

# The City of Frederick Annual Budget Report

Fiscal Year  
July 1, 2013 - June 30, 2014



The City of  
*Frederick*  
Maryland

# **THE CITY OF FREDERICK**

## **ANNUAL BUDGET REPORT** FOR FISCAL YEAR JULY 1, 2013 – JUNE 30, 2014

Prepared by

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Member of Government Finance Officers Association  
of the United States and Canada

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## **Acknowledgements**

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This budget reflects the efforts of a dedicated group of Directors, Department Heads, and staff. Our sincere appreciation is given for the countless hours of hard work and the team spirit each has shown through this process.

Budget preparation is a time consuming task, which draws many members of the Finance team away from their primary job functions. We thank each member of the Finance team for help in preparing the budget and supporting documents. We would like to especially acknowledge Mary Lenhart and Donna Folden for their efforts in reviewing, proof reading, and assembling the budget information.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Frederick  
Maryland**

For the Fiscal Year Beginning

**July 1, 2012**

*Christopher P. Morill*      *Jeffrey R. Egan*

President

Executive Director

## Summary of Elected and Appointed Officials

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### Mayor

Randy McClement 301-600-1380

### Board of Alderman

Karen Lewis Young 301-600-1382  
President Pro Tem

Michael C. O'Connor 301-600-1386  
Shelley M. Aloï 301-600-1632  
Carol L. Krimm 301-600-1863  
Kelly M. Russell 301-600-2966

### Appointed Officials

Chief of Police	Colonel Tom Ledwell	301-600-2105
City Attorney	Saundra A. Nickols	301-600-1387
Deputy Director for Engineering	Zachary J. Kershner	301-600-1404
Deputy Director for Parks and Recreation	Roelkey I. Myers	301-600-1902
Deputy Director for Planning	Joseph A. Adkins	301-600-1655
Deputy Director for Operations	Marc Stachowski	301-600-1438
Director of Budget and Purchasing	M. Katherine Barkdoll	301-600-1397
Director of Community Action	Michael R. Spurrier	301-600-3955
Director of Economic Development	Richard G. Griffin	301-600-6361
Director of Finance	Gerald D. Kolbfleisch	301-600-1395
Director of Public Works	Vacant	n/a
Director of Human Resources	Vacant	n/a
Executive Assistant	Vacant	n/a

## State of the City Report

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Members of the Board of Aldermen, colleagues in local government, City staff, and my fellow Frederick residents:

As we move into the final few months of the 60<sup>th</sup> Administration's term in office, I want to share with you our achievements and the positive direction we are moving as a community.

As we gather together for this Administration's final State of the City address, we have found ways to maintain our priorities of our primary mission; that of public works and public safety.

We have successfully managed the City's financial health, moved carefully forward with important capital projects, expanded our commercial base and maintained public safety. This has not been an easy task, but one we can be proud of and one we will continue to do, over the few remaining months of this Administration.

A promising future is only possible through fiscal responsibility. During these challenging economic times, the Board of Aldermen and I have strived to provide critical public services to over 65,000 residents and 3,500 businesses in our community. It was important to me that we not reduce service levels or increase taxes, but be more creative and do more with less. I feel that with the passage of the Fiscal Year 2014 budget, the Aldermen and I did just that.

As was done in the FY 2013 budget, The City of Frederick elected to use a property tax differential for residents. Under this plan, the County tax rate is lowered to offset the cost of services not provided by the County for City residents. As a result, for a second year, City residents will directly receive the savings in County taxes and when City and County property taxes are combined, City property owners will experience a **\$0.0478 overall decrease** in property tax rates while continuing to receive the same level of service. We are proud to say that of the four budgets approved by this Administration, your overall taxes have decreased and core services have remained constant.

Fiscal responsibility has been a platform embraced by the 60<sup>th</sup> Administration. We have taken steps to meet with bond rating agencies to help ensure we maintain our positive AA bond rating.

As a result of these meetings, we learned maintaining a strong positive reserve fund balance, the Administration's plan to fund Phase II of the Carroll Creek Linear Park project and a willingness on the City's part to tackle long-term issues such as post-employment benefits and pension obligations, were key items needed to reaffirm its bond ratings. The favorable bond ratings were the result of the tough decisions we had to make and the smart fiscal policies we have implemented during the worst global recession since the Great Depression. During a period of fiscal anxiety around the world, all three credit rating agencies affirmed the City's fiscal health.

## State of the City Report

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This Administration continues to make efforts to not only fund, but review the City's pension and other-post employment benefit (OPEB) liabilities. The Board of Aldermen set a goal to achieve 80% funding in 20 years for both pension and OPEB unfunded liabilities and we are taking positive steps forward towards achieving that goal. We have taken proactive steps to adjust the benefit formula for the 25-year and 30-year pension plans for employees hired after June 30, 2012. After reviewing an analysis completed by the City's Actuary, the following items were changed in the 25-year and 30-year pension plans: we increased participant contributions, changed the salary basis for calculating retirement benefits, changed the retirement age calculation, reduced the benefits formula multiplier, increased the early retirement age, increased the years needed to be vested in the plan and lowered the cost of living adjustment cap.

In reference to OPEB reform, this Administration continues to conduct a comprehensive review of employee and retiree benefits. We have employed the skills, knowledge and experience of both our citizenry and staff to look at creative ways to help us reduce this liability. Recently we reviewed a proposed plan to help address this important issue and I will be bringing the plan forward for Board approval.

Another step taken towards helping fund pension and OPEB liabilities was the establishment of the Mayor's Ad Hoc Investment Trust Committee. I asked this group of citizen volunteers, who have experience and background in this topic, to review our current pension trust fund and make recommendations to the Mayor and Board as to how best manage those funds. A competitive bid process for an independent investment consultant has gone out to the private sector and the committee is currently reviewing those bids.

We continue to find ways to be the most transparent City government possible. I directed staff to overhaul our web site to allow the public to gain better access to City services and information. This allowed us to expand the ability of our citizens to track expenditures of taxpayer dollars for goods and services. This Administration is committed to making our internal City business as transparent as possible.

During these financially challenging times, we continue to maintain the high level of community policing we have grown to expect in our City by funding and equipping 141 officers. Maintaining this level of officers has been difficult with normal attrition and other administrative actions taking place throughout the course of the year. To meet this challenge of maintaining the funded level of officers, we are actively bringing on lateral officers; trained officers from other police jurisdictions looking to come to Frederick to serve. I also placed in the FY 2014 budget two Police Academy's for training of the newly hired officers.

For the first time in 10 years, there was a change in leadership at the Frederick Police Department. Former Chief Kim Dine took a very prestigious appointment as Chief of the U.S. Capitol Police. I want to thank Chief Dine for his service to The City of Frederick and wish him all the best.

## State of the City Report

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I was pleased that my recommendation for the new Chief of Police, Tom Ledwell, was unanimously approved by the Board of Aldermen. Chief Ledwell has shown his ability to manage the Frederick Police Department and set forth new strategies to enhance the department during his relatively short time in this position. Tom has the respect of the officers, command staff and other outside police agency leaders. I have received nothing but positive comments in reference to Tom's appointment as Chief.

One reason Frederick is an economic leader is because we have made necessary investments in our infrastructure and we continue to foster a creative environment. We have made the commitment to move forward important road repairs and new projects such as the Monocacy Boulevard Center Section which connects I-70 to Riverside Research Park. Phase I of this project is now complete with the opening of the road and bridge from East Patrick Street to North Market Street. The second phase of this project will re-align the current Gas House Pike, removing that "large bend in the road." It will then connect Monocacy Blvd from Schifferstadt Boulevard to the new future interchange at Route 15. With funding from the State, County and the City, the design for this future interchange at Route 15 is almost complete and at our urging, the State has committed to fund this \$80 million dollar project, so we hope to see construction start in the next few years.

We are constantly looking for ways to fund road repairs and improvements throughout the City despite fiscal challenges. While the City did receive a one-time increase in State Highway User Revenues in FY 2014, the City is still behind funding all the necessary road improvements. We continue to work on the Opossumtown Pike/Thomas Johnson Drive Intersection improvement project, and the Maryland State Highway Administration continues with the \$16.7 million Motter Avenue / US 15 bridge replacement project. Both of these projects will help ease traffic in and around Fort Detrick, Frederick Memorial Hospital facilities and private medical offices located in the Thomas Johnson Drive area. Once the roadway is completed in this area, I anticipate Fort Detrick will open its new Nallin Farm gate which will also help alleviate traffic.

Frederick has become known as an arts destination and we know the arts create jobs and revenue throughout the community. We have been noted in the Top 25 Small Cities for Art by American Style Magazine since 2010 and the City continues to attract both private and public investment in our flourishing arts community. From performing arts centers, to the annual Arts Festival on Carroll Creek Linear Park, to Art-o-matic, Way off Broadway Theater, Easels in Frederick, and a number of art galleries, our City is a hub of the arts community in this area. The recent purchase of the Cultural Arts Center by the Ausherman Family Foundation for the purpose of renovation and expansion of performing arts is additional proof of that we are a growing arts community.

## State of the City Report

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We are expanding our efforts to create a sustainable tomorrow. The City's Bicycle and Pedestrian Committee led the way to fund a public-private project that created a bicycle lane along Seventh Street from Fort Detrick to East Street. We were one of seven communities awarded funds from the Maryland Department of Transportation to begin the process of creating a bike-share pilot program and we have been awarded a bronze designation by the League of American Bicyclists towards our goal of becoming a bike friendly community. The City was awarded a \$200,000 Maryland Department of Transportation bikeways grant for the design of the Route 15 exit ramp tunnel that will make the final east to west connection of our shared use path system.

In addition, a few years ago, the City was awarded a \$3 million Transportation Enhancement Program grant to assist with improvements to Carroll Creek Linear Park and the shared use path system. Recently the City has applied for a \$500,000 bikeways grant to help cover costs for Phase II of the Carroll Creek Linear Park project.

We are also looking at the possibility of placing a solar field at the Airport in the hopes to defray costs for electricity for that facility. We are upgrading our lighting in City facilities as well as our street lights to high efficiency lights, reducing the need for electricity and lowering our overall costs.

Additionally for those citizens most at-risk, the City has continued to play a role in mitigating impact through the work of the Frederick Community Action Agency (FCAA). The FCAA provides food, shelter, medical care, housing, and other forms of assistance to families and individuals in need. During the summer months, the FCAA provides lunchtime meals to pre-school age children, lower-income children and youth who would qualify for free or reduced price meals through the public school system. They also provide housing assistance programs such as homebuyer education, pre- and post- home purchase counseling and delinquency and default counseling. All of this is accomplished with a budget that is 70% grant funded. I am proud of how well Frederick takes care of its own.

In an effort to help stimulate the local economy and meet citizen and business needs, the City is facilitating efforts by the Downtown Hotel Advisory Committee to attract a privately owned and operated 200 room full service hotel with up to 20,000 square feet of meeting space. A report released by the Maryland Stadium Authority confirmed there are a number of quality select-service hotels in the Frederick area providing overnight accommodations and limited event and meeting space for citizen, business, and leisure needs. However, there is no full-service hotel with large meeting capabilities in the Frederick lodging market and there are no hotel rooms in downtown Frederick. This study shows the Frederick lodging market is under-served and downtown Frederick is a great place for a full service hotel.

## State of the City Report

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The study was conducted at the request of the Downtown Hotel Advisory Team, which consists of private, community and public stakeholders and was primarily paid for using technical assistance grant funds from the Maryland Department of Housing and Community Development. The study confirms Frederick has a growing population base with stable employment and diversified industries. Additional growth associated with recent City annexations make Frederick the place for future business as well. Over the past several months, the advisory team and hotel real estate advisor Jones Lang LaSalle have been working on a number of parallel paths to be in a position to make recommendations on site acquisition strategies, development team selection processes and financial matters. The advisory team is wrapping up its analysis and anticipates briefings to the Mayor and Board of Aldermen in late August. We look forward to the day when this much needed amenity opens its doors in the heart of our City.

To continue to find ways to stimulate the City's economic foundations, this Administration has made the decision to move forward with the completion of Phase II of the Carroll Creek Linear Park project and shared use path. This phase runs from the Delaplaine Center to East Patrick Street and from Market Street to Bentz Street. This economic development, transportation and recreation project will act as a catalyst to existing and new businesses and provide additional employment opportunities to our community.

The first phase of Carroll Creek Linear Park triggered more than \$35 million in redevelopment along the Creek and the second phase will produce over \$100 million in capital investment and economic opportunities for our residents and boost pedestrian traffic along the park. As an economic generator, there is no question the Creek has spurred the creation of multiple companies and allowed others to expand, including La Paz, Wine Kitchen, Hinode, Fenestra, Visual Analytics, GTI Holdings, Akonni Biosystems and many more.

We can only imagine the positive change generated with the soon to be completed Carroll Creek Linear Park. Phase II builds upon Phase I of the project as well as the flood control project that has kept downtown Frederick safe from flooding. The City and Maryland State Highway Administration are in the process of awarding the construction contract at this time.

While it's a positive sign the City has a comparatively low 15% commercial vacancy rate, we continue to address the concern of blighted and vacant properties within our City. We have focused on a number of "carrot and stick" recommendations presented by the Mayor's Ad Hoc Committee on blighted and vacant properties to address this concern. The new rules are designed to address neglect caused by chronic lack of effort, not sporadic economic hardship. We are currently working on the most stringent of these rules; legislation regarding receivership. Once approved, this legislation will give the City the ability to go to court to appoint qualified third-party receivers to handle the sale and/or rehabilitation of properties deemed a hazard to public health, welfare and safety.

## State of the City Report

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As the second busiest airport in Maryland, Frederick Municipal Airport continues to serve the corporate and recreational needs of the greater Frederick community. It is our goal to make Frederick the preferred executive corporate airport in the Baltimore-Washington metro area. The \$5.3 million dollar ARRA grant funded air traffic control tower is operational and helps make it possible for planes to safely travel to and from our airport. In addition, the City continues to work towards having the Federal Aviation Administration release millions in grants to reimburse the City for the construction and property acquisition costs associated with the runway extension project. Recently the City received notice of the first reimbursement payment of nearly \$1 million.

The Golden Mile Alliance, an organization created in this Administration to strengthen the Golden Mile corridor for businesses and residents, continues to move forward with organizing community events and boosting the identity of the Golden Mile as a major place for retail business in Frederick. They recently were involved in advocating for the implementation of the Golden Mile Small Area Plan and redevelopment of the Frederick Towne Mall. By leveraging City investment with private dollars, we can achieve far more than by working alone. We are beginning to see results of this through the reinvestment and revitalization of businesses along the Golden Mile. I believe this shows a growing confidence businesses have in not only this part of the City, but our City in general.

Across town, the City is investing in the Vision Plan set forth by East Frederick Rising. This group is setting in motion a plan for a sustainable community to deliver a desirable mixed use plan that will encourage people to reinvest in the east side of our City. I plan on using the Golden Mile Alliance model as a template to assist in moving forward East Frederick Rising.

Not only do we need to maintain a vibrant City today, we must also plan for the future. I believe the best way to accomplish this is to find ways to strengthen our local and regional economy. Frederick is a leader in the creation of new technology jobs. Our goal is for the City to be the place of choice for technology companies of the future in business parks like Riverside Park anchored by the National Cancer Institute's Advanced Technology Research Facility. In addition, we continue to see higher growth rates in the number of outside visitors to our City compared to previous years. All of this helps boost our economy.

Also, over the course of the past four years, our local businesses have continued to strengthen our economy. This is demonstrated by a 6.9% unemployment rate in the City which is below the state and national rates. I want to take this opportunity to thank our businesses for hiring more people when the opportunity presents itself. Each business makes a difference with its employment and hiring; making a difference, one job at a time.

We must continue to find ways to facilitate greater economic growth and reinvestment in our local economy. As a former small business owner, I understand the challenges of opening a new business and the cost to access and use water and sewer services is a hurdle for many. We revised the way we compute impact fees, moving away from a fixture based system to a volume based system. We also made it possible to pay these fees over time and provided the ability to renovate existing buildings without upfront costs.

## State of the City Report

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We have established a business incentive match program that will, for the first time, allow Frederick based companies an opportunity to receive a local government match for State issued business grants and loans. This will allow Frederick companies to retain a competitive edge in the regional economy.

We continue to see an interest in property owners wanting to be incorporated into the City. Several hundred acres of annexations are proof of Frederick's resilience as we emerge from the prolonged economic downturn. Frederick offers a multi-prong approach to development through renovation and adaptive reuse of existing structures, infill development and new large greenfield development on annexed properties to be able to attract employment campuses of the future.

In closing, I believe The City of Frederick is truly the place people want to be. I am very proud to be the Mayor of this great City. Frederick is my home and I cannot imagine living anywhere else. I commit to you that as long as I am Mayor, I will work every day to ensure we continue to keep our City a place where you want to raise your family; a community that offers a rich heritage and a bright future. Even though we are the 2nd largest municipality in the State of Maryland, we continue to show the world this does not mean we have lost our sense of community and our hometown charm.

Thank you.

Respectfully submitted,

Randy McClement, Mayor  
The City of Frederick  
July 29, 2013

# Community Profile

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## Overview

The City of Frederick is an incorporated municipality in the State of Maryland. The City was first settled in 1745 and incorporated in 1817. Situated in the foothills of the Catoctin Mountains, Frederick is located less than an hour from Washington, D.C. and Baltimore, MD. The City is Maryland's second largest city and the county seat of Frederick County.

## Regional Economy

The City of Frederick is home to the US Army's Ft. Detrick, site of the United States Army Medical Research Institute of Infectious Diseases and the National Cancer Institute. The City's business community has grown to more than 3,500 businesses, employing 49,000 people. A diverse economic base consisting of bioscience, technology, manufacturing, professional services and tourism, provides a stable source of employment opportunity within the Washington metro area.



## Workforce

Frederick offers a skilled, educated and diverse workforce that accommodates every needed skill level. With a countywide population of 233,385, including approximately 65,000 City residents, the local workforce of nearly 100,000 is expanded by a regional draw of residents from other areas of Maryland, Virginia, Pennsylvania and West Virginia. Frederick County has the 2<sup>nd</sup> highest high school graduation rate and 2<sup>nd</sup> lowest drop-out rate in Maryland; as well, 36% of county residents have earned a Bachelor's degree or higher and 13.3% have earned a Master's degree or Ph.D.

## Government

The City is governed by a Mayor, who serves as executive officer, and Board of Alderman. The Board is comprised of five Aldermen and serves as the legislative body of the City, while the



Mayor oversees day to day operations. Aldermen are elected at large to four year terms. Government offices are located in City Hall, 101 North Court Street, in the historic former Frederick County Courthouse. The City has jurisdiction over and responsibility for police, parks, recreation, streets, street lighting, sanitation, parking, planning, code enforcement and water and sewer services. The

City also operates the Clustered Spires Municipal Golf Course, the Weinberg Center for the Arts and the Frederick Municipal Airport.

# Community Profile

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## **Community and Tourism**

Frederick boasts a vibrant, historic downtown featuring hundreds of retail shops, restaurants and antique shops. There is an active arts community, and citizens and tourists can take advantage of a variety of cultural and recreational opportunities. At the center of the downtown area is the Carroll Creek Linear Park. Originally conceived as a flood control project, the Park has grown into an expanse of brick pedestrian pathways lined with retail, dining and residential properties including water features and a 350 seat amphitheater. The park also includes several public art installations including bridges, mosaics and most prominently, the Community Bridge trumpet l'oeil painting.

The downtown area was designated a Great American Main Street Community in 2001 by the National Trust for Historic Preservation and in 2013 was named by CNN as one of “America’s Best Small Town Comebacks;” part of the news organization’s “Best of” series. The character of the downtown historic district is maintained through the oversight of the Historic Preservation Committee.



Citizens’ quality of life is further enhanced by the City’s proximity to the major metropolitan areas of Baltimore and Washington D.C. The convergence of Interstates 70 and 270, as well as access to commuter rail service to Washington D.C, make Frederick a natural area of expansion from those cities. Frederick is further served by the Frederick Municipal Airport, one of the busiest general aviation airports in the state.

## **Education**

Frederick offers impressive schools and academic programs for all ages. Our Maryland State “Blue Ribbon” County public school system is complemented by 24 state-approved Career Technical Education programs offered at the Frederick County Career and Technology Center. Private schools provide instruction at every grade level. Coursework in pursuit of Associate’s, Bachelor’s, and Master’s degrees is available at Frederick Community College, Hood College and Mount Saint Mary’s University.

## **Recreation**

The City has 57 municipal parks with the most notable being the 54-acre Baker Park, located close to the downtown area. Frederick’s parks offer recreational programs and facilities which



include organized league athletics, nature-based study programs, tennis courts, swimming pools, skate parks, fishing spots and walking trails.

# Demographic and Statistical Profile

## Community Profile:

Date of Incorporation: 1816  
 Form of Government: Mayor and Board of Alderman



## Demographics:

Area in square miles: 20.4

### Population

2000	52,767
2010	65,239
2011	65,519
*2015 projected	65,894

*\*City of Frederick Planning Dept. Estimate*

### Median Age

2009	35.5
2010	35.7

### Age Composition (2010 US Census)

Under 5 years	7.7%
5-19 years	18.7%
20-24 years	7.2%
25-44 years	31.9%
45-64 years	23.7%
65-74 years	5.0%
75+	5.7%

Percent Minority 30.6%



## Household Income (2010 Census)

Average Household Income	\$82,099
Annual Household Income	
Above \$75,000	43.6%
\$50,000-\$75,000	21.9%
\$35,000-\$50,000	13.5%
Below \$35,000	21.0%

## Households and Housing Units

Total Housing Units	25,352
Owner Occupied	57.60%
Renter Occupied	42.40%

## Economics:

### Employment by Industry (%)

Agriculture/Mining	0.3%
Construction	9.0%
Manufacturing	5.6%
Wholesale Trade	2.5%
Retail Trade	11.8%
Transportation/Utilities	3.1%
Information	2.8%
Finance/Insurance/Real Estate	8.7%
Services	48.6%
Public Administration	7.4%

### Taxes

Retail Sales Tax Rate	6%
Real Property Tax Rate	\$0.7305
Personal Property Tax Rate	\$1.55

*(property taxes are per \$100.00 of assessed value)*

### 2012 Property Tax Assessed Valuation

Real Property	\$6,158,768,855
Personal Property	\$ 222,142,255

# Demographic and Statistical Profile

## Major Taxpayers, Real Property Tax

Medimmune, Inc.  
 River X, LLC  
 State Farm Mutual Auto Insurance  
 RIV 402 LLC  
 Aldi, Inc.  
 I&G Direct Real Estate 23 LP  
 Westfreit Corp.  
 ASN Sunset LLC  
 FCP Crystal Park, LLC  
 Frederick Shopping Center LLC

## Major Tax Payers, Personal Property Tax

Medimmune, Inc.  
 Randall Family LLC  
 BP Solar International, LLC  
 Mid-Atlantic Medical Services, LLC  
 Maryland Grocery Store Company  
 Comcast  
 Morningstar Foods, LLC  
 State Farm Mutual Auto Insurance Co.  
 Manufacturing and Traders Trust Co.  
 Fairchild Controls Corporation

## **Service Statistics:**

### Public Works (2010)

#### Water

Water Mains in Miles	220
Water Pump Stations	3
Number of Storage Tanks	6

#### Sewer

Sanitary Sewer Lines in Miles	161
Sewage Treatment Plants	1
Sewage Pump Stations	9



## Streets

Street in Miles	275
Street Lights	9,050
Traffic Signals	71
Sidewalks in Miles	272



## Storm Water

Storm Drain in Miles	210
Storm Water Pump Stations	4

## Parking

Parking Garages	5
Garage Parking Spaces	2,499
Parking Area	3
Parking Area Spaces	158
On Street Parking Spaces	2,500

## Airport

Runways	2
T-hangars	125
Corporate hangars	1

## Economic Opportunity

Transitional Shelters	1
Transitional Apartments	3

## Rental Operations

Apartment Buildings	1
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# Demographic and Statistical Profile

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Recreation (City Owned)

Parks	57
Parks in Acres	603
Golf Course	1
Swimming Pools	2
Tennis Courts	23
Municipal Stadiums	2
Fitness Center	1

**Education:** *(County Provided)*

Total Number of County Schools	64
Total Number of City Schools	12
Total Enrollment	40,484
City School Enrollment	8,710

**Major Events:**

Festivals & Entertainment

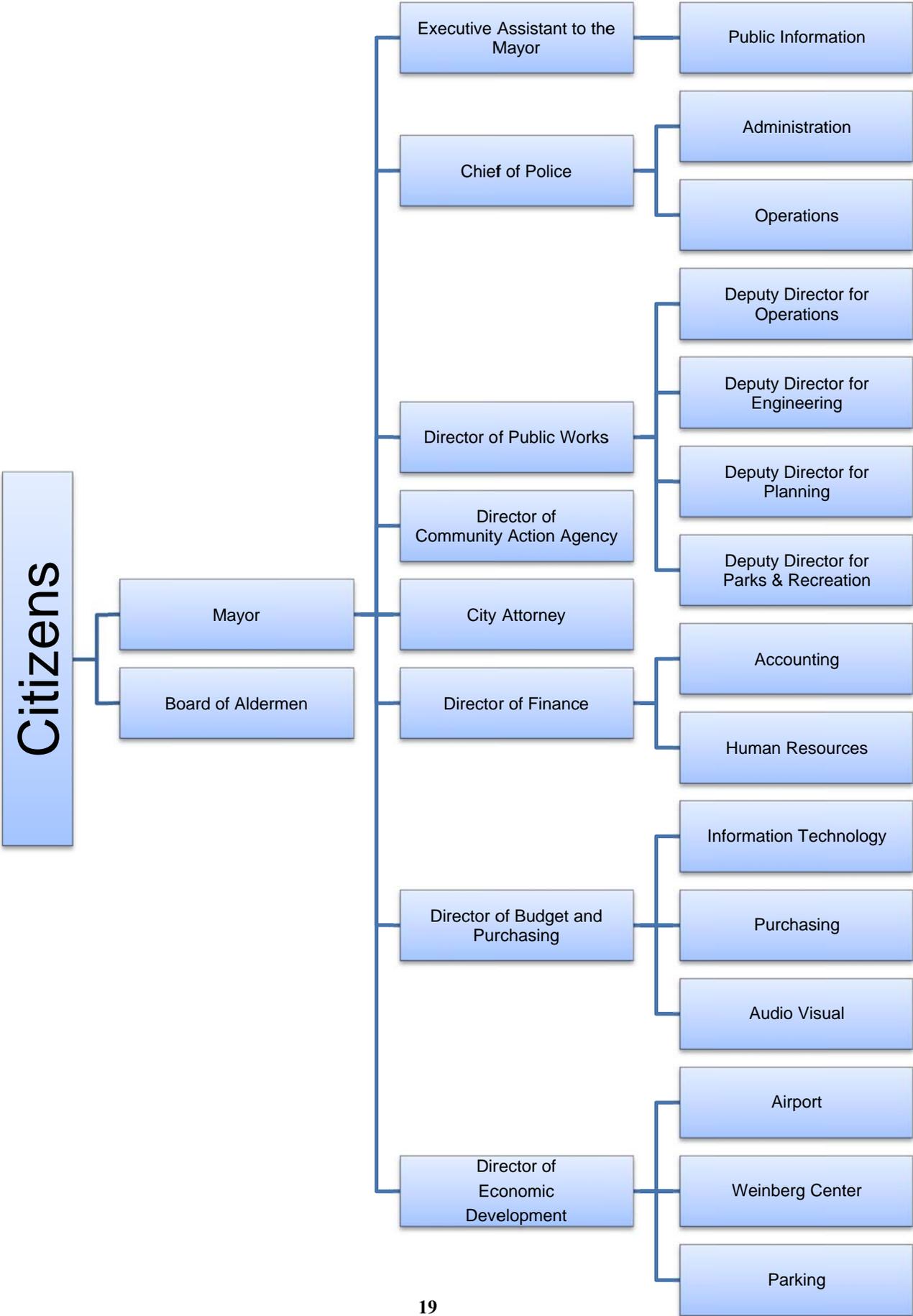
In the Streets Festival	September
Frederick's 4 <sup>th</sup> Independence Day Celebration	July 4
Summer Concert Series	June – August
Summerfest Family Theater	June – August
Holidays in Historic Frederick	December
Alive@Five Happy Hour on Carroll Creek	May-Sept
First Saturday Gallery Walk	Monthly Year Round
Frederick Festival of the Arts	June

Art, History & Recreation

- Weinberg Center for the Performing Arts
- Maryland Ensemble Theater
- Delaplaine Visual Arts Center
- National Museum of Civil War Medicine
- Schifferstadt Architectural Museum
- Francis Scott Key Burial Site
- Carroll Creek Park
- Clustered Spires Golf Course
- Frederick Keys Baseball



# Organizational Chart



## Budget Overview

### Budget Summary

The following table summarizes the revenues and expenditures for the City's FY 2014 Adopted Budget:

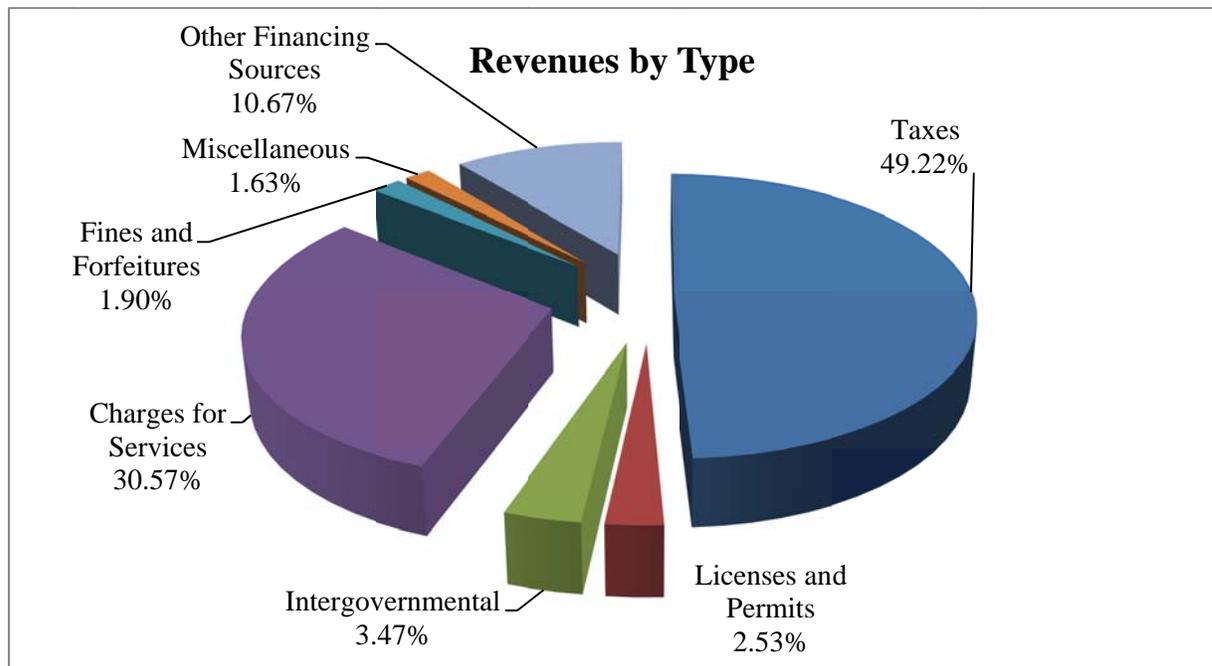
	Governmental Funds	Enterprise Funds	Fiduciary Funds	Capital Budget	Total Budget
<b>Revenues</b>					
Taxes	\$ 56,670,856	\$ -	\$ -	\$ -	\$ 56,670,856
Licenses and Permits	2,522,954	391,730	-	-	2,914,684
Intergovernmental	4,991,680	280,158	284,000	(1,557,500)	3,998,338
Charges for Services	2,867,956	32,330,049	-	-	35,198,005
Fines and Forfeitures	1,436,800	721,618	25,000	-	2,183,418
Miscellaneous	1,490,164	373,011	17,500	-	1,880,675
Other Financing Sources	8,500	6,600,108	-	5,677,277	12,285,885
<b>Total Revenues</b>	<b>\$ 69,988,910</b>	<b>\$ 40,696,674</b>	<b>\$ 326,500</b>	<b>\$ 4,119,777</b>	<b>\$ 115,131,861</b>
<b>Transfers In</b>	2,261,890	1,119,735	-	12,401,435	15,783,060
<b>Transfers Out</b>	(6,585,935)	(9,197,125)	-	-	(15,783,060)
<b>Use of Fund Balance</b>	19,407,712	2,937,687	58,462	-	22,403,861
<b>Total Financial Resources</b>	<b>\$ 85,072,577</b>	<b>\$ 35,556,971</b>	<b>\$ 384,962</b>	<b>\$ 16,521,212</b>	<b>\$ 137,535,722</b>
<b>Expenditures</b>					
General Government	\$ 6,712,573	\$ 284,427	\$ -	\$ 9,006,212	\$ 16,003,212
Frederick Police Department	27,752,405	-	83,462	-	27,835,867
Planning and Community Development	1,990,623	-	301,500	-	2,292,123
Engineering, Permits, and Inspections	2,898,138	336,580	-	-	3,234,718
Department of Public Works	16,936,198	16,933,385	-	7,185,000	41,054,583
Parks and Recreation	6,464,458	1,599,313	-	-	8,063,771
Economic Development	2,366,348	3,334,697	-	330,000	6,031,045
Frederick Community Action Agency	3,343,861	23,747	-	-	3,367,608
Miscellaneous Cost Centers	372,921	21,810	-	-	394,731
Debt Service	7,638,556	12,582,312	-	-	20,220,868
Contingency	100,000	310,000	-	-	410,000
Fund Balance (Reserves)	8,496,496	130,700	-	-	8,627,196
<b>Total Expenditures</b>	<b>\$ 85,072,577</b>	<b>\$ 35,556,971</b>	<b>\$ 384,962</b>	<b>\$ 16,521,212</b>	<b>\$ 137,535,722</b>

## Budget Overview

### Revenue Summary

Total budgeted revenue in FY 2014 is \$115,131,861, reflecting a decrease of 36.78% from FY 2013. This is due to the large decrease in revenue associated with the Capital Improvements Program which included approximately \$56,000,000 for water and sewer projects in the prior year. The FY 2013 budget also included \$13,655,000 in the Airport Fund for the refinancing of certain airport bonds.

<b>Revenues</b>				
<b>Fund</b>	<b>FY 2014 Adopted</b>	<b>FY 2013 Adopted</b>	<b>% Change</b>	<b>FY 2012 Actual</b>
General Fund	\$ 68,679,510	\$ 65,603,684	4.69%	\$74,360,051
Weinberg Center for the Arts	1,309,400	1,317,339	-0.60%	1,215,084
Water & Sewer	30,896,792	25,790,980	19.80%	25,206,481
Parking	5,175,787	4,790,527	8.04%	4,700,831
Storm Water	1,830,000	1,837,500	-0.41%	1,840,600
Airport	1,076,927	14,568,613	-92.61%	828,245
Golf Course	1,681,000	1,963,596	-14.39%	1,596,772
Rental Operations	36,168	36,444	-0.76%	33,169
Community Development	301,500	309,645	-2.63%	368,436
Controlled Dangerous Substance	25,000	25,000	0.00%	46,973
Capital Improvements Program	4,119,777	65,858,874	-93.74%	4,520,869
<b>Total Revenues</b>	<b>\$115,131,861</b>	<b>\$182,102,202</b>	<b>-36.78%</b>	<b>\$114,717,511</b>



## Budget Overview

### Real Property Tax Rate / Tax Differential:

Residents who live in municipalities (incorporated towns and cities) pay property taxes to both municipal and county governments. By paying the same rate as County residents who do not reside within a municipality, City residents experience double taxation on services provided by the municipal, rather than the county government. These services include police, road maintenance, planning, and parks and recreation.

Prior to FY 2013, the City has received a direct payment from Frederick County for the cost of these services. This direct payment to a municipality is known as a tax rebate.

Starting in FY 2013, the City and County elected to use a property tax differential for residents who reside in the City. Under this type of plan, the County tax rate is lowered to offset the cost of services not provided by the County for City residents while the City increases the municipal property tax rate.

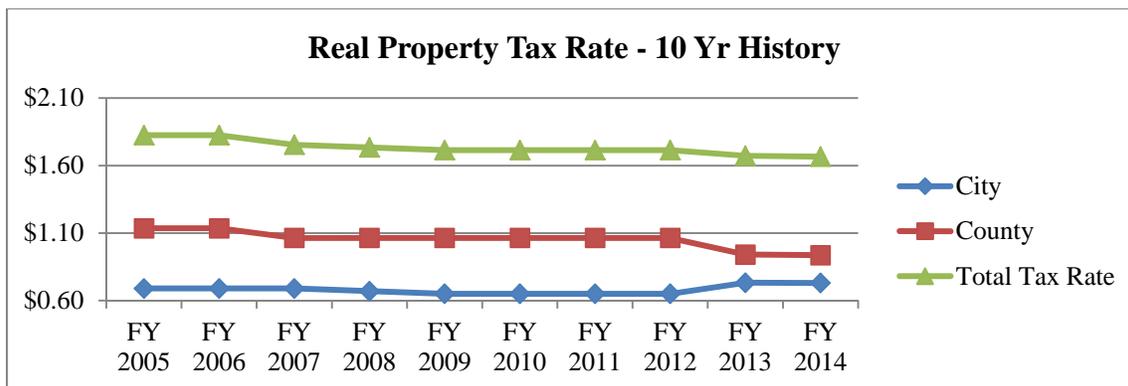
In FY 2013, the City increased the municipal property tax rate by \$0.0820 while the County rate decreased for City residents by \$0.1230, resulting in a net decrease of \$0.0410 per \$100 of assessed value.

In FY 2014, the tax differential calculation resulted in an additional decrease in property taxes for City residents of \$0.0053 per \$100 of assessed value. In addition, the Board of Aldermen voted to lower the City tax \$0.0015 per \$100 of assessed value, resulting in a total net decrease of \$0.0478 since FY 2012.

The following is a summary of the combined tax rates since the inception of tax differential:

#### Real Property Tax Rate

Entity	FY 2014	FY 2013	FY 2012
City	\$ 0.7305	\$ 0.7320	\$ 0.6500
County	0.9357	0.9410	1.0640
<b>Total Combined Property Taxes</b>	<b>\$ 1.6662</b>	<b>\$ 1.6730</b>	<b>\$ 1.7140</b>

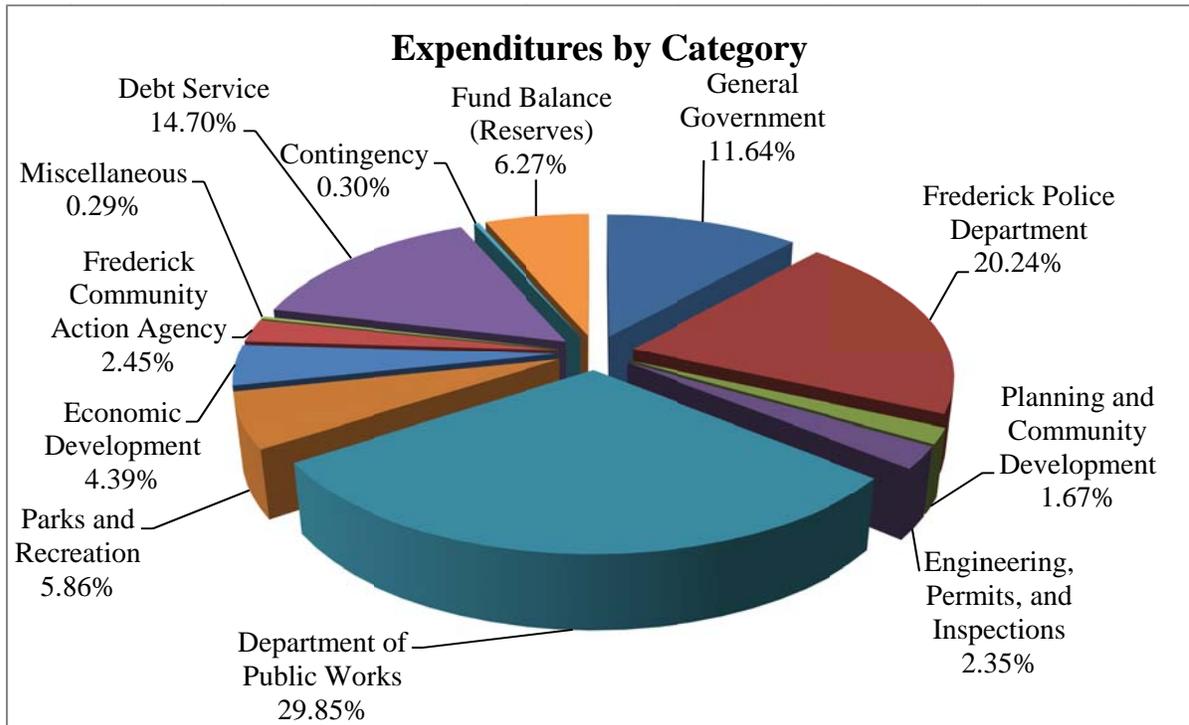


## Budget Overview

### Expenditures Summary

Budgeted expenditures for FY 2014 total \$137,535,722, a 31.40% decrease from the prior year. This is due primarily to the offsetting expenditures budgeted for the Capital Improvements Program and Airport Fund as stated above.

<b>Expenditures</b>				
<b>Fund</b>	<b>FY 2014 Adopted</b>	<b>FY 2013 Adopted</b>	<b>% Change</b>	<b>FY 2012 Actual</b>
General Fund	\$ 83,425,912	\$ 79,026,440	5.57%	\$72,638,773
Weinberg Center for the Arts	1,646,665	1,453,421	13.30%	1,679,018
Water & Sewer	25,552,287	23,994,721	6.49%	22,912,233
Parking	5,003,287	4,744,883	5.45%	4,462,561
Storm Water	1,095,067	1,035,514	5.75%	2,524,774
Airport	2,189,162	15,196,939	-85.59%	1,988,914
Golf Course	1,681,000	1,963,596	-14.39%	1,781,409
Rental Operations	36,168	36,444	-0.76%	50,991
Community Development	301,500	309,645	-2.63%	371,503
Controlled Dangerous Substance	83,462	82,273	1.45%	63,340
Capital Improvements Program	16,521,212	72,641,071	-77.26%	7,460,630
<b>Total Expenditures</b>	<b>\$137,535,722</b>	<b>\$200,484,947</b>	<b>-31.40%</b>	<b>\$115,934,146</b>



## Budget Overview

The FY 2014 Adopted Budget includes a 4% merit increase (approximately \$455,000) for civilian staff and a 4% step increase for sworn officers (approximately \$137,250). Also included is a one-time payment of \$1,500 for all full-time and \$900 for all graded part-time employees (approximately \$868,090).

