the objectives outlined in the Consolidated Plan. It also details each activity (and proposed targets) and the actual outcomes at the close of the year. In addition, the barriers impacting the completion of activities are also identified:

AFFORDABLE HOUSING

Goal	Objectives/Targets	Activities	Outcomes
The City's goal centers on the renovation and rehabilitation of the City's housing stock including owner-occupied housing, public housing, acquisition and demolition of distressed properties, and homeownership assistance for first-time homebuyers	Rehabilitate existing single-family units for six (6) low/mod income homeowners City acquisition of blighted property for rehabilitation and resale to low/mod income owner-occupant Provide homeownership assistance to first time homebuyers	2008-05 Operation Rehab 2007-05 Acquisition for Rehab 2008-06 Sold on Frederick II 2008-11 IDA Savings Program HACOF Settlement Grants -5	6 Housing Units completed Project carried over from 2007GY. Rehabilitation and sale to low/mod household completed in GY 2007. 7 applicants assisted during grant year. Activity canceled and funds reprogrammed. No applicants during grant year. Activity scheduled to be canceled and funds reprogrammed to 2009 activities.

Evaluation of Accomplishments: In FY2008:

- the target of six (6) units rehabilitated was met (100% of goal) through Operation Rehab
- seven (7) 1st time homebuyers assisted

Barriers: None identified.

Future Activities to Overcome Barriers: The City will continue to closely monitor the progress of all funded activities and take appropriate actions when activities are canceled to reprogram funds to activities that are proceeding on schedule.

PUBLIC SERVICES/HOMELESSNESS

Goal	Objectives/Targets	Activities	Outcomes
To assist homeless families and individuals with housing with supportive services for families with children.	Continuation of the homeless services and operation of the transitional housing facility by the Frederick Community Action Agency (FCAA)	2008-07 Homeless Services	CDBG funds used to provide homeless services and operate transitional housing/shelter

Evaluation of Accomplishments: Homeless services and facility operations are provided by FCAA. The City provides assistance to FCAA to provide homeless services and operate its Transitional Shelter and Apartment facilities for homeless individuals and families. FCAA utilized CDBG and other sources of funds to provide homeless services. This is a recurring activity. In FY2008, the goal was to provide housing and supportive services to 100 homeless individuals; 113 very-low income/homeless persons were assisted through FCAA's homeless services program (+100% of target).

Barriers: None identified.

Future Activities to Overcome Barriers: The City will continue to designate its program income to fund FCAA homeless services and support FCAA and the members of the Frederick County Coalition for the Homeless.

PUBLIC FACILITY AND INFRASTRUCTURE IMPROVEMENT

Goal	Objectives/Targets	Activities	Outcomes
<p>Improving infrastructure and facilities and providing high quality services and programs critical to meeting the demands of growth and service.</p>	<ul style="list-style-type: none"> • Providing assistance to partner organizations serving special needs populations. • Rehabilitation and/or development of community facilities such as childcare, youth or senior centers 	<p>2007-08 Transitional Shelter Rehab</p> <p>2008-09 Group Home Rehab</p> <p>2008-11 ADA Access</p> <p>2008-12 Transitional Housing Improvements</p>	<p>1 Public Facility assisted. Rehabilitation work 95% complete. Additional funding and work items requested. Funds from canceled 2005 Water Conservation Program activities reprogrammed to this activity. Project extended thru Sept. 30, 2009.</p> <p>1 Public Facility assisted. Rehabilitation of group home for the mentally & physically disabled. Rehabilitation work completed. Beneficiary data received; activity will be reported as complete</p> <p>1 Public Facility assisted. Installation of automatic door openers in community facility for the elderly & physically disabled. Rehabilitation work completed. Beneficiary data received; activity will be reported as complete.</p> <p>1 Public Facility assisted. Rehabilitation of transitional housing for victims of domestic violence. Rehabilitation work completed. Beneficiary data received; activity will be reported as complete</p>

Evaluation of Accomplishments: In FY2008, the four (4) public facility/infrastructure projects were completed and closed out (100% of goal).

Barriers: Projects extended beyond contract period.

Future Activities to Overcome Barriers: The City will monitor the progress of "carry-over" projects at various intervals in the program year. In addition, more stringent monitoring of sub-recipients will continue.

9. Additional Narratives

Comparison of Proposed versus Actual Outcome Measures

	Outcome #1 Availability/Accessibility	Outcome #2 Affordability	Outcome #3 Sustainability
Objective #1 Suitable Living Environment	Enhance <u>Suitable Living Environment</u> through Improved/New <u>Accessibility</u>	Enhance <u>Suitable Living Environment</u> through improved/new <u>Affordability</u>	Enhance <u>Suitable Living Environment</u> through improved/new <u>Sustainability</u>
Objective #2 Decent Housing	Create <u>Decent Housing</u> with Improved/New <u>Availability</u>	Create <u>Decent Housing</u> with Improved/New <u>Affordability</u>	Create <u>Decent Housing</u> with Improved/New <u>Sustainability</u>
Objective #3 Economic Opportunity	Provide <u>Economic Opportunity</u> through Improved/New <u>Accessibility</u>	Provide <u>Economic Opportunity</u> through improved/new <u>Affordability</u>	Provide <u>Economic Opportunity</u> through improved/new <u>Sustainability</u>

Objective I. Suitable Living Environment

Outcome: Sustainability

- 1. 500+ (100 people/yr) people will have access to improved or newly developed services through the provision of funds to local shelters and homeless service providers.**

In GY2008, the number of persons having access to homeless services was 113, well above the annual goal. This activity was funded under the Public Services cap of 15% of the grant funds (\$57,739).

Objective II: Decent Housing

Outcome: Affordability

- 1. Five (5) households per year have access to affordable housing through a down payment and closing cost assistance program for the purpose of creating decent, affordable housing.**

In GY2008, the number of households provided with down payment and closing cost assistance was 7, 120% of annual goal; 24% of the five year goal.

- 2. One (1) affordable housing unit will be created through the acquisition and rehabilitation of city-owned, blighted property for resale to a low/mod income household for the purpose of creating decent, affordable housing.**

In GY2008, two (2) units were acquired & rehabilitated for sale. The total funds budgeted for this activity was \$390,000.00 which included the original budgeted amount of \$200,000 plus an additional \$190,000 in program income.

Outcome: Sustainability

- 1. 6 households per year have access to home rehabilitation services for the purpose of providing decent housing.**

In GY2008, the number of households receiving rehabilitation assistance was 6, 100% of the annual goal; 23% of the five year goal.

- 2. 2 public facilities assisting people with mental and developmental disabilities will be improved for the purpose of providing decent housing.**

In GY2008, the number of public facilities improved for people with mental and developmental disabilities 2, the number of public facilities improved for accessibility – 1; the number of public facilities improved for victims of domestic violence - 1100% of the annual goal.

CDBG Consolidated Plan 2008 Objectives & Outcomes

HOUSING

Objective #	Con Plan Objective	Specific Objectives	2008 Projects	Target	Actual	Explanation
1A	Rehabilitation of owner occupied housing for the very low to moderate income homeowner. Citywide.	CDBG "Operation Rehab" by Planning Community Development	2008-05 Operation Rehab	6	6	This is a city-wide project and applications are accepted at any time.
1B	Rehabilitation of rental and transitional housing for the very low to low income.	-	2007-08	1	1	Rehabilitation of FCAA's Transitional Shelter.
2	Direct homeownership assistance such as Sold on Fredrick II or other similar programs to assist very low to moderate-income persons with the purchase of affordable housing for owner occupancy. Citywide	CDBG Sold on Frederick II second mortgages DHCD HOME (ADDI) second mortgages - 5 per year beginning in year 2. CDBG Settlement Grants for Housing Authority clients	2008-06 - -	5 N/A 5	7 N/A 0	Seven (7) applicants were assisted during grant year. N/A No applicants during grant year
3	City acquisition of blighted property for rehabilitation and resale to low to moderate owner occupants. Citywide.	Use resale proceeds from 114 Ice Street for rehab of 527 N Market St, sell 527 N Market St, use proceeds for acquisition of fifth property, location to be determined.	2007-05 Acquisition for Rehab	1	2	2 purchases completed; 1 rehab project is complete; 1 rehab pending. 1 st sale to be completed by October 2009.
4A	New rental housing affordable for persons of very low or low income. Citywide however it is important that affordable units be located within a mixed income project so as to not negatively impact the neighborhood.	*Housing Authority HOPE VI replacement units: year 1 - 0 units year 2 - 28 units year 3 - 50 units year 4 - 34 units year 5 - 69 units	-	0	0	Under development but none to be completed during this GY.
4B	New housing affordable for purchase by persons of very low or low income. Citywide	Housing Authority HOPE VI replacement units year 1 - 0 units year 2 - 7 units year 3 - 11 units year 4 - 11 units year 5 - 0 units	-	0	0	Housing Authority HOPE VI replacement units will be under development but none completed during this GY.

