

The City of Frederick Annual Budget Report

Fiscal Year
July 1, 2014 - June 30, 2015



The City of
Frederick
Maryland

THE CITY OF FREDERICK

ANNUAL BUDGET REPORT FOR FISCAL YEAR JULY 1, 2014 – JUNE 30, 2015

Prepared by

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Director of Budget and Purchasing

Member of Government Finance Officers Association
of the United States and Canada

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Acknowledgements

This budget reflects the efforts of a dedicated group of Directors, Department Heads, and staff. Our sincere appreciation is given for the countless hours of hard work and the team spirit each has shown through this process.

Budget preparation is a time consuming task, which draws many members of the Finance team away from their primary job functions. We thank each member of the Finance team for help in preparing the budget and supporting documents. We would like to especially acknowledge the efforts of Kelly Miletich in reviewing, proof reading, and assembling the budget information.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Frederick
Maryland**

For the Fiscal Year Beginning

July 1, 2013

Executive Director

Summary of Elected and Appointed Officials

Mayor

Randy McClement 301-600-1380

Board of Alderman

Kelly M. Russell 301-600-2966
President Pro Tem

Michael C. O'Connor 301-600-1386
Phil Dacey 301-600-1632
Josh Bokee 301-600-1863
Donna Kuzemchak 301-600-1382

Appointed Officials

Chief of Police	Colonel Tom Ledwell	301-600-2105
City Attorney	Saundra A. Nickols	301-600-1387
Deputy Director for Engineering	Tracy Coleman	301-600-2523
Deputy Director for Parks and Recreation	Roelkey I. Myers	301-600-1902
Deputy Director for Planning	Joseph A. Adkins	301-600-1655
Deputy Director for Operations	Marc Stachowski	301-600-1438
Director of Budget and Purchasing	M. Katherine Barkdoll	301-600-1397
Director of Community Action	Michael R. Spurrier	301-600-3955
Director of Economic Development	Richard G. Griffin	301-600-6361
Director of Finance	Gerald D. Kolbfleisch	301-600-1395
Director of Public Works	Zachary Kershner	301-600-1404
Director of Human Resources	Shawn Ross	301-600-1879
Executive Assistant	Nikki Bamonti	301-600-3835

State of the City Report

Members of the Board of Aldermen, colleagues in local government, City staff and my fellow Frederick residents:

The state of our City is strong and I believe it is growing stronger every year. We are building a great base to move forward with city-wide economic development. We are not only maintaining, but building on the character that makes Frederick the great city that it is today.

I have the honor, privilege and duty of presenting my 5th State of the City address and the first of my second term in office as your Mayor. This being the first State of the City address under the 61st Administration, I would like to say that I am proud to be a part of this team, and I look forward to what we can accomplish. The breadth of experience of this Board of Aldermen provides the City with strong leadership. Each of us offers a unique perspective and differing opinions, but what I have seen from this Board, thus far, is an impressive willingness to be open to discussion. In the next four years, I know that there will be times we disagree, but my greatest hope for this Administration is that we will all come to the table with a willingness to work together and find compromise.

A recent example of the cooperation I have seen among this team was the passing of the fiscal year 2015 budget. This task can be long and sometimes difficult, but during this budget process I saw this Board of Aldermen work together for a common goal, to serve you, the residents of our great City.

Over the last four years I've taken the responsibility of public service very seriously. I've worked hard to make decisions that I believe were in the best interest of the City and the residents. This Administration will continue to maintain the priorities that we have made clear; that of public safety, public works and economic development.

The Carroll Creek Linear Park encompasses all of those priorities I just mentioned. By being a partner in the rehabilitation of this former industrial area of our City, we are creating another safe and vibrant area for our residents and visitors to enjoy. The economic benefits of this project are tremendous. I look forward to McCutcheon's and other properties along the creek gaining additional foot traffic and expanding their frontage and retail opportunities.

From a public works aspect, the Carroll Creek Park is a part of our large network of City parks and we've begun the work on Phase II of this project. Waynesboro Construction crews are working on widening the paths on the south side of the creek from Bentz Street to Market Street. On the other side of East Street, they are working on the continuation of the path at the Delaplaine Visual Arts & Education Center, where Phase I of this great project ended.

State of the City Report

I mentioned public safety as a top priority. As our City grows, we recognize the challenges growth brings such as the potential for increased crime. I want to assure you that our Frederick Police Department, under the leadership of Chief Tom Ledwell, is working proactively to solve problems they come across and prevent future incidents. Drugs, for example, have been a major concern across the country. Here in the City we've created a drug task force and partnered with the Frederick County Sheriff's Department and the Maryland State Police to increase visibility on the streets. Our Police Department is committed to using all available resources to try to stop these illegal activities before they begin.

This Administration elected to support an increase of sworn officers to our police force for fiscal year 2015. We're proud and appreciative of the service these women and men provide to our City. We have a total of 141 sworn officers. They are using the latest technology to analyze crime data and statistics to place officers in the areas where the City has the greatest need. Our police force is doing an excellent job but they need your help. If we all work together we can make sure every area in the City is safe. I ask you to be vigilant and report what you see. The statistics the Frederick Police Department uses are only as good as the data you help provide.

Under the leadership of the recently appointed Director of Public Works, Zack Kershner, we're moving forward with a number of Capital Improvements Projects such as the realignment of East Church Street, the completion of the Carroll Creek Linear Park and Phase II of Monocacy Boulevard, just to name a few.

When it comes to Public Works and Capital Improvements Projects, Mother Nature has not been very friendly to us. The snow and ice this year caused an increase in expenses and storms have done quite a bit of damage. Our Department of Public Works, Operations Division, has risen to each challenge. When we needed all hands on deck to remove four, 100-year-old oak trees lying across the middle of 12th street, our crews were on the scene even before the rain stopped. I want to take this time to publicly thank all the hard working men and women in our Public Works Operations Division for tirelessly clearing snow this winter, removing storm debris and doing so through all types of dangerous conditions to keep our roads and pedestrian walks clear and accessible. I greatly appreciate all their hard work, and I know the residents of our great City appreciate their efforts as well.

The Director of Public Works is responsible for many divisions within the City including the Code Enforcement Department. Together they have worked to identify the properties in the City that qualify as blighted. We've also made it easier to report code violations and to access information about violations in each neighborhood through the City's smartphone app, iSpire. It is available to download from our website to either iPhone or Android devices.

State of the City Report

Public Works also oversees Sustainability. Our Sustainability Manager, Jenny Willoughby, is developing a Master Plan that includes looking at everything from solar power to composting to increasing the City's tree canopy. These initiatives will help to ensure that our City is efficient and competitive for years to come.

Public Works includes the City's entire network of parks. In 2009, the City purchased a large parcel of land on the west side of town, known as Hargett Farm, with the intention of one day making it into a Regional Park. Due to a downturn in the economy, this project sat dormant for five years. The entire project is massive, with cost estimates of over \$50 million, which we are in no position to fund right now. However, I believe we can utilize City resources to begin constructing portions of the park, including roads, parking and perhaps a few grass fields. Before we can attempt to move any of these aspects forward, we need to approve the layout. I have presented the Board of Aldermen with a conceptual plan for the Regional Park. Because it's been a while since the City asked you, the users of this proposed park for your input on this matter, I have set up a number of community meetings to review this conceptual plan. These meetings are scheduled to begin in August.

Now, you can't talk Public Works without talking trash; bulk Trash, in fact. Bulk Trash, as it was done with curb side pick-up cost the City over \$80,000 in equipment, over \$60,000 in personnel, over \$90,000 in tipping fees to the County landfill for a total of almost \$250,000 of taxpayer money! What we've created instead is our Freecycle Roundup – an opportunity for City residents to bring their bulk items to a designated area, where, at no charge the items are recycled, donated to a local non-profit or collected as trash and taken to the County Landfill. The Freecycle Roundup is not perfect, but the cost to the City is less than \$10,000, a savings to the City taxpayers of over \$230,000! Please note, our next Freecycle Roundup will be held October 4th.

Economic Development has been another area of focus. We've posted new business gains year after year with dozens of new and vibrant businesses throughout the 22 square miles of our City. In fact, I am proud to say that in 2013, the City reached a six-year high with 176 commercial building permits, valued at over \$64.5 million dollars. The first six months of this year show the City on pace with 87 commercial permits to date.

In recent years, Frederick has been recognized nationally. We've received awards such as the Great American Main Street Award from the National Trust for Historic Preservation. We ranked 6th on the Top Ten List for Best Downtowns according to Livability.com. We were named one of the Top Eight Small Town Comebacks by CNN. According to Forbes Magazine, Frederick is the Second Smartest City and Most Secure Place to Live. We were also noted as one of the Top-Ten Safest Cities by Farmers Insurance. We have a Bronze designation for Bicycle Friendly Community by the League of American Bicyclists. And last but not least, we were voted the 6th Sexiest Suburb in America.

State of the City Report

These awards are indicative of a vibrant business and residential community. In fact, I was approached recently and asked to host a seminar for other local leaders in Maryland. These leaders were surveyed about cities they thought were successful in downtown revitalization and Frederick was mentioned over and over again. We have a downtown that is well-known throughout the state and a model for other towns. I am very proud of that fact.

While these awards and recognitions are a great reflection upon our City, we can't rest on our laurels. We need to continue to find new and innovative ways to move our economy forward. We, as City government, do not have all the answers so I have appointed a blue-ribbon council on economic development issues composed of local business leaders to help us develop a viable economic plan for Frederick. I look for their input as we continue to move forward as a City with an excellent reputation. Frederick is one of the best cities in America to invest in, and is home to over 3,000 business and nearly 50,000 employees.

It is this reputation and the unique character of our City that attracts over a million visitors every year. Tourism is vital to our local economy. To meet the needs of visitors and businesses the City has partnered with the County, the Chamber of Commerce, the Tourism Council of Frederick County and the Downtown Frederick Partnership to create the Downtown Hotel Advisory Committee. This committee is currently reviewing proposals for two potential sites for a Downtown Hotel/Conference Center. We've heard from the City's largest employers that this project is crucial for their organizations to bring large events and conferences to Frederick. We also know there is a strong demand for this type of facility to accommodate weddings and other large events.

The Hotel Conference Center is a great example of the community and local government working together. We continue to enhance our partnerships with State and County government. Because of the excellent working relationships we've formed, we've received financial support on projects like Phase II of Monocacy Boulevard, Carroll Creek Linear Park and a number of other ongoing initiatives.

Another collaboration I'm extremely proud of is that with our local non-profits. This year, along with assistance from the County, we were able to find funding to help keep the cold weather shelter, (operated by the Religious Coalition), open year-round. I want to take this opportunity to thank the Religious Coalition, the United Way, the Community Foundation, the Frederick Community Action Agency and all others involved for their hard work in accomplishing this goal.

State of the City Report

The last four years have proven to be fiscally challenging. We, like many of you, are still working to stretch every dollar as far as we can. Since 2010, City staff has been diligent about following the zero-based budget policy I implemented.

We have worked hard to maintain a strong bond rating. Currently we hold an AA+ bond rating with Fitch, an AA bond rating with Moody's and an Aa2 with Standard and Poor's.

Perhaps one of the most significant financial accomplishments of the last Administration was the adoption of a resolution to reform the City's Pension and Other Post Employment Benefit Liabilities. This reform outlined a goal of 80% funding in 20 years and closed the plan, reducing the long term financial impact of retiree health insurance costs to the City, over time, saving taxpayers millions of dollars.

The state of the City, like the state of anything, is a matter of perspective. I can rattle off facts, about public safety and economic development, tell you that employment is at an all-time high and that business in the City is booming, but if that's not your perspective it doesn't do any good. If you've had shots fired in your neighborhood, or you can't find a job or your business is struggling that is your reality and all the statistics in the world that say otherwise, frankly, do not matter.

As your Mayor, I want to hear your perspective. I want you to know you can raise your concerns with me. As with the prior administration, I want this administration to be open and accessible to any information you seek. In this texting, social media, instant communication society we are doing our best to use all of the tools available to us to disseminate information. Even with smartphone apps, Twitter, Facebook and an incredibly comprehensive City website, reaching residents is still difficult. I believe the best way for residents to communicate with their local government is face to face. That is why I am instituting "Talk with the Mayor Tuesday." On the 4th Tuesday of every month, from 2 p.m. to 6 p.m. anyone is welcome to come to City Hall, pull up a chair in my office and tell me what's on your mind. Residents will have an opportunity, on a first come/first serve basis to talk about issues that relate to them and to ask questions. While I can't promise you that the answers I am able to provide will be the ones you want to hear, I can promise you the opportunity to get answers, and to be heard. The first Mayor's Open Door Tuesday will be August 26th and I hope that you will take advantage of this opportunity.

The state of our City is sound and the future of our City is bright. This is the place we call home. This is a great City because of the people like you; our local business owners, our City staff, our elected officials and every one of our residents.

State of the City Report

I thank you for the incredible privilege of allowing me to serve as your Mayor. I appreciate your confidence and your support. My pledge to you is that I will always do my best to help maintain and enhance Frederick's character. Let us go forward together in 2014 to keep our City vital, strong and a place we're all proud to call home.

May God bless each of you and bless the great City of Frederick.

Thank you.

Respectfully submitted,

Randy McClement, Mayor

The City of Frederick

July 28, 2014

Community Profile

Overview

The City of Frederick is an incorporated municipality in the State of Maryland. The City was first settled in 1745 and incorporated in 1817. Situated in the foothills of the Catoctin Mountains, Frederick is located less than an hour from Washington, D.C. and Baltimore, MD. The City is Maryland's second largest city and the county seat of Frederick County.

Regional Economy

The City of Frederick is home to the US Army's Ft. Detrick, site of the United States Army Medical Research Institute of Infectious Diseases and the Frederick National Laboratory for Cancer Research. The City's business community has grown to more than 3,500 businesses, employing 49,000 people. A diverse economic base consisting of bioscience, technology, manufacturing, professional services and tourism, provides a stable source of employment opportunity within the Washington metro area.



Workforce

Frederick offers a skilled, educated and diverse workforce that accommodates every needed skill level. With a countywide population of 233,385, including approximately 65,000 City residents, the local workforce of nearly 100,000 is expanded by a regional draw of residents from other areas of Maryland, Virginia, Pennsylvania and West Virginia. Frederick County has the 2nd highest high school graduation rate and 2nd lowest drop-out rate in Maryland; as well, 36% of county residents have earned a Bachelor's degree or higher and 13.3% have earned a Master's degree or Ph.D.

Government

The City is governed by a Mayor, who serves as executive officer, and Board of Alderman. The Board is comprised of five Aldermen and serves as the legislative body of the City, while the



Mayor oversees day to day operations. Aldermen are elected at large to four year terms. Government offices are located in City Hall, 101 North Court Street, in the historic former Frederick County Courthouse. The City has jurisdiction over and responsibility for police, parks, recreation, streets, street lighting, sanitation, parking, planning, code enforcement and water and sewer services. The

City also operates the Clustered Spires Municipal Golf Course, the Weinberg Center for the Arts and the Frederick Municipal Airport.

Community Profile

Community and Tourism

Frederick boasts a vibrant, historic downtown featuring hundreds of retail shops, restaurants and antique shops. There is an active arts community, and citizens and tourists can take advantage of a variety of cultural and recreational opportunities. At the center of the downtown area is the Carroll Creek Linear Park. Originally conceived as a flood control project, the Park has grown into an expanse of brick pedestrian pathways lined with retail, dining and residential properties including water features and a 350 seat amphitheater. The park also includes several public art installations including bridges, mosaics and most prominently, the Community Bridge trumpet l'oeil painting.

The downtown area was designated a Great American Main Street Community in 2001 by the National Trust for Historic Preservation and in 2013 was named by CNN as one of “America’s Best Small Town Comebacks;” part of the news organization’s “Best of” series. The character of the downtown historic district is maintained through the oversight of the Historic Preservation Committee.



Citizens’ quality of life is further enhanced by the City’s proximity to the major metropolitan areas of Baltimore and Washington D.C. The convergence of Interstates 70 and 270, as well as access to commuter rail service to Washington D.C, make Frederick a natural area of expansion from those cities. Frederick is further served by the Frederick Municipal Airport, one of the busiest general aviation airports in the state.

Education

Frederick offers impressive schools and academic programs for all ages. Our Maryland State “Blue Ribbon” County public school system is complemented by 24 state-approved Career Technical Education programs offered at the Frederick County Career and Technology Center. Private schools provide instruction at every grade level. Coursework in pursuit of Associate’s, Bachelor’s, and Master’s degrees is available at Frederick Community College, Hood College and Mount Saint Mary’s University.

Recreation

The City has 57 municipal parks with the most notable being the 54-acre Baker Park, located close to the downtown area. Frederick’s parks offer recreational programs and facilities which



include organized league athletics, nature-based study programs, tennis courts, swimming pools, skate parks, fishing spots and walking trails.

Demographic and Statistical Profile

Community Profile:

Date of Incorporation: 1816
 Form of Government: Mayor and Board of Alderman



Demographics:

Area in square miles: 20.4

Population

2000	52,767
2010	65,239
2011	65,519
*2015 projected	65,894

**City of Frederick Planning Dept. Estimate*

Median Age

2009	35.5
2010	35.7

Age Composition (2010 US Census)

Under 5 years	7.7%
5-19 years	18.7%
20-24 years	7.2%
25-44 years	31.9%
45-64 years	23.7%
65-74 years	5.0%
75+	5.7%

Percent Minority 30.6%



Household Income (2010 Census)

Average Household Income	\$82,099
Annual Household Income	
Above \$75,000	43.6%
\$50,000-\$75,000	21.9%
\$35,000-\$50,000	13.5%
Below \$35,000	21.0%

Households and Housing Units

Total Housing Units	25,352
Owner Occupied	57.60%
Renter Occupied	42.40%

Economics:

Employment by Industry (%)

Agriculture/Mining	0.37%
Construction	7.27%
Manufacturing	2.92%
Wholesale Trade	2.32%
Retail Trade	10.67%
Transportation/Utilities	0.93%
Information	1.86%
Finance/Insurance/Real Estate	10.68%
Services	21.80%
Public Administration	9.77%
Health Care/Social Assistance	16.86%
Educational Services	14.56%

Taxes

Retail Sales Tax Rate	6%
Real Property Tax Rate	\$0.7305
Personal Property Tax Rate	\$1.55

(property taxes are per \$100.00 of assessed value)

2012 Property Tax Assessed Valuation

Real Property	\$6,213,988,112
Personal Property	\$ 222,450,311

Demographic and Statistical Profile

Major Taxpayers, Real Property Tax

Medimmune, Inc.
 River X, LLC
 State Farm Mutual Auto Insurance
 RIV 402 LLC
 Aldi, Inc.
 I&G Direct Real Estate 23 LP
 Westfreit Corp.
 ASN Sunset LLC
 FCP Crystal Park, LLC
 Frederick Shopping Center LLC

Major Tax Payers, Personal Property Tax

Medimmune, Inc.
 Randall Family LLC
 BP Solar International, LLC
 Mid-Atlantic Medical Services, LLC
 Maryland Grocery Store Company
 Comcast
 Morningstar Foods, LLC
 State Farm Mutual Auto Insurance Co.
 Manufacturing and Traders Trust Co.
 Fairchild Controls Corporation

Service Statistics:

Public Works (2010)

Water

Water Mains in Miles	220
Water Pump Stations	3
Number of Storage Tanks	6

Sewer

Sanitary Sewer Lines in Miles	161
Sewage Treatment Plants	1
Sewage Pump Stations	9



Streets

Street in Miles	275
Street Lights	9,050
Traffic Signals	71
Sidewalks in Miles	272



Stormwater

Storm Drain in Miles	210
Storm Water Pump Stations	4

Parking

Parking Garages	5
Garage Parking Spaces	2,499
Parking Area	3
Parking Area Spaces	158
On Street Parking Spaces	2,500

Airport

Runways	2
T-hangars	125
Corporate hangars	1

Economic Opportunity

Transitional Shelters	1
Transitional Apartments	3

Rental Operations

Apartment Buildings	1
---------------------	---

Demographic and Statistical Profile

Recreation (City Owned)

Parks	57
Parks in Acres	603
Golf Course	1
Swimming Pools	2
Tennis Courts	23
Municipal Stadiums	2
Fitness Center	1

Education: (County Provided)

Total Number of County Schools	66
Total Number of City Schools	12
Total Enrollment	40,715
City School Enrollment	8,710

Major Events:

Festivals & Entertainment

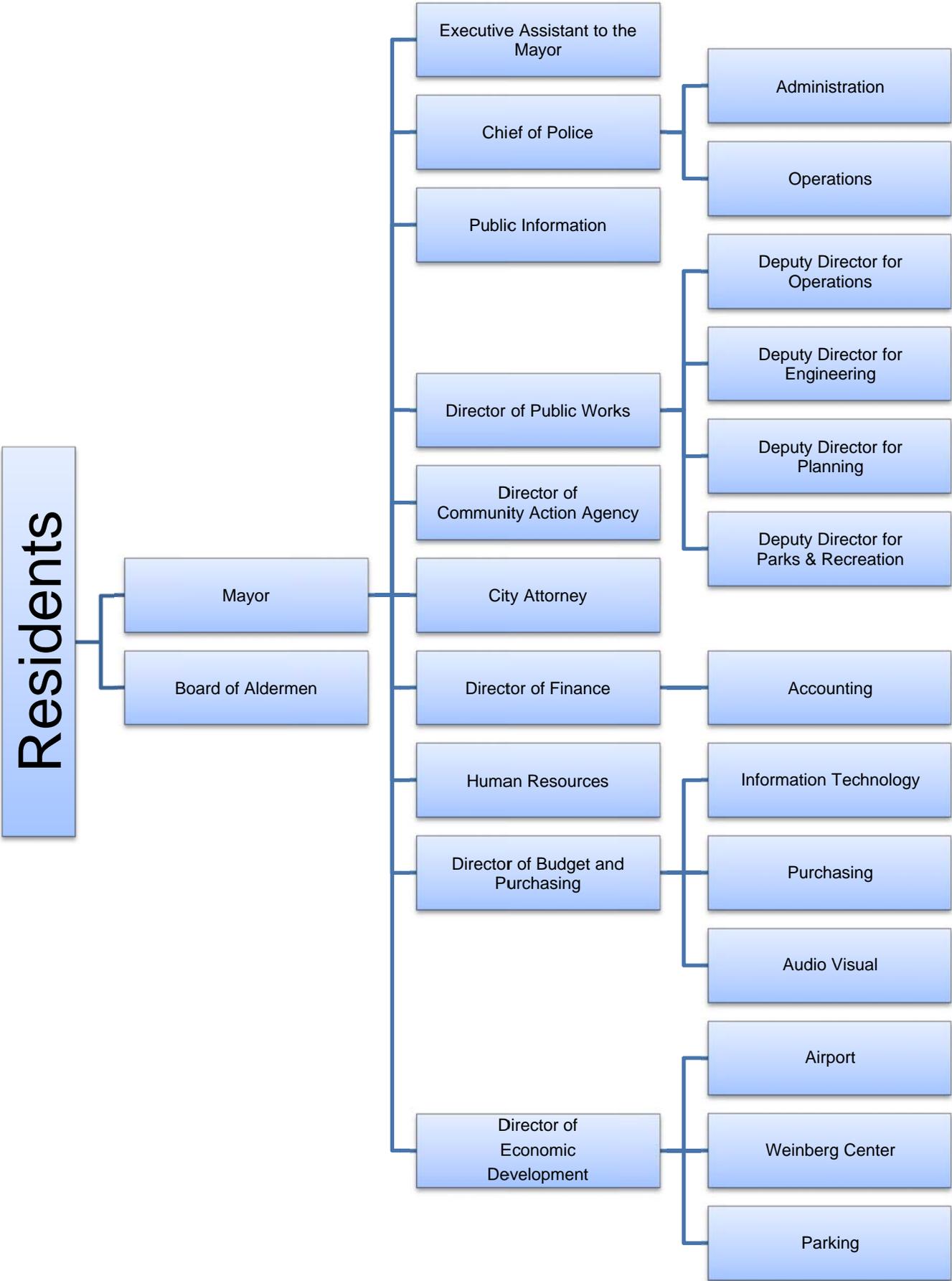
In the Streets Festival	September
Frederick's 4 th Independence Day Celebration	July 4
Summer Concert Series	June – August
Summerfest Family Theater	June – August
Holidays in Historic Frederick	December
Alive@Five Happy Hour on Carroll Creek	May-Sept
First Saturday Gallery Walk	Monthly Year Round
Frederick Festival of the Arts	June

Art, History & Recreation

- Weinberg Center for the Performing Arts
- Maryland Ensemble Theater
- Delaplaine Visual Arts Center
- National Museum of Civil War Medicine
- Schifferstadt Architectural Museum
- Francis Scott Key Burial Site
- Carroll Creek Park
- Clustered Spires Golf Course
- Frederick Keys Baseball



Organizational Chart



Budget Overview

Budget Summary

The following table summarizes the revenues and expenditures for the City's FY 2015 Adopted Budget:

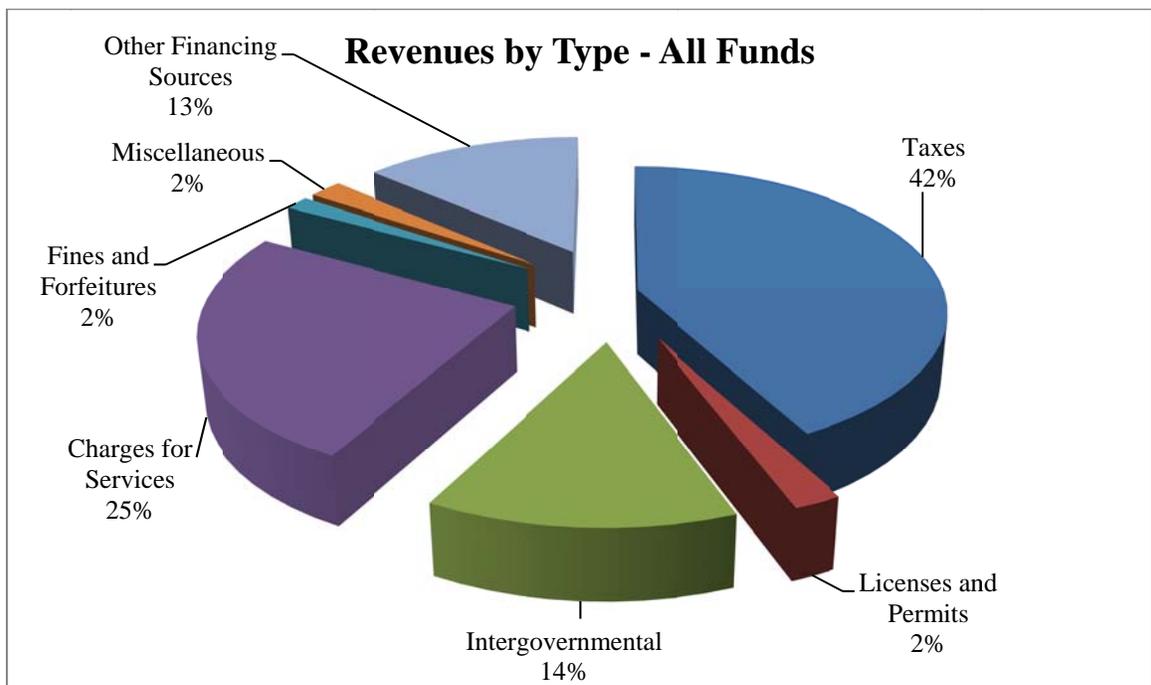
	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
Revenues					
Taxes	\$ 58,017,828	\$ -	\$ -	\$ -	\$ 58,017,828
Licenses and Permits	2,484,602	456,740	-	-	2,941,342
Intergovernmental	6,596,927	122,317	313,000	11,497,188	18,529,432
Charges for Services	2,832,151	31,884,963	-	-	34,717,114
Fines and Forfeitures	1,296,800	745,732	40,000	-	2,082,532
Miscellaneous	1,756,315	370,935	25,000	656,437	2,808,687
Other Financing Sources	93,500	6,915,774	31,800	11,470,000	18,511,074
Total Revenues	\$ 73,078,123	\$ 40,496,461	\$ 409,800	\$ 23,623,625	\$ 137,608,009
Transfers In	2,553,499	76,129	-	6,428,223	9,057,851
Transfers Out	(892,000)	(8,165,851)	-	-	(9,057,851)
Use of Fund Balance	9,615,217	3,822,095	86,152	-	13,523,464
Total Financial Resources	\$ 84,354,839	\$ 36,228,834	\$ 495,952	\$ 30,051,848	\$ 151,131,473
Expenditures					
General Government	\$ 6,536,231	\$ 299,177	\$ -	\$ -	\$ 6,835,408
Frederick Police Department	28,111,797	-	110,152	(98,628)	28,123,321
Planning and Community Development	2,156,715	-	354,000	-	2,510,715
Engineering, Permits, and Inspections	3,042,122	359,071	-	-	3,401,193
Public Works - Operations	14,203,082	17,878,744	-	27,209,937	59,291,763
Parks and Recreation	5,292,793	1,605,931	-	-	6,898,724
Economic Development	2,609,648	2,856,115	-	2,940,539	8,406,302
Frederick Community Action Agency	5,343,809	42,857	-	-	5,386,666
Miscellaneous Cost Centers	301,003	-	-	-	301,003
Debt Service	7,799,122	12,652,506	-	-	20,451,628
Contingency	100,000	310,000	-	-	410,000
Fund Balance (Reserves)	8,858,517	256,233	-	-	9,114,750
Total Expenditures	\$ 84,354,839	\$ 36,260,634	\$ 464,152	\$ 30,051,848	\$ 151,131,473

Budget Overview

Revenue Summary

Total budgeted revenue in FY 2015 is \$137,608,009, an increase of 19.52% from FY 2014. This is due to the large increase in revenue associated with the Capital Improvements Program which includes \$11,470,000 in proceeds from bond issues and \$11,500,000 of intergovernmental funding.

Revenues				
Fund	FY 2015 Adopted	FY 2014 Adopted	% Change	FY 2013 Actual
General Fund	\$ 71,395,973	\$ 68,679,510	3.96%	\$ 83,981,150
Weinberg Center for the Arts	1,682,150	1,309,400	28.47%	1,660,099
City Housing	-	-	N/A	-
Water & Sewer	30,011,802	30,896,792	-2.86%	26,554,655
Parking	5,080,174	5,175,787	-1.85%	4,787,802
Stormwater	1,830,000	1,830,000	0.00%	2,037,583
Airport	1,882,421	1,076,927	74.80%	990,083
Golf Course	1,684,000	1,681,000	0.18%	1,574,696
Rental Operations	39,864	36,168	10.22%	36,644
Community Development	338,000	301,500	12.11%	190,861
Controlled Dangerous Substance	40,000	25,000	60.00%	47,746
Capital Improvements Program	23,623,625	4,119,777	473.42%	12,654,816
Total Revenues	\$ 137,608,009	\$ 115,131,861	19.52%	\$ 134,516,135



Budget Overview

Real Property Tax Rate / Tax Differential:

Residents who live in municipalities (incorporated towns and cities) pay property taxes to both municipal and county governments. By paying the same rate as County residents who do not reside within a municipality, City residents experience double taxation on services provided by the municipal, rather than the county government. These services include police, road maintenance, planning, and parks and recreation.

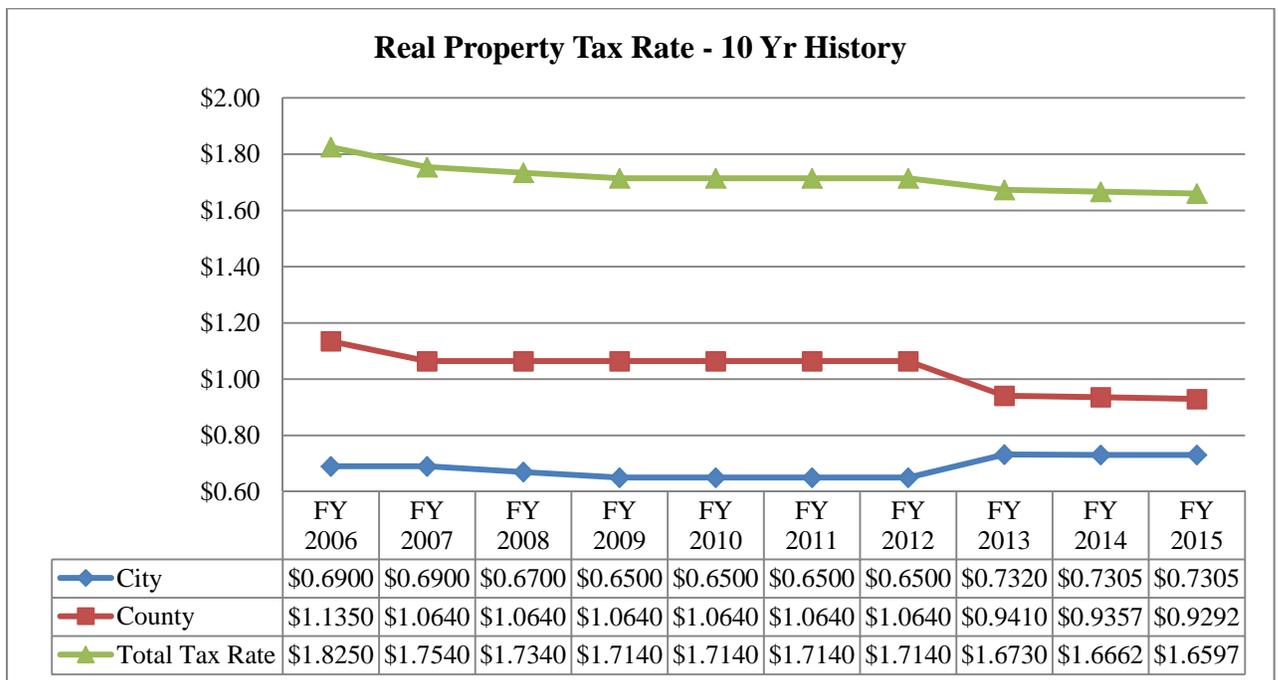
Prior to FY 2013, the City has received a direct payment from Frederick County for the cost of these services. This direct payment to a municipality is known as a tax rebate.

Starting in FY 2013, the City and County elected to use a property tax differential for residents who reside in the City. Under this type of plan, the County tax rate is lowered to offset the cost of services not provided by the County for City residents while the City increases the municipal property tax rate.

In FY 2013, the City increased the municipal property tax rate by \$0.0820 while the County rate decreased for City residents by \$0.1230, resulting in a net decrease of \$0.0410 per \$100 of assessed value.

In FY 2014 and FY 2015, the tax differential calculation resulted in an additional decrease in property taxes for City residents of \$0.0053 and \$0.0065 per \$100 of assessed value, respectively.

The following is a summary of the combined tax rates since the inception of tax differential:

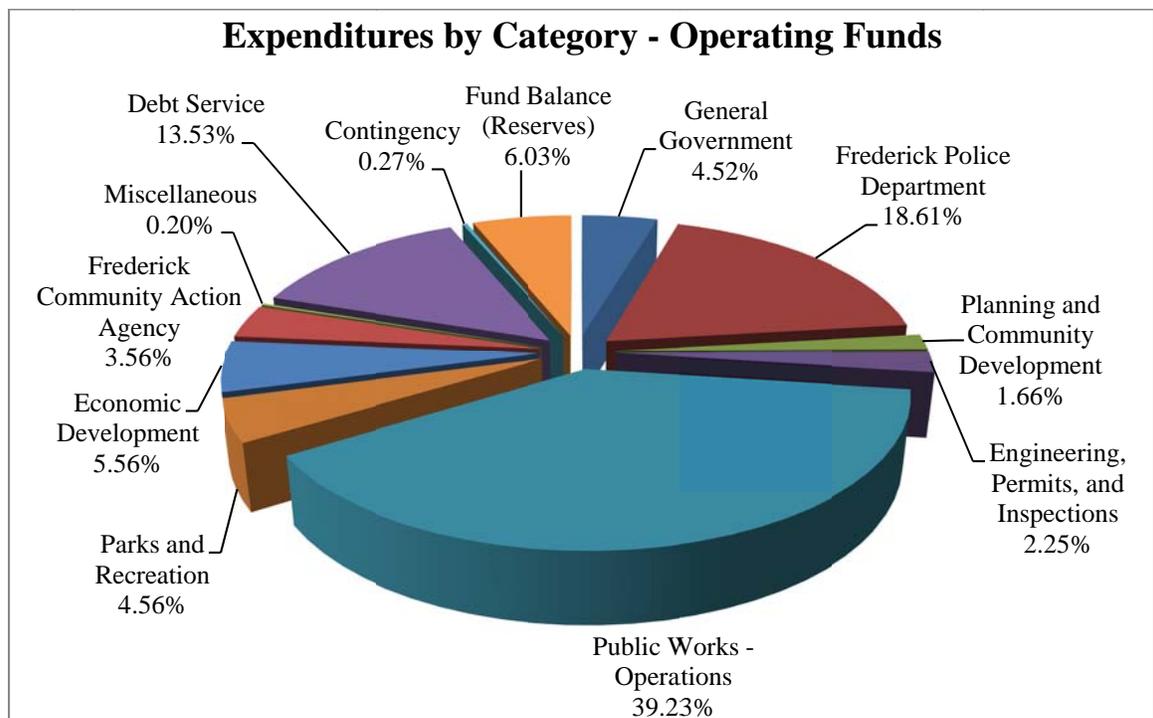


Budget Overview

Expenditures Summary

Budgeted expenditures for FY 2015 total \$151,131,473, a 9.89% increase over the prior year. This is due primarily to the offsetting expenditures budgeted for the Capital Improvements Program as stated above.

Expenditures					
Fund	FY 2015	FY 2014	%	FY 2013	
	Adopted	Adopted	Change	Actual	
General Fund	\$ 81,787,490	\$ 83,425,912	-1.96%	\$ 82,989,499	
Weinberg Center for the Arts	1,810,649	1,646,665	9.96%	1,650,611	
City Housing	756,700	-	N/A	-	
Water & Sewer	26,214,296	25,552,287	2.59%	22,303,603	
Parking	4,660,931	5,003,287	-6.84%	4,634,473	
Stormwater	1,750,000	1,095,067	59.81%	2,425,996	
Airport	1,908,550	2,189,162	-12.82%	2,042,753	
Golf Course	1,684,000	1,681,000	0.18%	2,056,396	
Rental Operations	42,857	36,168	18.49%	50,788	
Community Development	354,000	301,500	17.41%	200,568	
Controlled Dangerous Substance	110,152	83,462	31.98%	57,972	
Capital Improvements Program	30,051,848	16,521,212	81.90%	5,211,003	
Total Expenditures	\$ 151,131,473	\$ 137,535,722	9.89%	\$ 123,623,662	



Budget Overview

The FY 2015 Adopted Budget includes a 4% merit increase (approximately \$440,000) for civilian staff and a 3% cost of living (approximately \$275,500) and a 4% step increase for sworn officers (approximately \$95,400).

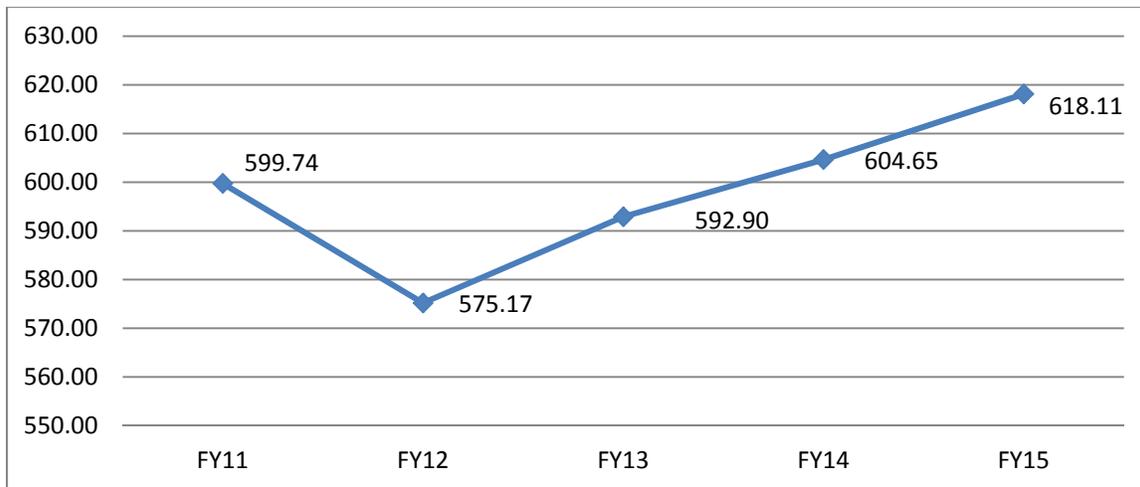
Overall, benefit costs have increased slightly from the prior year. Increases in Worker's Compensation and health insurance have been offset by a decrease in the annual required contribution to the pension trusts.

In FY 2014, the City used one-time funds to make large investments in vehicles and equipment (Capital). The same level of investment was not funded in FY 2015.

Expenditures by Type

Fund	FY 2015 Adopted	FY 2014 Adopted	% Change	FY 2013 Actual
Salaries	\$ 34,925,865	\$ 34,291,388	1.85%	\$ 30,939,146
Benefits	25,885,332	25,646,086	0.93%	25,584,553
Supplies	12,292,407	12,321,768	-0.24%	9,854,756
Other Professional Services	15,402,951	14,362,280	7.25%	12,907,779
Capital	2,596,692	5,162,316	-49.70%	10,976,960
Debt Service	20,451,628	20,171,666	1.39%	28,149,465
Transfers	-	21,810	-100.00%	-
Contingency	410,000	410,000	0.00%	-
Fund Balance (Reserves)	9,114,750	8,627,196	5.65%	-
Capital Improvements Program	30,051,848	16,521,212	81.90%	5,211,003
Total Expenditures	\$ 151,131,473	\$ 137,535,722	9.89%	\$ 123,623,662

The following graph shows the 5 year history of budgeted full-time equivalent positions:



Budget Overview

Pension:

The FY 2015 Adopted Budget includes 100% of the annual required contribution (ARC) to the City's pension plans as determined by the annual actuarial valuation. Valuations are performed as of July 1 for the following fiscal year.

Prior to FY 2015, pension costs were allocated to each department based on the total number of active and retired employees by plan. In FY 2015, the City allocated costs based on the salary of active employees and the pension benefit of retired employees.

The following chart shows a 5 year history of the ARC by plan:

Valuation Date Fiscal Year	Annual Required Contribution				
	July 1, 2013 FY 2015	July 1, 2012 FY 2014	July 1, 2011 FY 2013	July 1, 2010 FY 2012	July 1, 2009 FY 2011
22-Year Plan	\$ 4,823,368	\$ 5,067,852	\$ 5,757,450	\$ 5,216,531	\$ 4,952,458
25-Year Plan	4,432,497	4,596,936	4,290,877	4,219,798	3,854,773
30-Year Plan	1,644,971	1,748,679	1,701,812	1,686,613	1,518,438
Total	\$ 10,900,836	\$ 11,413,467	\$ 11,750,139	\$ 11,122,942	\$ 10,325,669

Other Post-Employment Benefits:

Valuations on the City's Other Post-Employment Benefits (OPEB) Plan are performed on a bi-annual basis with the most recent valuation completed for July 1, 2012. The ARC, as determined by the City's actuary, is \$8,996,061. The FY 2015 Adopted Budget includes a contribution of \$5,846,697 or 65% of the ARC. This is a \$383,011 or 7% increase over the FY 2014 budgeted contribution.

