

**THE CITY OF FREDERICK
MAYOR AND BOARD OF ALDERMEN**

ORDINANCE NO: G-13-22

AN ORDINANCE concerning

FY 2014 Fee Schedule

FOR the purpose of adding to the FY 2014 Fee Schedule a "unit rate" for stormwater management utility fees

BY repealing and replacing Ordinance No. G-13-15.

WHEREAS, under Art. 23A of the Annotated Code of Maryland, the Board of Aldermen has the authority to establish and collect reasonable fees and charges for authorized franchises, licenses, and permits as well as reasonable fees and charges associated with the exercise of any authorized governmental or proprietary function; and

WHEREAS, on May 16, 2013, the Board of Aldermen enacted Ordinance No. G-13-13, adopting the FY 2014 Fee Schedule; and

WHEREAS, on June 20, 2013, the Board of Aldermen enacted Ordinance No. G-13-15, which revised the 2014 Fee Schedule by rescinding and replacing Ordinance No. G-13-13; and

WHEREAS, on September 5, 2013, the Board of Aldermen enacted Ordinance No. G-13-21, which added to the City Code Chapter 25, Article II, establishing stormwater management utility fees; and

WHEREAS, stormwater management utility fees are to be calculated using a "unit rate", which is the utility fee for 1,000 square feet of impervious surface area, as established by the fee schedule ordinance in effect at the time the fee is calculated.

WHEREAS, the Board of Aldermen desires to revise the FY 2014 Fee Schedule to include a unit rate for stormwater management utility fees.

SECTION I. NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK that the FY 2014 Fee Schedule attached as Exhibit A hereto and incorporated herein by this reference is in effect for The City of Frederick for FY 2014, from the effective date of this Ordinance through June 30, 2014, and shall remain in effect even after the conclusion of FY 2014 unless or until it is repealed or otherwise amended.

SECTION II. AND BE IT FURTHER ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK that nothing herein shall be construed to limit the authority of the Board of Aldermen to adopt additional fees and charges, and that in the event of a conflict between the FY 14 Fee Schedule and any other ordinance or resolution hereafter adopted, the other ordinance or resolution shall prevail unless otherwise expressly stated therein.

SECTION III. AND BE IT FURTHER ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK THAT this ordinance shall take effect on the date it is approved by the Mayor, and that in the event of a conflict between the FY 14 Fee Schedule and any other ordinance or resolution previously adopted by The City of Frederick, the FY14 Fee Schedule shall prevail.

SECTION IV. AND BE IT FURTHER ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK THAT as of the effective date of this Ordinance, Ordinance G-13-15 is rescinded and is of no further force or effect.

SECTION V. AND BE IT FURTHER ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK THAT in the event any provision, section, sentence, clause or part of this ordinance shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this ordinance, it being the intent of the City that such remainder shall be and shall remain in full force and effect.

APPROVED: September 5, 2013

PASSED: September 5, 2013



RANDY MCCLEMENT, Mayor



**RANDY MCCLEMENT, President,
Board of Aldermen**

Approved for Legal Sufficiency:



City Attorney

**EXHIBIT A
FY 2014 FEE SCHEDULE**

BUILDING DEPARTMENT

BUILDING PERMIT FEES (Residential)	RATE		MINIMUM
	Finished	UnFinished	FEE
New SFD	\$0.20/s.f.	\$0.10/s.f.	\$128.00
New Duplex SFD	\$0.15/s.f.	\$0.10/s.f.	\$128.00
New Townhouse	\$0.15/s.f.	\$0.10/s.f.	\$128.00
New Residential Multi-Family (Shell)	\$0.19/s.f.	\$0.10/s.f.	\$128.00
New Residential Multi-Family (Each Unit)	\$0.19/s.f.	\$0.10/s.f.	\$128.00
Rooming House – P&Z Currently Determines Amount			
Interior Renovation	\$0.13/s.f.	\$0.13/s.f.	\$128.00
Addition	\$0.20/s.f.	\$0.10/s.f.	\$128.00
Shed / Gazebo			\$64.00
Garage/Carport			\$128.00
Deck / Porch			\$128.00
Fence			\$64.00
Combo Permit (Deck, Fence, Shed)			\$128.00
Miscellaneous			\$64.00
Emergency Repair			\$128.00
Pool			\$128.00
Revision to Permit (Plus Permit Fee of Revised Area)			\$64.00
Demo – Single Family			\$64.00
Demo – Two Family Building			\$64.00
Demo – Residential Cosmetic			\$64.00
Zoning Certificate – Residential			\$32.00
Sidewalk, Curb & Gutter Permit			\$50.00
Re-Inspection Fees:			
- 1st Reinspection			\$75.00
- 2nd Reinspection			\$200.00
- 3rd Reinspection and Subsequent Reinspections			\$500.00
Re-Inspection of Sewer Lateral (TV)			\$250.00
Permit Extension / Transfer / Refund:			
Permit Extension			\$50.00
Permit Transfer			\$40.00
Application Fee Refund:			
- If Review of Application has not started			\$40.00
- If Review of Application has started			50% of permit fee
- Permit Refund (Prior to Expiration of Permit and Construction has not started)			50% of permit fee
Other Fees:			
Retro-Active Permit Fee			Double Permit Fee
Temporary Certificate of Occupancy (Condo / Apartment Unit Only)			\$50.00
Temporary Certificate of Occupancy Extension (Condo / Apartment Unit Only)			\$25.00
Building Appeals Board Fee			\$200.00
Builders License Fee			\$80.00
Stop Work Removal Fee			\$150.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