CDBG Consolidated Plan 2008 Objectives & Outcomes

HOUSING, continued

Objective #	Con Plan Objective	Specific Objectives	2008 Projects	Target	Actual	Explanation
5	Development of Single Room Occupancy (SRO) housing serving primarily very low-income individuals. Citywide locations should be considered	At this time there are no specific projects proposed for this anticipated need.	-	N/A	N/A	N/A

NON-HOUSING

Objective #	Con Plan Objective	Specific Objectives	2008 Projects	Target	Actual	Explanation
1	Improvements to public infrastructure such as streets sidewalks and alleys, parks, utilities, within areas of primarily low and moderate-income households are Frederick's highest priority non-housing community development need.	Establish the Tax Increment Financing (TIF) improvement district for the planned North Market Street Rehabilitation (HOPE VI). *Identify realistic and achievable projects for neighborhood enhancement relying on the Community Legacy Neighborhood plans and other resources such as the Downtown Frederick Partnership, Neighborhood Advisory Councils, and Capital Improvement Program	N/A	N/A	N/A	After several discussions, plans to establish a TIF have been permanently dismissed.
2	Rehabilitation and or the development of community facilities such as childcare, youth, or senior centers are Frederick's second highest priority non-housing community development need.	Construct the planned multipurpose Community Center in conjunction with the North Market Street Rehabilitation (HOPE VI).	2008-11	1	1	The Housing Authority of the City of Frederick has yet to finalize its HOPE VI redevelopment plans. The City of Frederick approved several lot dedications to the project.

CDBG Consolidated Plan 2008 Objectives & Outcomes

NON-HOUSING, continued

Objective #	Con Plan Objective	Specific Objectives	2008 Projects	Target	Actual	Explanation
3	Providing assistance to micro enterprises in the form of training, counseling and access to capital (direct loan or loan guarantee programs) is Frederick's third highest priority non-housing community development need. Citywide.	<p>Short term Specific Objectives</p> <ul style="list-style-type: none"> * Continue to promote the CDBG funded Microenterprise Loan Program - year 1 *Set up a business development education and mentoring program for micro enterprises and or those planning to start a microenterprise - year 1. <p>Longer term Specific Objectives</p> <ul style="list-style-type: none"> *Secure additional funding for microenterprise programs via competitive grants from US Treasury (CDFI Program), Small Business Administration, Federal Home Loan Bank of Atlanta or other sources. 	N/A	N/A	N/A	N/A
4	Expanded access to services particularly job training and skills development programs via a Community Outreach Partnership Center is Frederick's fourth highest non-housing community development need. Citywide.	<p>Undertake a cooperative effort with Frederick Community College to develop a Community Outreach Partnership Center that will focus on Economic Empowerment and Neighborhood Revitalization and Community Organization. HUD COPC grant funding is to be applied for in year 1. Implementation in years 2- 5.</p>	N/A	-	-	The City has not yet undertaken this project due to organizational changes and a re-focus of program resources.
5	Historic preservation and adaptive reuse of non- residential property for neighborhood serving job creation is Frederick's fifth highest non- housing community development priority.	<p>*At this time there are no specific projects or programs proposed. However opportunities to realize this priority will avail themselves in the future. Each will be evaluated on its merits but as a general rule emphasis should be placed on areas of primarily low and moderate-income households.</p>				

CDBG Consolidated Plan 2008 Objectives & Outcomes

HOMELESS

Objective #	Con Plan Objective	Specific Objectives	2008 Projects	Target	Actual	Explanation
1	The City of Frederick will continue to work within the Frederick County coalition for the Homeless Continuum of Care (COC) which has been a very successful vehicle for addressing homelessness and priority needs of the homeless.	The Strategy to end chronic homelessness is set forth in the 2006 COC Plan includes: -Develop, expand, and operate housing first models that place the chronically homeless directly from the streets to permanent supportive housing with appropriate services. -Develop, expand, and operate transitional housing programs. -Develop, expand, and operate below market rate rental housing and minimize or reduce service expectations. -Develop, expand, and operate shelters and supportive housing that offer low demand or harm reduction conditions. -Develop, expand, and operate homeless outreach services	2008-07	100	113	FCAA provided homeless services and operated a Transitional Housing Shelter and Apartment complex.

SPECIAL NEEDS POPULATIONS – NON-HOMELESS

Objective #	Con Plan Objective	Specific Objectives	2008 Projects	Target	Actual	Explanation
1	The rehabilitation and/or development of affordable housing, particularly transitional housing with supportive services is Frederick's highest priority special populations housing need. Citywide.	Assist private non profits to rehabilitate and remove lead hazards within transitional housing working with the MD DHCD lead grant and STAR/ MHRP, water conservation and or weatherization or FLHRP - 3 during the year.	2008-09 2008-12	2	2	

10. Geographic Distribution and Location of Investments

All prospective projects were evaluated based upon how viable, cost effective, and prepared they were to begin. Primary consideration was given based on the degree to which they furthered Consolidated Plan high or medium priority objectives and targets. Location factors were considered in light of the Plan's stated priority for infill and redevelopment as opposed to newer development as a general rule. The majority of site-specific projects were located within Census Tracts 7501, 7502 and 7509 with high (over 50 %) minority concentrations. While there was no intent to target those areas, our analysis revealed that those areas were also the areas with a high number of facilities and services for low and moderate-income persons.

See chart below and Appendix D: CDBG Projects Map which identifies the projects that correspond to the census tract listed below.

Geographic Distribution of Activities Areas of Minority Concentration

Area /Census Tracts	Percentage of non-white and Hispanic	Area of Minority Concentration	2008 CDBG Activities
City wide	27.9%		
750100	31.82%	Yes	2008-05 Op Rehab project @ 20 E. 6 th St. 2008-05 Op Rehab project @ 103F East 8 th St. 2008-05 Op Rehab project @ 809-A Motter Ave.
750200	12.84%	No	
750300	58.14%	Yes	2008-05 Op Rehab project @ 40 S. Carroll St.
750400	24.84%	No	
750501	41.17%	Yes	2008-06 Sold on Frederick II @ 260 Bishops Glen Dr. 2007-05 Acquisition for Rehab @ 58 Vienna Ct.
750502	30.36%	Yes	2008-05 Op Rehab project @ 54 S. Pendleton Ct. 2008-06 Sold on Frederick II @ 512 Essex Place
750600	10.71%	No	
750700	22.03%	No	2008-05 Op Rehab project @ 133 Fairfield Drive 2008-06 Sold on Frederick II @ 155 Fairfield Drive
750800	13.39%	No	2008-05 Op Rehab project @ 1701 Dogwood Drive 2008-06 Sold on Frederick II @ 804 Mews Lane 2008-06 Sold on Frederick II @ 812 Mews Lane
750900	31.62%	Yes	2008-05 Op Rehab project @ 15-17 E. All Saints St. 2008-07 Homeless Services, 100 S. Market St. 2007-08 Transitional Housing Rehab
751000	small %	N/A	
751200	14.28%	No	2008-06 Sold on Frederick II @ Wainwright Ct.

II: PROGRAM SPECIFIC ISSUES FOR CDBG ENTITLEMENT GRANTEES

1. Background:

Anticipated Program Year 2008 CDBG Resources (from 2008 Action Plan)

CDBG award	<u>\$384,928.00</u>
Program Income	<u>\$40,000.00</u>
Other*	\$0
TOTAL	<u>\$424,928.00</u>

*Sources of other funds: N/A

2. Use of CDBG Resources during Program Year 2008

(from Financial Summary Form)

In 2008, the City expended \$707,726.84 of CDBG funds on ten (10) new activities and four (4) activities carried over from prior years were successfully completed. One of the proposed 2008 activities was cancelled and those funds reprogrammed to another 2008 activity. **See Appendix F: CDBG Income & Expenses – 2008 GY**

Carried over from Program Year 2007	<u>\$451,814.93</u>
+FFY 2008 grant	<u>\$384,928.00</u>
+Program Income (inc. revolving funds)	<u>\$333,726.84</u>
+Other Title I resources*	<u>\$0.00</u>
= Total Program Resources	<u>\$1,170,469.77</u>
- Expenditures during Program Year 2008	<u>-\$707,666.74</u>
= Carried forward to Program Year 2009	<u>\$462,803.03</u>

*Includes Section 108-guaranteed loan proceeds and EDI and BEDI grants related to specific Section 108 projects.