The following chart shows a 4 year history of budgeted OPEB funding:

Valuation Date Fiscal Year	Annual Required Contribution			
	July 1, 2012 FY 2015	July 1, 2012 FY 2014	July 1, 2010 FY 2013	July 1, 2010 FY 2012
ARC	\$ 8,996,061	\$ 8,996,061	\$ 11,120,616	\$ 11,120,616
Current Retirees - Paygo	\$ 3,096,697	\$ 2,713,686	\$ 2,785,616	\$ 2,756,810
Trust Contribution	2,750,000	2,750,000	2,640,000	2,240,000
Total OPEB Contribution	\$ 5,846,697	\$ 5,463,686	\$ 5,425,616	\$ 4,996,810
% Funded	64.99%	60.73%	48.79%	44.93%

Budget Overview

Use of Fund Balance

The City’s financial policies allows for the use fund balance for one-time expenditures. One-time expenditures generally consist of capital purchases and projects, but may also include other one-time spending.

Use of fund balance decreased in the General Fund by 40% from the prior year. In FY 2014, the City used fund balance to make significant investments in the Capital Improvements Program and for vehicle and equipment purchases.

The following is a summary of the budgeted use of fund balance from FY 2013 – FY 2015. Detailed information can be found on page 171.

Fund	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
General Fund	\$ 8,858,517	\$ 19,207,712	\$ 14,589,770
Weinberg Center for the Arts	-	200,000	-
City Housing	756,700	-	-
Water & Sewer	3,597,494	2,007,995	3,260,832
Parking	221,608	-	104,356
Stormwater	-	929,692	495,514
Rental Operations	2,993	-	-
Community Development	16,000	-	-
Controlled Dangerous Substance	70,152	58,462	57,273
Total Use of Fund Balance	\$ 13,523,464	\$ 22,403,861	\$ 18,507,745

The following is a summary of the budgeted use of fund balance for the General Fund from FY 2013 – FY 2015.

General Fund	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted
Rainy Day Fund	\$ 8,858,517	\$ 8,496,496	\$ 8,787,956
Budget Stabilization Fund	-	20,032	20,032
Capital Improvements Program	-	5,328,935	2,250,106
Capital Purchases	-	3,990,000	1,469,676
Road Maintenance Program	-	675,000	1,262,000
One-time Payment to Employees	-	697,249	-
Additional Trust Contribution	-	-	800,000
Total Use of Fund Balance	\$ 8,858,517	\$ 19,207,712	\$ 14,589,770

Budget Overview

Strategic Goals

The Mayor and the Board of Aldermen have been developing a strategic plan for the City. While not yet formally adopted, the goals set forth in the plan were used in determining the departmental priorities for the FY 2015 budget.

Long-term Stability

- Create and approve budgets with a reasonable reserve fund balance.
- Policies adopted by the City are holistic and consider the enduring effect current decisions may have on future generations.

Economic Development

- Foster an environment which is amenable to entrepreneurship to allow high quality and a variety of employment opportunities.
- Establish innovative initiatives to attract employers and provide an environment where businesses have the ability to expand and remain in Frederick.
- Efforts will include building upon Frederick's core strengths in the life sciences, biotechnology and information technology industries.

Public Safety

- Strive to protect all residents and visitors from crime while responding to all hazards as expediently as possible.
- Continue to communicate and engage the public in a manner that treats all residents with dignity and respect.

Infrastructure

- Plan, provide and maintain adequate infrastructure which supports current and future quality of life while serving as a foundation for the local and regional economy.

Environmental Stability

- Deliver public services that are environmentally conscientious and ensure the community has access to green space, clean water, unadulterated air and improve the built environment to create a viable community for future generations.
- Strive to decrease energy usage when possible, improve the quality of our air, attempt to reach a goal of generating less waste and decrease our impact on the Chesapeake Bay.

Innovative Government

- Continue to deliver services to the community as creatively as possible while engaging the public.
- Maintain a dynamic workforce by continuing to be an employer of choice.

Quality of Life

- Strengthen and enrich Frederick's historic and contemporary neighborhoods and cultural resources by means of proactive public policy and through the delivery of services.
- Continue to embrace diversity and ensure greater recreational and cultural offerings are offered to citizens.

Planning and Development

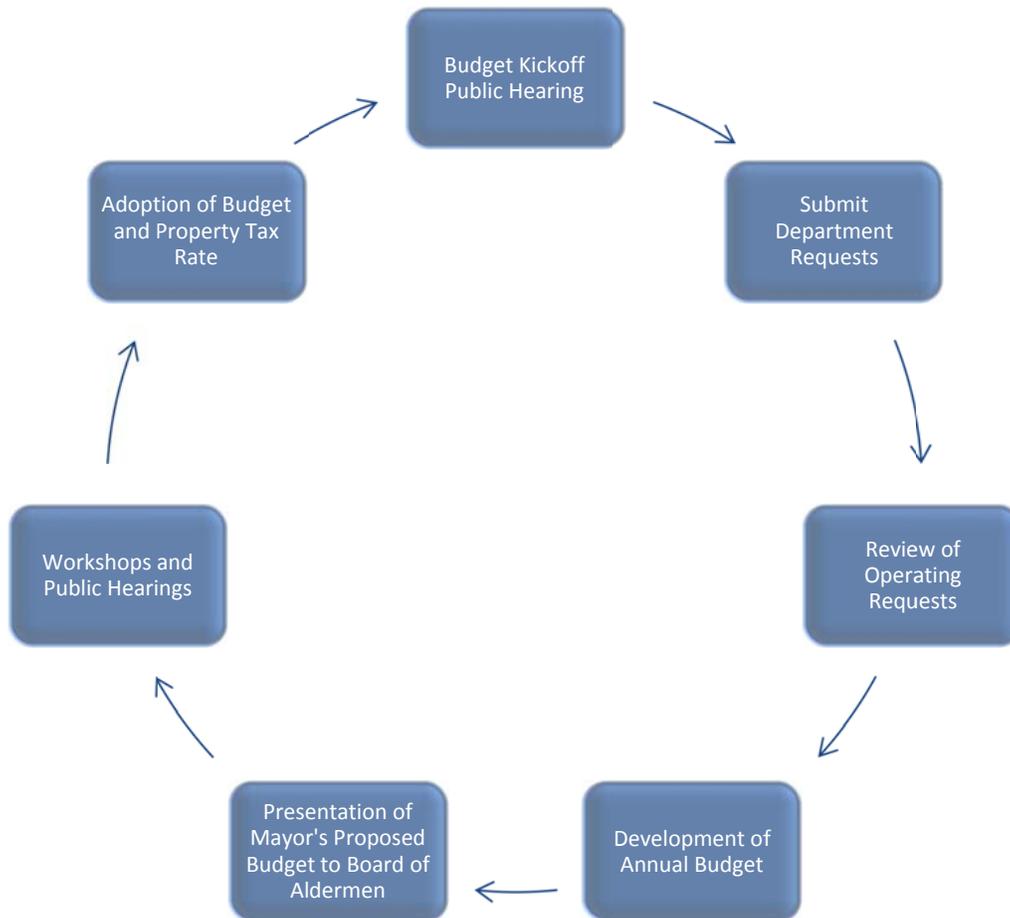
- Endeavor to make highly reflective decisions regarding land-use and the built environment while considering the generational impact such policies will have on future generations.
- Anticipate the City's ability to deliver public services.

Budget Overview

FY 2015 Budget Process:

Department Directors and Managers prepare “zero based” budget requests with consideration of the strategic and budget goals. The Mayor, along with the Budget Director, meets with Directors to review budget requests in detail. Discussion focuses on the necessity of expenditures regardless of the amount. Directors are forthcoming and cooperative with this approach. Revenues are estimated based on current assessments, historical data and other pertinent information. The Mayor presented his FY 2015 Proposed Budget to the Board of Aldermen on March 26, 2014.

The graph below illustrates the City’s budget process:



Budget Overview

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	May 16, 2013
Departments prepare budget requests									
Budget review meetings									
Mayor balances budget									
Public hearings and workshops									
Adoption of budget and tax rate									

FY 2015 Budget Calendar:

Operating budget packets to department	October 28, 2013
Public hearing to discuss budget priorities	December 19, 2013
Operating budget requests due	December 31, 2013
Finance and department review meetings	January 13 – January 24, 2014
Mayor and department review	January 27 – February 7, 2014
Balancing of budget	February 10 – March 7, 2014

FY 2015 Budget Workshops:

March 26, 2014: Presentation of Balanced Budget
3:00pm – City Hall Board Room

FY 2015 Budget Public Hearings:

April 2, 2014:	7:00pm – Municipal Annex
April 9, 2014:	7:00pm– Municipal Annex
April 15, 2014:	7:00pm– Municipal Annex
April 23, 2014:	7:00pm– Municipal Annex
April 30, 2014:	7:00pm– Municipal Annex
May 7, 2014:	7:00pm– Municipal Annex
May 13, 2014:	7:00pm – Municipal Annex
May 15, 2014:	Public meeting to adopt budget and tax rate

Budget Overview

Long-Term Financial Planning

The City is making comprehensive revisions to the development of its 5-year Capital Improvements Program (CIP) which incorporates elements of the City's Comprehensive Plan, the Engineering and Public Works Strategic Plan, the Airport Master Plan, and the Water and Sewer Master Plan. The Capital Improvements Program not only tabulates the actual development cost of each project, but also identifies creative new funding sources such as tax increment financing, impact fees, special assessments and grants in addition to traditional bond funding and operating transfers. The Capital Improvements Program also identifies future operating costs for each project. Details on the CIP can be found on pages 66-158.

One of the main projects in the CIP is the Monocacy Boulevard project, a four lane highway connecting Route 70 to Route 26 that will provide opportunities for new industrial, commercial and residential development. The total cost of over \$46,200,000 will be financed by a combination of tax increment financing, special assessments and general obligation bonds. Phase I of the project is completed and open to the public. The completion of this section, along with the connection to Schifferstadt Boulevard allows for a cross connection from Route 355 to North Market Street.

The Carroll Creek Linear Park project is to construct improvements primarily east of the Delaplaine Visual Arts Center across East Street to East Patrick Street. The project will include ADA multi-use paths, lighting, furniture, landscaping, fountains and other park improvements. The project is funding in partnership with Frederick County, developers and a Federal Transportation Enhancement Program grant. These improvements will provide development opportunities, create jobs and services and enhance the tax base of the City. Phase II construction began in FY 2014.

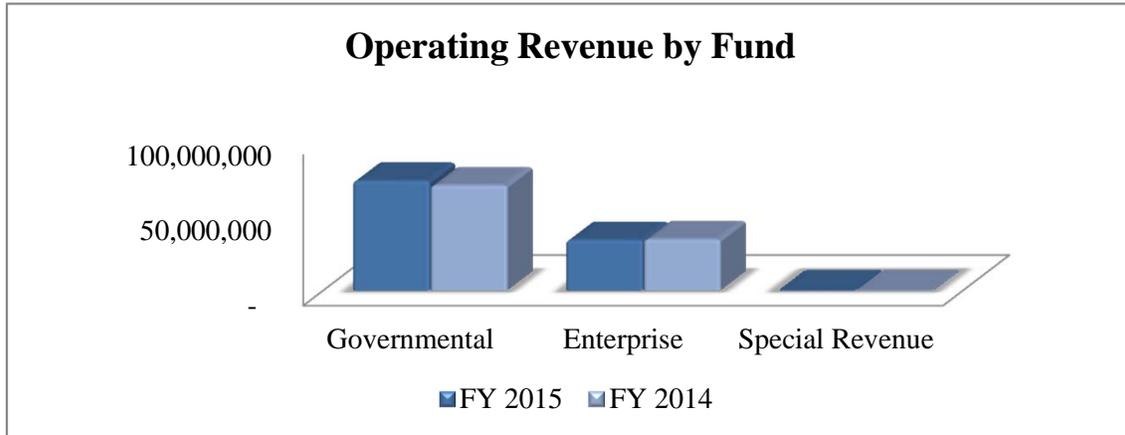
The City is encouraging private investment through property and income tax credits for the Historic District, Arts District, and the Golden Mile Commercial District. A New Jobs Tax Credit Program has also been established which will award a credit based on the expansion of a facility and the number of new, permanent, full time positions created over a two year period. These short term tax credits provide needed incentives for private sector capital reinvestment and revitalization in the properties of the area.

In FY 2015, the Mayor and Board of Aldermen will continue to expand on its long-term financial planning efforts by reviewing 5-year financial projections during the FY 2016 budget process.

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Revenue Overview

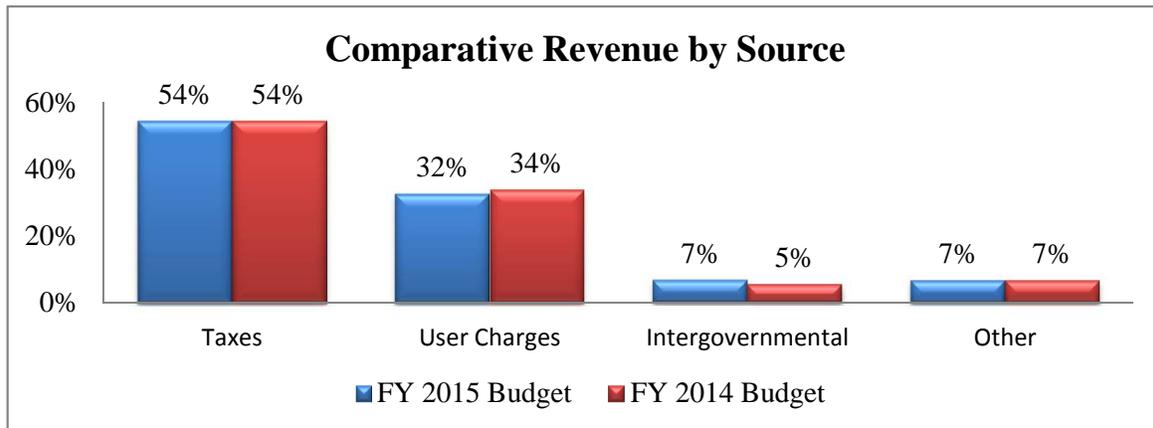
Total revenue for FY 2015 is \$137.6 million, which includes \$106.9 million in operating revenue and \$30.6 million in revenue from other sources. FY 2015 operating revenues are estimated to increase 2.43% from the prior year. This increase is primarily due to an increase in property tax assessments, grants funds and Capital Improvements Program funding.



Total Revenue

	FY 2015 Adopted	FY 2014 Adopted	% Change
Operating Revenue			
Governmental Funds			
Taxes	\$ 58,017,828	\$ 56,670,856	2.38%
Licenses and Permits	2,484,602	2,522,954	-1.52%
Intergovernmental	6,596,927	4,991,680	32.16%
Charges for Services	2,832,151	2,867,956	-1.25%
Fines and Forfeitures	1,296,800	1,436,800	-9.74%
Miscellaneous	1,756,315	1,490,164	17.86%
Enterprise Funds			
Licenses and Permits	456,740	391,730	16.60%
Intergovernmental	122,317	280,158	-56.34%
Charges for Services	31,884,963	32,330,049	-1.38%
Fines and Forfeitures	745,732	721,618	3.34%
Miscellaneous	370,935	373,011	-0.56%
Special Revenue Funds			
Intergovernmental	313,000	284,000	10.21%
Fines and Forfeitures	40,000	25,000	60.00%
Miscellaneous	25,000	17,500	42.86%
Total Operating Revenue	\$ 106,943,310	\$ 104,403,476	2.43%
Other Financing Sources	7,041,074	6,608,608	6.54%
Bond Proceeds	11,470,000	800,000	1333.75%
CIP Other Revenue	12,153,625	3,319,777	266.10%
Total Revenue	\$ 137,608,009	\$ 115,131,861	19.52%

Revenue by Source



Revenue Source	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Taxes			
Real and Business Property Taxes	\$ 50,622,277	\$ 49,467,581	\$ 49,004,471
Personal Income Taxes	6,970,276	6,798,000	6,796,948
Other	425,275	405,275	406,866
Total Taxes	58,017,828	56,670,856	56,208,285
User Charges			
Water & Sewer	23,727,102	24,057,002	22,768,313
Parking	3,731,334	3,843,220	3,359,087
Recreational / Cultural Fees	3,380,527	3,511,460	3,115,428
Stormwater	1,830,000	1,830,000	1,732,117
Other	2,048,151	1,956,323	1,802,892
Total User Charges	34,717,114	35,198,005	32,777,837
Intergovernmental			
State Highway Users Revenue	1,530,000	1,478,241	424,682
Police Grants	1,367,095	1,118,347	1,045,280
FCAA Grants	3,355,689	2,090,949	1,550,165
Other	779,460	868,301	1,054,878
Total Intergovernmental	7,032,244	5,555,838	4,075,005
Other			
Licenses and Permits	2,941,342	2,914,684	2,735,451
Fines and Forfeitures	2,082,532	2,183,418	2,049,236
Miscellaneous	2,152,250	1,880,675	3,042,462
Total Other	7,176,124	6,978,777	7,827,149
Total Operating Revenue	106,943,310	104,403,476	100,888,276
Other Financing Sources	7,041,074	6,608,608	20,973,043
Bond Proceeds	11,470,000	800,000	8,446,998
CIP Other Revenue	12,153,625	3,319,777	4,207,818
Total Revenue	\$ 137,608,009	\$ 115,131,861	\$ 134,516,135

General Fund Revenue - Real Property Taxes

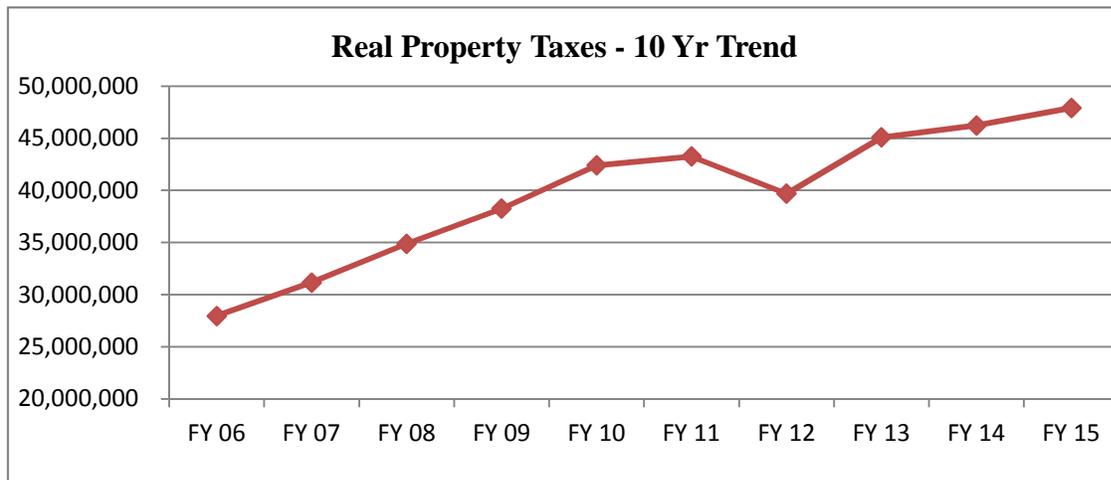
Property taxes are generated based on the estimated assessed value of real property. The tax rate is the amount charged per \$100 of assessed value, as determined by the Maryland State Department of Assessments and Taxation. The City is under a tri-annual assessment period for real property and increases are limited to 5% under the City's Homestead Tax Credit. An assessment was completed on January 1, 2014 for the FY 2015 budget cycle. The Mayor and Board of Aldermen establish the tax rate each year through the adoption of a special ordinance.

Based on the most recent assessment, the estimated taxable value of real property in FY 2015 has increased 3%, resulting in an increase in projected revenue of \$1,684,696.

The following chart shows the estimated assessed value of taxable real property and the associated revenue. Note that budgeted revenue also includes interest, discounts and other miscellaneous adjustments to real property revenue.

Fiscal Year	Estimated Assessed Value	Direct Tax Rate	Budgeted Revenue
2006	4,138,633,781	0.690	27,950,000
2007	4,675,591,445	0.690	31,150,000
2008	5,299,468,558	0.670	34,872,500
2009	5,877,472,266	0.650	38,255,000
2010	6,324,191,887	0.650	42,397,270
2011	6,762,305,403	0.650	43,260,532
2012	6,158,768,855	0.650	39,691,606
2013	6,213,988,112	0.732*	45,092,160
2014	6,329,339,939	0.7305	46,237,181
2015	6,541,764,090	0.7305	47,921,877

*tax rate reflective of change to tax differential method for tax setoff.



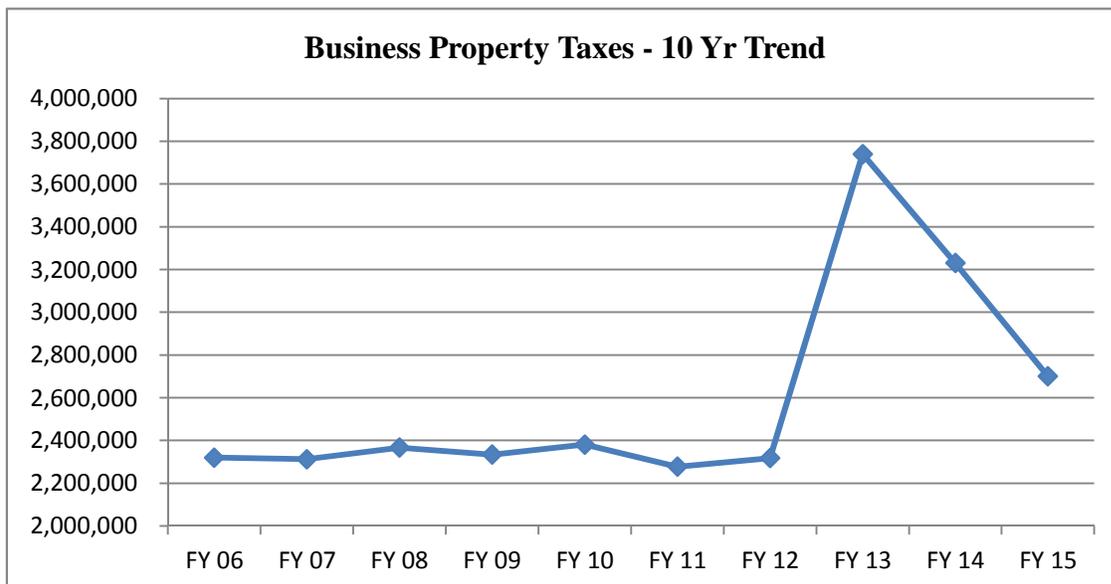
General Fund Revenue - Business Property Taxes

Business property taxes are determined based on historical collections and estimated assessments as determined by the Maryland State Department of Assessments and Taxation. The State collects and reviews the tax returns and forwards the information to the City for billing purposes. The Mayor and Board of Aldermen establish the tax rate each year through the adoption of a special ordinance.

In FY 2014, a large manufacturing company reclassified certain equipment resulting in a substantial decrease in the taxable assessed value. Due to this change, business property tax revenue in FY 2015 is expected to decrease approximately 16% from the prior year.

The following chart shows the estimated assessed value of taxable business property and the associated revenue. Note that budgeted revenue also includes interest, discounts and other miscellaneous adjustments to business property revenue.

Fiscal Year	Estimated Assessed Value	Direct Tax Rate	Budgeted Revenue
2006	162,163,125	1.55	2,320,000
2007	161,366,880	1.55	2,312,778
2008	156,302,412	1.55	2,366,613
2009	156,520,834	1.55	2,334,480
2010	154,396,152	1.55	2,381,297
2011	157,839,901	1.55	2,277,740
2012	222,142,255	1.55	2,317,750
2013	222,450,311	1.55	3,739,597
2014	206,800,000	1.55	3,230,400
2015	182,000,000	1.55	2,700,400



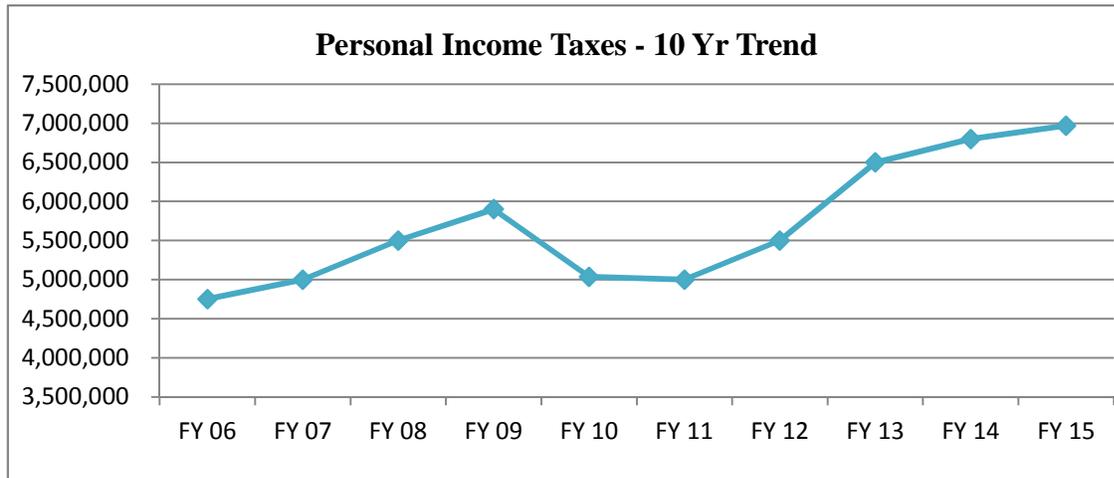
General Fund Revenue - Personal Income Taxes

The City receives a distribution of personal income tax revenue as detailed in Section 2-607 of the Annotated Code of Maryland. The budget is determined by examining projections provided by the State of Maryland and historical trends.

The City has experienced a steady increase in revenue since FY 2010 when the effects of the recession impacted taxable income.

The following chart shows the 10 year history of budgeted personal income tax revenue.

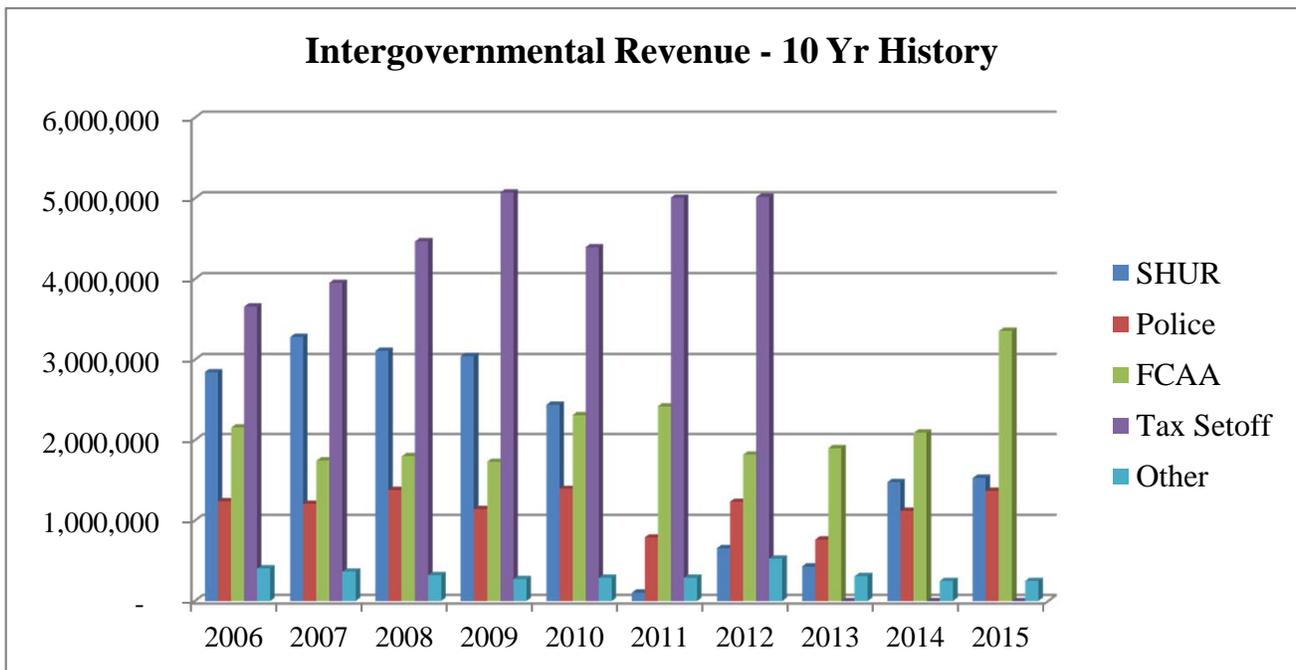
Fiscal Year	Budgeted Revenue
2006	4,750,000
2007	5,000,000
2008	5,500,000
2009	5,900,000
2010	5,036,193
2011	5,000,000
2012	5,500,000
2013	6,500,000
2014	6,798,000
2015	6,970,276



General Fund Revenue - Intergovernmental

Intergovernmental revenue is derived from various funding agreements and grants from other governmental agencies. Grants vary from year to year based on availability. In FY 2014, the Frederick Community Action Agency (FCAA) began operating the Office of Home Energy Programs. This program has increased grant funding to the FCAA by \$1,400,000. State Highway User Revenue (SHUR) was cut drastically by the State of Maryland in FY 2011 and has increased since FY 2014 due to strong lobbying efforts by local officials. In FY 2013, the City changed the method of tax setoff reimbursement from a rebate system to tax differential, where a decrease in the County tax rate for City residents is offset by an increase in the City tax rate.

Fiscal Year	Budgeted Revenue					Total
	State Highway User Revenue	Police Grants	FCAA Grants	Tax Setoff	Other	
2006	2,845,042	1,240,858	2,154,521	3,657,840	402,691	10,300,952
2007	3,280,482	1,208,089	1,744,787	3,955,000	367,833	10,556,191
2008	3,112,138	1,382,483	1,798,679	4,465,380	318,253	11,076,933
2009	3,046,914	1,140,780	1,731,150	5,073,000	271,954	11,263,798
2010	2,438,885	1,395,464	2,310,270	4,395,138	287,268	10,827,025
2011	101,807	790,625	2,420,599	5,011,040	290,199	8,614,270
2012	656,916	1,234,156	1,818,862	5,016,903	527,920	9,254,757
2013	430,266	764,100	1,900,365	-	307,777	3,402,508
2014	1,478,241	1,118,347	2,090,949	-	250,143	4,937,680
2015	1,530,000	1,367,095	3,355,689	-	250,143	6,502,927



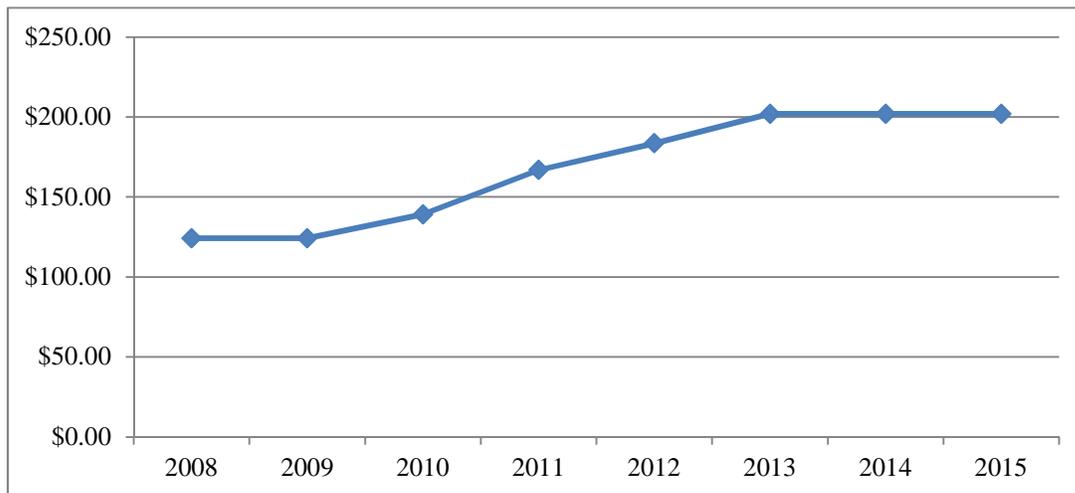
Water and Sewer Fund Revenue - Charges for Services

The Water & Sewer Fund's primary source of revenue is user fees which include usage, connections, special meter readings and other miscellaneous charges. Tiered rates are set annually by the Mayor and Board of Aldermen with the goal of recovering the costs to provide water and sewer services to customers. Users are billed on a quarterly basis based on actual usage.

Budget projections are determined based on current user rates, historical information and projected growth for new customers. Rates were not increased in FY 2015.

Budgeted Revenue				
Fiscal Year	Water Fees	Sewer Fees	Other	Total
2006	6,570,379	4,971,120	4,000	11,545,499
2007	8,149,505	6,217,835	5,500	14,372,840
2008	8,553,125	6,491,320	6,300	15,050,745
2009	8,524,655	6,256,320	8,000	14,788,975
2010	9,074,475	6,831,320	8,000	15,913,795
2011	10,690,200	8,165,320	7,700	18,863,220
2012	12,854,697	9,468,551	200	22,323,448
2013	13,265,000	9,731,320	-	22,996,320
2014	13,925,682	10,131,320	100	24,057,102
2015	13,925,682	9,801,320	100	23,727,102

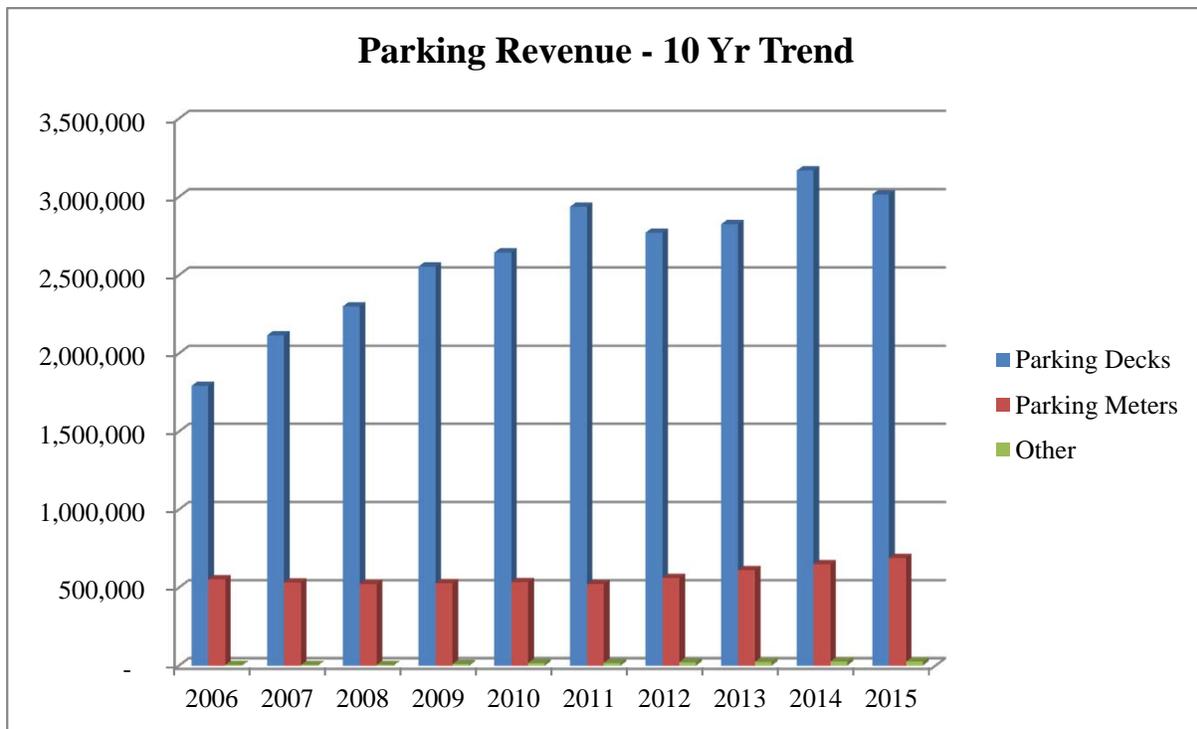
The following graph shows the average quarterly residential water bill from 2007 - 2015:



Parking Fund Revenue - Charges for Services

The Parking Fund's primary source of revenue is user fees attributed to the City's five parking decks and parking meters located in the downtown area. Rates are set annually by the Mayor and Board of Aldermen with the goal of recovering the costs of the parking system. Budget projections are based on current parking deck and meter usage information.

Fiscal Year	Budgeted Revenue			Total
	Parking Decks	Parking Meters	Other	
2006	1,792,488	553,176	3,552	2,349,216
2007	2,116,164	531,492	3,456	2,651,112
2008	2,300,640	524,472	4,626	2,829,738
2009	2,555,800	526,656	8,772	3,091,228
2010	2,645,206	536,068	16,800	3,198,074
2011	2,937,612	521,456	17,520	3,476,588
2012	2,772,392	562,172	22,464	3,357,028
2013	2,826,174	612,172	23,798	3,462,144
2014	3,168,156	648,596	26,468	3,843,220
2015	3,016,200	689,988	25,146	3,731,334

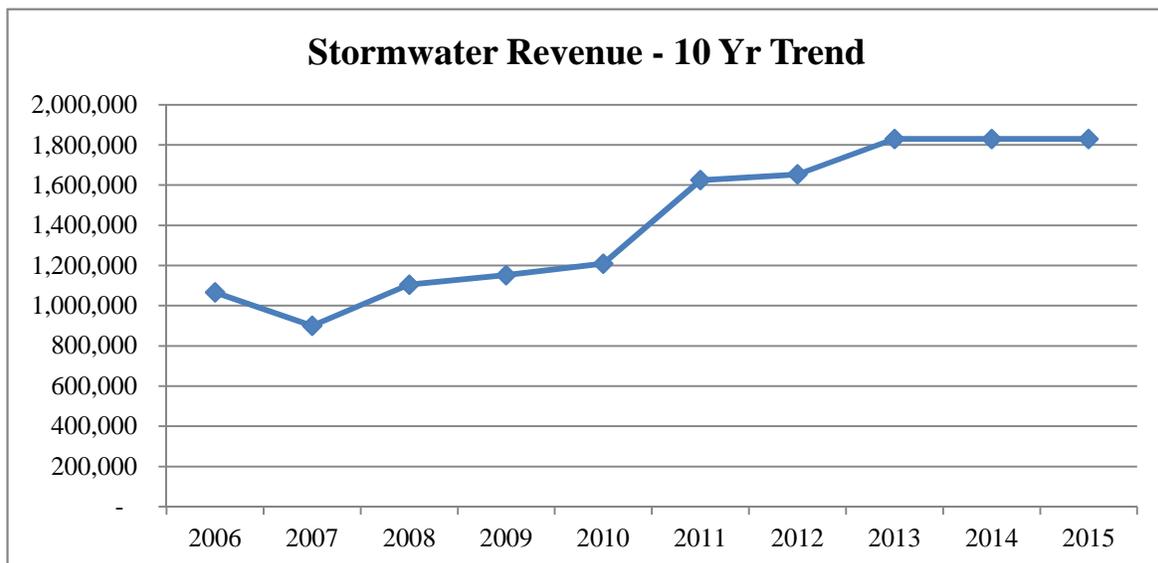


Stormwater Fund Revenue - Charges for Services

The City's Stormwater Fund is a dedicated enterprise fund to be used only to fund stormwater management, storm drainage and water resources programs and services.

The stormwater management fee system is based on factors that influence runoff, including land use and the amount of impervious surface on the property. The annual rate, as determined by the Board of Aldermen is currently \$15.00 per 1,000 square feet of impervious surface area. Revenue is estimated based on historical trends and estimated impervious surface area.

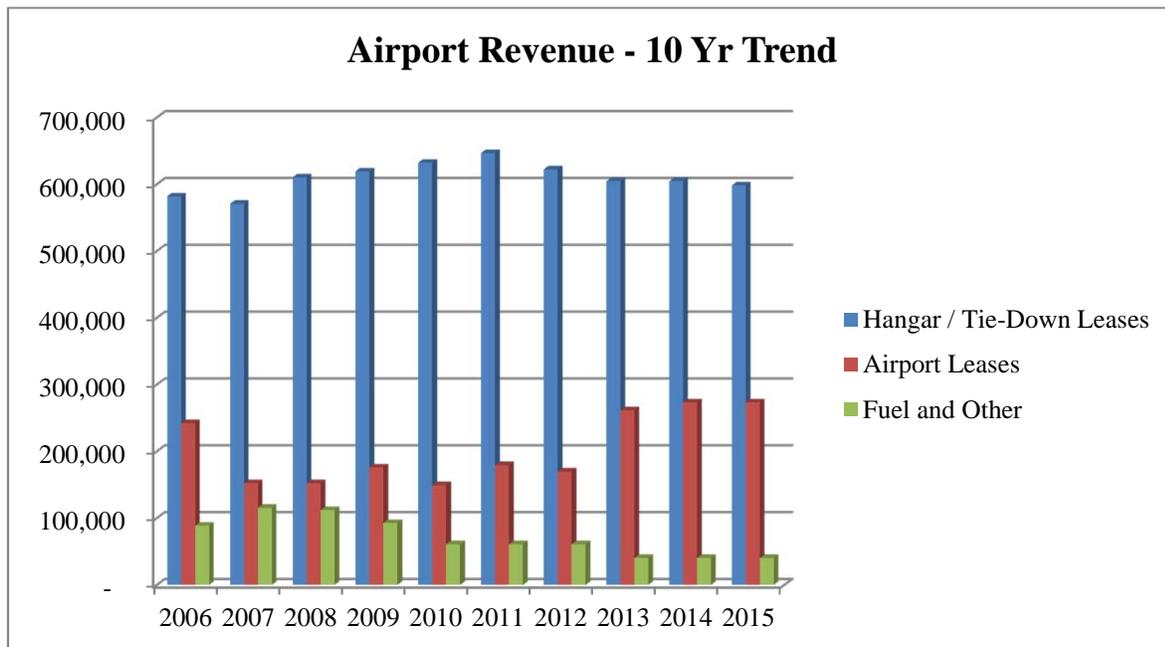
Fiscal Year	Budgeted Revenue
2006	1,066,384
2007	900,000
2008	1,104,487
2009	1,152,000
2010	1,209,600
2011	1,624,800
2012	1,653,240
2013	1,830,000
2014	1,830,000
2015	1,830,000



Airport Fund Revenue - Charges for Services

Airport revenues are generated through the leasing of hangars, tie-downs, and building space. All leases must be for current market rates as determined by the Federal Aviation Administration. The City also receives a percentage of fuel sales by the Airport's fixed-base operator. Revenues are projected based on current market conditions and estimated future use.