BUILDING PERMIT FEES (Commercial)	RATE (c.c. = cost of construction)	MINIMUM FEE
New Assembly	0.009/c.c.	\$192.00
New Business	0.009/c.c.	\$192.00
New Education	0.009/c.c.	\$192.00
New Factory/Industrial	0.009/c.c.	\$192.00
New Institutional	0.009/c.c.	\$192.00
New Mercantile	0.009/c.c.	\$192.00
New Storage	0.009/c.c.	\$192.00
New Miscellaneous	0.009/c.c.	\$192.00
Renovation/Change in Use	0.009/c.c.	\$192.00
Renovation/No change in Use	0.009/c.c.	\$192.00
Addition	0.009/c.c.	\$192.00
Shed		\$128.00
Fence		\$128.00
Sign		\$128.00
Sign/Temporary		\$64.00
Temporary Trailer		\$128.00
Miscellaneous		\$128.00
Demolition Commercial		\$128.00
Emergency Repair		\$128.00
Zoning Certificate		\$128.00
Revision to Permit (Plus permit fee of revised area)		\$100.00
Sidewalk Café w/surrounding enclosure Permit (NEW)		\$128.00
Sidewalk Café w/surrounding enclosure Permit (RENEWAL)		\$64.00
Sidewalk, Curb & Gutter Permit (First 50 linear feet)		\$50.00
-Each additional 50 linear feet or fraction		\$25.00
RE-INSPECTION FEES:		
- 1st Reinspection		\$75.00
- 2nd Reinspection		\$200.00
- 3rd Reinspection and Subsequent Reinspections		\$500.00
Re-Inspection of Sewer Lateral (TV)		\$250.00
PERMIT EXTENSION / TRANSFER / REFUND:		
Permit Extension		\$50.00
Permit Transfer		\$40.00
APPLICATION FEE REFUND:		
- If Review of Application has not started		\$40.00
- If Review of Application has started		50% of permit fee
- Permit Refund (Prior to Expiration of Permit and Construction has not started)		50% of permit fee
OTHER FEES:		
Retro-Active Permit Fee		Double Permit Fee
Temporary Certificate of Occupancy (Condo / Apartment Unit Only)		\$50.00
Temporary Certificate of Occupancy Extension (Condo / Apartment Unit Only)		\$25.00
Building Appeals Board Fee		\$200.00
Builders License Fee		\$80.00
Stop Work Removal Fee		\$150.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

FIRE CODE PERMIT FEES (Residential & Commercial)		MINIMUM
PERMIT TYPES	RATE	FEE
Assembly - Educational, Health Care, Detention & Correctional, Residential	\$0.16/s.f.	\$80.00
Business, Mercantile	\$0.12/s.f.	\$80.00
Industrial, Storage	\$0.08/s.f.	\$80.00
Other	\$0.12/s.f.	\$80.00
Permit Revisions - based only on the revised areas	\$80.00/Flat	
Shell Building - shall be 50% of the fee calculated using the above rates. Permit fee for finish-out of shell spaces shall be as calculated within.		
Basement Finish-Outs for Building permits	\$80.00/Flat	
FIRE PROTECTION SYSTEMS PLAN REVIEW / INSPECTION FEE		
Sprinkler and Combined Sprinkler/Standpipe Systems	\$0.08/s.f.	\$300.00
Sprinkler Shell Building with No Occupancy	\$0.04 / s.f.	\$300.00
Basement Finish-Outs for Sprinkler permits	\$100.00/Flat	
Standpipe Systems	\$400.00/Flat	
Fire Alarm	\$0.04/s.f.	\$300.00
Fire Alarm Shell Building with No Occupancy	\$0.02/s.f.	\$300.00
Fire Pumps	\$800.00/Flat	
Kitchen Hood Suppression Systems	\$400.00/Flat	
Gaseous and Chemical Extinguishing Systems - based on per lb of extinguishing agent (no charge for agent reserve supply)	\$4.00/lb.	\$300.00
or		
per 30,000 cubic feet of volume, or portion thereof, of protected space	\$300.00/c.f.	\$300.00
or		
per each wet chemical system, which of the above is greater	\$300.00	\$300.00
Foam Systems - cost per sprinkler for water/foam system PLUS cost per nozzle or applicator device	\$8.00/ea.	\$300.00
Smoke Control System - cost per 50,000 cubic feet of volume, or portion thereof, of protected or controlled space		\$300.00
Flammable or Combustible Liquid/Gas Storage Tank(s) - per gallon of maximum tank capacity (Exception - tanks used to provide fuel to heat or other utility service to building)	\$0.08/gal.	\$300.00
Outside Storage of Flammable or Combustible Materials	\$300.00/Flat	
Appeal Board Fee	\$200.00/Flat	
Retro-Active Permit Fee		Double Permit Fee
RE-INSPECTION FEES:		
1st. Reinspection	\$75.00/Flat	
2nd. Reinspection	\$200.00/Flat	
3rd. Reinspection and subsequent reinspections	\$500.00/Flat	
TECHNICAL ASSISTANCE:		
Fire Plans Reviewer	\$75.00/Flat	
Fire Plans Inspector	\$75.00/Flat	
PERMIT TRANSFER / REFUND		
Permit Transfer		\$40.00
APPLICATION FEE REFUND:		
If review of application has not started		\$40.00
If review of application has started		50% of Permit Fee
Permit Refund (prior to expiration of permit and construction has not started)		50% of Permit Fee