Overall, benefit costs have decrease slightly from the prior year. Increases in Worker's Compensation Insurance and payments to the other-post employment benefits trust have been offset by a decrease in the annual required contribution to the pension trusts.

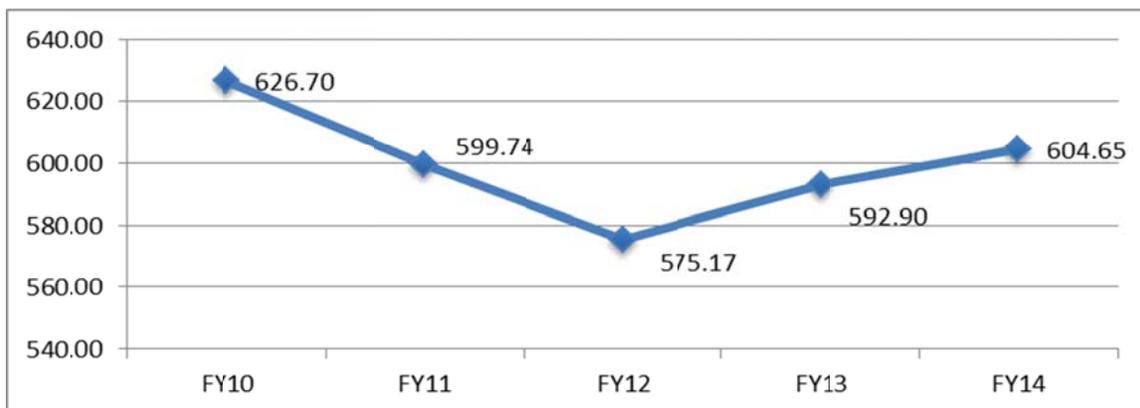
Also included in the FY 2014 budget is the addition of 11.75 full-time equivalent positions, equaling \$560,623.

Other professional services and capital costs have decreased due to the costs associated with specific projects in the Capital Improvements Program, which were budgeted in FY 2013.

### Expenditures by Type

Fund	FY 2014 Adopted	FY 2013 Adopted	% Change	FY 2012 Actual
Salaries	\$ 34,291,388	\$ 32,338,713	6.04%	\$30,992,474
Benefits	25,646,086	25,681,187	-0.14%	24,491,398
Supplies	12,321,768	11,943,832	3.16%	9,915,209
Other Professional Services	17,832,280	24,797,055	-28.09%	13,671,146
Capital	18,213,528	63,393,026	-71.27%	15,544,282
Debt Service	20,171,666	33,113,146	-39.08%	21,319,637
Transfers	21,810	-	N/A	-
Contingency	410,000	410,000	0.00%	-
Fund Balance (Reserves)	8,627,196	8,807,988	-2.05%	-
<b>Total Expenditures</b>	<b>\$137,535,722</b>	<b>\$200,484,947</b>	<b>-31.40%</b>	<b>\$115,934,146</b>

The following graph shows the 5 year history of budgeted full-time equivalent positions:



## Budget Overview

### Use of Fund Balance

The City's financial policies allows for the use fund balance for one-time expenditures. One-time expenditures generally consist of capital purchases and projects, but may also include other one-time spending.

Use of fund balance increased in the General Fund by 24%. This is due to an increase in funding for road projects in the Capital Improvements Program and for vehicle and equipment purchases.

The following is a summary of the budgeted use of fund balance from FY 2012 – FY 2014. Detailed information can be found on page 156.

Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
General Fund	\$ 19,207,712	\$ 14,589,770	\$ 9,960,289
Weinberg Center for the Arts	200,000	-	-
Water & Sewer	2,007,995	3,260,832	29,965
Parking	-	104,356	1,023,909
Storm Water	929,692	495,514	-
Rental Operations	-	-	23,029
Controlled Dangerous Substance	58,462	57,273	64,016
<b>Total Use of Fund Balance</b>	<b>\$ 22,403,861</b>	<b>\$ 18,507,745</b>	<b>\$ 11,101,208</b>

The following is a summary of the budgeted use of fund balance for the General Fund from FY 2012 – FY 2014.

General Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted
Rainy Day Fund	\$ 8,496,496	\$ 8,787,956	\$ 7,929,235
Budget Stabilization Fund	20,032	20,032	672,716
Capital Improvements Program	5,328,935	2,250,106	-
Capital Purchases	3,990,000	1,469,676	1,358,338
Road Maintenance Program	675,000	1,262,000	-
One-time Payment to Employees	697,249	-	-
Additional Trust Contribution	-	800,000	-
<b>Total Use of Fund Balance</b>	<b>\$ 19,207,712</b>	<b>\$ 14,589,770</b>	<b>\$ 9,960,289</b>

## Budget Overview

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### Debt Summary

The City Charter establishes a debt limit of 8% of the total assessed value of all taxable property, including both real and business property. Debt issued for the purpose of financing and paying for the construction, operation, maintenance, and repair of the water supply and treatment facilities and the sewage collection and treatment facilities are not included in the calculation of the amount of debt subject to this limitation. The City does not anticipate any additional borrowings in FY 2014. For details on the FY 2014 debt service, see pages 174-175.

Estimated Assessed Valuations	\$ 6,536,139,939
8% Debt Limit	\$ 522,891,195
Amount of Debt Applicable to Debt Limit as of July 1, 2013	\$ 219,976,681
Less: Water & Sewer Debt	<u>(120,729,267)</u>
Total Amount of Debt Applicable to Debt Limit	<u>99,247,414</u>
Legal Debt Margin	<u>\$ 423,643,781</u>

### Other Ratios

Per the debt and financial policies, the City maintains the following debt ratios:

- The City will not issue direct tax supported indebtedness that exceed 2.5% of the total taxable value within the City.

Estimated Assessed Valuations	\$ 6,536,139,939
Tax Supported Debt	\$ 61,185,414
% of Tax Supported Debt to Estimated Assessments of Taxable Property	0.94%

- Debt service on the City's tax supported indebtedness may not exceed 13% of the General Fund budget.

General Fund Budget, Less Reserves	\$ 74,929,416
General Fund Debt Service	\$ 6,908,003
% of Debt Service to Budget	9.22%

- The City will strive to maintain a 10-year debt payout ratio of a least 50%.

Total Debt Outstanding as of July 1, 2013	\$ 219,976,681
10 Year Payout of Outstanding Debt	\$ 133,667,852
10 year Debt Payout Ratio	60.76%

# Budget Overview

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## **Strategic Goals**

The Mayor and the Board of Aldermen have been developing a strategic plan for the City. While not yet formally adopted, the goals set forth in the plan were used in determining the departmental priorities for the FY 2014 budget.

### Long-term Stability

- Create and approve budgets with a reasonable reserve fund balance.
- Policies adopted by the City are holistic and consider the enduring effect current decisions may have on future generations.

### Economic Development

- Foster an environment which is amenable to entrepreneurship to allow high quality and a variety of employment opportunities.
- Establish innovative initiatives to attract employers and provide an environment where businesses have the ability to expand and remain in Frederick.
- Efforts will include building upon Frederick's core strengths in the life sciences, biotechnology and information technology industries.

### Public Safety

- Strive to protect all residents and visitors from crime while responding to all hazards as expediently as possible.
- Continue to communicate and engage the public in a manner that treats all residents with dignity and respect.

### Infrastructure

- Plan, provide and maintain adequate infrastructure which supports current and future quality of life while serving as a foundation for the local and regional economy.

### Environmental Stability

- Deliver public services that are environmentally conscientious and ensure the community has access to green space, clean water, unadulterated air and improve the built environment to create a viable community for future generations.
- Strive to decrease energy usage when possible, improve the quality of our air, attempt to reach a goal of generating less waste and decrease our impact on the Chesapeake Bay.

### Innovative Government

- Continue to deliver services to the community as creatively as possible while engaging the public.
- Maintain a dynamic workforce by continuing to be an employer of choice.

### Quality of Life

- Strengthen and enrich Frederick's historic and contemporary neighborhoods and cultural resources by means of proactive public policy and through the delivery of services.
- Continue to embrace diversity and ensure greater recreational and cultural offerings are offered to citizens.

### Planning and Development

- Endeavor to make highly reflective decisions regarding land-use and the built environment while considering the generational impact such policies will have on future generations.
- Anticipate the City's ability to deliver public services.

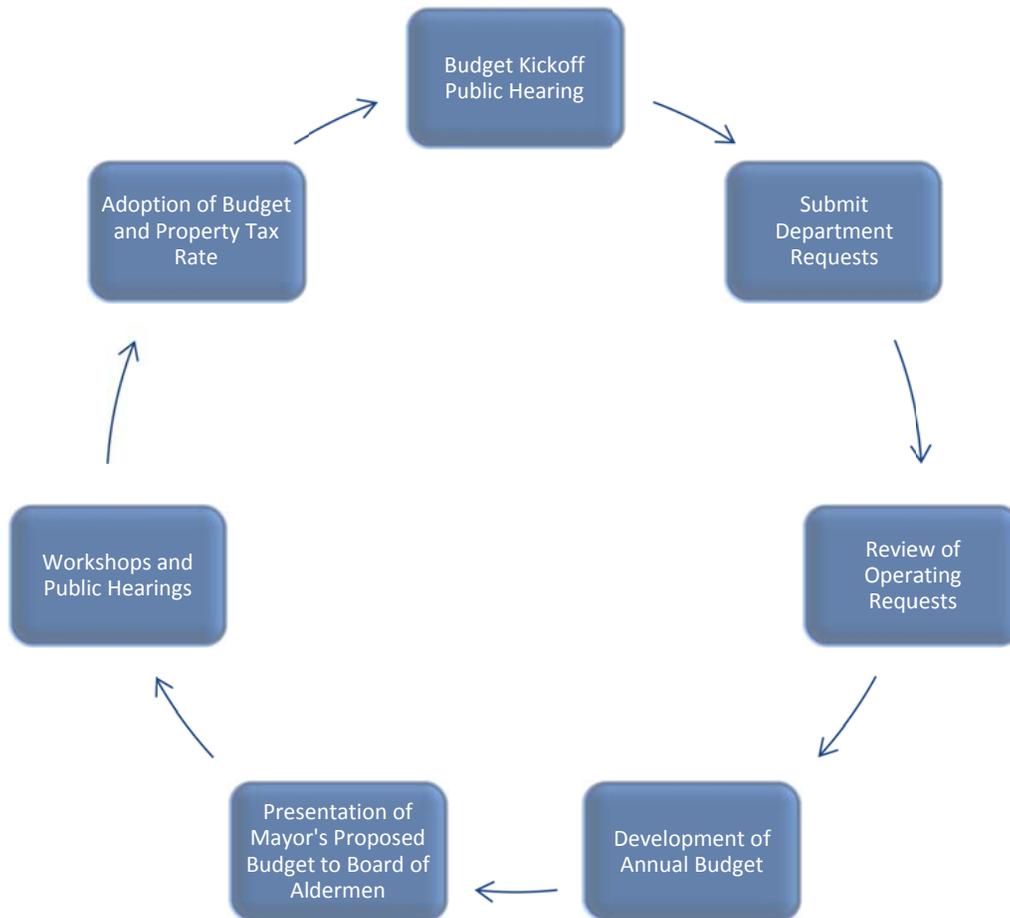
# Budget Overview

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## **FY 2014 Budget Process:**

Department Directors and Managers prepare “zero based” budget requests with consideration of the strategic and budget goals. The Mayor, along with the Budget Director, meets with Directors to review budget requests in detail. Discussion focuses on the necessity of expenditures regardless of the amount. Directors are forthcoming and cooperative with this approach. Revenues are estimated based on current assessments, historical data and other pertinent information. The Mayor presented his FY 2014 Proposed Budget to the Board of Aldermen on March 27, 2013.

The graph below illustrates the City’s budget process:



## Budget Overview

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	May 16, 2013
Departments prepare budget requests									
Budget review meetings									
Mayor balances budget									
Public hearings and workshops									
Adoption of budget and tax rate									

### FY 2014 Budget Calendar:

Operating budget packets to department	October 29, 2012
Public hearing to discuss budget priorities	November 29, 2012
Operating budget requests due	December 31, 2012
Finance and department review meetings	January 14 – January 25, 2013
Mayor and department review	January 28 – February 8, 2013
Balancing of budget	February 11 – March 8, 2013

### FY 2014 Budget Workshops:

March 27, 2013: Presentation of Balanced Budget  
3:00pm – City Hall Board Room

### FY 2014 Budget Public Hearings:

April 3, 2013:	7:00pm – Municipal Annex
April 10, 2013:	7:00pm– Municipal Annex
April 17, 2013:	7:00pm– Municipal Annex
April 24, 2013:	7:00pm– Municipal Annex
May 1, 2013:	7:00pm– Municipal Annex
May 8, 2013:	7:00pm– Municipal Annex
May 14, 2013:	7:00pm – Municipal Annex
May 16, 2013:	Public meeting to adopt budget and tax rate

## Budget Overview

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### **Long-Term Financial Planning**

The City is making comprehensive revisions to the development of its 5-year Capital Improvements Program which incorporates elements of the City's Comprehensive Plan, the Engineering and Public Works Strategic Plan, the Airport Master Plan, and the Water and Sewer Master Plan. The Capital Improvements Program not only tabulates the actual development cost of each project, but also identifies creative new funding sources such as tax increment financing, impact fees, special assessments and grants in addition to traditional bond funding and operating transfers. The Capital Improvements Program also identifies future operating costs for each project. Details on the Capital Improvements Program can be found on pages 70-149.

In January 2013, the Mayor and Board of Aldermen adopted The Golden Mile Small Area Plan to encourage the redevelopment of the Route 40 Corridor through the use of incentives, public and private investment, as well as legislative policies that will provide additional tax base, economic revitalization, jobs and business opportunities to the City. After the adoption of the small area plan, the Land Management Code was amended to comprehensively rezone certain properties and to place conditions on the design of buildings, landscaping and other improvements. A similar plan is in development for the eastern section of the City.

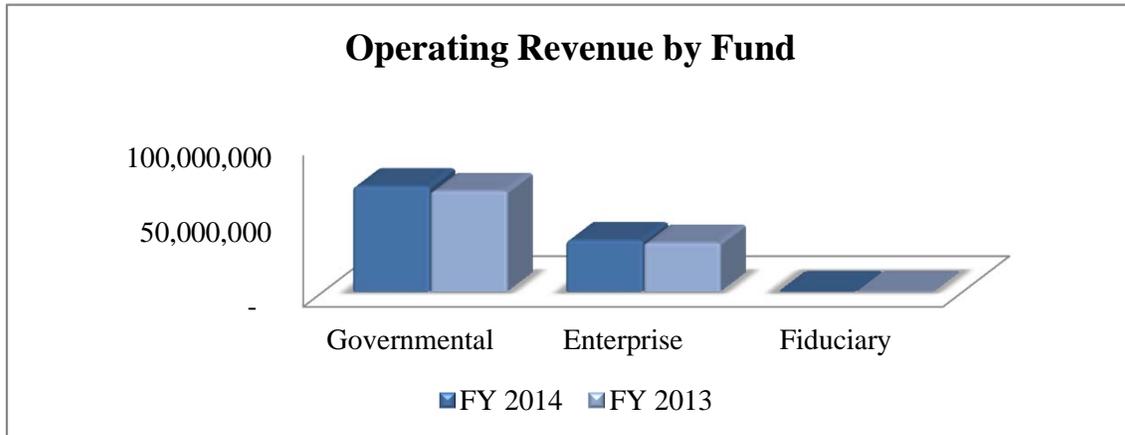
The City is encouraging private investment through property and income tax credits for the Historic District, Arts District, and the Golden Mile Commercial District. A New Jobs Tax Credit Program has also been established which will award a credit based on the expansion of a facility and the number of new, permanent, full time positions created over a two year period. These short term tax credits provide needed incentives for private sector capital reinvestment and revitalization in the properties of the area.

The City is also considering annexation requests for two properties. Proposed development of these properties includes additional residential units, commercial space, park land, a future school site and a new water tower.

# **REVENUE**

## Revenue Overview

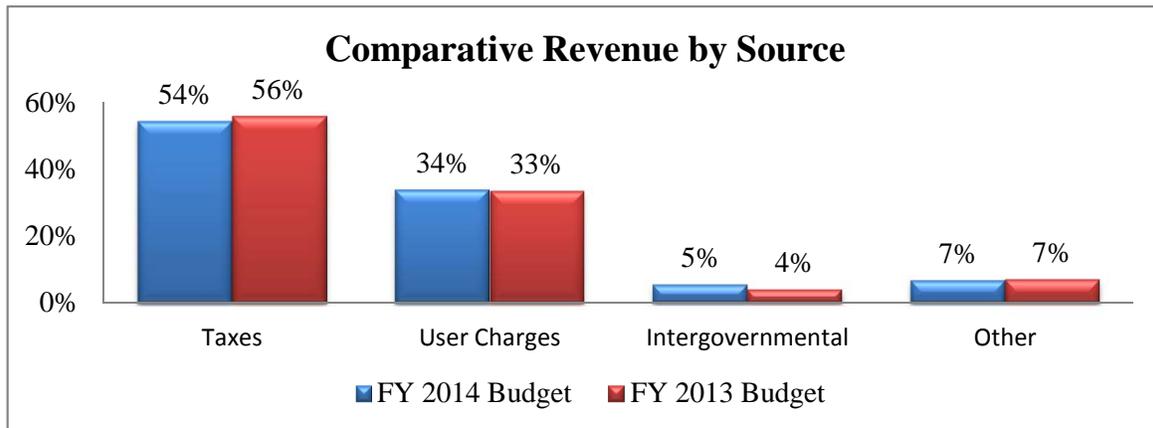
Total revenue for FY 2014 is \$115.1 million, which includes \$104.4 million in operating revenue and \$10.7 million in revenue from other sources. FY 2014 operating revenues are estimated to increase 4.72% from the prior year. This increase is primarily due to an increase in property tax assessments, State grants funds, and user fees in the Water & Sewer Fund. The large decrease in other revenue sources is due to the \$56.8 million project to upgrade the Gas House Pike Wastewater Treatment Plant budgeted in the FY 2013 Capital Improvements Program.



### Total Revenue

	FY 2014 Adopted	FY 2013 Adopted	% Change
<b>Operating Revenue</b>			
<b>Governmental Funds</b>			
Taxes	\$ 56,670,856	\$ 55,633,032	1.87%
Licenses and Permits	2,522,954	2,295,068	9.93%
Intergovernmental	4,991,680	3,442,508	45.00%
Charges for Services	2,867,956	2,389,219	20.04%
Fines and Forfeitures	1,436,800	1,337,050	7.46%
Miscellaneous	1,490,164	1,815,646	-17.93%
<b>Enterprise Funds</b>			
Licenses and Permits	391,730	363,620	7.73%
Intergovernmental	280,158	146,192	91.64%
Charges for Services	32,330,049	30,867,877	4.74%
Fines and Forfeitures	721,618	704,480	2.43%
Miscellaneous	373,011	370,895	0.57%
<b>Fiduciary Funds</b>			
Intergovernmental	284,000	309,645	-8.28%
Fines and Forfeitures	25,000	25,000	0.00%
Miscellaneous	17,500	-	N/A
<b>Total Operating Revenue</b>	<b>\$ 104,403,476</b>	<b>\$ 99,700,232</b>	<b>4.72%</b>
Other Financing Sources	6,608,608	2,888,096	128.82%
Bond Proceeds	800,000	48,066,554	-98.34%
CIP Other Revenue	3,319,777	31,447,320	-89.44%
<b>Total Revenue</b>	<b>\$ 115,131,861</b>	<b>\$ 182,102,202</b>	<b>-36.78%</b>

## Revenue by Source



Revenue Source	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Taxes</b>			
Real and Business Property Taxes	\$ 49,467,581	\$ 48,831,757	\$ 43,494,370
Personal Income Taxes	6,798,000	6,500,000	6,587,811
Other	405,275	301,275	402,575
<b>Total Taxes</b>	<b>56,670,856</b>	<b>55,633,032</b>	<b>50,484,756</b>
<b>User Charges</b>			
Water & Sewer	24,057,002	22,996,320	20,833,938
Parking	3,843,220	3,462,144	3,330,909
Recreational / Cultural Fees	3,511,460	3,360,839	3,233,454
Storm Water	1,830,000	1,830,000	1,726,196
Other	1,956,323	1,607,793	1,578,960
<b>Total User Charges</b>	<b>35,198,005</b>	<b>33,257,096</b>	<b>30,703,457</b>
<b>Intergovernmental</b>			
State Highway Users Revenue	1,478,241	430,266	672,220
Police Grants	1,118,347	764,100	1,041,500
FCAA Grants	2,090,949	1,900,365	1,704,424
Other	868,301	803,614	5,999,530
<b>Total Intergovernmental</b>	<b>5,555,838</b>	<b>3,898,345</b>	<b>9,417,674</b>
<b>Other</b>			
Licenses and Permits	2,914,684	2,658,688	2,578,147
Fines and Forfeitures	2,183,418	2,066,530	2,396,722
Miscellaneous	1,880,675	2,186,541	2,128,499
<b>Total Other</b>	<b>6,978,777</b>	<b>6,911,759</b>	<b>7,103,368</b>
<b>Total Operating Revenue</b>	<b>104,403,476</b>	<b>99,700,232</b>	<b>97,709,255</b>
Other Financing Sources	6,608,608	2,888,096	4,618,075
Bond Proceeds	800,000	48,066,554	8,494,312
CIP Other Revenue	3,319,777	31,447,320	3,895,869
<b>Total Revenue</b>	<b>\$ 115,131,861</b>	<b>\$ 182,102,202</b>	<b>\$ 114,717,511</b>

## Operating Revenue by Source

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>General Fund</b>			
Taxes			
Real Property	\$ 46,237,181	\$ 45,092,160	\$ 40,051,165
Business Property	3,230,400	3,739,597	3,443,205
Personal Income Taxes	6,798,000	6,500,000	6,587,811
Admissions and Amusements	380,000	300,000	379,123
Other	25,275	1,275	23,452
<b>Total Taxes</b>	<b>56,670,856</b>	<b>55,633,032</b>	<b>50,484,756</b>
Licenses and Permits			
Building Permits and Inspections	1,290,400	1,168,000	1,006,266
Cable Television	973,333	875,000	913,354
Other	259,221	252,068	310,911
<b>Total Licenses and Permits</b>	<b>2,522,954</b>	<b>2,295,068</b>	<b>2,230,531</b>
Intergovernmental			
State Highway Users Revenue	1,478,241	430,266	672,220
Police Grants	1,118,347	764,100	1,041,500
FCAA Grants	2,090,949	1,900,365	1,704,424
Tax Differential	-	-	5,016,903
Other	250,143	307,777	461,546
<b>Total Intergovernmental</b>	<b>4,937,680</b>	<b>3,402,508</b>	<b>8,896,593</b>
Charges for Services			
Recreation Fees	838,960	886,750	806,160
Inspection, Review, and Filing Fees	733,424	422,010	464,127
Other	304,072	279,370	307,366
<b>Total Charges for Services</b>	<b>1,876,456</b>	<b>1,588,130</b>	<b>1,577,653</b>
Fines and Forfeitures			
Automated Enforcement	1,400,000	1,300,000	1,602,033
Municipal Infractions	36,800	37,050	56,820
<b>Total Fines and Forfeitures</b>	<b>1,436,800</b>	<b>1,337,050</b>	<b>1,658,853</b>
Miscellaneous			
Rents	728,550	684,450	652,391
Interest Earnings	162,700	160,000	151,062
Other	335,014	494,946	568,257
<b>Total Miscellaneous</b>	<b>1,226,264</b>	<b>1,339,396</b>	<b>1,371,710</b>
<b>Total General Fund</b>	<b>\$ 68,671,010</b>	<b>\$ 65,595,184</b>	<b>\$ 66,220,096</b>

## Operating Revenue by Source

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Weinberg Center for the Arts</b>			
Intergovernmental			
State	\$ 32,000	\$ 25,000	\$ 25,000
County	22,000	15,000	24,629
<b>Total Intergovernmental</b>	<b>54,000</b>	<b>40,000</b>	<b>49,629</b>
Charges for Services			
Programming	923,800	733,589	818,000
Concessions	67,700	67,500	59,800
<b>Total Charges for Services</b>	<b>991,500</b>	<b>801,089</b>	<b>877,800</b>
Miscellaneous			
Rents	125,000	135,000	110,041
Donations	125,900	324,250	164,308
Commissions	11,000	15,000	10,223
Interest Earnings	2,000	2,000	3,083
<b>Total Miscellaneous</b>	<b>263,900</b>	<b>476,250</b>	<b>287,655</b>
<b>Total Weinberg Center for the Arts</b>	<b>\$ 1,309,400</b>	<b>\$ 1,317,339</b>	<b>\$ 1,215,084</b>
<b>Water &amp; Sewer Fund</b>			
Licenses and Permits			
Building Permits and Inspections	\$ 237,910	\$ 207,880	\$ 207,314
<b>Total Licenses and Permits</b>	<b>237,910</b>	<b>207,880</b>	<b>207,314</b>
Charges for Services			
Water Fees	13,925,682	13,265,000	11,917,743
Sewer Fees	10,131,320	9,731,320	8,916,195
Other	100	-	-
<b>Total Charges for Services</b>	<b>24,057,102</b>	<b>22,996,320</b>	<b>20,833,938</b>
Fines and Forfeitures			
Industrial Waste Surcharge	20,000	25,000	19,480
Municipal Infractions	500	500	1,000
<b>Total Fines and Forfeitures</b>	<b>20,500</b>	<b>25,500</b>	<b>20,480</b>
Miscellaneous			
Interest Earnings	-	-	52,619
Other	7,200	7,200	25,891
<b>Total Miscellaneous</b>	<b>7,200</b>	<b>7,200</b>	<b>78,510</b>
<b>Total Water &amp; Sewer Fund</b>	<b>\$ 24,322,712</b>	<b>\$ 23,236,900</b>	<b>\$ 21,140,242</b>

## Operating Revenue by Source

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Parking Fund</b>			
Licenses and Permits			
Parking Permits	\$ 153,820	\$ 155,740	\$ 140,302
<b>Total Licenses and Permits</b>	<b>153,820</b>	<b>155,740</b>	<b>140,302</b>
Intergovernmental			
County Parking Deck Share	130,158	146,192	103,599
<b>Total Intergovernmental</b>	<b>130,158</b>	<b>146,192</b>	<b>103,599</b>
Charges for Services			
Parking Decks	3,168,156	2,826,174	2,709,992
Parking Meters	648,596	612,172	592,201
Other	26,468	23,798	28,716
<b>Total Charges for Services</b>	<b>3,843,220</b>	<b>3,462,144</b>	<b>3,330,909</b>
Fines and Forfeitures			
Parking Violations	701,118	678,980	671,130
<b>Total Fines and Forfeitures</b>	<b>701,118</b>	<b>678,980</b>	<b>671,130</b>
Miscellaneous			
Rents	347,471	347,471	365,471
Other	-	-	125
<b>Total Miscellaneous</b>	<b>347,471</b>	<b>347,471</b>	<b>365,596</b>
<b>Total Parking Fund</b>	<b>\$ 5,175,787</b>	<b>\$ 4,790,527</b>	<b>\$ 4,611,536</b>
<b>Storm Water Fund</b>			
Charges for Services			
Storm Water Fee	\$ 1,830,000	\$ 1,830,000	\$ 1,726,196
<b>Total Charges for Services</b>	<b>1,830,000</b>	<b>1,830,000</b>	<b>1,726,196</b>
Miscellaneous			
Other	-	-	1,413
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>1,413</b>
<b>Total Storm Water Fund</b>	<b>\$ 1,830,000</b>	<b>\$ 1,830,000</b>	<b>\$ 1,727,609</b>

## Operating Revenue by Source

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Airport Fund</b>			
Intergovernmental			
State	\$ 150,000	\$ -	\$ -
<b>Total Intergovernmental</b>	<b>150,000</b>	<b>-</b>	<b>-</b>
Charges for Services			
Airport Leases	273,723	261,409	154,556
Hangar and Tie-Down Leases	604,704	604,704	603,266
Fuel and Other	40,300	40,300	49,645
<b>Total Charges for Services</b>	<b>918,727</b>	<b>906,413</b>	<b>807,467</b>
Miscellaneous			
Rents	7,200	7,200	7,202
Other	1,000	-	1,415
<b>Total Miscellaneous</b>	<b>8,200</b>	<b>7,200</b>	<b>8,617</b>
<b>Total Airport Fund</b>	<b>\$ 1,076,927</b>	<b>\$ 913,613</b>	<b>\$ 816,084</b>
<b>Golf Course Fund</b>			
Charges for Services			
Greens and Driving Range Fees	\$ 791,000	\$ 785,000	\$ 766,713
Cart Rentals	420,000	420,000	381,721
Pro-Shop Sales	226,000	226,000	180,263
Concessions	232,000	230,000	210,192
Special Activities	12,000	12,000	10,605
<b>Total Charges for Services</b>	<b>1,681,000</b>	<b>1,673,000</b>	<b>1,549,494</b>
Miscellaneous			
Other	-	-	6,052
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>6,052</b>
<b>Total Golf Course Fund</b>	<b>\$ 1,681,000</b>	<b>\$ 1,673,000</b>	<b>\$ 1,555,546</b>
<b>Rental Operations Fund</b>			
Miscellaneous			
Rents	\$ 10,140	\$ 9,024	\$ 7,649
<b>Total Miscellaneous</b>	<b>10,140</b>	<b>9,024</b>	<b>7,649</b>
<b>Total Rental Operations Fund</b>	<b>\$ 10,140</b>	<b>\$ 9,024</b>	<b>\$ 7,649</b>
<b>Community Development Fund</b>			
Intergovernmental			
Community Development Block Grant	\$ 281,000	\$ 306,645	\$ 364,853
State Loan Administration	3,000	3,000	3,000
<b>Total Intergovernmental</b>	<b>284,000</b>	<b>309,645</b>	<b>367,853</b>
Miscellaneous			
Other	17,500	-	583
<b>Total Miscellaneous</b>	<b>17,500</b>	<b>-</b>	<b>583</b>
<b>Total Community Development Fund</b>	<b>\$ 301,500</b>	<b>\$ 309,645</b>	<b>\$ 368,436</b>

## Operating Revenue by Source

### Comparative Revenue by Major Source and Fund

Revenue Source	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Controlled Dangerous Substance Fund</b>			
Fines and Forfeitures			
Seized Property	\$ 25,000	\$ 25,000	\$ 46,259
<b>Total Fines and Forfeitures</b>	<b>25,000</b>	<b>25,000</b>	<b>46,259</b>
Miscellaneous			
Interest Earnings	-	-	703
Other	-	-	11
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>714</b>
<b>Total Controlled Dangerous Substance Fund</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 46,973</b>
<b>Total Operating Revenue - All Funds</b>	<b>\$ 104,403,476</b>	<b>\$ 99,700,232</b>	<b>\$ 97,709,255</b>

Note: Interfund transfers, other financing sources, and use of fund balance are not classified as revenue for this presentation.

## General Fund Revenue - Real Property Taxes

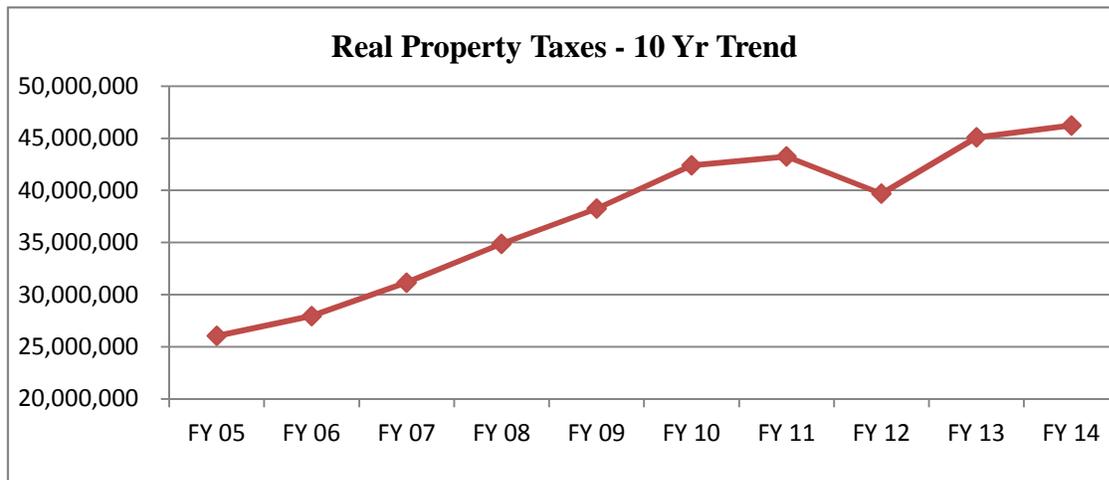
Property taxes are generated based on the estimated assessed value of real property. The tax rate is the amount charged per \$100 of assessed value, as determined by the Maryland State Department of Assessments and Taxation. The City is under a tri-annual assessment period for real property and increases are limited to 5% under the City's Homestead Tax Credit. The next assessment will be completed on January 1, 2014 for the FY 2015 budget cycle. The Mayor and Board of Aldermen establish the tax rate each year through the adoption of a special ordinance.

In FY 2012, the City's taxable assessments decreased approximately 8.93% resulting in an overall decrease in real property revenue of 8.25%.

The following chart shows the estimated assessed value of taxable real property and the associated revenue. Note that budgeted revenue also includes interest, discounts and other miscellaneous adjustments to real property revenue.

<b>Fiscal Year</b>	<b>Estimated Assessed Value</b>	<b>Direct Tax Rate</b>	<b>Budgeted Revenue</b>
2005	3,644,565,359	0.690	26,040,000
2006	4,138,633,781	0.690	27,950,000
2007	4,675,591,445	0.690	31,150,000
2008	5,299,468,558	0.670	34,872,500
2009	5,877,472,266	0.650	38,255,000
2010	6,324,191,887	0.650	42,397,270
2011	6,762,305,403	0.650	43,260,532
2012	6,158,768,855	0.650	39,691,606
2013	6,167,135,929	0.732*	45,092,160
2014	6,329,339,939	0.7305	46,237,181

\*tax rate reflective of change to tax differential method for tax setoff.



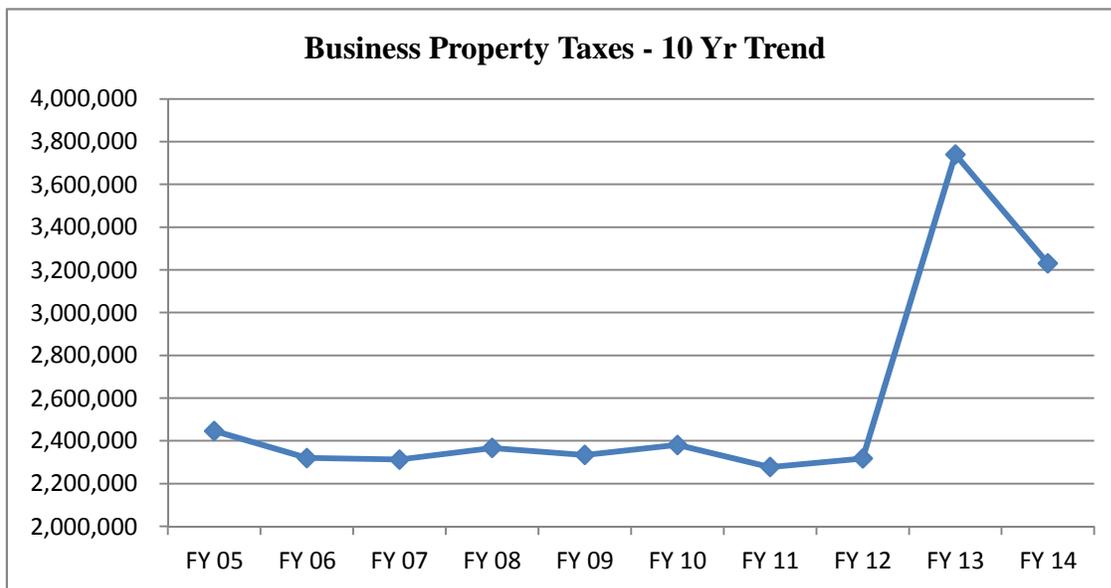
## General Fund Revenue - Business Property Taxes

Business property taxes are determined based on historical collections and estimated assessments as determined by the Maryland State Department of Assessments and Taxation. The Mayor and Board of Aldermen establish the tax rate each year through the adoption of a special ordinance.

In FY 2012, assessments increased approximately 41% due to a large manufacturing company relocating machinery into the City. This was not anticipated and not reflected in the budget until the following year.

The following chart shows the estimated assessed value of taxable business property and the associated revenue. Note that budgeted revenue also includes interest, discounts and other miscellaneous adjustments to business property revenue.

Fiscal Year	Estimated Assessed Value	Direct Tax Rate	Budgeted Revenue
2005	165,417,459	1.55	2,446,335
2006	162,163,125	1.55	2,320,000
2007	161,366,880	1.55	2,312,778
2008	156,302,412	1.55	2,366,613
2009	156,520,834	1.55	2,334,480
2010	154,396,152	1.55	2,381,297
2011	157,839,901	1.55	2,277,740
2012	222,142,255	1.55	2,317,750
2013	211,297,225	1.55	3,739,597
2014	206,800,000	1.55	3,230,400



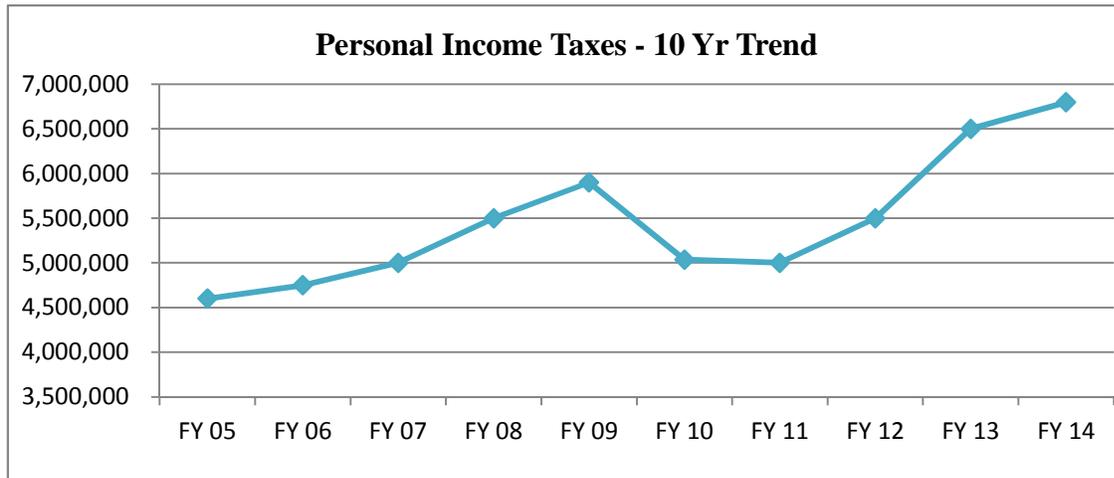
## General Fund Revenue - Personal Income Taxes

The City receives a distribution of personal income tax revenue as detailed in Section 2-607 of the Annotated Code of Maryland. The budget is determined by examining historical and current year trends.

The City experienced a decrease in revenue in FY 2009 due to the effect of the recession on taxable income. Since then income has steadily increased and has exceeded pre-recession levels.

The following chart shows the 10 year history of budgeted personal income tax revenue.

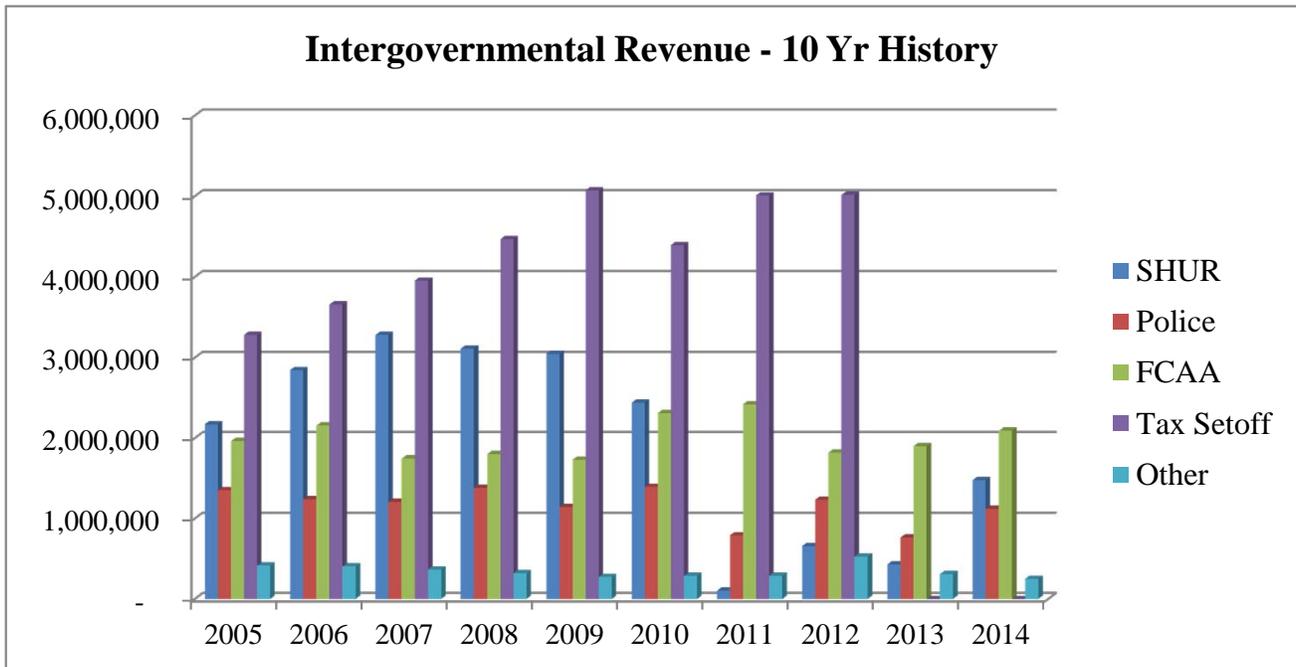
<b>Fiscal Year</b>	<b>Budgeted Revenue</b>
2005	4,600,000
2006	4,750,000
2007	5,000,000
2008	5,500,000
2009	5,900,000
2010	5,036,193
2011	5,000,000
2012	5,500,000
2013	6,500,000
2014	6,798,000



## General Fund Revenue - Intergovernmental

Intergovernmental revenue is derived from various funding agreements and grants from other governmental agencies. Grants vary from year to year based on availability. State Highway User Revenue (SHUR) was cut drastically by the State of Maryland in FY 2011 and has increased in FY 2014 due to strong lobbying efforts by local officials. In FY 2013, the City changed the method of tax setoff reimbursement from a rebate system to tax differential, where a decrease in the County tax rate for City residents is offset by an increase in the City tax rate.

Fiscal Year	Budgeted Revenue					Total
	State Highway User Revenue	Police Grants	FCAA Grants	Tax Setoff	Other	
2005	2,171,301	1,353,140	1,961,742	3,282,000	413,709	9,181,892
2006	2,845,042	1,240,858	2,154,521	3,657,840	402,691	10,300,952
2007	3,280,482	1,208,089	1,744,787	3,955,000	367,833	10,556,191
2008	3,112,138	1,382,483	1,798,679	4,465,380	318,253	11,076,933
2009	3,046,914	1,140,780	1,731,150	5,073,000	271,954	11,263,798
2010	2,438,885	1,395,464	2,310,270	4,395,138	287,268	10,827,025
2011	101,807	790,625	2,420,599	5,011,040	290,199	8,614,270
2012	656,916	1,234,156	1,818,862	5,016,903	527,920	9,254,757
2013	430,266	764,100	1,900,365	-	307,777	3,402,508
2014	1,478,241	1,118,347	2,090,949	-	250,143	4,937,680



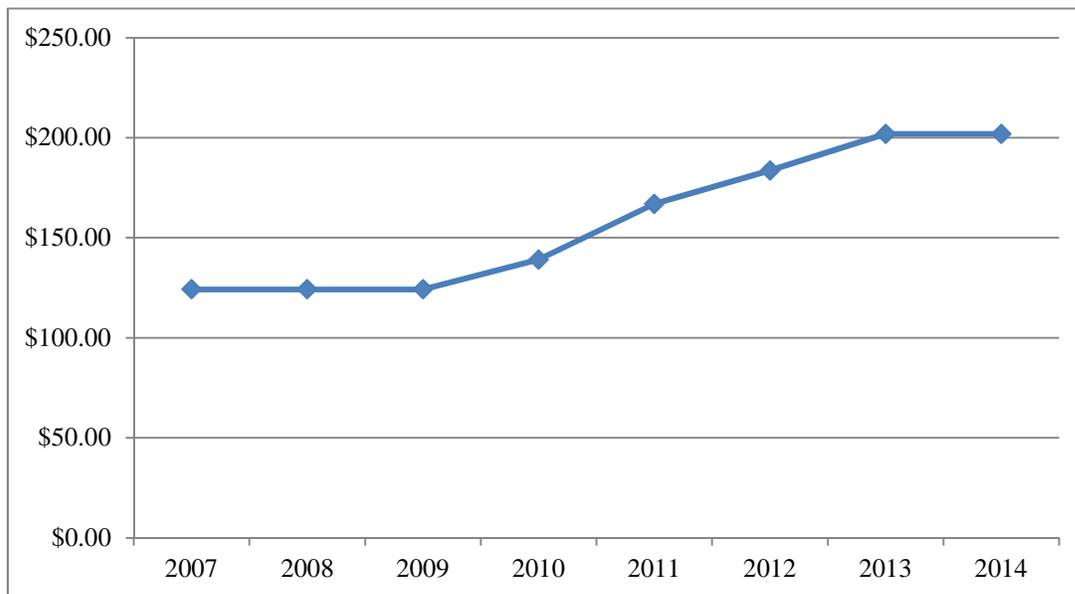
## Water and Sewer Fund Revenue - Charges for Services

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The Water & Sewer Fund's primary source of revenue is user fees which include usage, connections, special meter readings and other miscellaneous charges. Rates are set each year by the Mayor and Board of Aldermen with the goal of recovering the costs to provide water and sewer services to customers. Rates were not increased in FY 2014.

<b>Budgeted Revenue</b>				
<b>Fiscal Year</b>	<b>Water Fees</b>	<b>Sewer Fees</b>	<b>Other</b>	<b>Total</b>
2005	5,837,281	4,564,600	3,800	10,405,681
2006	6,570,379	4,971,120	4,000	11,545,499
2007	8,149,505	6,217,835	5,500	14,372,840
2008	8,553,125	6,491,320	6,300	15,050,745
2009	8,524,655	6,256,320	8,000	14,788,975
2010	9,074,475	6,831,320	8,000	15,913,795
2011	10,690,200	8,165,320	7,700	18,863,220
2012	12,854,697	9,468,551	200	22,323,448
2013	13,265,000	9,731,320	-	22,996,320
2014	13,925,682	10,131,320	100	24,057,102

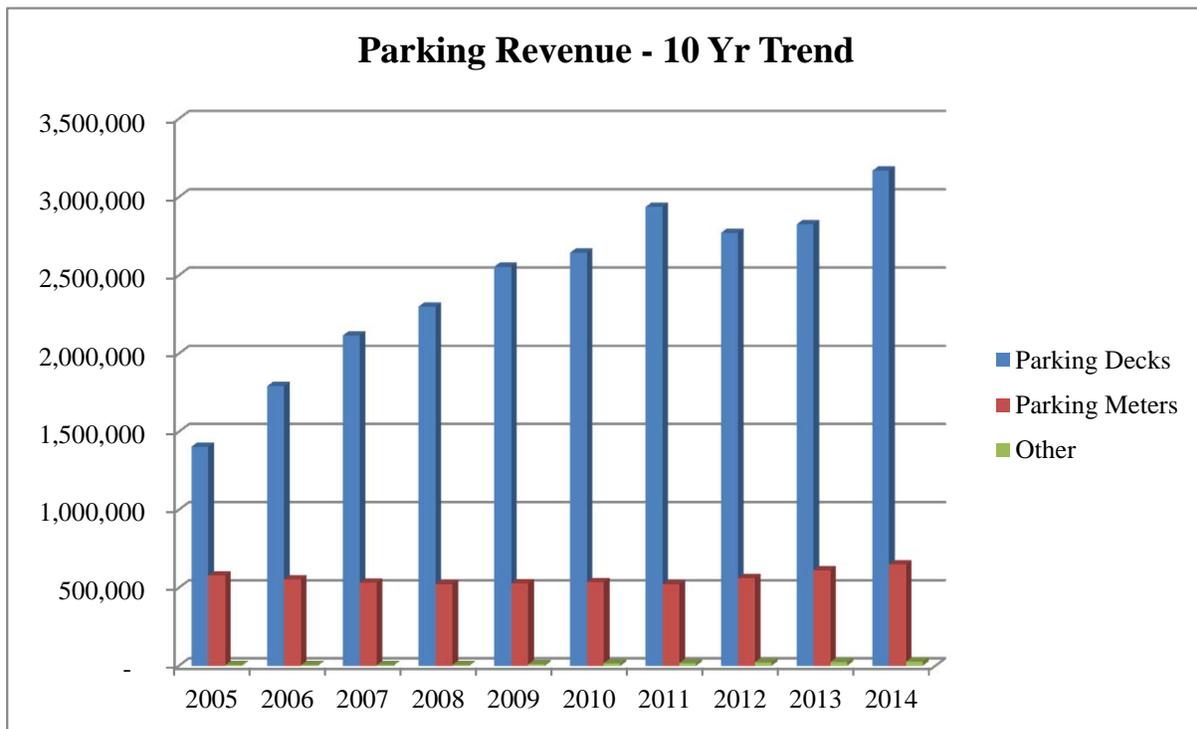
The following graph shows the average quarterly residential water bill from 2007 - 2014:



## Parking Fund Revenue - Charges for Services

The Parking Fund's primary source of revenue is user fees attributed to the City's five parking decks and parking meters located in the downtown area. Rates are set by the Mayor and Board of Aldermen with the goal of recovering the costs of the parking system.

Fiscal Year	Budgeted Revenue			Total
	Parking Decks	Parking Meters	Other	
2005	1,404,000	578,000	3,168	1,985,168
2006	1,792,488	553,176	3,552	2,349,216
2007	2,116,164	531,492	3,456	2,651,112
2008	2,300,640	524,472	4,626	2,829,738
2009	2,555,800	526,656	8,772	3,091,228
2010	2,645,206	536,068	16,800	3,198,074
2011	2,937,612	521,456	17,520	3,476,588
2012	2,772,392	562,172	22,464	3,357,028
2013	2,826,174	612,172	23,798	3,462,144
2014	3,168,156	648,596	26,468	3,843,220

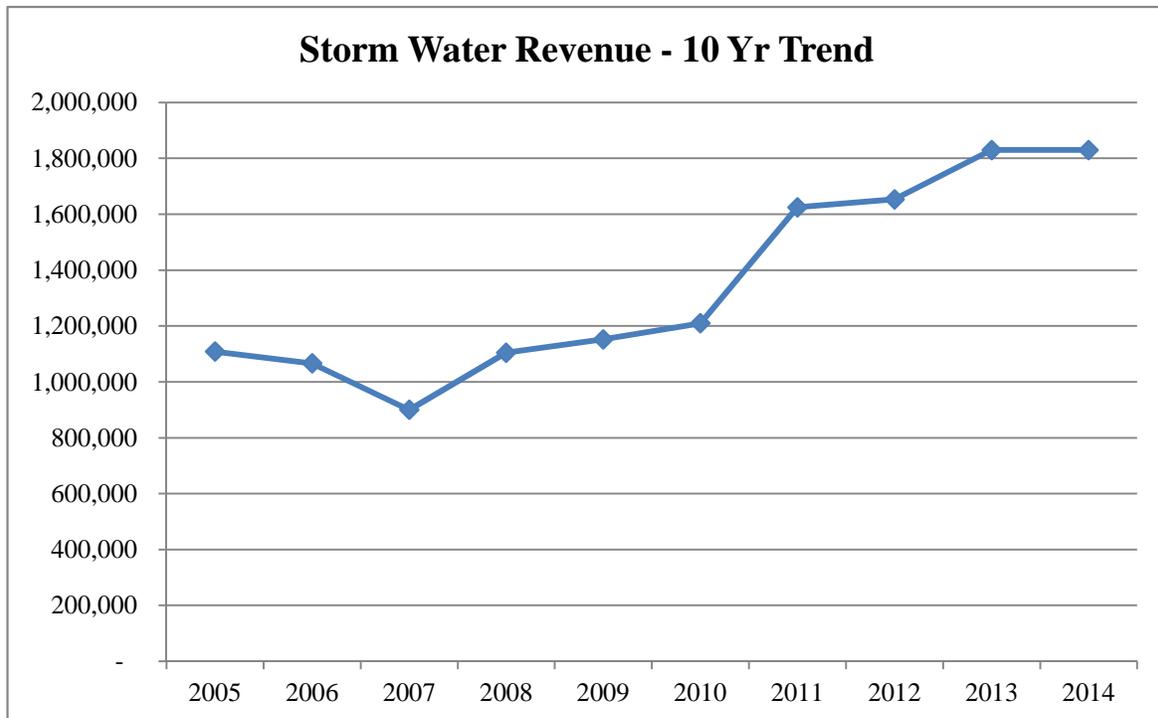


## Storm Water Fund Revenue - Charges for Services

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The purpose of the Storm Water Fund is to maintain storm drain lines, open channel swells, manholes, intakes, storm water ponds, underground facilities and pumping stations. Revenue is generated through user fees with rates set by the Mayor and Board of Aldermen.

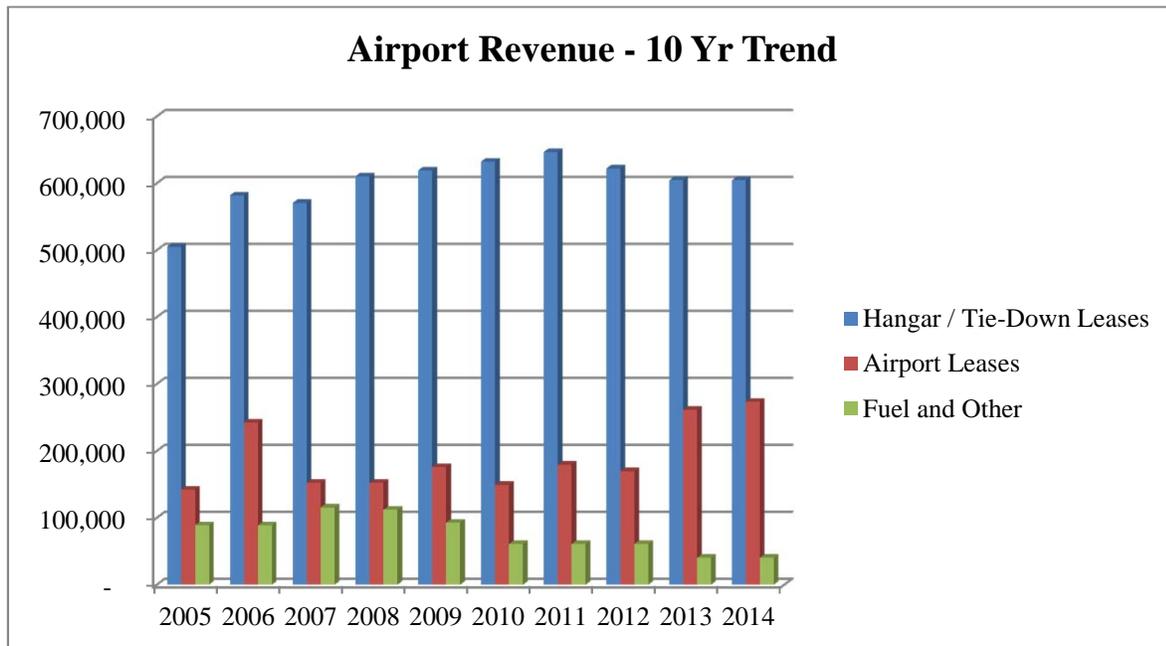
<b>Fiscal Year</b>	<b>Budgeted Revenue</b>
2005	1,108,214
2006	1,066,384
2007	900,000
2008	1,104,487
2009	1,152,000
2010	1,209,600
2011	1,624,800
2012	1,653,240
2013	1,830,000
2014	1,830,000



## Airport Fund Revenue - Charges for Services

Airport revenues are generated through the leasing of hangars, tie-downs, and building space. The City also receives a percentage of fuel sales by the Airport's fixed-base operator.

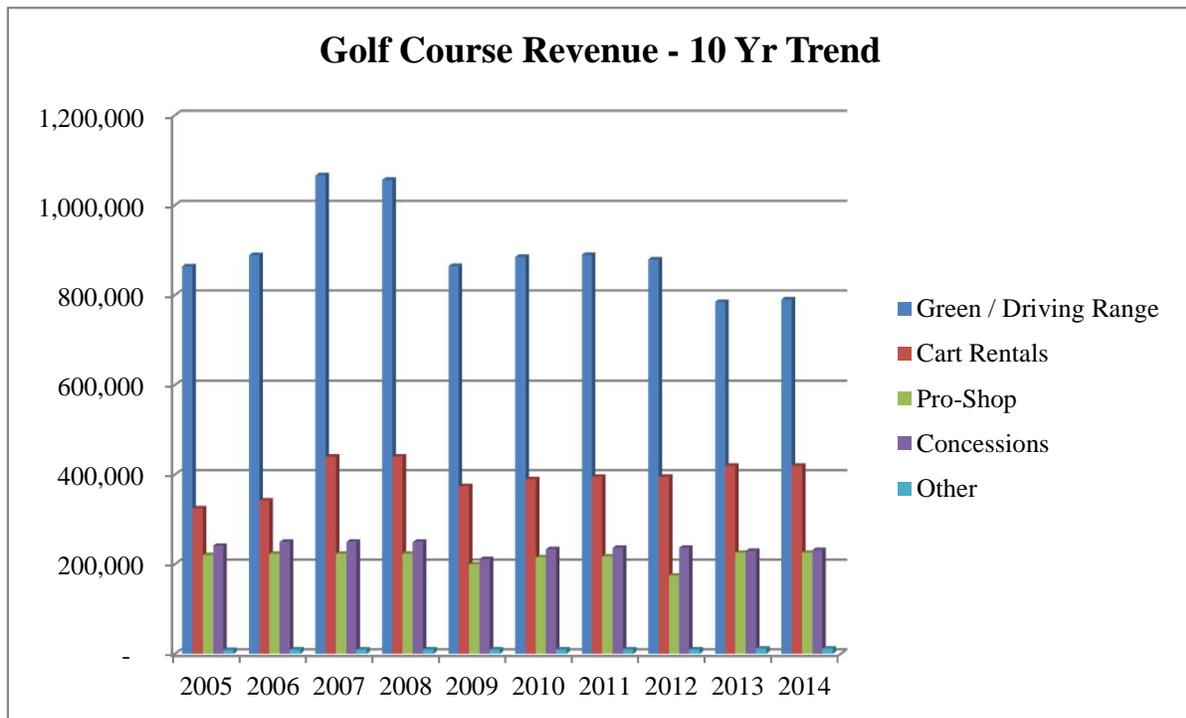
<b>Budgeted Revenue</b>				
<b>Fiscal Year</b>	<b>Hangar / Tie-Down Leases</b>	<b>Airport Leases</b>	<b>Fuel and Other</b>	<b>Total</b>
2005	505,440	142,333	89,165	736,938
2006	582,060	242,731	88,725	913,516
2007	570,720	152,253	115,550	838,523
2008	610,720	152,253	112,050	875,023
2009	619,556	176,319	92,926	888,801
2010	632,581	149,343	61,000	842,924
2011	647,020	179,342	61,000	887,362
2012	622,504	170,001	61,000	853,505
2013	604,704	261,409	40,300	906,413
2014	604,704	273,723	40,300	918,727



## Golf Course Fund Revenue - Charges for Services

Revenue at the golf course is generated through green fees, cart rentals, driving range fees, concessions and pro-shop sales. Prices are set by the Mayor and Board of Aldermen.

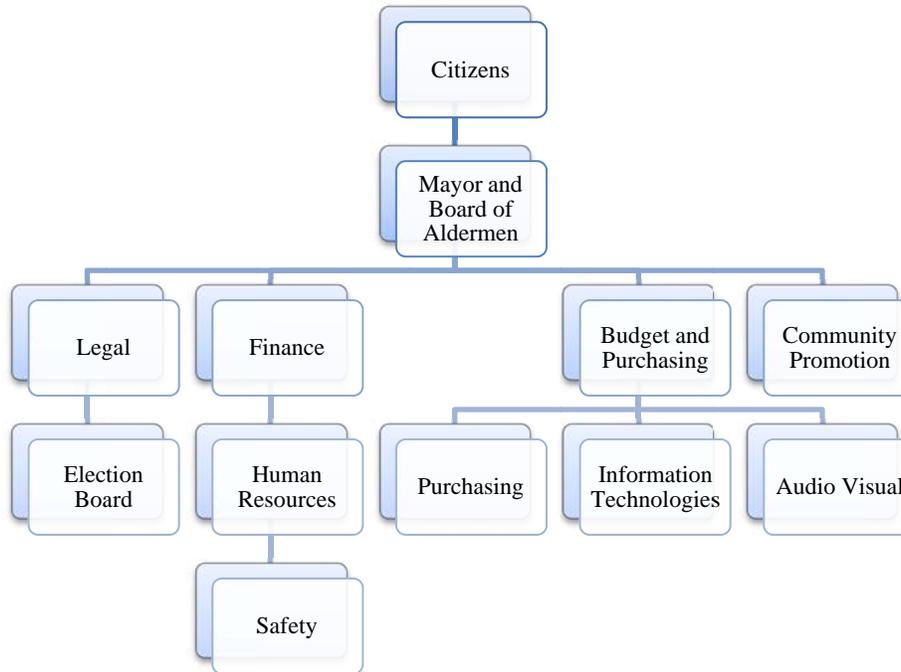
<b>Budgeted Revenue</b>						
<b>Fiscal Year</b>	<b>Green / Driving Range Fees</b>	<b>Cart Rentals</b>	<b>Pro-Shop Sales</b>	<b>Concessions</b>	<b>Other</b>	<b>Total</b>
2005	864,600	325,000	220,500	241,500	9,000	1,660,600
2006	888,900	342,500	224,000	250,000	9,500	1,714,900
2007	1,066,500	440,000	224,000	250,000	9,500	1,990,000
2008	1,056,500	440,000	224,000	250,000	9,500	1,980,000
2009	865,000	375,000	200,000	212,000	9,500	1,661,500
2010	885,000	390,000	215,000	234,000	10,000	1,734,000
2011	890,000	395,000	218,000	236,500	10,000	1,749,500
2012	880,000	395,000	175,000	237,000	10,500	1,697,500
2013	785,000	420,000	226,000	230,000	12,000	1,673,000
2014	791,000	420,000	226,000	232,000	12,000	1,681,000



# **FUNCTIONAL AREAS**

## General Government

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### **Description**

General government services consist of departments which provide administrative oversight and support services for the City. This area includes the Mayor's Office, Legal, Finance, Human Resources, Purchasing, Information Technologies and Audio Visual Departments.

### **FY 2014 Budget Highlights**

Several new full-time positions were added to this area in FY 2014. In January 2013, the Board of Aldermen amended the City Charter to include an appointed Director of Human Resources position. The budget also includes funding for a Legislative Assistant to provide support to the Board of Aldermen and an Administrative Assistant to support the Director of Budget and Purchasing. In addition, the part-time Audio Video Technician position has been upgraded to a full-time Digital Imaging Technician.

City elections will be held in FY 2014, requiring an additional \$111,000 in allocation over the prior year. Implementation of a credit card program for utility and other bills has increased professional services by \$167,879. In the upcoming months, the City will conduct a salary and compensation study estimated to cost \$60,000. A new City-wide printer and copier maintenance contract totaling \$50,500 has also been included in the Information Technologies Department budget. This contract is expected to lower the overall cost of this service across the City.

## General Government

### Revenues and Expenditures - General Government

	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Revenues</b>			
Charges for Services	\$ 10,000	\$ 5,500	\$ 13,200
Miscellaneous	7,350	6,150	13,978
<b>Total Revenues</b>	<b>\$ 17,350</b>	<b>\$ 11,650</b>	<b>\$ 27,178</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 4,911,232	\$ 4,521,707	\$ 4,344,407
Supplies	169,537	156,492	213,549
Other Professional Services	1,827,231	1,428,351	989,690
Capital	89,000	86,467	25,000
<b>Total Expenditures</b>	<b>\$ 6,997,000</b>	<b>\$ 6,193,017</b>	<b>\$ 5,572,646</b>

<b>Full-Time Equivalents</b>	<b>51.00</b>	<b>47.60</b>	<b>46.60</b>
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### Strategic Priorities

The FY 2014 budget supports the City's strategic goals with the following departmental goals:

<div style="background-color: #4F81BD; color: white; padding: 10px; text-align: center; font-weight: bold;">Long-term Stability</div> <ul style="list-style-type: none"> <li>Select and retain a professional independent investment consultant to assist the City with managing funds in the pension and OPEB trusts.</li> <li>Move forward with pension and OPEB reform to ensure the sustainability of the plans.</li> </ul>	<div style="background-color: #4F81BD; color: white; padding: 10px; text-align: center; font-weight: bold;">Innovative Government</div> <ul style="list-style-type: none"> <li>Implement program to allow citizens to pay utility and other billings with credit cards.</li> <li>Provide opportunity for internal training needs.</li> </ul>
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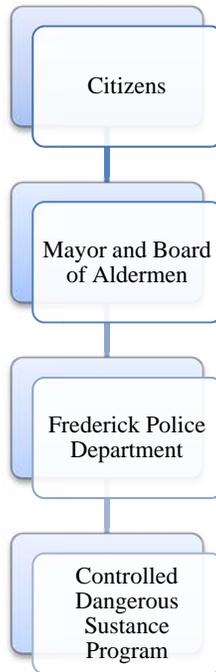
### Performance Measures

**Bond Rating:** In January 2013, the City's bond ratings were reaffirmed as AA+(Fitch), AA (Moody's), Aa2 (Standard & Poor's).

**Reserve Fund Balance:** The budgeted reserve fund balance is \$8,500,000 or 12% of reoccurring revenues.

# Frederick Police Department

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## **Description**

The Frederick Police Department (FPD) is a progressive, innovative, and community oriented agency committed to ensuring the City's exceptional quality of life. The FPD strives to provide enlightened, effective, and sophisticated police services, while maximizing the intelligent and innovative use of technology, in partnership with the community.

## **FY 2014 Budget Highlights**

The FPD budget includes a new part-time Automated Enforcement Coordinator position to assist with the red light and speed camera programs. This position will allow the sworn officer currently performing this duty to return to active policing. The budget includes funding for 141 sworn officers and an allocation of \$100,000 in salary to over hire up to 5 positions. The ability to over hire for the fall 2013 academy will shorten the time needed to replace officers who leave the City. Overtime related to court appearances has decreased \$60,000 based on FY 2013 activity.

General supplies include \$240,000 for the replacement of computers in police cars. Professional services have decreased primarily due to a reduction in technology support charges from Frederick County and a reduced cost for pre-employment physicals. Capital items include the replacement of 15 police vehicles, K-9s, the quad crisis response module, and new office furniture.

## Frederick Police Department

### Revenues and Expenditures - Frederick Police Department

	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 13,410	\$ 8,550	\$ 10,802
Intergovernmental	1,118,347	764,100	1,041,501
Charges for Services	30,000	30,000	32,278
Fines and Forfeitures	1,456,500	1,356,500	1,700,462
Miscellaneous	25,000	18,000	33,401
Other Financing Sources	8,500	8,500	17,407
<b>Total Revenues</b>	<b>\$ 2,651,757</b>	<b>\$ 2,185,650</b>	<b>\$ 2,835,851</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 24,284,169	\$ 24,407,451	\$22,720,474
Supplies	1,176,724	1,006,985	929,899
Other Professional Services	2,005,174	2,119,138	2,146,897
Capital	369,800	388,900	168,836
<b>Total Expenditures</b>	<b>\$ 27,835,867</b>	<b>\$ 27,922,474</b>	<b>\$25,966,106</b>

<b>Full-Time Equivalents</b>	<b>187.80</b>	<b>186.67</b>	<b>179.57</b>
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### Strategic Priorities

The FY 2014 budget supports the City's strategic goals with the following departmental goals:

### Public Safety

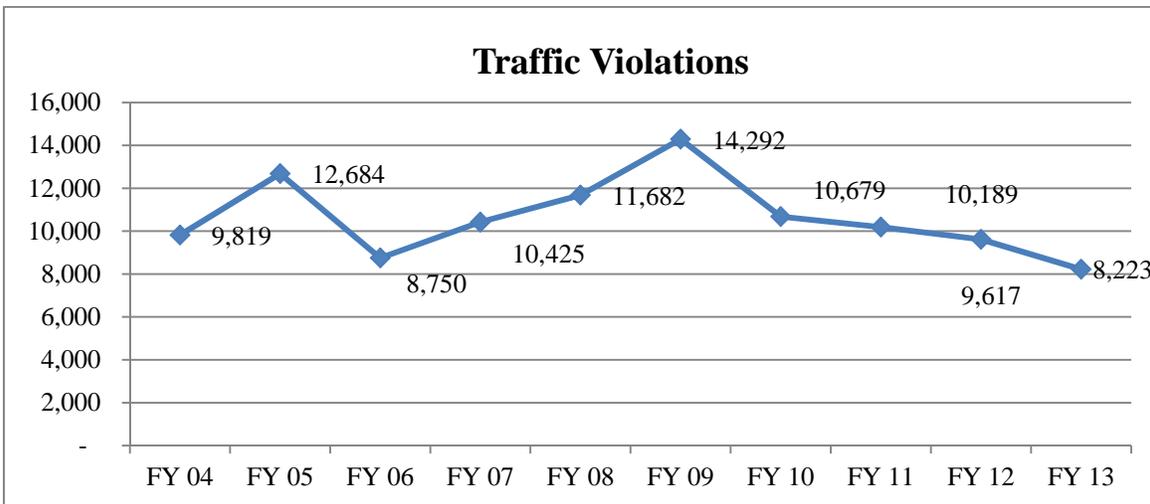
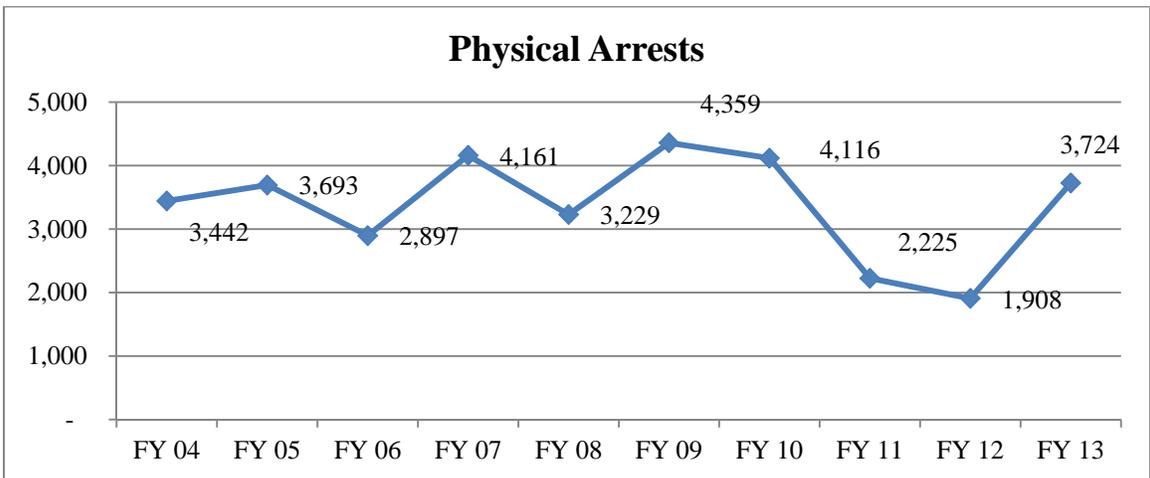
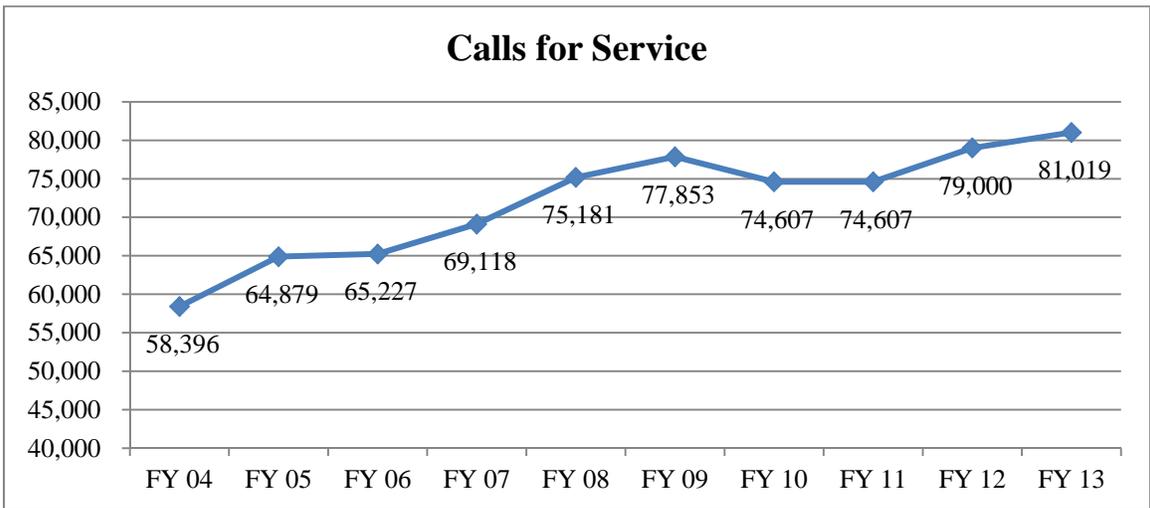
- Achieve and maintain police staffing at authorized strength.

### Innovative Government

- Update and/or replace technology and equipment needed for core functions of police work.
- Provide opportunity for internal training needs.

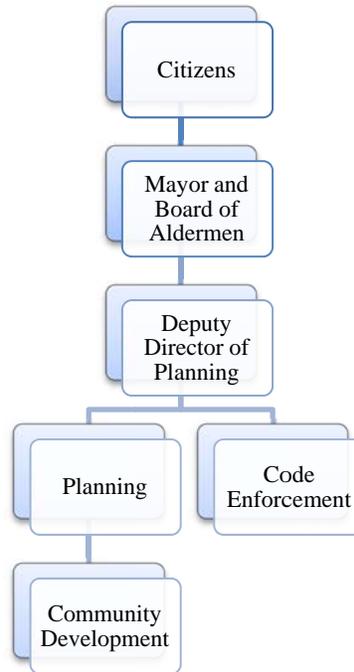
# Frederick Police Department

## Performance Measures



## Planning and Community Development

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### **Description**

The Planning Department is responsible for land use planning, zoning administration, development review and historic preservation, as well as other urban development activities. The Department also provides staff support to the Planning Commission, Zoning Board of Appeals and the Historic District Commission. A major responsibility of the Planning Department is to prepare and maintain the City's Comprehensive Plan. The more short-term or maintenance responsibilities of the Department include preparation of State reports, assessing rezoning petitions, updating the City's land development regulations and producing neighborhood plans. The Department is also tasked with reviewing proposed subdivisions, site plans and building permit applications to insure compliance with the City's Comprehensive Plan, Land Management Code and other local regulations.

The Community Development Block Grant (CDBG) Program is a grant from the U.S. Department of Housing and Urban Development, and is involved in various non-CDBG activities such as affordable housing, community development and housing rehabilitation.

Code Enforcement is responsible for addressing violations of the City's zoning, land development, building code, property management and rental housing regulations. Code Enforcement assists property owners in achieving compliance with the regulations by coordinating the provisions of City services and offering remedial alternatives.

## Planning and Community Development

### FY 2014 Budget Highlights

In order to meet demand, a new full-time Planner II position was added in FY 2014 and funding was provided for a full-time Sustainability Coordinator to be hired on or after January 1, 2014.

#### Revenues and Expenditures - Planning and Community Development

	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 761	\$ 868	\$ 793
Intergovernmental	284,000	322,645	372,052
Charges for Services	239,824	158,510	202,685
Fines and Forfeitures	5,000	5,000	4,600
Miscellaneous	21,268	5,444	2,170
<b>Total Revenues</b>	<b>\$ 550,853</b>	<b>\$ 492,467</b>	<b>\$ 582,300</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 1,913,156	\$ 1,740,727	\$ 1,620,670
Supplies	17,153	16,977	13,691
Other Professional Services	321,814	328,320	343,910
Capital	40,000	-	-
<b>Total Expenditures</b>	<b>\$ 2,292,123</b>	<b>\$ 2,086,024</b>	<b>\$ 1,978,271</b>
 <b>Full-Time Equivalents</b>	 <b>20.85</b>	 <b>19.50</b>	 <b>18.00</b>

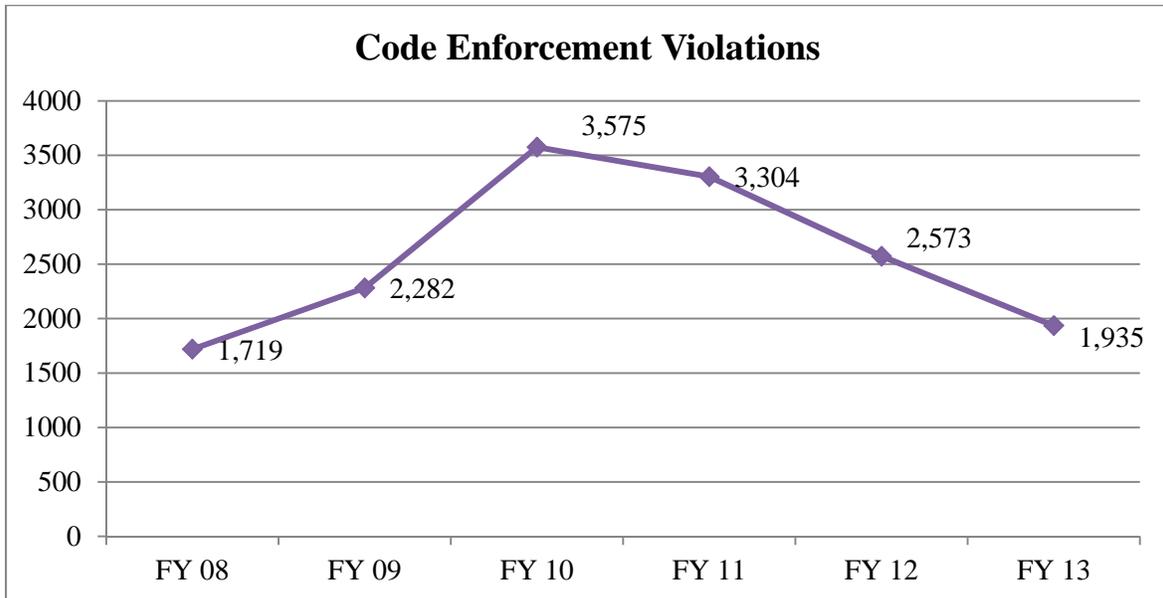
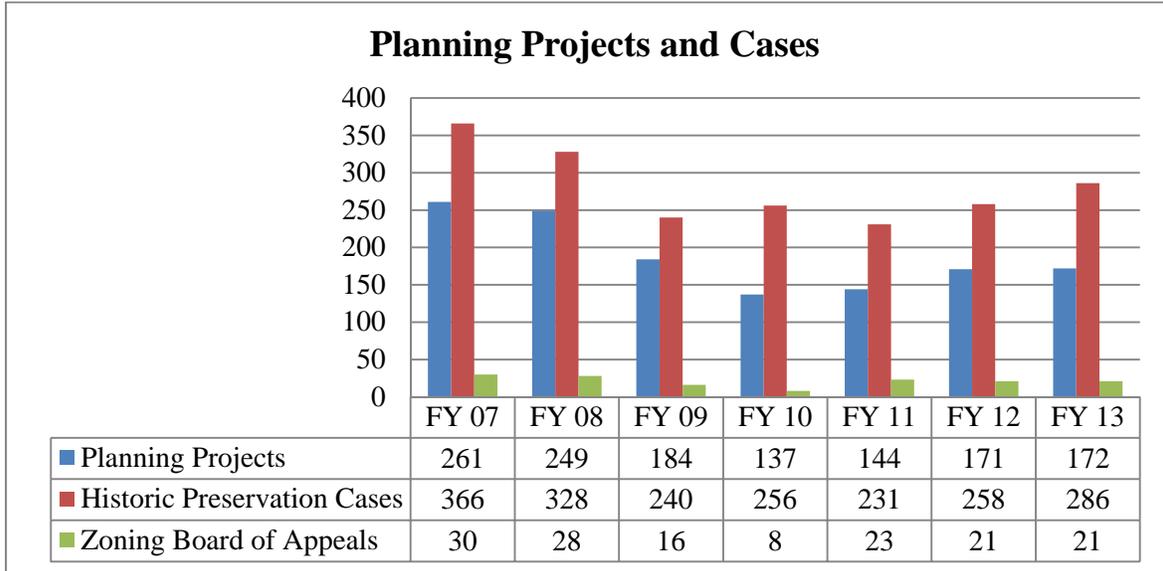
### Strategic Priorities

The FY 2014 budget supports the City's strategic goals with the following departmental goals:

<div style="background-color: #4F81BD; color: white; padding: 5px; text-align: center; font-weight: bold;">Environmental Sustainability</div> <ul style="list-style-type: none"> <li>Hiring of a Sustainability Coordinator who will oversee the City's sustainability initiatives.</li> <li>Provide funding in a Capital Improvements Program project for the City to undertake projects that will result in a more sustainable community.</li> </ul>	<div style="background-color: #4F81BD; color: white; padding: 5px; text-align: center; font-weight: bold;">Innovative Government</div> <ul style="list-style-type: none"> <li>Provide opportunity for internal training needs.</li> </ul>
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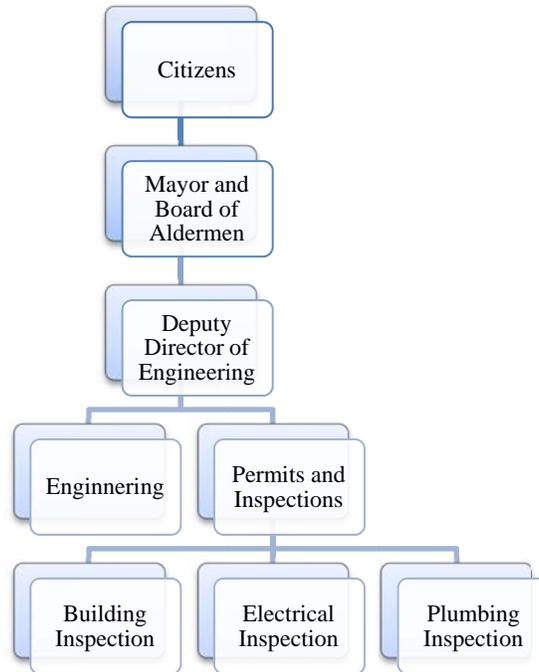
## Planning and Community Development

### Performance Measures



## Engineering, Permits, and Inspections

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### **Description**

The Engineering Department provides engineering review of all proposed public improvements and is responsible for planning, design and direction of capital projects such as roads, bridges, water, drainage and sewerage systems. In addition, the Engineering Department is responsible for City surveying, traffic engineering, engineering pertaining to land development and infrastructure planning, water allocation and floodplain management.

The Permits and Inspections Department provides licensing, permitting and inspection services to citizens, developers and builders ensuring compliance with all applicable codes and regulations.

### **FY 2014 Budget Highlights**

In an effort to keep pace with increased demand, a new full-time Building Inspector position was added in FY 2014. This cost is offset by an increase in anticipated revenue from permits and review fees. \$10,000 was included for consultant services needed while an employee is on extended leave.

