THE CITY OF FREDERICK - BUILDING DEPARTMENT
140 W. Patrick St., Frederick, MD 21701
Phone: 301.600.3812 / Fax # 301.600.3826 - www.cityoffrederick.com

Electrical Permit #

Building Permit #

RESIDENTIAL - ELECTRICAL PERMIT APPLICATION

Location of Work: Unit / Apt. #

Subdivision: Lot #

Property **OWNER**: Phone:

MAILING Address: City: State: Zip:

WILL ANY OF THIS WORK BE PERFORMED WITHIN THE CITY OF FREDERICK PUBLIC RIGHT-OF-WAY?

☐ **NO** or ☐ **YES** - ENGINEERING DEPARTMENT APPROVAL REQUIRED

IS THERE A ROADSIDE TREE THAT WILL BE DISTURBED OR REMOVED DUE TO THE PROPOSED CONSTRUCTION?

(A roadside tree is defined as a plant that has a woody stem or trunk that grows all, or in part, within the right-of way of a public road.)

☐ **NO** or ☐ **YES -** A ROADSIDE TREE PERMIT MUST BE OBTAINED FROM MARYLAND DNR **PRIOR** TO ISSSUANCE OF THIS CITY PERMIT.

ALLEGHENY REQUEST/WORK ORDER NUMBER (IF APPLICABLE) **#**

TYPE OF WORK	QTY.	FEE	TOTAL
New Residential Per Dwelling Unit (SFD, Townhouse, Apartment Unit, Condo Unit)			
New Single Family Dwelling (Not over 400 Amp Service)		$183.00	
Minor Alterations & Additions (includes FIRE Jobs) - Each switch, light, receptacle, and direct wire equipment to be counted as Outlet			
Up To 40 Outlets		$122.00	
Over 40 Outlets		$183.00	
Residential Services, Heavy Ups, and Sub Panels One Inspection Visit (Automatic Reinspection Fee Applies)			
Not over 400 Amp (includes 6 Outlets)		$61.00	
Reintroduction of Service & Inspect Meter Socket - (Allegheny Work Order # Required)		$61.00	
Minor Electrical Appliance/Equipment Requires One Inspection Visit (Automatic Reinspection Fee Applies) LIST ITEMS on page 2.			
First Appliance/Equipment:		$61.00	
Each Additional Appliance/Equipment @ $12.00 each		$12.00	
Pools, Hot Tubs and Spas (includes bonding, motor & lights)			
Above Ground		$122.00	
In-Ground		$183.00	
Transfer of Electrical Permit		$40.00	
Date Paid: Ck# Recv'd by: **TOTAL FEES** (Minimum Fee $61.00)			$

APPLICANT/OWNER CERTIFICATION: The Applicant/Owner hereby certifies & agrees as follows:

That I am the owner, or authorized by the owner to act in their behalf as the owner's agent to make this Application. That the information given herein is true and correct and that all work being done under this application will comply with all applicable Federal, State and Local regulations. That work will be in accordance with and as indicated on the approved site and building plans, review comments, agreements, specifications, etc. unless otherwise approved by the Building Department Division Manager. That the Division Manager can revoke the building permit or stop work being done under the building for non-compliance with this agreement in part or in whole. Please be advised if the Building Permit is revoked, all fees are non-refundable and non-transferable. I further understand and agree that inspections will be made. However, I assume ultimate responsibility for compliance of all codes, regulations, etc.

PRINTED Name of Master Electrician | Master Electrician - **SIGNATURE** | Date | City Registration #

Company Name: Phone: Fax #

Address: City: State: Zip:

Email: Cell #

FOR OFFICE USE ONLY

PERMIT APPROVAL	ELECTRICAL INSPECTOR:	DATE:

WORK MUST BE COMPLETE **PRIOR** TO SCHEDULING INSPECTIONS AND **MAY NOT** BEGIN UNTIL A PERMIT IS ISSUED.

NOTE: Electrical inspections must be called in between 7:00 am - 9:00 am on the same day you want the inspection(s).
CALL - 301-600-3822 or 3823.

RESIDENTIAL - ELECTRICAL PERMIT APPLICATION

LIST ALL APPLIANCE / EQUIPMENT ITEMS BELOW:

FIRST Appliance / Equipment @ $61.00
1st. Item:
EACH ADDITIONAL Appliance / Equipment @ $12.00
1)
2)
3)
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CITY OF FREDERICK
BUILDING DEPARTMENT

ELECTRICAL PERMIT FEES

(RESIDENTIAL)