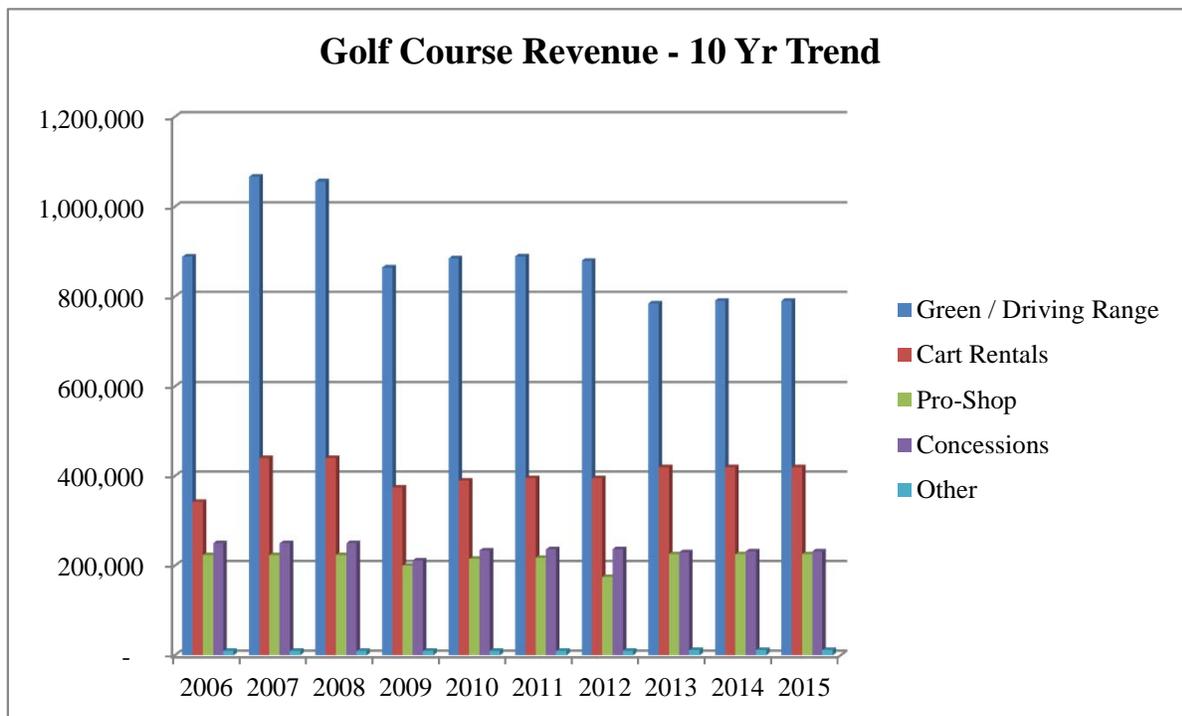
Budgeted Revenue				
Fiscal Year	Hangar / Tie-Down Leases	Airport Leases	Fuel and Other	Total
2006	582,060	242,731	88,725	913,516
2007	570,720	152,253	115,550	838,523
2008	610,720	152,253	112,050	875,023
2009	619,556	176,319	92,926	888,801
2010	632,581	149,343	61,000	842,924
2011	647,020	179,342	61,000	887,362
2012	622,504	170,001	61,000	853,505
2013	604,704	261,409	40,300	906,413
2014	604,704	273,723	40,300	918,727
2015	598,504	273,723	40,300	912,527



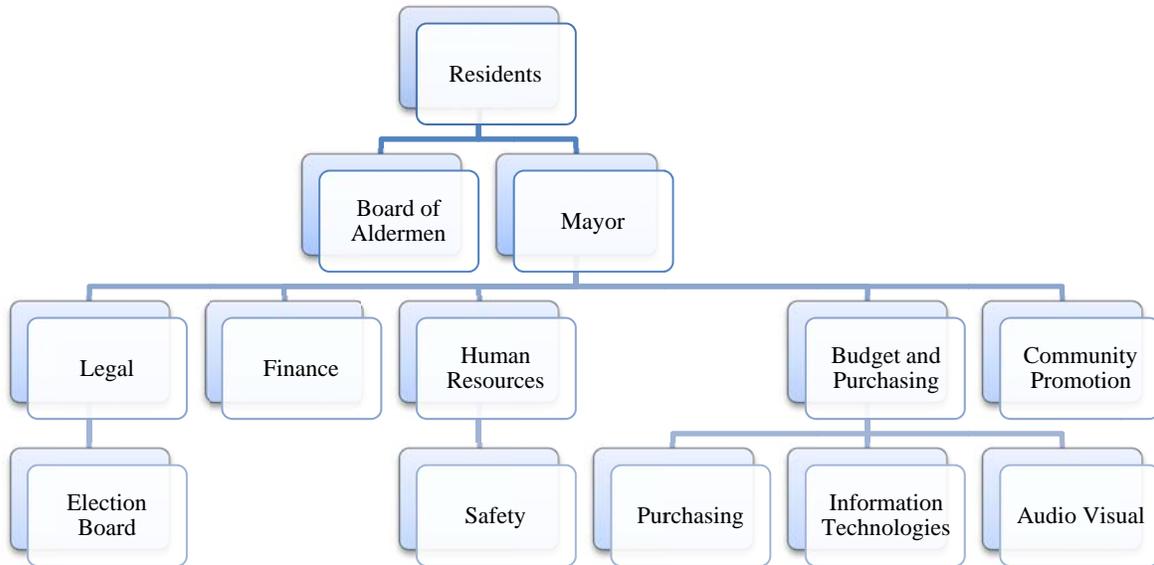
Golf Course Fund Revenue - Charges for Services

Revenue at the golf course is generated through green fees, cart rentals, driving range fees, concessions and pro-shop sales. Prices are set annually by the Mayor and Board of Aldermen. Revenue is estimated based on historical information and projected future use.

Budgeted Revenue						
Fiscal Year	Green / Driving Range Fees	Cart Rentals	Pro-Shop Sales	Concessions	Other	Total
2006	888,900	342,500	224,000	250,000	9,500	1,714,900
2007	1,066,500	440,000	224,000	250,000	9,500	1,990,000
2008	1,056,500	440,000	224,000	250,000	9,500	1,980,000
2009	865,000	375,000	200,000	212,000	9,500	1,661,500
2010	885,000	390,000	215,000	234,000	10,000	1,734,000
2011	890,000	395,000	218,000	236,500	10,000	1,749,500
2012	880,000	395,000	175,000	237,000	10,500	1,697,500
2013	785,000	420,000	226,000	230,000	12,000	1,673,000
2014	791,000	420,000	226,000	232,000	12,000	1,681,000
2015	803,000	410,000	227,000	232,000	12,000	1,684,000



General Government



Description

General government services consist of departments which provide administrative oversight and support services to other areas of the City. This includes the Mayor's Office, Legal, Finance, Budget, Human Resources, Safety, Purchasing, Information Technologies, Geographic Information Systems (GIS) and Audio Visual Departments.

FY 2015 Budget Highlights

Overall, proposed expenditures have decreased due to the 2013 City elections which required \$111,000 of budget allocation in FY 2014. Professional services decreased in the Human Resources Department due to one-time retirement plan studies performed in FY 2014. This is partially offset by the cost of a pictometry flyover in the Geographic Information Systems Department scheduled for FY 2015.

In FY 2014, the Executive Assistant in the Mayor's Office was funded as of January 1, 2014. This position is funded for a full year in FY 2015. The Administrative Project Manager position has been moved from the Mayor's Office to support the Director of Public Works and is charged accordingly.

Capital items include a scanner/copier and network upgrades.

General Government

Revenues and Expenditures - General Government

	FY 2015 Adpoted	FY 2014 Adopted	FY 2013 Actual
Revenues			
Charges for Services	\$ 10,000	\$ 10,000	\$ 10,400
Intergovernmental	-	-	1,257
Miscellaneous	9,350	7,350	30,108
Total Revenues	\$ 19,350	\$ 17,350	\$ 41,765
Expenditures			
Salaries and Benefits	\$ 4,903,953	\$ 4,911,232	\$ 4,433,709
Supplies	164,485	169,537	185,750
Other Professional Services	1,690,538	1,827,231	1,002,269
Capital	76,432	89,000	56,203
Total Expenditures	\$ 6,835,408	\$ 6,997,000	\$ 5,677,931

Full-Time Equivalents **50.50** **51.00** **47.60**

Strategic Priorities

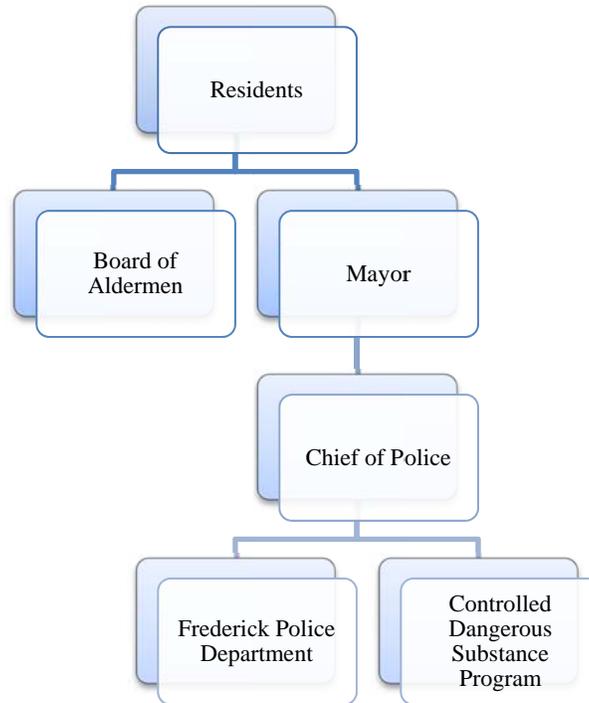
The FY 2015 budget supports the City's strategic goals with the following departmental goals:

Long-term Stability	Innovative Government	Infrastructure
<ul style="list-style-type: none"> Create and approved budgets with an unreserved, undesignated General Fund Balance equal to 12% of total General Fund revenues. Maintain the City's bond ratings. 	<ul style="list-style-type: none"> Provide annual training opportunities to at least 95% of staff. Conduct at least 3 wellness events annually. Maintain a low turnover rate. 	<ul style="list-style-type: none"> Plan, provide and maintain adequate IT infrastructure.

FY 2015 Initiatives

- Conversion to new municipal enterprise database
- Development of formal green procurement policy
- Compile departmental program measurements
- Revamp website and expand credit card payment options
- GIS pictometry imagery update

Frederick Police Department



Description

The Frederick Police Department (FPD) is a progressive, innovative, and community oriented agency committed to ensuring the City's exceptional quality of life. The FPD strives to provide enlightened, effective, and sophisticated police services, while maximizing the intelligent and innovative use of technology, in partnership with the community.

FY 2015 Budget Highlights

Overall, the Frederick Police Department budget increased \$286,082 over FY 2014. This is due primarily to the increase in salary costs associated with the proposed 4 % merit and 3% cost of living increases. Positions added to the budget include: a full time administrative assistant, an officer, and additional part time hours for dispatchers. The fleet maintenance coordinator was transferred to the Police Department from the Maintenance – Machinery and Equipment Department.

General supplies decreased from the prior year due to \$240,000 budgeted for the replacement of computers in FY 2014. Professional services have increased primarily due to an increase in technology support charges from Frederick County and the cost of the automated enforcement programs. Capital items include the replacement of 15 police vehicles and 2 K-9s.

Frederick Police Department

Revenues and Expenditures - Frederick Police Department

	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Revenues			
Licenses and Permits	\$ 13,680	\$ 13,410	\$ 13,680
Intergovernmental	1,367,095	1,118,347	1,045,280
Charges for Services	30,000	30,000	33,709
Fines and Forfeitures	1,306,500	1,456,500	1,304,718
Miscellaneous	22,500	25,000	26,381
Other Financing Sources	8,500	8,500	19,171
Total Revenues	\$ 2,748,275	\$ 2,651,757	\$ 2,442,939
Expenditures			
Salaries and Benefits	\$ 24,536,662	\$ 24,284,169	\$ 23,877,228
Supplies	1,061,165	1,176,724	955,427
Other Professional Services	2,233,747	2,005,174	1,914,072
Capital	390,375	369,800	355,767
Total Expenditures	\$ 28,221,949	\$ 27,835,867	\$ 27,102,494

Full-Time Equivalents	190.73	187.80	186.67
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Strategic Priorities

The FY 2015 budget supports the City's strategic goals with the following departmental goals:

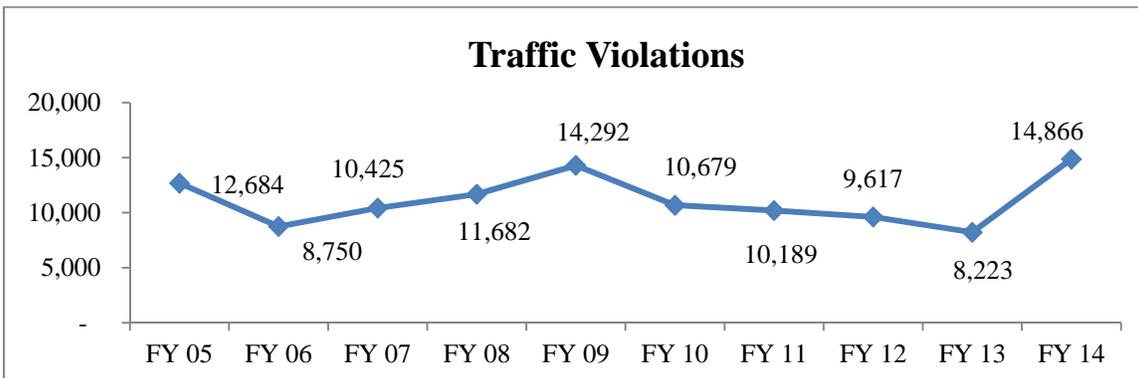
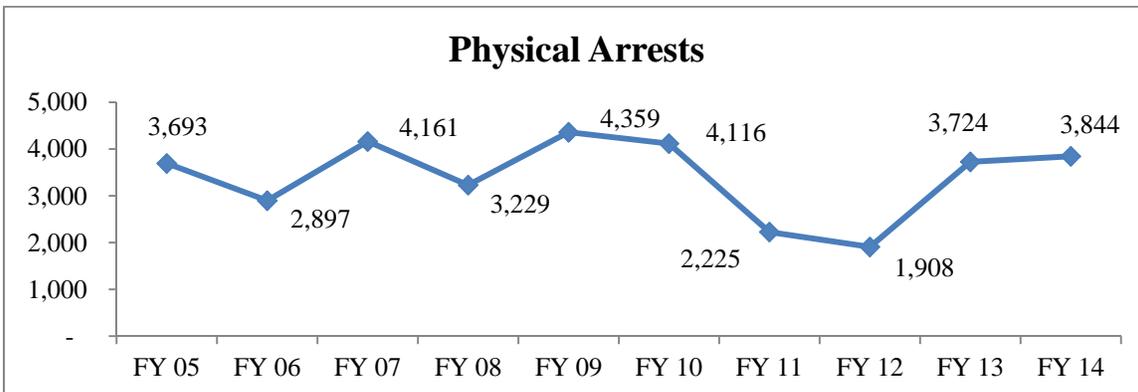
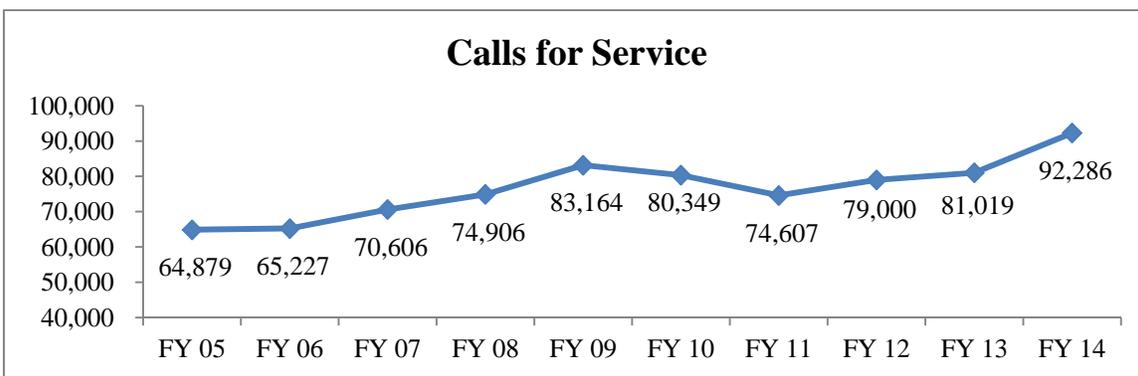
<div style="background-color: #4a7ebb; color: white; padding: 5px; text-align: center; font-weight: bold;">Public Safety</div> <ul style="list-style-type: none"> Strive to protect all residents and visitors from crime while responding to all hazards as expediently as possible. Achieve and maintain police staffing at authorized strength. 	<div style="background-color: #4a7ebb; color: white; padding: 5px; text-align: center; font-weight: bold;">Innovative Government</div> <ul style="list-style-type: none"> Update and/or replace technology and equipment needed for core functions of police work. Provide opportunity for internal training needs. 	<div style="background-color: #4a7ebb; color: white; padding: 5px; text-align: center; font-weight: bold;">Infrastructure</div> <ul style="list-style-type: none"> Maintain a vehicle replacement plan.
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Frederick Police Department

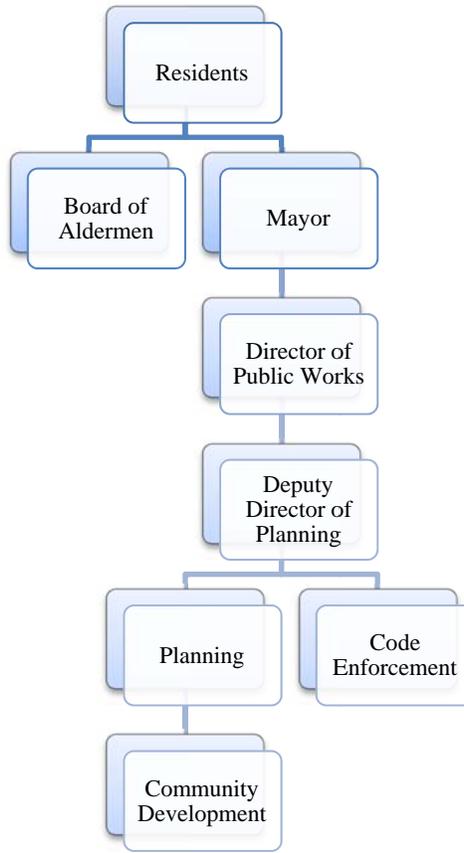
FY 2015 Initiatives

- Work to stay at or in front of authorized police strength through focused strategies:
 - Entry-level police academy class to include “over-hires” in November 2014
 - Continue lateral police applicant efforts
 - Continue supplemental “re-hire” policy
 - Budget for anticipated attrition and time to replace officers
- Replace high mileage vehicles per policy

Performance Measures



Planning and Community Development



Description

The Planning Department is responsible for land use planning, zoning administration, development review and historic preservation, as well as other urban development activities. The Department also provides staff support to the Planning Commission, Zoning Board of Appeals and the Historic District Commission. A major responsibility of the Planning Department is to prepare and maintain the City's Comprehensive Plan. The more short-term or maintenance responsibilities of the Department include preparation of State reports, assessing rezoning petitions, updating the City's land development regulations and producing neighborhood plans. The Department is also tasked with reviewing proposed subdivisions, site plans and building permit applications to insure compliance with the City's Comprehensive Plan, Land Management Code and other local regulations.

The Community Development Block Grant (CDBG) Program is a grant from the U.S. Department of Housing and Urban Development, and is involved in various non-CDBG activities such as affordable housing, community development and housing rehabilitation.

Code Enforcement is responsible for addressing violations of the City's zoning, land development, building code, property management and rental housing regulations. Code Enforcement assists property owners in achieving compliance with the regulations by coordinating the provisions of City services and offering remedial alternatives.

Planning and Community Development

FY 2015 Budget Highlights

In FY 2014, funding was provided for a full-time Sustainability Coordinator to be hired on or after January 1, 2014. This position is funded for a full year in FY 2015.

Professional services have increased primarily due to \$50,000 of consulting services related to the East Frederick Rising and Golden Mile Alliance small area plans. Donations available under the Community Development Block Grant are also projected to increase by \$48,000.

Revenues and Expenditures - Planning and Community Development

	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Revenues			
Licenses and Permits	\$ 1,572	\$ 761	\$ 576
Intergovernmental	313,000	284,000	215,377
Charges for Services	295,290	239,824	293,382
Fines and Forfeitures	30,000	5,000	2,500
Miscellaneous	37,395	21,268	3,429
Total Revenues	\$ 677,257	\$ 550,853	\$ 515,264
Expenditures			
Salaries and Benefits	\$ 2,042,370	\$ 1,913,156	\$ 1,703,570
Supplies	21,031	17,153	16,817
Other Professional Services	447,314	321,814	101,767
Capital	-	40,000	98,010
Total Expenditures	\$ 2,510,715	\$ 2,292,123	\$ 1,920,164

Full-Time Equivalents	21.20	20.85	19.50
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Strategic Priorities

The FY 2015 budget supports the City's strategic goals with the following departmental goals:

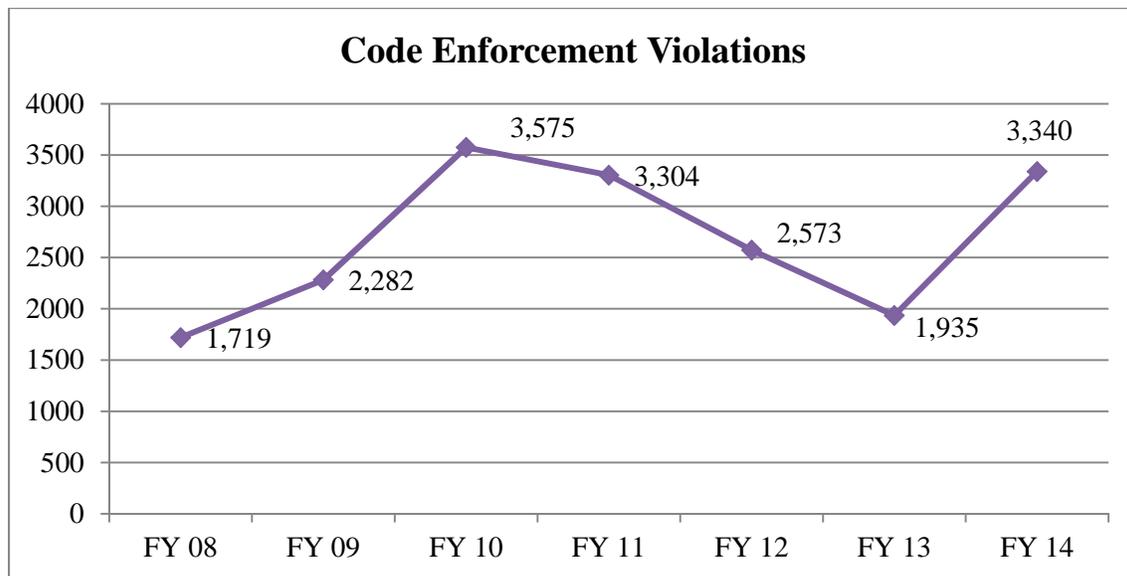
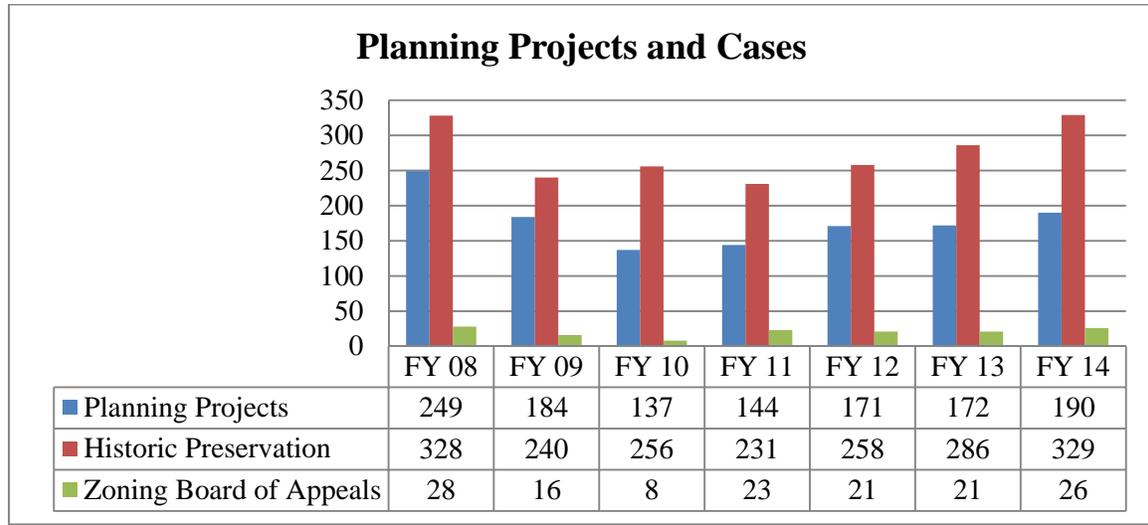
<div style="background-color: #4a7ebb; color: white; padding: 5px; text-align: center; font-weight: bold;">Environmental Sustainability</div> <ul style="list-style-type: none"> Implementation of Sustainability Master Plan. 	<div style="background-color: #4a7ebb; color: white; padding: 5px; text-align: center; font-weight: bold;">Innovative Government</div> <ul style="list-style-type: none"> Provide opportunity for internal training needs.
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Planning and Community Development

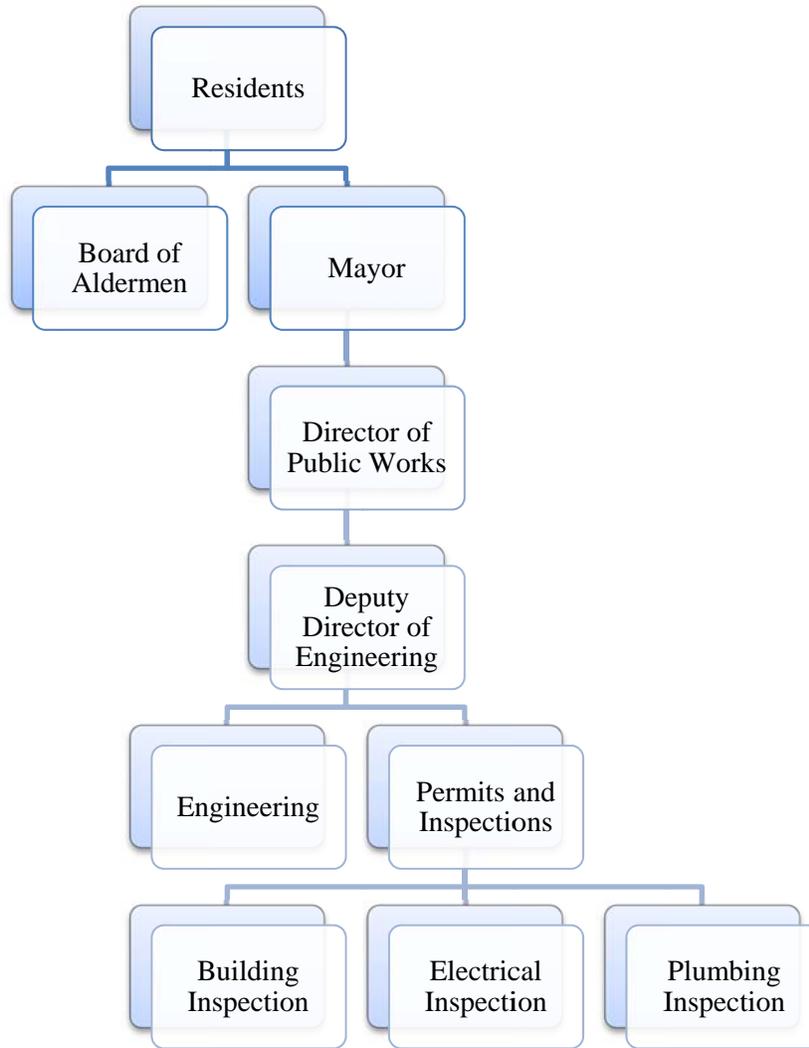
FY 2015 Initiatives

- Develop regulations regarding restaurants with entertainment
- Complete East Frederick Rising Small Area Plan
- Adopt Golden Mile development regulations
- Complete US Route 15 undercrossing for shared use path system

Performance Measures:



Engineering, Permits, and Inspections



Description

The Engineering Department provides engineering review of all proposed public improvements and is responsible for planning, design and direction of capital projects. In addition, the Engineering Department is responsible for City surveying, traffic engineering, engineering pertaining to land development and infrastructure planning, water allocation and floodplain management.

The Permits and Inspections Department provides licensing, permitting and inspection services to residents, developers and builders ensuring compliance with all applicable codes and regulations.

FY 2015 Budget Highlights

Supply and professional services costs remain consistent with the prior year.

Engineering, Permits, and Inspections

Revenues and Expenditures - Engineering, Inspections, and Permits

	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Revenues			
Licenses and Permits	\$ 1,575,050	\$ 1,580,850	\$ 1,258,168
Charges for Services	200,300	186,900	100,871
Fines and Forfeitures	800	800	1,000
Intergovernmental	-	-	1,605
Miscellaneous	800	500	721
Other Financing Sources	-	-	8,955
Total Revenues	\$ 1,776,950	\$ 1,769,050	\$ 1,371,320
Expenditures			
Salaries and Benefits	\$ 3,231,275	\$ 3,052,166	\$ 2,818,834
Supplies	45,007	45,382	54,626
Other Professional Services	124,911	137,170	96,133
Capital	-	-	120,995
Total Expenditures	\$ 3,401,193	\$ 3,234,718	\$ 3,090,588

Full-Time Equivalents **28.90** **28.90** **27.90**

Strategic Priorities

The FY 2015 budget supports the City's strategic goals with the following departmental goals:

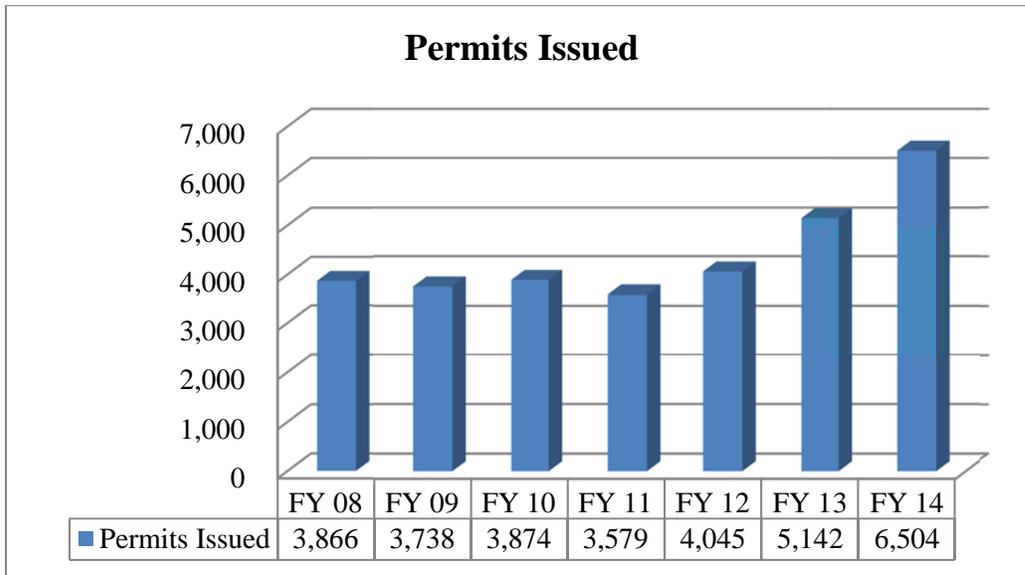
Infrastructure	Public Safety	Innovative Government
<ul style="list-style-type: none"> Implementation of stormwater management strategies to meet future permit requirements. Manage and plan for future utility improvements to meet water and sewer demands. 	<ul style="list-style-type: none"> Provide sufficient inspection oversight to ensure applicable codes are met. 	<ul style="list-style-type: none"> Provide opportunity for internal training needs.

Engineering, Permits, and Inspections

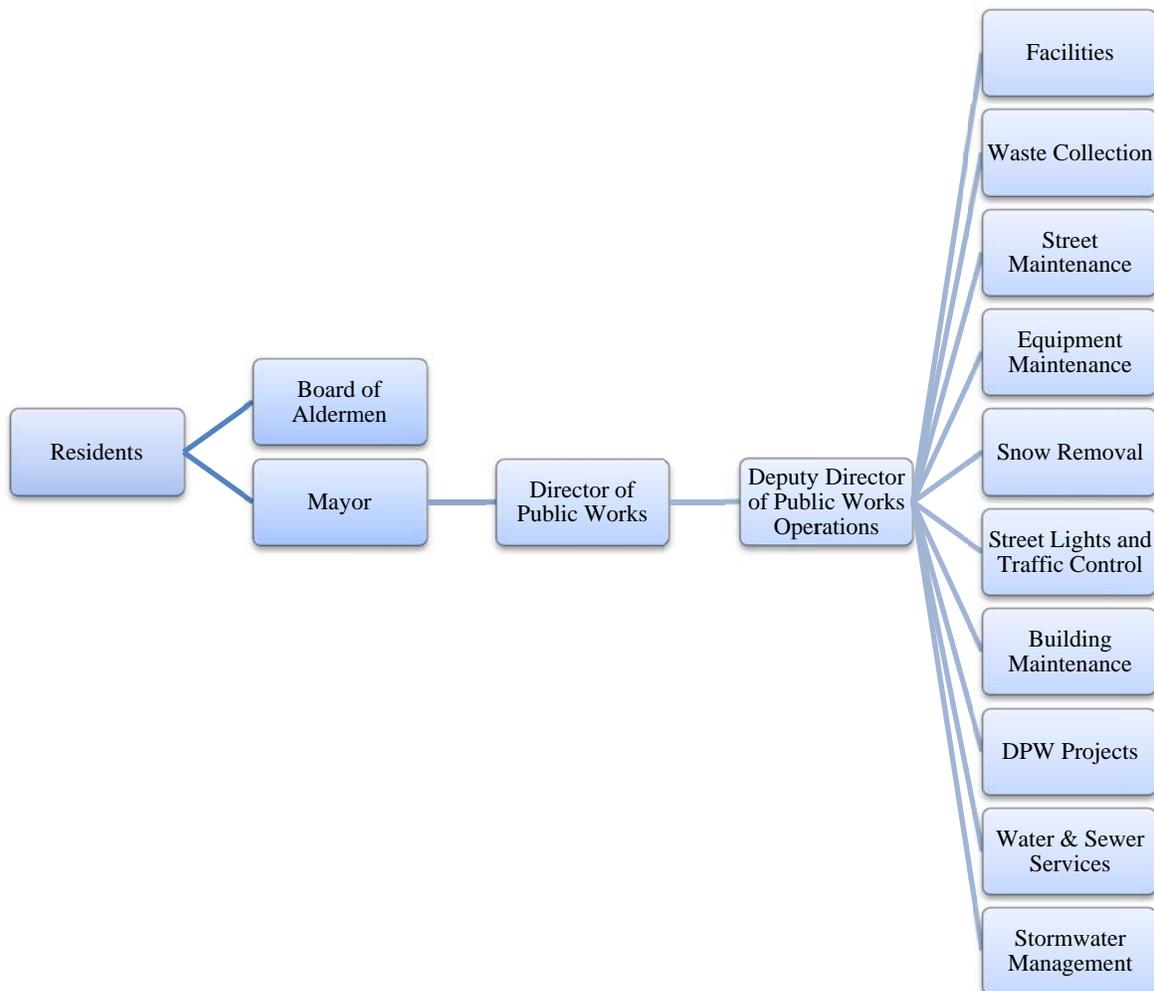
FY 2015 Initiatives

- Manage various aspects of City projects including in-house survey, design and construction management
- Maintain same-day inspection capabilities

Performance Measures



Public Works - Operations



Description

Public Works - Operations (DPW) provides and maintains the infrastructure of the City to protect the health and welfare of residents, businesses and visitors. This includes street maintenance, street lights and traffic control, snow removal, waste collection, facilities and building maintenance, DPW project inspections, water & sewer services and stormwater management.

Public Works - Operations

FY 2015 Budget Highlights

The FY 2014 budget included ½ year funding for the Director of Public Works position. This position is funded for the full year in FY 2015. The Administrative Project Manager has been moved from the Mayor’s Office to support the Director of Public Works and the Fleet Maintenance Coordinator has been moved to the Police Department.

Supply costs have increased due to an increase in chemicals needed for snow removal, water and sewer operations and for water purchased from Frederick County. Starting in FY 2015, large street maintenance projects will be accounted for in the Capital Improvements Program, resulting in a decrease for professional services in the operating budget.

The capital purchases budget includes the replacement of mission critical vehicles and equipment which have far exceeded their useful life.

Revenues and Expenditures - Public Works Operations

	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Revenues			
Licenses and Permits	\$ 40,220	\$ 35,210	\$ 28,660
Intergovernmental	1,530,000	1,478,241	614,001
Charges for Services	26,083,282	26,384,420	24,972,271
Fines and Forfeitures	20,000	20,000	34,329
Miscellaneous	585,500	588,000	666,769
Other Financing Sources	154,080	154,080	1,589,423
Total Revenues	\$ 28,413,082	\$ 28,659,951	\$ 27,905,453
Expenditures			
Salaries and Benefits	\$ 16,356,815	\$ 15,947,771	\$ 14,711,906
Supplies	8,836,694	8,691,862	6,420,821
Other Professional Services	5,570,735	6,243,950	5,780,451
Capital	1,317,582	2,986,000	7,577,262
Total Expenditures	\$ 32,081,826	\$ 33,869,583	\$ 34,490,440
 Full-Time Equivalents	 173.29	 171.74	 170.75

Public Works - Operations

Strategic Priorities

The FY 2015 budget supports the City's strategic goals with the following departmental goals:

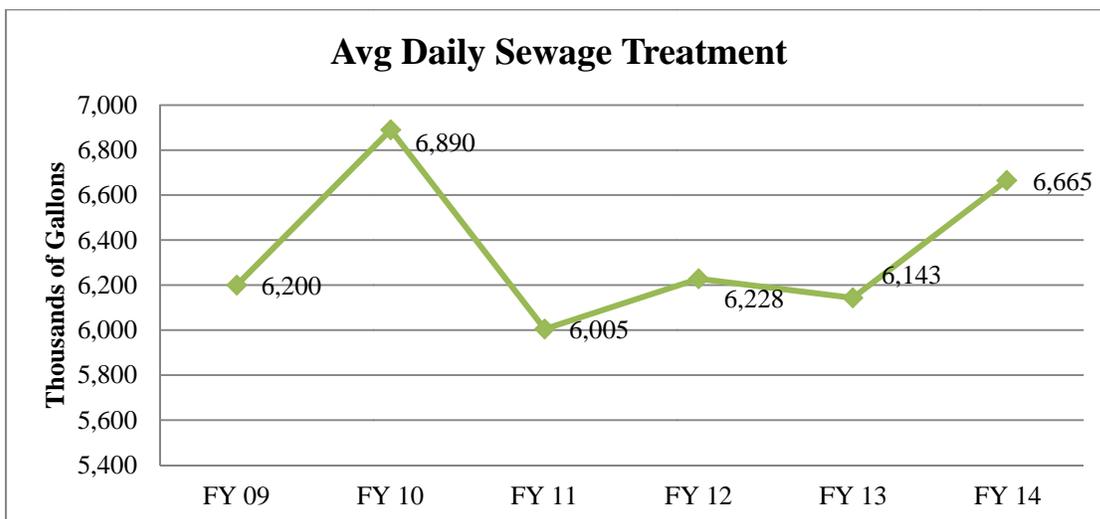
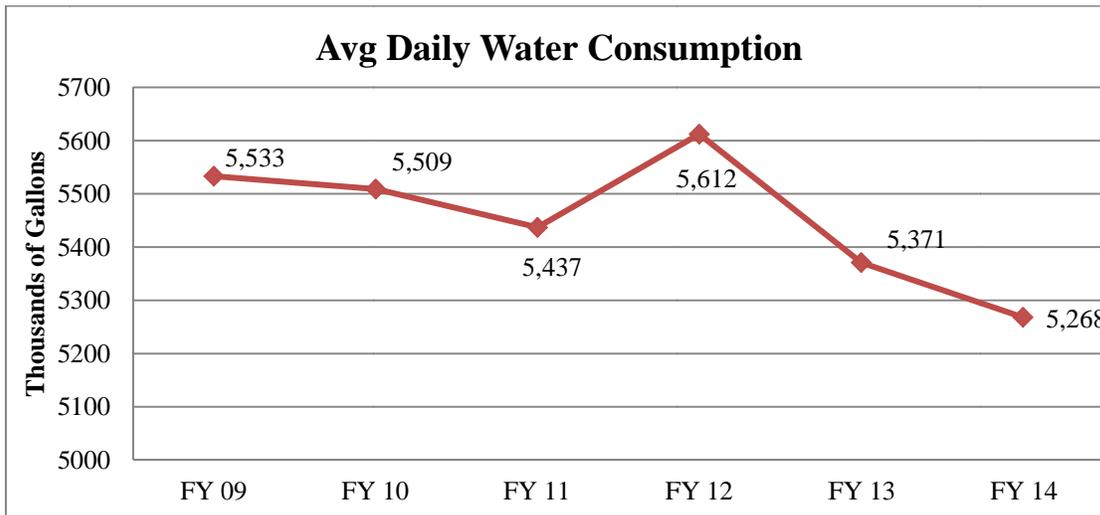
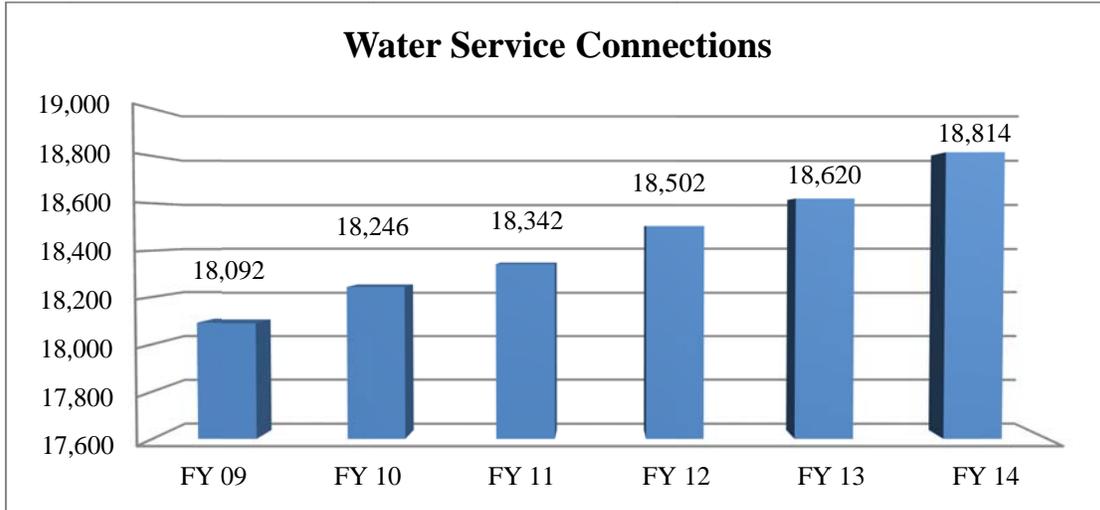
Infrastructure	Environmental Stability	Quality of Life	Innovative Government
<ul style="list-style-type: none">•The resurfacing or reconstruction of all Priority 1 road projects.•Continue with the design of enhanced nutrient removal upgrades to the Gas House Pike Waste Water Treatment Plant.•Improve management of Watershed by partnering with community organizations.	<ul style="list-style-type: none">•Complete the conversion to once per week trash collection.•Removal silt from Culler Lake.	<ul style="list-style-type: none">•Reinstate a form of bulk trash pickup.•Repair and replace wayfinding signs.	<ul style="list-style-type: none">•Provide opportunity for internal training needs.

