

MOA _____ CITY HALL _____



Community Development Block Grant

2014 Annual Action Plan

July 1, 2014 – June 30, 2015

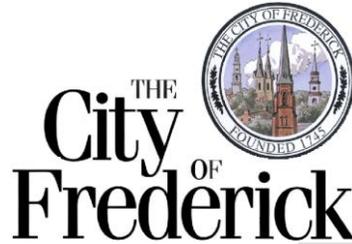


**Department of Planning
Division of Community Development**
Joe Adkins, Deputy Director of Planning

Acknowledgments



US Department of Housing and Urban Development Community Development Block Grant Program



The Mayor and Board of Aldermen , The City of Frederick

Michael O'Connor, Kelly Russell, Mayor Randy McClement, Donna Kuzemchak, Josh Bokee, and Phil Dacey

This Annual Action Plan was prepared by the staff of the Community Development Division,
Department of Planning, The City of Frederick, Maryland

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The City of Frederick Annual Action Plan for Program Year 2014

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**CITY OF FREDERICK
MAYOR AND BOARD OF ALDERMEN**

RESOLUTION No. 14-

**A RESOLUTION FOR THE PURPOSE OF APPROVING THE COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) ANNUAL ACTION PLAN FOR PROGRAM YEAR 2014**

WHEREAS, the City of Frederick (City), Maryland receives an annual Community Development Block Grant (CDBG) award directly from the US Department of Housing and Urban Development (HUD); and

WHEREAS, on May 6, 2010 the Mayor and the Board of Aldermen adopted the City of Frederick's Consolidated Plan 2010-2015 which assessed community needs and developed a Five-Year Strategic Plan in order to address those needs; and

WHEREAS, as an entitlement community, the City must prepare and submit an Annual Action Plan detailing the activities to be undertaken to address the goals and objectives outlined in the Consolidated Plan; and

WHEREAS, the objectives outlined in the Five Year Strategic Plan will be implemented annually using all available resources including CDBG and municipal funds; and

WHEREAS, for Federal Fiscal Year 2014 the City will receive a CDBG award to carry out activities that meet one of three National Objectives, as described by HUD; and

WHEREAS, the City has adhered to the public participation requirements set forth in the Citizen Participation Plan in the development of the 2014 Annual Action Plan.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Frederick, Maryland do hereby approve and adopt the 2014 Annual Action Plan;

BE IT FURTHER RESOLVED that the Deputy Director for Planning is authorized to submit this plan to the US Department of Housing and Urban Development for their review and approval.

APPROVED and ADOPTED this _____ day of _____, 2014.

Witness:

Randy McClement, Mayor

Reviewed and Approved for Legal Sufficiency:

Legal Department

A. SF-424

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED	Applicant Identifier																					
1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction 5. APPLICANT INFORMATION Legal Name: The City of Frederick Organizational DUNS: Address: Street: 140 West Patrick Street City: Frederick County: Frederick State: Maryland Zip Code: 21701 Country:		5/17/2014	Applicant Identifier																					
		3. DATE RECEIVED BY STATE	State Application Identifier																					
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier																					
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 52-0000789		Organizational Unit: Department: Department of Planning Division: Community Development																						
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)		Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr. First Name: Joseph Middle Name: Last Name: Adkins Suffix:																						
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): 14-218		7. TYPE OF APPLICANT: (See back of form for Application Types) Municipal Other (specify)																						
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of Frederick, Maryland		9. NAME OF FEDERAL AGENCY: U. S. Department of Housing & Development																						
13. PROPOSED PROJECT Start Date: 7/1/2014 Ending Date: 6/30/2015		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: 2014 Community Development Block Grant																						
15. ESTIMATED FUNDING: <table border="1"> <tr> <td>a. Federal</td> <td>\$</td> <td>300,000⁰⁰</td> </tr> <tr> <td>b. Applicant</td> <td>\$</td> <td>-⁰⁰</td> </tr> <tr> <td>c. State</td> <td>\$</td> <td>-⁰⁰</td> </tr> <tr> <td>d. Local</td> <td>\$</td> <td>-⁰⁰</td> </tr> <tr> <td>e. Other</td> <td>\$</td> <td>-⁰⁰</td> </tr> <tr> <td>f. Program Income</td> <td>\$</td> <td>68,000⁰⁰</td> </tr> <tr> <td>g. TOTAL</td> <td>\$</td> <td>368,000⁰⁰</td> </tr> </table>		a. Federal	\$	300,000 ⁰⁰	b. Applicant	\$	- ⁰⁰	c. State	\$	- ⁰⁰	d. Local	\$	- ⁰⁰	e. Other	\$	- ⁰⁰	f. Program Income	\$	68,000 ⁰⁰	g. TOTAL	\$	368,000 ⁰⁰	14. CONGRESSIONAL DISTRICTS OF: a. Applicant 6th b. Project 6th	
a. Federal	\$	300,000 ⁰⁰																						
b. Applicant	\$	- ⁰⁰																						
c. State	\$	- ⁰⁰																						
d. Local	\$	- ⁰⁰																						
e. Other	\$	- ⁰⁰																						
f. Program Income	\$	68,000 ⁰⁰																						
g. TOTAL	\$	368,000 ⁰⁰																						
		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW																						
		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes if "Yes" attach an explanation. <input type="checkbox"/> No																						
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.																								
a. Authorized Representative Prefix: Mr. First Name: Randy Middle Name: Suffix:		Last Name: McClement																						
b. Title Mayor		c. Telephone Number (give area code) 301-																						
d. Signature of Authorized Representative		e. Date Signed																						



**Fifth Program Year
2014 Annual Action Plan**

This document includes the SF 424 and Narrative Responses to Annual Action Plan questions that CDBG, HOME, HOPWA and ESG grantees must respond to in order to be compliant with the Consolidated Planning Regulations.

B. Executive Summary

As the second largest incorporated city in the State of Maryland, the City of Frederick continually dedicates itself to meeting the needs of our community and enhancing the quality of life of our residents. The City of Frederick's 2014 Annual Action Plan outlines those projects and activities designed to meet priority needs identified in the City's Consolidated Plan and tie into one of HUD's three prescribed overarching objectives:

- *To provide decent housing;*
- *To provide suitable living environments; and*
- *To expand economic opportunities, particularly for low-/moderate-income persons.*

The City of Frederick has been awarded CDBG funds totaling \$300,000 for Grant Year 2014 (July 1, 2014 – June 30, 2015), and we anticipate receiving approximately \$68,000 in program income from loan repayments. There are no proceeds from Section 108 loan guarantees. The City of Frederick's estimated percentage of CDBG funds that will be expended for low- and-moderate income persons is 100%.

Organization/Activity Name	Program Type	2014 Award
City of Frederick CDBG Administration & Fair Housing	Administration	\$65,000
City of Frederick Homeownership Program Delivery	Housing	15,000
City of Frederick Sold on Frederick II	Housing	96,000
Rehabilitation	Housing	64,000
HACOF	Public Facilities & Improvements	35,500
Community Living	Public Facilities & Improvements	24,500
ARC of Frederick County –Supported Housing	Public Services	5,000
Asian American	Public Services	6,000
Centro Hispano de Frederick, Inc.	Public Services	12,000
The Religious Coalition Case Management Support	Public Services	20,000
FCAA Homeless Services	Public Services	25,000
TOTAL CDBG AWARDS:		\$368,000

For the 2014 CDBG funding round, the City received 8 project proposals from qualified non-profit and/or community-based organizations. In addition, the City submitted four proposals related to on-going activities.

Each proposal was reviewed for compliance with HUD regulations to ensure that each met one of the prescribed National Objectives, met the criteria of an eligible activity and demonstrated the applicant's ability to carry out projects that will have a greater impact in benefiting low and moderate-income persons during the coming fiscal year. A public hearing was held to allow the sponsors to present their projects and the Ad Hoc Committee, which allowed the public to comment on each of the submissions. (*See Appendix B. Citizen Participation- Public Comment & City Response*).

After thorough review and consideration by the CDBG Ad Hoc Committee, the activities recommended for funding and inclusion in the Draft 2014 Annual Action Plan were presented to the Mayor and Board of Alderman for approval. The *Description of Activities*, (pgs.-15-18) as well as *Table 3C – Consolidated Plan Listing of Projects (Appendix A)* provide a detailed summary of each project, the requested funding amounts, and the eligibility criteria citations for each project.

The City will continue several of its direct activities to address a wide range of housing issues, including assistance to first-time homebuyers toward the purchase of affordable for-sale housing and rehabilitation for

housing and public facilities in The City of Frederick. To assist the City in accomplishing these goals and objectives, the City has elected to use the 2014 “uncapped” income limits approved by HUD for a limited group of grantees. The uncapped income limits will be restricted to the homeownership program activity– Sold on Frederick II. Additionally, as permitted by HUD, a restricted portion of the grant funds will be expended for administrative (including fair housing) and planning costs, as well as public services.

Objectives and Outcomes

As in years past, Frederick’s 2014 CDBG program will be directed toward accomplishing the following primary goals and objectives:

- To provide decent, affordable housing;
- To upgrade, improve and expand public facilities, including emergency shelters, transitional housing facilities, supportive services for homeless persons, persons with disabilities and other special needs populations;
- To expand the reach of public service activities, especially for special needs populations and persons with disabilities.

The eleven activities approved for inclusion in this year’s action plan highlight objectives and outcomes to be carried out by project sponsors. *See Appendix C.*

Evaluation of Past Performance

The City of Frederick, through the Annual Action Plan development process, makes every effort to ensure that the activities undertaken during the grant year further one or more of the Consolidated Plan’s identified needs.

Timeliness:

The City takes great pride to achieve and maintain timely status in the disbursement of grant funds.

Through the Action Plan amendment process, the City has a process in place whereby projects that are not progressing by certain periods during the grant year are reduced in funding or cancelled, and the funds are reprogrammed to more viable projects to allow them to proceed.

Timely funds disbursement:

The City has a well-established financial management policy which governs the timely payment of expenditures and receipt of income/credits. Each month, DPCD staff receives a detailed account activity report from the City’s Finance Department from which the drawdown requests are made in IDIS. The account activity reports detail the expenditures for each activity in the previous month. From these reports, drawdown requests are entered into IDIS and approved by the 20th of each month.

C. Citizen Participation

Federal regulations call for a grantee to develop and follow a detailed plan which provides for, and encourages citizen participation and emphasizes participation by persons of low and/or moderate-income. This Annual Action Plan (AAP) was prepared following the process set forth in the City’s Citizen Participation Plan adopted January 20, 2005. (*See Appendix C. Citizen Participation Plan & Public Notices.*) Every effort was made to involve citizens and consult with service providers in the preparation of the plan and to seek public input on the plan recommendations prior to adoption. As in year’s past, an ad hoc group of advisors assisted in the review and recommendation of candidate projects for the grant year. The following is an overview of the planning process and 2014 public comments.