3. Assessment of relationship of use of CDBG funding to Consolidated Plan

The City of Frederick's 2005-2010 Consolidated Plan serves as a strategic plan that provides a course of action for building livable communities throughout the City and allows the City an opportunity to build on local assets and coordinate a response to the needs of the community.

Through the Annual Action Plan, activities are identified to be undertaken, which will further enhance the City's housing, community, and economic development programs. The various activities that made up the 2008 CDBG program were all selected to address the housing, homeless, economic and community development needs and goals described in the Consolidated Plan that benefit low to moderate-income residents. Project selection is inherent in the Action Plan process. Balance among the major elements - homelessness, housing special needs populations, and non-housing community development is a key factor in project selection. Other factors that come into

play are project readiness, leveraging, geographic distribution, and the availability of alternative sources of funding to gain the same results.

In Grant Year 2008, the City of Frederick received \$384,928 in CDBG funds to finance a range of activities that benefited low- and moderate-income persons/households. Annual CDBG funds are leveraged with other federal, state, local and private funds to carry out community and housing activities.

As in years past, a large portion of the City's annual CDBG allocation is targeted to addressing housing-related activities. In 2008, the City of Frederick expended \$358,752.51 (84% of the 2008 Grant) to implement activities that complement the City's goal of providing decent, safe, affordable housing. Grant funds were distributed among the approved housing-related activities: Operation Rehab, and Homeownership Assistance (Sold on Frederick II & Acquisition for Rehab). These activities are income-based and targeted to low/mod income homeowners.

			Percent of 2008 Grant Funds
Program Admin 20% max	General Admin	\$75,288.24	
	Fair Housing	\$7,101.97	
	Land Trust Feasibility Study	\$4,146.93	
	TOTAL PROGRAM ADMIN	\$86,537.14	20%
Housing Activities	Operation Rehab	\$39,197.00	
	Sold on Frederick II	\$105,000.00	
	Group Home Rehab	\$48,000.00	
	Homeowner Admin	\$39,546.92	
	Rehab Admin	\$92,618.59	
	Transitional Housing Improvements	\$34,390.00	
	TOTAL HOUSING ACTIVITIES	\$358,752.51	84%
Carryover Activities	Acquisition for Rehab	\$145,943.46	
	Transitional Shelter Rehab	\$4,983.66	
	TOTAL CARROVER ACTIVITIES	\$150,927.12	36%
Public Services 15% max	Homeless Services	\$51,766.76	
	TOTAL PUBLIC SERVICES	\$51,766.76	12%
TOTAL ACTIVITY EXPENSES		\$647,983.53	

However, because CDBG funds are limited, not all of the needs identified in the Consolidated Plan could be addressed. Every effort was made to program the CDBG funds in a strategic way to maximize effects and undertake viable projects that further Plan goals.

4. Changes in Program Objectives

During the program year there were no changes to program objectives.

5. Assessment of Grantee Effort to Follow a Consolidated Plan

The Consolidated Plan is a guide for the selection of CDBG funded activities and a guide to evaluate a non-CDBG funded proposal for which a Plan consistency certification is required. The Plan calls for the utilization of other sources of funds but does not necessarily call for specific grants to be applied for. During the grant year, no additional federal grants were sought.

Certifications of Plan consistency were provided, when requested, in a fair and impartial manner and filed with Annual Action Plans. The Deputy Director for Planning, in his role as Certifying Officer for the City of Frederick, signed several Plan Consistency Certifications for the Housing Authority for the City of Frederick (HACOF) for their Annual PHA Plan for Fiscal Year 2008 submission to HUD. In addition, Certifications for various Homeless Services Programs for FCAA were also signed.

At no time during this or any other grant year, did the City of Frederick hinder Consolidated Plan implementation by action of willful inaction.

6. Limited Clientele

Programs and activities assisted with CDBG funds are required to demonstrate that they are serving a limited clientele. Programs that offer services to the homeless or identified "special needs" populations are presumed to benefit persons of low- to moderate-incomes, as are programs located in census tracts with a percentage of low- to moderate-income households greater than 51%. Moreover, recipients are required to keep records on file, which are then reported to the City to certify that assisted activities are serving qualified beneficiaries. This data was then used to report grant year activities and outcomes in IDIS.

During the 2008GY, the City of Frederick implemented four (4) limited clientele activities that offered services to the homeless and/or identified special needs populations. The activities were designed to benefit at least 51 percent low/mod income persons based on the presumed benefit criteria.

The following, provides a summation of each activity as related to Limited Clientele criteria:

City of Frederick, Maryland
Limited Clientele Narrative Activity List for Program Year 2008 CAPER

Criterion	Activity #	Activity Name	Other Information
Presumed Benefit	1182	Homeless Services	<i>CDBG funds used to provide homeless services and operate transitional housing/shelter</i>
	1170	Transitional Shelter Rehab	<i>Funds used to rehab transitional shelter for homeless families.</i>
	1184	Group Home Rehab	<i>Funds used to rehab transitional shelter for disabled individuals.</i>
	1186	ADA Accessibility	<i>Installation of Automatic Door openers for a public facility for ADA compliance.</i>
	1187	Transitional Housing Improvements	<i>Funds used to rehab transitional shelter for victims of domestic violence & their children..</i>

7. Program Income and other Financial Information

There were no revolving funds, income from float-funded activities, or prior period adjustments. The City received **\$333,726.84** in program income from loan payments, property sale proceeds and homebuyer education counseling fees. There were no lump sum draw downs, nor any loans written off. Of the total program income received, the City received **\$300,000.00** from the sale of real property. At the end of the grant year, there was one CDBG-funded property to be sold, and one pending settlement for purchase. **See Appendix A: Financial Summary Form & Appendix F: CDBG Income & Expenses - 2008 GY**

8. Rehabilitation Programs

Through the CDBG program, the City of Frederick's Department of Planning - Community Development Division (DPCD) provides support for a variety of housing rehabilitation activities for the benefit of low- and moderate-income households. This section summarizes each type of rehab activity sponsored by the City:

➤ **Single Family Rehabilitation Loan Program - "Operation Rehab"**

The City of Frederick Operation Rehabilitation Program serves to eliminate deteriorated housing and to increase homeownership opportunities. The program's intent is to preserve, upgrade and stabilize neighborhoods, and eradicate housing conditions which are harmful to the health, safety, and welfare of the public through rehabilitation, code enforcement, housing finance assistance, demolition, relocation, and other appropriate activities. Loans are provided for property rehabilitation to remedy unsafe conditions, correct code violations, restore structural soundness, comprehensively upgrade building systems such as plumbing, wiring, roofing etc. Loans are not made solely for general property improvements i.e. work that simply enhances the condition and value of the property. Loans may be used in conjunction

with other loan and grant programs such as Weatherization Assistance and the Maryland Department of Housing and Community Development Single Family Loans and Lead Hazard Reduction Loans and Grants.

Address	CDBG	MHRP	LHRGLP	TOTAL
54 S. Pendelton Court	\$ 1,849.00			\$ 1,849.00
20 East 6th Street	\$ 10,335.00			\$ 10,335.00
20 East 6th Street	\$ 545.00			\$ 545.00
1701 Dogwood Drive	\$ 1,226.00			\$ 1,226.00
15-17 E. All Saints St.	\$ 40,078.00			\$ 40,078.00
133 Fairfield Drive	\$ 14,345.00			\$ 14,345.00
GRAND TOTAL	\$ 68,378.00	\$ -	\$ -	\$ 68,378.00

➤ **Sold on Frederick II**

DPCD provides second mortgage loans of up to \$15,000 to eligible first time homebuyers for purchase of owner occupied dwellings within the City limits. Applicants apply through participating lenders and must complete a qualified Homebuyer Education class. In 2008, seven (7) first-time homebuyers were assisted. While the original goal was to assist five (5) homebuyers, the City received a higher than expected request for funds from local lenders anxious to assist new buyers.