FY 2015 Initiatives

- Improve energy efficiency of street lighting circuits along Rosemont and Elm
- Manage Wayfinding sign maintenance program
- New street surface survey
- Complete removal of residuals from Liganore decant pond

Public Works - Operations

Performance Measures



Parks and Recreation



Description

The Grounds Maintenance Department maintains the parks, roadsides and park facilities and is responsible for managing the landscaping, trees, infrastructure, facilities, creeks, ponds and waterways.

The Recreation Department's programs include: sports leagues, sport instruction, fitness, dance, self-defense and crafts. The Department manages the two municipal swimming pools and offers a summer playground program.

The Office of Special Events works in conjunction with Celebrate Frederick, Inc. to produce City sanctioned events including the 4th of July celebration and In the Street.

The City owns and operates Clustered Spires Golf Course, an 18-hole course with two putting greens, a practice bunker, driving range and a restaurant.

FY 2015 Budget Highlights

The FY 2015 budget includes a decrease in part-time hours for seasonal employees related to the operation of the skate park. At the Golf Course, a full-time assistant superintendent was added and a vacant full-time assistant golf pro position was eliminated.

Parks and Recreation

Other professional services have increased for the cost of various playground repairs and the demolition of a barn at the Golf Course.

Capital purchases include upgrades and improvements to City parks, a utility cart and new cardio equipment at the fitness center.

Revenues and Expenditures - Parks and Recreation

	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Revenues			
Licenses and Permits	\$ 5,050	\$ 7,300	\$ 6,836
Intergovernmental	-	-	111,758
Charges for Services	2,522,331	2,593,414	2,270,141
Fines and Forfeitures	-	-	737
Miscellaneous	193,235	228,100	378,700
Other Financing Sources	-	-	2,517
Total Revenues	\$ 2,720,616	\$ 2,828,814	\$ 2,770,689
Expenditures			
Salaries and Benefits	\$ 4,503,743	\$ 4,640,993	\$ 4,427,045
Supplies	1,212,493	1,228,082	1,390,501
Other Professional Services	872,030	778,696	680,561
Capital	274,503	1,416,000	304,395
Total Expenditures	\$ 6,862,769	\$ 8,063,771	\$ 6,802,502

Full-Time Equivalents	65.91	66.79	66.39
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Strategic Priorities and Performance Measures

The FY 2015 budget supports the City's strategic goals with the following departmental goals:

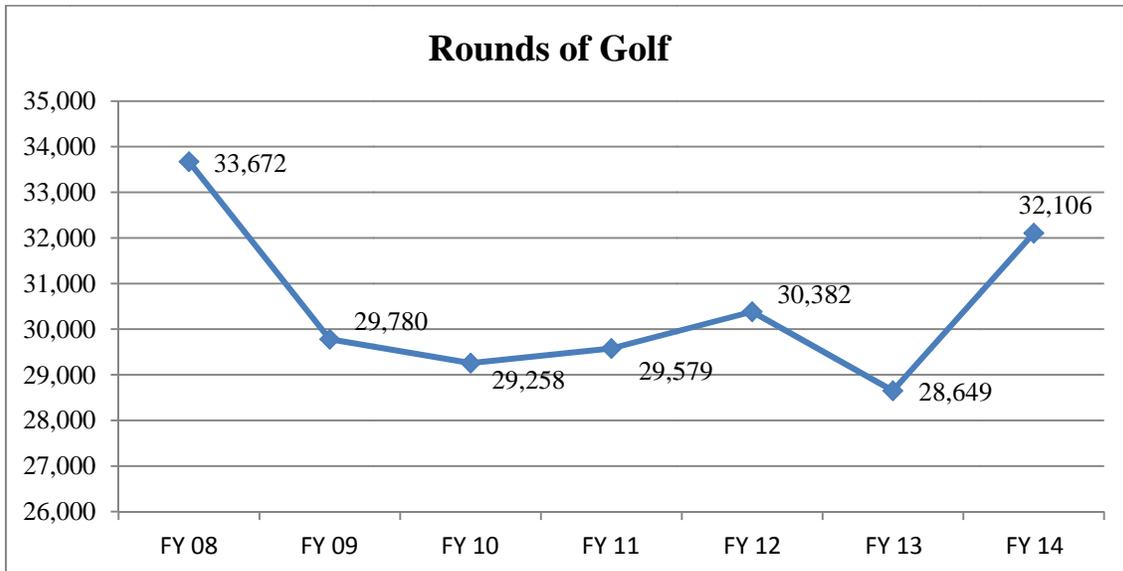
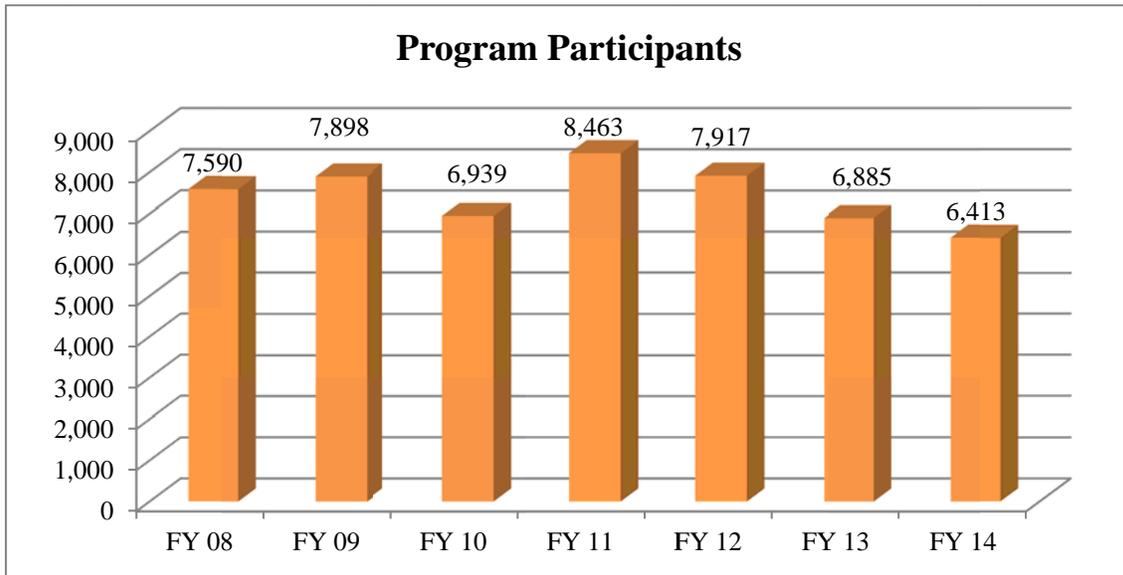
Infrastructure	Quality of Life	Environmental Sustainability	Innovative Government
<ul style="list-style-type: none"> Provide funding for replacement of high priority park infrastructure. 	<ul style="list-style-type: none"> Increase recreational and cultural offerings to citizens. 	<ul style="list-style-type: none"> Provide funding for continuation of shared use path. 	<ul style="list-style-type: none"> Provide opportunity for internal training needs.

Parks and Recreation

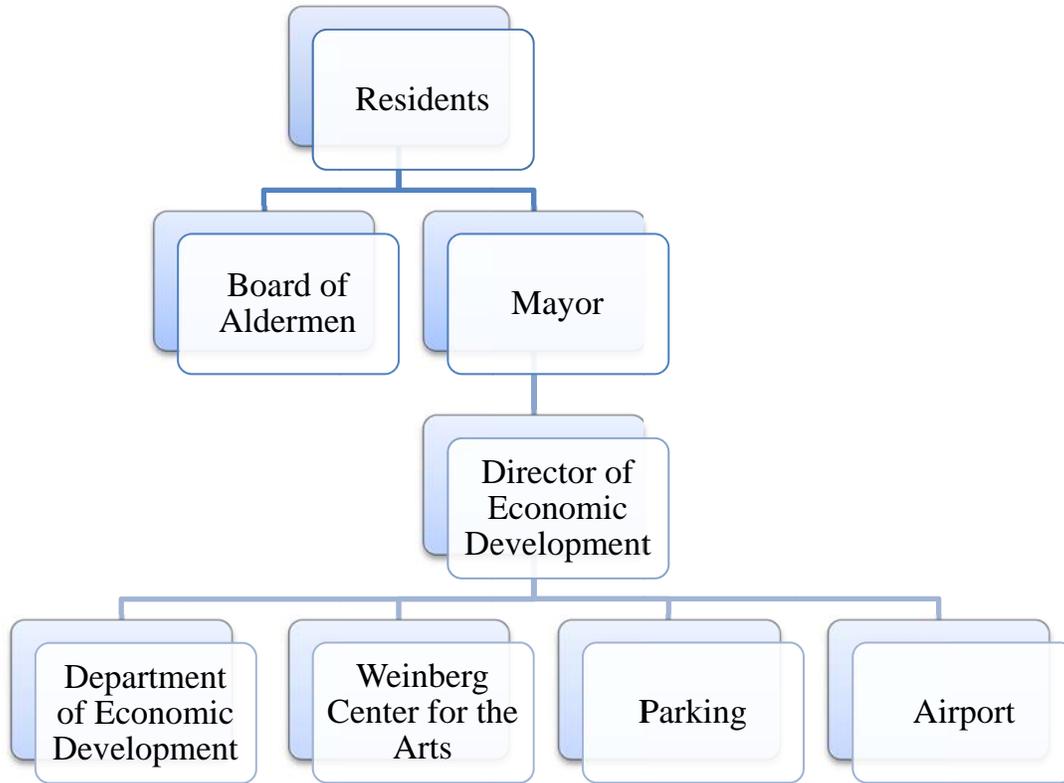
FY 2015 Initiatives

- Continue partnerships with outside organizations to improve park system
- Restructure Hill Street Skate Park to be an unsupervised free service
- Create new camps in underserved areas of the City
- Convert Golf Course food and beverage service to an outside management company

Performance Measures



Economic Development



Description

The Department of Economic Development (DED) works to retain and expand the 3,500 businesses and 49,000 jobs in the City and to recruit new businesses. The Department markets programs and fosters entrepreneurship through partnerships with various organizations.

The Weinberg Center for the Arts is a 1,183 seat performing arts theater that offers a wide range of dramatic, musical, artistic, and educational programs.

The Parking Department is responsible for the overall operation of the five parking garages, parking meters and municipal lots in downtown Frederick.

The Frederick Municipal Airport is a general aviation airport that supports the second highest level of based aircraft and annual operations in Maryland.

Economic Development

FY 2015 Budget Highlights

The FY 2014 budget included funding for a full-time Economic Development Manager to be hired on or after January 1, 2014. This position was funded for a full year in FY 2015.

City contributions to various partners are proposed to decrease from the prior year, providing funding to the following organizations: \$40,000 to the Downtown Frederick Partnership; \$40,000 to the Frederick Business Incubator; \$15,000 to the Tourism Council of Frederick; \$10,000 to the Golden Mile Alliance; and \$10,000 to East Frederick Rising. This reduction is due to the loss of one-time revenues which funded a portion of the FY 2014 contributions.

Professional services include \$25,000 for a parking study and an additional \$93,000 for national acts and other services at the Weinberg.

Revenues and Expenditures - Economic Development

	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Revenues			
Licenses and Permits	\$ 153,820	\$ 153,820	\$ 132,504
Intergovernmental	216,317	334,158	291,486
Charges for Services	5,575,911	5,753,447	5,074,978
Fines and Forfeitures	725,232	701,118	706,452
Miscellaneous	1,011,771	619,571	1,109,995
Other Financing Sources	128,499	137,265	192,592
Total Revenues	\$ 7,811,550	\$ 7,699,379	\$ 7,508,007
Expenditures			
Salaries and Benefits	\$ 2,367,907	\$ 2,394,852	\$ 1,996,117
Supplies	738,010	770,135	587,331
Other Professional Services	2,359,846	2,274,542	1,851,127
Capital	-	261,516	2,450,119
Total Expenditures	\$ 5,465,763	\$ 5,701,045	\$ 6,884,694
 Full-Time Equivalents	 35.25	 34.42	 30.94

Economic Development

Strategic Priorities

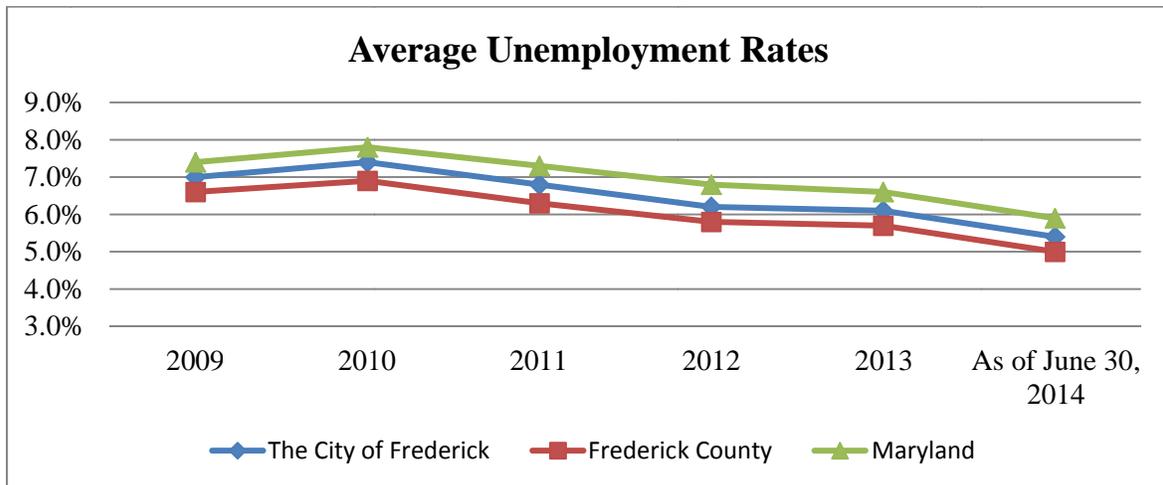
The FY 2015 budget supports the City’s strategic goals with the following departmental goals:

Economic Development	Quality of Life	Innovative Government	Public Safety
<ul style="list-style-type: none"> • Construction of Phase II of Carroll Creek Linear Park. • Selection of developer for downtown hotel project. • Allocate resources towards expediting East Frederick Rising Small Area Plan. 	<ul style="list-style-type: none"> • Continue efforts on vacant and blighted property legislation. • Continue to provide high quality, diverse cultural arts programs at the Weinberg Center for the Arts. 	<ul style="list-style-type: none"> • Provide opportunity for internal training needs. 	<ul style="list-style-type: none"> • Continue with obstruction removal at Frederick Municipal Airport.

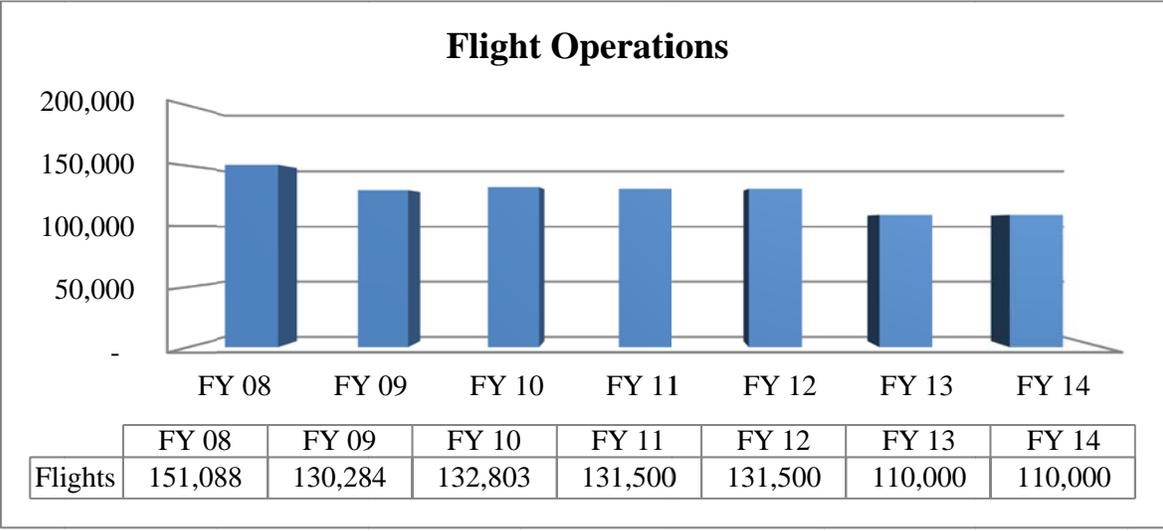
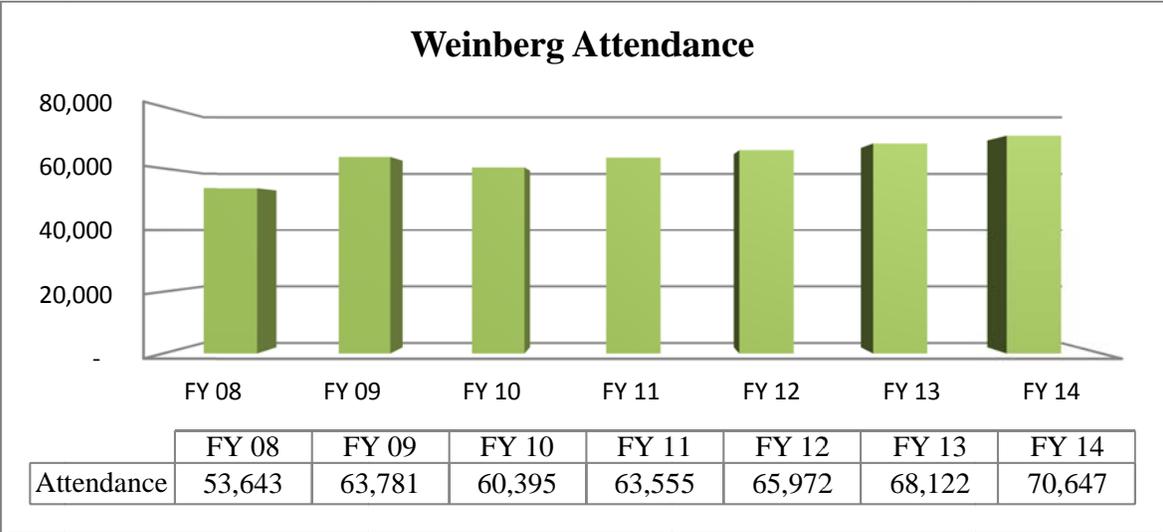
FY 2015 Initiatives

- Focus on revitalization of downtown and corridor revitalization including the Golden Mile, East Street, Thomas Johnson Drive and Route 15
- Complete Airport Sustainability Plan

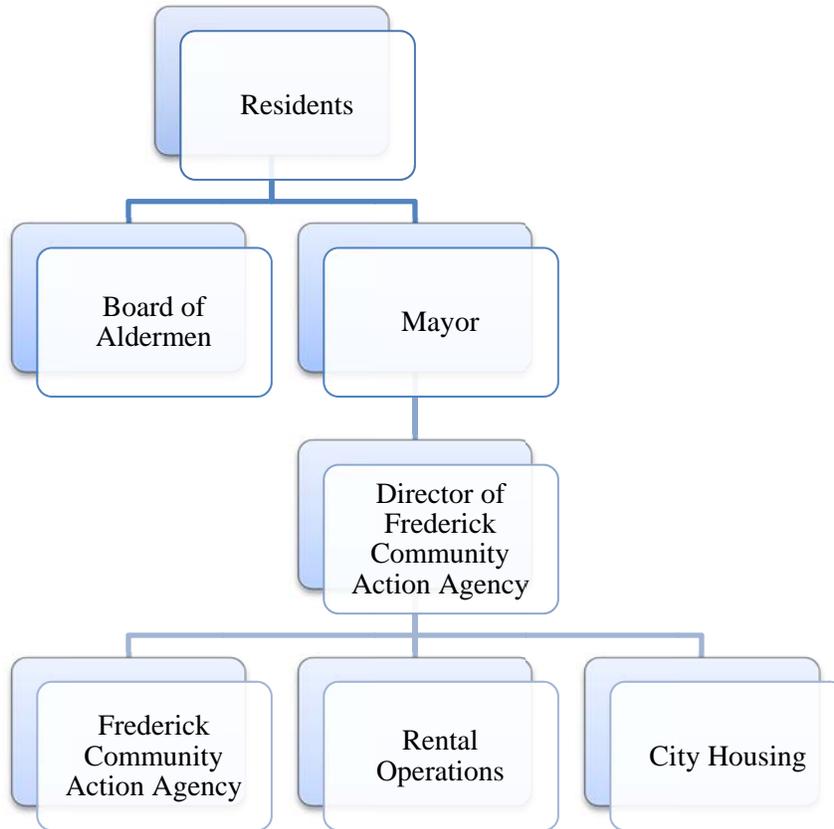
Performance Measures



Economic Development



Frederick Community Action Agency



Description

Through a wide array of programs and services, the Frederick Community Action Agency (FCAA) provides food, shelter, medical care, housing, transportation and other forms of assistance to help families and individuals that are low-income or homeless.

At present, the FCAA operates 20 different programs and services that range from a soup kitchen to a primary health care clinic. The FCAA is the federally designated Community Action Agency for all of Frederick County and provides services on a countywide basis. FCAA also manages five units of project-based Section 8 housing owned by the City.

The City Housing Fund was established in 2013 for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees will be used to support housing initiatives as determined by the Director of the FCAA in conjunction with the Mayor and Board of Aldermen.

Frederick Community Action Agency

FY 2015 Budget Highlights

FCAA expenditures fluctuate depending on grant programs and funding availability.

During FY 2014, the City began running the Frederick County Office of Home Energy Programs, a \$1,440,000 grant that provides utility assistance to low-income families.

FY 2015 marks the first year in which expenditures will be budgeted in the City Housing Fund. The operating budget of \$1,392,000 includes provisions for emergency shelter services, transitional housing, and property acquisitions.

Revenues and Expenditures - FCAA

	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Revenues			
Intergovernmental	\$ 3,355,689	\$ 2,090,949	\$ 1,550,166
Charges for Services	-	-	221
Miscellaneous	207,899	227,086	233,538
Other Financing Sources	31,800	26,028	27,857
Total Revenues	\$ 3,595,388	\$ 2,344,063	\$ 1,811,782
Expenditures			
Salaries and Benefits	\$ 2,568,859	\$ 2,421,362	\$ 2,194,034
Supplies	213,522	222,893	243,484
Other Professional Services	2,066,485	723,353	696,781
Capital	537,800	-	15,209
Total Expenditures	\$ 5,386,666	\$ 3,367,608	\$ 3,149,508

Full-Time Equivalents	52.33	43.15	43.15
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Strategic Priorities

The FY 2015 budget supports the City's strategic goals with the following departmental goals:

Quality of Life

- Continue to provide services to meet the needs of families and individuals that are low-income or homeless.

Innovative Government

- Provide opportunity for internal training needs.

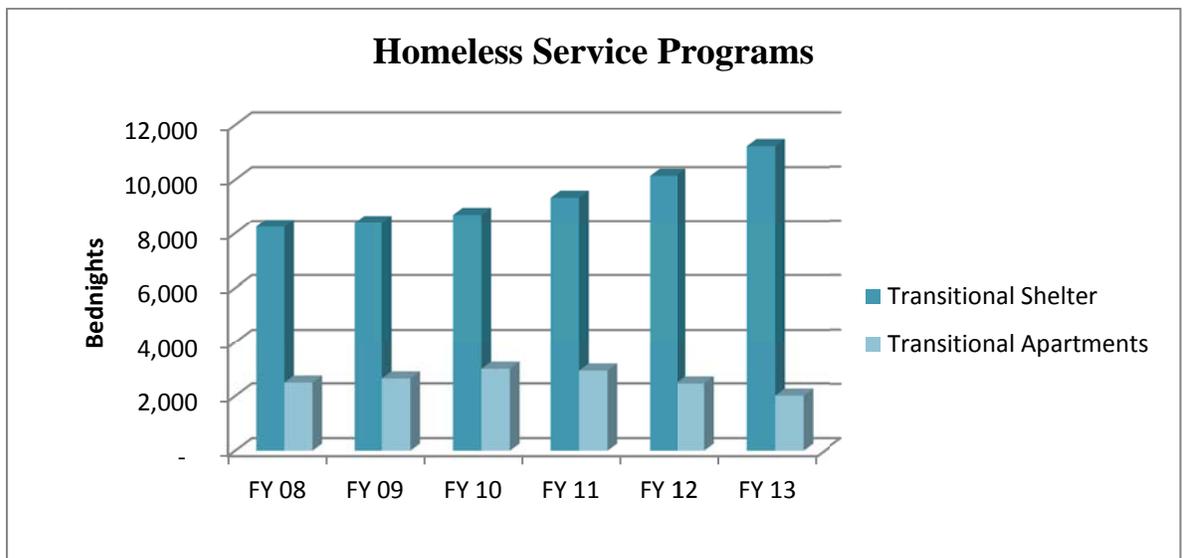
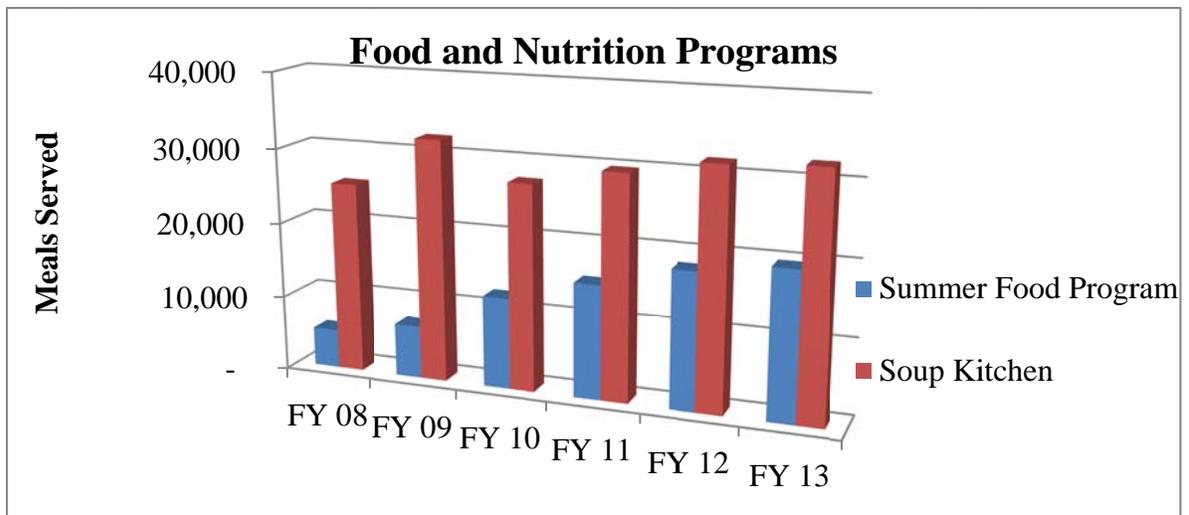
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Frederick Community Action Agency

FY 2015 Initiatives

- Prevent hunger and malnutrition
- Meet and engage people that are in need of services
- Help families and individuals that are homeless achieve stability and access affordable housing
- Provide primary health care services for underserved adults and children
- Encourage home ownership, prevent foreclosures and promote energy efficiency
- Assist families and individuals with utility bills, minimize heating crises and make energy costs more affordable

Performance Measures



Capital Improvements Program and Debt Ratios

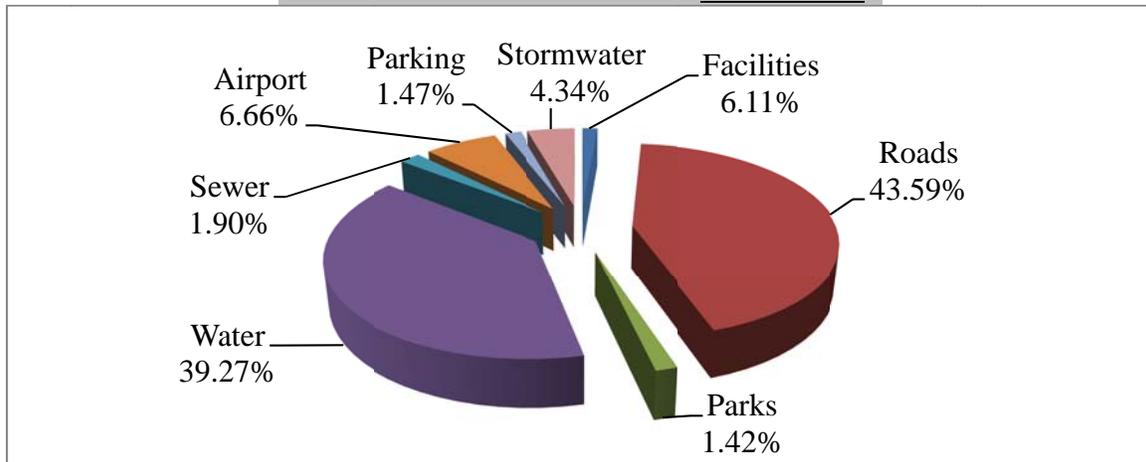
Overview

The Capital Improvements Program (CIP) is a multi-year plan for the City’s capital investments. The Proposed CIP includes six years of projected capital needs. The current year of the program is adopted during the regular budget process and the remaining five years serve as a guideline for future planning. Projects included in the CIP usually fall into one of the following categories:

- Project or Asset has a useful life of more than three years, preferably ten.
- Project or Asset will take longer than three years to design, purchase, or contract.
- Project or Asset will cost more than \$100,000.
- Project or Asset is a strong candidate for outside (Federal/State) grant funding.
- Project or Asset adds significant new demonstrable capacity or capability to the City.
- Project or Asset is not a repair, refurbishment, or ongoing maintenance item.
- Project or Asset is critical to the mission and goals of the City and is sufficient to justify incurring debt in order to fund it.

The FY 2015 Capital Improvements Program (CIP) totals \$30,051,848 and is broken down by the following project types:

Project Type	FY 2015
Facilities	\$ 411,372
Roads	13,100,000
Parks	426,437
Water	11,800,000
Sewer	570,000
Airport	2,000,000
Parking	440,539
Stormwater	1,303,500
Total	<u>\$ 30,051,848</u>



Capital Improvements Program and Debt Ratios

Debt Ratios:

The City must adhere to certain debt ratios outlined in the Charter and the financial policies. These ratios are an important factor in determining the affordability of future projects. The following multi-year analysis estimates future debt margins with respect to projects outlined in the CIP.

Assumptions: 2% annual growth in assessed values and the General Fund budget; new debt issued as 20-year bonds with 4% interest rate.

Legal Debt Margin:

The City Charter establishes a debt limit of 3% of the total assessed value of all taxable property, including both real and business property. Debt issued for the purpose of financing the construction, operation, maintenance, and repair of the water supply system and the sewerage system are not included in the calculation of the amount of debt subject to this limitation.

Fiscal Year:	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020
Estimated Assessed Valuations	\$ 6,723,764,090	\$ 6,858,239,372	\$ 6,995,404,159	\$ 7,135,312,242	\$ 7,278,018,487	\$ 7,423,578,857
3% Debt Limit	\$ 201,712,923	\$ 205,747,181	\$ 209,862,125	\$ 214,059,367	\$ 218,340,555	\$ 222,707,366
Amount of Debt Applicable to Debt Limit:						
Current Total Debt	201,731,161	189,370,360	177,523,916	165,551,199	153,106,550	140,249,280
Less Water & Sewer Debt	(101,508,340)	(96,582,451)	(91,456,063)	(86,245,972)	(80,803,971)	(75,127,848)
New Debt	11,470,000	38,068,550	42,502,100	56,203,350	54,120,850	52,038,350
Less New Water & Sewer Debt	(7,000,000)	(11,755,000)	(15,493,000)	(29,812,700)	(28,726,650)	(27,640,600)
Total Amount of Debt Applicable to Debt Limit	\$ 104,692,821	\$ 119,101,459	\$ 113,076,953	\$ 105,695,877	\$ 97,696,779	\$ 89,519,182
Estimated Legal Debt Margin	\$ 97,020,102	\$ 86,645,722	\$ 96,785,172	\$ 108,363,490	\$ 120,643,776	\$ 133,188,184

Capital Improvements Program and Debt Ratios

Other Debt Ratios:

Debt service on the City's tax supported indebtedness may not exceed 13% of the General Fund budget.

Fiscal Year:	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020
General Fund Budget	\$ 72,928,973	\$ 74,387,552	\$ 75,875,304	\$ 77,392,810	\$ 78,940,666	\$ 80,519,479
13% of General Fund Budget	\$ 9,480,766	\$ 9,670,382	\$ 9,863,789	\$ 10,061,065	\$ 10,262,287	\$ 10,467,532
Tax Supported Debt Service:						
Current Debt Service:						
General Fund Debt Service	\$ 7,782,251	\$ 6,898,185	\$ 6,773,965	\$ 6,774,414	\$ 6,704,050	\$ 6,690,592
Airport Fund Debt Service	-	1,228,130	1,206,657	1,190,068	1,178,430	1,157,392
New Debt Service	312,750	312,750	537,750	537,750	537,750	537,750
Total Tax Supported Debt Service	\$ 7,782,251	\$ 8,439,065	\$ 8,518,372	\$ 8,502,232	\$ 8,420,230	\$ 8,385,734

Estimated Debt Service Margin \$ 1,698,515 \$ 1,231,317 \$ 1,345,417 \$ 1,558,833 \$ 1,842,057 \$ 2,081,798

Estimated Debt Margin \$ 22,646,873 \$ 16,417,558 \$ 17,938,899 \$ 20,784,443 \$ 24,560,754 \$ 27,757,310

The City will not issue direct tax supported indebtedness that exceed 2.5% of the total taxable value within the City.

Fiscal Year:	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020
Estimated Assessed Valuations	\$ 6,723,764,090	\$ 6,858,239,372	\$ 6,995,404,159	\$ 7,135,312,242	\$ 7,278,018,487	\$ 7,423,578,857
2.5% of Assessed Valuations	\$ 168,094,102	\$ 171,455,984	\$ 174,885,104	\$ 178,382,806	\$ 181,950,462	\$ 185,589,471
Tax Supported Debt:						
Current Tax Supported Debt						
General Fund	\$ 64,573,808	\$ 59,480,896	\$ 55,119,840	\$ 50,733,213	\$ 46,169,565	\$ 41,505,418
Airport Fund	-	12,005,000	11,040,000	10,075,000	9,105,000	8,125,000
New Debt	4,170,000	7,005,500	6,736,000	6,466,500	6,197,000	6,900,500
Total Tax Supported Debt	\$ 68,743,808	\$ 78,491,396	\$ 72,895,840	\$ 67,274,713	\$ 61,471,565	\$ 56,530,918
Estimated Debt Margin	\$ 99,350,294	\$ 92,964,588	\$ 101,989,264	\$ 111,108,093	\$ 120,478,897	\$ 129,058,553

FY 2015 Debt Service Schedule - All Funds

Date of Issue	Date of Maturity	Range of Interest Rates	Original Issue Amount	Beginning Bal. Outstanding 7/1/2014	Principal Payments FY '15	Ending Bal. Outstanding 6/30/2015	Interest Expense FY '15
General Long Term Obligations:							
General Purpose	03/26/09	3.00-5.00	\$ 4,115,000	\$ 3,770,000	\$ 115,000	\$ 3,655,000	\$ 164,844
General Purpose	03/26/09	3.00-5.00	47,000,000	42,650,000	2,420,000	40,230,000	1,863,363
General Purpose	12/15/11	2.00-2.75	7,752,000	5,011,000	1,406,000	3,605,000	94,138
General Purpose	01/29/13	3.00-5.00	12,828,000	11,680,000	1,032,000	10,648,000	542,210
Tax Increment Financing:	12/01/99	3.71-5.95	\$ 2,500,000	\$ 1,462,808	\$ 111,241	\$ 1,351,567	\$ 33,455
Total General Long Term Obligations			\$ 74,195,000	\$ 64,573,808	\$ 5,084,241	\$ 59,489,567	\$ 2,698,010
Enterprise Fund Obligations:							
Water and Sewer	08/01/01	2.30	\$ 5,300,000	\$ 2,412,415	\$ 278,105	\$ 2,134,310	\$ 55,486
Water and Sewer	08/01/05	4.00-5.00	49,222,000	5,150,000	2,530,000	2,620,000	194,250
Water and Sewer	03/26/09	3.00-5.00	41,575,000	40,505,000	235,000	40,270,000	1,938,381
Water and Sewer	12/15/11	2.00-2.75	3,485,000	2,425,000	547,000	1,878,000	47,288
Water and Sewer	12/15/11	2.00-4.00	7,675,000	6,965,000	370,000	6,595,000	212,450
Water and Sewer	01/29/13	2.00-3.00	32,615,000	32,061,000	78,000	31,983,000	1,282,280
Water and Sewer	03/23/12	0.80	14,874,000	8,035,909	694,264	7,341,645	113,482
Water and Sewer	10/01/12	0.80	4,146,000	3,954,016	193,520	3,760,496	31,632
Parking Facilities	08/01/05	4.00-5.00	20,028,000	1,330,000	655,000	675,000	50,125
Parking Facilities	03/26/09	3.26-6.93	12,000,000	10,045,000	425,000	9,620,000	662,195
Parking Facilities	12/15/11	2.00-2.75	1,988,000	1,574,000	217,000	1,357,000	32,462
Parking Facilities	01/29/13	2.00-3.00	7,972,000	7,854,000	0	7,854,000	313,410
Stormwater	03/26/09	3.00-5.00	1,230,000	960,000	45,000	915,000	42,981
Airport	12/15/11	2.00-2.50	2,555,000	2,080,000	245,000	1,835,000	41,225
Airport	01/29/13	2.28	11,600,000	10,885,000	715,000	10,170,000	242,694
Golf Course Facilities	03/26/09	3.00-5.00	985,000	835,000	40,000	795,000	37,369
Total Enterprise Fund Long Term Obligations			\$ 217,250,000	\$ 137,071,340	\$ 7,267,889	\$ 129,803,451	\$ 5,297,710
Total Long Term Obligations			\$ 291,445,000	\$ 201,645,148	\$ 12,352,130	\$ 189,293,018	\$ 7,995,720

**Capital Improvements Program
Source of Funds**

Project Number	Project Name	Operating Funds	Debt Issue	Grants	Other	Total
General Fund:						
110006	Joint Communications	\$ (98,628)	\$ -	\$ -	\$ -	\$ (98,628)
110007	Emergency Generator	100,000	-	-	-	100,000
310004	Monocacy Blvd/Rt. 15 Interchange	(325,000)	-	-	-	(325,000)
310006	Christophers Crossing - Ft Detrick	86,000	-	-	314,000	400,000
310304	Monocacy Blvd - Central Section	-	3,650,000	8,350,000	-	12,000,000
320007	Opossumtown Pike / TJ Drive Intersection	325,000	520,000	180,000	-	1,025,000
320024	Fairview Ave Full Depth Reconstruction	-	-	-	(500,000)	(500,000)
320025	Rosemont Ave Full Depth Reconstruction	-	-	-	(800,000)	(800,000)
320028	Willow Oak Drive Full Depth Reconstruct.	-	-	-	750,000	750,000
320029	Street Maintenance	-	-	-	550,000	550,000
411202	West Side Regional Park	-	-	-	226,437	226,437
450102	Harry Grove Stadium Improvements	100,000	-	-	100,000	200,000
480157	Weinberg Ctr. Lights & Sound	-	-	-	(90,000)	(90,000)
480158	Weinberg Center HVAC	500,000	-	-	-	500,000
Total General Fund		\$ 687,372	\$ 4,170,000	\$ 8,530,000	\$ 550,437	\$ 13,937,809

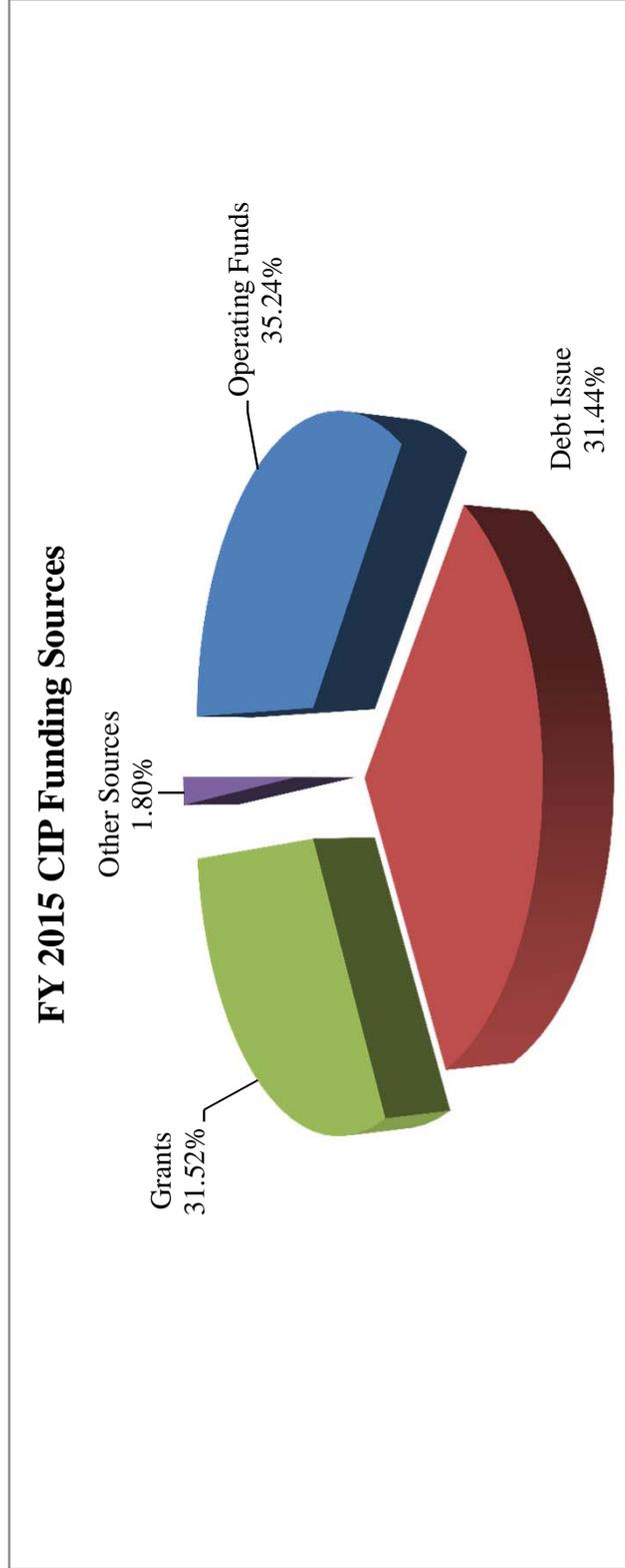
**Capital Improvements Program
Source of Funds**

Project Number	Project Name	Operating Funds	Debt Issue	Grants	Other	Total
Water and Sewer Fund:						
310304	Monocacy Blvd. Central Section	\$ -	\$ 2,000,000	\$ -	\$ -	2,000,000
360009	Water Distribution	500,000	-	-	-	500,000
360018	Water Loss Reduction	2,500,000	-	-	-	2,500,000
360022	Water Resource Project		5,000,000	-	-	5,000,000
360023	Ballenger Creek Interconnect	250,000	-	-	-	250,000
360031	Fishing Creek Pipeline	1,000,000	-	-	-	1,000,000
360033	Lake Linganore Silt Removal	125,000	-	62,500	62,500	250,000
360601	Watershed Land Acquisition	300,000	-	-	-	300,000
370010	Gas House Pk WWTP Solids Rehab.	70,000	-	-	-	70,000
370300	Inflow and Infiltration Reduction	500,000	-	-	-	500,000
	Total Water and Sewer Fund	\$ 5,245,000	\$ 7,000,000	\$ 62,500	\$ 62,500	\$ 12,370,000
Airport Fund:						
380067	Bailes Lane Demo. & Site Work	\$ 50,000	\$ -	\$ 1,950,000	\$ -	\$ 2,000,000
380087	MD State Police Hangar	-	-	(300,000)	-	(300,000)
380088	Corporate Hangar - P4	-	300,000	-	-	300,000
	Total Airport Fund	\$ 50,000	\$ 300,000	\$ 1,650,000	\$ -	\$ 2,000,000
Parking Fund:						
380408	Site G Parking Deck #6	\$ 230,000	\$ -	\$ -	\$ -	\$ 230,000
380413	Church Street Deck - Rehab/Rebuild	(471,799)	-	(55,312)	-	(527,111)
380414	Court Street Deck Rehab	612,650	-	-	-	612,650
380415	Parking Garage Gateway Mural	75,000	-	50,000	-	125,000
	Total Parking	\$ 445,851	\$ -	\$ (5,312)	\$ -	\$ 440,539

**Capital Improvements Program
Source of Funds**

Project Number	Project Name	Operating Funds	Debt Issue	Grants	Other	Total
350005	Culler Lake Silt Removal	\$ -	\$ -	\$ 1,260,000	\$ 43,500	\$ 1,303,500
Total Stormwater		\$ -	\$ -	\$ 1,260,000	\$ 43,500	\$ 1,303,500
Total FY 2015 CIP Funding		\$ 12,856,446	\$ 11,470,000	\$ 11,497,188	\$ 656,437	\$ 30,051,848

Note: () Brackets indicate a reduction in funding.