## Engineering, Permits, and Inspections

### Revenues and Expenditures - Engineering, Permits, and Inspections

	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 1,580,850	\$ 1,377,250	\$ 1,258,168
Charges for Services	186,900	110,300	100,871
Fines and Forfeitures	800	800	1,000
Miscellaneous	500	300	721
<b>Total Revenues</b>	<b>\$ 1,769,050</b>	<b>\$ 1,488,650</b>	<b>\$ 1,360,760</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 3,052,166	\$ 2,834,346	\$ 2,730,449
Supplies	45,382	44,022	35,991
Other Professional Services	137,170	115,419	98,673
Capital	-	20,000	-
<b>Total Expenditures</b>	<b>\$ 3,234,718</b>	<b>\$ 3,013,787</b>	<b>\$ 2,865,113</b>

<b>Full-Time Equivalents</b>	<b>28.90</b>	<b>27.90</b>	<b>26.40</b>
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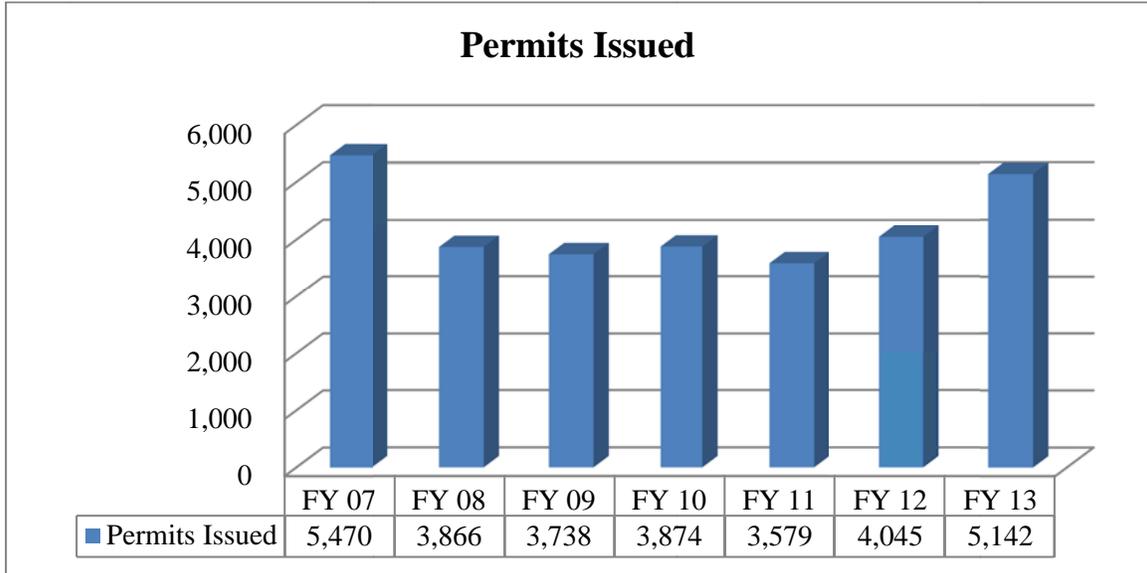
### Strategic Priorities

The FY 2014 budget supports the City's strategic goals with the following departmental goals:

<b>Infrastructure</b>	<b>Public Safety</b>	<b>Innovative Government</b>
<ul style="list-style-type: none"> <li>Implementation of storm water management strategies to meet future permit requirements.</li> <li>Manage and plan for future utility improvements to meet water and sewer demands.</li> </ul>	<ul style="list-style-type: none"> <li>Provide sufficient inspection oversight to ensure applicable codes are met.</li> <li>Maintain same-day inspection capabilities.</li> </ul>	<ul style="list-style-type: none"> <li>Provide opportunity for internal training needs.</li> </ul>

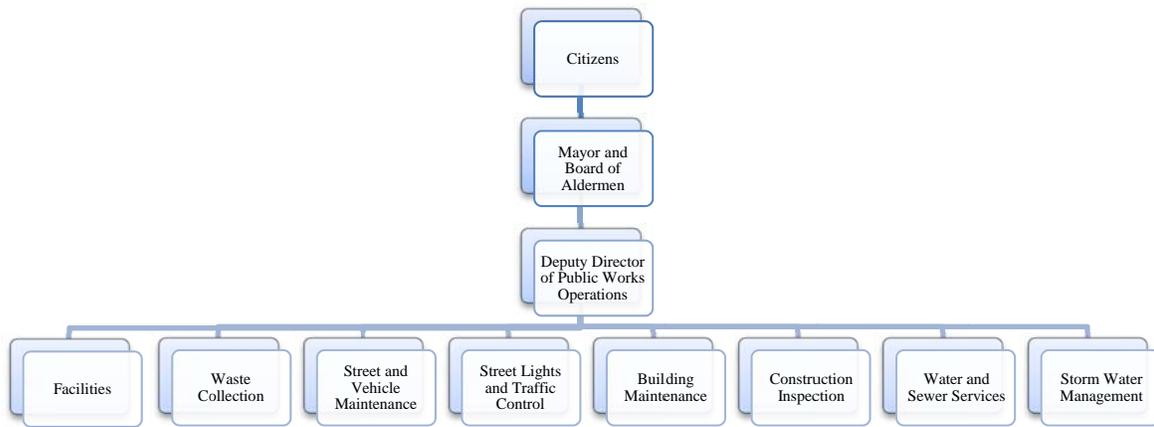
# Engineering, Permits, and Inspections

## Performance Measures



# Department of Public Works

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## **Description**

The Department of Public Works (DPW) provides and maintains the infrastructure of the City. This includes street maintenance, street lights and traffic control, snow removal, waste collection, facilities and building maintenance, construction inspections, water and sewer services and storm water management.

## **FY 2014 Budget Highlights**

The FY 2014 budget includes a part-time Fleet Maintenance position to support the Police Department. While this position will reside in DPW, it will allow the sworn officer currently performing this duty to return to active policing. The vacant appointed position of Director of DPW has been funded as of January 1, 2014.

Supply costs have increased due to an increase in chemicals needed for water and sewer operations and for a change in the water rate structure by Frederick County. This increase is offset by an increase in wheeling surcharge revenue which also resulted from the change in rate structure.

The capital purchases budget has increased significantly from the prior year due to the need to replace mission critical vehicles and equipment which have far exceeded the useful life.

## Department of Public Works

### Revenues and Expenditures - Department of Public Works

	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 35,210	\$ 29,880	\$ 38,588
Intergovernmental	1,478,241	430,266	672,221
Charges for Services	26,384,420	25,159,170	22,897,809
Fines and Forfeitures	20,000	25,000	19,530
Miscellaneous	588,000	573,000	536,459
Other Financing Sources	154,080	154,080	633,633
<b>Total Revenues</b>	<b>\$ 28,659,951</b>	<b>\$ 26,371,396</b>	<b>\$24,798,240</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 15,947,771	\$ 15,134,735	\$15,049,536
Supplies	8,691,862	8,248,713	6,866,579
Other Professional Services	6,243,950	6,323,898	5,098,739
Capital	2,986,000	1,077,685	7,053,989
<b>Total Expenditures</b>	<b>\$ 33,869,583</b>	<b>\$ 30,785,031</b>	<b>\$34,068,843</b>

<b>Full-Time Equivalents</b>	<b>171.74</b>	<b>170.75</b>	<b>169.74</b>
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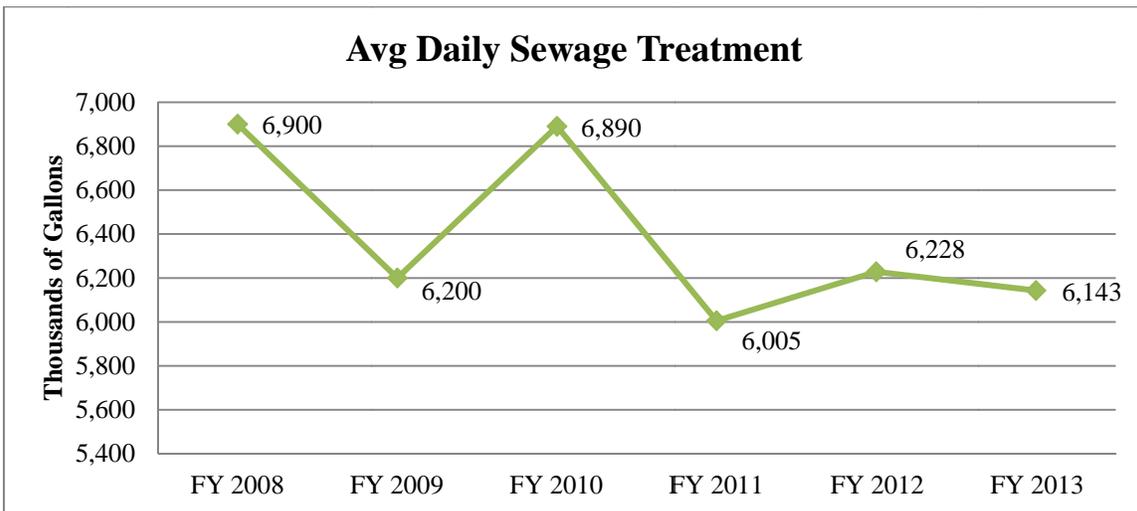
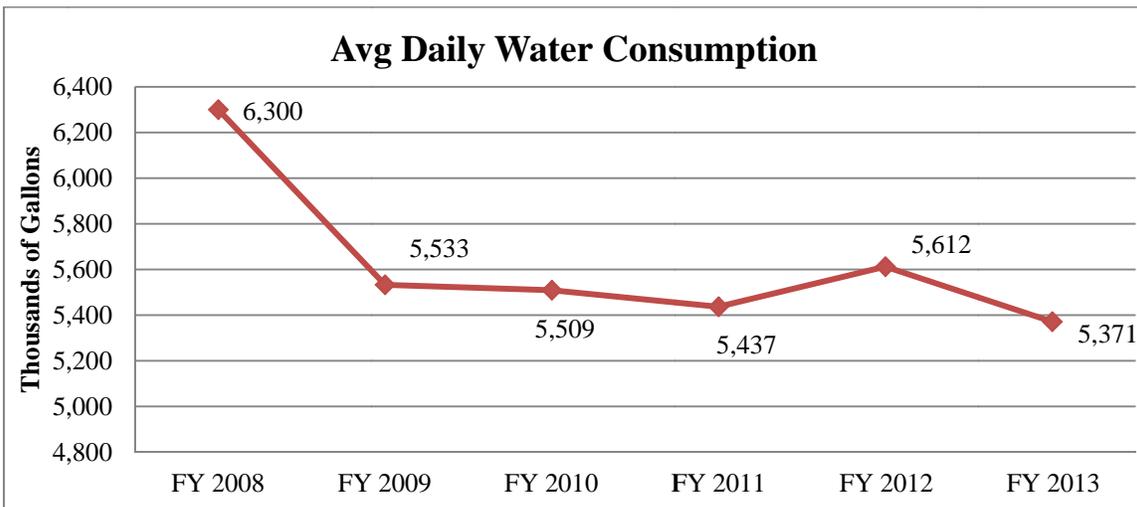
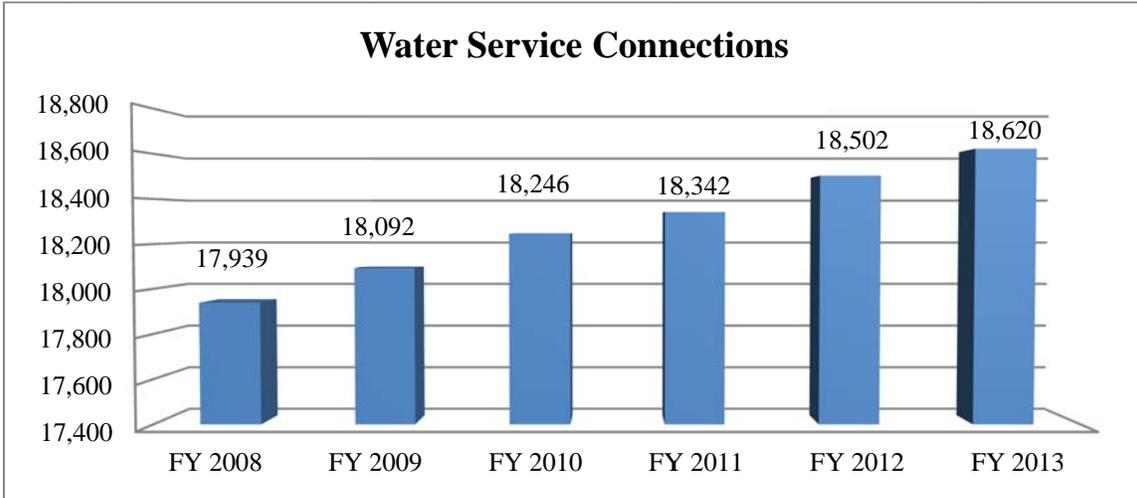
### Strategic Priorities

The FY 2014 budget supports the City's strategic goals with the following departmental goals:

Infrastructure	Environmental Stability	Quality of Life	Innovative Government
<ul style="list-style-type: none"> <li>•The resurfacing or reconstruction of all Priority 1 road projects.</li> <li>•Continue with the design of enhanced nutrient removal upgrades to the Gas House Pike Waste Water Treatment Plant.</li> <li>•Improve management of Watershed by partnering with community organizations.</li> </ul>	<ul style="list-style-type: none"> <li>•Complete the conversion to once per week trash collection.</li> <li>•Removal silt from Culler Lake.</li> </ul>	<ul style="list-style-type: none"> <li>•Reinstate a form of bulk trash pickup.</li> <li>•Repair and replace wayfinding signs.</li> </ul>	<ul style="list-style-type: none"> <li>•Provide opportunity for internal training needs.</li> </ul>

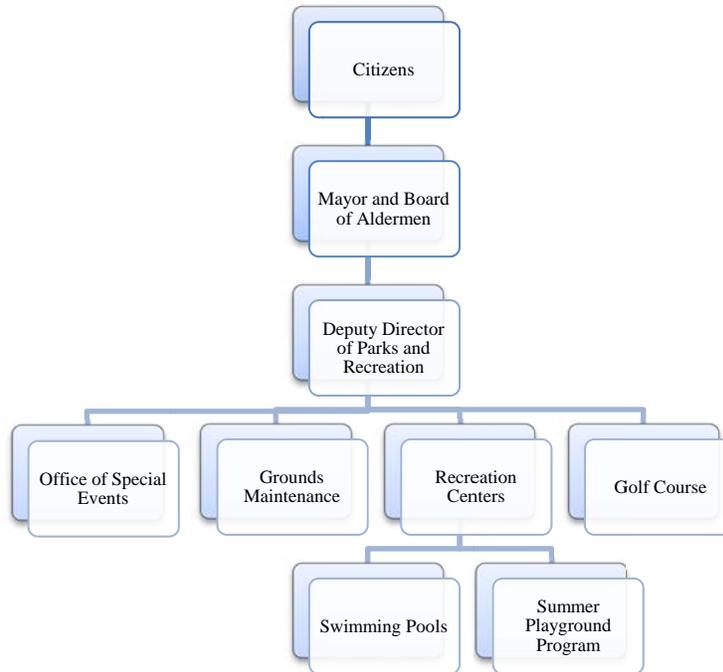
# Department of Public Works

## Performance Measures



## Parks and Recreation

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### **Description**

The Grounds Maintenance Department maintains the parks, roadsides and park facilities and is responsible for managing the landscaping, trees, infrastructure, facilities, creeks, ponds and waterways.

The Recreation Department's programs include: sports leagues, sport instruction, fitness, dance, self-defense and crafts and provides activities in the City park system, Board of Education facilities and sports complexes. The Department manages the two municipal swimming pools and offers a summer playground program.

The Office of Special Events works in conjunction with Celebrate Frederick, Inc. to produce "City sanctioned" events including the 4<sup>th</sup> of July celebration and In the Street.

The City owns and operates Clustered Spires Golf Course, an 18-hole course with two putting greens, a practice bunker, driving range and a restaurant.

### **FY 2014 Budget Highlights**

The FY 2014 budget includes an increase in part-time hours for seasonal employees. Other professional services have increased for the cost to resurface the gym floor and various other building improvements needed at the Rec Center. Capital purchases have increased significantly from the prior year for park infrastructure, vehicles and equipment that have far exceeded the useful life.

## Parks and Recreation

### Revenues and Expenditures - Parks and Recreation

	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 7,300	\$ 6,400	\$ 9,435
Intergovernmental	-	56,462	-
Charges for Services	2,593,414	2,623,970	2,440,439
Fines and Forfeitures	-	250	-
Miscellaneous	228,100	204,000	199,159
Other Financing Sources	-	290,596	3,906
<b>Total Revenues</b>	<b>\$ 2,828,814</b>	<b>\$ 3,181,678</b>	<b>\$ 2,652,939</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 4,640,993	\$ 4,527,476	\$ 4,505,024
Supplies	1,228,082	1,506,202	1,076,199
Other Professional Services	778,696	673,293	573,350
Capital	1,416,000	249,724	304,881
<b>Total Expenditures</b>	<b>\$ 8,063,771</b>	<b>\$ 6,956,695</b>	<b>\$ 6,459,454</b>
 <b>Full-Time Equivalents</b>	 <b>66.79</b>	 <b>66.39</b>	 <b>65.88</b>

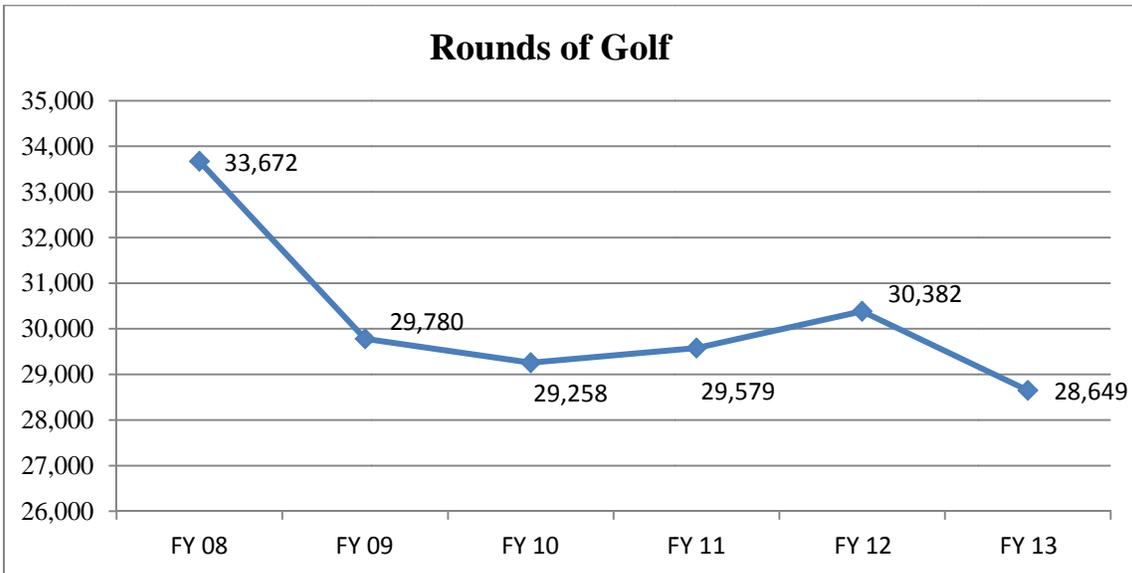
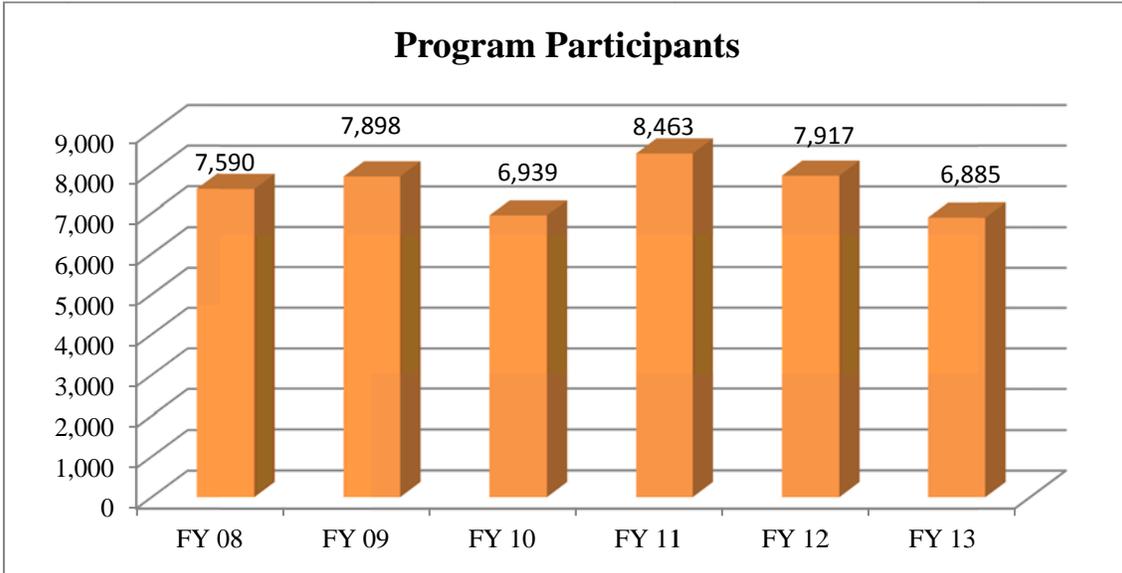
### Strategic Priorities

The FY 2014 budget supports the City's strategic goals with the following departmental goals:

<b>Infrastructure</b>	<b>Quality of Life</b>	<b>Environmental Sustainability</b>	<b>Innovative Government</b>
<ul style="list-style-type: none"> <li>Provide funding for replacement of high priority park infrastructure.</li> </ul>	<ul style="list-style-type: none"> <li>Increase recreational and cultural offerings to citizens.</li> </ul>	<ul style="list-style-type: none"> <li>Provide funding for continuation of shared use path.</li> </ul>	<ul style="list-style-type: none"> <li>Provide opportunity for internal training needs.</li> </ul>

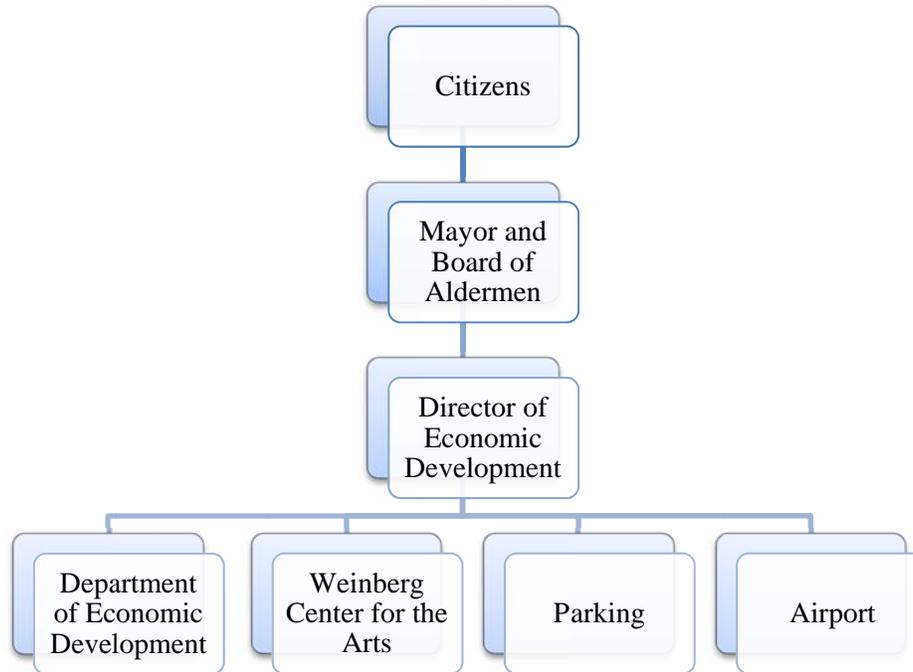
# Parks and Recreation

## Performance Measures



## Economic Development

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### **Description**

The Department of Economic Development (DED) works to retain and expand the 3,500 businesses and 49,000 jobs in the City and to recruit new businesses. The Department markets programs and fosters entrepreneurship through partnerships with various organizations. DED is focused on revitalization of downtown and corridor revitalization including the Golden Mile, East Street, Thomas Johnson Drive and Route 15. The DED also includes the Weinberg Center for the Arts, the Parking Department, and the Frederick Municipal Airport.

### **FY 2014 Budget Highlights**

The FY 2014 budget includes funding for a full-time Economic Development Manager to be hired on or after January 1, 2014; a new full-time Parking Tech position and additional part-time hours for the Weinberg and Parking Department.

City contributions to various partners have increased \$55,032 from the prior year, providing funding to the following organizations: \$50,016 to the Downtown Frederick Partnership; \$50,016 to the Frederick Business Incubator; \$15,000 to the Tourism Council of Frederick; \$10,000 to the Golden Mile Alliance; and \$10,000 to East Frederick Rising.

In addition, professional services and supply expenditures include increased costs for the operation of the air traffic control tower and security cameras in the Church Street and Carroll Creek parking decks.

## Economic Development

### Revenues and Expenditures - Economic Development

	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Revenues</b>			
Licenses and Permits	\$ 153,820	\$ 155,740	\$ 141,102
Intergovernmental	334,158	186,192	378,734
Charges for Services	5,753,447	5,169,646	5,016,176
Fines and Forfeitures	701,118	678,980	671,130
Miscellaneous	619,571	830,921	670,865
Other Financing Sources	137,265	136,082	154,696
<b>Total Revenues</b>	<b>\$ 7,699,379</b>	<b>\$ 7,157,561</b>	<b>\$ 7,032,703</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 2,394,852	\$ 2,122,174	\$ 1,968,143
Supplies	770,135	678,812	474,815
Other Professional Services	2,274,542	2,107,589	1,987,673
Capital	261,516	-	2,245,823
<b>Total Expenditures</b>	<b>\$ 5,701,045</b>	<b>\$ 4,908,575</b>	<b>\$ 6,676,454</b>

<b>Full-Time Equivalents</b>	<b>34.42</b>	<b>30.94</b>	<b>28.52</b>
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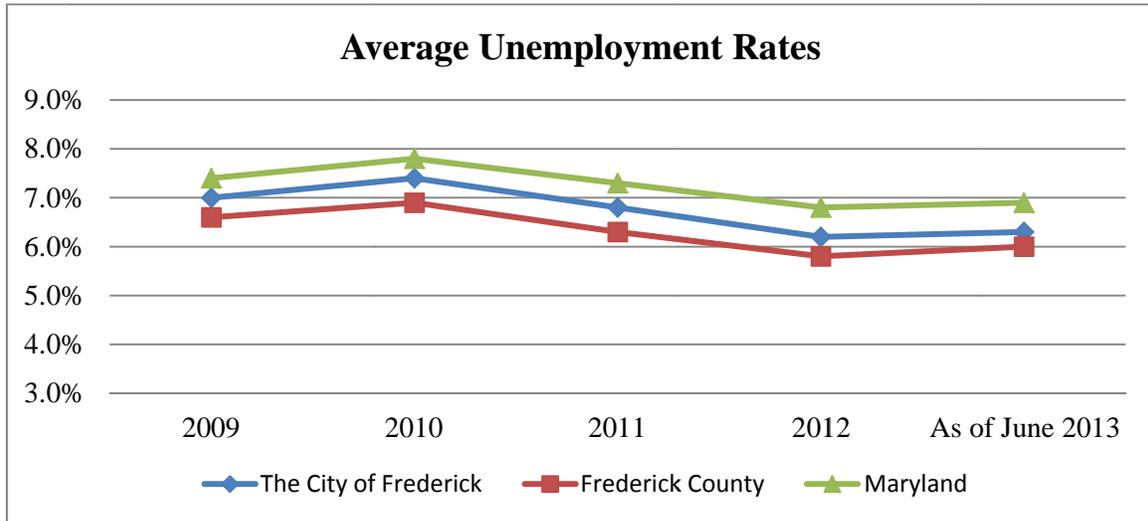
### Strategic Priorities

The FY 2014 budget supports the City's strategic goals with the following departmental goals:

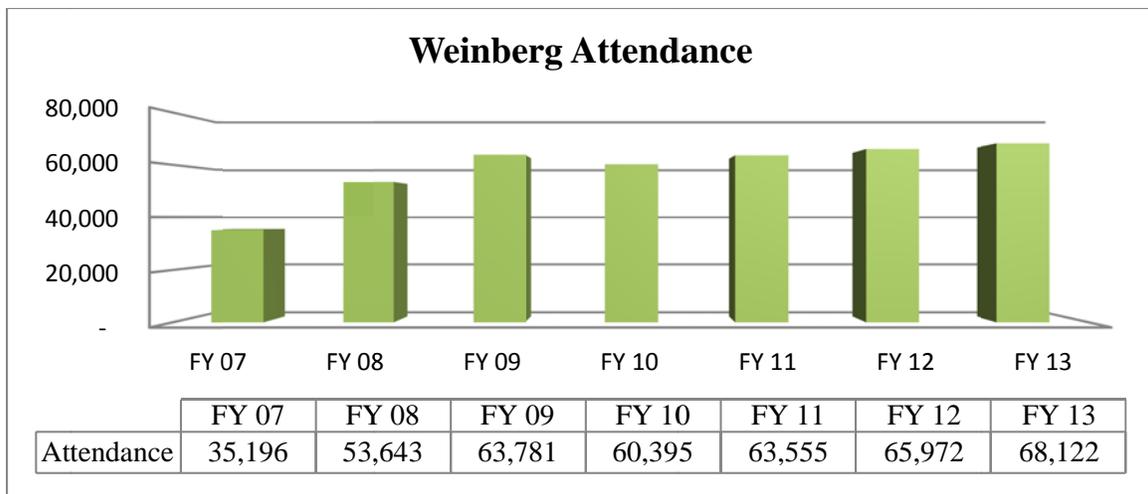
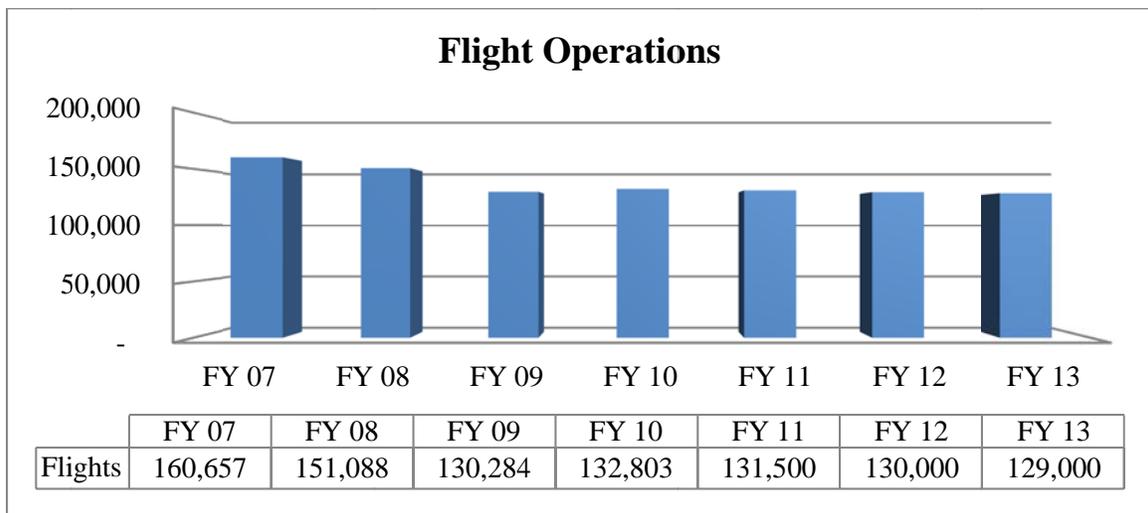
Economic Development	Quality of Life	Innovative Government	Public Safety
<ul style="list-style-type: none"> <li>Construction of Phase II of Carroll Creek Linear Park.</li> <li>Selection of developer for downtown hotel project.</li> <li>Allocate resources towards expediting East Frederick Rising Small Area Plan.</li> </ul>	<ul style="list-style-type: none"> <li>Continue efforts on vacant and blighted property legislation.</li> <li>Continue to provide high quality, diverse cultural arts programs at the Weinberg Center for the Arts.</li> </ul>	<ul style="list-style-type: none"> <li>Provide opportunity for internal training needs.</li> </ul>	<ul style="list-style-type: none"> <li>Provide funding for new security cameras in parking decks.</li> <li>Continue with obstruction removal at Frederick Municipal Airport.</li> </ul>

## Economic Development

### Performance Measures

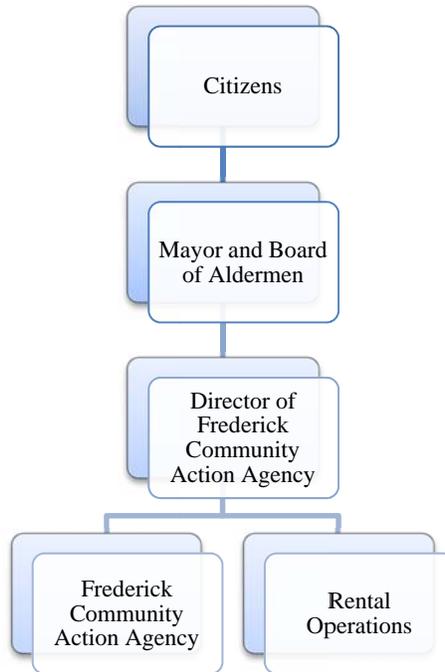


(Source: Maryland Department of Labor, Licensing, and Regulation)



## Frederick Community Action Agency

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### **Description**

Through a wide array of programs and services, the Frederick Community Action Agency (FCAA) provides food, shelter, medical care, housing, transportation and other forms of assistance to help families and individuals that are low-income or homeless.

At present, the FCAA operates 20 different programs and services that range from a soup kitchen to a primary health care clinic. The FCAA is the federally designated Community Action Agency for all of Frederick County and provides services on a countywide basis. FCAA also manages 5 units of project-based Section 8 housing owned by the City.

### **FY 2014 Budget Highlights**

FCAA expenditures fluctuate depending on grant programs and funding availability. The City's contribution to the FCAA is \$1,023,545 in FY 2014 compared to \$868,463 in FY 2013.

## Frederick Community Action Agency

### Revenues and Expenditures - FCAA

	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Revenues</b>			
Intergovernmental	\$ 2,090,949	\$ 1,900,365	\$ 1,704,424
Charges for Services	-	-	241
Miscellaneous	227,086	387,626	457,371
Other Financing Sources	26,028	27,420	25,280
<b>Total Revenues</b>	<b>\$ 2,344,063</b>	<b>\$ 2,315,411</b>	<b>\$ 2,187,316</b>
<b>Expenditures</b>			
Salaries and Benefits	\$ 2,421,362	\$ 2,367,117	\$ 2,166,893
Supplies	222,893	285,629	304,486
Other Professional Services	723,353	531,128	541,600
Capital	-	-	15,209
<b>Total Expenditures</b>	<b>\$ 3,367,608</b>	<b>\$ 3,183,874</b>	<b>\$ 3,028,188</b>
 <b>Full-Time Equivalents</b>	 <b>43.15</b>	 <b>43.15</b>	 <b>40.46</b>

### Strategic Priorities

The FY 2014 budget supports the City's strategic goals with the following departmental goals:

#### Quality of Life

- Continue to provide services to meet the needs of families and individuals that are low-income or homeless.

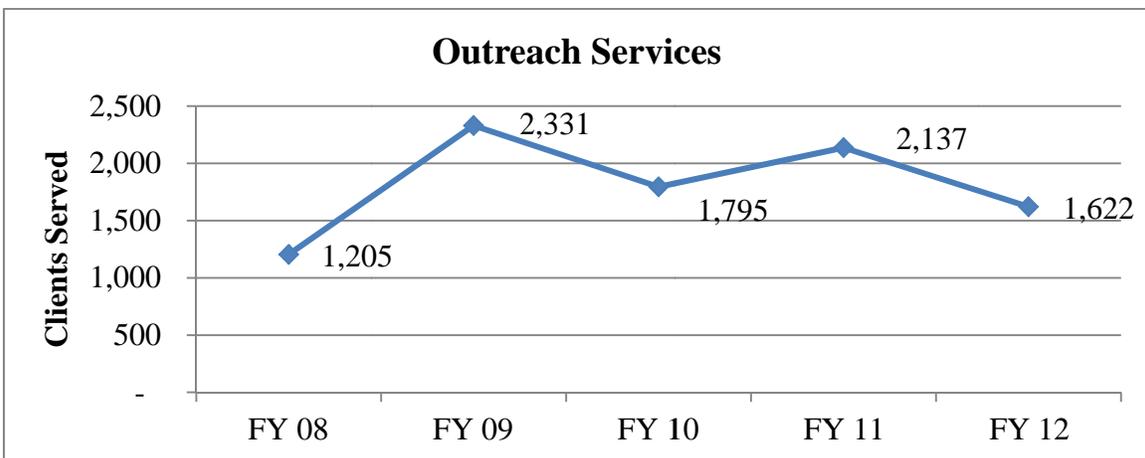
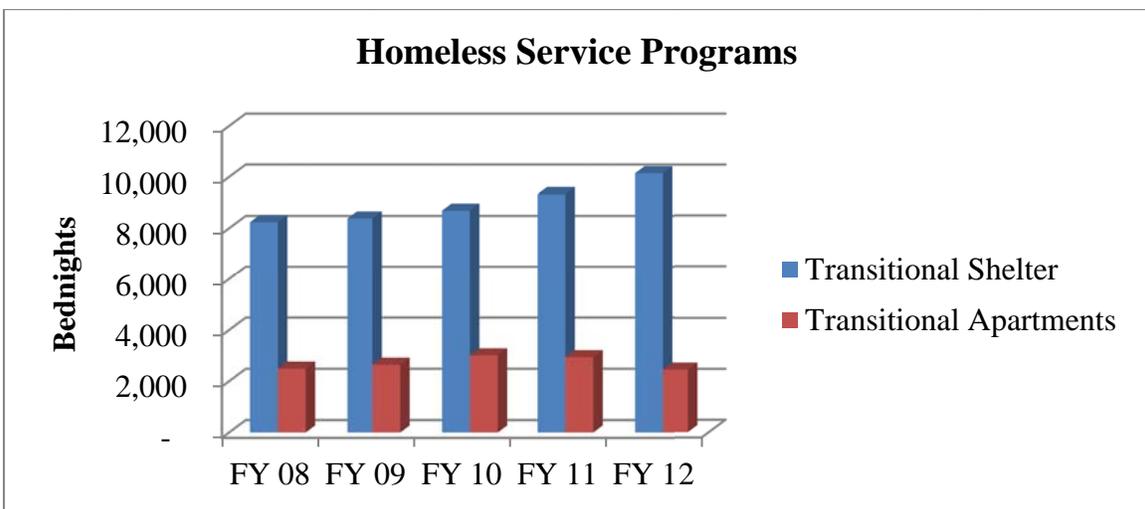
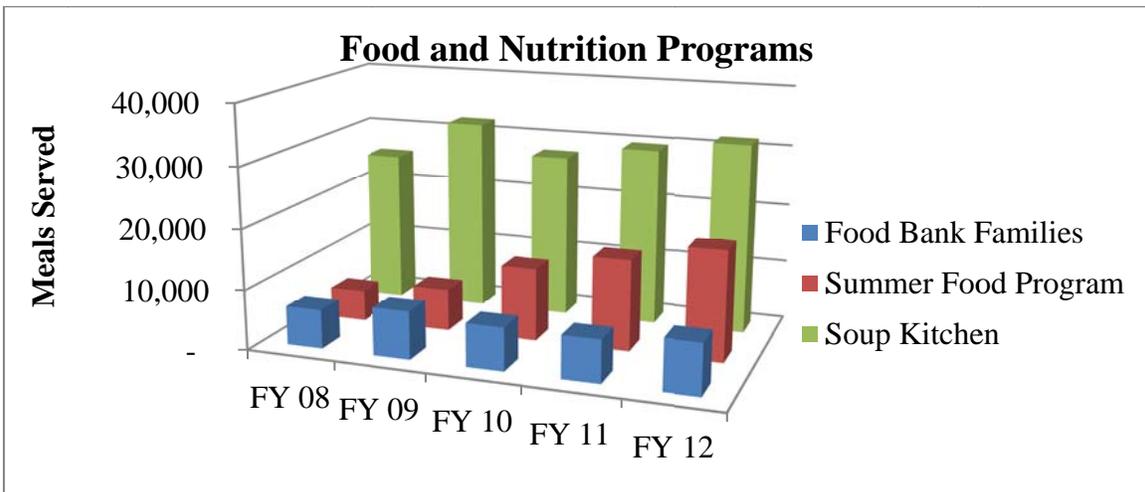
#### Innovative Government

- Provide opportunity for internal training needs.

# Frederick Community Action Agency

## Performance Measures

FY 2013 information was not available at the time of publication.



# **CAPITAL IMPROVEMENTS PROGRAM**

## Capital Improvements Program

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### Overview

The Capital Improvements Program (CIP) is a multi-year plan for the City's capital investments. Projects included in the CIP usually fall into one of the following categories:

- Project or Asset has a useful life of more than three years, preferably 10.
- Project or Asset will take longer than three years to design, purchase, or contract.
- Project or Asset will cost more than \$100,000.
- Project or Asset is a strong candidate for outside (Federal/State) grant funding.
- Project or Asset adds significant new demonstrable capacity or capability to the City.
- Project or Asset is not a repair, refurbishment, or ongoing maintenance item.
- Project or Asset is critical to the mission and goals of the City and is sufficient to justify incurring debt in order to fund it.

The recommended CIP includes six years of projected capital needs. The first year of the program is adopted by the Mayor and Board of Aldermen during the regular budget process. The remaining five years serve as the financial plan for future investments. The CIP is reviewed and updated as part the regular budget process and can be amended with approval by the Board of Aldermen.

### CIP Summary

The FY 2014 CIP totals \$19,646,212 and is broken down by the following project types (note that reductions in project funding were omitted from this presentation):

<b>Project Type</b>	<b>FY 2014</b>
Facilities	\$ 1,200,000
Roads	8,958,712
Roadside Infrastructure	1,780,000
Parks	102,500
Water	4,875,000
Sewer	700,000
Airport	330,000
Storm Water	1,700,000
<b>Total</b>	<b>\$ 19,646,212</b>

In accordance with the City's strategic and budget goals, \$8,958,712 was allocated to high priority road projects (infrastructure); \$1,200,000 was allocated for shared use path improvements (environmental stability); and \$2,650,000 was allocated to complete a water tank (infrastructure) necessary to accommodate the development of annexed property on the northern end of the City.