Homebuyer	CDBG
C. Boateng	\$15,000.00
B. Adkins	\$15,000.00
J. Russin	\$15,000.00
M. Smith	\$15,000.00
M. Rodriguez	\$15,000.00
J. Burns	\$15,000.00
P. Lucia	\$15,000.00
TOTAL	\$105,000.00

➤ **Single Family Loan Program/Lead Hazard Reduction Grant & Loan Program**

DPCD is a local administrator for the Maryland Department of Housing and Community Development's (DHCD) Single Family Loan Program and Lead Hazard Reduction Grant and Loan Program. The low interest rehabilitation loans are available to owners of rental property of one to four units. Nonprofit and for-profit property owners can utilize these programs subject to program eligibility and underwriting guidelines. Once a unit has been rehabilitated there will be income limit requirements for the tenant, and caps on the rent that can be charged. DHCD Lead Hazard Reduction Grant and Loan Program funds are available for rental properties of one to 100 units.

➤ **“Acquisition 4 Rehab”**

This activity involves the purchase of blighted and/or vacant property for housing rehabilitation or new construction. Started in 2000, the City acquires blighted property for resale after rehabilitation to a low- to moderate-income household. To date, the City has purchased and resold 4 properties. A fifth property at 58 Vienna Court (purchased under project 2007-06 - IDIS #1167), is 95% complete and is scheduled to be sold by October 2009. A sixth property at 404 Broadway was purchased in mid-July. The rehab of 404 Broadway is scheduled to begin in late fall.

Property Address	Purchase	Rehab
58 Vienna Court	\$121,484.91	\$41,000.00
404 Broadway	\$108,132.21	\$50,000.00
TOTAL	\$229,617.12	\$91,000.00

Narratives Not Required for Reporting

➤ **Primary Objective Problems**

Funds expended in 2008 were only allocated to activities that met a CDBG National Objective. ***See Appendix – 2008GY Expenditures by National Objective.***

➤ **Displacement**

Generally, the City’s rehabilitation projects are performed while residents continue to occupy the property. In those instances where temporary relocation was necessary, residents were able to reside with family members. No relocation assistance was necessary.

➤ **Job Creation through “Available-to” Criterion**

During the 2008 Grant Year, there were no expenditures for a job creation or economic development projects.

➤ **Neighborhood Revitalization Strategies**

Frederick has not identified a Revitalization Strategy area pursuant to HUD regulations nor is Frederick City an EC or EZ Community.

LIST OF APPENDICES:

- A. Financial Summary HUD 4949.3 – Grantee Performance Report & Attachment**
- B. 2008 Action Plan- Description of Projects**
- C. 2008 CDBG Projects Map**
- D. 2008 CDBG Minority Concentration Map**
- E. 2008 GY Expenditures by National Objectives**
- F. CDBG Expenses & Program Income – 2008 GY**
- G. CoC D: Planning Process Organizations Chart**
- H. Certification of Consistency with the Consolidated Plan**
- I. IDIS reports: C04PR03, C04PR06, C04PR23**

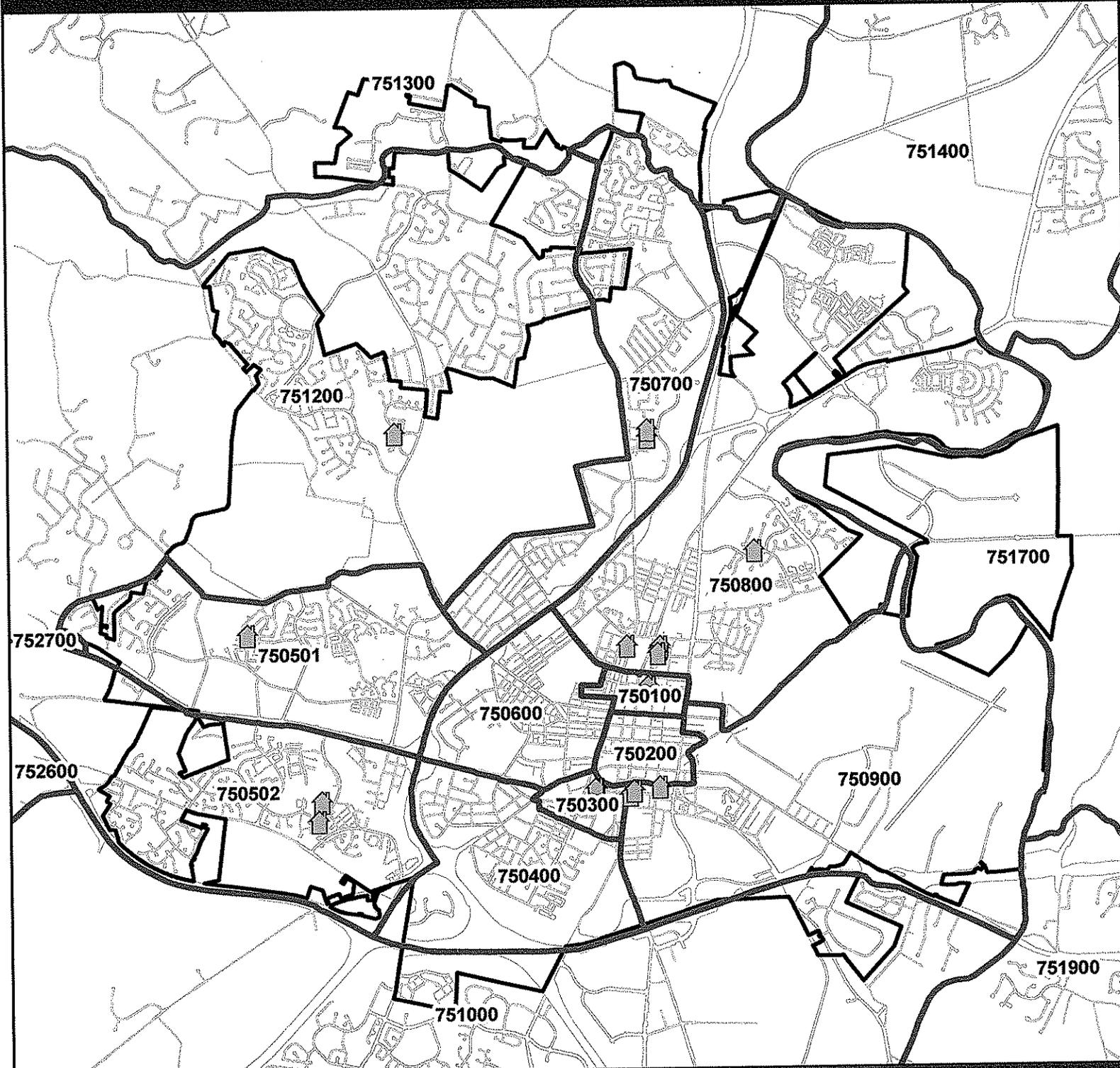
FINANCIAL SUMMARY Grantee Performance Report Community Development Block Grant Program		U.S. Department of Housing and Urban Development Office of Community Planning and Development		OMB Approval No. 2506-0077 (Exp.3/31/94)
Public Reporting Burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2506-0077), Washington, D.C. 20503. Do not send this completed form to either of these addresses.				
1. Name of Grantee City of Frederick	2. Grant Number B-08-MC-24-00013	3. Reporting period From 7/1/2008 To 6/30/2009		
Part I: Summary of CDBG Resources				
1. Unexpended CDBG funds at end of previous reporting period (Balance from prior program years)			\$	\$451,815
2. Entitlement Grant from form HUD-7082			\$	\$384,928
3. Surplus Urban Renewal Funds			\$	\$0
4. Section 108 Guaranteed Loan Funds (Principal Amount)			\$	\$0
5. Program Income received by:			Grantee (Column A)	Subrecipient (Column B)
a. Revolving Funds			\$0	\$0
b. Other (Identify below. If more space is needed use an attachment)				
Loan Repayments; Fees, Misc. Income.			\$333,727	\$0
c. Total Program Income (Sum of columns a and b)			\$	\$333,727
6. Prior Period Adjustments (if column is a negative amount, enclose in brackets)			\$	\$0
7. Total CDBG Funds available for use during this reporting period (sum of lines 1 through 6)			\$	\$1,170,470
Part II: Summary of CDBG Expenditures				
8. Total expenditures reported on Activity Summary, forms HUD-4949.2 & 4949.2A			\$	\$707,667
9. Total expended for Planning & Administration, form HUD-4949.2				\$86,537
10. Amount subject to Low/Mod Benefit Calculation (line 8 minus line 9)				\$621,130
11. CDBG funds used for section 108 principal & interest payments			\$	\$0
12. Total expenditures (line 8 plus line 11)			\$	\$707,667
13. Unexpended balance (line 7 minus line 12)			\$	\$462,803
Part III: Low/Mod Benefit This Reporting Period				
14. Total Low/Mod credit for multi-unit housing expenditures from form HUD-4949.2A			\$	\$7,750
15. Total from all other activities qualifying as low/mod expenditures from forms HUD-4949.2 and 4949.2A			\$	\$612,543
16. Total (line 14 plus line 15)			\$	\$620,293
17. Percent benefit to low/mod persons (line 16 divided by line 10 this reporting period)				99.87%
This form may be reproduced on local office copiers previous editions are obsolete. Retain this record for 3 years			Page (1) of (2)	
			form HUD-4949.3(06/24/93) ref Handbook 6510.2	