**Capital Improvements Program
Expenditure Summary**

Project Number	Project Name	Planning / Engineering	Construction	Other	Total
General Fund:					
110006	Joint Communications	\$ -	\$ -	\$ (98,628)	\$ (98,628)
110007	Emergency Generator	-	-	100,000	100,000
310004	Monocacy Blvd./Rt. 15 Interchange	(325,000)	-	-	(325,000)
310006	Christophers Crossing - Ft Detrick	400,000	-	-	400,000
310304	Monocacy Blvd - Central Section	-	12,000,000	-	12,000,000
320007	Opossumtown Pike / TJ Drive Intersection	-	700,000	325,000	1,025,000
320024	Fairview Ave Full Depth Reconstruction	-	(500,000)	-	(500,000)
320025	Rosemont Ave Full Depth Reconstruction	-	(800,000)	-	(800,000)
320028	Willow Oak Dr. Full Depth Reconstruction	-	750,000	-	750,000
320029	Street Maintenance	-	550,000	-	550,000
411202	West Side Regional Park	-	226,437	-	226,437
450102	Harry Grove Stadium Improvements	-	200,000	-	200,000
480157	Weinberg Center Lights & Sound	-	(90,000)	-	(90,000)
480158	Weinberg Center HVAC	-	500,000	-	500,000
Total General Fund		\$ 75,000	\$ 13,536,437	\$ 326,372	\$ 13,937,809

**Capital Improvements Program
Expenditure Summary**

Project Number	Project Name	Planning / Engineering	Construction	Other	Total
Water and Sewer Fund:					
310304	Monocacy Blvd. - Central Section	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
360009	Water Distribution	500,000	-	-	500,000
360018	Water Loss Reduction	-	2,500,000	-	2,500,000
360022	Water Resource Project	-	5,000,000	-	5,000,000
360023	Ballenger Creek Interconnect	250,000	-	-	250,000
360031	Fishing Creek Pipeline	1,000,000	-	-	1,000,000
360033	Lake Linganore Silt Removal	250,000	-	-	250,000
360601	Watershed Land Acquisition	-	-	300,000	300,000
370010	Gas House Pk. WWTP Solids Proc. Rehab.	70,000	-	-	70,000
370300	Inflow and Infiltration Reduction	-	500,000	-	500,000
	Total Water and Sewer Fund	\$ 2,070,000	\$ 8,000,000	\$ 2,300,000	\$ 12,370,000

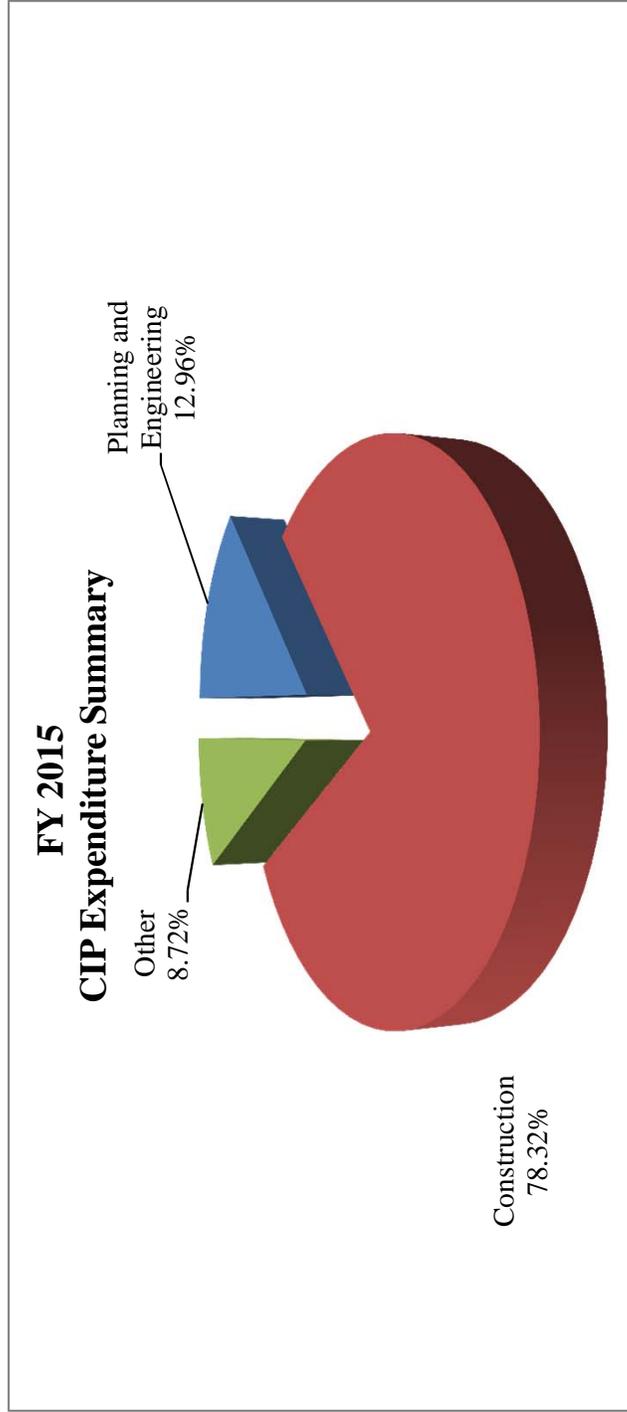
Airport Fund:					
380067	Bailes Lane Demolition & Site Work	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000
380087	MD State Police Hangar	(300,000)	-	-	(300,000)
380088	Corporate Hangar - P4	300,000	-	-	300,000
	Total Airport Fund	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000

Parking Fund:					
380408	Site G Parking Deck #6	\$ 230,000	\$ -	\$ -	\$ 230,000
380413	Church Street Deck - Rehab/Rebuild	\$ (471,799)	-	(55,312)	(527,111)
380414	Court Street Deck Rehab	612,650	-	-	612,650
380415	Parking Garage Gateway Mural	75,000	-	50,000	125,000
	Total Parking	\$ 445,851	\$ -	\$ (5,312)	\$ 440,539

**Capital Improvements Program
Expenditure Summary**

Project Number	Project Name	Planning / Engineering	Construction	Other	Total
Stormwater:					
350005	Culler Lake Silt Removal	\$ 1,303,500	\$ -	\$ -	\$ 1,303,500
Total Stormwater		\$ 1,303,500	\$ -	\$ -	\$ 1,303,500
Total FY 2015 CIP Expenditures		\$ 3,894,351	\$ 23,536,437	\$ 2,621,060	\$ 30,051,848

Note: () Brackets indicate a reduction in funding.



Capital Improvements Program Project Summary

Project Number	Project Name	Prior Years	FY 2015	FY 2016	FY 2017	FY 2018- FY 2020	Total
General Fund:							
110006	Joint Communications	\$ 1,000,000	\$ (98,628)	\$ -	\$ -	\$ -	\$ 901,372
110007	DPW Emergency Generator	1,000,000	100,000	-	-	-	1,100,000
120005	Downtown Hotel Project	500,000	-	-	-	-	500,000
120006	City Hall Roof Replacement	-	-	200,000	200,000	400,000	800,000
120007	Sustainability Initiatives	200,000	-	-	-	-	200,000
210009	New Police Headquarters	91,000	-	125,000	-	-	216,000
310004	Monocacy Blvd / Rt 15 Interchange	1,455,000	(325,000)	-	-	-	1,130,000
310006	Christophers Crossing - Ft Detrick	400,000	400,000	3,000,000	-	-	3,800,000
310007	Christophers Crossing - Sanner	-	-	4,000,000	-	-	4,000,000
310304	Monocacy Blvd - Central Section	17,319,119	12,000,000	-	-	-	29,319,119
320007	Opossumtown Pike / TJ Drive	3,888,913	1,025,000	-	-	-	4,913,913
320015	Butterfly Ln Impts - Realignment	-	-	300,660	2,500,000	-	2,800,660
320018	Christophers Crossing Corridor	278,082	-	-	-	-	278,082
320024	Fairview Ave Full Depth Recon	1,300,000	(500,000)	-	-	-	800,000
320025	Rosemont Ave Full Depth Recon	1,300,000	(800,000)	-	-	-	500,000
320026	South Carroll St Full Depth Recon	410,000	-	-	-	-	410,000
320027	TJ Dr Full Depth Reconstruction	3,500,000	-	-	-	-	3,500,000
320028	Willow Oak Drive Full Depth Recon.	-	750,000	-	-	-	750,000
320029	Street Maintenance	-	550,000	500,000	500,000	1,500,000	3,050,000
340000	Streetlight Upgrades	3,788,147	-	300,000	300,000	900,000	5,288,147
340007	Bentz St Pedestrian Crossing	250,000	-	-	-	-	250,000
340102	Sidewalk Retrofit	693,296	-	-	-	-	693,296
340401	New Traffic Signal Construction	919,420	-	225,000	225,000	30,000	1,399,420
340402	Traffic Light Conversion - ARRA	164,732	-	-	-	-	164,732
380001	Shared Use Path Plan Imps	2,105,009	-	120,000	120,000	-	2,345,009
380006	Way Finding	640,000	-	-	-	-	640,000
410001	Carroll Creek Linear Park	35,728,380	-	-	-	-	35,728,380
410007	Riverside Center Park	960,480	-	50,000	560,050	-	1,570,530
410011	Avalon Park	-	-	-	384,000	-	384,000
410017	Clover Ridge Park	-	-	35,000	403,000	-	438,000
411202	West Side Regional Park	18,626,581	226,437	200,000	-	-	19,053,018
450102	Harry Grove Stadium Improvements	4,407,500	200,000	200,000	200,000	-	5,007,500
480157	Weinberg Center Lights and Sound	180,000	(90,000)	-	-	-	90,000
480158	Weinberg Center HVAC	-	500,000	-	-	-	500,000
Total General Fund		\$ 101,105,659	\$ 13,937,809	\$ 9,255,660	\$ 5,392,050	\$ 2,830,000	\$ 132,521,178

Capital Improvements Program Project Summary

Project Number	Project Name	Prior Years	FY 2015	FY 2016	FY 2017	FY 2018- FY 2020	Total
Water and Sewer Fund:							
310004	Monocacy Blvd. - Rt. 15 Interchange	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000
310304	Monocacy Blvd- Central Section	7,095,074	2,000,000	-	-	-	9,095,074
320015	Butterfly Ln Impts - Realignment	-	-	-	500,000	-	500,000
360009	Water Distribution	12,431,350	500,000	4,000,000	-	500,000	17,431,350
360011	New Design Water Plant Expansion	52,250,000	-	-	-	-	52,250,000
360015	North Side Water Tank	3,800,000	-	-	-	-	3,800,000
360018	Water Loss Reduction	7,165,275	2,500,000	2,000,000	2,000,000	6,000,000	19,665,275
360022	Water Resource Project	5,603,160	5,000,000	1,000,000	-	-	10,603,160
360023	Ballenger Creek Interconnect	2,403,483	250,000	-	-	-	3,653,483
360025	Water & Sewer Security	340,000	-	-	-	-	340,000
360029	Bowers-Whittier Connector Pipelines	4,486,782	-	-	-	-	4,486,782
360031	Fishing Creek Pipeline	1,080,000	1,000,000	-	-	11,500,000	13,580,000
360032	SCADA System	500,000	-	-	-	-	500,000
360033	Lake Linganore Silt Removal	29,900	250,000	260,000	7,560,000	7,500,000	15,599,900
360034	Butterfly Ln Water Tank Lead Abmnt	200,000	-	1,000,000	-	-	1,200,000
360601	Watershed Land Acquisition	762,115	300,000	-	-	-	1,062,115
370007	Wastewater Flowmeter	1,070,000	-	-	-	-	1,070,000
370008	Gas House Pike WWTP	9,893,143	-	-	-	-	9,893,143
370009	Ballenger -McKinney WWTP	17,483,000	-	-	-	-	17,483,000
370010	Gas House Pike WWTP Solids Rehab	6,017,883	70,000	-	-	-	6,087,883
370011	Gas House Pike WWTP ENR Upgrade	56,841,720	-	-	-	-	56,841,720
370300	Inflow and Infiltration Reduction	6,091,837	500,000	2,000,000	-	-	8,591,837
	Total Water and Sewer Fund	\$ 195,544,722	\$ 12,370,000	\$ 11,860,000	\$ 10,060,000	\$ 25,500,000	\$ 255,334,722
Airport Fund:							
380051	FAA Part 77	\$ 856,000	\$ -	\$ -	\$ -	\$ -	\$ 856,000
380054	Airport Property Acquisitions	17,114,000	-	-	-	-	17,114,000
380062	Bowman's Farm Acquisition	5,550,000	-	-	-	-	5,550,000
380064	Toms Farm Easement	50,000	-	-	1,250,000	-	1,300,000
380067	Bailes Lane Demolition & Site Work	1,368,200	2,000,000	2,000,000	2,000,000	6,000,000	13,368,200
380068	Waffle House - Acquire / Remove	2,400,000	-	-	-	-	2,400,000
380071	Tulip Hill Houses - Acquire / Remove	1,000,000	-	500,000	-	-	1,500,000
380073	Equipment Storage Building	30,000	-	150,000	900,000	-	1,080,000
380077	Air Traffic Control Tower	4,832,462	-	-	-	-	4,832,462
380086	North County Easements	-	-	-	50,000	50,000	100,000
380087	MSP Hangar & Training Facility	300,000	(300,000)	-	-	-	-
380088	Corporate Hangar - P4	-	300,000	3,000,000	-	-	3,300,000
380090	Ramp Rehabilitation	-	-	1,500,000	-	-	1,500,000
	Total Airport Fund	\$ 33,500,662	\$ 2,000,000	\$ 7,150,000	\$ 4,200,000	\$ 6,050,000	\$ 52,900,662

Capital Improvements Program Project Summary

Project Number	Project Name	Prior Years	FY 2015	FY 2016	FY 2017	FY 2018- FY 2020	Total
Parking Fund:							
380408	Site G Deck #6	\$ 1,135,000	\$ 230,000	\$ 15,500,000	\$ -	\$ -	\$ 16,865,000
380413	Church Street Deck - Rehab	1,205,864	(527,111)	-	200,000	13,500,000	14,378,753
380414	Court Street Deck Rehab	-	612,650	-	-	-	612,650
380415	Parking Garage Gateway Mural	-	125,000	-	-	-	125,000
Total Parking Fund		\$ 2,340,864	\$ 440,539	\$ 15,500,000	\$ 200,000	\$ 13,500,000	\$ 31,981,403
Stormwater:							
350001	South Street Storm Drain	\$ 746,894	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 4,746,894
350004	Watershed Management Plan	500,000	-	-	-	-	500,000
350005	Culler Lake Silt Removal	1,200,000	1,303,500	-	-	-	2,503,500
350020	Carroll Creek Flood Control Project	55,905,005	-	-	-	-	55,905,005
Total Stormwater		\$ 58,351,899	\$ 1,303,500	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 63,655,399
Grand Total		\$ 390,843,806	\$ 30,051,848	\$ 45,765,660	\$ 21,852,050	\$ 47,880,000	\$ 536,393,364

Note: () Brackets indicate a reduction in funding and expenditure budget

Capital Improvements Program Operational Impact Summary

Project Number	Project Name	Prior Years	FY 2015	FY 2016	FY 2017	FY 2018- FY 2020	Total
General Fund:							
110006	Joint Communications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
110007	DPW Emergency Generator	-	-	-	-	-	-
120005	Downtown Hotel Project	-	-	-	-	-	-
120006	City Hall Roof Replacement	-	-	(2,500)	(7,500)	(10,000)	
120007	Sustainability Initiatives	-	-	-	-	-	-
210009	New Police Headquarters	-	-	-	-	-	-
310004	Monocacy Blvd / Rt 15 Interchange	-	2,500	2,500	7,500	12,500	
310006	Christophers Crossing - Ft Detrick	-	5,000	5,000	15,000	25,000	
310007	Christophers Crossing - Sanner	-	-	5,000	15,000	20,000	
310304	Monocacy Blvd - Central Section	-	5,000	5,000	15,000	25,000	
320007	Opossumtown Pike / TJ Drive	500	500	500	1,500	3,500	
320015	Butterfly Ln Impmts - Realignment	-	-	500	1,500	2,000	
320018	Christophers Crossing Corridor	-	200	200	600	1,200	
320024	Fairview Ave Full Depth Recon	-	(2,500)	(2,500)	(7,500)	(15,000)	
320025	Rosemont Ave Full Depth Recon	-	(2,500)	(2,500)	(7,500)	(15,000)	
320026	South Carroll St Full Depth Recon	-	(1,200)	(1,200)	(3,600)	(7,200)	
320027	TJ Dr Full Depth Reconstruction	-	(5,000)	(5,000)	(15,000)	(30,000)	
320028	Willow Oak Drive Full Depth Recon.	-	(1,200)	(1,200)	(3,600)	(7,200)	
320029	Street Maintenance	-	(5,000)	(5,000)	(15,000)	(30,000)	
340000	Streetlight Upgrades	(34,000)	(12,000)	(12,000)	(48,000)	(118,000)	
340007	Bentz St Pedestrian Crossing	-	-	-	-	-	-
340102	Sidewalk Retrofit	1,500	500	500	1,500	4,500	
340401	New Traffic Signal Construction	-	-	-	-	-	-
340402	Traffic Light Conversion - ARRA	(4,500)	(1,500)	(1,500)	(4,500)	(13,500)	
380001	Shared Use Path Plan Imps	7,000	2,500	2,500	7,500	22,000	
380006	Way Finding	16,000	8,000	8,000	24,000	64,000	
410001	Carroll Creek Linear Park	-	15,000	15,000	45,000	90,000	
410007	Riverside Center Park	-	-	5,000	15,000	25,000	
410011	Avalon Park	-	-	-	15,000	15,000	
410017	Clover Ridge Park	-	-	5,000	15,000	20,000	
411202	West Side Regional Park	1,500	1,500	1,500	4,500	10,500	
450102	Harry Grove Stadium Improvements	-	-	-	-	-	-
480157	Weinberg Center Lights and Sound	-	-	-	-	-	-
480158	Weinberg Center HVAC	-	-	(5,000)	(5,000)	(15,000)	(25,000)
Total General Fund		\$ (12,000)	\$ (2,700)	\$ 9,800	\$ 17,800	\$ 56,400	\$ 69,300

Capital Improvements Program Operational Impact Summary

Project Number	Project Name	Prior Years	FY 2015	FY 2016	FY 2017	FY 2018- FY 2020	Total
Water and Sewer Fund:							
310004	Monocacy Blvd. - Rt. 15 Interchange	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
310304	Monocacy Blvd- Central Section	-	5,000	5,000.00	5,000.00	15,000.00	30,000
320015	Butterfly Ln Impts - Realignment	-	-	-	-	-	-
360009	Water Distribution	(125,000)	(25,000)	(25,000)	(30,000)	(75,000)	(280,000)
360011	New Design Water Plant Expansion	900,000	719,318	569,318	419,318	507,954	3,115,908
360015	North Side Water Tank	-	-	-	-	-	-
360018	Water Loss Reduction	(200,000)	(100,000)	(150,000)	(200,000)	(750,000)	(1,400,000)
360022	Water Resource Project	-	-	-	-	-	-
360023	Ballenger Creek Interconnect	-	-	-	-	-	-
360025	Water & Sewer Security	-	-	-	-	-	-
360029	Bowers-Whittier Connector Pipelines	5,000	2,500	2,500	2,500	7,500	20,000
360031	Fishing Creek Pipeline	-	-	-	(15,000)	(45,000)	(60,000)
360032	SCADA System	5,000	2,500	2,500	2,500	7,500	20,000
360033	Lake Langanore Silt Removal	-	-	-	-	-	-
360034	Butterfly Ln Water Tank Lead Abmnt	-	-	-	-	-	-
360601	Watershed Land Acquisition	-	-	-	-	-	-
370007	Wastewater Flowmeter	-	-	-	-	-	-
370008	Gas House Pike WWTP	(50,000)	(25,000)	(25,000)	(25,000)	(75,000)	(200,000)
370009	Ballenger - McKinney WWTP	-	-	-	-	-	-
370010	Gas House Pike WWTP Solids Rehab	-	(400,000)	(400,000)	(410,000)	(1,230,000)	(2,440,000)
370011	Gas House Pike WWTP ENR Upgrade	-	-	(25,000)	(50,000)	(100,000)	(175,000)
370300	Inflow and Infiltration Reduction	(70,000)	(10,000)	(10,000)	(5,000)	(30,000)	(125,000)
	Total Water and Sewer Fund	\$ 465,000	\$ 169,318	\$ (55,682)	\$ (305,682)	\$ (1,767,046)	\$ (1,494,092)
Airport Fund:							
380051	FAA Part 77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
380054	Airport Property Acquisitions	7,500	2,500	2,500	2,500	7,500	22,500
380062	Bowman's Farm Acquisition	-	-	-	-	-	-
380064	Toms Farm Easement	-	-	-	-	-	-
380067	Bailes Lane Demolition & Site Work	-	-	-	-	-	-
380068	Waffle House - Acquire / Remove	5,000	2,500	2,500	-	-	10,000
380071	Tulip Hill Houses - Acquire / Remove	2,000	1,000	1,000	1,000	-	5,000
380073	Equipment Storage Building	-	-	-	5,000	15,000	20,000
380077	Air Traffic Control Tower	105,000	85,500	90,000	93,000	385,000	758,500
380086	North County Easements	-	-	-	-	-	-
380087	MSP Hangar & Training Facility	-	-	-	-	-	-
380088	Corporate Hangar - P4	-	-	-	5,000	15,000	20,000
380090	Ramp Rehabilitation	-	-	-	(2,400)	(7,200)	(9,600)
	Total Airport Fund	\$ 119,500	\$ 91,500	\$ 96,000	\$ 104,100	\$ 415,300	\$ 826,400

Capital Improvements Program Operational Impact Summary

Project Number	Project Name	Prior Years	FY 2015	FY 2016	FY 2017	FY 2018- FY 2020	Total
Parking Fund:							
380408	Site G Deck #6	-	\$ -	\$ -	\$ 75,000	\$ 250,000	\$ 325,000
380413	Church Street Deck - Rehab	-	(5,000)	(5,000)	(5,000)	(15,000)	(30,000)
380414	Court Street Deck Rehab	-	(5,000)	(5,000)	(5,000)	(15,000)	(30,000)
380415	Parking Garage Gateway Mural	-	-	2,500	2,500	7,500	12,500
	Total Parking Fund	-	\$ (10,000)	\$ (7,500)	\$ 67,500	\$ 227,500	\$ 277,500
Stormwater:							
350001	South Street Storm Drain	-	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
350004	Watershed Management Plan	-	-	-	-	-	-
350005	Culler Lake Silt Removal	-	-	-	-	-	-
350020	Carroll Creek Flood Control Project	-	2,500	2,500	2,500	7,500	15,000
	Total Stormwater	-	\$ 2,500	\$ 2,500	\$ 2,500	\$ 22,500	\$ 30,000
	Grand Total		\$ 572,500	\$ 45,118	\$ (113,782)	\$ (1,045,346)	\$ (290,892)

Capital Improvements Program - General Fund

Project # 110006

Project Name: Joint Communications

Project Manager: FPD Technical Services Bureau Administrator

Description:

Expansion of the Frederick County Emergency Communications Center to accommodate the relocation of the Frederick Police Department dispatchers. This project also requires the procurement of hardware/software to accommodate consolidation of dispatch centers and utilization of a single consolidated County/City radio network.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Equipment	\$ 1,000,000	\$ (98,628)	\$ -	\$ -	\$ -	\$ 901,372
Total	\$ 1,000,000	\$ (98,628)	\$ -	\$ -	\$ -	\$ 901,372

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 1,000,000	\$ (98,628)	\$ -	\$ -	\$ -	\$ 901,372
Total	\$ 1,000,000	\$ (98,628)	\$ -	\$ -	\$ -	\$ 901,372

Operational Impact:

The purpose of this project is to create a more efficient system in dispatch and service delivery. At this time, the City does not anticipate any changes in staffing or other operating expenses.

Police Department	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - General Fund

Project # 110007

Project Name: DPW Emergency Generator

Project Manager: Deputy Director for Operations

Description:

Engineer, purchase and install an emergency generator system to power the City's Department of Public Works facility located at 111 Airport Drive East. Operations located at this facility are responsible for responding to situations under any condition. Currently there is no backup source in order to accommodate power failure.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Equipment	\$ 1,000,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 1,100,000
Total	\$ 1,000,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 1,100,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 250,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 350,000
State Grant	750,000	-	-	-	-	750,000
Total	\$ 1,000,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 1,100,000

Operational Impact:

The purpose of this project is to create a backup system for critical operations. At this time, the City does not anticipate any changes in staffing or other operating expenses.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
DPW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - General Fund

Project # 120005

Project Name: Downtown Hotel Project

Project Manager: Director of Economic Development

Description:

To fund the acquisition, planning, and engineering, and consulting studies related to the feasibility and construction of a privately owned and operated, full-service, 200-room, Downtown Frederick hotel and Conference Center with 15,000 to 20,000 square feet of conference/event/meeting space.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

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Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
State Grant	250,000	-	-	-	-	250,000
Total	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Operational Impact:

This project is intended to be a public-private partnership where a private entity will construction and operate the Conference Center.

Economic Develop	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - General Fund

Project # 120006

Project Name: City Hall Roof Replacement

Project Manager: Deputy Director for Operations

Description:

The condition of the existing roof slates suggest a variety of ages and different quarries are represented. Many of the existing slates are badly weathered, cracked and exhibit lamination, efflorescence and evidence of water absorption. There is also evidence of water absorption on the underside of some of the roof sheathing indicating the need for replacement. The 20% threshold of damaged or deteriorated slates referred to in the Preservation Brief for Slate Roofs has been exceeded.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000	\$ 800,000
Total	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000	\$ 800,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000	\$ 800,000
Total	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000	\$ 800,000

Operational Impact:

Upon completion, the roof replacement will reduce maintenance costs and leak repairs.

Facilities	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ (2,500)	\$ (7,500)	\$ (10,000)

Capital Improvements Program - General Fund

Project # 120007

Project Name: Sustainability Initiatives

Project Manager: Deputy Director of Planning

Description:

This project is to provide funds to allow the City to undertake projects and studies that will result in a more sustainable community. These projects could include upgrades to City facilities, energy management, public outreach and education, environmental projects and demonstration projects. The City could also use these funds to provide a match for other programs, loans and grants.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Other	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Operational Impact:

It is anticipated these projects will reduce operating costs, however the amounts can not be determined at this time.

Facilities	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - General Fund

Project # 210009

Project Name: New Police Headquarters

Project Manager: Chief of Police

Description:

To meet the demands of operating the City Police Department, correct various code deficiencies and to consolidate operations into one location for improved efficiency.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 91,000	\$ -	\$ 125,000	\$ -	\$ -	\$ 216,000
Total	\$ 91,000	\$ -	\$ 125,000	\$ -	\$ -	\$ 216,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000
Special Assessment	91,000	-	-	-	-	91,000
Total	\$ 91,000	\$ -	\$ 125,000	\$ -	\$ -	\$ 216,000

Operational Impact:

A new headquarters will increase operating costs, however amounts can not be determined at this time. It is likely costs will not increase until after FY 2020.

Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - General Fund

Project # 310004

Project Name: Monocacy Blvd / Rt 15 Interchange

Project Manager: Deputy Director for Engineering

Description:

The engineering and design for the construction of an interchange at Monocacy Blvd and Route 15. A memorandum of understanding between the City, Frederick County, and the State of Maryland was developed to fund the design with the State responsible for managing the project. This interchange will provide a safe and vital link to the east and west sides of the City on the north side of town.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 1,455,000	\$ (325,000)	\$ -	\$ -	\$ -	\$ 1,130,000
Total	\$ 1,455,000	\$ (325,000)	\$ -	\$ -	\$ -	\$ 1,130,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 955,000	\$ (325,000)	\$ -	\$ -	\$ -	\$ 630,000
Debt Issue	500,000	-	-	-	-	500,000
Total	\$ 1,455,000	\$ (325,000)	\$ -	\$ -	\$ -	\$ 1,130,000

Operational Impact:

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 7,500	\$ 12,500

Capital Improvements Program - General Fund

Project # 310006

Project Name: Christophers Crossing Corridor - Ft Detrick

Project Manager: Deputy Director of Engineering

Description:

This project includes the design, permitting and construction of Christophers Crossing through Ft Detrick's "Area B," which ultimately extends from US 15 in the north around the City to US 40 in the west. Christophers Crossing in this section will be a four lane road with associated curb and gutter, street lights, sidewalks and bike paths.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 800,000
Construction	-	-	3,000,000	-	-	3,000,000
Total	\$ 400,000	\$ 400,000	\$ 3,000,000	\$ -	\$ -	\$ 3,800,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 400,000	\$ 86,000	\$ -	\$ -	\$ -	\$ 486,000
Debt Issue	-	-	3,000,000	-	-	3,000,000
Other	-	314,000	-	-	-	314,000
Total	\$ 400,000	\$ 400,000	\$ 3,000,000	\$ -	\$ -	\$ 3,800,000

Operational Impact:

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 15,000	\$ 25,000

Capital Improvements Program - General Fund

Project # 310007

Project Name: Christophers Crossing Corridor - Sanner

Project Manager: Deputy Director of Engineering

Description:

This project includes the design, permitting and construction of Christophers Crossing through the Sanner Farm, which ultimately extends from US 15 in the north around the City to US 40 in the west. Christophers Crossing in this section will be a four lane road with associated curb and gutter, street lights, sidewalks and bike paths.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
Total	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Other	-	-	3,000,000	-	-	3,000,000
Total	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000

Operational Impact:

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ -	\$ -	\$ -	\$ 5,000	\$ 15,000	\$ 20,000

Capital Improvements Program - General Fund

Project # 310304

Project Name: Monocacy Blvd - Central Section -- Phase II

Project Manager: Director of Public Works

Description:

The design and construction of Monocacy Blvd Central Section, including the bridge over the Monocacy River, extension of Schifferstadt Blvd and East Church St to connect with Monocacy Blvd, and the bridge over Carroll Creek. Monocacy Blvd in this section will be a four lane road with associated curb, gutter, sidewalks, and bike paths. This project also includes associated water and sewer infrastructure. This project will relieve congestion and provide additional choices for motorists to travel without entering already congested arterials.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering \$	2,680,000	\$ -	\$ -	\$ -	\$ -	2,680,000
Construction	6,839,119	12,000,000	-	-	-	18,839,119
Other	7,800,000	-	-	-	-	7,800,000
Total \$	17,319,119	12,000,000	\$ -	\$ -	\$ -	29,319,119

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating \$	3,234,904	\$ -	\$ -	\$ -	\$ -	3,234,904
Debt Issue	13,320,778	3,650,000	-	-	-	16,970,778
Special Assessment	533,724	-	-	-	-	533,724
County Grant	-	8,350,000	-	-	-	8,350,000
Other	229,713	-	-	-	-	229,713
Total \$	17,319,119	12,000,000	\$ -	\$ -	\$ -	29,319,119

Operational Impact:

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

Street Maintenance	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
\$	-	\$ -	\$ 5,000	\$ 5,000	\$ 15,000	\$ 25,000

Capital Improvements Program - General Fund

Project # 320007

Project Name: Opossumtown Pike / Thomas Johnson Drive Intersection Improvements

Project Manager: Deputy Director of Engineering

Description:

Widen the entire intersection to provide additional turn lanes. This intersection is currently failing during peak periods and this project will greatly improve operations. The project is also needed to correspond with the SHA project that will rebuild and widen the Opossumtown Pike/Motter Avenue Bridge over US 15.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 903,000	\$ -	\$ -	\$ -	\$ -	\$ 903,000
Land/R.O.W.	751,000	325,000	-	-	-	1,076,000
Construction	2,133,818	700,000	-	-	-	2,833,818
Other	101,095	-	-	-	-	101,095
Total	\$ 3,888,913	\$ 1,025,000	\$ -	\$ -	\$ -	\$ 4,913,913

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 2,264,913	\$ 325,000	\$ -	\$ -	\$ -	\$ 2,589,913
Debt Issue	1,087,000	520,000	-	-	-	1,607,000
County Grant	320,000	180,000	-	-	-	500,000
Other	217,000	-	-	-	-	217,000
Total	\$ 3,888,913	\$ 1,025,000	\$ -	\$ -	\$ -	\$ 4,913,913

Operational Impact:

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase current staffing

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ 500	\$ 500	\$ 500	\$ 500	\$ 1,500	\$ 3,500

Capital Improvements Program - General Fund

Project # 320015

Project Name: Butterfly Lane Improvements - Realignment

Project Manager: Deputy Director of Engineering

Description:

This project is for the design, construction and the relocation of a four-lane Butterfly Lane section through the Hargett Farm to tie in at Swallowtail Drive. The existing Butterfly Lane will terminate prior to MD180 via a cul-de-sac. This project will enhance roadway operations and provide additional capacity along Butterfly Lane, and will greatly improve traffic issues along the MD180 corridor by spacing the intersection of Butterfly Lane at MD180 a greater distance from Himes Ave.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ -	\$ -	\$ 300,660	\$ -	\$ -	\$ 300,660
Construction	-	-	-	2,500,000	-	2,500,000
Total	\$ -	\$ -	\$ 300,660	\$ 2,500,000	\$ -	\$ 2,800,660

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000
Other	-	-	300,660	-	-	300,660
Total	\$ -	\$ -	\$ 300,660	\$ 2,500,000	\$ -	\$ 2,800,660

Operational Impact:

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase current staffing levels.

Street Maintenance	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ 500	\$ 1,500	\$ 2,000

Capital Improvements Program - General Fund

Project # 320018

Project Name: Christophers Crossing Corridor and Intersection Improvements

Project Manager: Deputy Director of Engineering

Description:

Complete intersection improvements in the Christophers Crossing Corridor in accordance with the Corridor Study completed in 2009. The recommendations contained in the document reflect the improvements of data collection in 2008. Prior to moving forward with the planned and programmed improvements, reevaluation of the forecasts will take place to insure the improvement is needed.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 71,200	\$ -	\$ -	\$ -	\$ -	\$ 71,200
Construction	206,882	-	-	-	-	206,882
Total	\$ 278,082	\$ -	\$ -	\$ -	\$ -	\$ 278,082

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 278,082	\$ -	\$ -	\$ -	\$ -	\$ 278,082
Total	\$ 278,082	\$ -	\$ -	\$ -	\$ -	\$ 278,082

Operational Impact:

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase current staffing levels.

Street Maintenance	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ 200	\$ 200	\$ 200	\$ 600	\$ 1,200

Capital Improvements Program - General Fund

Project # 320024

Project Name: Fairview Avenue Full Depth Reconstruction

Project Manager: Deputy Director for Operations

Description:

Current conditions of Fairview Avenue require full depth reconstruction from Rosement Avenue to 7th Street. Work to include curb, gutter and ADA improvements where necessary.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 1,300,000	\$ (500,000)	\$ -	\$ -	\$ -	\$ 800,000
Total	\$ 1,300,000	\$ (500,000)	\$ -	\$ -	\$ -	\$ 800,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Special Assessment	\$ 1,300,000	\$ (500,000)	\$ -	\$ -	\$ -	\$ 800,000
Total	\$ 1,300,000	\$ (500,000)	\$ -	\$ -	\$ -	\$ 800,000

Operational Impact:

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (7,500)	\$ (15,000)

Capital Improvements Program - General Fund

Project # 320025

Project Name: Rosemont Avenue Full Depth Reconstruction

Project Manager: Deputy Director for Operations

Description:

Current conditions of Rosemont Avenue require full depth reconstruction from Rt 15 to Upper College Terrace. Work to include curb, gutter and ADA improvements where necessary.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 1,300,000	\$ (800,000)	\$ -	\$ -	\$ -	\$ 500,000
Total	\$ 1,300,000	\$ (800,000)	\$ -	\$ -	\$ -	\$ 500,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Special Assessment	\$ 1,300,000	\$ (800,000)	\$ -	\$ -	\$ -	\$ 500,000
Total	\$ 1,300,000	\$ (800,000)	\$ -	\$ -	\$ -	\$ 500,000

Operational Impact:

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ -	\$ (2,500)	\$ (2,500)	\$ (2,500)	\$ (7,500)	\$ (15,000)

Capital Improvements Program - General Fund

Project # 320026

Project Name: South Carroll Street Full Depth Reconstruction

Project Manager: Deputy Director for Operations

Description:

Current conditions of South Carroll Street require full depth reconstruction of the roadway. Work to include curb, gutter and ADA improvements where necessary.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ 410,000
Total	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ 410,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Other	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ 410,000
Total	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ 410,000

Operational Impact:

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ -	\$ (1,200)	\$ (1,200)	\$ (1,200)	\$ (3,600)	\$ (7,200)

Capital Improvements Program - General Fund

Project # 320027

Project Name: Thomas Johnson Drive Full Depth Reconstruction

Project Manager: Deputy Director for Operations

Description:

Current conditions of Thomas Johnson Drive require full depth reconstruction from Hayward Road to Opossumtown Pike. Work to include curb, gutter and ADA improvements where necessary.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
Total	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 1,393,215	\$ -	\$ -	\$ -	\$ -	\$ 1,393,215
Special Assessment	2,106,785	-	-	-	-	2,106,785
Total	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000

Operational Impact:

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (15,000)	\$ (30,000)

Capital Improvements Program - General Fund

Project # 320028

Project Name: Willow Oak Drive Full Depth Reconstruction

Project Manager: Deputy Director for Operations

Description:

This is a full depth reconstruction of the roadway on Willow Oak Drive. Work includes curbs, gutter and ADA improvements as well as the removal and replacement of the street surface and subgrade to meet City Standards.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Special Assessment	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

Operational Impact:

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ -	\$ (1,200)	\$ (1,200)	\$ (1,200)	\$ (3,600)	\$ (7,200)

Capital Improvements Program - General Fund

Project # 320029

Project Name: Street Maintenance

Project Manager: Deputy Director for Operations

Description:

This project involves the repair and resurfacing of various streets throughout the City. Streets for each year's program are determined based on road condition, traffic volume and other factors. Streets anticipated for future projects include, but are not limited to: Hillcrest Drive, Lindbergh Avenue, Wilson Place, Pinewood Avenue and Fairview Avenue.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ -	\$ 550,000	\$ 500,000	\$ 500,000	\$ 1,500,000	\$ 3,050,000
Total	\$ -	\$ 550,000	\$ 500,000	\$ 500,000	\$ 1,500,000	\$ 3,050,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,500,000	\$ 2,500,000
Special Assessment	-	550,000	-	-	-	550,000
Total	\$ -	\$ 550,000	\$ 500,000	\$ 500,000	\$ 1,500,000	\$ 3,050,000

Operational Impact:

The completion of this project will decrease road maintenance expenditures needed for repairs on these roadways.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Street Maintenance	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (15,000)	\$ (30,000)

Capital Improvements Program - General Fund

Project # 340000

Project Name: Street Light Upgrades

Project Manager: Deputy Director for Operations

Description:

This multi-year project allows the City's Street Light and Traffic Control Department to upgrade all streetlights currently powered by direct bury series circuits. All of these streetlights will be converted to parallel circuits routed in conduit and their present lamp systems, both incandescent and high-pressure-sodium will be converted to QL induction lamps (low pressure mercury discharge).

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 3,788,147	\$ -	\$ 300,000	\$ 300,000	\$ 900,000	\$ 5,288,147
Total	\$ 3,788,147	\$ -	\$ 300,000	\$ 300,000	\$ 900,000	\$ 5,288,147

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 3,637,047	\$ -	\$ 300,000	\$ 300,000	\$ 900,000	\$ 5,137,047
State Grant	31,100	-	-	-	-	31,100
Other	120,000	-	-	-	-	120,000
Total	\$ 3,788,147	\$ -	\$ 300,000	\$ 300,000	\$ 900,000	\$ 5,288,147

Operational Impact:

The City's upgrade of the existing high-voltage, series street lighting circuits will improve system safety and availability, and will reduce operating and maintenance costs.

Street Lights	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ (34,000)	\$ (12,000)	\$ (12,000)	\$ (12,000)	\$ (48,000)	\$ (118,000)

Capital Improvements Program - General Fund

Project # 340007

Project Name: Bentz Street Pedestrian Crossing

Project Manager: Deputy Director of Engineering

Description:

This project consists of the design and construction of pedestrian improvements at each intersection along Bentz Street from 2nd Street up to 7th Street. Improvements will include new ADA ramps, pedestrian signals, signs, and striping.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	200,000	-	-	-	-	200,000
Total	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Total	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Operational Impact:

The purpose of this project is to improve pedestrian safety on this roadway. At this time, the City does not anticipate any changes in staffing or other operating expenses.

Street Lights	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program- General Fund

Project # 340102

Project Name: Sidewalk Retrofit

Project Manager: Deputy Director of Engineering

Description:

This project is part of an on-going initiative to utilize State Highway Administration matching funds to construct sidewalks in urbanized areas along State highways. Funding sources vary in terms of the need for pedestrian improvements; either for safety or for access to transit facilities. Future sections will include missing links along the north and south sides of MD26 east of Monocacy Blvd to Waterside/Sebastian Ct, and the east and west sides of Baughman's Lane north of West Patrick Street.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering \$	43,500	\$ -	\$ -	\$ -	\$ -	\$ 43,500
Construction	649,796	-	-	-	-	649,796
Total \$	693,296	\$ -	\$ -	\$ -	\$ -	693,296

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating \$	290,524	\$ -	\$ -	\$ -	\$ -	\$ 290,524
State Grant	301,114	-	-	-	-	301,114
Other	101,658	-	-	-	-	101,658
Total \$	693,296	\$ -	\$ -	\$ -	\$ -	693,296

Operational Impact:

The completion of this project will increase sidewalk maintenance costs in out years, however it is not expected to increase current staffing levels.

