

DEPARTMENT OF PUBLIC WORKS - PLANNING

FY20 BUDGET PRESENTATION



DPW – PLANNING

▣ Mission Statement:

- In order to support the practice of good planning, the Planning Department strives to provide leadership in assisting City representatives in making informed decisions concerning land use, built environment, and heritage resources. Through education, the Planning Department assists in responding to the defined needs of the City and provides information and recommendations to citizens and decision makers of the City of Frederick.

STAFFING & ORGANIZATION

- ▣ Planning Department is comprised of:
 - Current Planning
 - ▣ Development Review Planners (4)
 - Community Planning / Urban Design
 - ▣ Historic Planners (2)
 - ▣ Community Development (1)
 - ▣ Transportation Planner (1)
- ▣ 13 Full-time Employees
- ▣ 1 Proposed FT Urban Designer FY20
- ▣ 2 Interns (FY19)

FY19 & FY20 BUDGET INFORMATION

- ▣ FY19 Adopted Budget
 - 1,920,082
 - ▣ FY20 Proposed Budget
 - 2,080,767
- Increase of 7.7%

CORE RESPONSIBILITIES

- ▣ Essential Services
 - An efficient and predictable planning process for the citizens and developers
- ▣ Advancing thoughtfully managed and sustainable urban growth
 - APFO
 - Implementation of Comprehensive Plan
 - Small Area Plans
- ▣ Encouraging housing, employment, and cultural opportunities for all
 - Implementation of Comprehensive Plan
 - CDBG
 - ▣ Sold on Frederick
 - ▣ Public Service and Construction grants and loans

CORE RESPONSIBILITIES

- ▣ Enhancing the diversity of talents, cultures and life stories
- ▣ Strengthening a vibrant Historic Downtown
 - An efficient and thoughtful HPC process
 - Revising the HPC Guidelines
 - Preservation Staff Public outreach campaign
 - Working with DFP, EFR and East Street Committees
- ▣ Inspiring dynamic modern neighborhood centers
 - Small Area Plans
- ▣ Providing competitive employment opportunities
 - Working with Economic Development and the development community on text amendments for new business opportunities
 - Liberal interpretations of the LMC that would allow business expansion and relocation

CORE RESPONSIBILITIES

- ▣ Maintaining and expanding a spectrum of well-coordinated transportation choices
 - Bike to Work Day
 - BPAC
 - Bike / Ped Tunnel under US 15
 - Rails to Trails East Street
 - Golden Mile TLC Grant
- ▣ Inspiring Fostering Civic Engagement
 - New Public Notice Signs and Development Database
 - Attending all NAC meetings
 - Attending monthly meetings of 10 other local groups
 - Preservation Staff public outreach campaign

ESSENTIAL SERVICES - STATS

- ▣ Site Plans – Processed on average 5.2 months
- ▣ Master Plans – Processed on average 7.5 months
- ▣ Annexations, Rezoning & Text Amendments – total of 11 for 2018
- ▣ Demolitions Review – 116 days to review from application submission to Mayor & Board
- ▣ 69% HPC Cases reviewed Administratively
- ▣ CDBG – Sold on Frederick – 31 loans (2018)

FY19 SUCCESSES

- ▣ Public Outreach
 - New Public Hearing Signs & Development Database
 - Planning 101
 - Digging Local
 - Mill Pond Archeology – Grant Funded from MHT
 - HPC Brochures/Mailings
- ▣ 2 Presentations by Staff to Delaware APA Conference
- ▣ Ollie Demo
- ▣ Adoption of HPC Guidelines
- ▣ Sold on Frederick II (create self sustained revolving fund)
- ▣ Strive to make a seamless process for citizens, applicants and elected officials for review of Planning Commission, Historic Preservation and Zoning Board of Appeal cases.

FY20 PRIORITIES/GOALS

- ▣ Essential Services
 - Rebranding of Comprehensive Planning to Community Planning/Urban Design
 - Continue to work with Legal and Mayor's office on legislative priorities
 - Short Term Rental/Rental Licensing
 - An efficient and predictable planning process for the citizens and developers
- ▣ Advancing thoughtfully managed and sustainable urban growth
 - APFO Update
 - Comprehensive Plan Update
- ▣ Encouraging housing, employment, and cultural opportunities for all
 - Comprehensive Plan Update

FY20 PRIORITIES/GOALS

- ▣ Enhancing the diversity of talents, cultures and life stories
 - Implementing Archeological Studies
 - Oral History
- ▣ Strengthening a vibrant Historic Downtown
 - An efficient and thoughtful HPC process
- ▣ Inspiring dynamic modern neighborhood centers
 - Small Area Plans
 - ▣ Regulations to implement Small Area Plans
- ▣ Providing competitive employment opportunities
 - Working with Economic Development and the development community on text amendments for new business opportunities
 - Liberal interpretations of the LMC that would allow business expansion and relocation

FY20 PRIORITIES/GOALS

- ▣ Maintaining and expanding a spectrum of well-coordinated transportation choices
 - Bike to Work Day
 - BPAC
 - Rails to Trails East Street
 - Golden Mile TLC Grant
- ▣ Fostering civic engagement
 - Planning 101/201
 - Digging Local
 - Mill Pond House
 - Monthly meetings with local groups