	FEE
NEW RESIDENTIAL (SFD, Townhouse, Apartment / Condo per Dwelling Unit)	
Dwelling Unit not over 400 AMP Service (Includes, Service, Feeders, Outlets & Equipment)	$ 183.00
MINOR ALTERATIONS AND ADDITIONS (Each Switch, Light, Receptacle and Direct Wired Equipment to be counted as Outlet)	
First 40 Outlets	$ 122.00
Over 40 Outlets	$ 183.00
RESIDENTIAL SERVICES, HEAVY UPS AND SUBPANELS	
Not over 400 AMP (Includes 6 Outlets)	$ 61.00
Reintroduction of Service and Inspect Meter Socket	$ 61.00
POOLS, HOT TUBS, SPAS (Includes Bonding, Motor, Lights)	
Above Ground	$ 122.00
Inground	$ 183.00
MINOR ELECTRICAL PERMIT	$ 61.00
(Applications Requiring One Inspection)	
(Automatic ReInspection Fee Applies)	
WORKING WITHOUT PERMIT	Double Permit Fee
APPEALS BOARD FEE	$ 200.00
REINSPECTION FEES:	
1st. Reinspection	$ 75.00
2nd. Reinspection	$ 200.00
3rd. Reinspection and Subsequent Reinspections	$ 500.00
LICENSING FEES:	
Bi-annual for New License - Pro Rated @ $10. Month (Minimum Fee $50.00)	$ 240.00
Renewal - Master Electrician's License (General, Limited or Restricted)	$ 240.00
Appeals from Refusal of License to Board of Arbitration	$ 15.00
PERMIT TRANSFER / REFUND:	
Permit Transfer	$ 40.00
Permit Refund (prior to expiration of permit and construction has not started)	$ 40.00

THE City OF Frederick

ELECTRICAL PERMIT
OWNER'S RELEASE AGREEMENT

Date: _____

Electrical Application # _____

This agreement is made between the office of the Electrical Inspector for The City of Frederick and the unlicensed person receiving a permit to do electrical work on his property. It is understood that this property is owned by the person securing the permit, himself, or by the corporation of which he is the authorized representative signing this agreement. The person signing this document agrees that he or she understands the requirements of the Frederick City Electrical Ordinance for this installation and will install this wiring accordingly. By signing this statement the signor is stating that

> I also understand the requirements that I must do this wiring **myself** and not have outside help. I solemnly swear, under penalty of perjury, that I shall abide by the regulations and requirements of the "Frederick City Electrical Ordinance," and further understand that any violation on my part of these requirements shall make the Electrical Permit issued under this application null and void with no reimbursement of fees paid.

Signed:

Owner _____

Phone: _____ FAX: _____

-or-

Authorized Agent _____

Corporation Name _____

Address _____

_____

Phone: _____ FAX: _____

INSPECTIONS

(General Information and Procedures for Scheduling)

Building ◆ Fire ◆ Plumbing ◆ Gas ◆ Electrical ◆ Site

☐ **INSPECTION CONTACTS:**

BUILDING (Same day/Call in 7-9 a.m.)	301-600-3818 or 3819
PLUMBING/GAS (Same day/Call in 7-9 a.m.)	301-600-3820 or 3821
ELECTRICAL (Same day/Call in 7-9 a.m.)	301-600-3822 or 3823
FIRE (Same day/Call in 7-9 a.m.)	301-600-3827 or 3839
SITE (Schedule 10 business days in advance)	301-600-3813

☐ **CALL between the hours of 7 – 9 A.M (Monday – Friday on normal City business days):**

- **For Building, Fire, Plumbing, Gas, Electrical *(Same Day Inspection)*:** The applicant shall call for an inspection **ONLY between the hours of 7:00 and 9:00 a.m. on the same day that inspection is needed.** ***Voice* Mail** may be left if the inspector is unavailable to take the call; however, be reminded that any voice mail for inspection **may ONLY be left between the designated times;** any request for inspection received after 9:00 a.m. will not be scheduled and MUST be recalled on the next working day that you wish to have the inspection.

- **For Site and Sewer Lateral Inspection:** (10 Business Days Advance Notice Required): When all site plan requirements are completed, the applicant shall call for an inspection *AT LEAST TEN (10) BUSINESS DAYS IN* ADVANCE of date inspection is needed. IMPORTANT! PLAN AHEAD – Any deviation from the approved site plan may result in the need to have the site plan revised and re-submitted to the City for approval. Any sewer line found to be dirty (mud, gravel, obstructions, etc.) during the TV inspections process must be cleaned by the contractor prior to re-inspection. This WILL DELAY the inspection approval and the issuance of the Certificate of Occupancy.

☐ **INFORMATION REQUIRED when calling for inspection**:

- Permit # (Please provide this information first when leaving any voice mail)
- Name & Phone #
- Location of Project (include street address, apt #, unit #, development or shopping center name), etc.
- Type of inspection requested
- For Site Inspection Only (Date inspection needed)

☐ **TIME FRAME for inspection requests**:

1. **A.M. or P.M. Inspections:** Based on the inspector's expected route for the day, an A.M. or P.M. timeframe will be given for the inspection. If a narrower timeframe is requested by the applicant, the inspector will try to accommodate to the extent that his schedule and/or workload will allow.
2. **Specific Time Requests:** The applicant may request a specific time for an inspection. The inspector will try to accommodate as close to the requested time as possible, and to the extent the inspector's schedule or workload will allow; recognizing there are times where the owner or his representative may have to meet the inspector to allow free and clear access to the site for the inspection.