**Capital Improvements Program  
Source of Funds**

<b>Project Number</b>	<b>Project Name</b>	<b>Operating Funds</b>	<b>Debt Issue</b>	<b>Grants</b>	<b>Other</b>	<b>Total</b>
<b>General Fund:</b>						
110007	Emergency Generator	\$ 250,000	\$ -	\$ 750,000	\$ -	\$ 1,000,000
120007	Sustainability Initiatives	200,000	-	-	-	200,000
310006	Christophers Crossing - Ft Detrick	400,000	-	-	-	400,000
310304	Monocacy Blvd - Central Section	-	800,000	-	-	800,000
320007	Opossumtown Pike / TJ Drive Intersection	998,712	-	250,000	-	1,248,712
320024	Fairview Ave Full Depth Reconstruction	-	-	-	1,300,000	1,300,000
320025	Rosemont Ave Full Depth Reconstruction	-	-	-	1,300,000	1,300,000
320026	South Carroll St Full Depth Reconstruction	-	-	-	410,000	410,000
320027	TJ Dr Full Depth Reconstruction	1,735,223	-	-	1,764,777	3,500,000
340000	Streetlight Upgrades	300,000	-	-	-	300,000
340007	Bentz St Pedestrian Crossing	250,000	-	-	-	250,000
340401	New Traffic Signal Construction	30,000	-	-	-	30,000
380001	Shared Use Path Improvement	1,200,000	-	-	-	1,200,000
410001	Carroll Creek Linear Park	-	-	(3,000,000)	-	(3,000,000)
410017	Clover Ridge Park	(35,000)	-	-	-	(35,000)
411202	West Side Regional Park	-	-	-	50,000	50,000
450102	Harry Grove Stadium Improvements	-	-	-	52,500	52,500
<b>Total General Fund</b>		<b>\$ 5,328,935</b>	<b>\$ 800,000</b>	<b>\$ (2,000,000)</b>	<b>\$ 4,877,277</b>	<b>\$ 9,006,212</b>

**Capital Improvements Program  
Source of Funds**

<b>Project Number</b>	<b>Project Name</b>	<b>Operating Funds</b>	<b>Debt Issue</b>	<b>Grants</b>	<b>Other</b>	<b>Total</b>
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**Water and Sewer Fund:**

360009	Water Distribution	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
360015	North Side Water Tank	2,650,000	-	-	-	2,650,000
360018	Water Loss Reduction	1,000,000	-	-	-	1,000,000
360022	Water Resource Project	500,000	-	-	-	500,000
360023	Ballenger Creek Interconnect	25,000	-	-	-	25,000
360025	Water & Sewer Security	(120,000)	-	120,000	-	-
360034	Butterfly Ln Water Tank Lead Abatement	200,000	-	-	-	200,000
370007	Wastewater Flowmeter Replacement	200,000	-	-	-	200,000
370300	Inflow and Infiltration Reduction	500,000	-	-	-	500,000
<b>Total Water and Sewer Fund</b>		<b>\$ 5,455,000</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 5,575,000</b>

**Airport Fund:**

380073	Equipment Storage Building	\$ 7,500	\$ -	\$ 22,500	\$ -	\$ 30,000
380087	MD State Police Hangar	-	-	300,000	-	300,000
<b>Total Airport Fund</b>		<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ 322,500</b>	<b>\$ -</b>	<b>\$ 330,000</b>

**Storm Water:**

350001	South St Storm Drain	\$ (90,000)	\$ -	\$ -	\$ -	\$ (90,000)
350004	Watershed Management Plan	500,000	-	-	-	500,000
350005	Culler Lake Silt Removal	1,200,000	-	-	-	1,200,000
<b>Total Storm Water</b>		<b>\$ 1,610,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,610,000</b>

<b>Total FY 2014 CIP Funding</b>		<b>\$ 12,401,435</b>	<b>\$ 800,000</b>	<b>\$ (1,557,500)</b>	<b>\$ 4,877,277</b>	<b>\$ 16,521,212</b>
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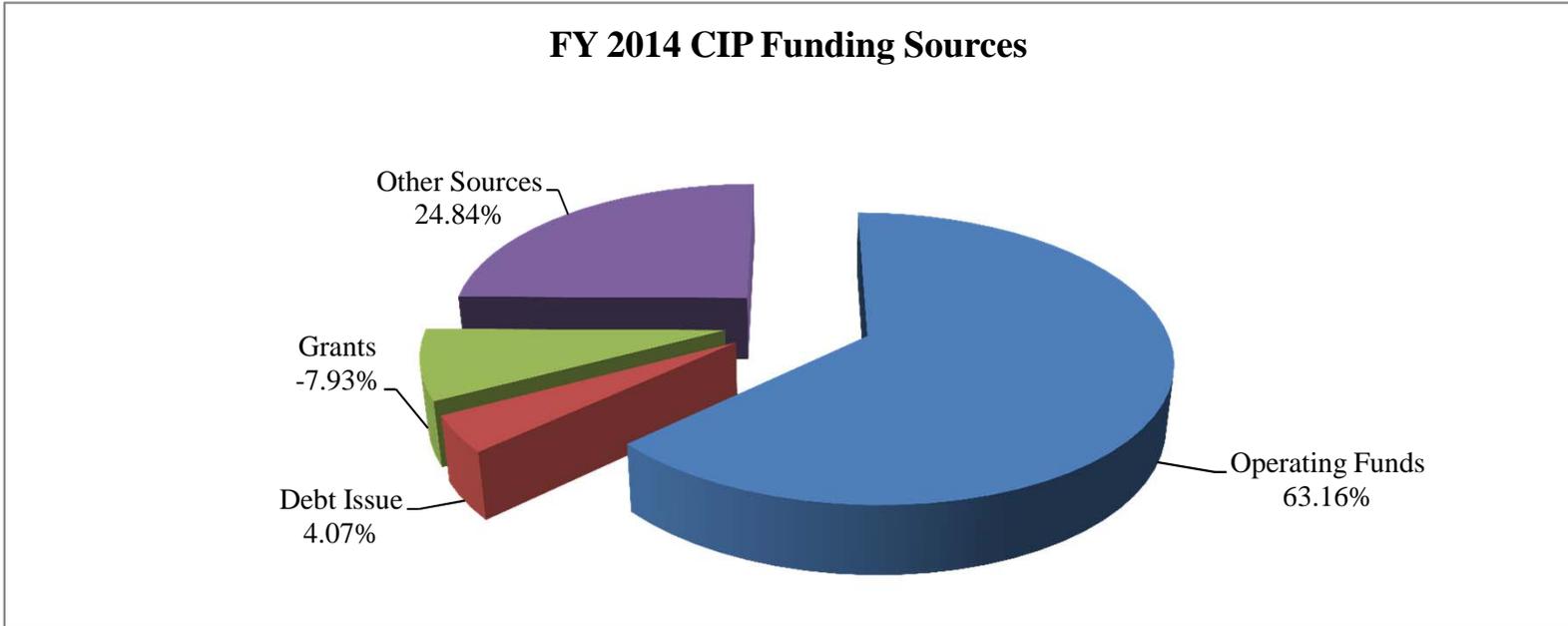
**Note: ( ) Brackets indicate a reduction in funding.**

**Capital Improvements Program  
Source of Funds**

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Project Number	Project Name	Operating Funds	Debt Issue	Grants	Other	Total
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**Capital Improvements Program  
Expenditure Summary**

<b>Project Number</b>	<b>Project Name</b>	<b>Planning / Engineering</b>	<b>Construction</b>	<b>Other</b>	<b>Total</b>
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**General Fund:**

110007	Emergency Generator	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
120007	Sustainability Initiatives	-	-	200,000	200,000
310006	Christophers Crossing - Ft Detrick	400,000	-	-	400,000
310304	Monocacy Blvd - Central Section	600,000	-	200,000	800,000
320007	Opossumtown Pike / TJ Drive Intersection	-	1,248,712	-	1,248,712
320024	Fairview Ave Full Depth Reconstruction	-	1,300,000	-	1,300,000
320025	Rosemont Ave Full Depth Reconstruction	-	1,300,000	-	1,300,000
320026	South Carroll St Full Depth Reconstruction	-	410,000	-	410,000
320027	TJ Dr Full Depth Reconstruction	-	3,500,000	-	3,500,000
340000	Streetlight Upgrades	-	300,000	-	300,000
340007	Bentz St Pedestrian Crossing	50,000	200,000	-	250,000
340401	New Traffic Signal Construction	-	30,000	-	30,000
380001	Shared Use Path Improvement	-	1,200,000	-	1,200,000
410001	Carroll Creek Linear Park	-	(3,000,000)	-	(3,000,000)
410017	Clover Ridge Park	(35,000)	-	-	(35,000)
411202	West Side Regional Park	50,000	-	-	50,000
450102	Harry Grove Stadium Improvements	-	-	52,500	52,500
<b>Total General Fund</b>		<b>\$ 1,065,000</b>	<b>\$ 6,488,712</b>	<b>\$ 1,452,500</b>	<b>\$ 9,006,212</b>

**Capital Improvements Program  
Expenditure Summary**

<b>Project Number</b>	<b>Project Name</b>	<b>Planning / Engineering</b>	<b>Construction</b>	<b>Other</b>	<b>Total</b>
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**Water and Sewer Fund:**

360009	Water Distribution	\$ -	\$ 500,000	\$ -	\$ 500,000
360015	North Side Water Tank	150,000	3,070,000	(570,000)	2,650,000
360018	Water Loss Reduction	300,000	700,000	-	1,000,000
360022	Water Resource Project	500,000	-	-	500,000
360023	Ballenger Creek Interconnect	25,000	-	-	25,000
360025	Water & Sewer Security	-	-	-	-
360034	Butterfly Ln Water Tank Lead Abatement	200,000	-	-	200,000
370007	Wastewater Flowmeter Replacement	-	200,000	-	200,000
370300	Inflow and Infiltration Reduction	-	500,000	-	500,000
<b>Total Water and Sewer Fund</b>		<b>\$ 1,175,000</b>	<b>\$ 4,970,000</b>	<b>\$ (570,000)</b>	<b>\$ 5,575,000</b>

**Airport Fund:**

380073	Equipment Storage Building	\$ -	\$ 30,000	\$ -	\$ 30,000
380087	MD State Police Hangar	300,000	-	-	300,000
<b>Total Airport Fund</b>		<b>\$ 300,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 330,000</b>

**Storm Water:**

350001	South St Storm Drain	\$ -	\$ (90,000)	\$ -	\$ (90,000)
350004	Watershed Management Plan	500,000	-	-	500,000
350005	Culler Lake Silt Removal	200,000	1,000,000	-	1,200,000
<b>Total Storm Water</b>		<b>\$ 700,000</b>	<b>\$ 910,000</b>	<b>\$ -</b>	<b>\$ 1,610,000</b>

<b>Total FY 2014 CIP Expenditures</b>		<b>\$ 3,240,000</b>	<b>\$ 12,398,712</b>	<b>\$ 882,500</b>	<b>\$ 16,521,212</b>
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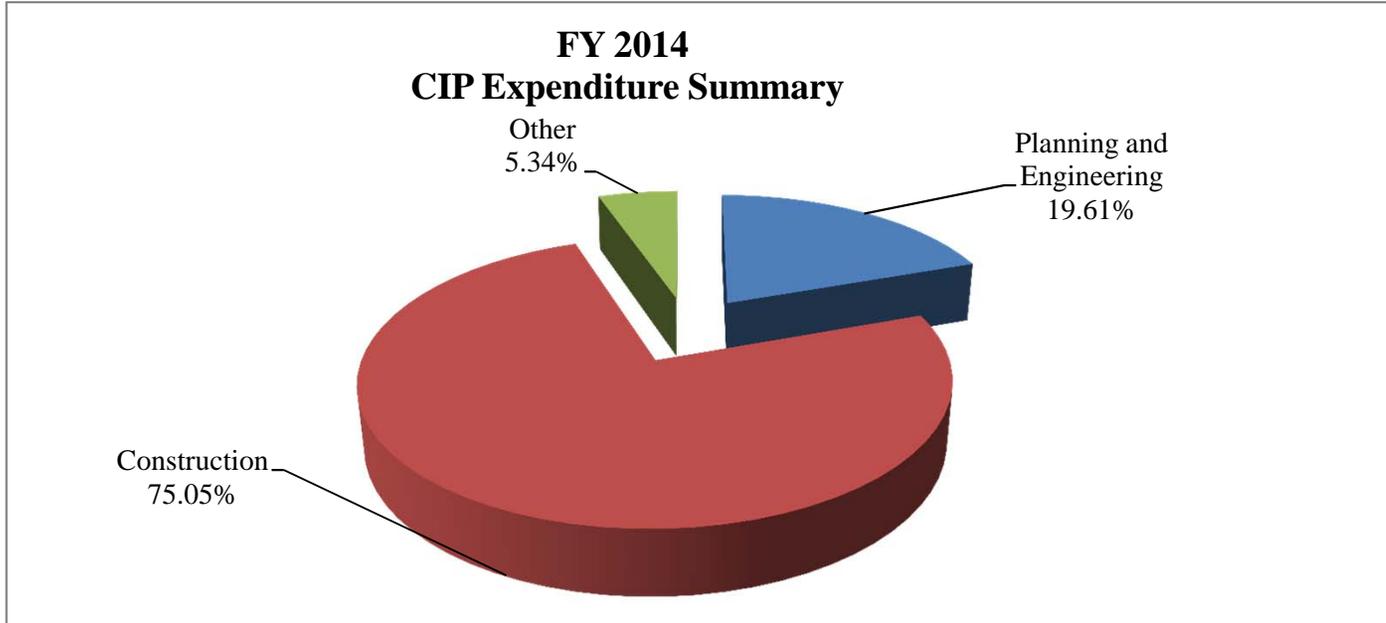
**Note: ( ) Brackets indicate a reduction in funding.**

**Capital Improvements Program  
Expenditure Summary**

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<b>Project Number</b>	<b>Project Name</b>	<b>Planning / Engineering</b>	<b>Construction</b>	<b>Other</b>	<b>Total</b>
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**Capital Improvements Program  
Project Summary**

<b>Project Number</b>	<b>Project Name</b>	<b>Prior Years</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017- FY 2019</b>	<b>Total</b>
<b>General Fund:</b>							
110006	Joint Communications	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
110007	DPW Emergency Generator	-	1,000,000	-	-	-	1,000,000
120005	Conference Center	500,000	-	-	-	-	500,000
120006	City Hall Roof Replacement	-	-	500,000	-	-	500,000
120007	Sustainability Initiatives	-	200,000	-	-	-	200,000
310004	Monocacy Blvd / Rt 15 Interchange	1,455,000	-	-	-	-	1,455,000
310006	Christophers Crossing - Ft Detrick	-	400,000	400,000	3,000,000	-	3,800,000
310007	Christophers Crossing - Sanner	-	-	-	4,000,000	-	4,000,000
310304	Monocacy Blvd - Central Section	16,419,119	800,000	14,200,000	-	-	31,419,119
320007	Opossumtown Pike / TJ Drive	2,640,601	1,248,712	180,000	-	-	4,069,313
320015	Butterfly Ln Impts - Realignment	-	-	300,660	2,500,000	-	2,800,660
320018	Christophers Crossing Corridor	278,000	-	-	-	-	278,000
320024	Fairview Ave Full Depth Recon	-	1,300,000	-	-	-	1,300,000
320025	Rosemont Ave Full Depth Recon	-	1,300,000	-	-	-	1,300,000
320026	South Carroll St Full Depth Recon	-	410,000	-	-	-	410,000
320027	TJ Dr Full Depth Reconstruction	-	3,500,000	-	-	-	3,500,000
340000	Streetlight Upgrades	3,488,147	300,000	300,000	300,000	900,000	5,288,147
340006	Streetlight Replacement - ARRA	455,494	-	-	-	-	455,494
340007	Bentz St Pedestrian Crossing	-	250,000	-	-	-	250,000
340102	Sidewalk Retrofit	693,296	-	-	-	-	693,296
340401	New Traffic Signal Construction	889,420	30,000	225,000	30,000	255,000	1,429,420
340402	Traffic Light Conversion - ARRA	164,732	-	-	-	-	164,732
380001	Shared Use Path Plan Imps	905,009	1,200,000	120,000	120,000	-	2,345,009
380006	Way Finding	640,000	-	-	-	-	640,000
410001	Carroll Creek Linear Park	35,269,000	(3,000,000)	-	-	-	32,269,000
410007	Riverside Center Park	960,480	-	610,050	-	-	1,570,530
410011	Avalon Park	-	-	384,000	-	-	384,000
410017	Clover Ridge Park	35,000	(35,000)	35,000	403,000	-	438,000
411202	West Side Regional Park	18,576,581	50,000	226,437	200,000	-	19,053,018
450102	Harry Grove Stadium Improvements	4,355,000	52,500	500,000	225,000	120,000	5,252,500
480157	Weinberg Center Lights and Sound	180,000	-	-	-	-	180,000
<b>Total General Fund</b>		<b>\$ 88,904,879</b>	<b>\$ 9,006,212</b>	<b>\$ 17,981,147</b>	<b>\$ 10,778,000</b>	<b>\$ 1,275,000</b>	<b>\$ 127,945,238</b>

**Capital Improvements Program  
Project Summary**

<b>Project Number</b>	<b>Project Name</b>	<b>Prior Years</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017- FY 2019</b>	<b>Total</b>
<b>Water and Sewer Fund:</b>							
310304	Monocacy Blvd- Central Section	\$ 7,014,000	\$ -	\$ -	\$ 1,100,000	\$ 600,000	\$ 8,714,000
320015	Butterfly Ln Impts - Realignment	-	-	-	500,000	-	500,000
360009	Water Distribution	11,931,350	500,000	-	500,000	500,000	13,431,350
360011	New Design Water Plant Expansion	52,250,000	-	-	-	-	52,250,000
360015	North Side Water Tank	1,150,000	2,650,000	-	-	-	3,800,000
360018	Water Loss Reduction	6,165,275	1,000,000	2,000,000	2,000,000	4,000,000	15,165,275
360022	Water Resource Project	5,103,160	500,000	5,000,000	-	-	10,603,160
360023	Ballenger Creek Interconnect	2,378,483	25,000	300,000	-	-	2,703,483
360025	Water & Sewer Security	220,000	-	-	-	-	220,000
360029	Rocky Sgs/Bowers Rd Water Main	4,486,782	-	-	-	-	4,486,782
360031	Fishing Creek Pipeline	1,080,000	-	12,500,000	-	-	13,580,000
360032	SCADA System	500,000	-	-	-	-	500,000
360034	Butterfly Ln Water Tank Lead Abmnt	-	200,000	1,000,000	-	-	1,200,000
360601	Watershed Land Acquisition	762,115	-	-	-	-	762,115
370007	Wastewater Flowmeter	870,000	200,000	-	-	-	1,070,000
370008	Gas House Pike WWTP	9,893,143	-	-	-	-	9,893,143
370009	Ballenger -McKinney WWTP	17,483,000	-	-	-	-	17,483,000
370010	Gas House Pike WWTP Solids Rehab	6,017,883	-	-	-	-	6,017,883
370011	Gas House Pike WWTP ENR Upgrade	56,841,720	-	-	-	-	56,841,720
370300	Inflow and Infiltration Reduction	5,591,837	500,000	-	-	-	6,091,837
<b>Total Water and Sewer Fund</b>		<b>\$ 189,738,748</b>	<b>\$ 5,575,000</b>	<b>\$ 20,800,000</b>	<b>\$ 4,100,000</b>	<b>\$ 5,100,000</b>	<b>\$ 225,313,748</b>

**Capital Improvements Program  
Project Summary**

<b>Project Number</b>	<b>Project Name</b>	<b>Prior Years</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017- FY 2019</b>	<b>Total</b>
<b>Airport Fund:</b>							
380051	FAA Part 77	\$ 856,000	\$ -	\$ -	\$ -	\$ -	\$ 856,000
380054	Airport Property Acquisitions	17,114,000	-	-	-	-	17,114,000
380062	Bowman's Farm Acquisition	5,550,000	-	-	-	-	5,550,000
380064	Toms Farm Easement	50,000	-	1,250,000	-	-	1,300,000
380067	Bailes Lane Demolition & Site Work	1,368,200	-	3,500,000	3,100,000	2,200,000	10,168,200
380068	Waffle House - Acquire / Remove	2,400,000	-	-	-	-	2,400,000
380071	Tulip Hill Houses - Acquire / Remove	1,000,000	-	500,000	-	-	1,500,000
380073	Equipment Storage Building	-	30,000	300,000	-	-	330,000
380077	Air Traffic Control Tower	4,832,462	-	-	-	-	4,832,462
380086	North County Easements	-	-	-	-	100,000	100,000
380087	MD State Police Hangar	-	300,000	3,000,000	-	-	3,300,000
380088	Corporate Hangar - P4	-	-	300,000	5,000,000	5,000,000	10,300,000
380089	Airways Inn	-	-	300,000	-	-	300,000
<b>Total Airport Fund</b>		<b>\$ 33,170,662</b>	<b>\$ 330,000</b>	<b>\$ 9,150,000</b>	<b>\$ 8,100,000</b>	<b>\$ 7,300,000</b>	<b>\$ 58,050,662</b>
<b>Parking Fund:</b>							
380408	Site G Deck #6	\$ 1,135,000	\$ -	\$ 230,000	\$ 15,500,000	\$ -	\$ 16,865,000
380413	Church Street Deck - Rehab	1,205,864	-	-	-	13,700,000	14,905,864
<b>Total Parking Fund</b>		<b>\$ 2,340,864</b>	<b>\$ -</b>	<b>\$ 230,000</b>	<b>\$ 15,500,000</b>	<b>\$ 13,700,000</b>	<b>\$ 31,770,864</b>
<b>Storm Water:</b>							
350001	South Street Storm Drain	\$ 836,894	\$ (90,000)	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 4,746,894
350004	Watershed Management Plan	-	500,000	-	-	-	500,000
350005	Culler Lake Silt Removal	-	1,200,000	-	-	-	1,200,000
350020	Carroll Creek Flood Control Project	55,905,005	-	-	-	-	55,905,005
<b>Total Storm Water</b>		<b>\$ 56,741,899</b>	<b>\$ 1,610,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 62,351,899</b>
<b>Grand Total</b>		<b>\$ 370,897,052</b>	<b>\$ 16,521,212</b>	<b>\$ 48,161,147</b>	<b>\$ 40,478,000</b>	<b>\$ 29,375,000</b>	<b>\$ 505,432,411</b>

Note: ( ) Brackets indicate a reduction in funding and expenditure budget

## Capital Improvements Program - General Fund

**Project #** 110006  
**Project Name:** Joint Communications  
**Project Manager:** FPD Technical Services Bureau Administrator

**Description:**

Expansion of the Frederick County Emergency Communications Center to accommodate the relocation of the Frederick Police Department dispatchers. This project also requires the procurement of hardware/software to accommodate consolidation of dispatch centers and utilization of a single consolidated County/City radio network.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Equipment	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
<b>Total</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
<b>Total</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>

**Operational Impact:**

The purpose of this project is to create a more efficient system in dispatch and service delivery. At this time, the City does not anticipate any changes in staffing or other operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Police Department</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - General Fund

**Project #** 110007  
**Project Name:** DPW Emergency Generator  
**Project Manager:** Deputy Director of Public Works - Operations

**Description:**

Engineer, purchase and install an emergency generator system to power the City's Department of Public Works facility located at 111 Airport Drive East. Operations located at this facility are responsible for responding to situations under any condition. Currently there is no backup source in order to accommodate power failure.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Equipment	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
State Grant	-	750,000	-	-	-	750,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>

**Operational Impact:**

The purpose of this project is to create a backup system for critical operations. At this time, the City does not anticipate any changes in staffing or other operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>DPW</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - General Fund

**Project #** 120005  
**Project Name:** Conference Center  
**Project Manager:** Director of Economic Development

**Description:**

The acquisition, planning, design (including placement, height and massing of a hotel facility on a designated property), geotechnical expenses and to retain any professional experts to assist the Downtown Frederick Hotel Advisory Team to facilitate the construction of a full service hotel in Downtown Frederick.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
State Grant	250,000	-	-	-	-	250,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Operational Impact:**

This project is intended to be a public-private partnership where a private entity will construction and operate the Conference Center.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Economic Develop</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - General Fund

**Project #** 120006  
**Project Name:** City Hall Roof Replacement  
**Project Manager:** Deputy Director of Public Works - Operations

**Description:**

The condition of the existing roof slates suggest a variety of ages and different quarries are represented. Many of the existing slates are badly weathered, cracked and exhibit lamination, efflorescence and evidence of water absorption. There is also evidence of water absorption on the underside of some of the roof sheathing indicating the need for replacement. The 20% threshold of damaged or deteriorated slates referred to in the Preservation Brief for Slate Roofs has been exceeded.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Operational Impact:**

Upon completion, the roof replacement will reduce maintenance costs and leak repairs.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Facilities</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,500)</b>	<b>\$ (7,500)</b>	<b>\$ (10,000)</b>

## Capital Improvements Program - General Fund

**Project #** 120007  
**Project Name:** Sustainability Initiatives  
**Project Manager:** Deputy Director of Planning

**Description:**

This project is to provide funds to allow the City to undertake projects and studies that will result in a more sustainable community. These projects could include upgrades to City facilities, energy management, public outreach and education, environmental projects and demonstration projects. The City could also use these funds to provide a match for other programs, loans and grants.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Other	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

**Operational Impact:**

It is anticipated these projects will reduce operating costs, however the amounts can not be determined at this time.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Facilities</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - General Fund

**Project #** 310004  
**Project Name:** Monocacy Blvd / Rt 15 Interchange  
**Project Manager:** Deputy Director of Engineering

**Description:**

The engineering and design for the construction of an interchange at Monocacy Blvd and Route 15. A memorandum of understanding between the City, Frederick County, and the State of Maryland was entered into in order to fund the design with the State responsible for managing the project. This interchange will provide a safe and vital link to the east and west sides of the City on the north side of town.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 1,455,000	\$ -	\$ -	\$ -	\$ -	\$ 1,455,000
<b>Total</b>	<b>\$ 1,455,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,455,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 955,000	\$ -	\$ -	\$ -	\$ -	\$ 955,000
Debt Issue	500,000	-	-	-	-	500,000
<b>Total</b>	<b>\$ 1,455,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,455,000</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 5,000</b>

## Capital Improvements Program - General Fund

**Project #** 310006  
**Project Name:** Christophers Crossing Corridor - Ft Detrick  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project includes the design, permitting and construction of Christophers Crossing through Ft Detrick's "Area B," which ultimately extends from US 15 in the north around the City to US 40 in the west. Christophers Crossing in this section will be a four lane road with associated curb and gutter, street lights, sidewalks and bike paths.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 800,000
Construction	-	-	-	3,000,000	-	3,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ 3,800,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ -	\$ 400,000	\$ 400,000	\$ 3,000,000	\$ -	\$ 3,800,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ 3,800,000</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>

## Capital Improvements Program - General Fund

**Project #** 310007  
**Project Name:** Christophers Crossing Corridor - Sanner  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project includes the design, permitting and construction of Christophers Crossing through the Sanner Farm, which ultimately extends from US 15 in the north around the City to US 40 in the west. Christophers Crossing in this section will be a four lane road with associated curb and gutter, street lights, sidewalks and bike paths.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ 4,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
Other	-	-	-	3,000,000	-	3,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>

## Capital Improvements Program - General Fund

**Project #** 310304  
**Project Name:** Monocacy Blvd - Central Section  
**Project Manager:** Deputy Director of Engineering

**Description:**

The design and construction of Monocacy Blvd Central Section, including the bridge over the Monocacy River, extension of Schifferstadt Blvd and East Church St to connect with Monocacy Blvd, and the bridge over Carroll Creek. Monocacy Blvd in this section will be a four lane road with associated curb, gutter, sidewalks, and bike paths. This project also includes associated water and sewer infrastructure. This project will relieve congestion and provide additional choices for motorists to travel without entering already congested arterials.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 2,080,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 2,680,000
Construction	6,739,119	-	14,200,000	-	-	20,939,119
Other	7,600,000	200,000	-	-	-	7,800,000
<b>Total</b>	<b>\$ 16,419,119</b>	<b>\$ 800,000</b>	<b>\$ 14,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,419,119</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 3,134,904	\$ -	\$ -	\$ -	\$ -	\$ 3,134,904
Debt Issue	12,520,778	800,000	14,200,000	-	-	27,520,778
Other	763,437	-	-	-	-	763,437
<b>Total</b>	<b>\$ 16,419,119</b>	<b>\$ 800,000</b>	<b>\$ 14,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,419,119</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>

## Capital Improvements Program - General Fund

**Project #** 320007  
**Project Name:** Opossumtown Pike / Thomas Johnson Drive Intersection  
**Project Manager:** Deputy Director of Engineering

**Description:**

Widen the entire intersection to provide additional turn lanes. This intersection is currently failing during peak periods and this project will greatly improve operations. The project is also needed to correspond with the SHA project that will rebuild and widen the Opossumtown Pike/Motter Avenue Bridge over US 15.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 26,000
Construction	1,762,601	1,248,712	180,000	-	-	3,191,313
Other	852,000	-	-	-	-	852,000
<b>Total</b>	<b>\$ 2,640,601</b>	<b>\$ 1,248,712</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,069,313</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 1,266,601	\$ 998,712	\$ -	\$ -	\$ -	\$ 2,265,313
Debt Issue	1,087,000	-	-	-	-	1,087,000
County Grant	-	250,000	180,000	-	-	430,000
Other	287,000	-	-	-	-	287,000
<b>Total</b>	<b>\$ 2,640,601</b>	<b>\$ 1,248,712</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,069,313</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase current staffing levels.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	<b>\$ 3,000</b>

## Capital Improvements Program - General Fund

**Project #** 320015  
**Project Name:** Butterfly Lane Improvements - Realignment  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project is for the design, construction and the relocation of a four-lane Butterfly Lane section through the Hargett Farm to tie in at Swallowtail Drive. The existing Butterfly Lane will terminate prior to MD180 via a cul-de-sac. This project will enhance roadway operations and provide additional capacity along Butterfly Lane, and will greatly improve traffic issues along the MD180 corridor by spacing the intersection of Butterfly Lane at MD180 a greater distance from Himes Ave.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ -	\$ -	\$ 300,660	\$ -	\$ -	\$ 300,660
Construction	-	-	-	2,500,000	-	2,500,000
Other	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,660</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ 2,800,660</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000
Other	-	-	300,660	-	-	300,660
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,660</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ 2,800,660</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase current staffing levels.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

## Capital Improvements Program - General Fund

**Project #** 320018  
**Project Name:** Christophers Crossing Corridor and Intersection Improvements  
**Project Manager:** Deputy Director of Engineering

**Description:**

Complete intersection improvements in the Christophers Crossing Corridor in accordance with the Corridor Study completed in 2009. The recommendations contained in the document reflect the improvements of data collection in 2008. Prior to moving forward with the planned and programmed improvements, reevaluation of the forecasts will take place to insure the improvement is needed.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 71,000	\$ -	\$ -	\$ -	\$ -	\$ 71,000
Construction	207,000	-	-	-	-	207,000
<b>Total</b>	<b>\$ 278,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 278,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 278,000	\$ -	\$ -	\$ -	\$ -	\$ 278,000
<b>Total</b>	<b>\$ 278,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 278,000</b>

**Operational Impact:**

The completion of this project will increase road maintenance costs in out years, however it is not expected to increase current staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 600</b>	<b>\$ 1,200</b>

## Capital Improvements Program - General Fund

**Project #** 320024  
**Project Name:** Fairview Avenue Full Depth Reconstruction  
**Project Manager:** Street Maintenance Superintendent

**Description:**

Current conditions of Fairview Avenue require full depth reconstruction from Rosement Avenue to 7th Street. Work to include curb, gutter and ADA improvements where necessary.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Other	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>

**Operational Impact:**

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Street Maintenance	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 7,500	\$ 12,500

## Capital Improvements Program - General Fund

**Project #** 320025  
**Project Name:** Rosemont Avenue Full Depth Reconstruction  
**Project Manager:** Street Maintenance Superintendent

**Description:**

Current conditions of Rosemont Avenue require full depth reconstruction from Rt 15 to Upper College Terrace. Work to include curb, gutter and ADA improvements where necessary.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Other	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>

**Operational Impact:**

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Street Maintenance	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 7,500	\$ 12,500

## Capital Improvements Program - General Fund

**Project #** 320026  
**Project Name:** South Carroll Street Full Depth Reconstruction  
**Project Manager:** Street Maintenance Superintendent

**Description:**

Current conditions of South Carroll Street require full depth reconstruction of the roadway. Work to include curb, gutter and ADA improvements where necessary.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ 410,000	\$ -	\$ -	\$ -	\$ 410,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 410,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 410,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Other	\$ -	\$ 410,000	\$ -	\$ -	\$ -	\$ 410,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 410,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 410,000</b>

**Operational Impact:**

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Street Maintenance	\$ -	\$ -	\$ 1,200	\$ 1,200	\$ 3,600	\$ 6,000

## Capital Improvements Program - General Fund

**Project #** 320027  
**Project Name:** Thomas Johnson Drive Full Depth Reconstruction  
**Project Manager:** Street Maintenance Superintendent

**Description:**

Current conditions of Thomas Johnson Drive require full depth reconstruction from Hayward Road to Opossumtown Pike. Work to include curb, gutter and ADA improvements where necessary.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ 3,500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 1,735,223	\$ -	\$ -	\$ -	\$ 1,735,223
Other	-	1,764,777	-	-	-	1,764,777
<b>Total</b>	<b>\$ -</b>	<b>\$ 3,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500,000</b>

**Operational Impact:**

The completion of this project will decrease road maintenance expenditures needed for repairs on this roadway.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 25,000</b>

## Capital Improvements Program - General Fund

**Project #** 340000  
**Project Name:** Street Light Upgrades  
**Project Manager:** Superintendent of Lights and Signals

**Description:**

This multi-year project allows the City's Street Light and Traffic Control Department to upgrade all streetlights currently powered by direct bury series circuits. All of these streetlights will be converted to parallel circuits routed in conduit and their present lamp systems, both incandescent and high-pressure-sodium will be converted to QL induction lamps (low pressure mercury discharge).

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ 3,488,147	\$ 300,000	\$ 300,000	\$ 300,000	\$ 900,000	\$ 5,288,147
<b>Total</b>	<b>\$ 3,488,147</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 900,000</b>	<b>\$ 5,288,147</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 3,337,047	\$ 300,000	\$ 300,000	\$ 300,000	\$ 900,000	\$ 5,137,047
State Grant	31,100	-	-	-	-	31,100
Other	120,000	-	-	-	-	120,000
<b>Total</b>	<b>\$ 3,488,147</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 900,000</b>	<b>\$ 5,288,147</b>

**Operational Impact:**

The City's upgrade of the existing high-voltage, series street lighting circuits will improve system safety and availability, and will reduce operating and maintenance costs.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Lights</b>	<b>\$ (22,000)</b>	<b>\$ (12,000)</b>	<b>\$ (12,000)</b>	<b>\$ (12,000)</b>	<b>\$ (48,000)</b>	<b>\$ (106,000)</b>

## Capital Improvements Program - General Fund

**Project #** 340006  
**Project Name:** Street Light Replacement - ARRA  
**Project Manager:** Superintendent of Street Lights and Signals

**Description:**

This multi-year project was funded with an ARRA grant and allows the City's Street Light and Traffic Control Department to upgrade all streetlights currently powered by direct-bury series circuits. All of these streetlights will be converted to parallel circuits routed in conduit and their present lamp systems, both incandescent and high-pressure-sodium will be converted to QL induction lamps (low pressure mercury discharge).

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ 455,494	\$ -	\$ -	\$ -	\$ -	\$ 455,494
<b>Total</b>	<b>\$ 455,494</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 455,494</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 250,346	\$ -	\$ -	\$ -	\$ -	\$ 250,346
Federal Grant	205,148	-	-	-	-	205,148
<b>Total</b>	<b>\$ 455,494</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 455,494</b>

**Operational Impact:**

The City's upgrade of the existing high-voltage, series street lighting circuits will improve system safety and availability, and will reduce operating and maintenance costs.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Lights</b>	<b>\$ (5,000)</b>	<b>\$ (2,500)</b>	<b>\$ (2,500)</b>	<b>\$ (2,500)</b>	<b>\$ (7,500)</b>	<b>\$ (20,000)</b>

## Capital Improvements Program - General Fund

**Project #** 340007  
**Project Name:** Bentz Street Pedestrian Crossing  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project consists of the design and construction of pedestrian improvements at each intersection along Bentz Street from 2<sup>nd</sup> Street up to 7<sup>th</sup> Street. Improvements will include new ADA ramps, pedestrian signals, signs, and striping.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	-	200,000	-	-	-	200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

**Operational Impact:**

The purpose of this project is to improve pedestrian safety on this roadway. At this time, the City does not anticipate any changes in staffing or other operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Lights</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program- General Fund

**Project #** 340102  
**Project Name:** Sidewalk Retrofit  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project is part of an on-going initiative to utilize State Highway Administration matching funds to construct sidewalks in urbanized areas along State highways. Funding sources vary in terms of the need for pedestrian improvements; either for safety or for access to transit facilities. Future sections will include missing links along the north and south sides of MD26 east of Monocacy Blvd to Waterside/Sebastian Ct, and the east and west sides of Baughman’s Lane north of West Patrick Street.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 43,500	\$ -	\$ -	\$ -	\$ -	\$ 43,500
Construction	649,796	-	-	-	-	649,796
<b>Total</b>	<b>\$ 693,296</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 693,296</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 290,524	\$ -	\$ -	\$ -	\$ -	\$ 290,524
State Grant	301,114	-	-	-	-	301,114
Other	101,658	-	-	-	-	101,658
<b>Total</b>	<b>\$ 693,296</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 693,296</b>

**Operational Impact:**

The completion of this project will increase sidewalk maintenance costs in out years, however it is not expected to increase current staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Maintenance</b>	<b>\$ 1,000</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	<b>\$ 4,000</b>

## Capital Improvements Program - General Fund

**Project #** 340401  
**Project Name:** New Traffic Signal Construction  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project will provide funding for new traffic signals as the need arises throughout the year. It will also upgrade existing signal detection, controllers, interconnect capability, and will provide battery backup at key locations. This project will also include safety improvements to address pedestrian deficiencies at intersections.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 110,000	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ 190,000
Construction	769,420	30,000	185,000	30,000	215,000	1,229,420
Other	10,000	-	-	-	-	10,000
<b>Total</b>	<b>\$ 889,420</b>	<b>\$ 30,000</b>	<b>\$ 225,000</b>	<b>\$ 30,000</b>	<b>\$ 255,000</b>	<b>\$ 1,429,420</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 889,420	\$ 30,000	\$ 225,000	\$ 30,000	\$ 255,000	\$ 1,429,420
<b>Total</b>	<b>\$ 889,420</b>	<b>\$ 30,000</b>	<b>\$ 225,000</b>	<b>\$ 30,000</b>	<b>\$ 255,000</b>	<b>\$ 1,429,420</b>

**Operational Impact:**

The purpose of this project is to replace existing signals and improve safety. It is not anticipated for this project to have an effect on the City's operating costs or staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Lights</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - General Fund

**Project #** 340402  
**Project Name:** Traffic Light Conversion - ARRA  
**Project Manager:** Deputy Director of Operations

**Description:**

This ARRA Funded project will assist the City in reducing energy costs by replacing old incandescent light bulbs with light emitting diodes in traffic signals. There are currently 68 traffic signals to be replaced within the City's boundaries. All installation/labor will be completed by the City's Lighting Division with an expected completion date of one year after grant is received

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ 164,732	\$ -	\$ -	\$ -	\$ -	\$ 164,732
<b>Total</b>	<b>\$ 164,732</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164,732</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 38,580	\$ -	\$ -	\$ -	\$ -	\$ 38,580
Federal Grant	109,552	-	-	-	-	109,552
Other	16,600	-	-	-	-	16,600
<b>Total</b>	<b>\$ 164,732</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164,732</b>

**Operational Impact:**

This project will reduce energy costs by replacing old lights with LED's in traffic signals.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Street Lights</b>	<b>\$ (3,000)</b>	<b>\$ (1,500)</b>	<b>\$ (1,500)</b>	<b>\$ (1,500)</b>	<b>\$ (4,500)</b>	<b>\$ (12,000)</b>

## Capital Improvements Program - General Fund

**Project #** 380001  
**Project Name:** Shared Use Path Improvements  
**Project Manager:** Deputy Director of Parks and Recreations

**Description:**

This project is to provide a 12' Shared Use Path throughout the entire City. The total miles of this project is 25.7 miles of which approximately 10 have been constructed.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Construction	865,009	1,200,000	120,000	120,000	-	2,305,009
<b>Total</b>	<b>\$ 905,009</b>	<b>\$ 1,200,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 2,345,009</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 350,009	\$ 1,200,000	\$ 90,000	\$ 90,000	\$ -	\$ 1,730,009
Debt Issue	80,000	-	-	-	-	80,000
State Grant	125,000	-	30,000	30,000	-	185,000
Other	350,000	-	-	-	-	350,000
<b>Total</b>	<b>\$ 905,009</b>	<b>\$ 1,200,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 2,345,009</b>

**Operational Impact:**

This project will increase repair and maintenance costs for the Parks Department, however it will not increase current staffing levels.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Parks</b>	<b>\$ 4,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 19,500</b>

## Capital Improvements Program - General Fund

**Project #** 380006  
**Project Name:** Wayfinding  
**Project Manager:** Deputy Director of Planning

**Description:**

The scope of this project is to identify old signs to be removed, design a new consistent signage program in conjunction with the State's Tourism Area and Corridor Sign Program (TAC) program, and develop a plan to install and remove the signage in a coordinated effort in the downtown area.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ 640,000	\$ -	\$ -	\$ -	\$ -	\$ 640,000
<b>Total</b>	<b>\$ 640,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 640,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ 360,000
Other	280,000	-	-	-	-	280,000
<b>Total</b>	<b>\$ 640,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 640,000</b>

**Operational Impact:**

The City's way finding signage program will increase maintenance and repair costs for damaged signs

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Traffic Lines/Signs</b>	<b>\$ -</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 24,000</b>	<b>\$ 48,000</b>

## Capital Improvements Program - General Fund

**Project #** 410001  
**Project Name:** Carroll Creek Linear Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

To construct Carroll Creek Park improvements along the 1.3 mile long flood control corridor through historic Downtown Frederick. Private development of key opportunity sites along Carroll Creek Park and East Street together with construction of public park improvements along the length of the park is critical to bring the vision to fruition. Completion of the park will provide development opportunities, create jobs and services and enhance the tax base of the City.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 4,659,300	\$ -	\$ -	\$ -	\$ -	\$ 4,659,300
Construction	30,472,700	(3,000,000)	-	-	-	27,472,700
Other	137,000	-	-	-	-	137,000
<b>Total</b>	<b>\$ 35,269,000</b>	<b>\$ (3,000,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,269,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Debt Issue	21,829,421	-	-	-	-	21,829,421
State Grant	7,662,000	(3,000,000)	-	-	-	4,662,000
County Grant	1,000,000	-	-	-	-	1,000,000
Other	4,527,579	-	-	-	-	4,527,579
<b>Total</b>	<b>\$ 35,269,000</b>	<b>\$ (3,000,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,269,000</b>

**Operational Impact:**

The completion of the Carroll Creek Linear Park will result in an increase in park maintenance costs, police patrol costs, and utility costs. Additional Police and Park staff could become necessary in out years.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Various	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 45,000	\$ 75,000

## Capital Improvements Program - General Fund

**Project #** 410007  
**Project Name:** Riverside Center Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

This is a phased project for this existing park that will ultimately provide an access road and parking spaces as well as additional multi-use field space for activities. The park resides entirely in the 100-year flood plain so obtaining environmental permits is a critical step in the design approval process.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 86,000	\$ -	\$ -	\$ -	\$ -	\$ 86,000
Construction	874,480	-	-	-	-	874,480
Other	-	-	610,050	-	-	610,050
<b>Total</b>	<b>\$ 960,480</b>	<b>\$ -</b>	<b>\$ 610,050</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,570,530</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ -	\$ -	\$ 610,050	\$ -	\$ -	\$ 610,050
Other	960,480	-	-	-	-	960,480
<b>Total</b>	<b>\$ 960,480</b>	<b>\$ -</b>	<b>\$ 610,050</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,570,530</b>