Program Year 2006 (Page 2 of 2)			
Part IV: Low/Mod Benefit for Multi-Year Certifications (Complete only if certification period includes prior years)			
Program years (PY) covered in certification	PY 2007	PY 2008 (x)	PY 2009 (N/A)
18. Cumulative net expenditures subject to program benefit calculation			\$632,379
19. Cumulative expenditures benefiting low/mod persons			\$575,319
20. Percent benefit to low/mod persons (line 19 divided by line 18)			90.98%
Part V: For Public Service (PS) Activities Only: Public Service Cap Calculation			
21. Total PS expenditures from column h, form HUD-4949.2A (1)			\$51,767
22. Total PS unliquidated obligations from column r, form HUD-4949.2A			\$0
23. Sum of line 21 and line 22			\$51,767
24. Total PS unliquidated obligations reported at the end of the previous reporting period			\$0
25. Net obligations for public services (line 23 minus line 24)			\$51,767
26. Amount of Program Income received in the preceding program year			\$281,001
27. Entitlement Grant Amount (from line 2)			\$384,928
28. Sum of line 26 and line 27			\$665,929
29. Percent funds obligated for Public Service Activities (line 25 divided by line 28)			7.77%
Part VI: Planning and Program Administration Cap Calculation			
30. Amount expended for Planning & Administration (from line 9)			\$86,537
31. PA Unliquidated Obligations at End of Current Program Year			\$0
32. PA Unliquidated Obligations at End of Previous Program Year			\$0
33. Total PA Obligations (line 30 plus line 31 minus line 32)			\$86,537
34. Entitlement Grant (from Line 2)			\$384,928
35. Current Year Program Income (from line 5c)			\$333,727
36. Total Subject to PA Cap (line 34 plus line 35)			\$718,655
37. Percent Funds Obligated for PA Activities (line 33 divided by line 36)			12.04%
Page (2) of (2)			
form HUD-4949.3 (06/24/93) ref Handbook 6510.2			

2008 Action Plan- Description of Projects

Activity #	IDIS #	Title	Funding Amount	Eligible Activity	National Objective	Con Plan	Specific Objectives	Objectives	Outcomes
2007-05	1167	Acquisition for Rehab	\$390,000	24 CFR 570.202(a)(3)	LMH	Homeownership Assistance	1 unit purchased/rehabbed	Decent Housing	Availability/Accessibility
2007-08	1170	Transitional Shelter Rehab	\$39,274.63	24 CFR 570.201(C)	LMC	Public Facilities Improvement	1 public facility improved	Suitable Living Environment	Availability/Accessibility
2008-01	1176	General Program Admin	\$76,675	24 CFR 570.206(a)(1)	Presumed Benefit	N/A	N/A	-	-
2008-02	1177	Fair Housing	\$8,775	24 CFR 570.206(c)	Presumed Benefit	N/A	N/A	-	-
2008-03	1178	Homeownership Admin	\$40,000	24 CFR 570.202(b)	LMH	Homeownership Assistance	L/M persons assisted	Decent Housing	Sustainability
2008-04	1179	Rehab Program Administration	\$111,441	24 CFR 570.202(b)	LMH	Rehab	L/M persons assisted	Decent Housing	Sustainability
2008-05	1180	Op Rehab	\$130,000	24 CFR 570.208(a)(3)	LMH	Rehab	Rehab 6 units	Decent Housing	Sustainability
2007-06	1181	Sold on Frederick II	\$105,000	24 CFR 570.201(A)	LMH	Homeownership Assistance	5 L/M homebuyers	Decent Housing	Affordability
2008-07	1182	Homeless Services	\$57,739	24 CFR 570.201(C)	LMC	Homeless Services	services to 100+ very low income persons	Suitable Living Environment	Availability/Accessibility
2008-09	1183	Community Land Trust Study	\$4,170	24 CFR 570.201(C)	LMH	Public Facilities Improvement	1 public facility improved	Decent Housing	Sustainability
2008-10	1184	Group Home Rehab @ 809-A Motter Ave.	\$48,000	24 CFR 570.201(C)	LMH	Public Facilities Improvement	1 public facility improved	Decent Housing	Sustainability
2008-11	1185	IDA Savings Program	\$20,000	24 CFR 570.201(n)	LMH	Homeownership Assistance	20 L/M persons assisted	Decent Housing	Affordability
*2008-12	1186	Transitional Housing Improvements	\$35,000	24 CFR 570.201(C)	LMC	Public Facilities Improvement	1 public facility improved	Suitable Living Environment	Sustainability
TOTAL			\$674,794						

2008 CDBG Homes



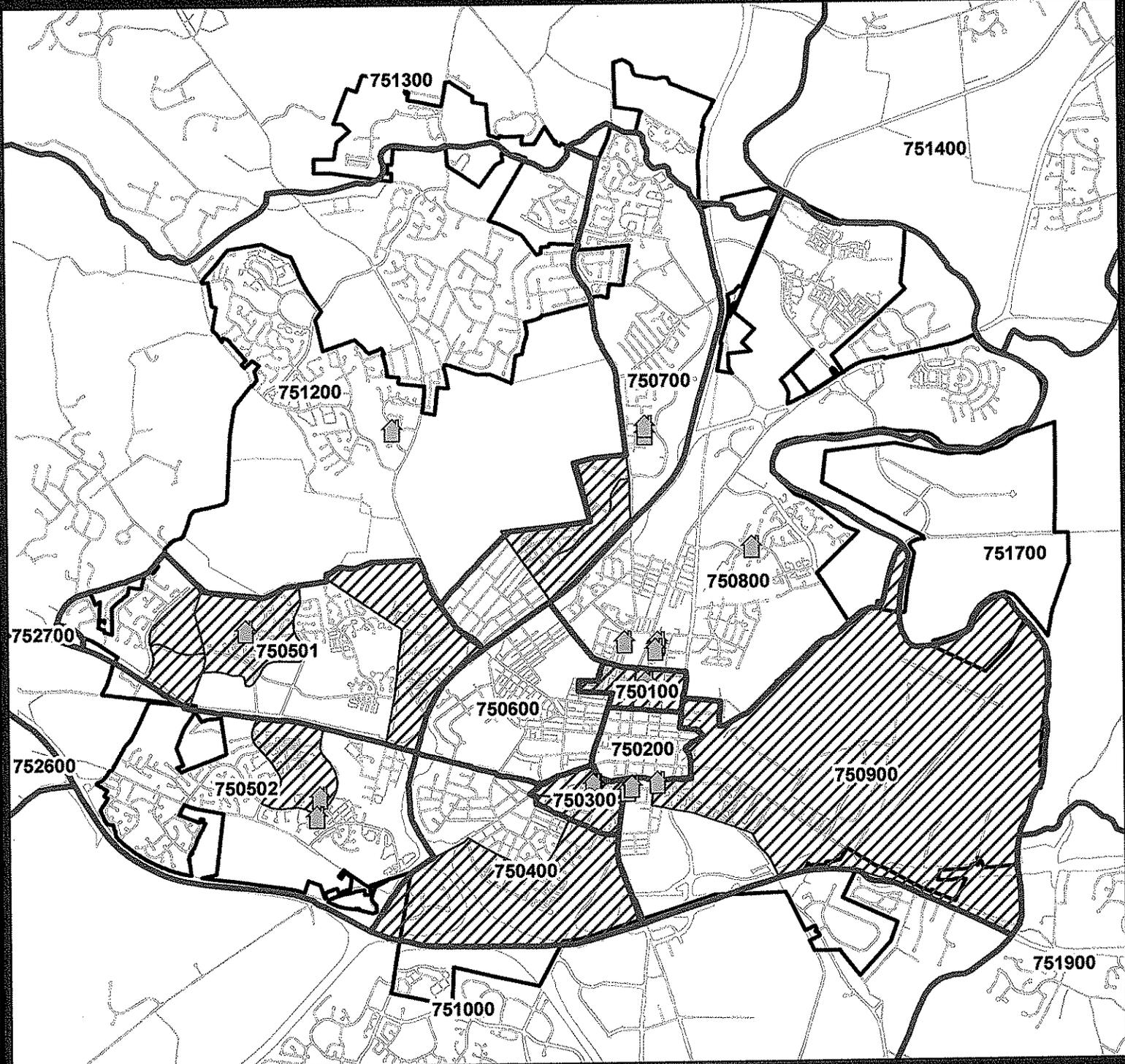
Note: This map is prepared solely for the purpose of illustrating the City of Frederick. It should be used for no other purpose. Data on this map was prepared from several original sources and is subject to change as source data changes. This map is not a legal document. Orthophotos produced 03/07. Maps produced by: jrbowman