Developing the Recommended Plan:

The City began developing a recommended 2014 plan early to coincide with the development of the 2010-2015 Consolidated Plan. The public was advised that the City was developing the Plan and project proposals were requested. The community contacts mailing list included approximately 35 non-profit organizations. Additionally, the City’s Neighborhood Advisory Council members were notified of the funding opportunity. A public notice was published in the *Frederick News Post* on November 7, 2013 (*See Appendix B-1*), and the City’s website was updated to include the 2014 CDBG Funding Application and Program Guidelines.

➤ AAP Proposal Selection

This year, twelve (12) proposals for funding were submitted for consideration totaling **\$386,487**. The Community

Development Ad Hoc Committee was solicited to assist the CDBG Administrator in prioritizing and recommending the projects to be approved for funding in the Annual Action Plan.

The Ad Hoc Committee included:

- Chris Bickle, Former Director; Frederick Co. Dept. of Social Services (Retired)
- Richard Griffin, Director of Economic Development; City of Frederick
- Scott Rose, Executive Director; Way Station
- Donna Kuzemchak, Alderman, City of Frederick

This year, the public hearing was held on January 28, 2014 at the Municipal Office Annex public meeting room to discuss project proposals. Project sponsors were requested to attend each meeting to present their proposals and answer any questions posed by the Committee or members of the public. The Committee met after the close of the second public hearing to review and select those projects to be funded and included in the Annual Action Plan.

Review & Adoption of the Draft Annual Action Plan

The 30-day period for public review and comment on the Recommended 2014 Annual Action Plan is from March 1st through March 31st. All comments received are forwarded to the Mayor & Board of Aldermen for their review prior to adoption of the plan.

The Mayor & Board of Aldermen workshop, a public meeting to hear comments on the recommended Draft Annual Action Plan is held on Wednesday, April TBD 2014. The public meeting to approve the Annual Action Plan is Thursday, May TBD 2014. The schedule for adoption of the annual plan follows:

Schedule for Submission of Project Proposals & Approval 2014 Annual Action Plan 2014 Grant Year (July 1, 2014 to June 30, 2015)

November/December 2013

- Request for Proposals published on Thursday, November 7, 2013.
- **MANDATORY Proposal Review** consultation meetings will be held **the Monday November 18th through Thursday December 12, 2013. *Please call to schedule and confirm the date and time of your attendance.***

January 2014

- **Completed applications/proposals are due by 2:00pm Wednesday, January 8, 2014.**
- Ad Hoc Advisory Committee will hold a public meeting at the Municipal Office Annex to review and hear public comments on all proposed activities:

Tuesday, January 28, 2013 @ 6:00 PM
- Ad Hoc Advisory Committee meets to recommend activities for 2014 Annual Action Plan. Recommended activities will be included in the Draft 2014 CDBG Annual Action Plan and project sponsors will be notified in writing.

February/March 2014

- Draft 2014 CDBG Annual Action Plan will be available for 30-day public review and comment on or about Monday, March 3, 2014 through Friday, April 4, 2014.

April 2014

- Draft Annual Action Plan submitted to Mayor & Board of Aldermen to receive public comments April 2, 2014.
- Draft Annual Action Plan submitted to the Mayor & Board of Aldermen for approval April 17, 2014.

May 2014

- Annual Action Plan submitted to HUD for approval May, 2014

June – July 2014

- CDBG staff completes the environmental review process and submits Request for Release of Funds to HUD

July 2014

- New CDBG grant year begins July 1, 2014

August/ September 2014

- Late August/Early September 2014 CDBG Funds Released by HUD

Summary of efforts to broaden public participation:

Every effort was made to involve citizens and service providers in the preparation of the plan and to seek public input on the plan recommendations prior to adoption. Staff prepared and published several notices in the local newspaper and posted information on the City’s website announcing the request for proposals as well as the Action Plan preparation and review process. The City also uses social media outlets to inform the public of upcoming meetings and outreach efforts, including the City’s 11 Neighborhood Advisory Councils (NACs) to inform each community of the funding opportunities available across the City.

DPCD staff met individually with applicants to discuss the CDBG program guidelines and the proposed 2014 Grant Year projects. During the meetings, project sponsors were asked to briefly describe their projects and each applicant was informed about how the process for project selection and funding. It was also emphasized that the funding amounts for Public Services is capped at 15% of the grant.

Summary of comments or views: No public comments were received.

Summary of comment or views not accepted and the reasons therefore: No comments received.

D. Resources

As an Entitlement Community receiving funds directly from HUD, the City of Frederick provides financial assistance for local projects through CDBG funds. Each year, non-profits may apply for funding to implement activities that meet the goals and objectives as defined in the City’s Five-Year Consolidated Plan.

For the purposes of the 2014 program year, it is anticipated that the City of Frederick will receive about the same level of funding from the previous year. The anticipated amount of the award is \$300,000 in CDBG entitlement funding will be available. In addition, the City anticipates receiving \$68,000 in program income which will be programmed to activities. At this time, the City does not anticipate applying for a Section 108 loan. As the actual program year progresses, additional funds resulting from carryover and/or project cancellation may also be reprogrammed. Federal Fiscal Year 2013 Resources include:

Funding Source	Amount	Notes
2014 CDBG Funds	\$300,000	<i>FFY 2014 Allocation</i>
Program Income (estimated)	\$68,000	<i>Generated from loan repayments.</i>
TOTAL AVAILABLE FUNDS	\$368,000	

Both the Consolidated Plan and Annual Action Plans are based upon the fundamental premise that many different resources, beyond CDBG, must be brought into play to address the many high priority needs. The City alone cannot do all that needs to be done, but rather cooperation and coordination among all levels of government, as well as for- and non-profit partners are essential.

While the focus of this plan is on the City’s use of its Community Development Block Grant (CDBG), we recognize that there are many other resources utilized by the City and other agencies and organizations to provide decent housing, provide a suitable living environment and expand economic opportunities primarily for low or moderate-income persons. It is a primary goal of the Consolidated Plan to encourage the use of funds from federal, state and local sources (leverage) to address the many needs of the community.

As in years past, our partner organizations with whom the City works closely to address needs apply for, and have received, grants and awards from a wide range of granting agencies (both federal and non-federal). However, for certain programs, the exact amounts will depend upon the number of applications received and grants applied for as the year unfolds. The following is a description of Non-CDBG resources used or secured in 2014 to implement Frederick’s Consolidated Plan.

- The Frederick County Board of County Commissioners (BOCC) and the Frederick County Department of Housing and Community Development has seen a reduction in their funding for its county-wide Affordable Housing Initiative Fund to facilitate affordable housing. The Affordable Housing Initiative Fund is comprised of the Deferred Loan Program (which provides loans to housing developers to help create and preserve affordable housing for Frederick County), the Building Fee Deferral Program, Homebuyer Assistance Program (HAP) and the Emergency Housing Rehab Program.

Frederick Community Action Agency (FCAA) is the City's primary agency responsible for providing of a wide spectrum of programs and services to assist the lower income residents of the City. The total budget expended for services in 2014 was \$223,849.

- Includes federal (non-CDBG), state, local and private fund sources.
- In Frederick County, the Frederick Coalition for the Homeless is the lead agency for planning aspects and grant applications under the Continuum of Care. The Coalition is made up of various service providers, both governmental and non-profits.
- The Housing Authority of the City of Frederick (HACOF) employs federal resources in the form of operating subsidies, housing assistance payments and grants for modernization of properties and resident services. In 2013, the HACOF received Capital Grant funds totaling \$445,032 for capital improvements in the public housing communities. The HACOF is currently implementing a 3 year ROSS (Resident Opportunities and Self Sufficiency) Grant in the amount of \$216,000. They also received \$53,045 for the FSS/ Housing Choice Voucher Coordinator Program.
- The City's Department of Planning – Division of Community Development is an administering agency for State of Maryland Department of Housing and Community Development Residential Rehabilitation Loans (STAR and MHRP) and Lead Hazard Reduction Grants (LHRGLP).

<p>OTHER RESOURCES: <u>MCKINNEY-VENTO</u> Continuum of Care Program In Frederick County, the Frederick Coalition for the Homeless is the lead agency for planning aspects and grant applications under the <u>Continuum of Care</u>. The Coalition is made up of various service providers, both governmental and non-profits, including the City of Frederick.</p>	<p>\$223,849</p>
<p>Section 811 – Supportive Housing for Persons with Disabilities Way Station, Inc. received these funds. The funds will be used to acquire and rehabilitate eight units for very low-income persons with chronic mental illness. The project consists of a seven two-bedroom independent living project and one two-bedroom condominium units scattered throughout an existing condominium complex. The location is in close proximity to services such as medical, shopping and public transportation. This integrated model allows residents to blend into the surrounding community yet provides the accessibility features and the availability of supportive services.</p>	<p>\$1,560,000</p>
<p>State / Local Funds Maryland Housing Rehabilitation Program/Lead Reduction Grants (MHRP/LRPG) The Dept. of Community Development helps owners secure Maryland DHCD Rehabilitation Loans (STAR and MHRP) and Lead Reduction Grants. The dollar amount & exact number of loans depends upon application in any given year.*</p>	<p>Grant/Loan amounts determined during loan processing.</p>
<p>Deferred Loan Program (DLP) The Frederick County Board of County Commissioners (BOCC) and the Frederick County Department of Housing & Community Development (DHCD) provide funds its county-wide deferred loan program for housing development. The DLP provides flexible loans to housing developers to help create and preserve affordable housing throughout Frederick County through leveraging of other funding sources, such as local, state, federal, public and private sources at a minimum of 5:1.</p>	<p>\$228,096</p>
<p>HOPWA The City of Frederick was selected to administer the 2013 HOPWA grant to assist Frederick and Montgomery County residents with HIV/AIDS. The City transferred administrative responsibility to the Maryland Dept. of Health & Mental Hygiene – Office of AIDS Administration.</p>	<p>\$707,425</p>
<p>Frederick Community Action Agency (FCAA) is the City's primary agency responsible for providing of a wide spectrum of programs and services to assist the homeless and low-income residents of the City. FCAA receives funding of approximately \$3.5 million from a number of federal and state sources to administer its programs.</p>	

<p>Housing Counseling As the only HUD-approved Housing Counseling provider in the City of Frederick, FCAA receives an annual grant award for to provide housing counseling services to very-low, low-, and moderate-income homebuyers and owners.</p> <p>Weatherization Assistance FCAA provides weatherization assistance, county wide, with funds from the US Dept. of Energy and EMPOWER Maryland through Maryland Dept. of Housing & Community Development (DHCD).</p> <p>Low Income Housing Tax Credits No projects were undertaken within the City of Frederick funded with LIHTC during either of the most recent funding cycles.</p>	
<p>Housing Authority of the City of Frederick (HACOF) receives federal resources in the form of operating subsidies and housing assistance payments and grants for modernization of properties and resident services. The funds received for the various programs include:</p> <ul style="list-style-type: none"> • Capital Fund Grant for Capital improvements in public housing communities. • Housing Choice Voucher Family Self Sufficiency Program • ROSS (Resident Opportunities and Self Sufficiency) Grant • Public Housing Family Self Sufficiency Program 	<p>\$445,032</p> <p>\$ 53,045</p> <p>\$216,000</p> <p>\$49,021</p>
TOTAL	\$1,698,619

E. Statement of Specific Annual Objectives

The City of Frederick’s Consolidated Plan 2010-2015 identifies priorities, and related goals and objectives to address the City’s housing and community development needs. This section, which includes **Table 3A – Specific Annual Objectives**, and **Appendix C. Objectives & Outcomes Chart** summarizes these priorities and the expected outcomes toward achieving each goal for the 2013 Grant Year. The objectives are not constrained by estimates of the funds available to address them but rather are assessments of the five-year needs of a large and complex community in the areas of housing, public services and facilities, special needs populations and general community development.

The City of Frederick anticipates expending **\$368,000** in CDBG funds and program income to implement activities that complement the City’s goal of providing decent, safe, affordable housing. The activities address a wide range of housing issues, including rehabilitation of owner-occupied housing, homeless services, and public facilities. In response to this area of high priority, the City will implement the following activities:

Affordable Housing Strategy

Housing Priority 1: Preserve Existing Affordable Housing.

Rehabilitation of owner-occupied housing for very low to moderate income homeowners including group homes for developmentally disabled adults.

Objective:

Provide assistance to extremely low-, low- and moderate-income group persons with housing rehabilitation.

2014-04 Op Rehab:

Activity	provides assistance to low- and moderately income persons including developmentally disabled adults in group homes for rehabilitations
Target	Two properties rehabbed for extremely low/mod-income owner occupied single family homes.
Performance	# of units rehabbed
Objective	Decent Housing
Outcomes	Sustainability of Suitable Living Environment

Housing Priority 2: Promote Increased Homeownership Opportunities

Assist very low to moderate income persons obtain affordable housing for owner occupancy.

Direct homeownership Assistance.

Objective:

Support the expansion of affordable housing opportunities for first time low-moderate income homebuyers through housing counseling, down payment and closing cost assistance.

2014-03 "Sold on Frederick II

Activity	Provides down payment and closing cost assistance to low- and moderately income persons for the purchase of their primary residence.
Target	Twelve low/mod-income first time homebuyers
Performance	# of homebuyers assisted
Objective	Decent Housing
Outcomes	Affordability/Accessibility of Decent Housing

Non-homeless Special Needs Populations Priority 1:

Improve Safety and Livability of Public Facilities. Rehabilitation or development that serves a particular special needs group.

Objective:

Provide assistance to extremely low, low- and moderate-income persons with energy efficiency rehabilitation.

2014-05 & 06 Energy Efficiency Rehabilitation

Activity	Provides assistance for very low –income persons including developmentally disabled adults.
Target	Three properties rehabbed for maximum energy efficiency
Performance	# of units rehabbed
Objective	Suitable Living Environment
Outcomes	Availability/Affordability

Non-homeless Special Needs Populations Priority 2:

Assist with Housing & Supportive Needs for Persons with Special Needs who are not homeless.

Objective:

Provide assistance to extremely low to low income persons with developmental disabilities to locate and maintain stable/affordable housing; prevent homelessness through direct education, support and advocacy.

2014-011 Supported Housing

Activity	Provides assistance for very low –income persons including developmentally disabled adults.
Target	15 persons assisted
Performance	# of persons assisted
Objective	Suitable Living Environment – City Wide
Outcomes	Availability/Affordability

Homeless Strategy

Priority: Assist Homeless persons and persons at-risk of becoming homeless obtain affordable housing.

Objective 2:

Support the operations of homeless shelters and transitional housing providers.

2014-07 Homeless Services

Activity	Provides assistance for very low –income for homeless individuals and families.
Target	140 persons assisted
Performance	# of persons assisted
Objective	Suitable Living Environment
Outcomes	Availability/Accessibility

2014-08 Case Management for Homeless Shelter & Homelessness Prevention

Activity	Provides assistance for case management 80 bed facility for homeless and homeless prevention
Target	160 persons assisted
Performance	# of persons assisted
Objective	Suitable Living Environment
Outcomes	Availability/Accessibility

DRAFT

Specific Obj. # Priority	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	OUTCOMES		
				Year	Expected Number	Actual
DH-2 Affordability of Decent Housing						
DH-2 Promote Increased Homeownership Opportunities	Support the expansion of affordable housing opportunities for 1 st time low-to-moderate income homebuyers through housing counseling and down payment/closing cost assistance. 2014--03 Sold on Frederick II	CDBG	<ul style="list-style-type: none"> ▪ Number of low-income households assisted ▪ Number of households receiving down-payment/closing costs 	2010	5	6
				2011	6	3
				2012	6	11
				2013	12	underway
				2014	12	
				GOAL	41	25
DH-3 Sustainability of Decent Housing						
DH-3 Preserve existing affordable housing.	Provide assistance to extremely low-, low-, and moderate-income persons with housing rehabilitation. 2014-04 Op Rehab 2014-05 Group Home/CL 2014-06 HACOF	CDBG DHCD Rehab Loans	<ul style="list-style-type: none"> ▪ Number of units rehabbed 	2010	6	17
				2011	1	1
				2012	6	1
				2013	3	11
				2014	3	
				GOAL	3	30
SL-1 Availability/Accessibility of Sustainable Living Environment						
SL-1.1 Expand levels of public services for persons with special needs.	Support case management, housing counseling, job training and other needed services for special needs populations. 2014-11 ARC/Supported Housing	CDBG Ausherman Foundation	<ul style="list-style-type: none"> ▪ Number of persons assisted ▪ Number of persons moved into permanent housing 	2010	15	15
				2011	15	15
				2012	15	15
				2013	-	-
				2014	15	
				GOAL	60	45
SL-1.2 Improve the safety and livability of neighborhoods	Support improvement or construction of community facilities.	CDBG	<ul style="list-style-type: none"> ▪ Number of facilities assisted ▪ Number of persons assisted 	2010	-	
				2011	284	535
				2012	300	300
				2013	300	underway
				2014	-	
				GOAL		300
S.L. 1.4 Assist Homeless Persons and Persons at risk of becoming homeless obtain affordable housing	Support the operations of homeless shelters and transitional housing providers 2014-07 FCAA Homeless 2014-08 Case Mgmt./Support for Alan P. Linton Shelter Services	CDBG	<ul style="list-style-type: none"> ▪ Number of facilities assisted ▪ Number of persons moved into permanent housing 	2010	-	-
				2011	150	150
				2012	150	150
				2013	140	140
				2014	140	
				Goal	580	450

Table 3 A Specific Objectives

F. Description of Activities

The recommended 2014 Annual Action Plan includes 11 projects selected based on the housing, homeless service and community development needs and goals described in the City's 2010-2015 Consolidated Plan. All projects benefit low and moderate-income residents.

2014-01 General Program Administration & Fair Housing (subject to 20% cap) – City of Frederick

CDBG funds will be used for department expenses necessary to administer the CDBG program (staff salary, benefits and supplies and services). This activity will cover the required Action Plan and CAPER financial and reporting requirements, project monitoring, other reporting and record keeping responsibilities for CDBG.

Funds Requested:	\$65,000
Funds Recommended:	\$65,000
Eligible Activity:	24 CFR 570.206(a) Program Administrative Costs
National Objective:	Presumed Benefit to Low/Mod Income Persons
Consolidated Plan Priority:	N/A
Objectives:	N/A
Outcomes:	N/A
Performance Measures:	N/A

2014-02 Homeownership Program Delivery – City of Frederick

CDBG funds will be used for department expenses necessary to administer the homeownership program (staff salary, benefits and supplies and services). Staff will conduct homeownership counseling classes, and receive, review and approve applications for Sold on Frederick II and MD State Loan Program.

Funds Requested:	\$15,000
Funds Recommended:	\$15,000
Eligible Activity:	24 CFR 570.201(n) Homeownership Assistance
National Objective:	24 CFR 570.208 (a)(3) LMH
Consolidated Plan Priority:	
Specific Objective:	Direct homeownership assistance to low/mod-income persons.
Objectives:	Decent Housing
Outcomes:	Affordability
Performance Measures:	# of households assisted; Target: 12

2014-03 Sold on Frederick II/ Housing – City of Frederick

Funds request will be used for the City's down payment assistance program. A soft second mortgage is placed on the property for 1st time homebuyers to use toward the purchase of an owner-occupied property. No interest or monthly repayment required until the sale or transfer of the property or the property is no longer owner-occupied.

Target : 12 households

Funds Requested:	\$ 96,000
Funds Recommended:	\$ 96,000
Eligible Activity:	24 CFR 570.201(n) Homeownership assistance
National Objective:	24 CFR 570.208 (a)(3) LMH
Consolidated Plan Priority:	Direct homeownership assistance
Specific Objective:	Direct loans to low/mod 1 st time homebuyers
Objectives:	Decent Housing
Outcomes:	Affordability

Performance Measures: # of households assisted Target: 12 households

2014-04 Operation Rehab/ Housing – City of Frederick

Funds request will be used for the City's rehabilitation program as loans or grants to low/mod income homeowners to rehabilitate single family homes.

Funds Requested: \$ 65,000
Funds Recommended: \$ 64,000
Eligible Activity: 24 CFR 570.202(b)(1) Eligible Rehabilitation & Preservation Activities
National Objective: 24 CFR 570.208 (a)(3) LMH
Consolidated Plan Priority: Direct homeownership assistance
Specific Objective: Direct loans to low/mod 1st time homebuyers
Objectives: Decent Housing
Outcomes: Sustainability: Promoting Livable/Viable Communities
Performance Measures: # of households assisted Target: 2 households

2014-05 Group Homes/Energy Efficiency Rehab - Sponsor: Community Living

Funds allocated will be used for energy efficiency rehabilitation to include remove existing exterior siding and replace with vinyl siding, barrier wrap, new windows and energy audit upon completion.

Funds Requested: \$ 23,400
Funds Recommended: \$ 24,500
Eligible Activity: 24 CFR 570.201(c) Public Facilities & Improvements
National Objective: 24 CFR 570.208(a)(2)(i) (A) – Low/Mod Limited Clientele
Consolidated Plan Priority: First Priority Need: Housing for very low to moderate-income persons
Specific Objective: Special needs population rehab
Objectives: Suitable Living Environment
Outcomes: Sustainability
Performance Measures: 1 public facility Target: 3 persons

2014-06 Energy Efficiency Rehab –Sponsor: HACOF

Funds allocated will be used for the replacement of windows, entry doors, including rear glass slider, replace exterior siding with vinyl including & shutters and energy audit upon completion.