**Operational Impact:**

The completion of Riverside Center Park will increase park maintenance expenses in out years, however additional staffing is not anticipated.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Parks</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>

## Capital Improvements Program - General Fund

**Project #** 410011  
**Project Name:** Commons of Avalon Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

The scope of this project includes the design and construction of the following features in this park: 19-space parking lot with 1 handicapped space and 1 entrance/exit off of Waverly Drive; a multi-aged playground unit meeting all standard playground safety specifications; 750 linear feet of 4' path connecting all park features; 2 single table picnic pavilions; 5 lighted tennis courts with 8' high chain link fence for an estimated 510 linear feet and water fountains.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
Construction	-	-	354,000	-	-	354,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 384,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 384,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Other	\$ -	\$ -	\$ 384,000	\$ -	\$ -	\$ 384,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 384,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 384,000</b>

**Operational Impact:**

The completion of Commons of Avalon Park will increase park maintenance expenses in out years, however additional staffing is not anticipated.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Parks</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>

## Capital Improvements Program - General Fund

**Project #** 410017  
**Project Name:** Clover Ridge Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

The park plan has been approved by the Parks & Recreation Commission for an approximately 30-acre park. The design consists of 2 tot lots, open space, soccer field, little league field, 34-space parking lot and 3 small pavilions.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 35,000	\$ (35,000)	\$ 35,000	\$ -	\$ -	\$ 35,000
Construction	-	-	-	403,000	-	403,000
<b>Total</b>	<b>\$ 35,000</b>	<b>\$ (35,000)</b>	<b>\$ 35,000</b>	<b>\$ 403,000</b>	<b>\$ -</b>	<b>\$ 438,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 35,000	\$ (35,000)	\$ -	\$ -	\$ -	\$ -
Other	-	-	35,000	403,000	-	438,000
<b>Total</b>	<b>\$ 35,000</b>	<b>\$ (35,000)</b>	<b>\$ 35,000</b>	<b>\$ 403,000</b>	<b>\$ -</b>	<b>\$ 438,000</b>

**Operational Impact:**

The completion of Clover Ridge Park will increase park maintenance expenses in out years, however additional staffing is not anticipated.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Parks</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>

## Capital Improvements Program- General Fund

**Project #** 411202  
**Project Name:** West Side Regional Park  
**Project Manager:** Deputy Director of Parks and Recreation

**Description:**

The City has purchased a large tract of land, 148 acres, on the west side of town to provide the following elements: numerous lighted sports fields, adequate parking, indoor aquatic center, water park and DPW Annex. There will be upgrades made to the Butterfly Lane / Route 180 intersection helping overall traffic flow. The first phase is to develop the 35 acres that have been put into POS protection. These 35 acres are on the west side of the park and will consist of 4 multi-purpose fields and parking. The road frontage perk will be a future aquatic center.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 576,581	\$ 50,000	\$ -	\$ -	\$ -	\$ 626,581
Construction	-	-	226,437	200,000	-	426,437
Other	18,000,000	-	-	-	-	18,000,000
<b>Total</b>	<b>\$ 18,576,581</b>	<b>\$ 50,000</b>	<b>\$ 226,437</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 19,053,018</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Debt Issue	17,543,720	-	-	-	-	17,543,720
State Grant	1,032,861	-	-	-	-	1,032,861
Other	-	50,000	226,437	-	-	276,437
<b>Total</b>	<b>\$ 18,576,581</b>	<b>\$ 50,000</b>	<b>\$ 226,437</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 19,053,018</b>

**Operational Impact:**

This is a long term project for the City. Current operating costs include the maintenance of the land. The park is not expected to be constructed in the foreseeable future.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Parks</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 4,500</b>	<b>\$ 10,500</b>

## Capital Improvements Program - General Fund

**Project #** 450102  
**Project Name:** Harry Grove Stadium Improvements  
**Project Manager:** Facilities Administrator

**Description:**

Upgrade Harry Grove Stadium to be in full compliance with NAPBL standards, meet ADA and other building codes, improve fan amenities, and upgrade the physical condition of the stadium. Various repairs and updating finishes will also be completed. Improvement costs will be shared with the Frederick Keys, the primary tenant and user of the stadium.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Construction	3,300,000	-	500,000	225,000	120,000	4,145,000
Other	255,000	52,500	-	-	-	307,500
<b>Total</b>	<b>\$ 4,355,000</b>	<b>\$ 52,500</b>	<b>\$ 500,000</b>	<b>\$ 225,000</b>	<b>\$ 120,000</b>	<b>\$ 5,252,500</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 100,000	\$ -	\$ 250,000	\$ 112,500	\$ 60,000	\$ 522,500
Debt Issue	2,000,000	-	-	-	-	2,000,000
State Grant	2,000,000	-	-	-	-	2,000,000
Other	255,000	52,500	250,000	112,500	60,000	730,000
<b>Total</b>	<b>\$ 4,355,000</b>	<b>\$ 52,500</b>	<b>\$ 500,000</b>	<b>\$ 225,000</b>	<b>\$ 120,000</b>	<b>\$ 5,252,500</b>

**Operational Impact:**

Continued improvements to Harry Grove Stadium will upgrade the physical condition of the stadium. It is anticipated this will reduce maintenance costs associated with the stadium, however estimates are not available at this time.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Asset Management</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - General Fund

**Project #** 480157  
**Project Name:** Weinberg Center Lights and Sound  
**Project Manager:** Facilities Administrator

**Description:**

The current speaker system at the Weinberg Center for the Arts, while an improvement over what was installed prior to 2001, is not adequate by current standards. The NTL720 Self-Powered Line Array System being proposed to replace the current speaker system provides a cleaner and more controllable sound placement to all areas of the theater. 50% of this project is being funded with private donations.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 180,000
<b>Total</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Other	90,000	-	-	-	-	90,000
<b>Total</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>

**Operational Impact:**

This project is to replace existing equipment and is not anticipated to effect current operating costs.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Weinberg	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Capital Improvements Program - Water and Sewer Fund

**Project #** 310304  
**Project Name:** Monocacy Blvd - Central Section, Water and Sewer  
**Project Manager:** Deputy Director of Engineering

**Description:**

This is the water and sewer infrastructure associated with the design and construction of Monocacy Blvd Central Section as detailed on page 88.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ 7,014,000	\$ -	\$ -	\$ 1,100,000	\$ 600,000	\$ 8,714,000
<b>Total</b>	<b>\$ 7,014,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ 600,000</b>	<b>\$ 8,714,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ -	\$ 500,000	\$ 600,000	\$ 1,100,000
Debt Issue	7,014,000	-	-	600,000	-	7,614,000
<b>Total</b>	<b>\$ 7,014,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ 600,000</b>	<b>\$ 8,714,000</b>

**Operational Impact:**

Additional water and sewer infrastructure will increase maintenance costs, however additional staffing needs are not anticipated.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Water and Sewer</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 320015  
**Project Name:** Butterfly Lane Improvements - Realignment  
**Project Manager:** Deputy Director of Engineering

**Description:**

This project is for the design, construction and relocation of a four-lane Butterfly Lane section through the Hargett Farm to tie in at Swallowtail Drive. The existing butterfly Lane will terminate prior to MD180 via a cul-de-sac.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Operational Impact:**

This project will relocate water infrastructure. It is not anticipated to increase operating costs.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Water and Sewer</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360009  
**Project Name:** Water Distribution  
**Project Manager:** Deputy Director of Operations

**Description:**

This project will require: the hiring of a design/builder to complete the City's water distribution system improvements per the City's Water and Sewer Master Plan (Chester 2000 & Dayton-Knight 2006). The design/builder will complete the design and construct the water main improvements, provide traffic control, public information notices, permits, easements, permanent patching and/or mill-overlay and restoration of all work sites per City specifications.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 534,291	\$ -	\$ -	\$ -	\$ -	\$ 534,291
Construction	11,397,059	500,000	-	500,000	500,000	12,897,059
<b>Total</b>	<b>\$ 11,931,350</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 13,431,350</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 140,252	\$ 500,000	\$ -	\$ 500,000	\$ 500,000	\$ 1,640,252
Debt Issue	11,252,146	-	-	-	-	11,252,146
Other	538,952	-	-	-	-	538,952
<b>Total</b>	<b>\$ 11,931,350</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 13,431,350</b>

**Operational Impact:**

Continuation of improvements to the City's water distribution system will decrease the repairs and maintenance costs of the aging system.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Water Services</b>	<b>\$ (100,000)</b>	<b>\$ (25,000)</b>	<b>\$ (25,000)</b>	<b>\$ (30,000)</b>	<b>\$ (75,000)</b>	<b>\$ (255,000)</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360011  
**Project Name:** New Design Water Treatment Plant  
**Project Manager:** Deputy Director of Operations

**Description:**

The scope of this project includes City funding of a proportionate share of the design, easement acquisition and construction of County owned water supply infrastructures. This project will allow the County to provide the City with 8 MGD Maximum potable water from the Potomac source as is defined by the Potomac River Water Supply Agreement.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 1,835,000	\$ -	\$ -	\$ -	\$ -	\$ 1,835,000
Construction	49,700,000	-	-	-	-	49,700,000
Other	715,000	-	-	-	-	715,000
<b>Total</b>	<b>\$ 52,250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,250,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Debt Issue	51,750,000	-	-	-	-	51,750,000
<b>Total</b>	<b>\$ 52,250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,250,000</b>

**Operational Impact:**

Increased costs are attributed to water purchased by the City from the County but are expected to be offset by revenues in future years  
The amount shown is net of expected user fees.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Water Treatment</b>	<b>\$ 900,000</b>	<b>\$ 719,318</b>	<b>\$ 569,318</b>	<b>\$ 419,318</b>	<b>\$ 507,954</b>	<b>\$ 3,115,908</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360015  
**Project Name:** North Side Water Tank  
**Project Manager:** Deputy Director of Operations

**Description:**

This project requires land be acquired, a design be produced and a contractor be hired for the construction of 1,500,000 gallon steel, above ground, potable water storage tank, SCADA controls and ~ 2200 linear feet of 20” transmission main to connect to a 20” water main along Thomas Johnson Drive (assuming Hayward Road BOE site).

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 300,000
Construction	-	3,070,000	-	-	-	3,070,000
Other	1,000,000	(570,000)	-	-	-	430,000
<b>Total</b>	<b>\$ 1,150,000</b>	<b>\$ 2,650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,800,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 150,000	\$ 2,650,000	\$ -	\$ -	\$ -	\$ 2,800,000
Other	1,000,000	-	-	-	-	1,000,000
<b>Total</b>	<b>\$ 1,150,000</b>	<b>\$ 2,650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,800,000</b>

**Operational Impact:**

Once completed, this project will increase maintenance costs, however those increases can not be estimated at this time.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Water Services</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360018  
**Project Name:** Water Loss Reduction  
**Project Manager:** Assistant Deputy Director of Operations

**Description:**

This project is an ongoing 2-phase project. Phase I will be the completion (and ongoing) of a study of the City's water distribution system to identify the parts of this system that either are or have a high probability of losing water through leaks. The study will provide recommendations for corrective actions, cost estimates and prioritization. Phase II will implement the corrections based on the annual level of funding. This will include but not limited to replacement of main, services, metering, leak detection, etc. The area covered is any part of the City's distribution system.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 819,275	\$ 300,000	\$ -	\$ -	\$ -	\$ 1,119,275
Construction	5,346,000	700,000	2,000,000	2,000,000	4,000,000	14,046,000
<b>Total</b>	<b>\$ 6,165,275</b>	<b>\$ 1,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 15,165,275</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000	\$ 2,000,000	\$ 4,000,000	\$ 10,000,000
Debt Issue	5,165,275	-	-	-	-	5,165,275
<b>Total</b>	<b>\$ 6,165,275</b>	<b>\$ 1,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 15,165,275</b>

**Operational Impact:**

The continuation of this project will improve the efficiency of the City's water system by repairing areas in the system that have a high probability of leaks. This project will reduce the overall expense of maintaining a water system.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Water Services</b>	<b>\$ (100,000)</b>	<b>\$ (100,000)</b>	<b>\$ (150,000)</b>	<b>\$ (200,000)</b>	<b>\$ (750,000)</b>	<b>\$ (1,300,000)</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360022  
**Project Name:** Water Resource Project  
**Project Manager:** Deputy Director of Operations

**Description:**

Develop new permanent water sources for the City's potable supply system in order to increase or obtain additional water supply. Construct new water supply infrastructure needed to supplement the City's existing sources of the supply during the next 2 –5 years. These sources consist of new production wells, surface water intake structure modifications, treatment modifications or expansions, pipelines or other infrastructure which may be necessary to integrate these new sources of supply into the water distribution system.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 2,094,374	\$ 500,000	\$ -	\$ -	\$ -	\$ 2,594,374
Construction	2,813,374	-	5,000,000	-	-	7,813,374
Other	195,412	-	-	-	-	195,412
<b>Total</b>	<b>\$ 5,103,160</b>	<b>\$ 500,000</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,603,160</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Debt Issue	4,973,255	-	5,000,000	-	-	9,973,255
Federal Grant	15,266	-	-	-	-	15,266
Other	114,639	-	-	-	-	114,639
<b>Total</b>	<b>\$ 5,103,160</b>	<b>\$ 500,000</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,603,160</b>

**Operational Impact:**

This project is to develop new permanent water sources for the City. This is a long term project where the operating effects will not be determined until future years.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Water Service</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360023  
**Project Name:** Ballenger Creek Interconnect  
**Project Manager:** Deputy Director of Operations

**Description:**

Design and construction of approximately 2,200 feet of 24-inch water transmission main and associated chemical enhancement facility to allow the transfer of 2.0 to 4.0 million gallons per day (MGD) of potable water from the Frederick County water system to the City water distribution system by October 2008 as planned in the optimization phase of the New Design Water Plant Expansion Project – CIP 360011. Total system must be constructed to transfer and treat 1.5 MGD initially and 5.0 MGD (8 MGD Maximum) in the future.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 221,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 246,000
Construction	2,051,483	-	300,000	-	-	2,351,483
Other	106,000	-	-	-	-	106,000
<b>Total</b>	<b>\$ 2,378,483</b>	<b>\$ 25,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,703,483</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 18,925	\$ 25,000	\$ 300,000	\$ -	\$ -	\$ 343,925
Debt Issue	2,359,558	-	-	-	-	2,359,558
<b>Total</b>	<b>\$ 2,378,483</b>	<b>\$ 25,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,703,483</b>

**Operational Impact:**

Operating impacts have been included with CIP #360011, New Design Water Plant Expansion.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Water Treatment</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360025  
**Project Name:** Water and Sewer Security  
**Project Manager:** Superintendent of Water Treatment

**Description:**

To determine and implement security improvements to the City's Water and Sewer System based on the recommendations of the Environmental Protection Agency (EPA) required Vulnerability Assessment of the City's Water Treatment Plants (WTP's) that was completed (2003) by the City's Water Treatment Superintendent. Our plan is to implement security measures at the City's Wastewater Treatment Plant (WWTP) based on the same assessments. At a minimum this project will require: (1) the study of what type of WTP/WWTP security measures will be needed; (2) the development of the specifications to prepare a bid for a security product and installation of the product; (3) the selection of a contractor to install/purchase the security product and obtain a Frederick County Building and Soil Erosion Permit if applicable; and (4) installation of the security product.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000
<b>Total</b>	<b>\$ 220,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 220,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 220,000	\$ (120,000)	\$ -	\$ -	\$ -	\$ 100,000
State Grant	-	120,000	-	-	-	120,000
<b>Total</b>	<b>\$ 220,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 220,000</b>

**Operational Impact:**

This project is not expected to have an impact on operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Water Treatment</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360029  
**Project Name:** Rocky Springs/ Bowers Road Water Transmission Main  
**Project Manager:** Deputy Director of Operations

**Description:**

Design and construction of approximately 15,000 feet of 16-inch water transmission main along Bowers Road and Kemp Lane to connect the Bowers and Whittier storage tanks to include acquisition of all necessary permits and easements and the design-build of approximately 1200 feet of a 12-inch transmission connection loop to the Linganore Transmission Main. This project is to include the acquisition of all necessary permits and easements.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ 4,480,498	\$ -	\$ -	\$ -	\$ -	\$ 4,480,498
Other	6,284	-	-	-	-	6,284
<b>Total</b>	<b>\$ 4,486,782</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,486,782</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 76,000	\$ -	\$ -	\$ -	\$ -	\$ 76,000
Debt Issue	4,410,782	-	-	-	-	4,410,782
<b>Total</b>	<b>\$ 4,486,782</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,486,782</b>

**Operational Impact:**

This project will provide redundancy and operational backup to the Whittier storage tank and will result in an increase in maintenance costs.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Water Services</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 17,500</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360031  
**Project Name:** Fishing Creek Pipeline  
**Project Manager:** Deputy Director of Operations

**Description:**

This project provides for constructing approximately 31,700 feet of 18-inch water main from Fishing Creek Reservoir to the Lester Dingle Treatment Plant. The water main is intended to replace the existing pipeline between the reservoir and the plant. The existing pipeline is a 12-inch/18-inch diameter, lead-jointed cast iron pipe constructed in ~1899. The pipe is exposed in areas, corroded and subject to leakage and damage due to its original placement and alignment. Replacement will provide for a more dependable source of water from the reservoir. This project is recommended in the 2006 update to the Water Master Plan by Dayton & Knight Ltd.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Construction	800,000	-	12,500,000	-	-	13,300,000
Other	155,000	-	-	-	-	155,000
<b>Total</b>	<b>\$ 1,080,000</b>	<b>\$ -</b>	<b>\$ 12,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,580,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 1,080,000	\$ -	\$ -	\$ -	\$ -	\$ 1,080,000
Debt Issue	-	-	12,500,000	-	-	12,500,000
<b>Total</b>	<b>\$ 1,080,000</b>	<b>\$ -</b>	<b>\$ 12,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,580,000</b>

**Operational Impact:**

This water main will replace existing pipeline and is expected to decrease maintenance costs.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Water Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (15,000)</b>	<b>\$ (45,000)</b>	<b>\$ (60,000)</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360032  
**Project Name:** SCADA System  
**Project Manager:** Superintendent of Water and Sewer Facilities Maintenance

**Description:**

To make all necessary improvements to the existing SCADA (Supervisory Control and Data Acquisition) System that will enhance the operability, security, and management of our water treatment and distribution/collection system. The work anticipated will address communications infrastructure, hardware replacements/modifications, new I/O devices for additional monitoring, control, and security, adding HMI (Human Machine Interface) clients to management areas, etc. In some cases, these activities will be coordinated with improvements or construction of new facilities as determined by each individual project.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	400,000	-	-	-	-	400,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Operational Impact:**

Improvements to the SCADA System will result in an increase in support and maintenance costs.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Water Treatment</b>	<b>\$ 5,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 20,000</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 360034  
**Project Name:** Butterfly Lane Water Tank: Lead Abatement  
**Project Manager:** Assistant Deputy Director of Public Works - Operations

**Description:**

In order to meet OSHA and MOSHA requirements, scope of this work would include the provision for hiring an engineer to evaluate and conduct lead abatement procedures to both exterior and interior of the Butterfly Lane Water Tank. The work may also include upgrade to worn pump and pump controls.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Construction	-	-	1,000,000	-	-	1,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ 1,200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>

**Operational Impact:**

This project will keep the drinking water safe from contamination and is not expected to effect operating expenditures.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Water Treatment</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capitol Improvements Program - Water and Sewer Fund

**Project #** 360601  
**Project Name:** Watershed Land Acquisition  
**Project Manager:** Deputy Director of Operations

**Description:**

This project funds the annual acquisition of available property within the City watershed as land becomes available to purchase.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 59,006	\$ -	\$ -	\$ -	\$ -	\$ 59,006
Construction	673,621	-	-	-	-	673,621
Other	29,488	-	-	-	-	29,488
<b>Total</b>	<b>\$ 762,115</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 762,115</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 381,878	\$ -	\$ -	\$ -	\$ -	\$ 381,878
Other	380,237	-	-	-	-	380,237
<b>Total</b>	<b>\$ 762,115</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 762,115</b>

**Operational Impact:**

It is not anticipated for this project to effect future operating costs.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Water Services</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370007  
**Project Name:** Wastewater Flowmeter Replacement  
**Project Manager:** Deputy Director of Operations

**Description:**

A jointly purchased comprehensive sewer basin study will be necessary to determine ultimate flow ownership between the City and County and identify potential improvements needed to address capacity issues in the shared system. Immediate improvements as identified in the study will be constructed under this CIP along with necessary repairs as identified during the study process.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Construction	490,000	200,000	-	-	-	690,000
Other	130,000	-	-	-	-	130,000
<b>Total</b>	<b>\$ 870,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,070,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 870,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 1,070,000
<b>Total</b>	<b>\$ 870,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,070,000</b>

**Operational Impact:**

This project is not expected to have an impact on operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Wastewater</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370008  
**Project Name:** Gas House Pike WWTP Expansion and Improvements  
**Project Manager:** Deputy Director of Operations

**Description:**

This project provides for the installation of the City's Wastewater Treatment Plant improvements that are recommended in the Malcolm-Pirnie Wastewater Treatment Expansion Study (MPWWTPS) completed in 2/2004 and the Whitman-Requardt Facilities Plan - 2/2010. Funding for Enhanced Nutrient Removal (ENR) and solids processing upgrades has been obtained through the Maryland Department of the Environment. These pieces of this project have been assigned to separate projects #370010 and #370011 to ease in reporting requirements.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 815,922	\$ -	\$ -	\$ -	\$ -	\$ 815,922
Construction	9,057,221	-	-	-	-	9,057,221
Other	20,000	-	-	-	-	20,000
<b>Total</b>	<b>\$ 9,893,143</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,893,143</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 197,421	\$ -	\$ -	\$ -	\$ -	\$ 197,421
Debt Issue	9,680,228	-	-	-	-	9,680,228
Other	15,494	-	-	-	-	15,494
<b>Total</b>	<b>\$ 9,893,143</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,893,143</b>

**Operational Impact:**

Completion of this project will result in a decrease of maintenance and repair costs at the plant.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Wastewater</b>	<b>\$ (50,000)</b>	<b>\$ (25,000)</b>	<b>\$ (25,000)</b>	<b>\$ (25,000)</b>	<b>\$ (75,000)</b>	<b>\$ (200,000)</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370009  
**Project Name:** Ballenger-McKinney WWTP  
**Project Manager:** Deputy Director of Operations

**Description:**

The scope of this project includes City funding of a proportionate share per the 1990 Monocacy Interceptor Sewer Capital Funding Agreement with Frederick County for the design, easement acquisition and construction of County owned wastewater treatment infrastructures. This project will allow the County to provide the City with 3 MGD Maximum sewer capacity from the upgraded Ballenger McKinney Wastewater Treatment Plant as is defined by the 1990 Monocacy Interceptor Sewer Capital Funding Agreement. The City's portion of this project has been funded with low interest loans provided by the Maryland Department of the Environment.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ 17,483,000	\$ -	\$ -	\$ -	\$ -	\$ 17,483,000
<b>Total</b>	<b>\$ 17,483,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,483,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Debt Issue	\$ 17,186,895	\$ -	\$ -	\$ -	\$ -	\$ 17,186,895
Other	296,105	-	-	-	-	296,105
<b>Total</b>	<b>\$ 17,483,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,483,000</b>

**Operational Impact:**

This project is the City's portion of a County owned and operated facility. Future effects on operating costs can not be determined at this time.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Wastewater</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370010  
**Project Name:** Gas House Pike WWTP Solids Processing Rehab  
**Project Manager:** Deputy Director of Operations

**Description:**

Design and construct improvements to the solids handling and gas recovery system while utilizing green technology to harvest methane and reuse energy for plant processes. Funding for this project has been obtain through the Maryland Department of the Environment from grants and low interest loans.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 586,931	\$ -	\$ -	\$ -	\$ -	\$ 586,931
Construction	5,430,952	-	-	-	-	5,430,952
<b>Total</b>	<b>\$ 6,017,883</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,017,883</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Debt Issue	\$ 3,029,270	\$ -	\$ -	\$ -	\$ -	\$ 3,029,270
State Grant	2,988,613	-	-	-	-	2,988,613
<b>Total</b>	<b>\$ 6,017,883</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,017,883</b>

**Operational Impact:**

Completion of this project will result in decreasing costs associated with the current method of sludge disposal. The green component is expected to lower the cost for utilities.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Wastewater	\$ -	\$ (400,000)	\$ (400,000)	\$ (410,000)	\$ (1,230,000)	\$ (2,440,000)

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370011  
**Project Name:** Gas House Pike WWTP ENR Upgrade  
**Project Manager:** Deputy Director of Operations

**Description:**

The improvements to the plant are necessary to be in compliance with State Enhanced Nutrient Removal (ENR) requirements and include: solids building mixing system, influent pump station modernization, sand filter building flow increases and grit separation process upgrades. Funding for this project has been obtain through the Maryland Department of the Environment from grants and low interest loans.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 9,473,620	\$ -	\$ -	\$ -	\$ -	\$ 9,473,620
Construction	47,368,100	-	-	-	-	47,368,100
<b>Total</b>	<b>\$ 56,841,720</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 56,841,720</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Debt Issue	\$ 33,279,416	\$ -	\$ -	\$ -	\$ -	\$ 33,279,416
State Grant	23,562,304	-	-	-	-	23,562,304
<b>Total</b>	<b>\$ 56,841,720</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 56,841,720</b>

**Operational Impact:**

Completion of this project will result in a decrease of maintenance and repair costs at the plant but is not expected to impact staffing levels.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Wastewater</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (100,000)</b>	<b>\$ (100,000)</b>

## Capital Improvements Program - Water and Sewer Fund

**Project #** 370300  
**Project Name:** Inflow and Infiltration Reduction  
**Project Manager:** Deputy Director of Operations

**Description:**

The intent of this multi-year project is to provide deliverables (equipment, rehabilitation, repairs or new technology) that will reduce inflow and infiltration to the City's sanitary sewer system. Sanitary sewer collection systems maintenance and operations best management practices require periodic improvements to the system to reduce inflow/infiltration (I/I) of ground water that does not need to be processed through the wastewater treatment plant. This ongoing CIP project provides a funding source for new technology purchases and targets locations that are determined to contribute to the I/I problem.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 512,000	\$ -	\$ -	\$ -	\$ -	\$ 512,000
Construction	4,579,837	500,000	-	-	-	5,079,837
Other	500,000	-	-	-	-	500,000
<b>Total</b>	<b>\$ 5,591,837</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,091,837</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 1,573,267	\$ 500,000	\$ -	\$ -	\$ -	\$ 2,073,267
Debt Issue	1,950,000	-	-	-	-	1,950,000
State Grant	100,000	-	-	-	-	100,000
Other	1,968,570	-	-	-	-	1,968,570
<b>Total</b>	<b>\$ 5,591,837</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,091,837</b>

**Operational Impact:**

This program helps to manage the costs associated with the treatment of wastewater by keeping the plant running efficiently.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Wastewater</b>	<b>\$ (60,000)</b>	<b>\$ (10,000)</b>	<b>\$ (10,000)</b>	<b>\$ (5,000)</b>	<b>\$ (30,000)</b>	<b>\$ (115,000)</b>

## Capital Improvements Program - Airport Fund

**Project #** 380051  
**Project Name:** FAA Part 77  
**Project Manager:** Airport Manager

**Description:**

The scope of this project is to acquire easements over 11 properties in the Tulip Hill Subdivision, and to trim/remove trees that penetrate the 34:1 approach surface for Runway 5, as identified in the 1999 Obstruction Removal Program. The Airport has procured the services of a property acquisition specialist to obtain easements from each of these 11 property owners to allow for removal of these trees. This project will be funded through the FAA and the MAA. To date, seven of eleven easements have been acquired.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Other	\$ 856,000	\$ -	\$ -	\$ -	\$ -	\$ 856,000
<b>Total</b>	<b>\$ 856,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 856,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000
Federal Grant	813,000	-	-	-	-	813,000
State Grant	20,000	-	-	-	-	20,000
County Grant	11,000	-	-	-	-	11,000
<b>Total</b>	<b>\$ 856,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 856,000</b>

**Operational Impact:**

This project is not expected to have an impact on operating expenses.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380054  
**Project Name:** Airport Property Acquisitions  
**Project Manager:** Airport Manager

**Description:**

The scope of this project is to purchase properties to remove obstructions that are within the Runway 5 Object Free Area (ROFA) and/or the Runway 5 Runway Protection Zone (RPZ). This project will be funded primarily by the FAA.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Other	\$ 17,114,000	\$ -	\$ -	\$ -	\$ -	\$ 17,114,000
<b>Total</b>	<b>\$ 17,114,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,114,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 1,263,000	\$ -	\$ -	\$ -	\$ -	\$ 1,263,000
Federal Grant	15,250,000	-	-	-	-	15,250,000
State Grant	401,000	-	-	-	-	401,000
County Grant	200,000	-	-	-	-	200,000
<b>Total</b>	<b>\$ 17,114,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,114,000</b>

**Operational Impact:**

The effect on operating budgets will be the maintenance on these properties until they can be demolished.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ 5,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 20,000</b>

## Capital Improvements Program - Airport Fund

**Project #** 380062  
**Project Name:** Property Acquisition - Bowman's Farm  
**Project Manager:** Airport Manager

**Description:**

The Bowman Farm property acquisition plan is to secure approximately 34 acres of land for the future expansion of the Airport. Once the 34 acre tract is acquired, the Airport will be better positioned for future needed expansion in accordance with the 1999 Airport Master Plan for east side development over the next decade. Until an FAA grant is obtained, the City will have to provide interim financing to purchase this property. When funding is available, the Airport will request reimbursement from the FAA for the purchase price of this property.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Other	\$ 5,550,000	\$ -	\$ -	\$ -	\$ -	\$ 5,550,000
<b>Total</b>	<b>\$ 5,550,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,550,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 71,000	\$ -	\$ -	\$ -	\$ -	\$ 71,000
Debt Issue	275,875	-	-	-	-	275,875
Federal Grant	4,995,000	-	-	-	-	4,995,000
State Grant	138,750	-	-	-	-	138,750
County Grant	69,375	-	-	-	-	69,375
<b>Total</b>	<b>\$ 5,550,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,550,000</b>

**Operational Impact:**

This property acquisition allows for a place card for future development on the east side of the Airport. It is not anticipated for there to be an impact on operations for the foreseeable future.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380064  
**Project Name:** Toms Farm Easement  
**Project Manager:** Airport Manager

**Description:**

The Tom’s Farm Property is located in the approach path to Runway 23. The property currently has a multitude of controlling obstructions including trees, silos and buildings. The purpose of this scope is to acquire aviation easement on the 135 acres.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Other	\$ 50,000	\$ -	\$ 1,250,000	\$ -	\$ -	\$ 1,300,000
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 40,000	\$ -	\$ 31,000	\$ -	\$ -	\$ 71,000
Federal Grant	10,000	-	1,125,000	-	-	1,135,000
State Grant	-	-	63,000	-	-	63,000
County Grant	-	-	31,000	-	-	31,000
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>

**Operational Impact:**

This property acquisition allows for a place card for future development on the east side of the Airport. It is not anticipated for there to be an impact on operations for the foreseeable future.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380067  
**Project Name:** Bailes Lane Demolition and Site Work  
**Project Manager:** Airport Manager

**Description:**

The scope of this project is for the demolition of structures on the properties along Bailes Lane that are within the Runway 5 Object Free Area (ROFA) and/or the Runway 5 Runway Protection Zone (RPZ), for site work to meet City and State grading and soil and erosion control guidelines and to allow reuse of the properties for Airport use.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 835,200	\$ -	\$ -	\$ -	\$ -	\$ 835,200
Construction	33,000	-	3,500,000	3,100,000	2,200,000	8,833,000
Other	500,000	-	-	-	-	500,000
<b>Total</b>	<b>\$ 1,368,200</b>	<b>\$ -</b>	<b>\$ 3,500,000</b>	<b>\$ 3,100,000</b>	<b>\$ 2,200,000</b>	<b>\$ 10,168,200</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 18,228	\$ -	\$ 218,750	\$ 193,750	\$ 137,500	\$ 568,228
Federal Grant	1,298,290	-	3,150,000	2,790,000	1,980,000	9,218,290
State Grant	34,454	-	87,500	77,500	55,000	254,454
County Grant	17,228	-	43,750	38,750	27,500	127,228
<b>Total</b>	<b>\$ 1,368,200</b>	<b>\$ -</b>	<b>\$ 3,500,000</b>	<b>\$ 3,100,000</b>	<b>\$ 2,200,000</b>	<b>\$ 10,168,200</b>

**Operational Impact:**

This project will not effect future operating budgets.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380068  
**Project Name:** Acquire and Remove Waffle House  
**Project Manager:** Airport Manager

**Description:**

The scope of this project is to acquire and demolish the Waffle House Restaurant, Parcel A54, located at 1316 E. Patrick St. (0.44 acres) located within the future extension of the Runway 5 Runway Protection Zone (RPZ).

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Construction	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Other	2,325,000	-	-	-	-	2,325,000
<b>Total</b>	<b>\$ 2,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,400,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Debt Issue	119,000	-	-	-	-	119,000
Federal Grant	2,160,000	-	-	-	-	2,160,000
State Grant	60,000	-	-	-	-	60,000
County Grant	30,000	-	-	-	-	30,000
<b>Total</b>	<b>\$ 2,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,400,000</b>

**Operational Impact:**

Maintenance costs will increase until this building can be demolished.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Airport</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,500</b>

## Capital Improvements Program - Airport Fund

**Project #** 380071  
**Project Name:** Acquisition and Demolition of Tulip Hill Houses  
**Project Manager:** Airport Manager

**Description:**

The scope of this project includes the demolition of the three homes in Tulip Hill Subdivision, located at 6202, 6204 and 6206 Fairfax Court (ALP Parcels A40, A41 and A25). The properties are now owned by the City but currently awaiting FAA reimbursement. The homes are located within the proposed extension of the Runway 5 Runway Protection Zone (RPZ) and must be demolished prior to the Runway 5, 23 and 30 extension projects.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Construction	\$ 22,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 522,000
Other	978,000	-	-	-	-	978,000
<b>Total</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 14,000	\$ -	\$ 31,000	\$ -	\$ -	\$ 45,000
Federal Grant	950,000	-	450,000	-	-	1,400,000
State Grant	25,000	-	13,000	-	-	38,000
County Grant	11,000	-	6,000	-	-	17,000
<b>Total</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

**Operational Impact:**

Maintenance costs will increase until these buildings can be demolished.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Airport</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 4,000</b>

## Capital Improvements Program - Airport Fund

**Project #** 380073  
**Project Name:** Equipment Storage Building  
**Project Manager:** Airport Manager

**Description:**

Design and construct a 4,000 square foot equipment storage building to house snow removal and mowing equipment.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Construction	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Other	-	-	300,000	-	-	300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 330,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 7,500	\$ 75,000	\$ -	\$ -	\$ 82,500
State Grant	-	22,500	225,000	-	-	247,500
<b>Total</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 330,000</b>

**Operational Impact:**

Construction of an equipment storage building will increase maintenance costs.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>

## Capital Improvements Program - Airport Fund

**Project #** 380077  
**Project Name:** Air Traffic Control Tower and Associated Infrastructure Projects  
**Project Manager:** Airport Manager

**Description:**

The scope of this project is to construct an air traffic control tower, on Airport property, in accordance with FAA regulations. An all-weather, paved access road will be constructed to the site from the existing City roadway system. Vehicle parking will be provided adjacent to the building on a paved lot. Funding for this project was provided by the FAA with dollars made available through the American Recovery and Reinvestment Act (ARRA).

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Construction	3,707,462	-	-	-	-	3,707,462
Other	575,000	-	-	-	-	575,000
<b>Total</b>	<b>\$ 4,832,462</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,832,462</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Federal Grant	\$ 4,832,462	\$ -	\$ -	\$ -	\$ -	\$ 4,832,462
<b>Total</b>	<b>\$ 4,832,462</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,832,462</b>

**Operational Impact:**

The tower began operations in late FY 2012. Staffing is provided by the FAA, however the City is responsible for maintenance, utilities, insurance, and other misc. expenses.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Airport</b>	<b>\$ 26,500</b>	<b>\$ 105,000</b>	<b>\$ 110,250</b>	<b>\$ 115,000</b>	<b>\$ 365,000</b>	<b>\$ 721,750</b>

## Capital Improvements Program - Airport Fund

**Project #** 380086  
**Project Name:** North County Easements  
**Project Manager:** Airport Manager

**Description:**

The scope of this project includes acquisition of four aviation easements in Frederick County. The easements are located within the Runway 23 approach corridor.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Other	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
Federal Grant	-	-	-	-	90,000	90,000
State Grant	-	-	-	-	6,000	6,000
County Grant	-	-	-	-	2,000	2,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

**Operational Impact:**

This property acquisition will allow for runway expansion. It is not anticipated for there to be an impact on operations for the foreseeable future.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Airport Fund

**Project #** 380087  
**Project Name:** Maryland State Police Hangar and Training Facility  
**Project Manager:** Airport Manager

**Description:**

Design and construct a new aircrew training facility for the Maryland State Police. The 10,000 square foot hangar and adjoining parking lot will accommodate the new MSP helicopter and flight simulator.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Construction	-	-	3,000,000	-	-	3,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,300,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
State Grant	\$ -	\$ 300,000	\$ 3,000,000	\$ -	\$ -	\$ 3,300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,300,000</b>

**Operational Impact:**

The City anticipates a long-term market rate lease for this hangar.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 300,000</b>	<b>\$ 400,000</b>

## Capital Improvements Program - Airport Fund

**Project #** 380088  
**Project Name:** Corporate Hangar - P4  
**Project Manager:** Airport Manager

**Description:**

Part of the stage one development plan for the Airport. This 25,000 square foot hangar will be designed and the site development costs will be undertaken by the Airport. The development of the actual hangar will then be afforded by a private entity.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Construction	-	-	-	5,000,000	5,000,000	10,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 10,300,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Federal Grant	-	-	-	-	-	-
State Grant	-	-	-	1,000,000	-	1,000,000
Other	-	-	-	4,000,000	5,000,000	9,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 10,300,000</b>

**Operational Impact:**

The City anticipates a long-term market rate lease for this hangar.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 150,000</b>	<b>\$ 200,000</b>

## Capital Improvements Program - Airport Fund

**Project #** 380089  
**Project Name:** Airways Inn  
**Project Manager:** Airport Manager

**Description:**

This renovation project is to bring the restaurant up to current codes and standards. The project includes the upgrading the restrooms to be ADA compliance, electrical and mechanical upgrades.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>

**Operational Impact:**

Its anticipated that the completion of these renovations will increase the monthly rent of the space.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,400</b>	<b>\$ 7,200</b>	<b>\$ 9,600</b>

## Capital Improvements Program - Parking Fund

**Project #** 380408  
**Project Name:** Site G Parking Deck #6  
**Project Manager:** Superintendent of Parking

**Description:**

The proposed project is to build Deck 6 with a total capacity of 650 to 1100 spaces on a portion of Site G. Site G is located within the area between S. Carroll St., E. South St., S. East St and Commerce Street. This new deck will support the planned activities on Site G: Tourism, BOE Central Office and Hope VI, as well as other nearby projects such as Site F, the Schaffer Building and the East Street extension to I-70.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 1,135,000	\$ -	\$ 230,000	\$ -	\$ -	\$ 1,365,000
Construction	-	-	-	15,500,000	-	15,500,000
<b>Total</b>	<b>\$ 1,135,000</b>	<b>\$ -</b>	<b>\$ 230,000</b>	<b>\$ 15,500,000</b>	<b>\$ -</b>	<b>\$ 16,865,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ -	\$ 230,000	\$ -	\$ -	\$ 230,000
Debt Issue	1,135,000	-	-	15,500,000	-	16,635,000
<b>Total</b>	<b>\$ 1,135,000</b>	<b>\$ -</b>	<b>\$ 230,000</b>	<b>\$ 15,500,000</b>	<b>\$ -</b>	<b>\$ 16,865,000</b>

**Operational Impact:**

Completion of this project will increase the Parking Fund budget to include the operation of the new deck. Staffing levels are expected to increase by 2 full time equivalent positions. Expenditures are net of operating revenue.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Parking</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

## Capital Improvements Program - Parking Fund

**Project #** 380413  
**Project Name:** Church Street Deck - Rehab/Rebuild  
**Project Manager:** Superintendent of Parking

**Description:**

To perform repairs to the existing Church Street Garage that will provide a repair solution to restore the deteriorated slabs of the garage and provide an additional lifespan of 3-5 years. Plans are to demolish and rebuild the garage in FY 2017.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
Construction	1,205,864	-	-	-	13,500,000	14,705,864
<b>Total</b>	<b>\$ 1,205,864</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,700,000</b>	<b>\$ 14,905,864</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 875,000	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,075,000
Debt Issue	105,864	-	-	-	13,500,000	13,605,864
County Grant	225,000	-	-	-	-	225,000
<b>Total</b>	<b>\$ 1,205,864</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,700,000</b>	<b>\$ 14,905,864</b>

**Operational Impact:**

Completion of this project will reduce maintenance and repair costs in this aging facility.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Parking</b>	<b>\$ -</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>	<b>\$ (15,000)</b>	<b>\$ (30,000)</b>

## Capital Improvements Program - Storm Water Fund

**Project #** 350001  
**Project Name:** South Street Storm Drain  
**Project Manager:** Deputy Director of Operations

**Description:**

Provide a storm drain system capable of conveying a 10-year storm in a 433 acre drainage area bounded by South Wisner Street, a line extending south from Wisner Street to I-70, I-70, East South Street/Reich's Ford Road, Tilco Drive, Cambridge Drive and Fairfax Court in the Tulip Hill Subdivision, East Patrick Street, Davis Avenue, Harding Alley north of and parallel to East Patrick Street, the racetrack at the fairgrounds, Maryland Avenue, and by Sagner Avenue to its intersection with South Wisner Street.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ 146,000	\$ -	\$ -	\$ -	\$ -	\$ 146,000
Construction	670,865	(90,000)	-	2,000,000	2,000,000	4,580,865
Other	20,029	-	-	-	-	20,029
<b>Total</b>	<b>\$ 836,894</b>	<b>\$ (90,000)</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 4,746,894</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ 475,000	\$ (90,000)	\$ -	\$ -	\$ -	\$ 385,000
Debt Issue	361,894	-	-	2,000,000	2,000,000	4,361,894
<b>Total</b>	<b>\$ 836,894</b>	<b>\$ (90,000)</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 4,746,894</b>

**Operational Impact:**

Operating expenses will increase from this project to provide for routine maintenance of the new storm drains.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Storm Water</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>

## Capital Improvements Program - Storm Water Fund

**Project #** 350004  
**Project Name:** Watershed Management Plan  
**Project Manager:** Deputy Director of Engineering

**Description:**

Develop a watershed management plan consistent with MDE guidelines to be approved by MDE for the management of the Rock Creek and Carroll Creek watersheds. This plan will analyze the existing conditions, establish watershed goals, identify areas of the watersheds in need of improvement, establish watershed improvement projects with cost estimates for completion, and develop a fee structure to be utilized by the City to insure those projects are funded as development occurs. This plan would provide guidance for the City to meet the requirements of the NPDES permit including retrofit requirements and would provide options for development projects to treat storm water off site.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Operational Impact:**

Completion of this project is not expected to effect operating expenditures.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Storm Water</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Storm Water Fund

**Project #** 350005  
**Project Name:** Culler Lake Silt Removal  
**Project Manager:** Deputy Director of Operations

**Description:**

The intent of this project is for the City to fund the removal of silt from the Culler Lake. Culler Lake acts as a sediment collection basin for the 66 acre drainage basin (South and West of Hood College) and has not been desilted since 1984. There is approximately 5 feet of silt covering the entire lake bottom which needs to be removed to allow proper desiltation of storm waters and improve the habitat of the aquatic species.