**EXHIBIT A
FY 2014 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

ELECTRICAL PERMIT FEES (Residential)	FEE
NEW RESIDENTIAL (SFD, Townhouse, Apartment / Condo per Dwelling Unit)	
Dwelling Unit not over 400 AMP Service (Includes, Service, Feeders, Outlets & Equipment)	\$183.00
MINOR ALTERATIONS AND ADDITIONS (Each Switch, Light, Receptacle and Direct Wired Equipment to be counted as Outlet)	
First 40 Outlets	\$122.00
Over 40 Outlets	\$183.00
RESIDENTIAL SERVICES, HEAVY UPS AND SUBPANELS	
Not over 400 AMP (Includes 6 Outlets)	\$61.00
Reintroduction of Service and Inspect Meter Socket	\$61.00
POOLS, HOT TUBS, SPAS (Includes Bonding, Motor, Lights)	
Above Ground	\$122.00
Inground	\$183.00
SOLAR PANELS	\$122.00
(Maximum 2 Inspections) (Automatic Reinspection Fee Applies)	
MINOR ELECTRICAL PERMIT	\$61.00
(Applications Requiring One Inspection) (Automatic Reinspection Fee Applies)	
WORKING WITHOUT PERMIT FEE	Double Permit Fee
APPEALS BOARD FEE	\$200.00
REINSPECTION FEES:	
1st. Reinspection	\$75.00
2nd. Reinspection	\$200.00
3rd. Reinspection and Subsequent Reinspections	\$500.00
LICENSING FEES:	
Bi-annual for New License	\$240.00
Renewal - Master Electrician's License (General, Limited or Restricted)	\$240.00
PERMIT TRANSFER / REFUND:	
Permit Transfer	\$40.00
Permit Refund (prior to expiration of permit and construction has not started)	\$40.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

ELECTRICAL PERMIT FEES (Commercial)	FEE
CONCEALED WIRING: All switches, lighting & receptacles to be counted as outlets	
First 50 Outlets	\$122.00
Each additional 25 outlets or fraction thereof	\$24.00
SURFACE WIRING: (Exposed electrical wiring systems) - Completed installations, where wiring and fixtures are installed and can be inspected on one visit. (Automatic Re-inspection Fee applies)	
First 50 Outlets	\$92.00
Each additional 25 outlets or fraction thereof	\$12.00
EQUIPMENT (Such as Heating Unit, Cooling Unit, Washer, Dryer, Dishwasher and Similar Appliances, Welders, Water Heaters, Motors, Generators, Transformers, Vaults, Enclosures, Substations, Cable Heat, Temporary Trailer)	
1st Piece of Equipment	\$61.00
Each Additional Piece of Equipment	\$12.00
COMMERCIAL SERVICES AND FEEDERS (Includes 6 Outlets)	
Temporary Service	\$61.00
Not over 400 AMP	\$85.00
Not over 1000 AMP	\$98.00
Over 1000 AMP	\$183.00
ELECTRIC SIGNS	
First Sign	\$61.00
Each Additional Sign	\$12.00
LIGHT POLES AND STREET LAMPS	
First 5 Poles	\$61.00
Each Additional Pole	\$12.00
POOLS, HOT TUBS AND SPAS (Includes Bonding, Motor, Lights)	
Above Ground Pool	\$122.00
In Ground Pool	\$183.00
SOLAR PANELS	
(Maximum 2 Inspections)	\$122.00
(Automatic Reinspection Fee Applies)	
WORKING WITHOUT PERMIT	Double Permit Fee
APPEALS BOARD FEE	\$200.00
REINSPECTION FEES:	
1st. Reinspection	\$75.00
2nd. Reinspection	\$200.00
3rd. Reinspection and Subsequent Reinspections	\$500.00
LICENSING FEES:	
Bi-annual for New License	\$240.00
Renewal - Master Electrician's License (General, Limited or Restricted)	\$240.00
PERMIT TRANSFER / REFUND:	
Permit Transfer	\$40.00
Permit Refund (Prior to Expiration of Permit and Construction has not Started)	\$40.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

PLUMBING PERMIT FEES (Residential & Commercial)	FEE
PERMIT TYPE:	
Minimum charge for plumbing permit to include the first fixture or appliance.	\$30.00
Each additional fixture	\$10.00
Building Water Service	\$30.00
Building Sewer Service	\$50.00
Building Storm Service	\$50.00
Roof Drain and Down Spout (tie into)	\$10.00
Irrigation System Residential	\$30.00
Wet Heating Equipment Installation (1st. Appliance; Includes Backflow Preventer)	\$45.00
Wet Heating Equipment; Each Additional Appliance with Backflow Preventer	\$10.00
Phasing of Plumbing Permit (Each Additional Phase)	\$75.00
Appeal Board Fee	\$200.00
Retro-Active Permit Fee	Double Permit Fee
RE-INSPECTION FEES:	
1ST RE-INSPECTION	\$75.00
2ND RE-INSPECTION	\$200.00
3RD RE-INSPECTION AND SUBSEQUENT RE-INSPECTIONS	\$500.00
PERMIT TRANSFER / REFUND:	
PERMIT TRANSFER	\$40.00
PERMIT REFUND (PRIOR TO EXPIRATION OF PERMIT & CONSTRUCTION HASN'T STARTED)	\$40.00
PERMIT REVISION	\$40.00