Funds Requested: \$34,000
Funds Recommended: \$34,500
Eligible Activity: 24 CFR 570.201(c) Public Facilities & Improvements
National Objective: 24 CFR 570.208(a)(2)(i) (A) – Low/Mod Limited Clientele
Consolidated Plan Priority: First Priority Need: Housing for very low to moderate-income persons
Specific Objective: Special Needs Populations: Rehab.
Objectives: Suitable Living Environment
Outcomes: Sustainability
Performance Measures: 2 public facilities Target: 7 persons

2014-07 Supportive Services for the Homeless Sponsor: The Frederick Community Action Agency

The Frederick Community Action Agency operates two (2) transitional shelter facilities with a total of 141 beds and approximately 10 cribs for homeless families and physically disabled adults. The Shelters provide short-term emergency and transitional shelter and supportive services for homeless families and physically disabled adults.

Funds Requested: \$38,207.00
Funds Recommended: \$25,000* (subject to *15% cap on Public Services)
Eligible Activity: 24 CFR 570.201(e) Public Services- Homeless
National Objective: 24 CFR 570.208 (a)(2)(i)(A) LMC
Consolidated Plan Priority:
Specific Objective:
Objectives: Decent Housing & Suitable Living Environment
Outcomes: Availability / Accessibility
Performance Measures: # of persons assisted Target: 150 persons

2014-08 Case Management for Homeless Shelter Sponsor: The Religious Coalition

Funds will be used for case management activities at the Alan P. Linton, Jr. Shelter, an 80-bed facility that houses three programs for the homeless and assists the Religious Coalition's homelessness prevention programs.

Funds Requested: \$35,000.00
Funds Recommended: \$20,000* (subject to *15% cap on Public Services)
Eligible Activity: 24 CFR 570.201(e) Public Services- Homeless
National Objective: 24 CFR 570.208 (a)(2)(i)(A) LMC
Consolidated Plan Priority:
Specific Objective:
Objectives: Decent Housing & Suitable Living Environment
Outcomes: Availability / Accessibility
Performance Measures: # of persons assisted Target: 50 persons

2014-09 Economic Development/Computer Resource Center Sponsor: Centro Hispano de Frederick

Funds allocated will be used for staff instructors for computer resource center for Limited English Proficiency clients seeking employment opportunities and improve language skills.

Funds Requested: \$39,000
Funds Recommended: \$12,000* (subject to *15% cap on Public Services)
Eligible Activity: 24 CFR 570.201(e) Public Services-
National Objective: 24 CFR 570.208 (a)(2)(i)(A) LMC
Consolidated Plan Priority:
Specific Objective: Provide services for persons with Limited English Proficiency
Objectives: Economic Opportunity
Outcomes: Availability / Accessibility
Performance Measures: # of persons assisted Target: 50 persons

2014-10 Program Coordinator

Sponsor: Asian American Center

Funds allocated will be used for staffing for one stop for pairing clients with services for Limited English Proficiency clients.

Funds Requested: \$34,470

Funds Recommended: \$6,000* (subject to *15% cap on Public Services)

Eligible Activity: 24 CFR 570.201(e) Public Services-

National Objective: 24 CFR 570.208 (a)(2)(i)(A) LMC

Consolidated Plan Priority:

Specific Objective: Provide services for persons with Limited English Proficiency

Objectives: Economic Opportunity

Outcomes: Availability / Accessibility

Performance Measures: # of persons assisted Target: 100 persons

2014-11 Supportive Housing Services Sponsor: ARC of Frederick County

Funds allocated will be used for provide education, support and advocacy to 5 low income persons with housing needs and 10 low income persons with short term housing resources; serving 15 beneficiaries with developmental disabilities to maintain stable and affordable housing & prevent homelessness.

Funds Requested: \$10,200

Funds Recommended: \$5,000* (subject to *15% cap on Public Services)

Eligible Activity: 24 CFR 570.201(e) Public Services-

National Objective: 24 CFR 570.208 (a)(2)(i)(A) LMC

Consolidated Plan Priority: Assist with housing & supportive services Special Needs who are not homeless

Specific Objective: Expand levels of public services for special needs persons

Objectives: Promote access for special needs/disabled for housing resources

Outcomes: Sustainability: Promoting Livable/Viable Communities

Performance Measures: # of persons assisted Target: 15 persons

G. Geographic Distribution

The following 2014 Action Plan projects have a specific location know at this time.

Activity ID	Activity	Address
2014-01	General Program Administration & Fair Housing	140 W. Patrick St.
2014-02	Homeownership Program Delivery	140 W. Patrick St.
2014-05	Group Home/Energy Efficiency Rehab	1398 Hitching Post La
2014-06	Energy Efficiency Rehab	1400 David La & 511 Riggs Ct.
2014-07	FCAA Homeless Services	100 S. Market St.
2014-08	Case Management Support	27 De Grange St
2014-09	Economic Development/Computer Resource Ctr.	1080 W. Patrick St
2014-10	Program Coordinator	1080 W. Patrick St
2014-11	Supported Housing	620 Research Dr.

(See Appendix D. Project Location Map.) The “job sites” for the following are not known at this time but will be determined via application Location factors are considered in light of the Plan’s stated priority for infill and redevelopment as opposed to newer development as a general rule

2014-03	Sold on Frederick	TBD
2014-04	Operation Rehab	TBD

All recommended projects were evaluated based on several criteria:

- Meeting prescribed National Objectives & Eligible Activities
- The degree to which they further Consolidated Plan high or medium priority objectives and targets
- Cost effectiveness
- Preparedness & Capacity

Minority Concentration

Based on 2010 Census data, the City of Frederick is 63.9% white, 18.6% African American, 14.4% Hispanic and the remainder non-white. We have identified areas of racial/ethnic concentration as census tracts that have percentage greater than 36.1% non-white and/or greater than 14.4% Hispanic. Those census tracts are:

- Census Tract 750300: 48.15% non-white, 36.4% African American
- Census Tract 750503: 63.04% non-white, 30.6% Hispanic
- Census Tract 750504: 53.62% non-white, 18.7% Hispanic
- Census Tract 750505: 67.51% non-white, 31.2% Hispanic
- Census Tract:750702: 41.23% non-white, 14.4 Hispanic

Census Tracts 750506 and 750701 also feature minority concentrations; however they are both classified as Middle Income which limits eligibility of funding.

(See the Appendix E- Areas of Minority Concentration Map)

Geographic Distribution of Activities Areas of Minority Concentration

City of Frederick Census Tracts	Percentage of non-white and Hispanic	Area of Minority Concentration	2014 CDBG activities
City-wide. Sites will be determined by specific project applications.	27.9%		2014-01 General Admin & Fair Housing 2014-02 Homeownership Program Delivery 2014-03 Sold on Frederick II 2014-04 Operation Rehab
750100	31.82%	Yes	
750200	12.84%	No	
750300	58.14%	Yes	2014-08 Religious Coalition
750400	24.84%	Yes	2014-11 ARC of Frederick County
750501	41.17%	Yes	
750502	30.36%	Yes	
750505	67.51	Yes	2014-09 Centro Hispano de Frederick 2014-10 Asian American Center 2014-05 Group Home Rehab 2014-06 Energy Efficiency Rehabs
750600	10.71%	No	

750700	22.03%	No	
750800	13.39%	No	
750801	23.75	No	
750900	31.62%	Yes	2014-07 FCAA/Homeless Services
751000	Small % of Tract	N/A	Very small percentage of total population located within the City boundaries
751200	14.28%	No	
756100	32.86	No	

H. Affordable Housing

To those living in Frederick, it comes as no surprise that the greater-Frederick area, especially Frederick City, is facing a severe shortage of affordable housing. Like many neighboring jurisdictions, increased growth has combined with a very strong real estate market to price many low- and moderate-income residents out of homeownership, and in some cases, even out of the rental market. Recent studies have documented the current difficult conditions for many local residents and project an ever worsening situation. The supply of housing affordable to very-low, low- and moderate-income households in Frederick City is diminishing to a critical degree.

The provision of affordable housing is a priority need and that need is highest for the lowest income households. In a very competitive housing market the guideline of no more than 30% of annual income for housing costs (i.e., rent or mortgage and utilities) may not be obtainable even for those with incomes over the median for the area. The needs of the very-low income, renters and owners, are the highest. The Consolidated Plan further recognized that affordable housing for special need populations is also a high priority. The chart below provides a schedule for activities proposed to address this high priority need.

TABLE# 3B Priority Housing - Activities

Priority Need	5-Yr. Goal Plan/Act	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal PLAN/ACT
CDBG						
Acquisition of existing rental units	-	-	-	-	-	-
Production of new rental units	-	-	-	-	-	-
Rehabilitation of existing rental units	15/	3/3	3/3	3/3	3/18	3/3
Rental assistance	-	-	-	-	-	-
Acquisition of existing owner units	-	-	-	-	-	-
Production of new owner units	-	-	-	-	-	-
Rehabilitation of existing owner units	30/	6/15	6/17	6/1	0/	6/
Homeownership assistance	25/	5/6	5/3	6/9	17/4	5/
HOME						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units						
Rental assistance						
Acquisition of existing owner units						
Production of new owner units						
Rehabilitation of existing owner units						
Homeownership assistance						
HOPWA						
Rental assistance						
Short term rent/mortgage utility payments						
Facility based housing development						
Facility based housing operations						
Supportive services						
OTHER						

ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: City of Frederick, MD Program Year: 2014	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed During Previous Fiscal Year	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	3	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	3	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	3	18	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	3	18	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	2	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	12	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	12	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	3	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	12	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	15	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	15	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	12	11	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	27	11	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I. Public Housing

While the focus of the City’s housing program has been homeownership, the Hope VI Project is an effort towards addressing the public housing need. This year’s Annual Action Plan includes a project for energy efficiency rehabilitation of two scattered sites properties owned by the Housing Authority. Frederick does not plan to take any actions during the program year to encourage public housing residents to become more involved in management and to participate in homeownership. However, funds from the Sold on Frederick II program has assisted persons moving from public housing into homeownership and will continue to do so.

J. Homeless and Special Needs Population

The City’s efforts toward addressing the housing and non-housing community needs of the homeless and special needs populations (i.e. elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons facing substance abuse, or mental health issues, etc.) will include assisting two (2) community partners working with the developmentally and physically disabled, providing housing-related education and advocacy for the developmentally disabled, providing direct services to homeless individuals and families in transitional and short-range shelters; direct service programs for homeless veterans and those dealing with mental health issues.

Funding appropriated through the public services cap to non-profits is awarded specifically to address homeless and special needs populations. Specific actions for the prevention of homelessness are of case management met through activities such as budget counseling for the prevention of eviction and foreclosure and staff at homeless, emergency shelters, cold weather transitional shelters to provide case management to unsheltered persons, chronically homeless, as well as ongoing case management for the mentally and physically disabled to prevent homelessness.

Efforts to assist currently and chronically homeless are undertaken by direct contact by service agencies who go out into the community where the homelessness are known to gather, such as soup kitchens for regular meals, tent cities, benches and local parks. When the homeless are observed by Frederick City Police or go to Frederick Memorial Hospital but are not in need of medical attention they referred to the emergency and cold weather shelters. Community partners from the Department of Social Services, established network contacts, and membership of the Homeless Coalition aid in effort of directing eligible clients to the facilities to received assistance. Frederick does not plan to undertake steps during this fiscal year to address chronic homelessness.

Project #	Non-Profit	Project
2014-07	FCAA	Homeless Services
2014-08	The Religious Coalition	Case Management Support @ Alan P. Linton Day Shelter
2014-11	ARC	Supported Housing

K. Barriers to Affordable Housing

Continued surges in home prices, higher utility rates, lower incomes, and scarcity of land for new housing as a result of regional growth pressures have become the major barriers to affordable housing and an increasing problem in Frederick. The City of Frederick is fast becoming a desirable address because of its location and amenities. As a result, it has become much more difficult for first-time homebuyers to get into the housing market, and for existing homeowners to trade up to larger homes.

The City of Frederick recognizes the need for decent, affordable housing for its current and future residents. While no universal strategy exists to resolve the affordable housing crisis, a combination of government assistance, relief from regulatory barriers, fostering of public private partnerships, collaborating on a regional level, and leveraging funds in new and innovative ways, may make a significant contribution to resolving the local problems.

The Mayor and Board of Aldermen have adopted an Adequate Public Facilities Ordinance (APFO) to ensure that new residential development and infrastructure keeps pace with the growth in population within the City of Frederick. In addition, the City has adopted Frederick County’s Moderately Priced Dwelling Unit Program

Ordinance (MPDU). The purpose of the MPDU Program is to increase the city's and county's supply of moderately priced housing units as a natural function of the development process. The Ordinance was amended in January 2014 to reflect the current housing conditions in which In lieu of submitting an MPDU Agreement providing for the construction of MPDUs as set forth in Sec. 19-6 of this chapter, a developer may elect to pay a "per dwelling unit payment in lieu" calculated as described in subsection (b) of this section and included in a written MPDU Payment Agreement between the developer and the City. A "per dwelling unit payment in lieu" must be paid prior to the issuance of a building permit for any residential unit in the associated development project.

The City of Frederick is a participating employer in the Maryland House Keys for Employees (HK4E) Program administered by the Maryland Department of Housing and Community Development (DHCD). Through HK4E, full-time and part-time / graded employees of the City of Frederick may be eligible for up to \$8,500 to help purchase a home in the City of Frederick (i.e., a maximum loan of \$3,500 from the Maryland DHCD and \$5,000 from the City of Frederick).

Sold on Frederick II offers down payment and closing cost loan assistance of up to \$8,000 to first time homebuyers purchasing an owner-occupied single family residence within the City of Frederick. A zero percent/no monthly payment loan program serves as gap funding between obtaining a first mortgage and the required down payment and closing costs. This program has proven successful, serving the Frederick community for ten years, allowing purchasers the ability to secure the stability of homeownership, benefit from record low interest rates for first mortgages and provides program income when the loan is repaid upon sale, transfer, refinance, or no longer owner occupied.

L. Other Actions

Meeting Underserved Needs

Funding remains the largest obstacle to meeting underserved needs. To address this issue, the City of Frederick provides funds to area non-profits that provide services to "special needs" populations. CDBG funds were awarded two activities serving public services – ARC of Frederick County and the Religious Coalition's Case Management Support. These activities are both targeted to assist low/mod income persons that are considered "special needs populations", and the homeless. The City of Frederick will continue to provide assistance to these, and similar programs as funds are available and projects remain viable.

Fostering & Maintaining Affordable Housing

The supply of housing affordable to very-low, low- and moderate-income households in Frederick City is diminishing to a critical degree. With the recent surges in home prices, higher interest rates and lower incomes, housing affordability has become an increasing problem in Frederick. It has become much more difficult for first-time homebuyers to get into the housing market, and for existing homeowners to trade up to larger homes.

The City of Frederick recognizes the need for decent, affordable housing for its current and future residents. While no universal strategy exists to resolve the affordable housing crisis, a combination of government assistance, relief from regulatory barriers, fostering of public private partnerships, collaborating on a regional level, and leveraging funds in new and innovative ways, may make a significant contribution to resolving the local problems.

To address the issue, the City's will implement the following activities to create and maintain quality, affordable housing:

- Continue to expand the "Sold on Frederick II" loan program which provides up to \$8,000 to eligible first-time homebuyers for down payment assistance.
- Continue to utilize the Frederick County /City Affordable Housing Council deferred loan program. Other resources such as Neighborhood Stabilization Program (NSP) and MD Community Legacy funding will be explored.
- Continue to enforce the Adequate Public Facilities Ordinance (APFO) to ensure that new residential development and infrastructure keeps pace with the growth in population within the City of Frederick.
- Moderately Priced Dwelling Unit Ordinance (MPDU). The MPDU Ordinance allows for the purchase of MPDUs for rental or resale to very-low or low-income residents.

- The Affordable Housing Council is implementing the Affordable Housing Action Plan, which was endorsed by the BOCC. The Action Plan presents multiple strategies for addressing the affordable housing crisis in Frederick County. A major goal, the establishment of a Housing Initiative Fund, has created and expanded affordable housing programs. Other goals of the Action Plan call for the creation of a dedicated revenue source for affordable housing; the creation of a legal structure for development of additional housing; a land bank or land trust; the ongoing creation and expansion of affordable housing programs; the attack on NIMBYism (not-in-my-back-yard); the removal of regulatory barriers; and business and regional collaboration.
- Additionally, there is an increasing interest in providing temporary housing opportunities to very-low to low income persons through Single Room Occupancy units (SRO's). The City is willing to support those non-profits who are willing to move this concept forward through the approval process with the Planning Commission and Mayor and Board.

Reducing Lead-Based Paint Hazards

During the 2014 grant year the City will continue efforts to reduce the number of dwellings with lead hazards. Lead hazard reduction and abatement is an important component of the residential rehabilitation program. Through CDBG-funded and the State of Maryland Lead Hazard Reduction grants, assistance to owner-occupants, property owners and non-profits is available. The City rehabilitation staff is active in promoting lead reduction working with other agencies promoting our programs via posters, flyers and speaking engagements.

Developing an Anti-poverty Strategy

The principal department within the City responsible for anti-poverty programs is the Frederick Community Action Agency. This department provides a variety of services that assist low-income individuals and families and thereby helps to reduce the number of poverty level families. The FCAA staff does not work in isolation. There are many other service providers whose activities are aimed at the elimination of poverty. These agencies include the Department of Social Services, County Dept. of Citizen Services, Head Start, Family Partnership, Frederick County Public Schools CASS program and Adult Education, State Department of Education, Job Training Agency and others. There is coordination among agencies as evidenced by these multi-agency coordinating committees -Work Force Development Board, and Local Management Board (focus on Children and Families) and Coalition for the Homeless, Advocates for Non English Speaking Residents.

Developing Institutional Structures

The Frederick County Board of County Commissioners (BOCC) and the Mayor of Frederick established the Affordable Housing Council (Council) in 1993. The Council's objectives are to create and advocate for affordable housing and to present the affordable housing message about current conditions and future trends to the Frederick County community. Membership on the Affordable Housing council includes Frederick County and City staff, as well as representatives from six segments of the community - housing consumers, private industry, religious, governmental, political and nonprofit representatives.

Public & Private Coordination & Monitoring

There are many in the public and private sector who work to help lower income persons and persons with special needs with housing, support services and facilities. The City participates in coordinating organizations such as the Affordable Housing Council, Coalition for the Homeless, the Lead Poisoning Prevention Working Group, and the One Stop Partnership for Job Training. Frequent staff to staff communication and consultation also helps to ensure coordination. Staff from City departments is assigned to many and often there is an Aldermanic representative as well.

There are several groups that have been established to help coordinate the activities of public agencies and non-profit and advocacy groups who work to address the needs of low income people and neighborhoods. In addition to those noted above there is a Local Management Board to coordinate services for children and families and a Workforce Development Board for job training and employment services. The City Education Committee advocates for and promotes improvements to the Frederick County Public Schools, which are within City limits. The City now has 12 neighborhood advisory councils (NAC's), an initiative that establishes a system to improve the two-way communication process between City Hall and neighborhoods, and establish a formal mechanism for evaluating neighborhood improvement projects.

The Community Development Division staff strives to monitor its CDBG sub-recipients annually. It is our goal to

monitor a project within two months of closeout. The City uses several approaches to achieving sub-recipient compliance including, program orientation prior to proposal submission, funding agreement reviews just prior to the beginning of the grant year; and ongoing technical assistance throughout the grant year.

Monitoring for program compliance is based upon the checklist provided to the Community Development staff by the HUD-Baltimore Office. The staff also relies upon the various related HUD publications for guidance on monitoring for labor relations, financial record keeping and procurement and particularly compliance with HUD regulations for minority business outreach.

DRAFT

M. Program-specific requirements – CDBG

For Grant Year 2014, the City of Frederick will receive \$368,000 in CDBG funds to finance a range of activities that will benefit low and moderate income persons/households. Annual CDBG funds are leveraged with other federal, state, local and private funds to carry out community and housing activities.

CDBG Funds Available and Expected to be expended in 2014	
CDBG Grant for 2014 Grant Year	\$300,000
CDBG Program Income expected to be received during the Grant Year	\$25,000
TOTAL FUNDS AVAILABLE (GRANT + PROGRAM INCOME)	\$325,000
CDBG Funds to be committed from Prior Year's grant	\$43,000
CDBG Program Income on hand at start of Grant Year	\$0.00*
TOTAL FUNDS AVAILABLE AT START OF GRANT YEAR	\$368,000
CDBG Funds expected to be Expended in 2014 Grant Year	\$368,000

*Includes income received from loan pay-offs, homeownership fees and sales proceeds from sale of city-owned property (sales proceeds will be rolled-over into the purchase and rehab of additional property).

***Any unanticipated program income and/or reprogrammed funds (from cancelled or completed projects) are re-allocated to "Sold on Frederick II" activity.