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www.cityoffrederick.com

GIS Department

-  2008 CDBG Sites
-  City of Frederick
-  Census Tracts
-  Right of Ways

2008 CDBG Homes



0 1,000 2,000 4,000 6,000
Feet

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	2008 CDBG Sites		City of Frederick
	Census Tracts		Right of Ways
	Minority Concentration		

2008GY CAPER - Expenditures by National Objective

Year - project	IDIS #	Activity and Location	Expended 08 GY	Eligible Activity
Benefit Low /moderate income persons via Housing standard				
2004-14	1141	HACOF Settlement Grants	\$0.00	13 - Direct Homeownership Assistance
<i>Accomplishments in 2008</i>		<i>No loans in GY</i>		
2007-11	1172	IDA Program		13 - Direct Homeownership Assistance
<i>Accomplishments in 2008</i>		<i>Drawn funds returned to Treasury; vouchers revised for open projects.</i>		
2007-05	1167	Acquisition for Rehab	\$145,943.46	14G-Acquisition for Rehabilitation
<i>Accomplishments in 2008</i>		<i>No property purchased in GY</i>		
2008-03	1178	Homeownership Program Admin	\$39,546.92	14H Rehab Adminisrtration
<i>Accomplishments in 2008</i>		<i>Staff costs for loan processing and homeownership education</i>		
2008-04	1179	Rehab Program Admin	\$92,618.59	14H - Rehabilitation Administration
<i>Accomplishments in 2008</i>		<i>Staff oversight of 6 rehab jobs in 2008GY.</i>		
2008-05	1180	SF Rehab Loans -citywide program	\$39,197.00	14A Rehab Single Family dwellings
<i>Accomplishments in 2008</i>		<i>Six loans made in 2008 GY.</i>		
2008-06	1181	SOLD ON FREDERICK II	\$105,000.00	13 - Direct Homeownership Assistance
<i>Accomplishments in 2008</i>		<i>Seven (7) loans provided during GY;</i>		
2008-10	1185	IDA Program		13 - Direct Homeownership Assistance
<i>Accomplishments in 2008</i>		<i>Project canceled and funds reprogrammed to Op Rehab</i>		
Total Housing Benefit			\$422,305.97	

2008 GY CAPER -Projects by National Objective

Year - project	IDIS #	Activity and Location	Expended 08 GY	Eligible Activity
Benefit Low/moderate income persons - Limited Clientele (presumed benefit)				
2007-08	1170	Transitional Shelter Rehab	\$4,983.66	03C - Homeless Facilities
Accomplishments in 2008		<i>Funds from WCP activities programmed to this activity; time of performance extended through Sept. 30, 2009</i>		
2008-07	1182	Homeless Services	\$57,850.01	3T-Operating Costs of Homeless programs
Accomplishments in 2008		<i>FCAA used CDBG and other sources to provide homeless services , operated transitional shelter and housing</i>		
2008-09	1184	Group Home Rehab	\$48,000.00	03B - Rehab Public Facility (group home)
Accomplishments in 2008		<i>1 public facility assisted. Rehab complete. Project closed.</i>		
2008-11	1185	ADA Access - Automatic door openers installed	\$4,000.00	
Accomplishments in 2008		<i>1 public facility assisted. Rehab complete. Project closed.</i>		
2008-12	1187	Transitional Housing Improvements @ Heartly House	\$34,390.00	
Accomplishments in 2008		<i>1 public facility assisted. Rehab complete. Project closed.</i>		
Benefit Low/moderate income persons - Limited Clientele (nature and location)				
Accomplishments in 2008		No Projects in this GY		
Benefit Low/moderate income persons - Limited Clientele (data on income)				
Accomplishments in 2008		No Projects in this GY		
Total Limited Clientele			\$149,223.67	
Benefit Low /moderate imcome persons via Area Benefit				
Accomplishments in 2008		No Projects in this GY		
Elimination of Slum and Blight - area				
Accomplishments in 2008		No projects in this GY		
Elimination of Slum and Blight - spot basis				
Accomplishments in 2008		No projects in this GY		
Meet urgent need				
Accomplishments in 2008		No projects in this GY		
Slum/Blight Total			\$0.00	
Admin, Planning and Fair Housing				
2004-13	1141	Consolidated Social Services Center- no specific location		20 - Planning
Accomplishments in 2008		<i>Project was retained, scope of work modified. Scheduled for cancelation in Sept. 09</i>		
2008-01	1176	General Program Administration	\$75,288.24	21A - General Program Admin
Accomplishments in 2008		<i>All staff activities to aminisister CDBG Program</i>		
2008-08	1183	Land Trust Study	\$4,146.93	
Accomplishments in 2008		<i>Preliminary study work complete.</i>		
2008-02	1177	Fair Housing Activities - citywide	\$7,101.97	21D - Fair Housing activities
Accomplishments in 2008		<i>Staff support for Fair Housing Commission , April conference at FCC , semi annual reports and other actions</i>		
Admin FH Total			\$86,537.14	
TOTAL EXPENDITURES			\$658,066.78	

CDBG EXPENSES FOR 2008 GRANT YEAR (JULY 1, 2008 TO June 30, 2009)																	
Year - project	City Project#	IDIS #	July	August	September	October	November	December	January	February	March	April	May	June	June adj	Grant Year Total	
Carryover activities																	
2004-13	1172	1141															
			Consolidated Social Services Center														
2004-14	1123	1126															
			HACOF settlement Grants														
2007-04	1173	1199															
			Operation Rehab														
			11 James Street - Rockwell														
			Reimburse NEG #	\$4,207.05	\$5,086.45											\$9,293.50	
			19 E. South Street - Hampton														
			Reimburse NEG #														
			994 Jubal Way - Beach	\$3,946.50	\$3,768.90											\$7,715.40	
			Reimburse NEG #														
			1701 Dogwood Drive - Lays	\$10,800.00	\$11,880.00	\$9,309.06										\$30,889.06	
			Reimburse NEG #														
			Acquisition for Rehab					\$121,309.96		\$48.40						\$121,358.36	
2007-06	1174	1170															
			FCAA Shelter Rehab		\$926.00			\$800.00								\$1,726.00	
2007-09	1189	1171															
			Way Station Sprinkler	\$7,750.00												\$7,750.00	
New activities																	
2008-01	121	1176		\$8,880.92	\$4,387.22	\$7,201.15	\$7,206.80	\$5,029.53	\$7,472.30	\$4,620.64	\$7,329.12	\$5,848.31	\$6,937.56	\$5,479.19		\$75,286.24	
			General Program Admin														
2008-02	122	1177		\$698.03	\$57.81	\$57.65	\$70.14	\$593.37	\$57.82	\$57.22	\$57.80	\$57.76	\$71.18	\$419.34		\$7,101.97	
			Fair Housing														
2008-03	123	1178		\$3,837.21	\$3,065.91	\$3,065.97	\$4,394.60	\$3,278.71	\$3,065.88	\$3,065.30	\$3,065.98	\$3,065.81	\$4,273.01	\$2,304.18		\$39,546.92	
			Homeownership Admin														
2008-04	95	1179		\$7,724.32	\$6,916.06	\$6,895.74	\$9,622.09	\$9,364.28	\$7,094.30	\$6,827.27	\$7,269.70	\$7,888.95	\$9,668.96	\$6,073.27		\$92,616.59	
			Rehab Programs Admin														
2008-05		1180															
			Operation Rehab - new jobs														
			20 E. 6th Street						\$9,071.10	\$1,007.90						\$10,079.00	
			Reimburse NEG #														
			ADA														
			54 S. Pendleton						\$1,846.00							\$1,846.00	
			Reimburse NEG #														
			11 James Street - Rockwell									\$545.00				\$545.00	
			Reimburse NEG #														
			20 E. 6th Street														
			Reimburse NEG #														
			133 Fairfield Dr. - Damick										\$9,495.20	\$4,628.80		\$14,124.00	
			Reimburse NEG #														
			17 East All Saints - Jefferson											\$12,402.00		\$12,402.00	
			Reimburse NEG #														
			Sold on Frederick II	\$15,000.00			\$15,000.00	\$15,000.00	\$15,000.00		\$15,000.00		\$30,000.00			\$105,000.00	
2008-06	123	1188															
			Homeless Services	\$4,433.74	\$6,692.06	\$4,081.70	\$5,595.02	\$3,874.88	\$3,899.57	\$3,920.62	\$3,875.76	\$3,997.90	\$5,238.03	\$2,473.69		\$51,766.78	
2008-07	75	1169															
			Community Land Trust														
2008-08	188	1183															
			Home Rehab														
2008-09	189	1184															
			Advocates' IDA program														
2008-10	177	1185															
			ADA Access														
2008-11	200	1186															
			Transitional Housing														
2008-12	201	1187															
			Microgrants														
			Total down	\$2,257.77	\$7,447.41	\$20,434.25	\$42,581.95	\$38,373.77	\$1,043,010.93	\$21,994.93	\$53,237.05	\$74,026.85	\$70,093.14	\$92,760.52		\$707,666.74	
			Cumulative for 2008	\$2,257.77	\$108,705.18	\$1,403,339.43	\$1,927,231.38	\$2,210,665.15	\$3,405,408.08	\$4,331,400.95	\$4,667,641.08	\$5,207,768.13	\$5,844,604.98	\$6,814,885.12	\$7,017,666.74		\$707,666.74