GAS PERMIT FEES (Residential & Commercial)	FEE
PERMIT TYPE:	
Minimum charge per gas permit (appliance replacement, piping charge, repair includes first appliance)	\$30.00
Each Additional Appliance	\$15.00
New Residential Service to include first Appliance	\$50.00
New Commercial Service to include first Appliance	\$50.00
Each Additional Appliance	\$15.00
Wet Heater Equipment Installation each appliance includes back flow prevent	\$50.00
Phasing of Gas Permit (each additional phase)	\$50.00
Appeal Board Fee	\$200.00
Retro-Active Permit Fee	Double Permit Fee
RE-INSPECTION FEES:	
1ST RE-INSPECTION	\$75.00
2ND RE-INSPECTION	\$200.00
3RD RE-INSPECTION AND SUBSEQUENT RE-INSPECTIONS	\$500.00
PERMIT TRANSFER / REFUND:	
PERMIT TRANSFER	\$40.00
PERMIT REFUND (PRIOR TO EXPIRATION OF PERMIT & CONSTRUCTION HASN'T STARTED)	\$40.00
PERMIT REVISION	\$40.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

UTILITY PERMIT FEES	FEE
PERMIT TYPE:	
Water Main; First 100 LF	\$75.00
Water Main; Each Additional 100 LF or Fraction	\$50.00
Sewer Main; First 100 LF	\$75.00
Sewer Main; Each Additional 100 LF or Fraction	\$50.00
Storm Water Main; First 100 LF	\$75.00
Storm Water Main; Each Additional 100 LF or Fraction	\$50.00
Rain Leader or Downspout Tied into Storm Drain; Each	\$10.00
Irrigation System	\$75.00
Backflow Preventer Installed by Licensed Plumber	\$30.00
Sub-Meter Hook-Up	\$30.00
Appeal Board Fee	\$200.00
Retro-Active Permit Fee	Double Permit Fee
RE-INSPECTION FEES:	
1ST RE-INSPECTION	\$75.00
2ND RE-INSPECTION	\$200.00
3RD RE-INSPECTION AND SUBSEQUENT RE-INSPECTIONS	\$500.00
PERMIT TRANSFER / REFUND:	
PERMIT TRANSFER	\$40.00
PERMIT REFUND (PRIOR TO EXPIRATION OF PERMIT & CONSTRUCTION HASN'T STARTED)	\$40.00
PERMIT REVISION	\$40.00

LICENSING FEES FOR PLUMBERS, GAS FITTERS, PROPANE HEAT EQUIPMENT & UTILITY CONTRACTORS	BI-ANNUAL FEE
Master Plumber/Gas Fitter	\$100.00
Master Gas Fitter	\$100.00
Journey Plumber/Gas Fitter	\$30.00
Apprentice Plumber/Gas Fitter	\$10.00
Propane Installer	\$100.00
Natural Gas Installer	\$100.00
Heat Equipment Installer	\$100.00
Utility Contractor	\$100.00

VENDOR/PEDDLER LICENSING FEES	FEE
Vendor - Yearly	\$100.00
Peddler, Class I - Yearly	\$100.00
Peddler, Class II - Yearly	\$50.00
Non-Profit/Single Vendor -Yearly	\$25.00
Non-Profit/Multiple Vendor -Yearly	\$50.00
Sponsor/Promoter	\$700.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

BUILDING DEPARTMENT (continued)

EVENT FEES		FEE
Application Processing Fee for Block Parties		\$50.00
Application Processing Fee for Large Private Events		\$200.00

ENGINEERING DEPARTMENT

DESCRIPTION	FEE
Improvement Plan Review - (Covers 1st and 2nd Review)	\$300.00 per sheet
Improvement Plans - 3rd + Reviews	\$200.00 per sheet
Revisions to Previously Approved Plans	\$150 per sheet
Resignature of Expired Plans (no changes)	\$50.00 per sheet
SWM Waiver Application Fee (Quantity and/or Quality)	\$100.00
SWM Waiver	\$30,000 per new impervious acre (\$20,000 quantity, \$10,000 quality)
SWM Administrative Waiver of New ESD to MEP	\$150.00
Floodplain Study Review	\$200.00
Floodplain Determinations	\$150.00
Easement Review	\$400 (per Planning Dept Fee List)
Encroachment Requests	\$50.00
Water and Sewer Studies	\$200.00
Copies, Documents, Ordinances, Etc.	See Copy Request Form
As-Built Reviews	\$150 per sheet
Sewer Reinspection Fee - Main Line	\$500.00
Public Water Line Reinspection Fee	\$75.00
Color Orthophoto (24 x 36 1" = 100' scale) Paper Copy	\$25.00 plus \$50.00 per modification
Electronic City annexation plotting in Autocad format on CD	\$200.00
Electronic Orthophoto on CD	\$100.00 per panel plus \$50.00 per layer
Water and Sewer Allocation Fees:	
Residential: Water and Sewer Allocation Processing	\$100.00 per Building Permit
Non-Residential: Water and Sewer Allocation Processing	\$250.00 per Building Permit
Allocation Amount Calculated with Methods Other Than Using the Flow Factor Matrix	\$750 per Building Permit
Water and Sewer Service Contract Amendment Processing	\$200.00 Base Amount +\$20.00 per Residential Unit + \$200.00 per Non-residential Lot
Water Service Contract Extension Processing	\$200.00
Appeals	\$300.00