<b>Expenditures</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
Planning/Engineering	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Construction	-	1,000,000	-	-	-	1,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>

<b>Funding Sources</b>	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
City Operating	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>

**Operational Impact:**

Completion of this project is not expected to effect operating expenditures.

	<b><u>Prior</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY 17 - FY 19</u></b>	<b><u>Total</u></b>
<b>Storm Water</b>	<b>\$ -</b>	<b>\$ -</b>				

## Capital Improvements Program - Storm Water Fund

**Project #** 350020  
**Project Name:** Carroll Creek Flood Control Project  
**Project Manager:** Deputy Director of Engineering

**Description:**

Construct an approximately 3,750 sq. ft. brick and block building, with public restrooms for Carroll Creek Park, on top of Pumping Station No. 3; remove electrical controls from the dry well below grade and reinstall inside the new building; and install a backup level sensor that will provide continuous remote data on water levels in the pumping station wet well.

<b>Expenditures</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
Planning/Engineering	\$ 6,926,800	\$ -	\$ -	\$ -	\$ -	\$ 6,926,800
Construction	42,263,205	-	-	-	-	42,263,205
Other	6,715,000	-	-	-	-	6,715,000
<b>Total</b>	<b>\$ 55,905,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,905,005</b>

<b>Funding Sources</b>	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
City Operating	\$ 7,639,629	\$ -	\$ -	\$ -	\$ -	\$ 7,639,629
Debt Issue	15,122,809	-	-	-	-	15,122,809
Federal Grant	508,731	-	-	-	-	508,731
State Grant	20,065,200	-	-	-	-	20,065,200
County Grant	12,128,000	-	-	-	-	12,128,000
Other	440,636	-	-	-	-	440,636
<b>Total</b>	<b>\$ 55,905,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,905,005</b>

**Operational Impact:**

Increased operating costs are anticipated for building and restroom maintenance.

	<b>Prior</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17 - FY 19</b>	<b>Total</b>
<b>Storm Water</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 15,000</b>

# **SCHEDULES AND SUMMARIES**

SPECIAL ORDINANCE S-13-06

A SPECIAL ORDINANCE ESTABLISHING THE TAX RATE FOR THE ASSESSABLE PROPERTY IN THE CITY OF FREDERICK, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2013 TO JUNE 30, 2014.

WHEREAS, by Section 107 of the Charter of The City of Frederick, Maryland, the City shall have the power to levy annually on the assessable property in said City and collect such taxes as in its judgment may be necessary to pay all the debts, obligations, and expenses of the City government which have been or may hereafter be lawfully incurred; and

WHEREAS, the Mayor and Board of Aldermen did meet in public on May 16, 2013, and did by majority impose and levy the proposed sum of Seventy-Three and 5/100 Cents (\$0.7305) on each and every One Hundred Dollars (\$100.00) of assessable real property and One Dollar and Fifty-Five Cents (\$1.55) on each and every One Hundred Dollars (\$100.00) of assessable business personal property for the fiscal year July 1, 2013 to June 30, 2014, on taxable property within the corporate limits of The City of Frederick subject to assessment and taxation under the provisions of the Charter and Code of The City of Frederick, Maryland, and the laws of the State of Maryland.

NOW, THEREFORE:

SECTION I: BE IT ENACTED AND ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK, that the sum of Seventy-Three and 5/100 Cents (\$0.7305) on each and every One Hundred Dollars (\$100.00) of assessable real property, and One Dollar and Fifty-Five Cents (\$1.55) on each and every One Hundred Dollars (\$100.00) of assessable business personal property, be and the same are hereby imposed and levied for the fiscal year July 1, 2013 to June 30, 2014, on taxable property within the corporate limits of The City of Frederick subject to assessment and taxation under the provisions of the Charter and Code of The City of Frederick, Maryland, and the laws of the State of Maryland.

SECTION II: BE IT FURTHER ENACTED AND ORDAINED BY THE AUTHORITY

AFORESAID, that this Ordinance shall take effect on July 1, 2013.

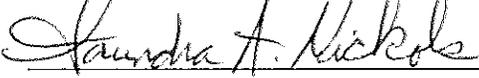
APPROVED: May 16, 2013

  
\_\_\_\_\_  
Randy McClement, Mayor

PASSED: May 16, 2013

  
\_\_\_\_\_  
Randy McClement, President  
Board of Aldermen

Reviewed and Approved for Legal Sufficiency:

  
\_\_\_\_\_  
Sandra A. Nichols  
City Attorney

SPECIAL ORDINANCE S-13-07

A SPECIAL ORDINANCE PROVIDING FOR THE ADOPTION OF THE BUDGET OF THE CITY OF FREDERICK, MARYLAND FOR THE FISCAL YEAR JULY 1, 2013 TO JUNE 30, 2014.

WHEREAS, by Section 92 of the Charter of The City of Frederick, Maryland, it is provided that the budget shall be prepared and adopted in the form of an ordinance upon a favorable vote of at least a majority of the total membership of the Board of Aldermen; and

WHEREAS, the Mayor and Board of Aldermen did meet in public on May 16, 2013, and did by a majority vote to accept and approve the budget, as submitted by the Mayor in a public meeting of the Mayor and Board of Aldermen on March 27, 2013, and as amended by memoranda from the Mayor to the Board of Aldermen dated May 9, 2013 and May 16, 2013, and as amended at the meeting of the Mayor and Board of Aldermen on May 16, 2013 and passed by a majority at the same meeting of the Mayor and Board of Aldermen on May 16, 2013 as required by Section 92 of the Charter of The City of Frederick, Maryland.

NOW, THEREFORE:

SECTION I: BE IT ENACTED AND ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FREDERICK, that the budget for The City of Frederick, Maryland, for the fiscal year July 1, 2013 to June 30, 2014, as submitted at the meeting of the Mayor and Board of Aldermen on March 27, 2013, and as amended by memoranda from the Mayor to the Board of Aldermen dated May 9, 2013 and May 16, 2013, and as amended at the meeting of the Mayor and Board of Aldermen on May 16, 2013 and passed by a majority at the same meeting of the Mayor and Board of Aldermen on May 16, 2013 as required by Section 92 of the Charter of The City of Frederick, Maryland, and incorporated herein by reference, be and the same is hereby adopted.

SECTION II: BE IT FURTHER ENACTED AND ORDAINED BY THE AUTHORITY

AFORESAID, that this Ordinance shall take effect on July 1, 2013.

APPROVED: May 16, 2013



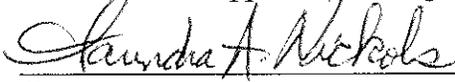
\_\_\_\_\_  
Randy A. McClement, Mayor

PASSED: May 16, 2013



\_\_\_\_\_  
Randy A. McClement, President  
Board of Aldermen

Reviewed and Approved for Legal Sufficiency:



\_\_\_\_\_  
City Attorney

## Budget Schedules and Summaries

The City budget is organized by funds. A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the City can be divided into the following categories:

**Governmental funds** - Governmental funds are generally used to account for tax-supported activities. The City maintains five individual governmental funds including the General Fund, the Capital Improvements Program, the Weinberg Center for the Arts, and 2 fiduciary funds described below.

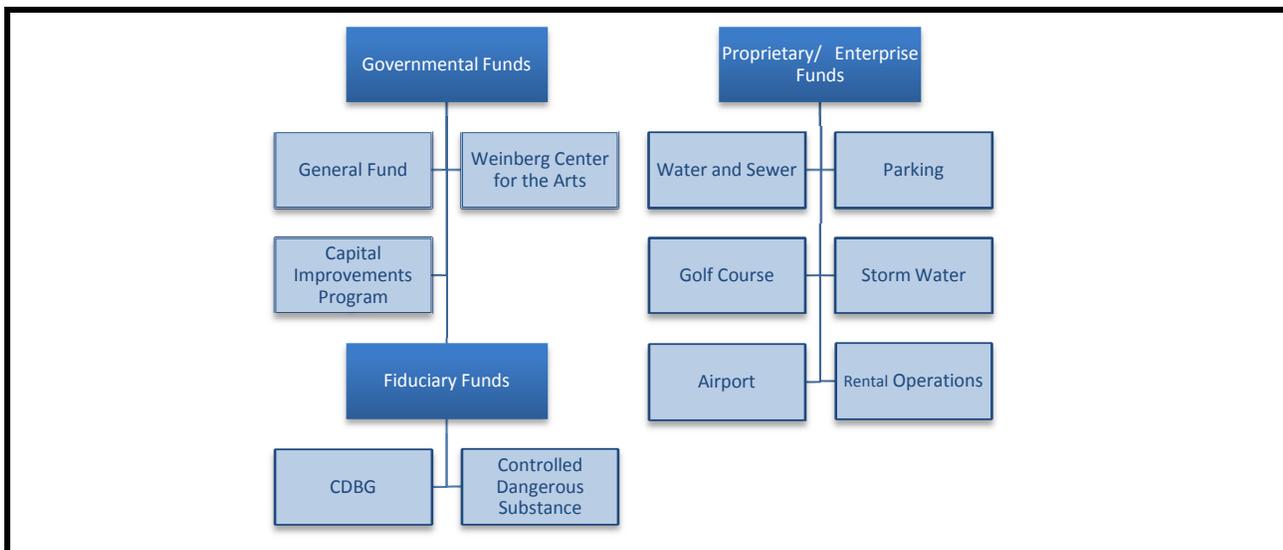
**Proprietary funds** - The City maintains enterprise funds used to report the functions presented as business type activities in the government-wide financial statements; specifically, Water and Sewer, Airport, Parking, Storm Water, Golf Course, and Rental Operations.

**Fiduciary funds** - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. These funds are restricted by legal and regulatory provisions to finance specific activities. The City's fiduciary funds are used to account for Community Development Block Grants (CDBG) and Controlled Dangerous Substance revenue sources.

**Capital Improvements Program** - The Capital Improvements Program is used to account for financial resources and expenditures applied to the construction of capital facilities and the purchase of major items for all governmental fund types.

### Fund Overview

#### The City's Budget Contains 10 Operating Funds and 1 Capital Fund



## Budget Schedules and Summaries

### Schedule A Summary Schedule of Estimated Revenues

	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Governmental Funds</b>			
General Fund	\$ 68,679,510	\$ 65,603,684	\$ 74,360,051
Weinberg Center for the Arts	1,309,400	1,317,339	1,215,084
<b>Total Governmental Funds</b>	<b>\$ 69,988,910</b>	<b>\$ 66,921,023</b>	<b>\$ 75,575,135</b>
<b>Enterprise Funds</b>			
Water & Sewer	\$ 30,896,792	\$ 25,790,980	\$ 25,206,481
Parking	5,175,787	4,790,527	4,700,831
Storm Water	1,830,000	1,837,500	1,840,600
Airport	1,076,927	14,568,613	828,245
Golf Course	1,681,000	1,963,596	1,596,772
Rental Operations	36,168	36,444	33,169
<b>Total Enterprise Funds</b>	<b>\$ 40,696,674</b>	<b>\$ 48,987,660</b>	<b>\$ 34,206,098</b>
<b>Fiduciary Funds</b>			
Community Development	\$ 301,500	\$ 309,645	\$ 368,436
Controlled Dangerous Substance	25,000	25,000	46,973
<b>Total Fiduciary Funds</b>	<b>\$ 326,500</b>	<b>\$ 334,645</b>	<b>\$ 415,409</b>
<b>Capital Improvements Program</b>			
General Fund	\$ 3,677,277	\$ 13,165,000	\$ 1,722,417
Water & Sewer	120,000	52,468,874	84,910
Storm Water	-	-	4,100
Airport	322,500	-	2,703,442
Parking	-	225,000	6,000
<b>Total Capital Improvements Program</b>	<b>\$ 4,119,777</b>	<b>\$ 65,858,874</b>	<b>\$ 4,520,869</b>
<b>Total Revenues</b>	<b>\$ 115,131,861</b>	<b>\$ 182,102,202</b>	<b>\$ 114,717,511</b>

## Budget Schedules and Summaries

### Schedule B FY 2014 Adopted Budget - Use of Fund Balance

The schedule below shows the anticipated beginning and ending fund balance for the General and Enterprise funds (Fiduciary funds are not included). The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen. The fund balance is the accumulated total of all prior years' actual revenues in excess of expenditures.

	General Fund	Weinberg	Water and Sewer	Parking	Storm Water	Airport	Golf Course	Rental Operations	Total
<b>Beginning Fund Balance</b>	\$ 22,000,000	\$ 200,000	\$ 7,000,000	\$ 2,300,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 34,000,000
<b>Revenues</b>									
Operating Revenue	68,671,010	1,309,400	24,322,712	5,175,787	1,830,000	1,076,927	1,681,000	10,140	104,076,976
Other Revenue Sources	2,133,125	137,265	6,574,080	-	-	1,119,735	-	26,028	9,990,233
<b>Total Revenue</b>	<b>70,804,135</b>	<b>1,446,665</b>	<b>30,896,792</b>	<b>5,175,787</b>	<b>1,830,000</b>	<b>2,196,662</b>	<b>1,681,000</b>	<b>36,168</b>	<b>114,067,209</b>
<b>Use of Fund Balance:</b>									
Capital Improvements Program	5,328,935	-	2,007,995	-	929,692	-	-	-	8,266,622
Capital Purchases	3,990,000	200,000	-	-	-	-	-	-	4,190,000
Street Maintenance Program	675,000	-	-	-	-	-	-	-	675,000
One-time Payment to Employees	697,249	-	-	-	-	-	-	-	697,249
Reserves	8,516,528	-	-	-	-	-	-	-	8,516,528
<b>Total Use of Fund Balance</b>	<b>19,207,712</b>	<b>200,000</b>	<b>2,007,995</b>	<b>-</b>	<b>929,692</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,345,399</b>
<b>Total Revenues</b>	<b>90,011,847</b>	<b>1,646,665</b>	<b>32,904,787</b>	<b>5,175,787</b>	<b>2,759,692</b>	<b>2,196,662</b>	<b>1,681,000</b>	<b>36,168</b>	<b>136,412,608</b>
<b>Expenditures</b>									
Operating Expenditures	61,844,826	1,446,665	15,761,537	2,355,656	956,551	731,758	1,555,871	23,747	84,676,611
One-time Expenditures	10,691,184	200,000	6,270,000	61,516	1,650,000	207,500	43,500	-	19,123,700
Debt Service	7,622,341	-	8,775,750	2,367,836	88,516	1,257,404	59,819	-	20,171,666
Contingency	100,000	-	200,000	100,000	10,000	-	-	-	410,000
Other Transfers Out	1,257,000	-	1,897,500	172,500	54,625	-	21,810	-	3,403,435
Reserves	8,496,496	-	-	118,279	-	-	-	12,421	8,627,196
<b>Total Expenditures</b>	<b>90,011,847</b>	<b>1,646,665</b>	<b>32,904,787</b>	<b>5,175,787</b>	<b>2,759,692</b>	<b>2,196,662</b>	<b>1,681,000</b>	<b>36,168</b>	<b>136,412,608</b>
<b>Ending Fund Balance</b>	<b>\$ 2,792,288</b>	<b>\$ -</b>	<b>\$ 4,992,005</b>	<b>\$ 2,300,000</b>	<b>\$ 1,570,308</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,654,601</b>

## Budget Schedules and Summaries

### Schedule C Revenue Summary by Fund

Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>General Fund</b>			
Taxes			
Real Property	\$ 46,237,181	\$ 45,092,160	\$ 40,051,165
Business Property	3,230,400	3,739,597	3,443,205
Personal Income Taxes	6,798,000	6,500,000	6,587,811
Admissions and Amusements	380,000	300,000	379,123
Other	25,275	1,275	23,452
Licenses and Permits			
Building Permits and Inspections	1,290,400	1,168,000	1,006,266
Cable Television	973,333	875,000	913,354
Other	259,221	252,068	310,911
Intergovernmental			
State	3,406,696	1,639,714	1,823,366
Federal	1,249,677	1,511,479	1,824,485
Tax Differential	-	-	5,016,903
Other	281,307	251,315	231,840
Charges for Services			
Recreation Fees	838,960	886,750	806,160
Inspection, Review, and Filing Fees	733,424	422,010	464,127
Other	304,072	279,370	307,366
Fines and Forfeitures			
Automated Enforcement	1,400,000	1,300,000	1,602,033
Municipal Infractions	36,800	37,050	56,820
Miscellaneous			
Rents	728,550	684,450	652,391
Interest Earnings	162,700	160,000	151,062
Other	335,014	494,946	568,257
Other Financing Sources			
Debt Proceeds	-	-	7,869,312
Other	8,500	8,500	270,642
<b>Total General Fund</b>	<b>\$ 68,679,510</b>	<b>\$ 65,603,684</b>	<b>\$ 74,360,051</b>
<b>Weinberg Center for the Arts</b>			
Intergovernmental	\$ 54,000	\$ 40,000	\$ 49,629
Charges for Services	991,500	801,089	877,800
Miscellaneous	263,900	476,250	287,655
<b>Total Weinberg Center for the Arts</b>	<b>\$ 1,309,400</b>	<b>\$ 1,317,339</b>	<b>\$ 1,215,084</b>

## Budget Schedules and Summaries

### Schedule C Revenue Summary by Fund

Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Water &amp; Sewer Fund</b>			
Licenses and Permits	\$ 237,910	\$ 207,880	\$ 207,314
Charges for Services			
Water Fees	13,925,682	13,265,000	11,917,743
Sewer Fees	10,131,320	9,731,320	8,916,195
Other	100	-	-
Fines and Forfeitures	20,500	25,500	20,480
Miscellaneous	7,200	7,200	78,510
Other Financing Sources			
Transfers	6,420,000	2,400,000	3,541,222
Other	154,080	154,080	525,017
<b>Total Water &amp; Sewer Fund</b>	<b>\$ 30,896,792</b>	<b>\$ 25,790,980</b>	<b>\$ 25,206,481</b>
<b>Parking Fund</b>			
Licenses and Permits	\$ 153,820	\$ 155,740	\$ 140,302
Intergovernmental	130,158	146,192	103,599
Charges for Services			
Parking Decks	3,168,156	2,826,174	2,709,992
Parking Meters	648,596	612,172	592,201
Other	26,468	23,798	28,716
Fines and Forfeitures	701,118	678,980	671,130
Miscellaneous			
Rents	347,471	347,471	365,471
Other	-	-	125
Other Financing Sources	-	-	89,295
<b>Total Parking Fund</b>	<b>\$ 5,175,787</b>	<b>\$ 4,790,527</b>	<b>\$ 4,700,831</b>
<b>Storm Water Fund</b>			
Charges for Services	\$ 1,830,000	\$ 1,830,000	\$ 1,726,196
Miscellaneous	-	-	1,413
Other Financing Sources	-	7,500	112,991
<b>Total Storm Water Fund</b>	<b>\$ 1,830,000</b>	<b>\$ 1,837,500</b>	<b>\$ 1,840,600</b>
<b>Airport Fund</b>			
Intergovernmental	\$ 150,000	\$ -	\$ -
Charges for Services	918,727	906,413	807,467
Miscellaneous	8,200	7,200	8,617
Other Financing Sources			
Debt Proceeds	-	13,655,000	-
Other	-	-	12,161
<b>Total Airport Fund</b>	<b>\$ 1,076,927</b>	<b>\$ 14,568,613</b>	<b>\$ 828,245</b>

## Budget Schedules and Summaries

### Schedule C Revenue Summary by Fund

Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Golf Course Fund</b>			
Charges for Services	\$ 1,681,000	\$ 1,673,000	\$ 1,549,494
Miscellaneous	-	-	6,052
Other Financing Sources	-	290,596	41,226
<b>Total Golf Course Fund</b>	<b>\$ 1,681,000</b>	<b>\$ 1,963,596</b>	<b>\$ 1,596,772</b>
<b>Rental Operations Fund</b>			
Miscellaneous	\$ 10,140	\$ 9,024	\$ 7,649
Other Financing Sources	26,028	27,420	25,520
<b>Total Rental Operations Fund</b>	<b>\$ 36,168</b>	<b>\$ 36,444</b>	<b>\$ 33,169</b>
<b>Community Development Fund</b>			
Intergovernmental	\$ 284,000	\$ 309,645	\$ 367,853
Miscellaneous	17,500	-	583
<b>Total Community Development Fund</b>	<b>\$ 301,500</b>	<b>\$ 309,645</b>	<b>\$ 368,436</b>
<b>Controlled Dangerous Substance Fund</b>			
Fines and Forfeitures	\$ 25,000	\$ 25,000	\$ 46,973
<b>Total Controlled Dangerous Substance Fund</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 46,973</b>
<b>Capital Improvements Program</b>			
Debt Issue	\$ 800,000	\$ 34,411,554	\$ 625,000
Transfers	4,824,777	296,105	-
Intergovernmental	(1,557,500)	30,116,308	3,171,781
Other	52,500	1,034,907	724,088
<b>Total Capital Improvements Program</b>	<b>\$ 4,119,777</b>	<b>\$ 65,858,874</b>	<b>\$ 4,520,869</b>
<b>Total All Funds</b>	<b>\$ 115,131,861</b>	<b>\$ 182,102,202</b>	<b>\$ 114,717,511</b>

## Budget Schedules and Summaries

### Schedule D Summary by Department of Expenditures Within Each Fund

Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>General Fund</b>			
Mayor's Office	\$ 1,062,201	\$ 1,078,135	\$ 961,959
Legal	787,782	762,195	644,960
Election Board	114,953	3,508	223
Finance	1,444,888	1,220,250	1,113,097
Purchasing	706,996	632,514	611,967
Information Technology	957,049	852,682	718,347
Geographic Information Systems	247,331	235,866	283,774
Audio Visual	223,011	187,290	114,294
Human Resources	822,326	684,140	557,728
Safety	265,587	199,394	198,297
Planning	1,235,298	1,109,855	1,024,061
Code Enforcement	694,615	606,087	514,963
Facility Maintenance	1,029,081	889,780	818,878
Asset Management	507,270	493,741	472,166
Municipal Annex	383,169	389,458	364,150
Community Promotion	80,449	65,364	59,465
Special Events	220,611	220,600	240,807
Police	27,752,405	27,840,201	25,902,766
Fire	342,370	335,143	329,301
Building Inspection	1,177,696	1,042,469	933,322
Electrical Inspection	317,087	303,350	295,278
Construction Inspection	586,932	515,850	410,909
General Administration - DPW	1,368,473	1,396,472	1,164,064
Maintenance - Equipment and Machinery	1,159,159	1,087,059	950,454
Engineering	1,403,355	1,345,991	1,302,729
Waste Collection	3,959,364	3,838,994	3,692,973
Street Maintenance	3,722,223	3,545,718	2,758,313
Snow Removal	462,088	337,306	134,622
Street Lights and Signals	2,783,342	2,318,990	2,106,039
Traffic Lines and Signs	782,951	608,169	626,721
Bus Maintenance	30,551	30,122	29,425
Grounds Maintenance	4,398,185	3,133,562	2,835,716
Harry Grove Stadium	192,146	178,951	130,781
Recreation Centers	1,434,532	1,328,947	1,242,237
Burck Street Center	22,700	16,300	12,325
Summer Playground Program	114,531	113,913	112,825
Swimming Pools	273,899	260,005	275,693
Community Development	60,710	60,437	67,744
Economic Development	719,683	603,677	596,723

## Budget Schedules and Summaries

### Schedule D Summary by Department of Expenditures Within Each Fund

Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
Frederick Community Action Agency	3,343,861	3,147,430	2,977,197
Debt Service	7,638,556	7,098,537	15,051,480
Contingency	100,000	100,000	-
Fund Balance (Reserves)	8,496,496	8,807,988	-
<b>Total General Fund</b>	<b>\$ 83,425,912</b>	<b>\$ 79,026,440</b>	<b>\$ 72,638,773</b>
<b>Weinberg Center for the Arts</b>			
Weinberg	\$ 1,358,265	\$ 1,367,171	\$ 1,257,345
Weinberg - Board of Directors	288,400	86,250	421,673
<b>Total Weinberg Center for the Arts</b>	<b>\$ 1,646,665</b>	<b>\$ 1,453,421</b>	<b>\$ 1,679,018</b>
<b>Water &amp; Sewer Fund</b>			
Finance	\$ 284,427	\$ 271,679	\$ 308,535
Plumbing Inspection	336,580	321,977	333,784
Water Services	2,686,746	2,498,900	3,426,259
Water Quality	363,133	347,682	374,685
Water Treatment	6,510,626	5,637,973	6,656,676
Wastewater Treatment Plant	3,930,663	3,443,146	4,548,115
Sewer Maintenance	900,478	910,249	1,427,665
Inflow and Infiltration	460,026	367,451	426,650
Plant Maintenance	1,085,234	1,053,720	1,105,736
Debt Service	8,794,374	8,941,944	4,304,128
Contingency	200,000	200,000	-
<b>Total Water &amp; Sewer Fund</b>	<b>\$ 25,552,287</b>	<b>\$ 23,994,721</b>	<b>\$ 22,912,233</b>
<b>Parking Fund</b>			
Public Parking	\$ 989,670	\$ 838,868	\$ 746,659
Church Street Deck	253,615	357,213	187,534
Court Street Deck	299,992	283,166	421,832
Carroll Creek Deck	379,440	346,267	386,726
West Patrick Street Deck	221,785	227,556	861,497
East All Saints Street Deck	266,437	166,300	568,392
Debt Service	2,374,069	2,425,513	1,289,921
Contingency	100,000	100,000	-
Fund Balance (Reserves)	118,279	-	-
<b>Total Parking Fund</b>	<b>\$ 5,003,287</b>	<b>\$ 4,744,883</b>	<b>\$ 4,462,561</b>

## Budget Schedules and Summaries

### Schedule D Summary by Department of Expenditures Within Each Fund

Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Storm Water Fund</b>			
Street Sweeping	\$ 355,633	\$ 310,157	\$ 365,180
Storm Water	640,846	615,265	2,107,807
Debt Service	88,588	100,092	51,787
Contingency	10,000	10,000	-
<b>Total Storm Water Fund</b>	<b>\$ 1,095,067</b>	<b>\$ 1,035,514</b>	<b>\$ 2,524,774</b>
<b>Airport Fund</b>			
Airport	\$ 818,758	\$ 605,607	\$ 1,218,900
Air Traffic Control Tower	105,000	26,500	9,173
Debt Service	1,265,404	14,564,832	760,841
<b>Total Airport Fund</b>	<b>\$ 2,189,162</b>	<b>\$ 15,196,939</b>	<b>\$ 1,988,914</b>
<b>Golf Course Fund</b>			
Maintenance	\$ 660,320	\$ 592,540	\$ 815,446
Clubhouse	662,265	1,028,267	662,506
Restaurant	276,728	262,561	261,899
Debt Service	59,877	80,228	41,558
Transfers	21,810	-	-
<b>Total Golf Course Fund</b>	<b>\$ 1,681,000</b>	<b>\$ 1,963,596</b>	<b>\$ 1,781,409</b>
<b>Rental Operations Fund</b>			
Rental Operations	\$ 23,747	\$ 36,444	\$ 50,991
Fund Balance (Reserves)	12,421	-	-
<b>Total Rental Operations Fund</b>	<b>\$ 36,168</b>	<b>\$ 36,444</b>	<b>\$ 50,991</b>
<b>Community Development Fund</b>			
Community Development	\$ 301,500	\$ 309,645	\$ 371,503
<b>Total Community Development Fund</b>	<b>\$ 301,500</b>	<b>\$ 309,645</b>	<b>\$ 371,503</b>
<b>Controlled Dangerous Substance Fund</b>			
CDS Program	\$ 83,462	\$ 82,273	\$ 63,340
<b>Total Controlled Dangerous Substance Fund</b>	<b>\$ 83,462</b>	<b>\$ 82,273</b>	<b>\$ 63,340</b>
<b>Capital Improvements Program</b>			
General Fund	\$ 9,006,212	\$ 15,415,106	\$ 3,817,799
Water & Sewer	5,575,000	55,875,965	74,560
Storm Water	1,610,000	1,250,000	-
Airport	330,000	-	3,519,153
Parking	-	100,000	49,118
<b>Total Capital Improvements Program</b>	<b>\$ 16,521,212</b>	<b>\$ 72,641,071</b>	<b>\$ 7,460,630</b>
<b>Total All Funds</b>	<b>\$ 137,535,722</b>	<b>\$ 200,484,947</b>	<b>\$ 115,934,146</b>

## Budget Schedules and Summaries

### Schedule E Summary of Expenditures by Functional Area

Functional Area	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>General Government</b>			
General Fund			
Mayor's Office	\$ 1,062,201	\$ 1,078,135	\$ 961,959
Legal	787,782	762,195	644,960
Election Board	114,953	3,508	223
Finance	1,444,888	1,220,250	1,113,097
Purchasing	706,996	632,514	611,967
Information Technology	957,049	852,682	718,347
Geographic Information Systems	247,331	235,866	283,774
Audio Visual	223,011	187,290	114,294
Human Resources	822,326	684,140	557,728
Safety	265,587	199,394	198,297
Community Promotion	80,449	65,364	59,465
Water & Sewer Fund			
Finance	284,427	271,679	308,535
<b>Total General Government</b>	<b>\$ 6,997,000</b>	<b>\$ 6,193,017</b>	<b>\$ 5,572,646</b>
<b>Frederick Police Department</b>			
General Fund			
Police	\$ 27,752,405	\$ 27,840,201	\$ 25,902,766
Controlled Dangerous Substance Fund			
CDS Program	83,462	82,273	63,340
<b>Total Frederick Police Department</b>	<b>\$ 27,835,867</b>	<b>\$ 27,922,474</b>	<b>\$ 25,966,106</b>
<b>Planning and Community Development</b>			
General Fund			
Planning	\$ 1,235,298	\$ 1,109,855	\$ 1,024,061
Code Enforcement	694,615	606,087	514,963
Community Development	60,710	60,437	67,744
Community Development Fund			
Community Development	301,500	309,645	371,503
<b>Total Planning and Community Development</b>	<b>\$ 2,292,123</b>	<b>\$ 2,086,024</b>	<b>\$ 1,978,271</b>
<b>Engineering, Permits, and Inspections</b>			
General Fund			
Building Inspection	\$ 1,177,696	\$ 1,042,469	\$ 933,322
Electrical Inspection	317,087	303,350	295,278
Engineering	1,403,355	1,345,991	1,302,729
Water & Sewer Fund			
Plumbing Inspection	336,580	321,977	333,784
<b>Total Engineering, Permits, and Inspections</b>	<b>\$ 3,234,718</b>	<b>\$ 3,013,787</b>	<b>\$ 2,865,113</b>

## Budget Schedules and Summaries

### Schedule E Summary of Expenditures by Functional Area

Functional Area	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Department of Public Works</b>			
General Fund			
Facility Maintenance	\$ 1,029,081	\$ 889,780	\$ 818,878
Asset Management	507,270	493,741	472,166
Municipal Annex	383,169	389,458	364,150
Construction Inspection	586,932	515,850	410,909
General Administration - DPW	1,368,473	1,396,472	1,164,064
Maintenance - Equipment and Machinery	1,159,159	1,087,059	950,454
Waste Collection	3,959,364	3,838,994	3,692,973
Street Maintenance	3,722,223	3,545,718	2,758,313
Snow Removal	462,088	337,306	134,622
Street Lights and Signals	2,783,342	2,318,990	2,106,039
Traffic Lines and Signs	782,951	608,169	626,721
Harry Grove Stadium	192,146	178,951	130,781
Water & Sewer Fund			
Water Services	2,686,746	2,498,900	3,426,259
Water Quality	363,133	347,682	374,685
Water Treatment	6,510,626	5,637,973	6,656,676
Wastewater Treatment Plant	3,930,663	3,443,146	4,548,115
Sewer Maintenance	900,478	910,249	1,427,665
Inflow and Infiltration	460,026	367,451	426,650
Plant Maintenance	1,085,234	1,053,720	1,105,736
Storm Water Fund			
Street Sweeping	355,633	310,157	365,180
Storm Water	640,846	615,265	2,107,807
<b>Total Department of Public Works</b>	<b>\$ 33,869,583</b>	<b>\$ 30,785,031</b>	<b>\$ 34,068,843</b>
<b>Parks and Recreation</b>			
General Fund			
Special Events	\$ 220,611	\$ 220,600	\$ 240,807
Grounds Maintenance	4,398,185	3,133,562	2,835,716
Recreation Centers	1,434,532	1,328,947	1,242,237
Burck Street Center	22,700	16,300	12,325
Summer Playground Program	114,531	113,913	112,825
Swimming Pools	273,899	260,005	275,693
Golf Course Fund			
Maintenance	660,320	592,540	815,446
Clubhouse	662,265	1,028,267	662,506
Restaurant	276,728	262,561	261,899
<b>Total Parks and Recreation</b>	<b>\$ 8,063,771</b>	<b>\$ 6,956,695</b>	<b>\$ 6,459,454</b>

## Budget Schedules and Summaries

### Schedule E Summary of Expenditures by Functional Area

Functional Area	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Economic Development</b>			
General Fund			
Economic Development	\$ 719,683	\$ 603,677	\$ 596,723
Weinberg Center for the Arts			
Weinberg	1,358,265	1,367,171	1,257,345
Weinberg - Board of Directors	288,400	86,250	421,673
Parking Fund			
Public Parking	989,670	838,868	746,659
Church Street Deck	253,615	357,213	187,534
Court Street Deck	299,992	283,166	421,832
Carroll Creek Deck	379,440	346,267	386,726
West Patrick Street Deck	221,785	227,556	861,497
East All Saints Street Deck	266,437	166,300	568,392
Airport Fund			
Airport	818,758	605,607	1,218,900
Air Traffic Control Tower	105,000	26,500	9,173
<b>Total Economic Development</b>	<b>\$ 5,701,045</b>	<b>\$ 4,908,575</b>	<b>\$ 6,676,454</b>
<b>Frederick Community Action Agency</b>			
General Fund			
Frederick Community Action Agency	\$ 3,343,861	\$ 3,147,430	\$ 2,977,197
Rental Operations Fund			
Rental Operations	23,747	36,444	50,991
<b>Total Frederick Community Action Agency</b>	<b>\$ 3,367,608</b>	<b>\$ 3,183,874</b>	<b>\$ 3,028,188</b>
<b>Miscellaneous Cost Centers</b>			
General Fund			
Fire	\$ 342,370	\$ 335,143	\$ 329,301
Bus Maintenance	30,551	30,122	29,425
<b>Total Miscellaneous Cost Centers</b>	<b>\$ 372,921</b>	<b>\$ 365,265</b>	<b>\$ 358,726</b>
<b>Debt Service</b>			
General Fund	\$ 7,638,556	\$ 7,098,537	\$ 15,051,480
Water & Sewer Fund	8,794,374	8,941,944	4,304,128
Parking Fund	2,374,069	2,425,513	1,289,921
Storm Water Fund	88,588	100,092	51,787
Airport Fund	1,265,404	14,564,832	760,841
Golf Course Fund	59,877	80,228	41,558
<b>Total Debt Service</b>	<b>\$ 20,220,868</b>	<b>\$ 33,211,146</b>	<b>\$ 21,499,715</b>
<b>Transfers</b>			
Golf Course Fund	21,810	-	-
<b>Total Transfers</b>	<b>\$ 21,810</b>	<b>\$ -</b>	<b>\$ -</b>

## Budget Schedules and Summaries

### Schedule E Summary of Expenditures by Functional Area

Functional Area	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Actual
<b>Contingency</b>			
General Fund	\$ 100,000	\$ 100,000	\$ -
Water & Sewer Fund	200,000	200,000	-
Parking Fund	100,000	100,000	-
Storm Water Fund	10,000	10,000	-
<b>Total Contingency</b>	<b>\$ 410,000</b>	<b>\$ 410,000</b>	<b>\$ -</b>
<b>Fund Balance (Reserves)</b>			
General Fund	\$ 8,496,496	\$ 8,807,988	\$ -
Parking Fund	118,279	-	-
Rental Operations Fund	12,421	-	-
<b>Total Fund Balance (Reserves)</b>	<b>\$ 8,627,196</b>	<b>\$ 8,807,988</b>	<b>\$ -</b>
<b>Capital Improvements Program</b>			
General Fund	\$ 9,006,212	\$ 15,415,106	\$ 3,817,799
Water & Sewer	5,575,000	55,875,965	74,560
Storm Water	1,610,000	1,250,000	-
Airport	330,000	-	3,519,153
Parking	-	100,000	49,118
<b>Total Capital Improvements Program</b>	<b>\$ 16,521,212</b>	<b>\$ 72,641,071</b>	<b>\$ 7,460,630</b>
<b>Total All Funds</b>	<b>\$ 137,535,722</b>	<b>\$ 200,484,947</b>	<b>\$ 115,934,146</b>

## Budget Schedules and Summaries

### Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted	FY 2010 Adopted
<b>General Fund</b>					
Mayor's Office	7.20	7.70	7.70	9.20	11.00
Legal	6.00	6.00	6.00	6.00	6.00
Finance	9.00	8.50	8.50	8.50	9.25
Purchasing	8.00	7.50	7.50	7.73	7.73
Information Technology	4.20	4.20	3.20	2.00	4.00
Geographic Information Systems	2.20	2.20	2.20	3.40	3.40
Audio Visual	2.00	1.50	1.50	-	-
Human Resources	6.00	5.00	5.00	4.00	5.00
Safety	3.40	2.00	2.00	2.00	2.00
Planning	12.35	11.00	10.60	11.50	13.00
Code Enforcement	7.50	7.50	6.00	8.00	8.00
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.61	1.61	1.61	2.61
Special Events	2.25	2.25	3.00	3.00	3.00
Police	187.80	186.67	179.57	181.80	192.70
Building Inspection	10.90	9.90	8.40	8.40	10.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Construction Inspection	4.90	4.90	3.88	4.88	6.10
General Administration - DPW	11.67	11.44	11.21	15.36	14.56
Maintenance - Equipment and Machinery	10.80	10.00	10.00	10.00	10.00
Engineering	12.40	12.40	12.40	14.00	14.00
Waste Collection	23.34	23.34	23.34	23.29	23.25
Street Maintenance	12.30	12.30	12.64	13.66	13.66
Street Lights and Signals	14.20	14.20	14.20	13.90	13.90
Traffic Lines and Signs	5.56	5.43	5.43	6.48	6.48
Grounds Maintenance	25.25	25.25	25.25	28.25	30.05
Recreation Centers	18.71	18.43	17.57	18.96	19.58
Summer Playground Program	2.25	2.26	2.18	1.72	2.84
Swimming Pools	2.36	2.28	2.18	2.24	2.20
Economic Development	3.50	3.00	3.00	3.00	3.00
Frederick Community Action Agency	42.90	42.65	39.96	43.81	46.04
<b>Total General Fund</b>	<b>472.94</b>	<b>464.41</b>	<b>449.02</b>	<b>469.69</b>	<b>496.75</b>
<b>Weinberg Center for the Arts</b>					
Weinberg	8.33	7.38	6.80	6.31	6.31
<b>Total Weinberg Center for the Arts</b>	<b>8.33</b>	<b>7.38</b>	<b>6.80</b>	<b>6.31</b>	<b>6.31</b>

## Budget Schedules and Summaries

### Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted	FY 2010 Adopted
<b>Water &amp; Sewer Fund</b>					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	16.50	16.07	16.07	15.30	15.79
Water Quality	3.13	3.13	3.13	3.13	3.14
Water Treatment	18.33	18.33	18.33	18.33	18.34
Wastewater Treatment Plant	13.23	13.23	13.23	13.23	13.24
Sewer Maintenance	5.66	5.66	5.66	5.66	6.13
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.24
Plant Maintenance	10.13	10.13	10.13	10.13	10.00
<b>Total Water &amp; Sewer Fund</b>	<b>76.01</b>	<b>75.58</b>	<b>75.58</b>	<b>74.81</b>	<b>75.68</b>
<b>Parking Fund</b>					
Public Parking	11.32	9.29	7.66	8.72	8.78
Church Street Deck	1.75	1.75	1.70	1.62	1.83
Court Street Deck	1.83	1.83	1.82	1.79	1.99
Carroll Creek Deck	1.75	1.75	1.70	1.60	1.81
West Patrick Street Deck	1.72	1.72	1.67	1.65	1.85
East All Saints Street Deck	1.72	1.72	1.67	1.65	-
<b>Total Parking Fund</b>	<b>20.09</b>	<b>18.06</b>	<b>16.22</b>	<b>17.03</b>	<b>16.26</b>
<b>Storm Water Fund</b>					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.56	4.55	4.45	4.05	4.07
<b>Total Storm Water Fund</b>	<b>7.56</b>	<b>7.55</b>	<b>7.45</b>	<b>7.05</b>	<b>7.07</b>
<b>Airport Fund</b>					
Airport	2.50	2.50	2.50	2.50	2.86
<b>Total Airport Fund</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.86</b>
<b>Golf Course Fund</b>					
Maintenance	7.02	6.97	6.77	8.09	6.83
Clubhouse	6.80	6.90	6.90	7.83	7.90
Restaurant	2.15	2.05	2.03	3.93	4.04
<b>Total Golf Course Fund</b>	<b>15.97</b>	<b>15.92</b>	<b>15.70</b>	<b>19.85</b>	<b>18.77</b>
<b>Rental Operations Fund</b>					
Rental Operations	0.25	0.50	0.50	0.50	0.50
<b>Total Rental Operations Fund</b>	<b>0.25</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>Community Development Fund</b>					
Community Development	1.00	1.00	1.40	2.00	2.50
<b>Total Community Development Fund</b>	<b>1.00</b>	<b>1.00</b>	<b>1.40</b>	<b>2.00</b>	<b>2.50</b>
<b>Total All Funds</b>	<b>604.65</b>	<b>592.90</b>	<b>575.17</b>	<b>599.74</b>	<b>626.70</b>