Street Maintenance	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
\$	1,500	\$ 500	\$ 500	\$ 500	\$ 1,500	\$ 4,500

Capital Improvements Program - General Fund

Project # 340401

Project Name: New Traffic Signal Construction

Project Manager: Deputy Director of Engineering

Description:

This project will provide funding for new traffic signals as the need arises throughout the year. It will also upgrade existing signal detection, controllers, interconnect capability, and will provide battery backup at key locations. This project will also include safety improvements to address pedestrian deficiencies at intersections.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 110,000	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 190,000
Land/R.O.W.	5,000	-	-	-	-	5,000
Utilities	5,000	-	-	-	-	5,000
Construction	799,420	-	185,000	185,000	30,000	1,199,420
Total	\$ 919,420	\$ -	\$ 225,000	\$ 225,000	\$ 30,000	\$ 1,399,420

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 919,420	\$ -	\$ 225,000	\$ 225,000	\$ 30,000	\$ 1,399,420
Total	\$ 919,420	\$ -	\$ 225,000	\$ 225,000	\$ 30,000	\$ 1,399,420

Operational Impact:

The purpose of this project is to replace existing signals and improve safety. It is not anticipated for this project to have an effect on the City's operating costs or staffing levels.

Street Lights	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - General Fund

Project # 340402

Project Name: Traffic Light Conversion - ARRA

Project Manager: Deputy Director of Operations

Description:

This ARRA Funded project will assist the City in reducing energy costs by replacing old incandescent light bulbs with light emitting diodes in traffic signals. There are currently 68 traffic signals to be replaced within the City's boundaries. All installation/labor will be completed by the City's Lighting Division with an expected completion date of one year after grant is received

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 164,732	\$ -	\$ -	\$ -	\$ -	\$ 164,732
Total	\$ 164,732	\$ -	\$ -	\$ -	\$ -	\$ 164,732

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 38,580	\$ -	\$ -	\$ -	\$ -	\$ 38,580
Federal Grant	109,552	-	-	-	-	109,552
Other	16,600	-	-	-	-	16,600
Total	\$ 164,732	\$ -	\$ -	\$ -	\$ -	\$ 164,732

Operational Impact:

This project will reduce energy costs by replacing old lights with LED's in traffic signals

Street Lights	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ (4,500)	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (4,500)	\$ (13,500)

Capital Improvements Program - General Fund

Project # 380001

Project Name: Shared Use Path Improvements

Project Manager: Deputy Director of Parks and Recreations

Description:

This project is to provide a 12' Shared Use Path throughout the entire City. The total miles of this project is 25.7 miles of which approximately 10 have been constructed.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Construction	2,065,009	-	120,000	120,000	-	2,305,009
Total	\$ 2,105,009	\$ -	\$ 120,000	\$ 120,000	\$ -	\$ 2,345,009

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 350,009	\$ -	\$ 90,000	\$ 90,000	\$ -	\$ 530,009
Debt Issue	1,280,000	-	-	-	-	1,280,000
Special Assessment	350,000	-	-	-	-	350,000
State Grant	125,000	-	30,000	30,000	-	185,000
Total	\$ 2,105,009	\$ -	\$ 120,000	\$ 120,000	\$ -	\$ 2,345,009

Operational Impact:

This project will increase repair and maintenance costs for the Parks Department, however it will not increase current staffing levels.

Parks	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ 7,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 7,500	\$ 22,000

Capital Improvements Program - General Fund

Project # 380006

Project Name: Wayfinding

Project Manager: Deputy Director of Planning

Description:

The scope of this project is to identify old signs to be removed, design a new consistent signage program in conjunction with the State’s Tourism Area and Corridor Sign Program (TAC) program, and develop a plan to install and remove the signage in a coordinated effort in the downtown area.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 640,000	\$ -	\$ -	\$ -	\$ -	\$ 640,000
Total	\$ 640,000	\$ -	\$ -	\$ -	\$ -	\$ 640,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ 360,000
Other	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000
Total	\$ 640,000	\$ -	\$ -	\$ -	\$ -	\$ 640,000

Operational Impact:

The City's way finding signage program will increase maintenance and repair costs for damaged signs

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Traffic Lines/Signs	\$ 16,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 24,000	\$ 64,000

Capital Improvements Program - General Fund

Project # 410001

Project Name: Carroll Creek Linear Park

Project Manager: Deputy Director of Parks and Recreation

Description:

To construct Carroll Creek Park improvements along the 1.3 mile long flood control corridor through historic Downtown Frederick. Private development of key opportunity sites along Carroll Creek Park and East Street together with construction of public park improvements along the length of the park is critical to bring the vision to fruition. Completion of the park will provide development opportunities, create jobs and services and enhance the tax base of the City.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 4,659,300	\$ -	\$ -	\$ -	\$ -	\$ 4,659,300
Construction	30,932,080	-	-	-	-	30,932,080
Other	137,000	-	-	-	-	137,000
Total	\$ 35,728,380	\$ -	\$ -	\$ -	\$ -	\$ 35,728,380

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 3,709,380	\$ -	\$ -	\$ -	\$ -	\$ 3,709,380
Debt Issue	21,829,421	-	-	-	-	21,829,421
State Grant	4,662,000	-	-	-	-	4,662,000
County Grant	1,000,000	-	-	-	-	1,000,000
Other	4,527,579	-	-	-	-	4,527,579
Total	\$ 35,728,380	\$ -	\$ -	\$ -	\$ -	\$ 35,728,380

Operational Impact:

The completion of the Carroll Creek Linear Park will result in an increase in park maintenance costs, police patrol costs, and utility costs. Additional Police and Park staff could become necessary in out years.

Various	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
\$	-	\$ 15,000	\$ 15,000	\$ 15,000	\$ 45,000	\$ 90,000

Capital Improvements Program - General Fund

Project # 410007

Project Name: Riverside Center Park

Project Manager: Deputy Director of Parks and Recreation

Description:

This is a phased project for this existing park that will ultimately provide an access road and parking spaces as well as additional multi-use field space for activities. The park resides entirely in the 100-year flood plain so obtaining environmental permits is a critical step in the design approval process.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering \$	70,480	\$ -	\$ -	\$ -	\$ -	\$ 70,480
Construction	890,000	-	-	-	-	890,000
Equipment	-	-	50,000	560,050	-	610,050
Total \$	960,480	\$ -	\$ 50,000	\$ 560,050	\$ -	\$ 1,570,530

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ 50,000	\$ 560,050	\$ -	\$ 610,050
Impact Fees	843,000	-	-	-	-	843,000
Other	117,480	-	-	-	-	117,480
Total \$	960,480	\$ -	\$ 50,000	\$ 560,050	\$ -	\$ 1,570,530

Operational Impact:

The completion of Riverside Center Park will increase park maintenance expenses in out years, however additional staffing is not anticipated.

Parks	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 15,000	\$ 25,000

Capital Improvements Program - General Fund

Project # 410011

Project Name: Commons of Avalon Park

Project Manager: Deputy Director of Parks and Recreation

Description:

The scope of this project includes the design and construction of the following features in this park: 19-space parking lot with 1 handicapped space and 1 entrance/exit off of Waverly Drive; a multi-aged playground unit meeting all standard playground safety specifications; 750 linear feet of 4' path connecting all park features; 2 single table picnic pavilions; 5 lighted tennis courts with 8' high chain link fence for an estimated 510 linear feet and water fountains.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000
Construction	-	-	-	354,000	-	354,000
Total	\$ -	\$ -	\$ -	\$ 384,000	\$ -	\$ 384,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Impact Fees	\$ -	\$ -	\$ -	\$ 384,000	\$ -	\$ 384,000
Total	\$ -	\$ -	\$ -	\$ 384,000	\$ -	\$ 384,000

Operational Impact:

The completion of Commons of Avalon Park will increase park maintenance expenses in out years, however additional staffing is not anticipated.

Parks	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000

Capital Improvements Program - General Fund

Project # 410017

Project Name: Clover Ridge Park

Project Manager: Deputy Director of Parks and Recreation

Description:

The park plan has been approved by the Parks & Recreation Commission for an approximately 30-acre park. The design consists of 2 tot lots, open space, soccer field, little league field, 34-space parking lot and 3 small pavilions.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering \$	-	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000
Construction	-	-	-	403,000	-	403,000
Total \$	-	\$ -	\$ 35,000	\$ 403,000	\$ -	\$ 438,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Impact Fees \$	-	\$ -	\$ 35,000	\$ 403,000	\$ -	\$ 438,000
Total \$	-	\$ -	\$ 35,000	\$ 403,000	\$ -	\$ 438,000

Operational Impact:

The completion of Clover Ridge Park will increase park maintenance expenses in out years, however additional staffing is not anticipated.

Parks	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
\$	-	\$ -	\$ -	\$ 5,000	\$ 15,000	\$ 20,000

Capital Improvements Program- General Fund

Project # 411202

Project Name: West Side Regional Park

Project Manager: Deputy Director of Parks and Recreation

Description:

The City has purchased a large tract of land, 148 acres, on the west side of town to provide the following elements: numerous lighted sports fields, adequate parking, indoor aquatic center, water park and DPW Annex. There will be upgrades made to the Butterfly Lane / Route 180 intersection helping overall traffic flow. The first phase is to develop the 35 acres that have been put into POS protection. These 35 acres are on the west side of the park and will consist of 4 multi-purpose fields and parking. The road frontage perk will be a future aquatic center.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 626,581	\$ -	\$ -	\$ -	\$ -	\$ 626,581
Land/R.O.W.	18,000,000	-	-	-	-	18,000,000
Construction	-	226,437	200,000	-	-	426,437
Total	\$ 18,626,581	\$ 226,437	\$ 200,000	\$ -	\$ -	\$ 19,053,018

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Debt Issue	17,543,720	-	-	-	-	17,543,720
Impact Fees	50,000	226,437	-	-	-	276,437
State Grant	1,032,861	-	-	-	-	1,032,861
Total	\$ 18,626,581	\$ 226,437	\$ 200,000	\$ -	\$ -	\$ 19,053,018

Operational Impact:

This is a long term project for the City. Current operating costs include the maintenance of the land. The park is not expected to be constructed in the foreseeable future.

Parks	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 4,500	\$ 10,500

Capital Improvements Program - General Fund

Project # 450102

Project Name: Harry Grove Stadium Improvements

Project Manager: Deputy Director for Operations

Description:

Upgrade Harry Grove Stadium to be in full compliance with NAPBL standards, meet ADA and other building codes, improve fan amenities, and upgrade the physical condition of the stadium. Various repairs and updating finishes will also be completed. Improvement costs will be shared with the Frederick Keys, the primary tenant and user of the stadium.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Construction	3,300,000	200,000	200,000	200,000	-	3,900,000
Other	307,500	-	-	-	-	307,500
Total	\$ 4,407,500	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 5,007,500

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 400,000
Debt Issue	2,000,000	-	-	-	-	2,000,000
State Grant	2,000,000	-	-	-	-	2,000,000
Other	307,500	100,000	100,000	100,000	-	607,500
Total	\$ 4,407,500	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 5,007,500

Operational Impact:

Continued improvements to Harry Grove Stadium will upgrade the physical condition of the stadium. It is anticipated this will reduce maintenance costs associated with the stadium, however estimates are not available at this time.

Asset Management	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - General Fund

Project # 480157

Project Name: Weinberg Center Lights and Sound

Project Manager: Director of Economic Development

Description:

The intent of this project is to upgrade the lighting at The Weinberg Center for the Arts as its lighting has reached its life expectancy and needs updating along with replacement and updating the sound system.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 180,000	\$ (90,000)	\$ -	\$ -	\$ -	\$ 90,000
Total	\$ 180,000	\$ (90,000)	\$ -	\$ -	\$ -	\$ 90,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Other	90,000	(90,000)	-	-	-	-
Total	\$ 180,000	\$ (90,000)	\$ -	\$ -	\$ -	\$ 90,000

Operational Impact:

This project is to replace existing equipment and is not anticipated to affect current operating costs.

Weinberg	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - General Fund

Project # 480158

Project Name: Weinberg Center HVAC

Project Manager: Director of Economic Development

Description:

The Weinberg HVAC system has been plagued with problems since 2006. This project includes an engineering evaluation of existing HVAC systems and the design and installation of new system.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Operational Impact:

This project is expected to reduce energy costs at the Weinberg Center.

Weinberg	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ (5,000)	\$ (5,000)	\$ (15,000)	\$ (25,000)

Capital Improvements Program - Water and Sewer Fund

Project # 310004WS
Project Name: Monocacy Blvd - RT 15 Interchange
Project Manager: Deputy Director for Engineering

Description:

The intent of this project is to complete the engineering and design of the project as prescribed in the planning process. A memorandum of understanding and letter of agreement between the City, County and State was entered into in order to fund the design with SHA responsible for managing the design.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Utilities	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000
Total	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000
Total	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000

Operational Impact:

This project requires relocation of utilities but is not expected to increase operating costs.

Water and Sewer	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Water and Sewer Fund

Project # 310304WS

Project Name: Monocacy Blvd - Central Section, Water and Sewer

Project Manager: Deputy Director for Engineering

Description:

The design and construction of Monocacy Blvd. Central Section which extends from Gas House Pike in the north to Hughes Ford Road in the south, including the design and construction of the bridge over Monocacy River, extension of Schifferstadt Blvd. and East Church Street to connect with Monocacy Blvd.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Utilities	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
Construction	7,095,074	-	-	-	-	7,095,074
Total	\$ 7,095,074	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 9,095,074

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Debt Issue	\$ 7,095,074	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 9,095,074
Total	\$ 7,095,074	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 9,095,074

Operational Impact:

Additional water and sewer infrastructure will increase maintenance costs, however additional staffing needs are not anticipated.

Water and Sewer	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000	\$ 30,000

Capital Improvements Program - Water and Sewer Fund

Project # 320015WS

Project Name: Butterfly Lane Improvements - Realignment

Project Manager: Deputy Director for Engineering

Description:

This project is for the design, construction and relocation of a four-lane Butterfly Lane section through the Hargett Farm to tie in at Swallowtail Drive. The existing butterfly Lane will terminate prior to MD180 via a cul-de-sac.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
Total	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
Total	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000

Operational Impact:

This project will relocate water infrastructure. It is not anticipated to increase operating costs.

Water and Sewer	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Water and Sewer Fund

Project # 360009

Project Name: Water Distribution

Project Manager: Deputy Director for Operations

Description:

This project will require: the hiring of a design/builder to complete the City's water distribution system improvements per the City's Water and Sewer Master Plan (Chester 2000 & Dayton-Knight 2006). The design/builder will complete the design and construct the water main improvements, provide traffic control, public information notices, permits, easements, permanent patching and/or mill-overlay and restoration of all work sites per City specifications.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 534,291	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,034,291
Construction	11,897,059	-	4,000,000	-	500,000	16,397,059
Total	\$ 12,431,350	\$ 500,000	\$ 4,000,000	\$ -	\$ 500,000	\$ 17,431,350

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 640,252	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ 1,640,252
Debt Issue	11,252,146	-	4,000,000	-	-	15,252,146
Special Assessment	535,735	-	-	-	-	535,735
Other	3,217	-	-	-	-	3,217
Total	\$ 12,431,350	\$ 500,000	\$ 4,000,000	\$ -	\$ 500,000	\$ 17,431,350

Operational Impact:

Continuation of improvements to the City's water distribution system will decrease the repairs and maintenance costs of the aging system.

Water Services	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ (125,000)	\$ (25,000)	\$ (25,000)	\$ (30,000)	\$ (75,000)	\$ (280,000)

Capital Improvements Program - Water and Sewer Fund

Project # 360011

Project Name: New Design Water Treatment Plant Expansion

Project Manager: Deputy Director for Operations

Description:

The scope of this project includes City funding of a proportionate share of the design, easement acquisition and construction of County owned water supply infrastructures. This project will allow the County to provide the City with 8 MGD Maximum potable water from the Potomac source as is defined by the Potomac River Water Supply Agreement.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 1,835,000	\$ -	\$ -	\$ -	\$ -	\$ 1,835,000
Land/R.O.W.	715,000	-	-	-	-	715,000
Construction	49,700,000	-	-	-	-	49,700,000
Total	\$ 52,250,000	\$ -	\$ -	\$ -	\$ -	\$ 52,250,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Debt Issue	51,750,000	-	-	-	-	51,750,000
Total	\$ 52,250,000	\$ -	\$ -	\$ -	\$ -	\$ 52,250,000

Operational Impact:

Increased costs are attributed to water purchased by the City from the County but are expected to be offset by revenues in future years. The amount shown is net of expected user fees.

Water Treatment	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ 900,000	\$ 719,318	\$ 569,318	\$ 419,318	\$ 507,954	\$ 3,115,908

Capital Improvements Program - Water and Sewer Fund

Project # 360015

Project Name: North Side Water Tank

Project Manager: Deputy Director for Engineering

Description:

This project requires land be acquired, a design be produced and a contractor be hired for the construction of 1,000,000 gallon steel, above ground, potable water storage tank, SCADA controls and ~ 1500 linear feet of 20” transmission main to connect to a 20” water main along Thomas Johnson Drive (assuming Hayward Road BOE site).

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Land/R.O.W.	430,000	-	-	-	-	430,000
Construction	3,070,000	-	-	-	-	3,070,000
Total	\$ 3,800,000	\$ -	\$ -	\$ -	\$ -	\$ 3,800,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 2,800,000	\$ -	\$ -	\$ -	\$ -	\$ 2,800,000
Other	1,000,000	-	-	-	-	1,000,000
Total	\$ 3,800,000	\$ -	\$ -	\$ -	\$ -	\$ 3,800,000

Operational Impact:

Once completed, this project will increase maintenance costs, however those increases can not be estimated at this time.

Water Services	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Water and Sewer Fund

Project # 360018

Project Name: Water Loss Reduction

Project Manager: Assistant Deputy Director of Operations

Description:

This project is an ongoing 2-phase project. Phase I will be the completion (and ongoing) of a study of the City's water distribution system to identify the parts of this system that either are or have a high probability of losing water through leaks. The study will provide recommendations for corrective actions, cost estimates and prioritization. Phase II will implement the corrections based on the annual level of funding. This will include but not limited to replacement of main, services, metering, leak detection, etc. The area covered is any part of the City's distribution system.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 1,119,275	\$ -	\$ -	\$ -	\$ -	\$ 1,119,275
Construction	6,046,000	2,500,000	2,000,000	2,000,000	6,000,000	18,546,000
Total	\$ 7,165,275	\$ 2,500,000	\$ 2,000,000	\$ 2,000,000	\$ 6,000,000	\$ 19,665,275

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 2,000,000	\$ 2,500,000	\$ 2,000,000	\$ 2,000,000	\$ 6,000,000	\$ 14,500,000
Debt Issue	5,165,275	-	-	-	-	5,165,275
Total	\$ 7,165,275	\$ 2,500,000	\$ 2,000,000	\$ 2,000,000	\$ 6,000,000	\$ 19,665,275

Operational Impact:

The continuation of this project will improve the efficiency of the City's water system by repairing areas in the system that have a high probability of leaks. This project will reduce the overall expense of maintaining a water system.

Water Services	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ (200,000)	\$ (100,000)	\$ (150,000)	\$ (200,000)	\$ (750,000)	\$ (1,400,000)

Capital Improvements Program - Water and Sewer Fund

Project # 360022

Project Name: Water Resource Project

Project Manager: Deputy Director for Operations

Description:

Develop new permanent water sources for the City's potable supply system in order to increase or obtain additional water supply. Construct new water supply infrastructure needed to supplement the City's existing sources of the supply during the next 2 –5 years. These sources consist of new production wells, surface water intake structure modifications, treatment modifications or expansions, pipelines or other infrastructure which may be necessary to integrate these new sources of supply into the water distribution system.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 2,594,374	\$ -	\$ -	\$ -	\$ -	\$ 2,594,374
Land/R.O.W.	86,030	-	-	-	-	86,030
Construction	2,813,374	5,000,000	-	-	-	7,813,374
Equipment/Misc.	109,382	-	-	-	-	109,382
Total	\$ 5,603,160	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 10,603,160

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 581,074	\$ -	\$ -	\$ -	\$ -	\$ 581,074
Debt Issue	4,892,181	5,000,000	-	-	-	9,892,181
Federal Grant	15,266	-	-	-	-	15,266
Other	114,639	-	-	-	-	114,639
Total	\$ 5,603,160	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 10,603,160

Operational Impact:

This project is to develop new permanent water sources for the City. This is a long term project where the operating effects will not be determined until future years.

Water Service	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Water and Sewer Fund

Project # 360023

Project Name: Ballenger Creek Interconnect (Phase II)

Project Manager: Deputy Director for Operations

Description:

Design and construction of approximately 2,200 feet of 24-inch water transmission main and associated chemical enhancement facility to allow the transfer of 2.0 to 4.0 million gallons per day (MGD) of potable water from the Frederick County water system to the City water distribution system by October 2008 as planned in the optimization phase of the New Design Water Plant Expansion Project – CIP 360011. Total system must be constructed to transfer and treat 1.5 MGD initially and 5.0 MGD (8 MGD Maximum) in the future.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 246,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 496,000
Land/R.O.W.	100,000	-	-	-	-	100,000
Construction	2,051,483	-	1,000,000	-	-	3,051,483
Equipment	6,000	-	-	-	-	6,000
Total	\$ 2,403,483	\$ 250,000	\$ 1,000,000	\$ -	\$ -	\$ 3,653,483

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 43,925	\$ 250,000	\$ -	\$ -	\$ -	\$ 293,925
Debt Issue	2,359,558	-	1,000,000	-	-	3,359,558
Total	\$ 2,403,483	\$ 250,000	\$ 1,000,000	\$ -	\$ -	\$ 3,653,483

Operational Impact:

Operating impacts have been included with CIP #360011, New Design Water Plant Expansion.

Water Treatment	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Water and Sewer Fund

Project # 360025

Project Name: Water and Sewer Security

Project Manager: Superintendent of Water Treatment

Description:

To determine and implement security improvements to the City's Water and Sewer System based on the recommendations of the Environmental Protection Agency (EPA) required Vulnerability Assessment of the City's Water Treatment Plants (WTP's) that was completed (2003) by the City's Water Treatment Superintendent. Our plan is to implement security measures at the City's Wastewater Treatment Plant (WWTP) based on the same assessments. At a minimum this project will require: (1) the study of what type of WTP/WWTP security measures will be needed; (2) the development of the specifications to prepare a bid for a security product and installation of the product; (3) the selection of a contractor to install/purchase the security product and obtain a Frederick County Building and Soil Erosion Permit if applicable; and (4) installation of the security product.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ 340,000
Total	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ 340,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Federal Grant	120,000	-	-	-	-	120,000
State Grant	120,000	-	-	-	-	120,000
Total	\$ 340,000	\$ -	\$ -	\$ -	\$ -	\$ 340,000

Operational Impact:

This project is not expected to have an impact on operating expenses.

Water Treatment	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Water and Sewer Fund

Project # 360029

Project Name: Bowers-Whittier-Bowman Connector Pipelines

Project Manager: Deputy Director for Operations

Description:

Design and construction of approximately 15,000 feet of 16-inch water transmission main along Bowers Road and Kemp Lane to connect the Bowers and Whittier storage tanks to include acquisition of all necessary permits and easements and the design-build of approximately 1200 feet of a 12-inch transmission connection loop to the Linganore Transmission Main. This project is to include the acquisition of all necessary permits and easements.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Land/R.O.W.	\$ 5,690	\$ -	\$ -	\$ -	\$ -	\$ 5,690
Construction	4,480,498	-	-	-	-	4,480,498
Miscellaneous	594	-	-	-	-	594
Total	\$ 4,486,782	\$ -	\$ -	\$ -	\$ -	\$ 4,486,782

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 76,000	\$ -	\$ -	\$ -	\$ -	\$ 76,000
Debt Issue	4,410,782	-	-	-	-	4,410,782
Total	\$ 4,486,782	\$ -	\$ -	\$ -	\$ -	\$ 4,486,782

Operational Impact:

This project will provide redundancy and operational backup to the Whittier storage tank and will result in an increase in maintenance costs.

Water Services	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ 5,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 7,500	\$ 20,000

Capital Improvements Program - Water and Sewer Fund

Project # 360031

Project Name: Fishing Creek Pipeline

Project Manager: Deputy Director for Operations

Description:

This project provides for constructing approximately 31,700 feet of 18-inch water main from Fishing Creek Reservoir to the Lester Dingle Treatment Plant. The water main is intended to replace the existing pipeline between the reservoir and the plant. The existing pipeline is a 12-inch/18-inch diameter, lead-jointed cast iron pipe constructed in ~1899. The pipe is exposed in areas, corroded and subject to leakage and damage due to its original placement and alignment. Replacement will provide for a more dependable source of water from the reservoir. This project is recommended in the 2006 update to the Water Master Plan by Dayton & Knight Ltd.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 125,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,125,000
Land/R.O.W.	155,000	-	-	-	-	155,000
Construction	800,000	-	-	-	11,500,000	12,300,000
Total	\$ 1,080,000	\$ 1,000,000	\$ -	\$ -	\$ 11,500,000	\$ 13,580,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 1,080,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,080,000
Debt Issue	-	-	-	-	11,500,000	11,500,000
Total	\$ 1,080,000	\$ 1,000,000	\$ -	\$ -	\$ 11,500,000	\$ 13,580,000

Operational Impact:

This water main will replace existing pipeline and is expected to decrease maintenance costs.

Water Services	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ (15,000)	\$ (45,000)	\$ (60,000)

Capital Improvements Program - Water and Sewer Fund

Project # 360032

Project Name: SCADA System

Project Manager: Deputy Director for Operations

Description:

To make all necessary improvements to the existing SCADA (Supervisory Control and Data Acquisition) System that will enhance the operability, security, and management of our water treatment and distribution/collection system. The work anticipated will address communications infrastructure, hardware replacements/modifications, new I/O devices for additional monitoring, control, and security, adding HMI (Human Machine Interface) clients to management areas, etc. In some cases, these activities will be coordinated with improvements or construction of new facilities as determined by each individual project.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	400,000	-	-	-	-	400,000
Total	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Operational Impact:

Improvements to the SCADA System will result in an increase in support and maintenance costs.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Water Treatment	\$ 5,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 7,500	\$ 20,000

Captial Improvements Program - Water and Sewer Fund

Project # 360033

Project Name: Lake Linganore Silt Removal

Project Manager: Deputy Director for Operations

Description:

The intent of this project is for the City to fund its proportionate share of the removal of silt from the Lake Linganore Water Reservoir and to establish a long-term maintenance/funding plan to address silt build-up. The City is also working with the County on a study by USGS to get a more accurate determination of the volume of silt accumulation. Work will include: develop a memorandum of understanding between the City and Lake Linganore Association (LLA); establish a method of removing silt; secure permits; establish site for de-watering of silt; hire contractor to move silt to de-watering site and to de-water silt at facility and stabilize embankments/silt inflow channels; establish a maintenance plan between the City and LLA.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 29,900	\$ 250,000	\$ 260,000	\$ 60,000	\$ -	\$ 599,900
Construction	\$ -	\$ -	\$ -	\$ 7,500,000	\$ 7,500,000	\$ 15,000,000
Total	\$ 29,900	\$ 250,000	\$ 260,000	\$ 7,560,000	\$ 7,500,000	\$ 15,599,900

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 29,900	\$ 125,000	\$ 130,000	\$ -	\$ -	\$ 284,900
Debt Issue	-	-	-	3,780,000	3,750,000	7,530,000
County Grant	-	62,500	65,000	1,890,000	1,875,000	3,892,500
Other	-	62,500	65,000	1,890,000	1,875,000	3,892,500
Total	\$ 29,900	\$ 250,000	\$ 260,000	\$ 7,560,000	\$ 7,500,000	\$ 15,599,900

Operational Impact:

This project includes a maintenance plan to address future silt build-ups which will increase operating costs in out years.

Water Treatment	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Captial Improvements Program - Water and Sewer Fund

Project # 360034

Project Name: Butterfly Lane Water Tank: Lead Abatement

Project Manager: Deputy Director for Operations

Description:

In order to meet OSHA and MOSHA requirements, scope of this work would include the provision for hiring an engineer to evaluate and conduct lead abatement procedures to both exterior and interior of the Butterfly Lane Water Tank. The work may also include upgrade to worn pump and pump controls.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction	-	-	1,000,000	-	-	1,000,000
Total	\$ 200,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,200,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 200,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,200,000
Total	\$ 200,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,200,000

Operational Impact:

This project will keep the drinking water safe from contamination and is not expected to effect operating expenditures.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Water Treatment	\$ -	\$ -				

Capital Improvements Program - Water and Sewer Fund

Project # 360601

Project Name: Watershed Land Acquisition

Project Manager: Deputy Director for Operations

Description:

This project funds the annual acquisition of available property within the City watershed as land becomes available to purchase.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 59,006	\$ -	\$ -	\$ -	\$ -	\$ 59,006
Land/R.O.W.	673,621	300,000	-	-	-	973,621
Construction	28,547	-	-	-	-	28,547
Equipment	941	-	-	-	-	941
Total	\$ 762,115	\$ 300,000	\$ -	\$ -	\$ -	\$ 1,062,115

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 381,878	\$ 300,000	\$ -	\$ -	\$ -	\$ 681,878
Other	380,237	-	-	-	-	380,237
Total	\$ 762,115	\$ 300,000	\$ -	\$ -	\$ -	\$ 1,062,115

Operational Impact:

It is not anticipated this project will effect future operating costs.

Water Services	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Water and Sewer Fund

Project # 370007

Project Name: Wastewater Flowmeter Replacement

Project Manager: Deputy Director for Operations

Description:

A jointly purchased comprehensive sewer basin study will be necessary to determine ultimate flow ownership between the City and County and identify potential improvements needed to address capacity issues in the shared system. Immediate improvements as identified in the study will be constructed under this CIP along with necessary repairs as identified during the study process.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Construction	690,000	-	-	-	-	690,000
Equipment	130,000	-	-	-	-	130,000
Total	\$ 1,070,000	\$ -	\$ -	\$ -	\$ -	\$ 1,070,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 1,070,000	\$ -	\$ -	\$ -	\$ -	\$ 1,070,000
Total	\$ 1,070,000	\$ -	\$ -	\$ -	\$ -	\$ 1,070,000

Operational Impact:

This project is not expected to have an impact on operating expenses.

Wastewater	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Water and Sewer Fund

Project # 370008

Project Name: Gas House Pike WWTP Expansion and Improvements

Project Manager: Deputy Director for Operations

Description:

This project provides for the installation of the City's Wastewater Treatment Plant improvements that are recommended in the Malcolm-Pirnie Wastewater Treatment Expansion Study (MPWWTPS) completed in 2/2004 and the Whitman-Requardt Facilities Plan - 2/2010. Funding for Enhanced Nutrient Removal (ENR) and solids processing upgrades has been obtained through the Maryland Department of the Environment. This project combined with and replaced CIP #370601 WWTP Pump Station Upgrade.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 815,922	\$ -	\$ -	\$ -	\$ -	\$ 815,922
Construction	9,057,221	-	-	-	-	9,057,221
Other	20,000	-	-	-	-	20,000
Total	\$ 9,893,143	\$ -	\$ -	\$ -	\$ -	\$ 9,893,143

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 197,421	\$ -	\$ -	\$ -	\$ -	\$ 197,421
Debt Issue	9,680,228	-	-	-	-	9,680,228
Other	15,494	-	-	-	-	15,494
Total	\$ 9,893,143	\$ -	\$ -	\$ -	\$ -	\$ 9,893,143

Operational Impact:

Completion of this project will result in a decrease of maintenance and repair costs at the plant.

Wastewater	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ (50,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (75,000)	\$ (200,000)

Capital Improvements Program - Water and Sewer Fund

Project # 370009

Project Name: Ballenger-McKinney WWTP

Project Manager: Deputy Director for Operations

Description:

The scope of this project includes City funding of a proportionate share of the 1990 Monocacy Interceptor Sewer Capital Funding Agreement with Frederick County for the design, easement acquisition and construction of County owned wastewater treatment infrastructures. This project will allow the County to provide the City with 3 MGD Maximum sewer capacity from the upgraded Ballenger McKinney Wastewater Treatment Plant as is defined by the 1990 Monocacy Interceptor Sewer Capital Funding Agreement. The City's portion of this project has been funded with low interest loans provided by the Maryland Department of the Environment.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 17,483,000	\$ -	\$ -	\$ -	\$ -	\$ 17,483,000
Total	\$ 17,483,000	\$ -	\$ -	\$ -	\$ -	\$ 17,483,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Debt Issue	\$ 17,186,895	\$ -	\$ -	\$ -	\$ -	\$ 17,186,895
Other	296,105	-	-	-	-	296,105
Total	\$ 17,483,000	\$ -	\$ -	\$ -	\$ -	\$ 17,483,000

Operational Impact:

This project is the City's portion of a County owned and operated facility. Future effects on operating costs can not be determined at this time.

Wastewater	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Water and Sewer Fund

Project # 370010

Project Name: Gas House Pike WWTP Solids Processing Rehab

Project Manager: Deputy Director for Operations

Description:

Design and construct improvements to the solids handling and gas recovery system while utilizing green technology to harvest methane and reuse energy for plant processes. Funding for this project has been obtain through the Maryland Department of the Environment from grants and low interest loans.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 586,931	\$ 70,000	\$ -	\$ -	\$ -	\$ 656,931
Construction	5,430,952	-	-	-	-	5,430,952
Total	\$ 6,017,883	\$ 70,000	\$ -	\$ -	\$ -	\$ 6,087,883

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000
Debt Issue	3,029,270	-	-	-	-	3,029,270
State Grant	2,988,613	-	-	-	-	2,988,613
Total	\$ 6,017,883	\$ 70,000	\$ -	\$ -	\$ -	\$ 6,087,883

Operational Impact:

Completion of this project will result in decreasing costs associated with the current method of sludge disposal. The green component is expected to lower the cost for utilities.

Wastewater	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ (400,000)	\$ (400,000)	\$ (410,000)	\$ (1,230,000)	\$ (2,440,000)

Capital Improvements Program - Water and Sewer Fund

Project # 370011
Project Name: Gas House Pike WWTP ENR Upgrade
Project Manager: Deputy Director for Operations

Description:

The improvements to the plant are necessary to be in compliance with State Enhanced Nutrient Removal (ENR) requirements and include: solids building mixing system, influent pump station modernization, sand filter building flow increases and grit separation process upgrades. Funding for this project has been obtain through the Maryland Department of the Environment from grants and low interest loans.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 9,473,620	\$ -	\$ -	\$ -	\$ -	\$ 9,473,620
Construction	47,368,100	-	-	-	-	47,368,100
Total	\$ 56,841,720	\$ -	\$ -	\$ -	\$ -	\$ 56,841,720

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Debt Issue	\$ 33,279,416	\$ -	\$ -	\$ -	\$ -	\$ 33,279,416
State Grant	23,562,304	-	-	-	-	23,562,304
Total	\$ 56,841,720	\$ -	\$ -	\$ -	\$ -	\$ 56,841,720

Operational Impact:

Completion of this project will result in a decrease of maintenance and repair costs at the plant but is not expected to impact staffing levels.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Wastewater	\$ -	\$ -	\$ (25,000)	\$ (50,000)	\$ (100,000)	\$ (175,000)

Capital Improvements Program - Water and Sewer Fund

Project # 370300

Project Name: Inflow and Infiltration Reduction

Project Manager: Deputy Director for Operations

Description:

The intent of this multi-year project is to provide deliverables (equipment, rehabilitation, repairs or new technology) that will reduce inflow and infiltration to the City's sanitary sewer system. Sanitary sewer collection systems maintenance and operations best management practices require periodic improvements to the system to reduce inflow/infiltration (I/I) of ground water that does not need to be processed through the wastewater treatment plant. This ongoing CIP project provides a funding source for new technology purchases and targets locations that are determined to contribute to the I/I problem.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 512,000	\$ -	\$ -	\$ -	\$ -	\$ 512,000
Construction	5,079,837	500,000	2,000,000	-	-	7,579,837
Other	500,000	-	-	-	-	500,000
Total	\$ 6,091,837	\$ 500,000	\$ 2,000,000	\$ -	\$ -	\$ 8,591,837

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 2,073,267	\$ 500,000	\$ 2,000,000	\$ -	\$ -	\$ 4,573,267
Debt Issue	1,950,000	-	-	-	-	1,950,000
State Grant	100,000	-	-	-	-	100,000
Other	1,968,570	-	-	-	-	1,968,570
Total	\$ 6,091,837	\$ 500,000	\$ 2,000,000	\$ -	\$ -	\$ 8,591,837

Operational Impact:

This program helps to manage the costs associated with the treatment of wastewater by keeping the plant running efficiently.

Wastewater	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ (70,000)	\$ (10,000)	\$ (10,000)	\$ (5,000)	\$ (30,000)	\$ (125,000)

Capital Improvements Program - Airport Fund

Project # 380051

Project Name: FAA Part 77

Project Manager: Airport Manager

Description:

The scope of this project is to acquire easements over 11 properties in the Tulip Hill Subdivision, and to trim/remove trees that penetrate the 34:1 approach surface for Runway 5, as identified in the 1999 Obstruction Removal Program. The Airport has procured the services of a property acquisition specialist to obtain easements from each of these 11 property owners to allow for removal of these trees. This project will be funded through the FAA and the MAA.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Other	\$ 856,000	\$ -	\$ -	\$ -	\$ -	\$ 856,000
Total	\$ 856,000	\$ -	\$ -	\$ -	\$ -	\$ 856,000
Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000
Federal Grant	813,000	-	-	-	-	813,000
State Grant	20,000	-	-	-	-	20,000
County Grant	11,000	-	-	-	-	11,000
Total	\$ 856,000	\$ -	\$ -	\$ -	\$ -	\$ 856,000

Operational Impact:

This project is not expected to have an impact on operating expenses.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Airport Fund

Project # 380054

Project Name: Airport Property Acquisitions

Project Manager: Airport Manager

Description:

The scope of this project is to purchase properties to remove obstructions that are within the Runway 5 Object Free Area (ROFA) and/or the Runway 5 Runway Protection Zone (RPZ). This project will be funded primarily by the FAA. All properties have been acquired.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Other	\$ 17,114,000	\$ -	\$ -	\$ -	\$ -	\$ 17,114,000
Total	\$ 17,114,000	\$ -	\$ -	\$ -	\$ -	\$ 17,114,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 1,263,000	\$ -	\$ -	\$ -	\$ -	\$ 1,263,000
Federal Grant	15,250,000	-	-	-	-	15,250,000
State Grant	401,000	-	-	-	-	401,000
County Grant	200,000	-	-	-	-	200,000
Total	\$ 17,114,000	\$ -	\$ -	\$ -	\$ -	\$ 17,114,000

Operational Impact:

The effect on operating budgets will be the maintenance on these properties until they can be demolished.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ 7,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 7,500	\$ 22,500

Capital Improvements Program - Airport Fund

Project # 380062

Project Name: Property Acquisition - Bowman's Farm

Project Manager: Airport Manager

Description:

The Bowman Farm property acquisition plan is to secure approximately 34 acres of land for the future expansion of the Airport. Once the 34 acre tract is acquired, the Airport will be better positioned for future needed expansion in accordance with the 1999 Airport Master Plan for east side development over the next decade. Until an FAA grant is obtained, the City will have to provide interim financing to purchase this property. When funding is available, the Airport will request reimbursement from the FAA for the purchase price of this property.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Other	\$ 5,550,000	\$ -	\$ -	\$ -	\$ -	\$ 5,550,000
Total	\$ 5,550,000	\$ -	\$ -	\$ -	\$ -	\$ 5,550,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 71,000	\$ -	\$ -	\$ -	\$ -	\$ 71,000
Debt Issue	275,875	-	-	-	-	275,875
Federal Grant	4,995,000	-	-	-	-	4,995,000
State Grant	138,750	-	-	-	-	138,750
County Grant	69,375	-	-	-	-	69,375
Total	\$ 5,550,000	\$ -	\$ -	\$ -	\$ -	\$ 5,550,000

Operational Impact:

This property acquisition allows for a place card for future development on the east side of the Airport. It is not anticipated for there to be an impact on operations for the foreseeable future.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Airport Fund

Project # 380064

Project Name: Toms Farm Easement

Project Manager: Airport Manager

Description:

The Tom's Farm Property is located in the approach path to Runway 23. The property currently has a multitude of controlling obstructions including trees, silos and buildings. The purpose of this scope is to acquire aviation easement on the 135 acres.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Other	\$ 50,000	\$ -	\$ -	\$ 1,250,000	\$ -	\$ 1,300,000
Total	\$ 50,000	\$ -	\$ -	\$ 1,250,000	\$ -	\$ 1,300,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 40,000	\$ -	\$ -	\$ 31,000	\$ -	\$ 71,000
Federal Grant	10,000	-	-	1,125,000	-	1,135,000
State Grant	-	-	-	63,000	-	63,000
County Grant	-	-	-	31,000	-	31,000
Total	\$ 50,000	\$ -	\$ -	\$ 1,250,000	\$ -	\$ 1,300,000

Operational Impact:

This property acquisition allows for a place card for future development on the east side of the Airport. It is not anticipated for there to be an impact on operations for the foreseeable future.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Airport Fund

Project # 380067

Project Name: Bailes Lane Demolition and Site Work

Project Manager: Airport Manager

Description:

The scope of this project is for the demolition of structures on the properties along Bailes Lane that are within the Runway 5 Object Free Area (ROFA) and/or the Runway 5 Runway Protection Zone (RPZ), for site work to meet City and State grading and soil and erosion control guidelines and to allow reuse of the properties for Airport use.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 835,200	\$ -	\$ -	\$ -	\$ -	\$ 835,200
Utilities	500,000	-	-	-	-	500,000
Construction	33,000	2,000,000	2,000,000	2,000,000	6,000,000	12,033,000
Total	\$ 1,368,200	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 6,000,000	\$ 13,368,200

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 18,228	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000	\$ 318,228
Federal Grant	1,298,290	1,800,000	1,800,000	1,800,000	5,400,000	12,098,290
State Grant	34,454	100,000	100,000	100,000	300,000	634,454
County Grant	17,228	50,000	50,000	50,000	150,000	317,228
Total	\$ 1,368,200	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 6,000,000	\$ 13,368,200

Operational Impact:

This project will not effect future operating budgets.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Airport Fund

Project # 380068

Project Name: Acquire and Remove Waffle House

Project Manager: Airport Manager

Description:

The scope of this project is to acquire and demolish the Waffle House Restaurant, Parcel A54, located at 1316 E. Patrick St. (0.44 acres) located within the future extension of the Runway 5 Runway Protection Zone (RPZ).