STORMWATER MANAGEMENT FEE (Annual rate to be billed quarterly):	ANNUAL RATE (per 1,000 s.f.)
Residential	\$4.4660
Residential Condominiums	\$10.4208
Commercial	\$10.4208

**EXHIBIT A
FY 2014 FEE SCHEDULE**

ENGINEERING DEPARTMENT (continued)

Agricultural, Country Club	\$0.7442
Stormwater Management Utility Fee / Unit Rate	\$15.0000

FINANCE DEPARTMENT

GENERAL FUND	FEE
Returned check fee	\$25.00
Payroll lien admin fee	\$2.00 per lien withholding
Copies	\$0.25 per page

WATER AND SEWER	FEE
Property transfer fee	\$50.00
Manual read fee	\$25.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

PARKING DEPARTMENT

DESCRIPTION	FEE
Meters	
3 Minutes	\$0.05
6 Minutes	\$0.10
15 Minutes	\$0.25
One Hour	\$1.00
No Parking Permits	
All Day at Metered	\$8.00
All Day Non-Metered	\$1.00
Per Hr at Metered	\$1.00
Residential Parking Permits	
1st Per/calendar Yr/metered	\$50.00
2nd Per/calendar Yr	\$100.00
1st Per/calendar Yr/non-metered	No Charge
2nd Per/calendar Yr	\$100.00
ST Parking Priveleges	
N. Market St Lot/mon	\$75.00
Carroll Creek Lot/mon	\$96.00
Marc Train Lot/Month	\$50.00
Returned Checks (per check)	\$25.00
Parking Deck Fees	
One Hour - begins 8AM	\$1.00
Two Hour	\$2.00
Three Hours	\$3.00
Four Hours	\$4.00
Five Hours	\$5.00
Six Hours	\$6.00
Seven Hours	\$7.00
Eight Hours	\$8.00
Nine Hours - Ends 5PM	\$9.00
Night Parking 5PM - 8AM	\$2.00
Daily Max Possible	\$11.00
Weekend Parking All Day Sat.	\$2.00
Weekend Parking - Sun. after 1PM	\$2.00
Sunday Parking Free 7AM - 1PM	
Monthly	\$97.00
Special Event Parking	
In The Street Parking Flat Rate	\$6.00
\$1.00 will go to Special Events Funds	
Park/Shop Hourly Deck Rate Less 20%	

**EXHIBIT A
FY 2014 FEE SCHEDULE**

PLANNING DEPARTMENT

PLANNING COMMISSION FILING FEES	
Land Management Code (LMC)	
Regular Zoning Map Amendments	\$4,400.00 + \$10/acre
IST Floating Zone Map Amendment	\$1,000.00
LMC Text Amendment	\$4,400.00
Area Plan w/ any associated rezoning/map amendments	\$4,400.00 + \$10/acre
Annexation Request	\$4,400.00 + \$10/acre

MIXED-USE/PND/TND/MXE MASTER PLANNED DEVELOPMENTS	
TND/PND/MXE/Master Plan (Greater than 25 acres)	\$3,500.00
Nonresidential portion	+ \$20/acre
Residential portion	+ \$20/unit
Master Plan (Less than 25 acres)	\$1,500.00
Nonresidential portion	+ \$20/acre
Residential portion	+ \$20/unit
Master Plan Revisions	\$1,500.00
Nonresidential portion	+ \$10/acre of changed area only
Residential portion	+ \$10/unit of changed area only
Mixed-Use Employment (MXE)	
Phase I: Concept Plan Phase	\$3,200.00 + \$20/acre
Phase II: Execution Phase	\$1,700.00 + \$20/acre
MXE Concept Plan Revision	
P.C and M & B Approval Required	\$1,500.00 + \$10/acre of changed area only
P.C. Approval Only Required	\$800.00 + \$10/acre of changed area only
MXE Execution Phase Revision	
P.C. Approval of Design Standards/Notes Changes	\$700.00
Staff Approval of Minor Modifications	\$600.00
Master Plan Revision	
Changes to Phasing, Design Standards, or Notes	\$800.00
Staff Approval of Minor Modifications	\$700.00
Modification Requests	\$150.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

PLANNING DEPARTMENT (continued)

FINAL SITE PLAN	
Sketch Plan	No Charge
Final Site Plan*	
(Residential)	\$2,000.00 + \$10/unit
(Non-Residential)	\$2,000.00 +\$30/1,000 s.f. of Bldg.
Final Site Plan* (Staff Review)	\$1,600.00
Final Site Plan Amendment	
(Staff Reapproval)	50% of curr. fee
(P.C. Reapproval)	50% of curr. fee
Preliminary Site Plan	\$1,350.00
Traffic Study Review ¹	
(Minor Study/Traffic Statement)	\$750.00
(Major Study)	\$1,500.00
Modification Requests	\$150.00
Extension Requests	\$150.00

¹ Fee for review of Traffic Study will be charged if a Traffic Study is required per §1203 of the LMC.