2014 CDBG ACTIVITY FUNDING		
PROGRAM ADMINISTRATION		
General Admin & Fair Housing	\$ 65,000.00	
TOTAL PROGRAM ADMIN	\$65,000.00	18%
HOUSING		
Homeownership Admin	\$ 15,000.00	
Sold on Frederick II	\$ 96,000.00	
Op Rehab	\$64,000.00	
TOTAL HOUSING ACTIVITIES	\$ 175,000.00	47%
PUBLIC SERVICES		
Centro Hispano/Economic Development	\$ 12,000.00	
Case Mgt. for Homeless Shelter	\$ 20,000.00	
Homeless Services	\$ 25,000.00	
Program Coordinator	\$ 6,000.00	
Supported Housing	\$ 5,000.00	
TOTAL PUBLIC FACILITIES	\$ 68,000.00	19%
PUBLIC FACILITIES & INFRASTRUCTURE IMPROVEMENT		
Energy Efficiency Rehabs (3)	\$ 59,000.00	
TOTAL PUBLIC FACILITIES	\$ 59,000.00	16%
TOTAL FUNDS TO BE EXPENDED	\$368,000.00	100%

As in years past, a large portion of the City's annual CDBG allocation is targeted to addressing housing-related activities. For Grant Year 2014 we anticipate expending about one-half (47%) of available CDBG funds among the proposed housing and rehabilitation activities.

N. Low/Mod Benefit

Programs and activities assisted with CDBG funds are required to demonstrate that they are serving a limited clientele. Programs that offer services to the homeless or identified “special needs” populations are presumed to benefit persons of low to moderate incomes, as are programs located in census tracts with a percentage of low- to moderate-income households greater than 51%. Moreover, recipients are required to keep records on file, which are then reported to the City to certify that assisted activities are serving qualified beneficiaries.

To ensure that CDBG-assisted activities are serving qualified beneficiaries, the City asks each sub-recipient to provide detailed beneficiary data on those persons who received services at several steps during the grant year. Project sponsors are required to provide beneficiary data as part of their funding applications; report beneficiary data during the grant year period, and provide a final beneficiary data report at the conclusion of the grant year in preparation for the required CAPER. This data is used to report grant year activities and outcomes in IDIS.

The following, provides a summation of each recommended activity as related to Low/Mod Benefit - Limited Clientele criteria:

**City of Frederick
Low/Mod Benefit Activity List for Program Year 2014**

Criterion	Activity Name	Other Information	Funding Amount
	Asian American Center Program Coordinator	<i>Direct services for resources & advocacy for Limited English Proficiency</i>	\$6,000
	Centro Hispano de Frederick Computer Resource Center	<i>Direct services for resources & advocacy for Limited English Proficiency</i>	\$12,000
	FCAA Homeless Services	<i>Direct services to homeless individuals and families living in transitional housing facility</i>	\$25,000
	Religious Coalition Case Management for Homeless Shelter & Homelessness Prevention	<i>Direct services to homeless individuals being served @ day shelter program</i>	\$20,000
	ARC of Frederick County Supported Housing	<i>Direct services for housing resources & advocacy to developmentally disabled.</i>	\$5,000
	Community Living Group Home Energy Efficiency Rehab	<i>Rehabilitation of aging property for energy efficiency serving developmentally disabled.</i>	\$24,500
	HACOF Energy Efficiency Rehabs	<i>Rehabilitation of aging property for energy efficiency serving extremely low income persons</i>	\$34,500
		TOTAL	\$127,000

O. Monitoring

The City of Frederick’s Department of Planning – Community Development Division (DPCD) is responsible for reviewing, monitoring and reporting the accomplishments of agencies implementing programs identified in this Annual Action Plan as well as reporting on the progress made in reaching the goals outlined in the Consolidated Plan.

DPCD staff assures fair and accurate monitoring of grantee and sub-grantee program functions and activities to maintain compliance with city, state and federal requirements. The Division has established a detailed process and procedures to ensure long-term monitoring and compliance of housing and community development projects.

The objectives of the monitoring procedures are:

- To ensure compliance with Federal statutory and regulatory requirements for the Community Development Block Grant program.
- To ensure that funds are used effectively and for the purpose for which they are made available.
- To enhance the administrative and management capabilities of sub-recipients through training, orientation and technical assistance.
- To ensure production and accountability.
- To evaluate organizational and project performance.

Application Process

Following an extensive application process, all applications for CDBG funding are thoroughly reviewed by staff to ensure compliance with federal guidelines. All applicants must provide a detailed project narrative which must include clearly stated objectives, outcomes and relevant federal regulation citations. The applications are reviewed at the staff level for accuracy, completeness and compliance with federal and local regulations. If approved at the staff level, the applications are then forwarded to the ad hoc committee for review and funding recommendation.

Contracting Process

Each sub-recipient selected to receive funds is required to sign a contract (sub recipient agreement) with the City of Frederick. No costs incurred prior to the execution of an agreement with the City for services will be reimbursable.

Integrated Disbursement Information System (IDIS)

Project monitoring is also implemented during the setup, update and close-out of projects in IDIS. While the IDIS system is intended as a tracking system of grant funds, the system can also be used to provide another level of checks and balances to ensure that program requirements are being met.

Sub-Grantee Training

During the application process, each project sponsor is required to attend a Pre-Screening meeting with Department staff to review National Objective/Eligible Activity compliance, administration, record keeping, reporting (either monthly, quarterly or annually), and timeliness requirements.

DPCD staff performs financial and programmatic monitoring through reviews of requests for reimbursement, monthly activity reports and client benefit reports. The reports document sub-recipient progress, compliance with funding agreements, and the beneficiary data. For the rehabilitation projects, sites are monitored weekly by CDBG staff.

Reporting

During the application process, DPCD staff requires sub-recipients to complete a Performance Measurement Form which outlines specific outcomes, objectives, indicators and outputs. All sub-recipients must submit monthly activity reports which detail the progress made toward timely completion of the activity.

At the end of each grant year, DPCD staff receives annual reports from sub-recipients documenting activities carried out, progress toward meeting stated objectives, program beneficiaries, and any fund balances remaining. These reports assist DPCD staff in preparing the all required reports, as well as project close-out.

As required by HUD, department staff prepares an annual Consolidated Annual Performance and Evaluation Report (CAPER) which provides a detailed assessment and evaluation of the City's performance in carrying out the activities proposed in the Annual Action Plan.

CERTIFICATIONS

Certifications for the CITY OF FREDERICK, MARYLAND 2014 ACTION PLAN

In accordance with the applicable statutes and the regulations governing the Consolidated Plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing. The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan. It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under Section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug-Free Workplace. It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
 - a. Abide by the terms of the statement, and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

- b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying. To the best of the jurisdiction's knowledge and belief:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraphs 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

Authority of Jurisdiction. The Consolidated Plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan. The housing activities to be undertaken with CDBG, HOME, ESG and HOPWA funds are consistent with the strategic plan.

Section 3. It will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Randy McClement, Mayor
City of Frederick, Maryland

Date: _____

This document has been approved for legal sufficiency:

City of Frederick Legal Department

Date: _____

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation. It is in full compliance and follows a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan. Its consolidated housing and community development plan identifies community development and housing needs, and specifies both short-term and long-term community development objectives that provide decent housing and expand economic opportunities, primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 Part 570).

Following a Plan. It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been submitted to and approved by HUD.

Use of Funds. It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, (and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program years 2012, 2013, and 2014, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals in non-violent civil rights demonstrations; and
2. A policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws – It will comply with applicable laws.

_____ Date: _____
Randy McClement, Mayor
City of Frederick, Maryland

This document has been approved for legal sufficiency:

_____ Date: _____
City of Frederick Legal Department

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APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance:

City of Frederick
Department of Planning
Division of Community Development
140 West Patrick Street
Frederick, Maryland 21701

_____ <---Check if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR Part 21.

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

“Conviction” means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

“Criminal drug statute” means a Federal or nonfederal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

“Employee” means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All “direct charge” employees; (ii) all “indirect charge” employees, unless their impact or involvement is insignificant to the performance of the grant, and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee’s payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee’s payroll; or employees of sub recipients or subcontractors in covered workplaces).

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- A. Table 3C. Consolidated Plan Listing of Projects
- B. Public Notices
 - B-1. Public Notice
 - B-2. Public Notice
 - B-3. Public Comments
- C. Objectives & Outcomes Chart
- D. Project Location Map

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APPENDIX A

U.S. Department of Housing
and Urban Development

OMB Approval No. 2506-0117
(Exp. 8/31/2008)

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need

Not specifically articulated in the plan

Project Title

General Program Administration & Planning (subject to 20% cap)

Description

Funds will be used for staff costs and office expenses for all aspects of CDBG program planning and administration.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

City-wide

Objective Number DH-3	Project ID 001
HUD Matrix Code 21A	CDBG Citation 24 CFR 570.206(a)(1)
Type of Recipient Local Government	CDBG National Objective
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID 2014-01	Units Upon Completion N/A

Funding Sources:	
CDBG	\$65,000
ESG	0
HOME	0
HOPWA	0
Total Formula	\$65,000
Prior Year Funds	\$
Assisted Housing	0
PHA	0
Other Funding	0
Total	\$65,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need

First Priority Need: Housing for very low to moderate-income persons.

Project Title

Homeownership Program Delivery

Description

Funds will be used for costs related to the Single Family Rehabilitation / Non-Profit Organization Rehab Program.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City-wide

Objective Number DH-3	Project ID 002
HUD Matrix Code 13	CDBG Citation 24 CFR 570.201(n)
Type of Recipient Local Government	CDBG National Objective LMH 24 CFR 570.208(a)(3)
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID 2014-02	Units Upon Completion N/A

Funding Sources:	
CDBG	\$15,000
ESG	0
HOME	0
HOPWA	0
Total Formula	\$15,000
Prior Year Funds	
Assisted Housing	0
PHA	0
Other Funding	0
Total	\$15,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need

First Priority Need: Housing for very low to moderate-income persons.

Project Title

Sold on Frederick II

Description

Program Income funds will be used to assist 12 low/mod-income 1st time homebuyers purchase homes.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

City-wide

Objective Number DH-2	Project ID 003
HUD Matrix Code 13	CDBG Citation 24 CFR 570.201(n)
Type of Recipient Local Government	CDBG National Objective LMH 24 CFR 570.208(a)(3)
Start Date (mm/dd/yyyy) 07/01/14	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator # of households	Annual Units 12
Local ID 2014-03	Units Upon Completion 12

Funding Sources:	
CDBG	\$96,000
ESG	0
HOME	0
HOPWA	0
Total Formula	\$96,000
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	0
Total	\$96,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need

Housing for very low to moderate-income persons.