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Other	2,325,000	-	-	-	-	2,325,000
Total	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Debt Issue	119,000	-	-	-	-	119,000
Federal Grant	2,160,000	-	-	-	-	2,160,000
State Grant	60,000	-	-	-	-	60,000
County Grant	30,000	-	-	-	-	30,000
Total	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000

Operational Impact:

Maintenance costs will increase until this building can be demolished.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ 5,000	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ 10,000

Capital Improvements Program - Airport Fund

Project # 380071

Project Name: Acquisition and Demolition of Tulip Hill Houses

Project Manager: Airport Manager

Description:

The scope of this project includes the demolition of the two homes in Tulip Hill Subdivision, located at 6204 and 6206 Fairfax Court (ALP Parcels A40 and A41). The homes are located within the proposed extension of the Runway 5 Runway Protection Zone (RPZ) and must be demolished prior to the Runway 5, 23 and 30 extension projects.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ 22,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 522,000
Other	978,000	-	-	-	-	978,000
Total	\$ 1,000,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 1,500,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 14,000	\$ -	\$ 12,500	\$ -	\$ -	\$ 26,500
Federal Grant	950,000	-	450,000	-	-	1,400,000
State Grant	25,000	-	25,000	-	-	50,000
County Grant	11,000	-	12,500	-	-	23,500
Total	\$ 1,000,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 1,500,000

Operational Impact:

Maintenance costs will increase until these buildings can be demolished.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 5,000

Capital Improvements Program - Airport Fund

Project # 380073

Project Name: Equipment Storage Building

Project Manager: Airport Manager

Description:

Design and construct a 4,000 square foot equipment storage building to house snow removal and mowing equipment.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Eng.	\$ 30,000	\$ -	\$ 150,000	\$ -	\$ -	\$ 180,000
Construction	-	-	-	900,000.00	-	900,000.00
Total \$	\$ 30,000	\$ -	\$ 150,000	\$ 900,000	\$ -	\$ 1,080,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 7,500	\$ -	\$ 37,500	\$ 225,000	\$ -	\$ 270,000
State Grant	22,500	-	112,500	675,000	-	810,000
Total \$	\$ 30,000	\$ -	\$ 150,000	\$ 900,000	\$ -	\$ 1,080,000

Operational Impact:

Construction of an equipment storage building will increase maintenance costs.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Airport	\$ -	\$ -	\$ -	\$ 5,000	\$ 15,000	\$ 20,000

Capital Improvements Program - Airport Fund

Project # 380077

Project Name: Air Traffic Control Tower and Associated Infrastructure Projects

Project Manager: Airport Manager

Description:

The scope of this project is to construct an air traffic control tower, on Airport property, in accordance with FAA regulations. An all-weather, paved access road will be constructed to the site from the existing City roadway system. Vehicle parking will be provided adjacent to the building on a paved lot. Funding for this project was provided by the FAA with dollars made available through the American Recovery and Reinvestment Act (ARRA).

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Construction	3,707,462.00	-	-	-	-	3,707,462.00
Other	575,000.00	-	-	-	-	575,000.00
Total	\$ 4,832,462	\$ -	\$ -	\$ -	\$ -	\$ 4,832,462

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Federal Grant	\$ 4,832,462	\$ -	\$ -	\$ -	\$ -	\$ 4,832,462
Total	\$ 4,832,462	\$ -	\$ -	\$ -	\$ -	\$ 4,832,462

Operational Impact:

The tower began operations in late FY 2012. Staffing is provided by the FAA, however the City is responsible for maintenance, utilities, insurance, and other misc. expenses.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ 105,000	\$ 85,500	\$ 90,000	\$ 93,000	\$ 385,000	\$ 758,500

Capital Improvements Program - Airport Fund

Project # 380086

Project Name: North County Easements

Project Manager: Airport Manager

Description:

The scope of this project includes acquisition of four aviation easements in Frederick County. The easements are located within the Runway 23 approach corridor.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Other	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000
Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ -	\$ -	\$ 1,250	\$ 1,250	\$ 2,500
Federal Grant	-	-	-	45,000	45,000	90,000
State Grant	-	-	-	2,500	2,500	5,000
County Grant	-	-	-	1,250	1,250	2,500
Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000

Operational Impact:

This property acquisition will allow for runway expansion. It is not anticipated for there to be an impact on operations for the foreseeable future.

	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Airport	\$ -	\$ -				

Capital Improvements Program - Airport Fund

Project # 380087

Project Name: Maryland State Police Hangar and Training Facility

Project Manager: Airport Manager

Description:

This project was to design and construct a new aircrew training facility for the Maryland State Police, however it has been cancelled.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 300,000	(300,000)	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-
Total	\$ 300,000	\$ (300,000)	\$ -	\$ -	\$ -	\$ -

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
State Grant	\$ 300,000	(300,000)	\$ -	\$ -	\$ -	\$ -
Total	\$ 300,000	\$ (300,000)	\$ -	\$ -	\$ -	\$ -

Operational Impact:

No operational impact as this project has been cancelled.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Airport Fund

Project # 380088

Project Name: Corporate Hangar - P4

Project Manager: Airport Manager

Description:

Part of the stage one development plan for the Airport. This 25,000 square foot hangar will be designed and the site development costs will be undertaken by the Airport. The development of the actual hangar will then be afforded by a private entity.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Construction	-	-	3,000,000	-	-	3,000,000
Total	\$ -	\$ 300,000	\$ 3,000,000	\$ -	\$ -	\$ 3,300,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Debt Issue	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Other	-	-	3,000,000	-	-	3,000,000
Total	\$ -	\$ 300,000	\$ 3,000,000	\$ -	\$ -	\$ 3,300,000

Operational Impact:

The City anticipates a ground lease for this hangar. Increased expenses are offset by anticipated future revenues

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ 5,000	\$ 15,000	\$ 20,000

Capital Improvements Program - Airport Fund

Project # 380090

Project Name: Ramp Rehabilitation

Project Manager: Airport Manager

Description:

Deconstruct, repair, rehabilitate and construct a fully rehabilitated new ramp from the fixed base operator to the Flight Center.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Construction	-	-	1,200,000	-	-	1,200,000
Total	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Debt Issue	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Total	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000

Operational Impact:

Its anticipated that the completion of these renovations will increase the monthly rent of the space.

Airport	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ (2,400)	\$ (7,200)	\$ (9,600)

Capital Improvements Program - Parking Fund

Project # 380408

Project Name: Site G Parking Deck #6

Project Manager: Superintendent of Parking

Description:

The proposed project is to build Deck 6 with a total capacity of 650 to 1100 spaces on a portion of Site G. Site G is located within the area between S. Carroll St., E. South St., S. East St and Commerce Street. This new deck will support the planned activities on Site G: Tourism, BOE Central Office and Hope VI, as well as other nearby projects such as Site F, the Schaffer Building and the East Street extension to I-70.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 1,135,000	\$ 230,000	\$ -	\$ -	\$ -	\$ 1,365,000
Construction	-	-	15,500,000	-	-	15,500,000
Total	\$ 1,135,000	\$ 230,000	\$ 15,500,000	\$ -	\$ -	\$ 16,865,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ 230,000
Debt Issue	1,135,000	-	15,500,000	-	-	16,635,000
Total	\$ 1,135,000	\$ 230,000	\$ 15,500,000	\$ -	\$ -	\$ 16,865,000

Operational Impact:

Completion of this project will increase the Parking Fund budget to include the operation of the new deck. Staffing levels are expected to increase by 2 full time equivalent positions. Expenditures are net of operating revenue.

Parking	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ 75,000	\$ 250,000	\$ 325,000

Capital Improvements Program - Parking Fund

Project # 380413

Project Name: Church Street Deck - Rehab/Rebuild

Project Manager: Superintendent of Public Parking

Description:

To perform repairs to the existing Church Street Garage that will provide a repair solution to restore the deteriorated slabs of the garage and provide an additional lifespan of 10-15 years. This is a two-phase project. First phase completed in 2002 to extend life of garage to 2010. Second phase will consist of securing a repair contractor to develop a plan to complete the necessary repairs needed to add the additional lifespan to the garage.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering \$	-	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Construction	1,205,864	(527,111)	-	-	13,500,000	14,178,753
Total \$	1,205,864	\$ (527,111)	\$ -	\$ 200,000	\$ 13,500,000	\$ 14,378,753

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating \$	875,000	\$ (471,799)	\$ -	\$ 200,000	\$ 13,500,000	\$ 14,103,201
Debt Issue	105,864	-	-	-	-	105,864
County Grant	225,000	(55,312)	-	-	-	169,688
Total \$	1,205,864	\$ (527,111)	\$ -	\$ 200,000	\$ 13,500,000	\$ 14,378,753

Operational Impact:

Completion of this project will reduce maintenance and repair costs in this aging facility.

Parking	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
\$	-	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (15,000)	\$ (30,000)

Capital Improvements Program - Parking Fund

Project # 380414

Project Name: Court Street Deck Rehab

Project Manager: Parking Superintendent

Description:

Repairs to the Court Street Deck to include: structural repair work to include 600 sq. ft. of removal and replacement of deteriorated concrete on vertical and horizontal surfaces, repair and welding of ~350 shear connections, replacement of 5 concrete stair nosings, stair tower door threshold repairs and clean and re-paint ~200 precast connections; waterproofing, routing and sealing of joints and painting and re-striping entire parking deck.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Construction	-	592,650	-	-	-	592,650
Total	\$ -	\$ 612,650	\$ -	\$ -	\$ -	\$ 612,650

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ 612,650	\$ -	\$ -	\$ -	\$ 612,650
Total	\$ -	\$ 612,650	\$ -	\$ -	\$ -	\$ 612,650

Operational Impact:

Completion of this project will reduce maintenance and repair costs in this aging facility.

Parking	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (15,000)	\$ (30,000)

Capital Improvements Program - Parking Fund

Project # 380415

Project Name: Parking Garage Gateway Mural

Project Manager: Parking Superintendent

Description:

Gateway murals will be installed adjacent to the stairwells and the elevator bays on all floors of the Church Street Garage as our prototype for the other four parking garages. The murals will include both historic and modern imagery as well as wayfinding information. The project will include hiring a fabricator/installer, completing the construction documents, fabricating the murals and installing the murals. Maintenance of murals will become part of the ongoing maintenance costs and responsibilities of the City's Parking Department.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Construction	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000
Total	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
State Grant	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Total	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000

Operational Impact:

Completion of this project will increase maintenance and repair costs.

Parking	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 7,500	\$ 12,500

Capital Improvements Program - Stormwater Fund

Project # 350001

Project Name: South Street Storm Drain

Project Manager: Deputy Director for Operations

Description:

Provide a storm drain system capable of conveying a 10-year storm in a 433 acre drainage area bounded by South Wisner Street, a line extending south from Wisner Street to I-70, I-70, East South Street/Reich's Ford Road, Tilco Drive, Cambridge Drive and Fairfax Court in the Tulip Hill Subdivision, East Patrick Street, Davis Avenue, Harding Alley north of and parallel to East Patrick Street, the racetrack at the fairgrounds, Maryland Avenue, and by Sagner Avenue to its intersection with South Wisner Street.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 146,000	\$ -	\$ -	\$ -	\$ -	\$ 146,000
Construction	580,865	-	2,000,000	2,000,000	-	4,580,865
Other	20,029	-	-	-	-	20,029
Total	\$ 746,894	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 4,746,894

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 385,000	\$ -	\$ -	\$ -	\$ -	\$ 385,000
Debt Issue	361,894	-	2,000,000	2,000,000	-	4,361,894
Total	\$ 746,894	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 4,746,894

Operational Impact:

Operating expenses will increase from this project to provide for routine maintenance of the new storm drains.

Stormwater	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000

Capital Improvements Program - Stormwater Fund

Project # 350004

Project Name: Watershed Management Plan

Project Manager: Director of Public Works

Description:

Develop a watershed management plan consistent with MDE guidelines to be approved by MDE for the management of the Rock Creek and Carroll Creek watersheds. This plan will analyze the existing conditions, establish watershed goals, identify areas of the watersheds in need of improvement, establish watershed improvement projects with cost estimates for completion, and develop a fee structure to be utilized by the City to insure those projects are funded as development occurs. This plan would provide guidance for the City to meet the requirements of the NPDES permit including retrofit requirements and would provide options for development projects to treat stormwater off site.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Operational Impact:

Completion of this project is not expected to effect operating expenditures.

Stormwater	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Stormwater Fund

Project # 350005

Project Name: Culler Lake Silt Removal

Project Manager: Deputy Director for Operations

Description:

The intent of this project is for the City to fund the removal of silt from the Culler Lake. Culler Lake acts as a sediment collection basin for the 66 acre drainage basin (South and West of Hood College) and has not been desilted since 1984. There is approximately 5 feet of silt covering the entire lake bottom which needs to be removed to allow proper desiltation of stormwaters and improve the habitat of the aquatic species.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction	1,000,000	1,303,500	-	-	-	2,303,500
Total	\$ 1,200,000	\$ 1,303,500	\$ -	\$ -	\$ -	\$ 2,503,500

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
State Grant	-	1,260,000	-	-	-	1,260,000
Other	-	43,500	-	-	-	43,500
Total	\$ 1,200,000	\$ 1,303,500	\$ -	\$ -	\$ -	\$ 2,503,500

Operational Impact:

Completion of this project is not expected to effect operating expenditures.

Storm Water	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvements Program - Stormwater Fund

Project # 350020

Project Name: Carroll Creek Flood Control Project

Project Manager: Deputy Director for Engineering

Description:

Construct an approximately 3,750 sq. ft. brick and block building, with public restrooms for Carroll Creek Park, on top of Pumping Station No. 3; remove electrical controls from the dry well below grade and reinstall inside the new building; and install a backup level sensor that will provide continuous remote data on water levels in the pumping station wet well.

Expenditures	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
Planning/Engineering	\$ 6,926,800	\$ -	\$ -	\$ -	\$ -	\$ 6,926,800
Construction	42,263,205	-	-	-	-	42,263,205
Other	6,715,000	-	-	-	-	6,715,000
Total	\$ 55,905,005	\$ -	\$ -	\$ -	\$ -	\$ 55,905,005

Funding Sources	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
City Operating	\$ 7,639,629	\$ -	\$ -	\$ -	\$ -	\$ 7,639,629
Debt Issue	15,122,809	-	-	-	-	15,122,809
Federal Grant	508,731	-	-	-	-	508,731
State Grant	20,065,200	-	-	-	-	20,065,200
County Grant	12,128,000	-	-	-	-	12,128,000
Other	440,636	-	-	-	-	440,636
Total	\$ 55,905,005	\$ -	\$ -	\$ -	\$ -	\$ 55,905,005

Operational Impact:

Increased operating costs are anticipated for building and restroom maintenance.

Stormwater	Prior	FY 15	FY 16	FY 17	FY 18 - FY 20	Total
	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 7,500	\$ 15,000

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SPECIAL ORDINANCE S-14-06

A SPECIAL ORDINANCE PROVIDING FOR THE ADOPTION OF THE
BUDGET OF THE CITY OF FREDERICK FOR THE FISCAL YEAR JULY 1,
2014 TO JUNE 30, 2015

WHEREAS, by Article VII, §5 of the Charter of The City of Frederick it is provided that the budget shall be prepared and adopted in the form of an ordinance upon a favorable vote of at least a majority of the total membership of the Board of Aldermen; and

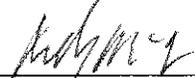
WHEREAS, the Mayor and Board of Aldermen did meet in public on May 15, 2014, and did by a majority vote to accept and approve the budget, as submitted by the Mayor in a public meeting of the Mayor and Board of Aldermen on March 26, 2014, and as amended by memoranda from the Mayor to the Board of Aldermen dated April 29, 2014 and May 14, 2014, and passed by a majority at the meeting of the Mayor and Board of Aldermen on May 15, 2014 as required by Article VII, §5 of the Charter of The City of Frederick.

NOW, THEREFORE:

SECTION I: BE IT ENACTED AND ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK, that the budget for The City of Frederick for the fiscal year July 1, 2014 to June 30, 2015, as submitted by the Mayor in a public meeting of the Mayor and Board of Aldermen on March 26, 2014, and as amended by memoranda from the Mayor to the Board of Aldermen dated April 29, 2014 and May 14, 2014, and passed by a majority at the meeting of the Mayor and Board of Aldermen on May 15, 2014, as required by Article VII, §5 of the Charter of The City of Frederick, and incorporated herein by reference, be and the same is hereby adopted.

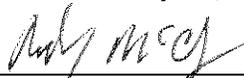
SECTION II: BE IT FURTHER ENACTED AND ORDAINED BY THE AUTHORITY AFORESAID, that this Ordinance shall take effect on July 1, 2014.

APPROVED: May 15, 2014



Randy McClement, Mayor

PASSED: May 15, 2014



Randy McClement, President
Board of Aldermen

Reviewed and Approved For Legal Sufficiency



City Attorney

SPECIAL ORDINANCE S-14-09

A SPECIAL ORDINANCE ESTABLISHING THE TAX RATE FOR THE ASSESSABLE PROPERTY IN THE CITY OF FREDERICK FOR THE FISCAL YEAR JULY 1, 2014 TO JUNE 30, 2015

WHEREAS, pursuant to Article VII, §9 of the Charter of The City of Frederick, the City annually may levy and collect taxes on the assessable property within the City Boundary; and

WHEREAS, pursuant to the Maryland Annotated Code, Tax-Property Article, § 6-308, if the City intends to set a real property tax rate that exceeds the constant yield tax rate, it shall hold a public meeting, which it shall advertise to the public in a specified manner; and

WHEREAS, to fulfill the aforementioned public notice requirement, the City may place an advertisement meeting certain requirements in a newspaper of general circulation in the City; and

WHEREAS, the above-referenced § 6-308 requires that the meeting on the proposed real property tax rate increase shall be held on or after the 7th day and on or before the 21st day after the publication of the applicable newspaper advertisement; and

WHEREAS, on May 9, 2014, the City caused an advertisement to be published in the *Frederick News-Post*, a newspaper of general circulation in the City; and

WHEREAS, the advertisement met all applicable legal requirements except that it stated that the public hearing on the proposed real property tax rate increase was scheduled for May 15, 2014 (6 days after the publication of the advertisement); and

WHEREAS, the Mayor and Board of Aldermen held the public hearing on May 15, 2014, and at the conclusion thereof enacted Special Ordinance S-14-07, establishing the tax rate for the assessable property in the City for the Fiscal Year July 1, 2014 to June 30, 2015; and

WHEREAS, Special Ordinance S-14-07 was signed by the Mayor on May 15, 2014, and was according to its terms to take effect on July 1, 2014; and

WHEREAS, it was thereafter discovered that the newspaper advertisement giving notice of the May 15, 2014 public hearing was deficient in that it was published six days prior to the public hearing, rather than the required seven days, as further described above; and

WHEREAS, in order to ensure compliance with State law, the Mayor and Board of Aldermen caused a new advertisement to be published in the *Frederick News-Post* on May 27, 2014, indicating that a new public hearing on the proposed real property tax rate increase would be held on June 5, 2014 and meeting all other applicable legal requirements; and

WHEREAS, the Mayor and Board of Aldermen did meet in public on June 5, 2014, and did by majority impose and levy the proposed sum of Seventy-Three and 5/100 Cents (\$0.7305) on each and every One Hundred Dollars (\$100.00) of assessable real property and One Dollar and Fifty-Five Cents (\$1.55) on each and every One Hundred Dollars (\$100.00) of assessable business personal property for the fiscal year July 1, 2014 to June 30, 2015, on taxable property within the City Boundary subject to assessment and taxation under the provisions of the City Charter and Code and the laws of the State of Maryland.

NOW, THEREFORE:

SECTION I: BE IT ENACTED AND ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK, that the sum of Seventy-Three and 5/100 Cents (\$0.7305) on each and every One Hundred Dollars (\$100.00) of assessable real property, and One Dollar and Fifty-Five Cents (\$1.55) on each and every One Hundred Dollars (\$100.00) of assessable business personal property, be and the same are hereby imposed and levied for the fiscal year July 1, 2014 to June 30, 2015, on taxable property within the City Boundary subject to assessment and taxation under the provisions of the City Charter and Code and the laws of the State of Maryland.

SECTION II. BE IT FURTHER ENACTED AND ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK, that as of the date this Ordinance is approved by the Mayor, Special Ordinance S-14-07 is rescinded and is of no force or effect.

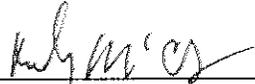
SECTION III: BE IT FURTHER ENACTED AND ORDAINED BY THE AUTHORITY AFORESAID, that this Ordinance shall take effect on July 1, 2014.

APPROVED: June 5, 2014

PASSED: June 5, 2014

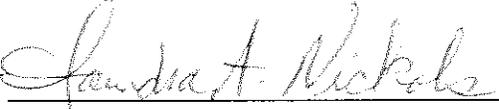


Randy McClement, Mayor



Randy McClement, President
Board of Aldermen

Reviewed and Approved for Legal Sufficiency:



City Attorney

Budget Schedules and Summaries

The City budget is organized by funds. A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the City can be divided into the following categories:

Governmental funds - Governmental funds are generally used to account for tax-supported activities. The City maintains six individual governmental funds including the General Fund, the Capital Improvements Program, the Weinberg Center for the Arts, City Housing and 2 fiduciary funds described below.

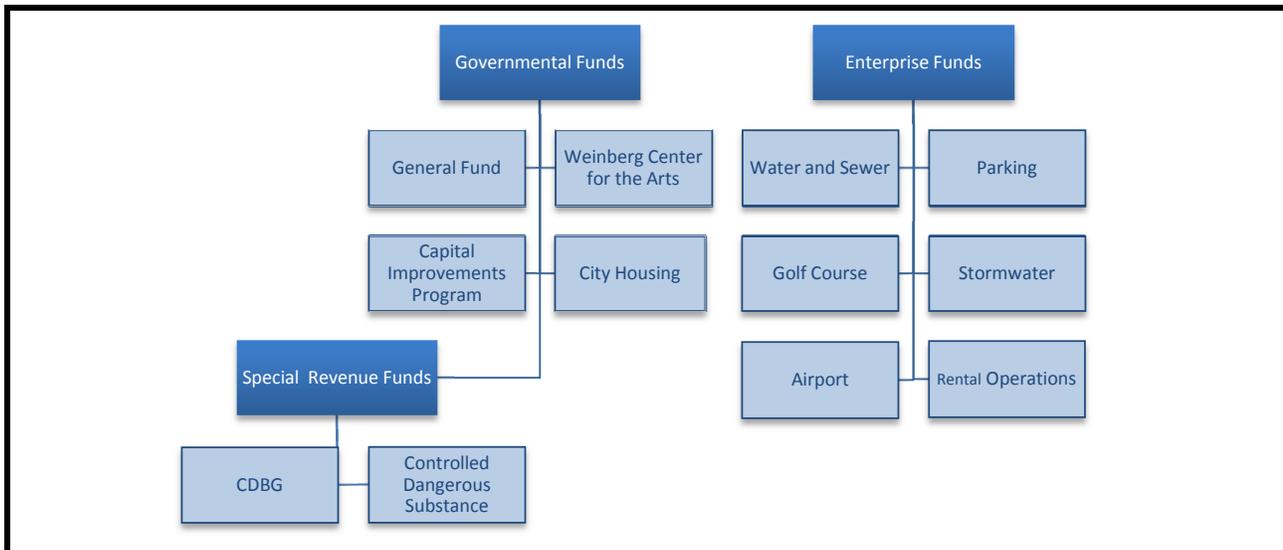
Enterprise funds - The City maintains enterprise funds used to report the functions presented as business type activities in the government-wide financial statements; specifically, Water and Sewer, Airport, Parking, Stormwater, Golf Course, and Rental Operations.

Special Revenue funds - Special Revenue funds are used to account for resources held for the benefit of parties outside the government. These funds are restricted by legal and regulatory provisions to finance specific activities. The City's fiduciary funds are used to account for Community Development Block Grants (CDBG) and Controlled Dangerous Substance revenue sources.

Capital Improvements Program - The Capital Improvements Program is used to account for financial resources and expenditures applied to the construction of capital facilities and the purchase of major items for all governmental fund types.

Fund Overview

The City's Budget Contains 11 Operating Funds and 1 Capital Fund



Budget Schedules and Summaries

Comparative Revenue by Major Source and Fund

Revenue Source	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
General Fund			
Taxes			
Real Property	\$ 47,921,877	\$ 46,237,181	\$ 45,382,679
Business Property	2,700,400	3,230,400	3,621,792
Personal Income Taxes	6,970,276	6,798,000	6,796,948
Admissions and Amusements	400,000	380,000	382,553
Other	25,275	25,275	24,313
Total Taxes	58,017,828	56,670,856	56,208,285
Licenses and Permits			
Building Permits and Inspections	1,296,772	1,290,400	1,105,573
Cable Television	1,001,950	973,333	963,140
Other	185,880	259,221	248,412
Total Licenses and Permits	2,484,602	2,522,954	2,317,125
Intergovernmental			
State Highway User Revenue	1,530,000	1,478,241	424,682
Police Grants	1,367,095	1,118,347	1,045,280
Frederick Community Action Agency Grants	3,355,689	2,090,949	1,550,165
Other	250,143	250,143	530,964
Total Intergovernmental	6,502,927	4,937,680	3,551,091
Charges for Services			
Recreation Fees	764,477	837,360	709,542
Inspection, Review, and Filing Fees	902,290	733,424	739,915
Other	233,334	305,672	252,463
Total Charges for Services	1,900,101	1,876,456	1,701,920
Fines and Forfeitures			
Automated Enforcement	1,235,000	1,400,000	1,188,137
Municipal Infractions	61,800	36,800	72,527
Total Fines and Forfeitures	1,296,800	1,436,800	1,260,664
Miscellaneous			
Rents	690,685	728,550	754,774
Interest Earnings	82,700	162,700	103,553
Other	326,830	335,014	820,200
Total Miscellaneous	1,100,215	1,226,264	1,678,527
Other Financing Sources			
Transfers	85,000	-	-
Other	8,500	8,500	17,263,538
Total Other Financing Sources	93,500	8,500	17,263,538
Total General Fund	\$ 71,395,973	\$ 68,679,510	\$ 83,981,150

Budget Schedules and Summaries

Comparative Revenue by Major Source and Fund

Revenue Source	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Weinberg Center for the Arts			
Intergovernmental			
State	\$ 80,000	\$ 32,000	\$ 35,000
County	14,000	22,000	11,064
Total Intergovernmental	94,000	54,000	46,064
Charges for Services			
Programming	889,800	923,800	839,156
Concessions	42,250	67,700	66,442
Total Charges for Services	932,050	991,500	905,598
Miscellaneous			
Rents	130,000	125,000	128,484
Donations	518,100	125,900	572,551
Commissions	6,000	11,000	5,928
Interest Earnings	2,000	2,000	1,474
Total Miscellaneous	656,100	263,900	708,437
Total Weinberg Center for the Arts	\$ 1,682,150	\$ 1,309,400	\$ 1,660,099
City Housing Fund			
Miscellaneous			
MPDU In-Lieu-Of Fee	\$ -	\$ -	\$ -
Total Miscellaneous	-	-	-
Total City Housing Fund	\$ -	\$ -	\$ -

Budget Schedules and Summaries

Comparative Revenue by Major Source and Fund

Revenue Source	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Water & Sewer Fund			
Licenses and Permits			
Building Permits and Inspections	\$ 302,920	\$ 237,910	\$ 287,122
Total Licenses and Permits	302,920	237,910	287,122
Intergovernmental			
Federal	-	-	40,450
Total Intergovernmental	-	-	40,450
Charges for Services			
Water Fees	13,925,682	13,925,682	13,205,378
Sewer Fees	9,801,320	10,131,320	9,562,770
Other	100	100	165
Total Charges for Services	23,727,102	24,057,102	22,768,313
Fines and Forfeitures			
Industrial Waste Surcharge	20,000	20,000	34,329
Municipal Infractions	500	500	500
Total Fines and Forfeitures	20,500	20,500	34,829
Miscellaneous			
Interest Earnings	-	-	59,092
Other	7,200	7,200	118,569
Total Miscellaneous	7,200	7,200	177,661
Other Financing Sources			
Transfers	5,800,000	6,420,000	1,882,241
Other	154,080	154,080	1,364,039
Total Other Financing Sources	5,954,080	6,574,080	3,246,280
Total Water & Sewer Fund	\$ 30,011,802	\$ 30,896,792	\$ 26,554,655

Budget Schedules and Summaries

Comparative Revenue by Major Source and Fund

Revenue Source	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Parking Fund			
Licenses and Permits			
Parking Permits	\$ 153,820	\$ 153,820	\$ 131,204
Total Licenses and Permits	153,820	153,820	131,204
Intergovernmental			
County Parking Deck Share	122,317	130,158	91,294
Total Intergovernmental	122,317	130,158	91,294
Charges for Services			
Parking Decks	3,016,200	3,168,156	2,698,187
Parking Meters	689,988	648,596	636,872
Other	25,146	26,468	24,028
Total Charges for Services	3,731,334	3,843,220	3,359,087
Fines and Forfeitures			
Parking Violations	725,232	701,118	706,452
Total Fines and Forfeitures	725,232	701,118	706,452
Miscellaneous			
Rents	347,471	347,471	365,471
Other	-	-	536
Total Miscellaneous	347,471	347,471	366,007
Other Financing Sources			
Other	-	-	133,758
Total Other Financing Sources	-	-	133,758
Total Parking Fund	\$ 5,080,174	\$ 5,175,787	\$ 4,787,802
Stormwater Fund			
Intergovernmental			
Federal	\$ -	\$ -	\$ 14,995
Total Intergovernmental	-	-	14,995
Charges for Services			
Stormwater Fee	1,830,000	1,830,000	1,732,117
Total Charges for Services	1,830,000	1,830,000	1,732,117
Miscellaneous			
Other	-	-	561
Total Miscellaneous	-	-	561
Other Financing Sources			
Other	-	-	289,910
Total Other Financing Sources	-	-	289,910
Total Stormwater Fund	\$ 1,830,000	\$ 1,830,000	\$ 2,037,583

Budget Schedules and Summaries

Comparative Revenue by Major Source and Fund

Revenue Source	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Airport Fund			
Intergovernmental			
State	\$ -	\$ 150,000	\$ 139,916
Federal	-	-	818
Total Intergovernmental	-	150,000	140,734
Charges for Services			
Airport Leases	273,723	273,723	158,326
Hangar and Tie-Down Leases	598,504	604,704	604,467
Fuel and Other	40,300	40,300	47,500
Total Charges for Services	912,527	918,727	810,293
Miscellaneous			
Rents	7,200	7,200	28,650
Other	1,000	1,000	43
Total Miscellaneous	8,200	8,200	28,693
Other Financing Sources			
Transfers	961,694	-	-
Other	-	-	10,363
Total Other Financing Sources	961,694	-	10,363
Total Airport Fund	\$ 1,882,421	\$ 1,076,927	\$ 990,083
Golf Course Fund			
Charges for Services			
Greens and Driving Range Fees	\$ 803,000	\$ 791,000	\$ 779,668
Cart Rentals	410,000	420,000	294,351
Pro-Shop Sales	227,000	226,000	204,920
Concessions	232,000	232,000	205,394
Special Activities	12,000	12,000	15,955
Total Charges for Services	1,684,000	1,681,000	1,500,288
Miscellaneous			
Other	-	-	73,179
Total Miscellaneous	-	-	73,179
Other Financing Sources			
Other	-	-	1,229
Total Other Financing Sources	-	-	1,229
Total Golf Course Fund	\$ 1,684,000	\$ 1,681,000	\$ 1,574,696

Budget Schedules and Summaries

Comparative Revenue by Major Source and Fund

Revenue Source	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Rental Operations Fund			
Charges for Services			
Other	\$ -	\$ -	\$ 221
Total Charges for Services	-	-	221
Miscellaneous			
Rents	8,064	10,140	8,458
Total Miscellaneous	8,064	10,140	8,458
Other Financing Sources			
Rent Subsidy	31,800	26,028	27,965
Total Other Financing Sources	31,800	26,028	27,965
Total Rental Operations Fund	\$ 39,864	\$ 36,168	\$ 36,644
Community Development Fund			
Intergovernmental			
Community Development Block Grant	\$ 310,000	\$ 281,000	\$ 187,377
State Loan Administration	3,000	3,000	3,000
Total Intergovernmental	313,000	284,000	190,377
Miscellaneous			
Other	25,000	17,500	484
Total Miscellaneous	25,000	17,500	484
Total Community Development Fund	\$ 338,000	\$ 301,500	\$ 190,861
Controlled Dangerous Substance Fund			
Fines and Forfeitures			
Seized Property	\$ 40,000	\$ 25,000	\$ 47,291
Total Fines and Forfeitures	40,000	25,000	47,291
Miscellaneous			
Interest Earnings	-	-	454
Other	-	-	1
Total Miscellaneous	-	-	455
Total Controlled Dangerous Substance Fund	\$ 40,000	\$ 25,000	\$ 47,746
Capital Improvements Program			
General Fund	\$ 13,250,437	\$ 3,677,277	\$ 11,235,228
Water & Sewer Fund	7,125,000	120,000	689,659
Parking Fund	(5,312)	-	168,601
Stormwater Fund	1,303,500	-	384,300
Airport Fund	1,950,000	322,500	177,028
Total Capital Improvements Program	\$ 23,623,625	\$ 4,119,777	\$ 12,654,816
Total Revenue	\$ 137,608,009	\$ 115,131,861	\$ 134,516,135

Budget Schedules and Summaries

Use of Fund Balance and Other Funds

The schedule below shows the anticipated beginning and ending fund balance for the General and Enterprise funds (Special Revenue funds are not included). The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen. The fund balance is the accumulated total of all prior years' actual revenues in excess of expenditures.

FY 2015 Adopted Use of Fund Balance								
	General Fund	Weinberg	City Housing	Water & Sewer Fund	Parking Fund	Stormwater Fund	Rental Operations	Total
Beginning Balance	\$ 8,858,517	\$ 527,661	\$ 756,700	\$ 5,443,992	\$ 2,984,298	\$ 1,192,323	\$ 72,023	\$ 19,835,514
Less FY 2015 budgeted use:								
Capital Improvements Program	-	-	-	3,597,494	221,608	-	-	3,819,102
Other	-	-	756,700	-	-	-	2,993	759,693
Reserves	8,858,517	-	-	-	-	-	-	8,858,517
Total Use of Fund Balance	\$ 8,858,517	\$ -	\$ 756,700	\$ 3,597,494	\$ 221,608	\$ -	\$ 2,993	\$ 13,437,312
Ending Balance	\$ -	\$ 527,661	\$ -	\$ 1,846,498	\$ 2,762,690	\$ 1,192,323	\$ 69,030	\$ 6,398,202

FY 2015 Adopted Use of Other Funds

	Parks Impact Fees	Water Impact Fees	Sewer Impact Fees	Total
Beginning Balance	\$ 1,618,408	\$ 2,869,323	\$ 4,100,193	\$ 8,587,924
Less FY 2015 proposed use:				
Capital Improvements Program	226,437	-	-	226,437
Water and Sewer Operations	-	2,800,000	3,000,000	5,800,000
General Fund Operations	85,000	-	-	-
Total Use of Other Funds	\$ 311,437	\$ 2,800,000	\$ 3,000,000	\$ 6,026,437
Ending Balance	\$ 1,306,971	\$ 69,323	\$ 1,100,193	\$ 2,561,487

Budget Schedules and Summaries

Summary by Department of Expenditures Within Each Fund

Fund	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
General Fund			
Mayor's Office	\$ 895,353	\$ 1,062,201	\$ 1,002,051
Legal	766,810	787,782	661,584
Election Board	3,510	114,953	2,162
Finance	1,380,004	1,444,888	1,085,285
Purchasing	657,839	706,996	627,267
Budget	205,468	-	-
Information Technology	1,037,951	957,049	820,804
Geographic Information Systems	259,072	247,331	233,908
Audio Visual	185,027	223,011	146,658
Human Resources	791,193	822,326	610,279
Safety	273,511	265,587	199,148
Planning	1,395,596	1,235,298	1,072,520
Code Enforcement	690,828	694,615	586,643
Facility Maintenance	952,031	1,029,081	870,090
Asset Management	577,334	507,270	458,645
Municipal Annex	395,575	383,169	371,021
Community Promotion	80,493	80,449	64,900
Special Events	214,493	220,611	219,037
Police	28,111,797	27,752,405	27,044,522
Fire	288,456	342,370	331,366
Building Inspection	1,254,982	1,177,696	1,094,894
Electrical Inspection	338,876	317,087	341,964
DPW Projects	567,623	586,932	470,680
General Administration - DPW	1,411,940	1,368,473	1,353,008
Maintenance - Equipment and Machinery	1,071,244	1,159,159	978,614
Engineering	1,448,264	1,403,355	1,322,995
Waste Collection	3,413,839	3,959,364	3,708,802
Street Maintenance	2,175,975	3,722,223	3,545,325
Snow Removal	319,541	462,088	303,287
Street Lights and Signals	2,368,430	2,783,342	2,124,647
Traffic Lines and Signs	734,798	782,951	574,169
Bus Maintenance	12,547	30,551	30,167
Grounds Maintenance	3,245,988	4,398,185	2,929,999
Harry Grove Stadium	214,752	192,146	150,173
Recreation Centers	1,434,347	1,434,532	1,262,192
Burck Street Center	23,200	22,700	21,060
Summer Playground Program	113,107	114,531	92,928
Swimming Pools	261,658	273,899	260,533
Community Development	70,291	60,710	60,433

Budget Schedules and Summaries

Summary by Department of Expenditures Within Each Fund

Fund	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Economic Development	798,999	719,683	498,241
Frederick Community Action Agency	4,587,109	3,343,861	3,098,720
Debt Service	7,799,122	7,638,556	22,358,778
Contingency	100,000	100,000	-
Fund Balance (Reserves)	8,858,517	8,496,496	-
Total General Fund	\$ 81,787,490	\$ 83,425,912	\$ 82,989,499
Weinberg Center for the Arts			
Weinberg	\$ 1,517,249	\$ 1,358,265	\$ 1,303,466
Weinberg - Board of Directors	293,400	288,400	347,145
Total Weinberg Center for the Arts	\$ 1,810,649	\$ 1,646,665	\$ 1,650,611
City Housing			
MPDU Housing	\$ 756,700	\$ -	\$ -
Total City Housing	\$ 756,700	\$ -	\$ -
Water & Sewer Fund			
Finance	\$ 299,177	\$ 284,427	\$ 223,885
Plumbing Inspection	359,071	336,580	330,735
Water Services	2,743,901	2,686,746	3,484,991
Water Quality	392,576	363,133	356,249
Water Treatment	6,985,467	6,510,626	6,347,796
Wastewater Treatment Plant	3,803,547	3,930,663	4,130,686
Sewer Maintenance	970,804	900,478	1,378,545
Inflow and Infiltration	391,410	460,026	421,833
Plant Maintenance	1,195,307	1,085,234	1,085,245
Debt Service	8,873,036	8,794,374	4,543,638
Interfund Transfers	-	-	-
Contingency	200,000	200,000	-
Total Water & Sewer Fund	\$ 26,214,296	\$ 25,552,287	\$ 22,303,603
Parking Fund			
Public Parking	\$ 992,944	\$ 989,670	\$ 748,088
Church Street Deck	240,421	253,615	235,486
Court Street Deck	278,211	299,992	449,938
Carroll Creek Deck	291,042	379,440	429,989
West Patrick Street Deck	207,374	221,785	873,329
East All Saints Street Deck	189,492	266,437	588,660
Debt Service	2,361,447	2,374,069	1,308,983
Contingency	100,000	100,000	-
Fund Balance (Reserves)	-	118,279	-
Total Parking Fund	\$ 4,660,931	\$ 5,003,287	\$ 4,634,473

Budget Schedules and Summaries

Summary by Department of Expenditures Within Each Fund

Fund	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Stormwater Fund			
Street Sweeping	\$ 566,544	\$ 355,633	\$ 340,649
Stormwater	829,188	640,846	2,035,985
Debt Service	88,035	88,588	49,362
Contingency	10,000	10,000	-
Fund Balance (Reserves)	256,233	-	-
Total Stormwater Fund	\$ 1,750,000	\$ 1,095,067	\$ 2,425,996
Airport Fund			
Airport	\$ 571,131	\$ 818,758	\$ 1,257,433
Air Traffic Control Tower	85,500	105,000	152,919
Debt Service	1,251,919	1,265,404	632,401
Total Airport Fund	\$ 1,908,550	\$ 2,189,162	\$ 2,042,753
Golf Course Fund			
Maintenance	\$ 693,453	\$ 660,320	\$ 791,983
Clubhouse	632,356	662,265	978,016
Restaurant	244,167	276,728	246,754
Debt Service	78,069	59,877	39,643
Transfers	35,955	21,810	-
Total Golf Course Fund	\$ 1,684,000	\$ 1,681,000	\$ 2,056,396
Rental Operations Fund			
Rental Operations	\$ 42,857	\$ 23,747	\$ 50,788
Fund Balance (Reserves)	-	12,421	-
Total Rental Operations Fund	\$ 42,857	\$ 36,168	\$ 50,788
Community Development Fund			
Community Development	\$ 354,000	\$ 301,500	\$ 200,568
Total Community Development Fund	\$ 354,000	\$ 301,500	\$ 200,568
Controlled Dangerous Substance Fund			
CDS Program	\$ 110,152	\$ 83,462	\$ 57,972
Total Controlled Dangerous Substance Fund	\$ 110,152	\$ 83,462	\$ 57,972
Capital Improvements Program			
General Fund	\$ 13,937,809	\$ 9,006,212	\$ 4,131,736
Water & Sewer Fund	12,370,000	5,575,000	145,185
Parking Fund	440,539	-	631,375
Stormwater Fund	1,303,500	1,610,000	85,572
Airport Fund	2,000,000	330,000	217,135
Total Capital Improvements Program	\$ 30,051,848	\$ 16,521,212	\$ 5,211,003
Total All Funds	\$ 151,131,473	\$ 137,535,722	\$ 123,623,662

Budget Schedules and Summaries

Summary of Expenditures by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
General Government			
General Fund			
Mayor's Office	\$ 895,353	\$ 1,062,201	\$ 1,002,051
Legal	766,810	787,782	661,584
Election Board	3,510	114,953	2,162
Finance	1,380,004	1,444,888	1,085,285
Purchasing	657,839	706,996	627,267
Budget	205,468	-	-
Information Technology	1,037,951	957,049	820,804
Geographic Information Systems	259,072	247,331	233,908
Audio Visual	185,027	223,011	146,658
Human Resources	791,193	822,326	610,279
Safety	273,511	265,587	199,148
Community Promotion	80,493	80,449	64,900
Water & Sewer Fund			
Finance	299,177	284,427	223,885
Total General Government	\$ 6,835,408	\$ 6,997,000	\$ 5,677,931
Frederick Police Department			
General Fund			
Police	\$ 28,111,797	\$ 27,752,405	\$ 27,044,522
Controlled Dangerous Substance Fund			
CDS Program	110,152	83,462	57,972
Total Frederick Police Department	\$ 28,221,949	\$ 27,835,867	\$ 27,102,494
Planning and Community Development			
General Fund			
Planning	\$ 1,395,596	\$ 1,235,298	\$ 1,072,520
Code Enforcement	690,828	694,615	586,643
Community Development	70,291	60,710	60,433
Community Development Fund			
Community Development	354,000	301,500	200,568
Total Planning and Community Development	\$ 2,510,715	\$ 2,292,123	\$ 1,920,164
Engineering, Permits, and Inspections			
General Fund			
Building Inspection	\$ 1,254,982	\$ 1,177,696	\$ 1,094,894
Electrical Inspection	338,876	317,087	341,964
Engineering	1,448,264	1,403,355	1,322,995
Water & Sewer Fund			
Plumbing Inspection	359,071	336,580	330,735
Total Engineering, Permits, and Inspections	\$ 3,401,193	\$ 3,234,718	\$ 3,090,588

Budget Schedules and Summaries

Summary of Expenditures by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Public Works - Operations			
General Fund			
Facility Maintenance	\$ 952,031	\$ 1,029,081	\$ 870,090
Asset Management	577,334	507,270	458,645
Municipal Annex	395,575	383,169	371,021
DPW Projects	567,623	586,932	470,680
General Administration - DPW	1,411,940	1,368,473	1,353,008
Maintenance - Equipment and Machinery	1,071,244	1,159,159	978,614
Waste Collection	3,413,839	3,959,364	3,708,802
Street Maintenance	2,175,975	3,722,223	3,545,325
Snow Removal	319,541	462,088	303,287
Street Lights and Signals	2,368,430	2,783,342	2,124,647
Traffic Lines and Signs	734,798	782,951	574,169
Harry Grove Stadium	214,752	192,146	150,173
Water & Sewer Fund			
Water Services	2,743,901	2,686,746	3,484,991
Water Quality	392,576	363,133	356,249
Water Treatment	6,985,467	6,510,626	6,347,796
Wastewater Treatment Plant	3,803,547	3,930,663	4,130,686
Sewer Maintenance	970,804	900,478	1,378,545
Inflow and Infiltration	391,410	460,026	421,833
Plant Maintenance	1,195,307	1,085,234	1,085,245
Stormwater Fund			
Street Sweeping	566,544	355,633	340,649
Stormwater	829,188	640,846	2,035,985
Total Public Works - Operations	\$ 32,081,826	\$ 33,869,583	\$ 34,490,440
Parks and Recreation			
General Fund			
Special Events	\$ 214,493	\$ 220,611	\$ 219,037
Grounds Maintenance	3,245,988	4,398,185	2,929,999
Recreation Centers	1,434,347	1,434,532	1,262,192
Burck Street Center	23,200	22,700	21,060
Summer Playground Program	113,107	114,531	92,928
Swimming Pools	261,658	273,899	260,533
Golf Course Fund			
Maintenance	693,453	660,320	791,983
Clubhouse	632,356	662,265	978,016
Restaurant	244,167	276,728	246,754
Total Parks and Recreation	\$ 6,862,769	\$ 8,063,771	\$ 6,802,502

Budget Schedules and Summaries

Summary of Expenditures by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Economic Development			
General Fund			
Economic Development	\$ 798,999	\$ 719,683	\$ 498,241
Weinberg Center for the Arts			
Weinberg	1,517,249	1,358,265	1,303,466
Weinberg - Board of Directors	293,400	288,400	347,145
Parking Fund			
Public Parking	992,944	989,670	748,088
Church Street Deck	240,421	253,615	235,486
Court Street Deck	278,211	299,992	449,938
Carroll Creek Deck	291,042	379,440	429,989
West Patrick Street Deck	207,374	221,785	873,329
East All Saints Street Deck	189,492	266,437	588,660
Airport Fund			
Airport	571,131	818,758	1,257,433
Air Traffic Control Tower	85,500	105,000	152,919
Total Economic Development	\$ 5,465,763	\$ 5,701,045	\$ 6,884,694
Frederick Community Action Agency			
General Fund			
Frederick Community Action Agency	\$ 4,587,109	\$ 3,343,861	\$ 3,098,720
City Housing Fund			
MPDU Housing	756,700	-	-
Rental Operations Fund			
Rental Operations	42,857	23,747	50,788
Total Frederick Community Action Agency	\$ 5,386,666	\$ 3,367,608	\$ 3,149,508
Miscellaneous Cost Centers			
General Fund			
Fire	\$ 288,456	\$ 342,370	\$ 331,366
Bus Maintenance	12,547	30,551	30,167
Total Miscellaneous Cost Centers	\$ 301,003	\$ 372,921	\$ 361,533
Debt Service			
General Fund	\$ 7,799,122	\$ 7,638,556	\$ 22,358,778
Water & Sewer Fund	8,873,036	8,794,374	4,543,638
Parking Fund	2,361,447	2,374,069	1,308,983
Storm Water Fund	88,035	88,588	49,362
Airport Fund	1,251,919	1,265,404	632,401
Golf Course Fund	78,069	59,877	39,643
Total Debt Service	\$ 20,451,628	\$ 20,220,868	\$ 28,932,805

Budget Schedules and Summaries

Summary of Expenditures by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Actual
Transfers			
Golf Course Fund	\$ 35,955	\$ 21,810	\$ -
Total Interfund Transfers	\$ 35,955	\$ 21,810	\$ -
Contingency			
General Fund	\$ 100,000	\$ 100,000	\$ -
Water & Sewer Fund	200,000	200,000	-
Parking Fund	100,000	100,000	-
Stormwater Fund	10,000	10,000	-
Total Contingency	\$ 410,000	\$ 410,000	\$ -
Fund Balance (Reserves)			
General Fund	\$ 8,858,517	\$ 8,496,496	\$ -
Parking Fund	-	118,279	-
Stormwater Fund	256,233	-	-
Rental Operations Fund	-	12,421	-
Total Fund Balance (Reserves)	\$ 9,114,750	\$ 8,627,196	\$ -
Capital Improvements Program			
General Fund	\$ 13,937,809	\$ 9,006,212	\$ 4,131,736
Water & Sewer Fund	12,370,000	5,575,000	145,185
Parking Fund	440,539	-	631,375
Stormwater Fund	1,303,500	1,610,000	85,572
Airport Fund	2,000,000	330,000	217,135
Total Capital Improvements Program	\$ 30,051,848	\$ 16,521,212	\$ 5,211,003
Total All Funds	\$ 151,131,473	\$ 137,535,722	\$ 123,623,662

Budget Schedules and Summaries

Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
General Fund					
Mayor's Office	6.70	7.20	7.70	7.70	9.20
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	9.00	8.50	8.50	8.50
Purchasing	7.00	8.00	7.50	7.50	7.73
Budget	2.00	-	-	-	-
Information Technology	4.20	4.20	4.20	3.20	2.00
Geographic Information Systems	2.20	2.20	2.20	2.20	3.40
Audio Visual	2.00	2.00	1.50	1.50	-
Human Resources	6.00	6.00	5.00	5.00	4.00
Safety	3.40	3.40	2.00	2.00	2.00
Planning	12.70	12.35	11.00	10.60	11.50
Code Enforcement	7.50	7.50	7.50	6.00	8.00
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.61	1.61	1.61
Special Events	2.25	2.25	2.25	3.00	3.00
Police	190.73	187.80	186.67	179.57	181.80
Building Inspection	10.90	10.90	9.90	8.40	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
DPW Projects	4.90	4.90	4.90	3.88	4.88
General Administration - DPW	12.27	11.67	11.44	11.21	15.36
Maintenance - Equipment and Machinery	10.70	10.80	10.00	10.00	10.00
Engineering	12.40	12.40	12.40	12.40	14.00
Waste Collection	23.34	23.34	23.34	23.34	23.29
Street Maintenance	12.30	12.30	12.30	12.64	13.66
Street Lights and Signals	14.20	14.20	14.20	14.20	13.90
Traffic Lines and Signs	5.56	5.56	5.43	5.43	6.48
Grounds Maintenance	25.25	25.25	25.25	25.25	28.25
Recreation Centers	18.07	18.71	18.43	17.57	18.96
Summer Playground Program	2.00	2.25	2.26	2.18	1.72
Swimming Pools	2.16	2.36	2.28	2.18	2.24
Economic Development	4.00	3.50	3.00	3.00	3.00
Frederick Community Action Agency	52.18	42.90	42.65	39.96	43.81
Total General Fund	484.91	472.94	464.41	449.02	469.69
Weinberg Center for the Arts					
Weinberg	8.33	8.33	7.38	6.80	6.31
Total Weinberg Center for the Arts	8.33	8.33	7.38	6.80	6.31

Budget Schedules and Summaries

Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	17.50	16.50	16.07	16.07	15.30
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	13.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Total Water & Sewer Fund	77.01	76.01	75.58	75.58	74.81
Parking Fund					
Public Parking	11.55	11.32	9.29	7.66	8.72
Church Street Deck	1.76	1.75	1.75	1.70	1.62
Court Street Deck	1.83	1.83	1.83	1.82	1.79
Carroll Creek Deck	1.76	1.75	1.75	1.70	1.60
West Patrick Street Deck	1.76	1.72	1.72	1.67	1.65
East All Saints Street Deck	1.76	1.72	1.72	1.67	1.65
Total Parking Fund	20.42	20.09	18.06	16.22	17.03
Stormwater Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Stormwater	4.61	4.56	4.55	4.45	4.05
Total Stormwater Fund	7.61	7.56	7.55	7.45	7.05
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Airport Fund	2.50	2.50	2.50	2.50	2.50
Golf Course Fund					
Maintenance	7.83	7.02	6.97	6.77	8.09
Clubhouse	6.20	6.80	6.90	6.90	7.83
Restaurant	2.15	2.15	2.05	2.03	3.93
Total Golf Course Fund	16.18	15.97	15.92	15.70	19.85
Rental Operations Fund					
Rental Operations	0.15	0.25	0.50	0.50	0.50
Total Rental Operations Fund	0.15	0.25	0.50	0.50	0.50
Community Development Fund					
Community Development	1.00	1.00	1.00	1.40	2.00
Total Community Development Fund	1.00	1.00	1.00	1.40	2.00
Total All Funds	618.11	604.65	592.90	575.17	599.74

Budget Schedules and Summaries

Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
General Government					
General Fund					
Mayor's Office	6.70	7.20	7.70	7.70	9.20
Legal	6.00	6.00	6.00	6.00	6.00
Finance	8.00	9.00	8.50	8.50	8.50
Purchasing	7.00	8.00	7.50	7.50	7.73
Budget	2.00	-	-	-	-
Information Technology	4.20	4.20	4.20	3.20	2.00
Geographic Information Systems	2.20	2.20	2.20	2.20	3.40
Audio Visual	2.00	2.00	1.50	1.50	-
Human Resources	6.00	6.00	5.00	5.00	4.00
Safety	3.40	3.40	2.00	2.00	2.00
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Total General Government	50.50	51.00	47.60	46.60	45.83
Frederick Police Department					
General Fund					
Police	190.73	187.80	186.67	179.57	181.80
Total Frederick Police Department	190.73	187.80	186.67	179.57	181.80
Planning and Community Development					
General Fund					
Planning	12.70	12.35	11.00	10.60	11.50
Code Enforcement	7.50	7.50	7.50	6.00	8.00
Community Development Fund					
Community Development	1.00	1.00	1.00	1.40	2.00
Total Planning and Community Development	21.20	20.85	19.50	18.00	21.50
Engineering, Permits, and Inspections					
General Fund					
Building Inspection	10.90	10.90	9.90	8.40	8.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	12.40	14.00
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Total Engineering, Permits, and Inspections	28.90	28.90	27.90	26.40	28.00

Budget Schedules and Summaries

Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
Public Works - Operations					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.61	1.61	1.61
Construction Inspection	4.90	4.90	4.90	3.88	4.88
General Administration - DPW	12.27	11.67	11.44	11.21	15.36
Maintenance - Equipment and Machinery	10.70	10.80	10.00	10.00	10.00
Waste Collection	23.34	23.34	23.34	23.34	23.29
Street Maintenance	12.30	12.30	12.30	12.64	13.66
Street Lights and Signals	14.20	14.20	14.20	14.20	13.90
Traffic Lines and Signs	5.56	5.56	5.43	5.43	6.48
Water & Sewer Fund					
Water Services	17.50	16.50	16.07	16.07	15.30
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	18.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	13.23	13.23	13.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	10.13	10.13	10.13	10.13	10.13
Stormwater Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Stormwater	4.61	4.56	4.55	4.45	4.05
Public Works - Operations	173.29	171.74	170.75	169.74	175.44
Parks and Recreation					
General Fund					
Special Events	2.25	2.25	2.25	3.00	3.00
Grounds Maintenance	25.25	25.25	25.25	25.25	28.25
Recreation Centers	18.07	18.71	18.43	17.57	18.96
Summer Playground Program	2.00	2.25	2.26	2.18	1.72
Swimming Pools	2.16	2.36	2.28	2.18	2.24
Golf Course Fund					
Maintenance	7.83	7.02	6.97	6.77	8.09
Clubhouse	6.20	6.80	6.90	6.90	7.83
Restaurant	2.15	2.15	2.05	2.03	3.93
Total Parks and Recreation	65.91	66.79	66.39	65.88	74.02

Budget Schedules and Summaries

Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2015 Adopted	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted
Economic Development					
General Fund					
Economic Development	4.00	3.50	3.00	3.00	3.00
Weinberg Center for the Arts					
Weinberg	8.33	8.33	7.38	6.80	6.31
Parking Fund					
Public Parking	11.55	11.32	9.29	7.66	8.72
Church Street Deck	1.76	1.75	1.75	1.70	1.62
Court Street Deck	1.83	1.83	1.83	1.82	1.79
Carroll Creek Deck	1.76	1.75	1.75	1.70	1.60
West Patrick Street Deck	1.76	1.72	1.72	1.67	1.65
East All Saints Street Deck	1.76	1.72	1.72	1.67	1.65
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.50
Total Economic Development	35.25	34.42	30.94	28.52	28.84
Frederick Community Action Agency					
General Fund					
Frederick Community Action Agency	52.18	42.90	42.65	39.96	43.81
Rental Operations Fund					
Rental Operations	0.15	0.25	0.50	0.50	0.50
Total Frederick Community Action Agency	52.33	43.15	43.15	40.46	44.31
Total All Funds	618.11	604.65	592.90	575.17	599.74

Budget Schedules and Summaries

Schedule of Personnel Changes from FY 2014 to FY 2015

Position	FTE	Department	Comments	Budget Impact
General Government				
FY 2014 FTEs				51.00
Executive Assistant	0.50	Mayor's Office	Full year funding	\$ 35,363
Administrative Project Manager	(1.00)	Mayor's Office	Moved from Mayor's Office	(69,205)
FY 2015 FTEs				\$ (33,842)
Frederick Police Department				
FY 2014 FTEs				187.80
Officer	0.70	Police	New FT position - November start	\$ 31,310
Administrative Assistant	1.00	Police	New FT position	40,645
Fleet Maintenance Coordinator	0.80	Police	Moved from Maintenance - Machinery and Equipment	35,170
Dispatchers	0.43	Police	Additional PT hours added in FY14	3,177
FY 2015 FTEs				\$ 110,302
Planning and Community Development				
FY 2014 FTEs				20.85
Sustainability Manager	0.35	Planning	Full year funding (70%)	25,354
FY 2015 FTEs				\$ 25,354
Engineering, Permits, and Inspections				
FY 2014 FTEs				28.90
No Changes				\$ -
FY 2015 FTEs				\$ -

Budget Schedules and Summaries

Schedule of Personnel Changes from FY 2014 to FY 2015

Position	FTE	Department	Comments	Budget Impact
Department of Public Works				
FY 2014 FTEs		171.74		
Director of DPW	0.50	DPW Admin/Water Services/Stormwater	Full year funding	\$ 63,523
Administrative Project Manager	1.00	DPW Admin/Water Services/Stormwater	Moved from Mayor's Office	69,205
Sustainability Manager	0.15	Planning	Full year funding (30%)	10,866
Fleet Maintenance Coordinator	(0.80)	Maintenance - Machinery and Equipment	Moved to Police Department	(35,170)
Tech I - Mechanic	0.70	Maintenance - Machinery and Equipment	New PT Position	24,387
FY 2014 FTEs		173.29		\$ 132,811
Parks and Recreation				
FY 2014 FTEs		66.79		
Seasonal Employees	(0.88)	Recreation/Pools/Golf Course	Decrease in PT hours	\$ (19,780)
FY 2015 FTEs		65.91		\$ (19,780)
Economic Development				
FY 2014 FTEs		34.42		
Economic Development Manager	0.50	Economic Development	Full year funding	\$ 36,944
Part-time Employees	0.33	Public Parking	Increase in PT hours	7,418
FY 2015 FTEs		35.25		\$ 44,362

Budget Schedules and Summaries

Schedule of Personnel Changes from FY 2014 to FY 2015

Position	FTE	Department	Comments	Budget Impact
Frederick Community Action Agency				
FY 2014 FTEs	43.15			
Program Manager	1.00	Frederick Community Action Agency	New FT position added in FY14	\$ 49,165
Lead Intake Worker	1.00	Frederick Community Action Agency	New FT position added in FY14	32,917
Intake Worker	3.00	Frederick Community Action Agency	New FT position added in FY14	91,446
Program Assistant	1.00	Frederick Community Action Agency	New FT position added in FY14	30,482
Weatherization Auditor	1.00	Frederick Community Action Agency	PT position changed to FT in FY14	38,210
Medical Assistant	(1.00)	Frederick Community Action Agency	Reduce grant funded position in FY14	(30,201)
Part-time Employees	3.18	Frederick Community Action Agency	Increase in PT hours	71,478
FY 2015 FTEs	52.33			\$ 283,497

Financial Management Policies

The financial statements of The City of Frederick are prepared in conformity with accounting principles accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

The Reporting Entity

The City of Frederick, Maryland (the "City") was incorporated on January 14, 1817 by Chapter 74 of the Acts of the General Assembly of Maryland of 1816. The City operates under a Mayor/Council form of government and provides the following services as authorized by its Charter: public safety, public works, recreation and community development. As required by accounting principles generally accepted in the United States of America, these financial statements present the City and its component units, entities for which the City is considered to be financially accountable. A primary government is financially accountable for organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or specific financial burdens on, the primary government. Blended component units are, in substance, a part of the primary government's operations and so data from these units are combined with data of the primary government.

Based upon the above criteria, the following is a brief overview of each potential component unit addressed in defining the City's reporting entity.

Blended Component Units:

The City of Frederick Pension System - This plan is for the benefit of the employees of The City of Frederick. Aetna Life Insurance Company serves as manager for this plan with the City's Human Resource Manager serving as plan administrator and the Mayor and Board of Aldermen serving as the governing board. The City and the plan's participants are obligated to fully fund all plan costs based upon actuarial valuations.

The City of Frederick 25-Year Pension System - This plan is also for the benefit of the employees of The City of Frederick. The plan is managed by Aetna Life Insurance Company. The City's Human Resource Manager is the plan administrator and the Mayor and Board of Aldermen serve as the governing board. The City and the plan's participants are obligated to fully fund all plan costs based upon actuarial valuations.

Financial Management Policies

The City of Frederick 22-Year Pension System - This plan is for the benefit of sworn-in police officers of The City of Frederick. The plan is managed by Aetna Life Insurance Company. The City's Human Resource Manager is the plan administrator and the Mayor and Board of Aldermen serve as the governing board. The City and the plan's participants are obligated to fully fund all plan costs based upon actuarial valuations.

Weinberg Center for the Arts - This organization gives the Frederick community an opportunity to experience the visual and performing arts. A Board of Directors that is appointed by the Mayor and approved by the Board of Aldermen gives guidance to the City on Center operations. The Mayor and Board of Aldermen have final approval on Weinberg Center activities and function as the Weinberg Center's governing board.

Separate financial statements for the component units are not available.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Financial Management Policies

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Material revenues from property taxes, intergovernmental revenues and grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *General Capital Improvements Fund* is used to account for activities relating to capital improvements that relate to general governmental activities.

The City reports the following major proprietary funds:

The *Water and Sewer Fund* is used to account for all activities relating to water and sewer service within the City. The fund operates water collection, treatment and distribution facilities as well as the sewage collection and treatment system.

The *Airport Fund* accounts for the operation and maintenance of the City's Airport.

Financial Management Policies

The *Parking Fund* is used to account for parking facilities and activities which include parking lots, decks and metered parking.

The *Storm Water Management Fund* is used to account for storm water related facilities and activities.

Additionally, the City reports the following fund type:

The *Pension Trust Funds* account for activities of the City's 3 retirement plans, which accumulate resources for pension benefit payments to qualified employees.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

As a general rule the effect of inter-fund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule include the City's water and sewer fund charges to other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various other functions.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessment and impact fees. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Assets, Liabilities, and Net Assets or Equity

Cash and Investments

Cash balances from all funds are combined and invested to the extent possible in certificates of deposit and other authorized investments, and are reflected in the combined balance sheet as equity in pooled cash/investments. Earnings from these investments are allocated among the various funds based on the average monthly inter-fund balances.

Financial Management Policies

Investments are stated at cost plus accrued interest, which approximates fair value, except for investments in the pension trust fund, which are reported at fair value.

For purposes of reporting the statement of cash flows, the City includes the following as cash and cash equivalents:

- a. Demand deposit accounts which are not subject to withdrawal restriction or penalties.
- b. Individual fund amounts due from the City's pooled cash/investment account, which is recorded as Equity in pooled cash/investments in the various individual funds only.
- c. Restricted cash and cash equivalents.
- d. Investments.

Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from funds" (i.e., the current portion of inter-fund loans) or "advances to/from other funds" (i.e., the non-current portion of inter-fund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in the applicable governmental fund to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles.

The City's property tax is levied and the related revenue is recognized each July 1 on the assessed value listed as of the prior January 1 for all real property located within City boundaries which receive substantially all City services, except principal residences which are due and payable in semiannual installments at July 1 and December 31. Property tax revenues are recognized when they become available. Available means when due, or past due and receivable within the current period or soon enough thereafter to be used to pay liabilities of the current period. Assessed values are established by the Maryland State Department of Assessments and Taxation based on estimates of fair market value. A re-evaluation of all property is required to be completed every third year. Any increase in assessed value is phased in over a three-year period.

The billing and collection of real estate taxes is handled by the county government.

Financial Management Policies

Taxes that are due on July 1 become delinquent October 1. Semi-annual installments due on December 31 become delinquent January 1. Maryland state law establishes a lien on the property on the date of the levy. Property on which taxes are not paid by the following March 1 may be sold at tax sale.

The City considers receivables collected within sixty days after year-end to be available and recognizes them as revenues of the current year.

Inventories and Prepaid Items

Inventories are valued at cost, determined by the moving average method, in the governmental fund and at the lower of cost or market in the proprietary funds. Inventory consists of expendable supplies held for consumption or items for resale. Inventory in the General Fund is recorded under the consumption method, an expenditure when used, and is equally offset by a fund balance reserve in the fund financial statements which indicates that inventory does not constitute “available spendable resources” even though it is a component of net current assets.

Payments made to vendors for services that benefit periods beyond the end of the fiscal year, are recorded as prepaid items in both the government-wide and fund financial statements.

Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds, along with proprietary funds, also defer revenue recognition in connection with resources that have been received, but not yet earned.

Restricted Assets

Unspent bond proceeds are restricted for use to certain capital improvement projects, and as a result are classified as restricted assets on the balance sheet. Additionally, the City’s 1999 Tax Increment Financing agreement requires that certain funds be deposited with the trustee throughout the life of the bond issue. These funds are also recorded as restricted assets on the balance sheet.

Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items); are defined by the City as assets with an initial, individual cost of \$5,000 or greater and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation.

Financial Management Policies

When material in amount, interest related to construction projects is capitalized as a cost of the project.

Property and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40-95 years
Equipment	3-25 years
Other improvements	10-50 years
Infrastructure	20-40 years

Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation, compensatory and sick pay benefits. There is no liability for unpaid accumulated sick leave since the City does not have a policy to pay any amounts when employees separate from service with the City. All vacation and compensatory pay is accrued when incurred in the government-wide and proprietary fund financial statements.

Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

Fund Balance

In the fund financial statements, governmental funds report reserves for inventory, prepaid items and noncurrent loans receivable to segregate that portion of fund balance which does not represent "available spendable resources". Reserves for encumbrances are segregated to indicate that portion of fund balance which is committed for expenditure and is therefore not available for future appropriation. Designations of unreserved fund balances indicate City management's plans to use financial resources in a future period.

Financial Management Policies

Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets invested in capital assets, net of related debt excludes unspent debt proceeds. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The City first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

Budgetary Information

The City follows these procedures in establishing the budgetary data:

1. Prior to December 31, the Mayor requests all departments to submit their proposed operating budgets for the fiscal year commencing the following July.
2. All budget requests are compiled by the Budget and Purchasing Department and presented to the Mayor and Board of Aldermen for review, together with comparative and supporting data. The basis for budgeting is consistent with the basis of financial reporting as described in these policies.
3. On or before April 1, the Mayor formally presents the balanced budget and budget message to the Board of Aldermen at a public meeting. The budget is “balanced” when operating revenues are equal to operating expenses. The budget message includes a statement of pending capital project programs for the next 5 fiscal years. Additional taxpayer comments are requested.
4. Public hearings are properly advertised and conducted at City Hall for taxpayer comments
5. Prior to June 20, the budget is legally enacted through the passage of an ordinance.
6. Budgetary control is maintained at the departmental sub-function level. The Mayor may approve the transfer of funds within a department; however, any transfers required between departments must be approved by the Board of Aldermen. Any change in the total budget amount requires the approval of the Board of Aldermen. The final budget amounts are reported based on the original budget adjusted for authorized transfers and amendments.

Financial Management Policies

Annual operating budgets are appropriated for the general and special revenue funds. Appropriations which have not been expended or lawfully encumbered lapse at the end of the budget year. Any lawfully encumbered appropriations at year end are carried forward to the following year and increase the following year's budget appropriation by the amount of the encumbrance(s).

Budgetary control is achieved through a capital improvements program for all capital projects funds.

Any excess of total expenditures and encumbrances over total budgeted appropriations by individual departments is in violation of certain legal provisions.

Encumbrances related to grant-funded contracts may cause a deficit undesignated fund balance in some funds. This results from a timing difference between the recording of the original encumbrance of the contract and the recognition of the grant revenue when it is measurable and available.

Reporting of actual to budgeted revenues and expenditures to the Mayor and Board of Aldermen occurs on a quarterly basis.

Deposits and Investments

The City maintains a cash and investment pool that is available for use by all funds. Deposits and certificates of deposit are carried at cost plus accrued interest. The City is restricted by state law as to the kinds of investments that can be made. Authorized investments include, (1) deposits in banks, savings and loan, etc., which have the lawfully required escrow deposits, or which have authorized collateral, (2) any obligation for which the United States has pledged its faith and credit of the payment of the principal and interest, (3) any obligation that a federal agency issues in accordance with an act of Congress, (4) a repurchase agreement that any of these obligations secures, or (5) with respect to bond sale proceeds only, bonds, notes or other obligations of investment grade quality (as established by a nationally recognized rating agency) issued by or on behalf of the State of Maryland or any other state or any agency, department, county, municipal or public corporation, special district, authority, or political subdivision thereof, or in any fund or trust that invests only in securities of the type described in this section. The pension trust fund's investment portfolio includes investments in fixed income securities, equities, money market funds and real estate.

The City of Frederick may invest in U.S. Treasury obligations, U.S. Government Agency Securities, repurchase agreements secured by U.S. Treasury obligations or U.S. Government agency securities, the Maryland Local Government Investment Pool, interest bearing accounts in any bank as provided by Article 95, Section 22 of the Annotated Code of Maryland or shares in an investment company or investment trust as provided by Article 95, Section 22N of the Annotated Code of Maryland.

Financial Management Policies

Debt and Financial Administration Policies

Operating Budget Policies

1. The budget will be prepared, presented and administered by the Budget Director. The budget is a resource-allocation policy document for the Mayor and Board of Aldermen.
2. The budget document will be prepared so that it facilitates public study and effectively communicates key economic issues and fiscal policies. The budget process will encourage public involvement.
3. By Charter, the budget must be balanced. Revenues must equal or exceed expenditures. Generally, current operating revenue should be sufficient to support current operating expenditures.
4. Debt or bond financing will not be used to finance current operating expenditures.
5. Generally, all enterprise funds should be fully self-supporting and provide for their own system improvement and expansion needs.
6. The goal of each fund is to budget for, and pay, their fair share of public utility and public service costs or fees. Each fund is to be treated as though it were a private customer or taxpayer to properly provide for payments between funds.
7. In addition to its annual operating budget, the City will prepare five-year budget projections and an analysis of its past financial trends to obtain a broader, more comprehensive picture of the impact of decisions involving the current year's budget or other financial plans.
8. The City will develop a program to integrate performance measurement and productivity indicators with the annual budget.
9. Budget performance will be monitored and reported on throughout the year. The department managers are an integral part of the budget control process and will be responsible for their individual department's performance.
10. As least once each calendar year, the Director of Finance will submit a report to the Mayor and Board of Aldermen detailing the status of all fund balances including balances, obligations, and restrictions, if any.
11. Generally, the City will use one-time revenues for one-time expenditures. One-time revenues may include prior year surpluses in excess of the rainy day reserve or other windfalls such as asset sales. One-time expenditures generally consist of pay-as-you-go capital spending, but may also include other one-time spending such as increased pension plan contributions, or OPEB funding. They should not to be used in budgeting for operating expenditures.
12. The Mayor and Board will annually review and update as necessary fiscal policies related to the budget in advance of the Mayor's submission of the proposed annual budget to the Board of Aldermen.

Financial Management Policies

13. In accordance with Maryland law, the budget can be amended during the fiscal year by a supermajority – i.e., at least 4 members – of the Board of Aldermen.

Revenue Policies

1. The City will try to maintain a diversified and stable revenue system to aid in sheltering it from the impact of short-term fluctuations in any one revenue source.
2. The City will attempt to continually search for new revenue as a way to diversify its revenue base and help ensure a balanced budget.
3. Wherever possible, those receiving the benefits of a government or utility service will pay for what they receive in full; through current fees, charges, or other assessments. This includes the City's own utilities and other departments who are service "users".
4. Nonrecurring revenues and other financing resources should not be used to fund continuing operations. Long-term financial commitments to continuing outlays will be avoided unless sustained revenue growth is predictable. Income from the sale of property or other assets will not be utilized to fund operations.
5. The City will project revenues for 5 years and will update the projections annually.
6. Revenue estimates will be based on reasonable expectations and be as realistic as possible. If fund balances become insufficient to absorb occasional shortfalls, more conservative estimates may be used.
7. The City will annually review its fees and other charges for service and property tax rates, and utilize annual incremental increases as needed to ensure that the City can deliver appropriate levels of essential public services.
8. Market rates and charges levied by other public and private organizations for similar services will be considered when establishing rates, fees, and charges.

Debt Policies

1. The City should limit its long-term borrowing to Capital Improvements, or to projects that cannot be financed on a "pay-as-you-go" basis with current revenues within a reasonable period of time.
2. The City will not use long-term debt to fund current operating costs.
3. Capital Projects financed through the issuance of bonds will not be financed for longer than the expected useful life of the project or asset.
4. Interest and construction expenses will be capitalized only for enterprise or utility fund facilities and will be strictly limited to those expenses incurred prior to actual operation of the facilities.

Financial Management Policies

5. The City will make its best effort to keep the maturity of general obligation bonds at or below 20 years.
6. Generally, enterprise or utility fund related debt service will be self-liquidating or supported by the revenues of the utility itself.
7. The City will avoid the use of short-term tax anticipation or other short term debt for non-capital purposes except when necessitated by cash flow or other "emergency" situations. Any bond anticipation debt will be retired within 6 months after completion of the project it financed. Continual rollover of short-term debt without principal pay down will be avoided.
8. The City will maintain good communications with the bond rating agencies about its financial condition and will follow a policy of full and open disclosure on every financial report and bond prospectus.

Tax Supported Indebtedness

1. The City will not issue direct tax-supported indebtedness that exceeds 2.5% of the total taxable assessed value within the City.
2. Debt service on the City's tax supported indebtedness may not exceed 13% of the General Fund budget.
3. The City will strive to maintain a 10-year debt payout ratio of at least 50%.
4. The City recognizes that underlying and contingent debt can create tax rate differentials for residents and businesses within the City. Therefore, the City will limit the amount of such indebtedness it authorizes to not more than 1% of the total taxable assessed value.

Financial Planning Policies

1. The City recognizes the fact that Credit rating agencies monitor levels of fund balance and unrestricted fund balance in a government's General Fund to evaluate a government's continued credit worthiness.
2. It is essential we maintain adequate levels of fund balance to mitigate current and future risks such as revenue shortfalls and unanticipated expenditures. We also want to ensure, to the extent possible, stable tax rates. Fund balances are a critical tool in long-term financial planning. In addition, fund balances are a necessary requirement for contingency planning (sudden and severe decreases in locally collected revenues or intergovernmental aid and unexpected major capital maintenance requirements.)

Financial Management Policies

The Rainy Day Reserve

1. The City will maintain an unreserved, undesignated General Fund balance equal to 12% of total General Fund revenues (excluding the use of fund balance) as a “rainy day” reserve to provide for adequate working capital and to provide funds to meet unforeseen emergencies.
2. The Board of Aldermen has the total discretion to determine whether circumstances or events constitute an “unforeseen emergency”. In accordance with Maryland law, any expenditures of funds from the rainy day reserve must be approved by a supermajority – i.e., at least 4 members – of the Board of Aldermen.
3. Following any decision by the Board of Aldermen to use the rainy day reserve or any portion thereof, the Board of Aldermen will enact a financial plan designed to restore the rainy day reserve to the 12% level within the following 2 fiscal years thereafter.

The Budget Stabilization Reserve

1. The Board of Aldermen may establish a “budget stabilization” reserve in any fund to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The budget stabilization reserve in the General Fund is separate from, and in addition to, the rainy day reserve.
2. The Board of Aldermen will determine the balance of the budget stabilization reserve, if any, for a given fiscal year as part of the adoption of the City’s annual budget. The Board of Aldermen has the total discretion to determine use of this reserve.
3. The Board of Aldermen may increase or decrease the amount of the reserve during the fiscal year in accordance with Maryland law requiring approval by a supermajority – i.e., at least 4 members – of the Board of Aldermen.

Glossary of Accounting and Budget Terms

ACCOUNTING SYSTEM – The total structure of records and procedures that identify, record, classify, summarize, and report information on the financial position and results of operations of a government.

ACCRUAL BASIS OF ACCOUNTING – The method of accounting where transactions are recognized when they occur, regardless of the timing of related cash flows.

APPROPRIATIONS – The legal authorizations made by the Mayor and Board of Aldermen to the departments, offices, and agencies of the City which approves their budgets and allows them to make expenditures and incur obligations for purposes with the accounts approved.

ASSESSABLE BASE – The total value of all real and personal property in the City which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

BALANCED BUDGET – A budget that has operating revenues equal to operating expenditures.

BOND – A written promise to pay a specified amount of money, called the principal amount, at specific dates in the future called maturity dates along with interest at specific rate.

BOND ANTICIPATION NOTES – Short-term interest-bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond to which they are related.

BONDS ISSUED – Bonds sold.

BOND RATING – A rating that indicates the probability of timely repayment of principal and interest on bonds issued.

BUDGET – A financial plan containing estimated revenues and expenses for an organization. The plans are prepared by the individual departments and reviewed and submitted by the Mayor to the Board of Aldermen for their review and approval.

BUDGET YEAR – The fiscal year for which the budget is being considered. (See also FISCAL YEAR.)

CAPITAL IMPROVEMENTS PROGRAM (CIP) – The annual updated 6-year plan or schedule of projected expenditures for buildings, public facilities, and other improvements which are of significant value and have a useful life of several years. The City's program includes estimated project costs, sources of funding, and timing of work for each project. The Capital Improvements Program is the basis for the annual CIP appropriations and any new bond issues.

Glossary of Accounting and Budget Terms

CAPITAL EXPENSES (OUTLAY) – Departmental expenditures which generally result in the acquisition of furniture, equipment, and/or computers, which have a value of less than \$5,000 and have an estimated useful life in excess of three years. Capital expenses are reflected in the budget document in each department requesting the items.

CAPITAL PROJECTS – A specific activity or element of the Capital Improvements Program involving expenditures and funding for the creation of permanent facilities or other public assets having a relatively long useful life.

CDBG – See Community Development Block Grant

CDS – See Controlled Dangerous Substance

CIP – See Capital Improvements Program

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – A general purpose, federal grant primarily used to promote rehabilitation and development of residential and commercial neighborhoods, and to meet all urgent community development needs.

CONTROLLED DANGEROUS SUBSTANCE (CDS) – A fund used to account for revenues generated from seized property during drug related arrests. Proceeds can be used by the Police for drug related expenditures.

CURRENT YEAR – The fiscal year that is prior to the budget year.

DEBT ISSUANCE – The sale or issuance of any type of debt instrument, such as bonds.

DEBT LIMIT – The statutory or constitutional maximum debt that an issuer can legally incur.

DEBT RATIOS – The ratios that provide measures of assessing debt load and ability to repay debt, which play a part in the determination of credit ratings. They also are used to evaluate the City's debt position over time against its own standards and policies.

DEBT SERVICE – The payment of principal and interest on borrowed funds such as bonds.

DEFICIT – The amount by which a government's budget outlays exceed its budget revenues for a given period, usually a fiscal year.

DEPARTMENT – The major organizational divisions in the City with overall responsibility for one or more activities or functions of the City.

DEPRECIATION – An allocation made for the decrease in value of physical assets through wear, deterioration, or obsolescence.

Glossary of Accounting and Budget Terms

ENCUMBRANCE – A firm commitment to pay for future goods and services formally documented with a contract or agreement that may extend over more than one budget year. Both encumbrances and planned expenditures on a project must fit within a department's appropriation.

ENTERPRISE FUND – A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, where the costs of providing goods or services to the general public are financed or recovered primarily through user charges.

EXPENDITURE – An actual payment made by check, inter-fund transfer, or by recordation of an amount due for goods received or services rendered.

FCAA – Frederick Community Action Agency

FIDUCIARY FUND – The trust and agency funds used to account for assets held by a government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds.

FISCAL POLICIES – The City's financial management policies relating to operating budgets, accounting, Capital Improvements Program, General Fund balance levels, debt, and investments.

FISCAL YEAR – An organization's accounting or financial year. The City's fiscal year starts July 1 and ends June 30.

FIXED ASSET – Assets of a long-term character which are intended to continue to be held and used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.

FULL-TIME EQUIVALENT – Indicates the authorized number of employees in a department by position type. This includes part-time employees on a pro-rated basis.

FUND – A fiscal and accounting entity with a self-balancing set of accounts recording cash and all other financial resources or assets, together with all related liabilities or outside claims to those assets; and the remaining unclaimed net worth or residual equity in those assets, which are segregated for the purpose of carrying on specific activities or attaining specific program objectives.

FUND BALANCE – The cumulative difference between expenditures and revenue accumulated over the life of a fund. A negative fund balance is usually referred to as a deficit.

FY – See Fiscal Year

GAAP – See Generally Accepted Accounting Principles.

Glossary of Accounting and Budget Terms

GASB – See Governmental Accounting Standards Board.

GENERAL FUND – The major operating fund of the City used to account for all financial resources and activities, except those accounted for in one of the City's other funds.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – This organization was established as an arm of the Financial Accounting Foundation in April 1984 to promulgate standards of financial accounting and reporting with respect to activities and transactions of state and local governmental entities.

GOVERNMENTAL FUNDS - Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

GRANTS – A transfer of county, state or federal monies to the City, usually for specific programs or activities.

INFRASTRUCTURE – The physical assets of a city (streets, water, sewer, public buildings, and/or parks) upon which the continuance and growth of a community depend.

INTERFUND TRANSFERS – Payments made from one operating fund to another as a contribution to defray a portion of the recipients fund's costs.

INTERGOVERNMENTAL REVENUES – The revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

LEVY – (Verb) To impose taxes or special assessments for the support of governmental activities. (Noun) A tax or special assessment imposed by a government.

LIABILITIES – Debts or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LINE-ITEM BUDGET – The traditional form of budgeting, where proposed expenditures are based on individual types of expenditures within a department or program. The City of Frederick budget is a line item budget with summary and program information to aid in obtaining a more complete picture of the budget.

Glossary of Accounting and Budget Terms

LONG-TERM DEBT – Debt or obligations of the City with a final maturity or payment date of greater than one year.

MODIFIED ACCURAL BASIS OF ACCOUNTING – The accrual basis of accounting adapted to the governmental fund type. It is a modified version of the full accrual basis of accounting in that it, in general, measures financial flow (tax and spend) of an organization, rather than capital accumulation (profit or loss).

NET BONDED DEBT – Gross bonded debt less any cash or other assets available and earmarked for its retirement.

NON-DEPARTMENTAL OPERATING EXPENDITURES – Operating expenditures which are not charged directly to specific departments but are cost to the City as a whole, such as debt service payments and general liability insurance.

OBLIGATIONS – Amounts that a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

OPEB – See Other Post Employment Benefits.

OPERATING BUDGET – The portion of the City’s budget that provides resources for the day-to-day operations of the City.

ORDINANCE – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be enacted by ordinance and those which may be enacted by resolution.

OTHER POST EMPLOYMENT BENEFITS (OPEB) – Post employment benefits that an employee will begin to receive at the start of retirement. This does not include pension benefits paid to the retired employee. Other post employment benefits that a retiree can be compensated for are life insurance premiums, healthcare premiums and deferred-compensation arrangements.

PAY-AS-YOU-GO – Capital expenditures which are funded from current revenues.

PAYMENT IN LIEU OF TAXES – Payments made by entities not legally required to pay taxes in order for them to receive the same services as private taxpayers.

PERSONNEL (COSTS) – Expenditures that include salary costs for full-time, part-time, temporary and contract employees, overtime expenses and all associated fringe benefits.

PRIOR YEAR(S) – The fiscal year(s) proceeding the current year.

Glossary of Accounting and Budget Terms

PROJECTIONS – The estimate of budget authority, outlays, receipts, or other amounts extending several years into the future. Projections generally are intended to indicate the budgetary implications of existing or proposed programs.

PROPOSED BUDGET – Reflects the budget or line-item amount recommended by the Mayor to the Board of Aldermen for their review and consideration. It reflects either his assessment of what is needed to accomplish the department’s objectives, or the limited resources available to accomplish the intended objectives.

RESOLUTION – A special or temporary order of a legislative body that requires less legal formality than an ordinance or statute.

REVENUE – Income received by the City to support its program of services to the community. It includes sources such as property taxes, admission fees, service charges, and Federal and State grants, to name just a few.

RFP – Request for Proposals. Federal mandate to request proposals from potential contractors for outsourced government services.

SHORT-TERM DEBT – Debt or obligations of the City due within one year or less.

SPECIAL ASSESSMENT – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

TAX BASE – All forms of wealth under the City’s jurisdiction that are taxable.

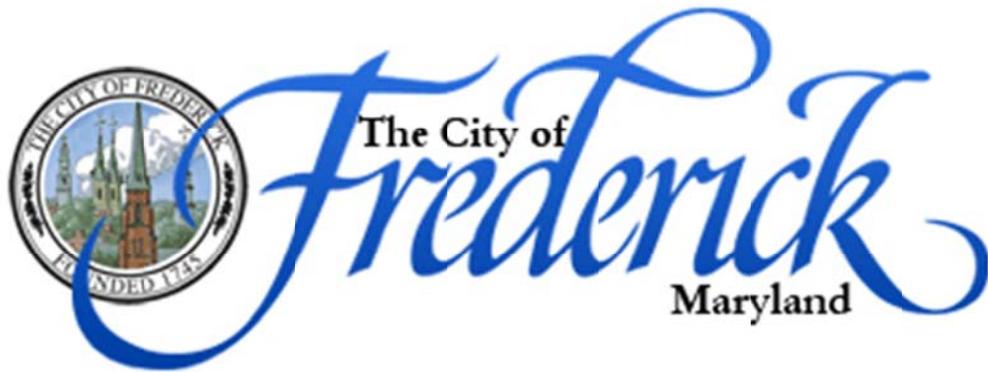
TAX RATE – The amount levied for every \$100 of assessed property value, as determined by the Maryland State Assessment Department on both real and personal property within The City of Frederick limits.

TAX SETOFF PAYMENT – A payment received from the County for services it does not have to provide citizens and taxpayers of the City because the City provides the services.

UNDESIGNATED FUND BALANCE – Funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

UNRESERVED FUND BALANCE – That portion of a fund balance for which no binding commitments have been made.

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