SUBDIVISION	
Sketch Plat	No Charge
Preliminary Subdivision Plat*	\$3,700.00 + \$5/acre + \$20/lot
Residential Cluster Plans	\$4,800.00 + \$5/acre + \$20/lot
Preliminary Subdivision Plat Revisions	
(Change to # of Lots, Lot Layout, Road Network)	50% of curr. fee
(Change to Notes, Phasing, Lot Line Adjustment)	\$500.00
Final Subdivision Plat*	\$800.00 + \$10/lot
Corrective Plat*	\$700.00 + \$10/lot
Consolidation Plat*	\$700.00 + \$10/lot
Plat Recordation	\$75.00 +\$5 to Clerk
Street Abandonment/Dedication Plats	\$400.00
Subdivision Variance/Modification	\$200.00

* Indicates Frederick County Health Department review fee also required.

**EXHIBIT A
FY 2014 FEE SCHEDULE**

PLANNING DEPARTMENT (continued)

FOREST CONSERVATION FEES	
Approval of Exemption	\$20.00
Review of Forest Stand Delineation	\$350.00
Review of Preliminary Forest Conservation Plan	\$850.00 + 10/acre
Review of Combined FSD / Preliminary FCP	\$950.00 + \$10/acre
Review of Final Forest Conservation Plan + Forest Conservation Easement Agreements	\$450.00 + \$1/acre
Requests for Modification	\$100.00
Declaration of Intent Exemptions	\$100.00

ZONING BOARD OF APPEALS FILING FEES	
ZBA Conditional Use	\$650.00
ZBA Conditional Uses: Home Occupation	\$100.00
ZBA Variance	
(Residential)	\$300 base fee +\$25 per each standard varied
(Nonresidential)	\$650 base fee +\$50 per each standard varied
ZBA Substitution/Intensification of Nonconforming Use	\$650.00
ZBA Zoning Administrator Appeal	\$300.00
ZBA Board and Commission Appeal	\$600.00
ZBA Temporary Use	\$650.00
Zoning Administrator Written Determinations	\$200.00

PLANNING COMMISSION PARKING & FENCE MODIFICATION FILING FEES	
PLANNING COMMISSION Modification for Off-Site Parking	\$200.00
PLANNING COMMISSION Modification for Reduced Parking Spaces	\$200.00
Planning Commission Fence Modification	\$50.00

LEGAL REVIEW FEES FILING FEES	
Documents related to Development Review	\$400.00
Modifications to Standardized Legal Documents	\$100.00
Developer Rights & Responsibilities Agreement Review	\$1,000.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

PLANNING DEPARTMENT (continued)

APFO REVIEW FILING FEES	
APFO Written Determination	\$200.00
APFO Evaluation per CAPF Approval or Exemption	\$50.00

HISTORIC DISTRICT COMMISSION FILING FEES	
Signs	\$20.00
Fences (New or complete replacement)	\$20.00
New Construction and addition	
Level 1 or Combined Level 1/2	
Single family, duplex and outbuilding(s) (two or less units)	\$50.00
All others (including non-residential outbuildings)	
Commercial & Multi-family (less than \$5000 improvement)	\$100.00
Commercial & Multi-family (greater than \$5000 improvement)	\$1,000.00
Level 2 (New Fee Required)	
Same Fee Schedule as Level 1	
Rehabilitation	
Residential and duplex (less than \$500 improvement)	\$5.00
Residential and duplex (between \$501- \$5000 improvement)	\$20.00
Residential and duplex (greater than \$5000 improvement)	\$50.00
Commercial & Multi-family (less than \$500 improvement)	\$10.00
Commercial & Multi-family (between \$501- \$5000 improvement)	\$50.00
Commercial & Multi-family (greater than \$5000 improvement)	\$250.00
HPC Reapproval or Amended Approval	50% of curr. fee N/A for Staff Review
Extension	\$5.00
Demolition	
Complete Demolition of Principal Structure	\$500.00
Complete or Partial Demolition of Secondary Structure or Partial Demolition of Principal Structure	\$200.00
Accessory Structures less than 150 s.f.	\$50.00

CHARGES FOR PRINTED MATERIALS	
Zoning Maps: One Page	\$35.00
Historic District Map	Free
HDC Guidelines	\$20.00
Comprehensive Plan Text & Maps	\$70.00
Comprehensive Plan Map Only	\$35.00
Land Management Code	\$100.00
Land Management Code Amendments/Supplement	Charge dependent on size amendment packet
Tapes of Minutes & Data/Map CD's	\$5.00
Prints: 18" x 24"	\$3.00/sheet
24" x 36"	\$5.00/sheet
30" x 42"	\$7.00 sheet

**EXHIBIT A
FY 2014 FEE SCHEDULE**

RECREATION DEPARTMENT

SWIMMING POOL ADMISSION	CITY	NON-CITY
DAILY		
Youth/Senior	\$3.00	\$4.00
Adult	\$5.00	\$6.00
12 VISITS (punch card)		
Youth	\$24.00	\$32.00
Adult	\$40.00	\$48.00
SEASON PASS		
Youth	\$65.00	\$130.00
Adult	\$90.00	\$180.00
Single Family	\$120.00	\$240.00
Family	\$180.00	\$360.00

SWIM INSTRUCTION	CITY	NON-CITY
2 weeks (school age)	\$30.00	\$60.00
1 week (preschool)	\$20.00	\$40.00

SKATE PARK FEES	CITY	NON-CITY
DAILY		
Youth	\$4.00	\$5.00
Adult	\$5.00	\$6.00
PUNCH CARDS		
Youth	\$40.00	\$50.00
Adult	\$50.00	\$60.00
YEARLY PASS		
Youth	\$130.00	\$160.00
Adult	\$160.00	\$192.00
Camps	\$60.00	\$80.00