CDBG PROGRAM INCOME FOR 2008 GRANT YEAR (July 1, 2008 to June 30, 2009)

2008 Grant Year Income/Source	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jun adj.	Total
All Loans:														
Principal	\$4,994.64	\$1,294.85	\$650.44	\$952.95	\$769.55	\$771.34	\$701.41	\$960.72	\$4,205.05	\$706.88	\$5,708.71	\$710.00		\$22,416.54
Interest	\$66.67	\$55.56	\$25.14	\$35.29	\$32.87	\$31.08	\$28.51	\$26.70	\$24.87	\$23.04	\$21.21	\$19.36		\$390.30
Payoffs/write-offs				\$10,620.00										\$10,620.00
Loans TOTAL	\$5,061.31	\$1,340.41	\$675.58	\$11,608.24	\$802.42	\$802.42	\$729.92	\$987.42	\$4,229.92	\$729.92	\$5,729.92	\$729.36		\$33,426.84
Other income														
Property Sales			\$300,000.00											\$300,000.00
Discount received														
Homeowner ship fees		\$300.00												\$300.00
Misc - Carryover Income														
Misc - Other														
Total other		\$300.00	\$300,000.00											\$300,300.00
Total PI for month	\$5,061.31	\$1,640.41	\$300,675.58	\$11,608.24	\$802.42	\$802.42	\$729.92	\$987.42	\$4,229.92	\$729.92	\$5,729.92	\$729.36		\$333,726.84
	\$5,061.31	\$6,701.72	\$307,377.30	\$318,985.54	\$319,787.96	\$320,590.38	\$321,320.30	\$322,307.72	\$326,537.64	\$327,267.56	\$332,997.48	\$333,726.84		\$333,726.84

CDBG Funded and Drawn Amounts

Year/ Project ID	Activity	Estimated amount	EN	PI	Funded EN&PI	EN	PI	Drawn & PI	EN	PI	Available EN & PI
2004-13 1141	OCS - Consolidated Social Services feasibility <i>Study completed. Activity scheduled to be canceled pending 2004 AAP amendment.</i>	\$5,000.00	\$3,650.00	\$1,350.00	\$5,000.00			\$1,350.00	\$3,650.00		\$0.00 \$3,650.00
2004-14 1126	HACOF settlement grants <i>Activity scheduled to be canceled pending 2004 AAP amendment.</i>	\$10,000.00	\$10,000.00		\$10,000.00			\$0.00	\$10,000.00		\$0.00 \$10,000.00
2007-05 1167	Acquisition for Rehab 2008 AAP amendment	\$200,000.00 \$190,000.00	\$268,466.69	\$121,533.31	\$390,000.00	\$24,410.15	\$121,533.31	\$145,943.46	\$244,056.54		\$0.00 \$244,056.54
2007-08 1170	FCAA Shelter Rehab <i>\$9,247.63 transferred to this project via app amendment. Funds reprogrammed from 2 2005 WCP activities.</i>	\$39,274.63	\$21,141.93	\$18,132.70	\$39,274.63	\$18,140.00	\$18,132.70	\$36,272.70	\$3,001.93		\$0.00 \$3,001.93
2007-11 1173	IDA Program <i>project canceled and funds returned to Treasury. Treasury returned funds to CoF's LOC reprogrammed to 08 Op Rehab</i>	\$20,000.00	\$20,000.00		\$20,000.00			\$20,000.00	\$0.00		\$0.00
2008 GRANT YEAR											
Year/ Project ID	Activity	Estimated amount	EN	PI	Funded EN&PI	EN	PI	Drawn & PI	EN	PI	Available EN & PI
2008-01 1176	General Program Admin Staff, Supplies and Consulting	IDIS "B" \$76,675.00	\$45,142.60	\$31,532.40	\$76,675.00	\$43,755.84	\$31,532.40	\$75,288.24	\$1,386.76		\$0.00 \$1,386.76
2008-02 1177	Fair Housing Staff, Supplies, etc.	\$8,900.00	\$4,694.16	\$4,080.84	\$8,775.00	\$3,021.13	\$4,080.84	\$7,101.97	\$1,673.03		\$0.00 \$1,673.03
2008-03 1178	Homeownership Program Admin and Counseling	\$40,000.00	\$23,131.24	\$16,868.76	\$40,000.00	\$22,678.16	\$16,868.76	\$39,546.92	\$453.08		\$0.00 \$453.08
2008-04 1179	Rehab Program Admin Staff, supplies, etc.	\$111,441.00	\$71,839.32	\$39,601.68	\$111,441.00	\$53,016.91	\$39,601.68	\$92,618.59	\$18,822.41		\$0.00 \$18,822.41
2008-05 1180	OP Rehab - SF rehab loans	\$130,000.00	\$120,928.90	\$9,071.10	\$130,000.00	\$30,125.90	\$9,071.10	\$39,197.00	\$90,803.00		\$0.00 \$90,803.00
2008-06 1181	Sold On Frederick II Activity Complete	\$105,000.00	\$60,000.00	\$45,000.00	\$105,000.00	\$60,000.00	\$45,000.00	\$105,000.00	\$0.00		\$0.00
2008-07	Homeless services Fund with PI monthly	\$57,739.00	\$12,819.33	\$38,947.43	\$51,766.76	\$12,819.33	\$38,947.43	\$51,766.76	\$0.00		\$0.00
2008-08 1183	Land Trust Study Activity Complete	\$4,170.00	\$4,170.00		\$4,170.00	\$4,146.93		\$4,146.93	\$23.07		\$0.00 \$23.07
2008-09 1184	Group HomeRehab @ 809-A Motter Activity Complete	\$48,000.00	\$32,000.00	\$16,000.00	\$48,000.00	\$32,000.00	\$16,000.00	\$48,000.00	\$0.00		\$0.00
2008-10 1185	IDA Program <i>activity canceled and funds reprogrammed to Op Rehab</i>	\$20,000.00	\$20,000.00		\$20,000.00	\$20,000.00		\$20,000.00	\$0.00		\$0.00
2008-11 1186	Deleplane Ctr. ADA Access Activity Complete	\$4,000.00	\$4,000.00		\$4,000.00	\$4,000.00		\$4,000.00	\$0.00		\$0.00
2008-12 1187	Hearty House Rehab <i>Activity 98% complete. Once all items are complete and funds drawn, activity will be closed & beneficiaries reported.</i>	\$95,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$34,390.00		\$34,390.00	\$610.00		\$0.00 \$610.00
								\$201,102.21			

1D. Continuum of Care (CoC) Member Organizations

Identify all organizations involved in the CoC planning process. To add an organization to this list, click on the icon.