Project Title

Single Family Rehabilitation Loan/Grant Funds "Operation Rehab"

Description

The City of Frederick Operation Rehabilitation Program assists income eligible homeowners with loans and grants to rehabilitate habitable residential properties. The Property must be owner-occupied and within The City of Frederick, Maryland. Eligible homeowners must meet the required income guidelines either at or below 80 % Area Median Income adjusted for household size. Specific sites will be determined by applicant's location.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

City-wide

Objective Number DH-3	Project ID 004
HUD Matrix Code 14A	CDBG Citation 24 CFR 570.201(c)
Type of Recipient Local Government	CDBG National Objective LMH 24 CFR 570.208(a)(1)
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator N/A	Annual Units TDB
Local ID 2014-04	Units Upon Completion TBD

Funding Sources:	
CDBG	\$64,000
ESG	0
HOME	0
HOPWA	0
Total Formula	\$64,000
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	\$
Total	\$64,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need Housing for very low to moderate-income persons.

Project Title
Group Homes Energy Efficiency Rehabilitation

Description
Group home owned by Community Living for special needs/very low income developmentally disabled adults will receive energy efficiency rehabilitation on aging property to maximize energy usage.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
1368 Hitching Post Lane Frederick, Maryland 21703

Objective Number DH-3-1	Project ID 005
HUD Matrix Code 03C	CDBG Citation 24 CFR 570.201(c)
Type of Recipient Non-Profit	CDBG National Objective LMC 24 CFR 570.208(a)(2)(i)(A)
Start Date 07/01/2014	Completion Date 06/30/2015
Performance Indicator 1 public facility	Annual Units 1 unit
Local ID 2014-05	Units Upon Completion 1 unit

Funding Sources:	
CDBG	\$ 24,500
ESG	\$
HOME	0
HOPWA	0
Total Formula	\$ 24,000
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	\$1,900
Total	\$26,500

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need Housing for very low to moderate-income persons.

Project Title

Energy Rehabilitation for Public Housing

Description

Scattered site homes owned by the Housing Authority for the City of Frederick for low/very low income persons will receive energy efficiency rehabilitation on aging property to maximize energy usage.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

1400 David Lane & 511 Riggs Court Frederick, Maryland 21701

Objective Number DH-3-1	Project ID 006	Funding Sources:	
HUD Matrix Code 03C	CDBG Citation 24 CFR 570.201(c)	CDBG	\$35,500
Type of Recipient PHA	CDBG National Objective LMC 24 CFR 570.208(a)(2)(i)(A)	ESG	\$
Start Date 07/01/2014	Completion Date 06/30/2015	HOME	0
Performance Indicator 1 public facilities	Annual Units 2	HOPWA	0
Local ID 2014-06	Units Upon Completion 2	Total Formula	\$35,500
		Prior Year Funds	0
		Assisted Housing	0
		PHA	0
		Other Funding	\$200.00
		Total	\$35,700.00

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need

Strategy for Special Needs Populations: Priority 2: Expand levels of public services for persons with special needs. Support case management, housing counseling, job training and other needed services for special needs populations.

Project Title

Homeless Services & Transitional Shelter/Apartments Operation

Description

The Frederick Community Action Agency operates two (2) transitional shelter facilities with a total of 141 beds and approximately 10 cribs for homeless families and physically disabled adults. The Shelters provide short-term emergency and transitional shelter and supportive services for homeless families and physically disabled adults. The Frederick Transitional Shelter also provides a wide range of supportive services including case management, adult education and GED classes, transportation, childcare, substance abuse counseling, job readiness and life skills training, primary health care and respite care services.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

100 S. Market Street, Frederick, MD 21701

Objective Number SL-3	Project ID 007
HUD Matrix Code 03T	CDBG Citation 24 CFR 570.201(e)
Type of Recipient Local Government	CDBG National Objective LMC 24 CFR 570.208(a)(2)(i)(A)
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator # of persons assisted	Annual Units 100+ persons
Local ID 2014-07	Units Upon Completion N/A

Funding Sources:	
CDBG	\$25,000
ESG	\$
HOME	0
HOPWA	0
Total Formula	\$25,000
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	\$503,016
Total	\$528,016

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need

Strategy for Special Needs Populations: Priority 2: Expand levels of public services for persons with special needs. Support case management, housing counseling, job training and other needed services for special needs populations.

Project Title

Case Management Support

Description

Project will fund case management services for the Alan P. Linton Cold weather shelter and the Religious Coalition homelessness prevention programs.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

27 De Grange Street, Frederick, MD 21701

Objective Number SL-3	Project ID 008
HUD Matrix Code 03C	CDBG Citation 24 CFR 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC 24 CFR 570.208(a)(2)(i)(A)
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator # of persons assisted	Annual Units 50+ persons
Local ID 2014-08	Units Upon Completion N/A

Funding Sources:	
CDBG	\$20,000
ESG	\$
HOME	0
HOPWA	0
Total Formula	\$20,000
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	\$20,000
Total	\$

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need

Project Title

Economic Development/Computer Resource Center

Description

Funds will be used for computer resource center for Limited English Proficiency clients seeking employment opportunities and to improve language skills.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

1080 W. Patrick Street Frederick, MD 21701

Objective Number EO-1	Project ID 009
HUD Matrix Code 05H	CDBG Citation 24 CFR 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC 24 CFR 570.208(a)(2)
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator # of persons assisted	Annual Units 50+ persons
Local ID 2014-09	Units Upon Completion N/A

Funding Sources:	
CDBG	\$12,000
ESG	\$
HOME	0
HOPWA	0
Total Formula	\$12,000
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	\$
Total	\$ 12,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need

Project Title

Program Coordinator/Health Services

Description

Funds will be used for computer resource center for Limited English Proficiency clients seeking employment opportunities and to improve language skills.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

1080 W. Patrick Street Frederick, MD 21701

Objective Number	Project ID 010
HUD Matrix Code 05M	CDBG Citation 24 CFR 570.201(e)
Type of Recipient Non-profit	CDBG National Objective LMC 24 CFR 570.208(a)(2)
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator # of persons assisted	Annual Units 50+ persons
Local ID 2014-10	Units Upon Completion N/A

Funding Sources:	
CDBG	\$6,000
ESG	\$
HOME	0
HOPWA	0
Total Formula	\$6,000
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	\$
Total	\$ 6,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Frederick, Maryland

Priority Need

Project Title

Supported Housing Program

Description

Funds will be used to provide direct education, support and advocacy to 5 low income persons with housing needs and 10 low-income persons with short term housing resources (total 15 additional beneficiaries with developmental disabilities) to maintain stable and affordable housing & prevent homelessness.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

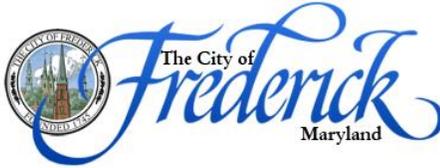
620-A Research Drive, Frederick, MD

Objective Number SL-1	Project ID 011
HUD Matrix Code 05U	CDBG Citation 24 CFR 570.201(e)
Type of Recipient Non-Profit	CDBG National Objective LMC 24 CFR 570.208(a)(2)(i)(A)
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator # of persons assisted	Annual Units 15 persons
Local ID 2014-11	Units Upon Completion N/A

Funding Sources:	
CDBG	\$5,000.00
ESG	\$
HOME	0
HOPWA	0
Total Formula	\$5,000.00
Prior Year Funds	0
Assisted Housing	0
PHA	0
Other Funding	\$5,000.00
Total	\$10,000.00

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

MEDIA ADVISORY



Mayor Randy McClement

**CONTACT: Susan Harding, Public Information Officer, 301-600-1385
FOR IMMEDIATE RELEASE Wednesday November 6, 2013**

Community Development Block Grant (CDBG) 2014 Annual Action Plan – Request for Proposals

Frederick, MD – The City of Frederick Department of Planning – Community Development Division will begin accepting project proposals for its **2014 CDBG Annual Action Plan (AAP)** on **Monday December 9, 2013**. The Annual Action Plan, as required by U.S. Department of Housing and Urban Development (HUD) regulations, describes the projects and activities to be undertaken with Community Development Block Grant funds to implement a number of housing, public service and community development activities during the coming grant year which runs July 1, 2014 - June 30, 2015.

Applications are due by 2:00pm Wednesday, January 8, 2014.

All proposed projects must meet the eligible activity criteria and address one of the CDBG program National Objectives of benefiting low and moderate-income persons, eliminating blight or slums, or meeting urgent community needs. Projects must also address a community need and meet objectives outlined in the 2010-2015 Consolidated Plan.

Non-profit organizations wishing to propose a project for the 2014 CDBG grant year should contact Eileen Barnhard, CDBG Program Administrator 301-600-2842 or ebarnhard@cityoffrederick.com to schedule a pre-proposal meeting.

Funding applications, the AAP submission schedule, and additional CDBG information are available on the City of Frederick's website at www.cityoffrederick.com.

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www.cityoffrederick.com

Public Notice – 2/28/2014

FRIDAY, FEBRUARY 28, 2014

Services	Public Notices	Order
<p>Yard Clean Up 901-420-1179 Tree trim & removal, gutters cleaned, snow blowing</p>	<p>Annual Action Plan for 2014 describes the projects and activities to be undertaken with Community Development Block Grant (CDBG) funds during the grant year July 2014 - June 30, 2015.</p> <p>Copies of the Draft Annual Action Plan are available at City Hall, 101 N. Court Street, the Department of Planning, Municipal Office Building, 140 West Patrick Street - 2nd Floor and on the City's website at www.cityoffredrick.com. Written comments will be accepted until 10:00 AM on Tuesday, April 1, 2014. Please send written comments to: Barbara Eblen, COBG Program Administrator, Department of Planning, 140 West Patrick Street, Frederick, MD 21701.</p> <p>The Mayor and Board of Aldermen will receive public comment on the Draft 2014 Annual Action Plan at their meeting on Wednesday, April 2, 2014 at 3:00 p.m. at City Hall. Final approval of the Plan is scheduled for Thursday, April 17, 2014. Public hearing meeting of the Mayor and Board of Aldermen at 7:00 p.m. at City Hall. All are welcome to attend and comment.</p> <p>Joseph Ashie, AICP Deputy Director of Planning</p>	<p>Be... the... 28 Pr be r rem rem Notic the c provi Notic some some and s (3) su the a to be S C of noti 10 Di N issue Court Court Felt the r concl sects No in the S Pr</p>
	<p>NAME CHANGE NOTICE Case No. 10-C-14-00286 In the Matter of: Hayley Elizabeth Melendez, et al for change of name to Hayley Elizabeth Lookie</p> <p>A petition for change of name of a child has been filed seeking a change of the person's name as indicated in the caption. The reason for the requested change is to change her name to match her mother, her step-father and step-sister. Hayley's biological father has not contacted her or made an attempt to support her since her birth.</p> <p>Any objection to the petition must be filed in the case no later than the 2nd Day of April, 2014, must be supported by affidavit as required by Rule 8-201(c), and must be served on the petitioner.</p> <p>Sandra K. Dixon Clerk of the Circuit Court</p>	
	<p>PUBLIC NOTICE THE CITY OF FREDERICK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN FOR 2014</p> <p>The City of Frederick, Division of Community Development has prepared a Draft Annual Action Plan for Grant Year 2014 pursuant to U.S. Department of Housing and Urban Development (HUD), 24 CFR Part 91, The An-</p>	
	<p>Order of NSI</p> <p>Case Number: 10-C-13-050993 FC Lender License Number: N/A Kristine D Brown VS Sunny M Falcon Shannon L Falcon Estate Of Julio Falcon Estate Of Jr Tina Marie Falcon Estate Of</p> <p>NOTICE OF SALE</p> <p>Notice is hereby issued by the Circuit Court for Frederick County this 19th day of February, 2014, that</p>	
		<p>be time from Notic the provi Notic some later case (3) 98 the to be o Feb 2 Not 14 Pr</p>