FITNESS CENTER MEMBERSHIP	CITY	NON-CITY
MONTHLY		
Sr. Citizen	\$16.00	\$32.00
Corp Sr. Citizen	\$16.00	\$32.00
Family	\$35.00	\$70.00
16 – 18 years old	\$15.00	\$30.00
Adult	\$21.00	\$42.00
Corporate Adult	\$21.00	\$42.00
DAILY		
Youth/Senior	\$2.00	\$4.00
Daily - Adult	\$4.00	\$8.00
YEARLY		
Sr. Citizen	\$170.00	\$340.00
Corp. Sr. Citizen	\$170.00	\$170.00
Family	\$405.00	\$810.00
Adult	\$230.00	\$460.00
Corp. Adult	\$230.00	\$230.00
16 – 18 years old	\$165.00	\$330.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

RECREATION DEPARTMENT (continued)

FITNESS CENTER MEMBERSHIP (continued)	CITY	NON-CITY
10 Visit Punch Card	\$35.00	\$70.00
Yearly Gym Only – Youth or Adult	\$75.00	\$100.00
Babysitting	\$1.00	\$1.00

SATELLITE REC CENTERS	CITY	NON-CITY
Open Gym Admission		
Daily - Adult	\$2.00	\$2.00
Daily - Youth	\$1.00	\$1.00
Talley Rec Center Rentals		
Gym		
Daily – Sporting event	\$250.00	\$500.00
Daily – Non-Sporting event	\$300.00	\$600.00
Hourly / per court	\$20.00	\$40.00
Kitchen (daily)	\$100.00	\$200.00
Meeting Rooms (daily)	\$20.00	\$40.00
Multi-Purpose Rooms (daily)	\$50.00	\$100.00
Senior Exercise (monthly)	\$105.00	

MISCELLANEOUS PARK RENTALS	CITY	NON-CITY
Yard Sales (daily)	\$25.00	\$25.00
Harmon Bldg. (monthly)	\$600.00	\$600.00
Burck Street Bldg. (daily)		
Multi-Purpose Room	\$100.00	\$200.00
Kitchen	\$50.00	\$100.00
Staley Bldg. (per day)	\$60.00	\$60.00
Bandshell (daily)	\$125.00	\$250.00
Bandshell Restrooms (daily)	\$15.00	\$30.00
McCurdy Field		
Daily w/ lights	\$350.00	\$700.00
Daily w/o lights	\$200.00	\$400.00
Established Leagues (City only)		
Daily w/o lights – per hour	\$10.00	
Daily w/ lights – per hour	\$25.00	
Loats Field		
Daily w/ lights	\$175.00	\$350.00
Daily w/o lights	\$125.00	\$250.00
Established Leagues (City only)		
Daily w/o lights – per hour	\$5.00	
Daily w/ lights – per hour	\$25.00	
Pavilions		
Large Pavilion (daily)	\$50.00	\$100.00
Medium Pavilion (daily)	\$30.00	\$60.00
Small Pavilion (daily)	\$20.00	\$40.00
Monocacy Village & Staley Parks	\$75.00	\$100.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

RECREATION DEPARTMENT (continued)

MISCELLANEOUS PARK RENTALS (continued)	CITY	NON-CITY
Carroll Creek Urban Park		
<i>Amphitheater (SE 1/4 Section) Hourly</i>	\$40.00	\$80.00
<i>Amphitheater (SE 1/4 Section) Daily</i>	\$200.00	\$400.00
<i>Trellis - Daily</i>	\$30.00	\$60.00
<i>Larger Creek Area - Daily</i>	\$500.00	\$1,000.00
<i>1/4 Section of Park - Daily</i>	\$125.00	\$250.00
Community Garden Plots (City Residents Only)	\$60.00	
Courts & Fields		
<i>Tennis Courts (4 hours / per court)</i>	\$10.00	\$50.00
<i>Basketball Courts (daily)</i>	\$10.00	\$50.00
<i>In-line Hockey Courts (daily)</i>	\$25.00	\$100.00
<i>Field User Fees (per hour) 51% residency requirement</i>	\$3.50	\$7.00
<i>Sports Field w/ lights</i>	\$25.00	\$75.00
<i>Field User Fees (per hour / Colleges / schools)</i>	\$25.00	\$50.00
Parking Lots (per day)		
<i>Small (25 – 50 spaces)</i>	\$50.00	\$100.00
<i>Medium (51 – 100 spaces)</i>	\$100.00	\$200.00
<i>Large (100+)</i>	\$200.00	\$400.00

SATELLITE REC CENTER RENTALS	CITY	NON-CITY
TJ and Whittier		
Gym		
<i>Hourly – non-profit</i>	\$25.00	\$25.00
<i>Hourly – regular</i>	\$40.00	\$40.00
<i>Hourly - commercial</i>	\$70.00	\$70.00
½ Gym		
<i>Hourly – non-profit</i>	\$18.00	\$18.00
<i>Hourly – regular</i>	\$25.00	\$25.00
<i>Hourly –commercial</i>	\$40.00	\$40.00
Rec Room		
<i>Hourly – non-profit</i>	\$15.00	\$15.00
<i>Hourly – regular</i>	\$20.00	\$20.00
<i>Hourly –commercial</i>	\$35.00	\$35.00
Trinity School		
Gym		
<i>Hourly – non-profit</i>	\$25.00	\$50.00
<i>Hourly – regular</i>	\$40.00	\$80.00
<i>Hourly –commercial</i>	\$60.00	\$120.00