Organization Name	Membership Type	Organization Type	Organization Role	Subpopulations
State of Maryland, Mental Hygiene Administratio...	Public Sector	State g...	Primary Decision Making Group, Attend Consolidated Plan p...	Seriously Me...
State of Maryland, Department of Human Resources	Public Sector	State g...	Lead agency for 10-year plan	Youth
Frederick County Department of Social Services	Public Sector	State g...	Primary Decision Making Group, Committee/Sub-committee/Wo...	Youth, HIV/AIDS
Frederick Community Action Agency	Public Sector	Local g...	Primary Decision Making Group, Attend Consolidated Plan p...	Seriously Me...
City of Frederick Department of Planning & Comm...	Public Sector	Local g...	Attend Consolidated Plan planning meetings during past 12...	NONE
Board of Frederick County Commissioners	Public Sector	Local g...	Primary Decision Making Group, Committee/Sub-committee/Wo...	NONE
Frederick County Health Department	Public Sector	Local g...	Primary Decision Making Group, Committee/Sub-committee/Wo...	Seriously Me...
Frederick County Business & Employment Center	Public Sector	Local w...	None	Youth, Veterans
Frederick County Substance Abuse Services	Public Sector	Local g...	Primary Decision Making Group, Committee/Sub-committee/Wo...	Seriously Me...
Frederick County Department of Housing & Commun...	Public Sector	Local g...	Committee/Sub-committee/Work Group	NONE
Housing Authority of the City of Frederick	Public Sector	Public ...	Attend Consolidated Plan planning meetings during past 12...	HIV/AIDS
Frederick County Public Schools, School Support...	Public Sector	School ...	Primary Decision Making Group, Committee/Sub-committee/Wo...	Youth
Hood College, Center for Community Research	Public Sector	School ...	Committee/Sub-committee/Work Group	NONE
Fred. County Public Schools, Division of Adult ...	Public Sector	School ...	None	Youth
Frederick City Police Department, Division of C...	Public Sector	Law enf...	Primary Decision Making Group	Youth, Domes..
Frederick County Sheriffs Department, Division...	Public Sector	Law enf...	Committee/Sub-committee/Work Group	Seriously Me...
Frederick County One-Stop Employment Partnershi...	Public Sector	Local w...	None	Youth, Veterans

Frederick City & County CoC			COC_REG_v10_000013	
Advocates for Homeless Families, Inc.	Private Sector	Non-pro..	Primary Decision Making Group, Attend Consolidated Plan p...	Domesti c Vio...
Heartly House, Inc.	Private Sector	Non-pro..	Primary Decision Making Group, Committee/Sub-committee/Wo...	Domesti c Vio...
Way Station, Inc.	Private Sector	Non-pro..	Primary Decision Making Group, Attend Consolidated Plan p...	Veteran s, Se...
Gale Houses, Inc.	Private Sector	Non-pro..	Primary Decision Making Group, Committee/Sub-committee/Wo...	Substan ce Abuse
Mental Health Association	Private Sector	Non-pro..	Primary Decision Making Group, None	Seriousl y Me...
Mental Health Management Agency	Private Sector	Non-pro..	Primary Decision Making Group, Committee/Sub-committee/Wo...	Seriousl y Me...
United Way of Frederick County	Private Sector	Funder ...	Committee/Sub-committee/Work Group	NONE
Freedom Center (Center for Independent Living)	Private Sector	Non-pro..	Primary Decision Making Group, Committee/Sub-committee/Wo...	Seriousl y Me...
Operation New Start & Veterans Housing Program...	Private Sector	Non-pro..	Primary Decision Making Group, Committee/Sub-committee/Wo...	Veteran s, Su...
Community, Agency, School Services (CASS)	Public Sector	School ...	Primary Decision Making Group, Committee/Sub-committee/Wo...	Youth
ARC of Frederick County	Private Sector	Non-pro..	Primary Decision Making Group, Committee/Sub-committee/Wo...	Seriousl y Me...
American Red Cross	Private Sector	Non-pro..	Committee/Sub-committee/Work Group	NONE
Legal Aid Bureau, Inc.	Private Sector	Non-pro..	Primary Decision Making Group, Committee/Sub-committee/Wo...	NONE
Frederick Rescue Mission	Private Sector	Faith -b...	Primary Decision Making Group, Attend Consolidated Plan p...	Substan ce Abuse
Religious Coalition for Emergency Human Needs	Private Sector	Faith -b...	Primary Decision Making Group, Attend Consolidated Plan p...	Seriousl y Me...
Hope Alive, Inc.	Private Sector	Faith -b...	Primary Decision Making Group, Committee/Sub-committee/Wo...	Youth, Domes..
Interfaith Housing Alliance, Inc.	Private Sector	Faith -b...	Primary Decision Making Group, Attend Consolidated Plan p...	NONE
Salvation Army	Private Sector	Faith -b...	Committee/Sub-committee/Work Group	Youth, Subst...
Community Foundation of Frederick County, Inc	Private Sector	Funder ...	None	NONE

Frederick City & County CoC				COC_REG_v10_000013
George L. Shields Foundation	Private Sector	Funder ...	None	NONE
G. Frank Thomas Foundation	Private Sector	Funder ...	None	NONE
Downtown Frederick Partnership	Private Sector	Businesses	Committee/Sub-committee/Work Group	NONE
Frederick County Association of Realtors	Private Sector	Businesses	Committee/Sub-committee/Work Group	NONE
Frederick Memorial Hospital	Private Sector	Hospitals	Committee/Sub-committee/Work Group	Seriously Me...
Health Care for the Homeless Program (operated ...	Public Sector	Local g...	Primary Decision Making Group, Attend Consolidated Plan p...	Seriously Me...
Mr. Kevin Parrotte	Individual	Homeless...	Primary Decision Making Group, Attend Consolidated Plan p...	NONE
Mr. John Boetticher	Individual	Homeless...	Primary Decision Making Group	NONE
Keystone Services of Maryland	Private Sector	Non-pro...	Primary Decision Making Group, Committee/Sub-committee/Wo...	Seriously Me...
Volunteer Frederick	Private Sector	Non-pro...	Primary Decision Making Group, Committee/Sub-committee/Wo...	Youth
Dorcas Ministries, Inc.	Private Sector	Faith-b...	Primary Decision Making Group, Committee/Sub-committee/Wo...	Youth, Domes...
Joey Hoffman	Private Sector	Other	Primary Decision Making Group, Committee/Sub-committee/Wo...	NONE
Ann Dalrymple	Private Sector	Other	Primary Decision Making Group, Committee/Sub-committee/Wo...	NONE

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: Housing Authority of the City of Frederick

Project Name: Public Housing Family Self-Sufficiency Coordinators

Location of the Project: 209 Madison Street
Frederick, MD 21701

Name of the Federal
Program to which the
applicant is applying: Public Housing Family Self-Sufficiency Coordinators under ROSS

Name of
Certifying Jurisdiction: The City of Frederick

Certifying Official
of the Jurisdiction
Name: Joseph Adkins

Title: Deputy Director for Planning

Signature: 

Date: 7/30/09

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: City of Frederick

Project Name: Frederick Community Action Agency - Housing Counseling

Location of the Project: 100 South Market Street, Frederick, Maryland 21701

Name of the Federal Program to which the applicant is applying: HUD Housing Counseling Program

Name of Certifying Jurisdiction: City of Frederick

Certifying Official of the Jurisdiction Name: Joseph Adkins

Title: Deputy Director, Department of Planning

Signature: 

Date: 6/23/09

COPY

**Certification of Consistency
with the Consolidated Plan**

U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: Frederick County Coalition for the Homeless - City & County CoC

Project Name: See attached project list

Location of the Project: See attached project list

Name of the Federal
Program to which the
applicant is applying: HUD Continuum of Care

Name of
Certifying Jurisdiction: City of Frederick, Maryland

Certifying Official
of the Jurisdiction
Name: Gabrielle Collard

Title: Division Manager of Current Planning

Signature: *Gabrielle M. Collard*

Date: 10/16/08

Frederick County Coalition for the Homeless Frederick City & County Continuum of Care

October 15, 2008

Project List for Certificate of Consistency with the Consolidated Plan

City of Frederick/Frederick Community Action Agency
Frederick Transitional Shelter (Renewal application)
100 South Market Street, Frederick, Maryland 21701

City of Frederick/Frederick Community Action Agency
Frederick Transitional Apartments (Renewal application)
301 South Market Street, Frederick, Maryland 21701

Heartly House, Inc.
Transitional Housing Program (Renewal application)
Confidential Location

Advocates for Homeless Families, Inc.
Ice Street and Patrick Street Transitional Housing (Renewal application)
Frederick, Maryland 21701

State of Maryland, Department of Health and Mental Hygiene
Mental Hygiene Administration
Shelter Plus Care Program (2 renewal applications)
Scattered-Site Permanent Supportive Housing

Friends for Neighborhood Progress, Inc.
Housing First Program (2 renewal applications/3 units)
Scattered-Site Permanent Supportive Housing

Friends for Neighborhood Progress, Inc.
Housing First Program (2 new applications/9 units)
Scattered-Site Permanent Supportive Housing