Public Comment:
None Received

APPENDIX C

CONSOLIDATED PLAN 2010-2015 SUMMARY OF PLAN OBJECTIVES

Affordable Housing Strategy

Priority 1: Preserve Existing Affordable Housing

Objectives:

1. Provide assistance to extremely low-, low- and moderate-income homeowners with housing rehabilitation.
Objective/Outcome – Decent Housing/Sustainability

Priority 2: Promote Increased Homeownership Opportunities

Objectives:

1. Support the expansion of affordable housing opportunities for first time low-to-moderate income homebuyers through housing counseling, down payment and closing cost assistance.
Objective/Outcome – Decent Housing / Affordability
2. Preserve and expand the supply of affordable housing through acquisition with rehabilitation.
Objective/Outcome – Decent Housing / Affordability
3. Support the development of affordable housing opportunities for extremely low- and low-income renters.
Objective/Outcome – Decent Housing/Affordability

Homeless Strategy

Priority 1: Assist Homeless Persons and Persons At-Risk of Becoming Homeless Obtain Affordable Housing

Objectives:

1. Provide support to organizations to help increase emergency shelter and transitional housing space for the homeless.
Objective/Outcome – Suitable Living Environment/Availability–Accessibility
2. Support the operations of homeless shelters and transitional housing providers.
Objective / Outcome – Suitable Living Environment/Availability–Accessibility
3. Support case management, housing counseling, job training, transportation and other needed services for homeless individuals and families.

Objective / Outcome – Suitable Living Environment/Availability–Accessibility

4. Support the development of permanent supportive housing for the homeless and disabled by non-profit organizations and governmental agencies.

Objective / Outcome – Decent Housing/Affordability

Strategy for Special Needs Populations

Priority 1: Assist in the Provision of Housing Options and facilities/services for Persons with Special Needs

Objectives:

1. Support the rehabilitation and/or development of facilities for persons with special needs by non-profit organizations and governmental agencies.

Objective / Outcome – Decent Housing/Sustainability

2. Finance accessibility alterations for existing owner-occupied units.

Objective / Outcome – Decent Housing/Sustainability

Priority 2: Expand levels of public services for Persons with Special Needs

Objectives:

1. Support case management, housing counseling, job training and other needed services for special needs populations.

Objective / Outcome – Economic Opportunity/Availability–Accessibility

Community Development Strategy

Priority: Improve the Safety and Livability of Neighborhoods

Objectives:

1. Support infrastructure improvements that improve safety, accessibility & connectivity.

Objective/Outcome – Suitable Living Environment/Availability–Accessibility

2. Support improvement or construction of community facilities Citywide.

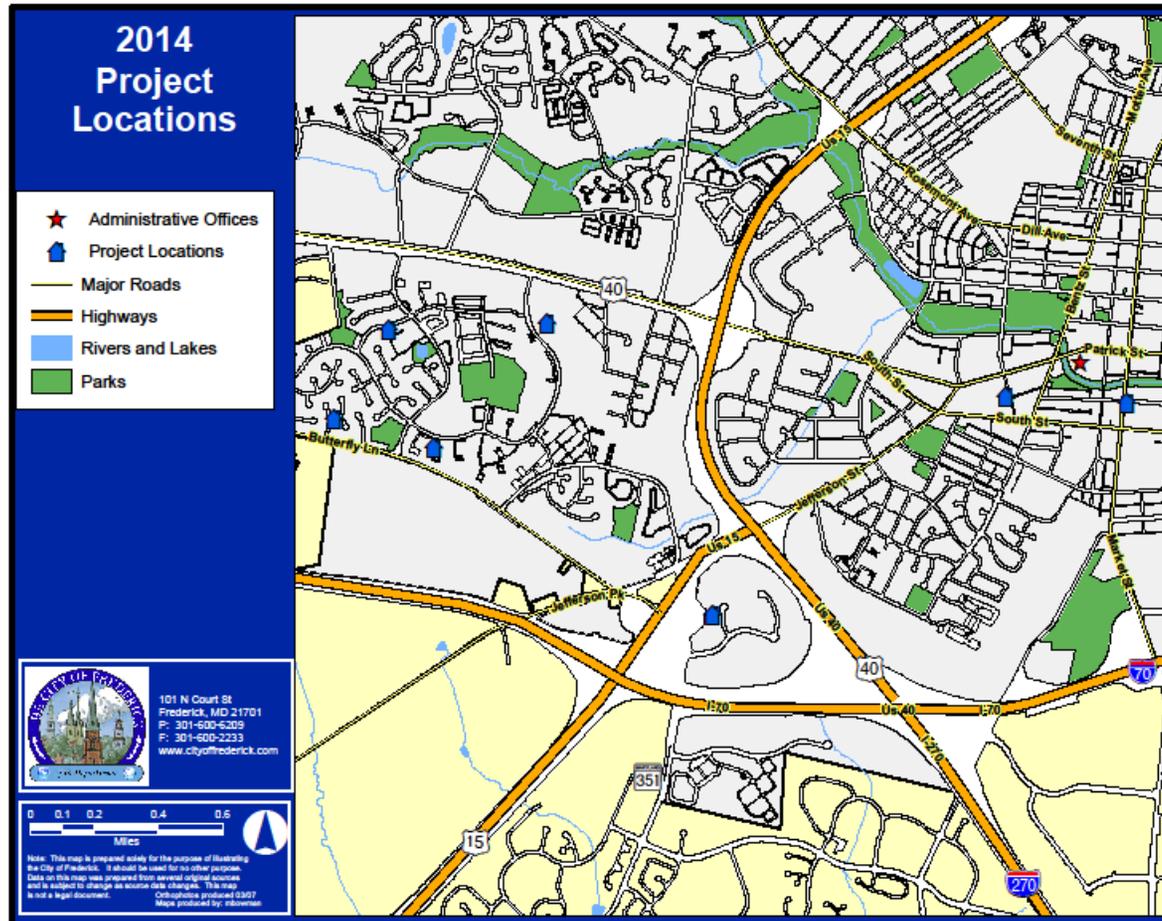
Objective/Outcome – Suitable Living Environment/Availability–Accessibility

CITY OF FREDERICK CDBG GOALS FOR 2010-2015

Objective	Outcome Measurement	1 yr Goal	5 yr Goal
Goal # 1: Retain Affordable Housing Stock and Increase Availability of Affordable Owner-occupied Units (50-60% of funds)			
1. Bring existing LMI owner-occupied housing into code and lead paint compliance	# of homes rehabbed	6	30
2. Assist LMI households with first-time homeownership opportunities	# of new owners	5	25
Goal #2: Assist Homeless Persons & Persons at-risk of Becoming Homeless			
1. Provide support to organizations to help increase and support operations of emergency shelters and transitional housing;	Persons assisted	200	1,000
2. Support case management, housing, transportation and other services for homeless individuals and families	Persons assisted	200	
Goal #3: Assist with Housing, Facilities and Supportive Services for Persons with Special Needs who are not homeless.			
1. Assist community-based organizations to develop/rehabilitate facilities to benefit LMI persons	Facilities improved	1	5
2. Promote access of persons with disabilities & other special needs to housing and community resources.	Persons assisted	15	75
Goal #4: Expand levels of Public Services for persons with Special Needs (15% of funds)			
1. Support vital public services addressing the needs of children, youth, families, and other initiatives that promote family stability	Persons assisted	10	50
Goal #5: Improve the Safety and Livability of Neighborhoods			
1. Support infrastructure improvements that improve safety, accessibility and connectivity	Facilities improved	1	2
2. Support improvement or construction of community facilities.	Facilities improved	1	2

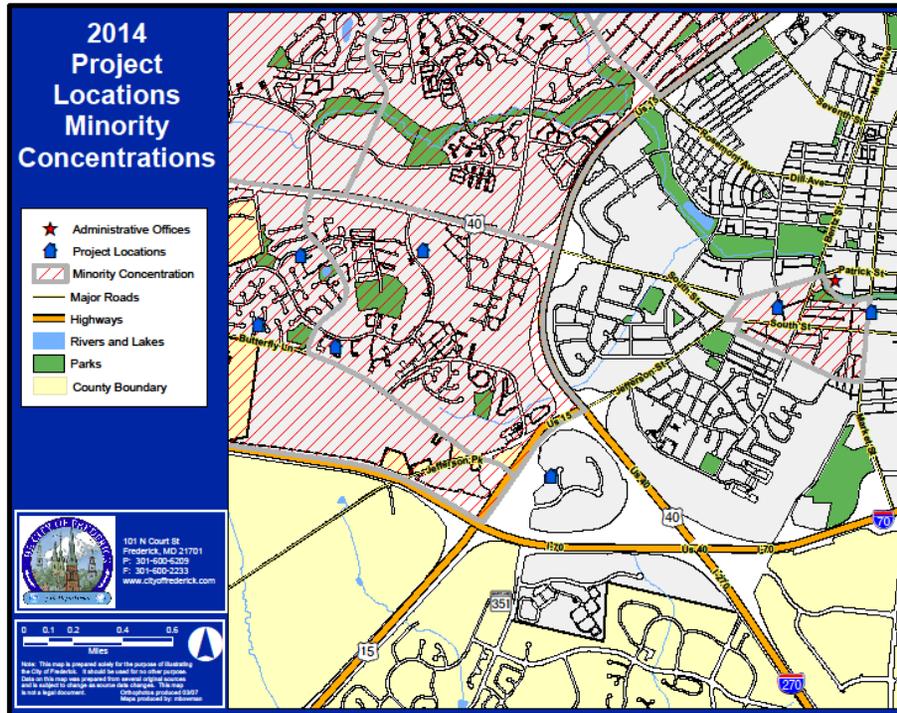
APPENDIX D

2014 CDBG Project Map



APPENDIX E

Minority Concentrations



Low/ Moderation Income Concentration's