**EXHIBIT A
FY 2014 FEE SCHEDULE**

RECREATION DEPARTMENT (continued)

REC PROGRAMS (continued)	CITY	NON-CITY
Fitness Classes		
Walk In Fitness Classes – member/non	\$3.00	\$6.00
Punch Card		
10 class / member	\$10.00	\$20.00
15 class / member	\$14.00	\$28.00
25 class / member	\$20.00	\$40.00
10 class / non-member	\$25.00	\$50.00
15 class / non-member	\$37.00	\$74.00
25 class / non-member	\$60.00	\$120.00
Mighty Fit Fall Prevention	\$25.00	\$30.00
Fencing	\$175.00	\$185.00
Karate	\$60.00	\$60.00
Zumba	\$60.00	\$60.00
Adult Exercise	\$1.00	\$2.00
Miscellaneous Dance	\$40 - \$150	\$40 - \$150
Dance Camp	\$180 - \$475	\$180 - \$475
Leagues, Adult		
Volleyball – all teams	\$85 - \$95	\$150 - \$175
Women's Basketball – 8 week season	\$300.00	\$400.00
Adult Softball	\$640.00	\$730.00
Tennis		
Group Instruction	\$25 - \$70	\$45 - \$90
Private Instruction - hourly	\$30 - \$40	\$40 - \$50
Youth Sports		
Soccer (per season)	\$40.00	\$75.00
Little Hoops (per season)	\$65.00	\$65.00
Kids Basketball	\$65.00	\$65.00
Boys HS Basketball League (per team)	\$500.00	\$500.00
Youth Field Hockey	\$55.00	\$65.00
Baseball Tournaments (per event)		
Event #1	\$4,000.00	
Event #2	\$4,800.00	
Event #3	\$2,500.00	
Horseback Riding		
Daily	\$60.00	\$60.00
Weekly	\$180 / \$275	\$180 / \$275
Private / Group		
Youth	\$120.00	\$120.00
Adult	\$140.00	\$140.00
Specials	\$35.00	\$35.00
Pick-Up Games		
Badminton (daily)	\$3.00	\$6.00
Crafts		
Gingerbread Houses (per house)	\$12.00	\$15.00
Basket Making (per basket)	\$15 - \$24	\$17 - \$26

**EXHIBIT A
FY 2014 FEE SCHEDULE**

RECREATION DEPARTMENT (continued)

REC PROGRAMS (continued)	CITY	NON-CITY
Stained Glass (per session)	\$40 - \$65	\$45 - \$70
Misc Arts & Crafts	\$45 - \$120	\$45 - \$120
Carriage Rides - ½ hour - Holiday weekend and Cookies & Carriage	\$10.00	\$10.00
Sports Camps		
Miscellaneous (1 week)	\$45 - \$75	\$45 - \$75
Summer High School Girls Volleyball	\$180.00	\$195.00
Summer Park Program (8 weeks)	\$80.00	\$120.00
Day Camps		
Angels In The Park		
2 wk session – full day	\$140.00	\$170.00
2 wk session – ½ day	\$75.00	\$90.00
Whittier Day Camp*		
2 week session (*charge based upon agreement)	\$180.00	\$180.00
Talley Day Camp		
2 week session	\$180.00	\$205.00
Handgun / Rifle, Adult - Coed / Ladies - various	\$75.00	\$75.00
Gymnastics - Classes	\$52.00	\$180.00
Acting / Musical Theatre - Classes / camps	\$72.00	\$600.00
EVENT FEES	CITY	NON-CITY
Application Processing Fee for Parades	\$200.00	\$200.00
Application Processing Fee for Races	\$100.00	\$100.00
Application Processing Fee for Walkathons	\$50.00	\$50.00

GOLF FEES	CITY	NON-CITY
Greens Fees		
Reg (Mon – Thurs w/ cart)		
18 holes	\$40.00	\$40.00
9 holes	\$28.00	\$28.00
Friday (w/ cart)		
18 holes	\$45.00	\$45.00
9 holes	\$30.00	\$30.00
Sat/Sun/Holidays (w/ cart)		
18 holes	\$59.00	\$59.00
9 holes	\$35.00	\$35.00
Junior (Mon – Fri)		
18 holes	\$20.00	\$20.00
9 holes	\$12.00	\$12.00
Senior (Mon – Fri 60+ / walk or ride)		
18 holes	\$30.00	\$30.00
9 holes	\$20.00	\$20.00
Range Balls		
Large Basket	\$8.50	\$8.50
Small Basket	\$6.00	\$6.00
Handicap Registration Fee	\$45.00	\$45.00

EXHIBIT A
FY 2014 FEE SCHEDULE

TAXICAB ADMINISTRATIVE AGENCY

DESCRIPTION	FEE
New Taxicab Permit	\$2,500.00
Renewal Taxicab Permit	\$100.00
Taxicab Permit Transfer	\$500.00
Taxicab Permit Reassignment	\$25.00
Taxicab Permit Card Replacement	\$25.00
New Taxicab Driver's License Application	\$10.00
Initial Taxicab Driver's License	\$50.00
Taxicab Driver's License Renewal	\$25.00
Taxicab Driver's License Replacement	\$25.00