## Budget Schedules and Summaries

### Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted	FY 2010 Adopted
<b>General Government</b>					
General Fund					
Mayor's Office	7.20	7.70	7.70	9.20	11.00
Legal	6.00	6.00	6.00	6.00	6.00
Finance	9.00	8.50	8.50	8.50	9.25
Purchasing	8.00	7.50	7.50	7.73	7.73
Information Technology	4.20	4.20	3.20	2.00	4.00
Geographic Information Systems	2.20	2.20	2.20	3.40	3.40
Audio Visual	2.00	1.50	1.50	-	-
Human Resources	6.00	5.00	5.00	4.00	5.00
Safety	3.40	2.00	2.00	2.00	2.00
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
<b>Total General Government</b>	<b>51.00</b>	<b>47.60</b>	<b>46.60</b>	<b>45.83</b>	<b>51.38</b>
<b>Frederick Police Department</b>					
General Fund					
Police	187.80	186.67	179.57	181.80	192.70
<b>Total Frederick Police Department</b>	<b>187.80</b>	<b>186.67</b>	<b>179.57</b>	<b>181.80</b>	<b>192.70</b>
<b>Planning and Community Development</b>					
General Fund					
Planning	12.35	11.00	10.60	11.50	13.00
Code Enforcement	7.50	7.50	6.00	8.00	8.00
Community Development Fund					
Community Development	1.00	1.00	1.40	2.00	2.50
<b>Total Planning and Community Development</b>	<b>20.85</b>	<b>19.50</b>	<b>18.00</b>	<b>21.50</b>	<b>23.50</b>
<b>Engineering, Permits, and Inspections</b>					
General Fund					
Building Inspection	10.90	9.90	8.40	8.40	10.40
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	14.00	14.00
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
<b>Total Engineering, Permits, and Inspections</b>	<b>28.90</b>	<b>27.90</b>	<b>26.40</b>	<b>28.00</b>	<b>30.00</b>

## Budget Schedules and Summaries

### Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted	FY 2010 Adopted
<b>Department of Public Works</b>					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.61	1.61	1.61	2.61
Construction Inspection	4.90	4.90	3.88	4.88	6.10
General Administration - DPW	11.67	11.44	11.21	15.36	14.56
Maintenance - Equipment and Machinery	10.80	10.00	10.00	10.00	10.00
Waste Collection	23.34	23.34	23.34	23.29	23.25
Street Maintenance	12.30	12.30	12.64	13.66	13.66
Street Lights and Signals	14.20	14.20	14.20	13.90	13.90
Traffic Lines and Signs	5.56	5.43	5.43	6.48	6.48
Water & Sewer Fund					
Water Services	16.50	16.07	16.07	15.30	15.79
Water Quality	3.13	3.13	3.13	3.13	3.14
Water Treatment	18.33	18.33	18.33	18.33	18.34
Wastewater Treatment Plant	13.23	13.23	13.23	13.23	13.24
Sewer Maintenance	5.66	5.66	5.66	5.66	6.13
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.24
Plant Maintenance	10.13	10.13	10.13	10.13	10.00
Storm Water Fund					
Street Sweeping	3.00	3.00	3.00	3.00	3.00
Storm Water	4.56	4.55	4.45	4.05	4.07
<b>Total Department of Public Works</b>	<b>171.74</b>	<b>170.75</b>	<b>169.74</b>	<b>175.44</b>	<b>177.71</b>
<b>Parks and Recreation</b>					
General Fund					
Special Events	2.25	2.25	3.00	3.00	3.00
Grounds Maintenance	25.25	25.25	25.25	28.25	30.05
Recreation Centers	18.71	18.43	17.57	18.96	19.58
Summer Playground Program	2.25	2.26	2.18	1.72	2.84
Swimming Pools	2.36	2.28	2.18	2.24	2.20
Golf Course Fund					
Maintenance	7.02	6.97	6.77	8.09	6.83
Clubhouse	6.80	6.90	6.90	7.83	7.90
Restaurant	2.15	2.05	2.03	3.93	4.04
<b>Total Parks and Recreation</b>	<b>66.79</b>	<b>66.39</b>	<b>65.88</b>	<b>74.02</b>	<b>76.44</b>

## Budget Schedules and Summaries

### Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2014 Adopted	FY 2013 Adopted	FY 2012 Adopted	FY 2011 Adopted	FY 2010 Adopted
<b>Economic Development</b>					
General Fund					
Economic Development	3.50	3.00	3.00	3.00	3.00
Weinberg Center for the Arts					
Weinberg	8.33	7.38	6.80	6.31	6.31
Parking Fund					
Public Parking	11.32	9.29	7.66	8.72	8.78
Church Street Deck	1.75	1.75	1.70	1.62	1.83
Court Street Deck	1.83	1.83	1.82	1.79	1.99
Carroll Creek Deck	1.75	1.75	1.70	1.60	1.81
West Patrick Street Deck	1.72	1.72	1.67	1.65	1.85
East All Saints Street Deck	1.72	1.72	1.67	1.65	-
Airport Fund					
Airport	2.50	2.50	2.50	2.50	2.86
<b>Total Economic Development</b>	<b>34.42</b>	<b>30.94</b>	<b>28.52</b>	<b>28.84</b>	<b>28.43</b>
<b>Frederick Community Action Agency</b>					
General Fund					
Frederick Community Action Agency	42.90	42.65	39.96	43.81	46.04
Rental Operations Fund					
Rental Operations	0.25	0.50	0.50	0.50	0.50
<b>Total Frederick Community Action Agency</b>	<b>43.15</b>	<b>43.15</b>	<b>40.46</b>	<b>44.31</b>	<b>46.54</b>
<b>Total All Funds</b>	<b>604.65</b>	<b>592.90</b>	<b>575.17</b>	<b>599.74</b>	<b>626.70</b>

## Budget Schedules and Summaries

### Schedule H Schedule of Personnel Changes from FY 2013 to FY 2014

Position	FTE	Department	Comments	Budget Impact
<b>General Government</b>				
<b>FY 2013 FTEs</b>	<b>47.60</b>			
Executive Assistant	(0.50)	Mayor's Office	Reduce to 1/2 year funding	\$ (47,373)
Legislative Assistant	1.00	Mayor's Office	New FT position	43,884
Security	(1.00)	Mayor's Office	Move to Safety Dept	-
Administrative Assistant	1.00	Finance/Purchasing	New FT position	40,646
Digital Imaging Tech	0.50	Audio Visual	New FT position	20,480
Director	1.00	Human Resources	New FT position	87,745
Security	1.00	Safety	Office	-
Security	0.40	Safety	Moved from Asset Management	11,636
<b>FY 2014 FTEs</b>	<b>51.00</b>			<b>\$ 157,018</b>
<b>Frederick Police Department</b>				
<b>FY 2013 FTEs</b>	<b>186.67</b>			
Automated Enforcement Coordinator	0.80	Police	New PT position	\$ 35,108
Background Investigator	0.49	Police	New PT position	24,993
School Guards	(0.16)	Police	Reduction in PT hours	(2,893)
<b>FY 2014 FTEs</b>	<b>187.80</b>			<b>\$ 57,208</b>
<b>Planning and Community Development</b>				
<b>FY 2013 FTEs</b>	<b>19.50</b>			
Planner II	1.00	Planning	New FT position	\$ 59,709
Sustainability Manager	0.35	Planning	New FT position - 1/2 year funding (70%)	24,378
<b>FY 2014 FTEs</b>	<b>20.85</b>			<b>\$ 84,087</b>
<b>Engineering, Permits, and Inspections</b>				
<b>FY 2013 FTEs</b>	<b>27.90</b>			
Building Inspector	1.00	Building Inspection	New FT position	\$ 47,399
<b>FY 2014 FTEs</b>	<b>28.90</b>			<b>\$ 47,399</b>

## Budget Schedules and Summaries

### Schedule H Schedule of Personnel Changes from FY 2013 to FY 2014

Position	FTE	Department	Comments	Budget Impact
<b>Department of Public Works</b>				
<b>FY 2013 FTEs</b>		<b>170.75</b>		
Security	(0.61)	Asset Management	Moved to Safety	\$ (12,858)
Director of DPW	0.50	DPW Admin/Water Services/Storm Water	New FT position - 1/2 year funding	51,162
Fleet Maintenance Coordinator	0.80	Maintenance - Equipment and Machinery	New PT position	33,818
Sustainability Manager	0.15	Planning	New FT position - 1/2 year funding (30%)	10,449
Communications Clerk	0.15	DPW Admin	Increase in PT hours	3,372
<b>FY 2014 FTEs</b>		<b>171.74</b>		<b>\$ 85,943</b>
<b>Parks and Recreation</b>				
<b>FY 2013 FTEs</b>		<b>66.39</b>		
Seasonal Employees	0.40	Recreation/Pools/Golf Course	Increase in PT hours	\$ 8,991
<b>FY 2014 FTEs</b>		<b>66.79</b>		<b>\$ 8,991</b>
<b>Economic Development</b>				
<b>FY 2013 FTEs</b>		<b>30.94</b>		
Economic Development Manager	0.50	Economic Development	New FT position - 1/2 year funding	\$ 34,827
Seasonal Employees	0.95	Weinberg	Increase in PT hours	21,354
Parking Tech III	1.00	Public Parking	New FT position	40,645
Part-time Employees	1.03	Public Parking	Increase in PT hours	23,152
<b>FY 2014 FTEs</b>		<b>34.42</b>		<b>\$ 119,978</b>

## Debt Service Schedule - All Funds

	<b>Date of Issue</b>	<b>Date of Maturity</b>	<b>Range of Interest Rates</b>	<b>Original Issue Amount</b>	<b>Beginning Bal. Outstanding 7/1/2013</b>	<b>Principal Payments, or (Increase) or Decrease FY '14</b>	<b>Ending Bal. Outstanding 6/30/2014</b>	<b>Estimated Interest Expense FY '14</b>
<b>General Long Term Obligations:</b>								
General Long Term Debt:								
General Obligation Bonds:								
General Purpose	03/26/09	03/26/29	3.00-5.00	\$ 4,115,000	\$ 3,880,000	\$ 110,000	\$ 3,770,000	\$ 168,144
General Purpose	03/26/09	03/26/29	3.00-5.00	38,700,000	36,565,000	1,815,000	34,750,000	1,570,744
General Purpose	12/15/11	12/15/22	2.00-2.75	7,752,000	6,391,000	1,380,000	5,011,000	121,998
General Purpose	01/29/13	01/29/23	3.00-5.00	12,828,000	12,670,000	990,000	11,680,000	577,700
<b>Total General Obligation Bonds</b>				<b>\$ 63,395,000</b>	<b>\$ 59,506,000</b>	<b>\$ 4,295,000</b>	<b>\$ 55,211,000</b>	<b>\$ 2,438,586</b>
Notes Payable: (State Economic Development Loans)								
MILA Loan - Trading Lane	06/01/95	06/01/22	5.93	\$ 176,447	\$ 94,188	\$ 8,175	\$ 86,013	\$ 5,406
Community Energy Loan	10/01/07	10/01/14	2.00	115,003	17,425	17,425	0	2,562
<b>Total Notes Payable</b>				<b>291,450</b>	<b>111,613</b>	<b>25,600</b>	<b>86,013</b>	<b>7,968</b>
<b>Total General Long Term Debt</b>				<b>\$ 63,686,450</b>	<b>\$ 59,617,613</b>	<b>\$ 4,320,600</b>	<b>\$ 55,297,013</b>	<b>\$ 2,446,554</b>
Tax Increment Financing:	12/01/99	12/01/24	3.71-5.95	\$ 2,500,000	\$ 1,567,801	\$ 104,993	\$ 1,462,808	\$ 35,856
<b>Total General Long Term Obligations</b>				<b>\$ 66,186,450</b>	<b>\$ 61,185,414</b>	<b>\$ 4,425,593</b>	<b>\$ 56,759,821</b>	<b>\$ 2,482,410</b>

## Debt Service Schedule - All Funds

	<b>Date of Issue</b>	<b>Date of Maturity</b>	<b>Range of Interest Rates</b>	<b>Original Issue Amount</b>	<b>Beginning Bal. Outstanding 7/1/2013</b>	<b>Principal Payments, or (Increase) or Decrease FY '14</b>	<b>Ending Bal. Outstanding 6/30/2014</b>	<b>Estimated Interest Expense FY '14</b>
<b>Enterprise Fund Obligations:</b>								
Enterprise Fund Debt:								
General Obligation Bonds:								
Water and Sewer	08/01/01	08/01/22	2.30	\$ 5,300,000	\$ 2,684,267	\$ 271,852	\$ 2,412,415	\$ 61,738
Water and Sewer	08/01/05	08/01/26	4.00-5.00	49,222,000	7,594,000	2,444,000	5,150,000	318,600
Water and Sewer	03/26/09	03/26/34	3.00-5.00	49,875,000	49,010,000	685,000	48,325,000	2,302,463
Water and Sewer	12/15/11	12/15/22	2.00-2.75	3,485,000	2,960,000	535,000	2,425,000	58,108
Water and Sewer	12/15/11	12/15/22	2.00-4.00	7,675,000	7,325,000	360,000	6,965,000	223,400
Water and Sewer	01/29/13	01/29/26	2.00-3.00	32,615,000	32,136,000	75,000	32,061,000	1,284,965
Water and Sewer	03/23/12	03/23/33	0.80	14,874,000	14,874,000	688,754	14,185,246	126,754
Water and Sewer	10/01/12	10/01/33	0.80	4,146,000	4,146,000	191,984	3,954,016	30,350
Parking Facilities	08/01/05	08/01/26	4.00-5.00	20,028,000	1,966,000	636,000	1,330,000	82,400
Parking Facilities	03/26/09	03/29/29	3.26-6.93	12,000,000	10,455,000	410,000	10,045,000	679,292
Parking Facilities	12/15/11	12/15/22	2.00-2.75	1,988,000	1,784,000	210,000	1,574,000	36,733
Parking Facilities	01/29/13	01/29/26	2.00-3.00	7,972,000	7,972,000	0	7,972,000	313,410
Storm Water	03/26/09	03/29/29	3.00-5.00	1,230,000	1,090,000	50,000	1,040,000	48,019
Airport	12/15/11	12/15/22	2.00-2.50	2,555,000	2,320,000	240,000	2,080,000	46,075
Airport	01/29/13	01/29/23	2.28	11,600,000	11,600,000	715,000	10,885,000	256,329
Golf Course Facilities	03/26/09	03/29/29	3.00-5.00	985,000	875,000	40,000	835,000	38,569
Total Enterprise Fund General Obligation Debt				\$ 225,550,000	\$ 158,791,267	\$ 7,552,590	\$ 151,238,677	\$ 5,907,205
<b>Total Long Term Obligations</b>				<b>\$ 291,736,450</b>	<b>\$ 219,976,681</b>	<b>\$ 11,978,183</b>	<b>\$ 207,998,498</b>	<b>\$ 8,389,615</b>

## Financial Management Policies

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The financial statements of The City of Frederick are prepared in conformity with accounting principles accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

### **The Reporting Entity**

The City of Frederick, Maryland (the "City") was incorporated on January 14, 1817 by Chapter 74 of the Acts of the General Assembly of Maryland of 1816. The City operates under a Mayor/Council form of government and provides the following services as authorized by its Charter: public safety, public works, recreation and community development. As required by accounting principles generally accepted in the United States of America, these financial statements present the City and its component units, entities for which the City is considered to be financially accountable. A primary government is financially accountable for organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or specific financial burdens on, the primary government. Blended component units are, in substance, a part of the primary government's operations and so data from these units are combined with data of the primary government.

Based upon the above criteria, the following is a brief overview of each potential component unit addressed in defining the City's reporting entity.

#### Blended Component Units:

The City of Frederick Pension System - This plan is for the benefit of the employees of The City of Frederick. Aetna Life Insurance Company serves as manager for this plan with the City's Human Resource Manager serving as plan administrator and the Mayor and Board of Aldermen serving as the governing board. The City and the plan's participants are obligated to fully fund all plan costs based upon actuarial valuations.

The City of Frederick 25-Year Pension System - This plan is also for the benefit of the employees of The City of Frederick. The plan is managed by Aetna Life Insurance Company. The City's Human Resource Manager is the plan administrator and the Mayor and Board of Aldermen serve as the governing board. The City and the plan's participants are obligated to fully fund all plan costs based upon actuarial valuations.

## Financial Management Policies

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The City of Frederick 22-Year Pension System - This plan is for the benefit of sworn-in police officers of The City of Frederick. The plan is managed by Aetna Life Insurance Company. The City's Human Resource Manager is the plan administrator and the Mayor and Board of Aldermen serve as the governing board. The City and the plan's participants are obligated to fully fund all plan costs based upon actuarial valuations.

Weinberg Center for the Arts - This organization gives the Frederick community an opportunity to experience the visual and performing arts. A Board of Directors that is appointed by the Mayor and approved by the Board of Aldermen gives guidance to the City on Center operations. The Mayor and Board of Aldermen have final approval on Weinberg Center activities and function as the Weinberg Center's governing board.

Separate financial statements for the component units are not available.

### **Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

## Financial Management Policies

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### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Material revenues from property taxes, intergovernmental revenues and grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *General Capital Improvements Fund* is used to account for activities relating to capital improvements that relate to general governmental activities.

The City reports the following major proprietary funds:

The *Water and Sewer Fund* is used to account for all activities relating to water and sewer service within the City. The fund operates water collection, treatment and distribution facilities as well as the sewage collection and treatment system.

The *Airport Fund* accounts for the operation and maintenance of the City's Airport.

## Financial Management Policies

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The *Parking Fund* is used to account for parking facilities and activities which include parking lots, decks and metered parking.

The *Storm Water Management Fund* is used to account for storm water related facilities and activities.

Additionally, the City reports the following fund type:

The *Pension Trust Funds* account for activities of the City's 3 retirement plans, which accumulate resources for pension benefit payments to qualified employees.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

As a general rule the effect of inter-fund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule include the City's water and sewer fund charges to other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various other functions.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessment and impact fees. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

### **Assets, Liabilities, and Net Assets or Equity**

#### **Cash and Investments**

Cash balances from all funds are combined and invested to the extent possible in certificates of deposit and other authorized investments, and are reflected in the combined balance sheet as equity in pooled cash/investments. Earnings from these investments are allocated among the various funds based on the average monthly inter-fund balances.

## Financial Management Policies

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Investments are stated at cost plus accrued interest, which approximates fair value, except for investments in the pension trust fund, which are reported at fair value.

For purposes of reporting the statement of cash flows, the City includes the following as cash and cash equivalents:

- a. Demand deposit accounts which are not subject to withdrawal restriction or penalties.
- b. Individual fund amounts due from the City's pooled cash/investment account, which is recorded as Equity in pooled cash/investments in the various individual funds only.
- c. Restricted cash and cash equivalents.
- d. Investments.

### **Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from funds" (i.e., the current portion of inter-fund loans) or "advances to/from other funds" (i.e., the non-current portion of inter-fund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in the applicable governmental fund to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles.

The City's property tax is levied and the related revenue is recognized each July 1 on the assessed value listed as of the prior January 1 for all real property located within City boundaries which receive substantially all City services, except principal residences which are due and payable in semiannual installments at July 1 and December 31. Property tax revenues are recognized when they become available. Available means when due, or past due and receivable within the current period or soon enough thereafter to be used to pay liabilities of the current period. Assessed values are established by the Maryland State Department of Assessments and Taxation based on estimates of fair market value. A re-evaluation of all property is required to be completed every third year. Any increase in assessed value is phased in over a three-year period.

The billing and collection of real estate taxes is handled by the county government.

## Financial Management Policies

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Taxes that are due on July 1 become delinquent October 1. Semi-annual installments due on December 31 become delinquent January 1. Maryland state law establishes a lien on the property on the date of the levy. Property on which taxes are not paid by the following March 1 may be sold at tax sale.

The City considers receivables collected within sixty days after year-end to be available and recognizes them as revenues of the current year.

### **Inventories and Prepaid Items**

Inventories are valued at cost, determined by the moving average method, in the governmental fund and at the lower of cost or market in the proprietary funds. Inventory consists of expendable supplies held for consumption or items for resale. Inventory in the General Fund is recorded under the consumption method, an expenditure when used, and is equally offset by a fund balance reserve in the fund financial statements which indicates that inventory does not constitute “available spendable resources” even though it is a component of net current assets.

Payments made to vendors for services that benefit periods beyond the end of the fiscal year, are recorded as prepaid items in both the government-wide and fund financial statements.

### **Deferred Revenue**

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds, along with proprietary funds, also defer revenue recognition in connection with resources that have been received, but not yet earned.

### **Restricted Assets**

Unspent bond proceeds are restricted for use to certain capital improvement projects, and as a result are classified as restricted assets on the balance sheet. Additionally, the City’s 1999 Tax Increment Financing agreement requires that certain funds be deposited with the trustee throughout the life of the bond issue. These funds are also recorded as restricted assets on the balance sheet.

### **Capital Assets**

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items); are defined by the City as assets with an initial, individual cost of \$5,000 or greater and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation.

## Financial Management Policies

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When material in amount, interest related to construction projects is capitalized as a cost of the project.

Property and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40-95 years
Equipment	3-25 years
Other improvements	10-50 years
Infrastructure	20-40 years

### **Compensated Absences**

It is the City's policy to permit employees to accumulate earned but unused vacation, compensatory and sick pay benefits. There is no liability for unpaid accumulated sick leave since the City does not have a policy to pay any amounts when employees separate from service with the City. All vacation and compensatory pay is accrued when incurred in the government-wide and proprietary fund financial statements.

### **Long-term Obligations**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

### **Fund Balance**

In the fund financial statements, governmental funds report reserves for inventory, prepaid items and noncurrent loans receivable to segregate that portion of fund balance which does not represent "available spendable resources". Reserves for encumbrances are segregated to indicate that portion of fund balance which is committed for expenditure and is therefore not available for future appropriation. Designations of unreserved fund balances indicate City management's plans to use financial resources in a future period.

## **Financial Management Policies**

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### **Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets invested in capital assets, net of related debt excludes unspent debt proceeds. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The City first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

### **Budgetary Information**

The City follows these procedures in establishing the budgetary data:

1. Prior to March 15th, the Mayor requests all departments to submit their proposed operating budgets for the fiscal year commencing the following July.
2. All budget requests are compiled by the Finance Department and presented to the Mayor and Board of Aldermen for review, together with comparative and supporting data. The basis for budgeting is consistent with the basis of financial reporting as described in these policies.
3. Public hearings are properly advertised and conducted at City Hall for taxpayer comments.
4. Prior to May 30th, the Mayor formally presents the balanced budget and budget message to the Board of Aldermen at a public meeting. The budget is “balanced” when operating revenues are equal to operating expenses. The budget message includes a statement of pending capital project programs for the next 5 fiscal years. Additional taxpayer comments are requested.
5. Prior to June 29th, the budget is legally enacted through the passage of an ordinance.
6. Budgetary control is maintained at the departmental sub-function level. The Mayor may approve the transfer of funds within a department; however, any transfers required between departments must be approved by the Board of Aldermen. Any change in the total budget amount requires the approval of the Board of Aldermen. The final budget amounts are reported based on the original budget adjusted for authorized transfers and amendments.

## **Financial Management Policies**

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Annual operating budgets are appropriated for the general and special revenue funds. Appropriations which have not been expended or lawfully encumbered lapse at the end of the budget year. Any lawfully encumbered appropriations at year end are carried forward to the following year and increase the following year's budget appropriation by the amount of the encumbrance(s).

Budgetary control is achieved through a capital improvements program for all capital projects funds.

Any excess of total expenditures and encumbrances over total budgeted appropriations by individual departments is in violation of certain legal provisions.

Encumbrances related to grant-funded contracts may cause a deficit undesignated fund balance in some funds. This results from a timing difference between the recording of the original encumbrance of the contract and the recognition of the grant revenue when it is measurable and available.

Reporting of actual to budgeted revenues and expenditures to the Mayor and Board of Aldermen occurs on a quarterly basis.

### **Deposits and Investments**

The City maintains a cash and investment pool that is available for use by all funds. Deposits and certificates of deposit are carried at cost plus accrued interest. The City is restricted by state law as to the kinds of investments that can be made. Authorized investments include, (1) deposits in banks, savings and loan, etc., which have the lawfully required escrow deposits, or which have authorized collateral, (2) any obligation for which the United States has pledged its faith and credit of the payment of the principal and interest, (3) any obligation that a federal agency issues in accordance with an act of Congress, (4) a repurchase agreement that any of these obligations secures, or (5) with respect to bond sale proceeds only, bonds, notes or other obligations of investment grade quality (as established by a nationally recognized rating agency) issued by or on behalf of the State of Maryland or any other state or any agency, department, county, municipal or public corporation, special district, authority, or political subdivision thereof, or in any fund or trust that invests only in securities of the type described in this section. The pension trust fund's investment portfolio includes investments in fixed income securities, equities, money market funds and real estate.

The City of Frederick may invest in U.S. Treasury obligations, U.S. Government Agency Securities, repurchase agreements secured by U.S. Treasury obligations or U.S. Government agency securities, the Maryland Local Government Investment Pool, interest bearing accounts in any bank as provided by Article 95, Section 22 of the Annotated Code of Maryland or shares in an investment company or investment trust as provided by Article 95, Section 22N of the Annotated Code of Maryland.

# Financial Management Policies

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## **Debt and Financial Administration Policies**

### **Operating Budget Policies**

1. The budget will be prepared, presented and administered by the Budget Director. The budget is a resource-allocation policy document for the Mayor and Board of Aldermen.
2. The budget document will be prepared so that it facilitates public study and effectively communicates key economic issues and fiscal policies. The budget process will encourage public involvement.
3. By Charter, the budget must be balanced. Revenues must equal or exceed expenditures. Generally, current operating revenue should be sufficient to support current operating expenditures.
4. Debt or bond financing will not be used to finance current operating expenditures.
5. Generally, all enterprise funds should be fully self-supporting and provide for their own system improvement and expansion needs.
6. The goal of each fund is to budget for, and pay, their fair share of public utility and public service costs or fees. Each fund is to be treated as though it were a private customer or taxpayer to properly provide for payments between funds.
7. In addition to its annual operating budget, the City will prepare five-year budget projections and an analysis of its past financial trends to obtain a broader, more comprehensive picture of the impact of decisions involving the current year's budget or other financial plans.
8. The City will develop a program to integrate performance measurement and productivity indicators with the annual budget.
9. Budget performance will be monitored and reported on throughout the year. The department managers are an integral part of the budget control process and will be responsible for their individual department's performance.
10. As least once each calendar year, the Director of Finance will submit a report to the Mayor and Board of Aldermen detailing the status of all fund balances including balances, obligations, and restrictions, if any.
11. Generally, the City will use one-time revenues for one-time expenditures. One-time revenues may include prior year surpluses in excess of the rainy day reserve or other windfalls such as asset sales. One-time expenditures generally consist of pay-as-you-go capital spending, but may also include other one-time spending such as increased pension plan contributions, or OPEB funding. They should not be used in budgeting for operating expenditures.
12. The Mayor and Board will annually review and update as necessary fiscal policies related to the budget in advance of the Mayor's submission of the proposed annual budget to the Board of Aldermen.

## **Financial Management Policies**

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13. In accordance with Maryland law, the budget can be amended during the fiscal year by a supermajority – i.e., at least 4 members – of the Board of Aldermen.

### **Revenue Policies**

1. The City will try to maintain a diversified and stable revenue system to aid in sheltering it from the impact of short-term fluctuations in any one revenue source.
2. The City will attempt to continually search for new revenue as a way to diversify its revenue base and help ensure a balanced budget.
3. Wherever possible, those receiving the benefits of a government or utility service will pay for what they receive in full; through current fees, charges, or other assessments. This includes the City's own utilities and other departments who are service "users".
4. Nonrecurring revenues and other financing resources should not be used to fund continuing operations. Long-term financial commitments to continuing outlays will be avoided unless sustained revenue growth is predictable. Income from the sale of property or other assets will not be utilized to fund operations.
5. The City will project revenues for 5 years and will update the projections annually.
6. Revenue estimates will be based on reasonable expectations and be as realistic as possible. If fund balances become insufficient to absorb occasional shortfalls, more conservative estimates may be used.
7. The City will annually review its fees and other charges for service and property tax rates, and utilize annual incremental increases as needed to ensure that the City can deliver appropriate levels of essential public services.
8. Market rates and charges levied by other public and private organizations for similar services will be considered when establishing rates, fees, and charges.

### **Debt Policies**

1. The City should limit its long-term borrowing to Capital Improvements, or to projects that cannot be financed on a "pay-as-you-go" basis with current revenues within a reasonable period of time.
2. The City will not use long-term debt to fund current operating costs.
3. Capital Projects financed through the issuance of bonds will not be financed for longer than the expected useful life of the project or asset.
4. Interest and construction expenses will be capitalized only for enterprise or utility fund facilities and will be strictly limited to those expenses incurred prior to actual operation of the facilities.

## **Financial Management Policies**

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5. The City will make its best effort to keep the maturity of general obligation bonds at or below 20 years.
6. Generally, enterprise or utility fund related debt service will be self-liquidating or supported by the revenues of the utility itself.
7. The City will avoid the use of short-term tax anticipation or other short term debt for non-capital purposes except when necessitated by cash flow or other "emergency" situations. Any bond anticipation debt will be retired within 6 months after completion of the project it financed. Continual rollover of short-term debt without principal pay down will be avoided.
8. The City will maintain good communications with the bond rating agencies about its financial condition and will follow a policy of full and open disclosure on every financial report and bond prospectus.

### **Tax Supported Indebtedness**

1. The City will not issue direct tax-supported indebtedness that exceeds 2.5% of the total taxable assessed value within the City.
2. Debt service on the City's tax supported indebtedness may not exceed 13% of the General Fund budget.
3. The City will strive to maintain a 10-year debt payout ratio of at least 50%.
4. The City recognizes that underlying and contingent debt can create tax rate differentials for residents and businesses within the City. Therefore, the City will limit the amount of such indebtedness it authorizes to not more than 1% of the total taxable assessed value.

### **Financial Planning Policies**

1. The City recognizes the fact that Credit rating agencies monitor levels of fund balance and unrestricted fund balance in a government's General Fund to evaluate a government's continued credit worthiness.
2. It is essential we maintain adequate levels of fund balance to mitigate current and future risks such as revenue shortfalls and unanticipated expenditures. We also want to ensure, to the extent possible, stable tax rates. Fund balances are a critical tool in long-term financial planning. In addition, fund balances are a necessary requirement for contingency planning (sudden and severe decreases in locally collected revenues or intergovernmental aid and unexpected major capital maintenance requirements.)

## **Financial Management Policies**

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### **The Rainy Day Reserve**

1. The City will maintain an unreserved, undesignated General Fund balance equal to 12% of total General Fund revenues (excluding the use of fund balance) as a “rainy day” reserve to provide for adequate working capital and to provide funds to meet unforeseen emergencies.
2. The Board of Aldermen has the total discretion to determine whether circumstances or events constitute an “unforeseen emergency”. In accordance with Maryland law, any expenditures of funds from the rainy day reserve must be approved by a supermajority – i.e., at least 4 members – of the Board of Aldermen.
3. Following any decision by the Board of Aldermen to use the rainy day reserve or any portion thereof, the Board of Aldermen will enact a financial plan designed to restore the rainy day reserve to the 12% level within the following 2 fiscal years thereafter.

### **The Budget Stabilization Reserve**

1. The Board of Aldermen may establish a “budget stabilization” reserve in any fund to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The budget stabilization reserve in the General Fund is separate from, and in addition to, the rainy day reserve.
2. The Board of Aldermen will determine the balance of the budget stabilization reserve, if any, for a given fiscal year as part of the adoption of the City’s annual budget. The Board of Aldermen has the total discretion to determine use of this reserve.
3. The Board of Aldermen may increase or decrease the amount of the reserve during the fiscal year in accordance with Maryland law requiring approval by a supermajority – i.e., at least 4 members – of the Board of Aldermen.

## **Glossary of Accounting and Budget Terms**

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**ACCOUNTING SYSTEM** – The total structure of records and procedures that identify, record, classify, summarize, and report information on the financial position and results of operations of a government.

**ACCRUAL BASIS OF ACCOUNTING** – The method of accounting where transactions are recognized when they occur, regardless of the timing of related cash flows.

**APPROPRIATIONS** – The legal authorizations made by the Mayor and Board of Aldermen to the departments, offices, and agencies of the City which approves their budgets and allows them to make expenditures and incur obligations for purposes with the accounts approved.

**ASSESSABLE BASE** – The total value of all real and personal property in the City which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

**BALANCED BUDGET** – A budget that has operating revenues equal to operating expenditures.

**BOND** – A written promise to pay a specified amount of money, called the principal amount, at specific dates in the future called maturity dates along with interest at specific rate.

**BOND ANTICIPATION NOTES** – Short-term interest-bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond to which they are related.

**BONDS ISSUED** – Bonds sold.

**BOND RATING** – A rating that indicates the probability of timely repayment of principal and interest on bonds issued.

**BUDGET** – A financial plan containing estimated revenues and expenses for an organization. The plans are prepared by the individual departments and reviewed and submitted by the Mayor to the Board of Aldermen for their review and approval.

**BUDGET YEAR** – The fiscal year for which the budget is being considered. (See also FISCAL YEAR.)

**CAPITAL IMPROVEMENTS PROGRAM (CIP)** – The annual updated 6-year plan or schedule of projected expenditures for buildings, public facilities, and other improvements which are of significant value and have a useful life of several years. The City's program includes estimated project costs, sources of funding, and timing of work for each project. The Capital Improvements Program is the basis for the annual CIP appropriations and any new bond issues.

## Glossary of Accounting and Budget Terms

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**CAPITAL EXPENSES (OUTLAY)** – Departmental expenditures which generally result in the acquisition of furniture, equipment, and/or computers, which have a value of less than \$5,000 and have an estimated useful life in excess of three years. Capital expenses are reflected in the budget document in each department requesting the items.

**CAPITAL PROJECTS** – A specific activity or element of the Capital Improvements Program involving expenditures and funding for the creation of permanent facilities or other public assets having a relatively long useful life.

**CDBG** – See Community Development Block Grant

**CDS** – See Controlled Dangerous Substance

**CIP** – See Capital Improvements Program

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)** – A general purpose, federal grant primarily used to promote rehabilitation and development of residential and commercial neighborhoods, and to meet all urgent community development needs.

**CONTROLLED DANGEROUS SUBSTANCE (CDS)** – A fund used to account for revenues generated from seized property during drug related arrests. Proceeds can be used by the Police for drug related expenditures.

**CURRENT YEAR** – The fiscal year that is prior to the budget year.

**DEBT ISSUANCE** – The sale or issuance of any type of debt instrument, such as bonds.

**DEBT LIMIT** – The statutory or constitutional maximum debt that an issuer can legally incur.

**DEBT RATIOS** – The ratios that provide measures of assessing debt load and ability to repay debt, which play a part in the determination of credit ratings. They also are used to evaluate the City's debt position over time against its own standards and policies.

**DEBT SERVICE** – The payment of principal and interest on borrowed funds such as bonds.

**DEFICIT** – The amount by which a government's budget outlays exceed its budget revenues for a given period, usually a fiscal year.

**DEPARTMENT** – The major organizational divisions in the City with overall responsibility for one or more activities or functions of the City.

**DEPRECIATION** – An allocation made for the decrease in value of physical assets through wear, deterioration, or obsolescence.

## Glossary of Accounting and Budget Terms

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**ENCUMBRANCE** – A firm commitment to pay for future goods and services formally documented with a contract or agreement that may extend over more than one budget year. Both encumbrances and planned expenditures on a project must fit within a department's appropriation.

**ENTERPRISE FUND** – A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, where the costs of providing goods or services to the general public are financed or recovered primarily through user charges.

**EXPENDITURE** – An actual payment made by check, inter-fund transfer, or by recordation of an amount due for goods received or services rendered.

**FIDUCIARY FUND** – The trust and agency funds used to account for assets held by a government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds.

**FISCAL POLICIES** – The City's financial management policies relating to operating budgets, accounting, Capital Improvements Program, General Fund balance levels, debt, and investments.

**FISCAL YEAR** – An organization's accounting or financial year. The City's fiscal year starts July 1 and ends June 30.

**FIXED ASSET** – Assets of a long-term character which are intended to continue to be held and used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.

**FULL-TIME EQUIVALENT** – Indicates the authorized number of employees in a department by position type. This includes part-time employees on a pro-rated basis.

**FUND** – A fiscal and accounting entity with a self-balancing set of accounts recording cash and all other financial resources or assets, together with all related liabilities or outside claims to those assets; and the remaining unclaimed net worth or residual equity in those assets, which are segregated for the purpose of carrying on specific activities or attaining specific program objectives.

**FUND BALANCE** – The cumulative difference between expenditures and revenue accumulated over the life of a fund. A negative fund balance is usually referred to as a deficit.

**FY** – See Fiscal Year

**GAAP** – See Generally Accepted Accounting Principles.

**GASB** – See Governmental Accounting Standards Board.

## **Glossary of Accounting and Budget Terms**

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**GENERAL FUND** – The major operating fund of the City used to account for all financial resources and activities, except those accounted for in one of the City’s other funds.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** – Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)** – This organization was established as an arm of the Financial Accounting Foundation in April 1984 to promulgate standards of financial accounting and reporting with respect to activities and transactions of state and local governmental entities.

**GOVERNMENTAL FUNDS** - Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

**GRANTS** – A transfer of county, state or federal monies to the City, usually for specific programs or activities.

**INFRASTRUCTURE** – The physical assets of a city (streets, water, sewer, public buildings, and/or parks) upon which the continuance and growth of a community depend.

**INTERFUND TRANSFERS** – Payments made from one operating fund to another as a contribution to defray a portion of the recipients fund’s costs.

**INTERGOVERNMENTAL REVENUES** – The revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

**LEVY** – (Verb) To impose taxes or special assessments for the support of governmental activities. (Noun) A tax or special assessment imposed by a government.

**LIABILITIES** – Debts or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

**LINE-ITEM BUDGET** – The traditional form of budgeting, where proposed expenditures are based on individual types of expenditures within a department or program. The City of Frederick budget is a line item budget with summary and program information to aid in obtaining a more complete picture of the budget.

**LONG-TERM DEBT** – Debt or obligations of the City with a final maturity or payment date of greater than one year.

## **Glossary of Accounting and Budget Terms**

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**MODIFIED ACCURAL BASIS OF ACCOUNTING** – The accrual basis of accounting adapted to the governmental fund type. It is a modified version of the full accrual basis of accounting in that it, in general, measures financial flow (tax and spend) of an organization, rather than capital accumulation (profit or loss).

**NET BONDED DEBT** – Gross bonded debt less any cash or other assets available and earmarked for its retirement.

**NON-DEPARTMENTAL OPERATING EXPENDITURES** – Operating expenditures which are not charged directly to specific departments but are cost to the City as a whole, such as debt service payments and general liability insurance.

**OBLIGATIONS** – Amounts that a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**OPEB** – See Other Post Employment Benefits.

**OPERATING BUDGET** – The portion of the City’s budget that provides resources for the day-to-day operations of the City.

**ORDINANCE** – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be enacted by ordinance and those which may be enacted by resolution.

**OTHER POST EMPLOYMENT BENEFITS (OPEB)** – Post employment benefits that an employee will begin to receive at the start of retirement. This does not include pension benefits paid to the retired employee. Other post employment benefits that a retiree can be compensated for are life insurance premiums, healthcare premiums and deferred-compensation arrangements.

**PAY-AS-YOU-GO** – Capital expenditures which are funded from current revenues.

**PAYMENT IN LIEU OF TAXES** – Payments made by entities not legally required to pay taxes in order for them to receive the same services as private taxpayers.

**PERSONNEL (COSTS)** – Expenditures that include salary costs for full-time, part-time, temporary and contract employees, overtime expenses and all associated fringe benefits.

**PRIOR YEAR(S)** – The fiscal year(s) proceeding the current year.

## **Glossary of Accounting and Budget Terms**

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**PROJECTIONS** – The estimate of budget authority, outlays, receipts, or other amounts extending several years into the future. Projections generally are intended to indicate the budgetary implications of existing or proposed programs.

**PROPOSED BUDGET** – Reflects the budget or line-item amount recommended by the Mayor to the Board of Aldermen for their review and consideration. It reflects either his assessment of what is needed to accomplish the department’s objectives, or the limited resources available to accomplish the intended objectives.

**RESOLUTION** – A special or temporary order of a legislative body that requires less legal formality than an ordinance or statute.

**REVENUE** – Income received by the City to support its program of services to the community. It includes sources such as property taxes, admission fees, service charges, and Federal and State grants, to name just a few.

**RFP** – Request for Proposals. Federal mandate to request proposals from potential contractors for outsourced government services.

**SHORT-TERM DEBT** – Debt or obligations of the City due within one year or less.

**SPECIAL ASSESSMENT** – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

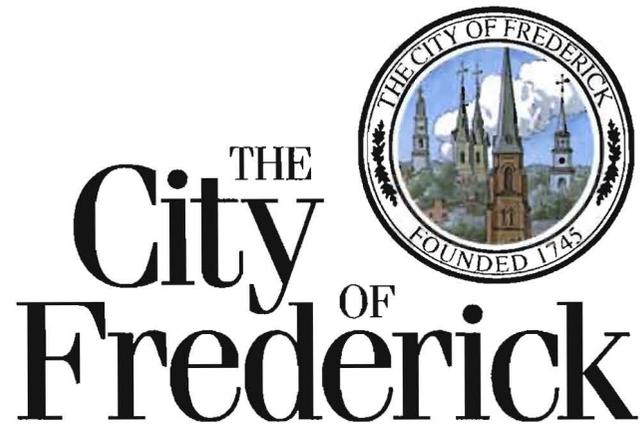
**TAX BASE** – All forms of wealth under the City’s jurisdiction that are taxable.

**TAX RATE** – The amount levied for every \$100 of assessed property value, as determined by the Maryland State Assessment Department on both real and personal property within The City of Frederick limits.

**TAX SETOFF PAYMENT** – A payment received from the County for services it does not have to provide citizens and taxpayers of the City because the City provides the services.

**UNDESIGNATED FUND BALANCE** – Funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

**UNRESERVED FUND BALANCE** – That portion of a fund balance for which no binding commitments have been made.



**RANDY A. McCLEMENT, MAYOR**

**ALDERMEN**

**KAREN LEWIS YOUNG, *PRES. PRO TEM***

**MICHAEL C. O'CONNOR**

**SHELLEY M. ALOI**

**CAROL L. KRIMM**

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