

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
NOVEMBER 10, 2016**

Commissioners

Scott Winnette, Chairman (not present)
Stephen Parnes, Vice Chairman
Dan Lawton
Michael Simons
Carrie Albee
Alan Miner
Peter Regan (not present)
Matthew Bonin, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner (not present)
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Joe Adkins, Deputy Director of Planning
Shannon Pyles, HPC Administrative Assistant

Call to Order

Mr. Parnes called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

Alan Miner announced that he would need to recuse himself from HPC16-871 located at 112 E. 2nd Street.

Stephen Parnes announced that he would need to recuse himself from HPC16-863 located at 36 E. 3rd Street.

III. Approval of Minutes

1. October 13, 2016 Hearing Minutes

Motion: Stephen Parnes moved to approve the October 13, 2016 hearing minutes as written.
Second: Carrie Albee
Vote: 6 - 0

2. October 27, 2016 Hearing/Workshop Minutes

Motion: Stephen Parnes moved to approve the October 27, 2016 hearing and workshop minutes as written.
Second: Carrie Albee
Vote: 6 - 0

IV. HPC Business

- 3. Administrative Approval Report
 - 4. Code Enforcement Report
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V. Consent Items

There were no consent items.

VI. Continuances

There were no continuances.

VII. Cases to be Heard

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|---------------------------------------------------------------------------------|----------------------------|------------------------|
| 5. HPC16-821
Demolish portion of roof
<i>Christina Martinkosky</i> | 411 N. Bentz Street | Summer Grossman |
|---------------------------------------------------------------------------------|----------------------------|------------------------|

Ms. Martinkosky entered the entire report into the record.

Motion: Carrie Albee moved to approve the demolition of the walls and roof structure of the rear addition conditioned on an approved replacement plan.
Second: Alan Miner
Vote: 6 - 0

Motion: Michael Simons moved to approve the proposed demolition since it will not compromise the integrity of the primary residence, the streetscape or surrounding historic properties.
Second: Carrie Albee
Vote: 5 – 0, Alan Miner recused

12. HPC16-900 Install temporary fencing <i>Joe Adkins</i>	66-70 S. Market Street	6601 Suitland Road, LLC Abdullah Hijazi, agent
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Mr. Adkins entered the entire staff report into the record.

Motion: Alan Miner moved to approve the demolition of the façade at 66-70 S. Market Street and a non-pressure-treated fence be installed with a pedestrian gate and Knox box or similar as the Police Department would recommend for police access and an additional non-pressure-treated fence be installed on the east property line securing the back side of the site.
Second: Michael Simons
Vote: 6 - 0

VIII. Citizen Comment

There were no citizen comments.

The meeting was adjourned at approximately 9:10 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant